

AGENDA
JEFFERSON COUNTY COMMISSION
THIRD QUARTERLY SESSION - JULY - SEPTEMBER 2020
THURSDAY, SEPTEMBER 3, 2020
9:30 A.M. - REGULAR MEETING

*****This meeting will NOT be a LIVE broadcast on our website. Instead, it will be accessible live through GoToWebinar. Invites will be posted on Facebook and email alerts.***

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- August 20, 2020 Regular Meeting

APPROVAL OF ACCOUNTS PAYABLE

- August 27, 2020
- September 3, 2020

APPROVAL OF MANUAL CHECKS

- August 28, 2020
- September 4, 2020
-

APPROVAL OF PAYROLL

- August 20, 2020

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT (20 minutes) *****You may participate in public comment during the virtual meeting by raising your hand. Please submit comments via email to info@jeffersoncountywv.org. Your comments will be included on the next agenda as correspondence. Written public comment will be accepted by close of business on Wednesday and submitted to Commissioners. Please remember to include your name.***

PRESENTATIONS

1. 9:45 a.m. Pete Dougherty, Sheriff
 - Employment Approval - Discussion/Action
 - Pay Adjustment - Discussion/Action
 - Vehicle Disposal - Discussion/Action
 - Personnel Issues - Discussion/Action

2. 10:00 a.m. Nikki Painter, Elections
 - Poll Worker & Alternate Approval - 2020 General Election - Discussion/Action

3. 10:15 a.m. Jacquelyn Milliron, Individual Charles Town Utility Board Director
 - Charles Town Utility Board Informal Update - Discussion/Action

4. 10:30 a.m. David Bowen, Citizen
 - Discussion of 2016 Ambulance Service Fee Bill Late Fees for three properties - Discussion/Action

5. 10:45 a.m. Laura Kuhn, Interim Director, Jefferson County Maintenance Department
 - Resolution for Brian Perkins for 30 Years of Service - Discussion/Action

6. 11:00 a.m. Michelle Gordon, Finance Director
 - Review of FY2020 Budget to Actual as of 6/30/20 - Discussion/Action
 - Review and Approval of FY2021 State Budget Revision 1 for the General Fund - Discussion/Action
 - Review and Approval of FY2021 State Budget Revision 1 for the Coal Severance Fund - Discussion/Action

7. 11:30 a.m. Nathan Cochran, Assistant Prosecuting Attorney
 - Discussion of renewal of County cable franchise agreement, resolution of franchise fee audit, and related issues - Discussion/Action
 - Discussion of EEOC Charge #533-2017-00706 and 533-2019-01397 - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #19-P-69 - Discussion/Action
 - Discussion of WV Supreme Court #19-0412 (from Jefferson County Circuit Court Civil Action #17-C-282) - Discussion/Action
 - Discussion of WV Supreme Court #20-0012 (from Jefferson County Circuit Court Civil Action #19-AA-1) - Discussion/Action
 - Report by Counsel as previously assigned by Commission:

creation of Jefferson County Fire Board, Jefferson County Emergency Ambulance Service Board, and organization of Jefferson County Emergency Services Agency; including potential structure, financial issues, and matters related thereto - Discussion/Action

- Discussion of Jefferson County Circuit Court Civil Action #17-C-174 - Discussion/Action
- Discussion of Jefferson County Circuit Court Civil Action #20-C-20 - Discussion/Action
- Discussion of legal issues regarding proposed solar text amendment including bonding and related matters - Discussion/Action
- Discussion of Department of Interior inquiry of Historic Landmarks Commission activity for docket number PCRNPS-04-20 - Discussion/Action

NEW BUSINESS

8. Discuss request for funding: COVID-19 Pandemic Block Grant \$100,000 - Discussion/Action

9. Renewal of Lease of Agricultural Land Owned by Jefferson County Commission - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

10. **ADJOURN**

CORRESPONDENCE/INFORMATION

Notice of Public Hearing on Friday, September 11, 2020 at 1pm regarding Solar Facilities text amendments.

Notice of Public Hearing on Friday, September 11, 2020 at 1:00 pm regarding the proposed amendment to the Stormwater Management Ordinance.

Notice of Intent to Appoint to the Jefferson County Emergency Services Agency.

Notice of Intent to Appoint to the Jefferson County Farmland Protection Board.

Motion from Bob Aitcheson, Citizen, regarding removal proceedings against Planning Commissioner Stephen Stolipher.

Letter from the Jefferson County Solid Waste Authority supporting an update of the county recycling ordinance.

Comments from the Jefferson County Development Authority regarding the solar facilities text amendment.

Comments from Teresa Forsyth, Steven Welch, and Mark Levi regarding the solar facilities text amendment.

Comment from Ray Plaag regarding tax assessment.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.

Minutes

Jefferson County Commission

Thursday, August 20, 2020

A meeting of the Jefferson County Commission was held on Thursday, August 20, 2020 during the third quarterly session at 6:00 p.m. The meeting was held via GoToWebinar. Present were Commissioners Jane Tabb, President, Patricia Noland, Ralph Lorenzetti, Caleb Judson, and Josh Compton. Also present were Stephanie Grove, County Administrator; Sandy McDonald, Deputy County Administrator, and Jessica Carroll, Executive Administrative Assistant (The archived meeting of the Thursday, August 20, 2020 meeting is available on the Jefferson County Commission website.)

PLEDGE OF ALLEGIANCE

Commissioner Noland led the Pledge of Allegiance.

APPROVAL OF MINUTES

Motion by Mr. Compton to approve the July 30, 2020 Regular Meeting Minutes with noted correction. Motion seconded and unanimously approved.

Motion by Ms. Noland to approve the August 6, 2020 Regular Meeting Minutes with noted correction. Motion seconded and unanimously approved.

APPROVAL OF ACCOUNTS PAYABLE

CHECK#	VENDOR NAME	AMOUNT
83601	AMERIFLEX	\$ 128.00
83602	BOLAND TRANE SERVICES INC	\$ 1,771.00
83603	CAPITAL LIGHTING & SUPPLIES LLC	\$ 364.77
83604	CPI-COMPUTER PROJECTS OF ILLINOIS	\$ 1,800.00
83605	CRYSTAL SPRING	\$ 216.59
83606	DEBBIE LOWE	\$ 1,234.73
83607	DUSTIN TABLER	\$ 1,407.22

83608		ELIZABETH MALONEY		\$ 250.00
83609		ESS ELECTION SYSTEMS & SOFTWARE		\$ 2,210.60
83610		GAGNON REPORTING		\$ 103.95
83611		GRANICUS INC.		\$ 10,574.91
83612		GUTTMAN OIL CO		\$ 2,514.76
83613		INTERSTATE ALL BATTERY		\$ 759.80
83614		JEFFERSON RENTAL		\$ 545.70
83615		JENNIFER LEMON		\$ 786.11
83616		KENT PARSONS FORD INC		\$ 110.00
83617		MARY K. HURLEY		\$ 315.70
83618		QUADIENT INC		\$ 345.67
83619		RAYMOND E BOYCE		\$ 16.68
83620		RETIREE HEALTH BENEFIT TRUST		\$ 8,392.00
83621		RICE TIRES CO		\$ 410.60
83622		SANDRA MCDONALD		\$ 250.79
83623		SHENTEL		\$ 2,587.28
83624		SPECIALTY BUSINESS SUPPLIES		\$ 44.25
83625		STEPHEN S ALLEN		\$ 2,079.35
83626		STEPHEN V GROH		\$ 13.00
83627		TAMMY YOKLEY		\$ 49.46
83628		THE HARTFORD		\$ 2,432.05
83629		TRACY P HERRON-RICE		\$ 334.95
83630		VICTOR C LUPIS III		\$ 123.97
83631		WV REGIONAL JAIL & CORRECTION FACILITY AUTH		\$ 56,452.50
83632		XEROX CORPORATION		\$ 1,087.31
83633		JEFFERSON CO - GENERAL SCHOOL-004		\$ 22,564.69
83634		TYLER TECH		\$ 1,304.00
TOTAL				\$ 123,582.39

Motion by Mr. Compton to approve the Accounts Payable for August 13, 2020 in the amount of \$123,582.39. Motion seconded and unanimously approved.

CHECK#		VENDOR NAME		AMOUNT
83636		ADAM WARD		1,419.59
83637		AT&T		198.77
83638		AXON		1,251.50
83639		BUREAU OF CHILD SUPPORT		248.31
83640		CACH LLC		276.76
83641		CHARLES VANGILDER		21.60

326	FP/57	JEFFERSON CO FARMLAND PROT.	\$ 120,534.10
1750	CO/246	TYLER TECH	\$ 25,277.62
1245	IP/249	SHERIFF JEFFERSON CO -SCHOOL	\$ 136,418.71
1246	IP/249	SHERIFF JEFFERSON CO - LAW	\$ 2,826.66
1247	IP/249	SHERIFF JEFFERSON CO - PARKS	\$ 10,587.81
1248	IP/249	SHERIFF JEFFERSON CO - EMS	\$ 1,149.83
TOTAL			\$ 302,866.18

Motion by Mr. Lorenzetti to approve the Manual Checks for August 14, 2020 in the amount of \$302,866.18. Motion seconded and unanimously approved.

MANUAL CHECKS				
Check#	Fund	VENDOR		Amount
511	CS/2	EASTRIDGE HEALTH SYSTEM		\$ 1,300.00
820	AV/56	MILLERS SUPPLIES AT WORK		\$ 169.65
821	AV/56	MILLERS SUPPLIES AT WORK		\$ 1,830.00
822	AV/56	MILLERS SUPPLIES AT WORK		\$ 600.00
TOTAL				3,899.65

Motion by Mr. Compton to approve the Manual Checks for August 21, 2020 in the amount of \$3,899.65. Motion seconded and unanimously approved.

PUBLIC COMMENT

Public comment was received by Christine Wimer.

Please refer to the archived meetings on the jeffersoncountywv.org website to listen to public comment.

PRESENTATIONS

- Angie Banks, Assessor requested the approval of the following Exonerations:

NAME	TYPE	DISTRICT	TICKET NO.	AMOUNT
Carlo Nuss & Kerry Riley-Nuss	PP	SD	317054	\$143.39

- **Motion by Ms. Noland to approve the Exoneration for Ticket No. 317054 as presented. Motion seconded and unanimously approved.**

NAME	TYPE	DISTRICT	TICKET NO.	AMOUNT
Rebecca Henry	PP	KD	310420	\$193.46
Jeffrey Henry				\$407.40

- **Motion by Ms. Noland to approve the Split Ticket No. 310420 as presented. Motion seconded and unanimously approved.**

4. Nikki Painter, Chief Elections Officer, County Clerk’s Office

a. Agreement for CARES Act reimbursement for 2020 Primary Election Expenses

- **Motion by Ms. Noland to approve the agreement and authorize the president of the Commission to sign the CARES Act Reimbursement agreement as presented. Motion seconded and unanimously approved.**

b. Location Change for Precinct 14 – Camp Wesley Hill Church

- **Motion by Mr. Compton to approve the location change for Precinct 14 from Camp Wesley Hill to Harpers Ferry Middle School. Motion seconded and unanimously approved.**

c. Emergency Absentee Policy – per Ms. Painter, the Commission must decide if they wish to adopt an Extended Emergency Absentee Policy for the 2020 General Election.

- No action taken on this item as the Commission decided against adopting the Extended Emergency Absentee Policy due to COVID-19.

d. Update on 2020 Election

5. Interviews and Appointments to the Jefferson County Planning Commission – one unexpired term ending March 31, 2023

- Mr. Lorenzetti offered his nomination for Chris Garcia.
- Mr. Compton offered his nomination for Timothy Shane Roper.
- Ms. Tabb offered her nomination for Spencer Neufeld.

- **Motion by Ms. Noland to close the nomination to the Jefferson County Planning Commission. Motion seconded and unanimously approved.**

- **After receiving the majority vote (Commissioners Compton, Hudson, and Noland), Timothy Shane Roper was appointed to the Jefferson County Planning Commission for one unexpired term ending March 31, 2023.**

6. Nathan Cochran, Assistant Prosecuting Attorney

- Discussion of renewal of County cable franchise agreement, resolution of franchise fee audit, and related issues. Discussion/Action.
- Discussion of EEOC Charge #533-2017-00706 & #533-2019-01397. Discussion/Action.
- Discussion of Jefferson County Circuit Court Civil Action #19-P-69. Discussion/Action.
- Discussion of WV Supreme Court #19-0412 (from Jefferson County Circuit Court Civil Action #17-C-282). Discussion/Action.
- Discussion of WV Supreme Court #20-0012 (from Jefferson County Circuit Court Civil Action #19-AA-1). Discussion/Action.
- Report by counsel as previously assigned by Commission: creation of Jefferson County Fire Board, Jefferson County Emergency Ambulance Service Board, and organization of Jefferson County Emergency Services Agency; including potential structure, financial issues and matters related thereto.
- Discussion of Jefferson County Circuit Court Civil Action #17-C-174. Discussion/Action.
- Discussion of Jefferson County Circuit Court Civil Action #20-C-20. Discussion/Action.
- Discussion of legal issues regarding proposed solar text amendment including bonding and related matters – Discussion/Action
- Discussion of issues regarding implementation of compensation standards for certain employees under compensation policy 204 and associated policies – Discussion/Action
- Legal clarification of Senate Bill 690 and the Jefferson County Ordinance relating to the regulation of All-Terrain Vehicles – Discussion/Action

- Report and review issues surrounding the County Commission's appointment to the Planning Commission – Discussion/Action
- Review and report on aspects of county policies and local government/component/agency/department involvement based on C-19 crisis – Discussion/Action.
 - **Motion by Ms. Noland to enter into Executive Session to receive legal advice regarding the following items: Jefferson County Circuit Court Civil Action #19-P-69; WV Supreme Court #19-0412; WV Supreme Court #20-0012; Jefferson County Circuit Court Civil Action #20-C-20. Motion seconded and unanimously approved.**
 - **Motion by Ms. Tabb to come out of Executive Session and resume regular session. Motion seconded and unanimously approved.**

6. Pete Dougherty, Sheriff

a. Board of Education Agreement for Public Resource Officer

- **Motion by Ms. Noland to approve the agreement between the Jefferson County Sheriff's Office and the Jefferson County Board of Education for the placement of a PRO at Jefferson High School and allow the President of the Commission to affix her signature to the agreement. Motion seconded and unanimously approved.**

b. Vehicle Purchase – the Sheriff stated he would be coming before the Commission at a later to discuss the purchase of new vehicles.

c. Front Office Staff – the Sheriff stated he received a resignation from one of his front office staff and was currently advertising the position and he'd be waiting a month to six weeks to fill a deputy vacancy.

NEW BUSINESS

7. Approval of 2020 Sheriff's Commission

- **Motion by Ms. Noland to approve the 2020 Sheriff's Commission in the amount of \$15,000.00 as presented. Motion seconded and unanimously approved.**

8. Schedule a workshop with the County Commission, Legal Counsel, Finance Director, ESA Board members and the Fire and Rescue Association.
 - o It was the consensus of the Commission to plan their own meeting prior to a joint meeting with all involved groups to discuss the collection of ambulance fees and the potential of a combined fire/ambulance fee.
 - o It was the consensus of the Commission to schedule a joint evening meeting pertaining to the topic on Thursday, November 4, 2020 at 7pm.

COUNTY ADMINISTRATOR REPORTS

- Possibility of becoming a member of the CCAWV - it was the consensus of the Commission to request staff invite a representative from the County Commissioner's Association of WV to make a presentation to the Commission regarding the benefits of membership.
 - Andrew Rosen – Promotion effective date
 - **Motion by Ms. Tabb to make Andrew Rosen's promotion in the Jefferson County IT Department effective July 1, 2020 and provide backpay. Motion seconded and unanimously approved.**
 - Ms. Grove also updated the Commission regarding a task force meeting with the City of Charles Town and stated they're hoping to develop a committee regarding the local homelessness issue. Mr. Compton volunteered to represent the Commission during the first meeting, which will be held on Friday, September 18, 2020.
 - Ms. Grove asked the Commission to send her their questions/concerns regarding solar facilities so she could forward them to the presenters ahead of the workshop.
9. The Commission adjourned at 8:31 p.m. on a motion by Ms. Noland. Motion was seconded and unanimously approved.

Jane M. Tabb, PRESIDENT

Respectfully submitted
Jessica Carroll
Executive Administrative Assistant

DESCRIPTION	FUND 001 CO.		TOTAL
Gross Wages	\$416,195.21		\$416,195.21
6.2% Tax Payable OASDI	\$24,655.83		\$24,655.83
1.45% Tax Payable HI	\$5,766.32		\$5,766.32
Fed Withholding	\$37,624.27		\$37,624.27
WV State Withholding	\$17,400.29		\$17,400.29
PERS Retirement Deduct 4.5%	\$10,204.07		\$10,204.07
PERS Retirement Deduct 6%	\$5,169.92		\$5,169.92
Hosp. Pre-Taxed	\$15,928.00		\$15,928.00
Cancer/ICU Pre-Taxed	\$605.87		\$605.87
Cancer/ICU Not Pre-Taxed	\$939.76		\$939.76
Optional Life Not Pre Taxed	\$1,869.96		\$1,869.96
Christmas Club	\$4,720.00		\$4,720.00
Wage Attach #1	\$248.31		\$248.31
Wage Attach #2	\$276.76		\$276.76
Wage Attach #3	\$0.00		\$0.00
Wage Attach #4	\$0.00		\$0.00
DSRS Retirement Deduct 8.5%	\$6,144.23		\$6,144.23
457 - Nationwide	\$849.00		\$849.00
457I - Empower	\$3,766.68		\$3,766.68
457R - Roth	\$785.00		\$785.00
MD State Tax	\$700.81		\$700.81
D/VF	\$1,987.66		\$1,987.66
VA State Tax	\$172.29		\$172.29
Colonial(Plus)	\$81.60		\$81.60
Uniforms	\$52.15		\$52.15
Total Deductions	\$139,948.78	\$0.00	\$139,948.78
Net Wages Total	\$276,246.43	\$0.00	\$276,246.43
Payroll Date	August 20, 2020		

AGENDA REQUEST FORM
www.jeffersoncountywv.org



Name: Pete Dougherty

Department or Organization: **Sheriff's Office**

Estimation of amount of time needed for appointment: 5 minutes

Date Requested – 1st Choice next meeting

If a specific date is needed, please provide reason for specific date:

Date Requested – 2nd Choice:

Subject (*Wording to be placed on agenda*): Employment Approval
Pay Adjustment
Vehicle Disposal
Personnel Discussion/Possible Action

Please provide the County Commission with a description of your request or presentation, including any background information:

The Jefferson County Sheriff's Office has identified a candidate to fill the vacant administrative assistant position and is seeking approval to hire. This is an approved/funded position and will offer a cost savings.

I am seeking approval to provide an increase in salary for Emma Brown. This increase would be within our provided budget and is not a funding request. It will still offer a cost savings from item 1.

Given the current COVID environment, it is believed to be imprudent to conduct an on-site auction of county vehicles. I am seeking authorization to determine alternative methods to dispose of county property and approval to do so when that source is identified.

Discuss personnel issues and potentially take action.

Is this a funding request? Y/N NO

If so, how much? \$

Provide exact financial impact/request: none

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

I move to approve the hire of Cynthia Rezmer to the position of administrative assistant.

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed? Projector Y/N Internet/Wi Fi Y/N Telephone for conference call Y/N

Contact information:

Email address: pdougherty@jcsdwv.com

Phone Number: 304-728-3205

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION

AGENDA REQUEST FORM
www.jeffersoncountywv.org



Name: **Nikki Painter**

Department or Organization: **Elections – County Clerk**

Estimation of amount of time needed for appointment: **10 mins**

Date Requested – 1st Choice: **September 3, 2020**

If a specific date is needed, please provide reason for specific date:

Date Requested – 2nd Choice:

Subject (*Wording to be placed on agenda*):

Poll Worker & Alternate Approval – 2020 General

Please provide the County Commission with a description of your request or presentation, including any background information: **The Democrat and Republican Executive committees submitted their approved poll worker and alternate lists for commission approval. In addition, we also have a list of voters that expressed interest to the WV Secretary of State's Office in working as a poll worker. This list will only be used once the executive committee lists are exhausted.**

Is this a funding request? **Y/N**

If so, how much? **\$**

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

To approve the poll worker and alternate lists as presented for the 2020 General Election

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed? Projector **Y/N** Internet/Wi Fi **Y/N** Telephone for conference call **Y/N**

Contact information:

Email address:

Phone Number:

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION

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Poll Worker Interest - Submitted to the WV Secretary of State

FirstName	MiddleName	LastName	HouseNumber	StreetName	City	Zip	PoliticalParty
Lillian	Grissel	Anderson	281	Maddex Farm Dr	Shepherdstov	25443	Democrat
Traci	Cathleen	Anderson	142	John Brown Farm Ct	Harpers Ferry	25425	Unaffiliated
Robert	Alan	Bir	832	Martin Luther King Jr Blvd	Charles Town	25414	Republican
Morgan	NULL	Boyer	15	Shaw place	Shepherdstov	25443	Democrat
Patrick	Alexander	Bradford	1316	Destrier Street	Ranson	25438	Unaffiliated
Venyssa	Naomi	Brown	28	General Pryor Court	Harpers Ferry	25425	Democrat
Amy	Lynn	Calvert	2873	Engle Molers Road	Harpers Ferry	25425	Republican
Lori	Renee	Catrow	443	Sandpiper Lane	Shepherdstov	25443	Republican
Melissa	Ann	Costello	48	Grouse Knoll Lane	Summit Point	25446	Democrat
Linda	Marie	Crawford	179	Conifer Court	Harpers Ferry	25425	Republican
Sonya	NULL	Crech	30	30 Polk st	Harpers ferry	25425	Republican
Chad	NULL	Crouse	66	Pheasant Ridge Court	Shepherdstov	25443	Democrat
Britiany	Gayle	Cruz-Vazquez	117	Dunlap Dr	Charles Town	25414	Democrat
Tiffany	NULL	Curry	3	Cecily Way	Ranson	25438	Democrat
Yocencia	Lynn	Deal	39	Winners Circle	Shenandoah .	25442	Unaffiliated
Kenneth	NULL	Fanelli	1316	Destrier Street	Ranson	25438	Democrat
Cynthia	Jo	Feeser	5567	Engle Molers rd	Shepherdstov	25443	Democrat
Cynthia	Jo	Feeser	5567	Engle Molers rd	Shepherdstov	25443	Democrat
Yanqua	Blamoh	Flumoku	117	Dunlap dr	Charles Town	25414	Democrat
Sarah	NULL	Gordon	33	Taylor Ct	Harpers Ferry	25425	Republican
Paul	A	Harman	88	Happy Retreat Lane	Charles Town	25414	Republican
Nicole	NULL	Jenkinson	350	Chandler Dr	Shepherdstov	25443	Democrat
Patricia	Rose DeLuca	Kaunitz	2	Garland Drive	Summit Point	25446	NULL
Christen	J	Khalaf	62	Payne Street	CHARLES TOV	25414	Democrat
samantha	NULL	koch	149	wide river farm dr	harpers ferry	25425	Unaffiliated
Eileen	Julia	Lam	408	Shade Tree Lane	SHENANDOAI	25442	Democrat
LaDonna	NULL	Lauren	500	Steamboat Run Rd	Shepherdstov	25443	Republican
Anna	Christine	Lucas	49	Autumn Dr	Ranson	25438	Republican
Louis	Victor	Lucas Jr	49	Autumn dr	Ranson	25438	Republican

Jay	NULL	Lushbaugh	221 S. Church St.	Charles Town	25414 NULL
Anthony	NULL	MACIOROWS	1759 Terrapin Neck Rd	Shepherdstov	25443 Democrat
Christopher	NULL	Mariano	289 mountainside	Harpers Ferry	25425 Republican
jeremy	NULL	mills	148 campbell drive	charles town	25414 Democrat
Tonya	Lynn	Newlin	185 Jefferson village dr	Ranson	25438 Other
Allison	NULL	Osborn	612 Mara Rose Lane	Harpers Ferry	25425 Democrat
Heidi	Lynn	Parker	32 Buckskin Court	Charles Town	25414 Republican
Carol	Lynn	Peretto	144 Connie Ave	Harpers Ferry	25425 Unaffiliated
Carol	NULL	Perfetto	144 Connie Ave	Harpers Ferry	25425 Unaffiliated
Patrick	Carmen	Perfetto	144 Connie Avenue	Harpers Ferry	25425 Democrat
Nancy	Diane	Pratt	298 Woodland Drive	Randon	25438 Republican
Cynthia	A	Reeser	7043 Scrabble Road	shepherdstov	25443 Democrat
Ronald	Ray	Reeser	7043 Scrabble Road	Shepherdstov	25443 Democrat
Debra	NULL	Saunders	30 Barksdale Court	Charlestown	25414 Unaffiliated
Jill	Von Kuegelge Schaffer		317 S Mildred Street	Charles Town	25414 Democrat
Teresa	NULL	Scott	62 Pathfinder Ct	Shepherdstov	25443 Republican
Mary	Melissa	Siiveous	177 Deerfoot Road	Harpers Ferry	25425 Republican
Nicole	Marie	Smith	367 Woodcock Avenue	Shepherdstov	25443 Democrat
Amanda	NULL	Stroud	501 Samuel Street	Ranson	25438 Republican
Brown	NULL	Truslow	805 Luther Jones Road	SHENANDOAI	25442 Democrat
Jeffrey	A	Wessel	610 Spruce Hill Way	Charles Town	25414 Republican
James	NULL	Wilhelm	3047025546 38 trotting way	Charles Town	25414 Unaffiliated
Susan	Lorraine	Williams	8713 Leetown Road	Kearneysville	25430 Unaffiliated

2020 General-Republican

Name	Phone #	Address	Notes	Party
Charles Town District				
Precinct #2 Wright Denny Elementary				
<u>Poll Commissioner</u>				
Curt Compton	304-725-6462	206 Pheasant Hill Rd Summit Point		Rep
<u>Poll Clerk</u>				
Deborah Agunsoy	(304)724-0064	11 Barksdale Ct Charles Town		Rep
Precinct #3 Charles Town Baptist Church				
<u>Poll Commissioner</u>				
Daniel Pedraza	571-355-6062	418 S Mildred St, Charles Town		Rep
<u>Supply Clerk</u>				
Bob Trainor	304-283-2946	774 Crosswinds Ct Charles Town		Rep
<u>Poll Clerk</u>				
Emma Espinosa	304-707-6921	107 Hancock Ct Charles Town		Rep
Precinct #4A Fellowship Bible Church				
<u>Poll Commissioner</u>				
Faith Schafsnitz	304-406-8426	82 Fosters Cir, Shenandoah Junction		Rep
<u>Poll Clerk</u>				
Frank Stanley	725-7505	181 Nansfield Dr Harpers Ferry		Rep

<i>Precinct #4B Fellowship Bible Church</i>			
<u>Poll Commissioner</u>			
Sophia Schafsnitz	304-406-8426	82 Fosters Cir, Shenandoah Junction	Ind
<u>Supply Clerk</u>			
Tim Dye Jr	304-240-8835	4843 Middleway Pike Apt 200 K-ville	Rep
<u>Poll Clerk</u>			
Kevin Tester	304-724-1182	77 Burnlea Rd Charles Town	Rep
<i>Precinct #6 Senior Center</i>			
<u>Poll Commissioner</u>			
Joshua Waggoner	304-886-1069	PO Box 489 Kearneysville	Rep
<u>Poll Clerk</u>			
Angela Hoffman	725-2295	4 Bedford Dr Charles Town	Rep
<i>Precinct #7 Ranson Elementary School</i>			
<u>Poll Commissioner</u>			
Phyllis Fludine	301-514-6858	137 Barrel Horse Dr Charles Town	Rep
<u>Supply Clerk</u>			
Mindy Maye	304-279-8566	83 Tall Oak Dr Apt 1 Charles Town	Rep
<u>Poll Clerk</u>			
Cynthia Waggoner	304-725-2893	PO Box 489 Kearneysville	Rep

Precinct #12 Jefferson High School

Poll Commissioner

Tim Waggoner

304-886-0776

PO Box 489 Kearneysville

Rep

Poll Clerk

Megan Terris

304-596-3754

78 Flopsy Ct Ranson

Rep

Harpers Ferry District			
Precinct #13 CW Shipley Elementary			
<u>Poll Commissioner</u>	717-688-2692	68 Surrey Dr Harpers Ferry	Rep
<u>Supply Clerk</u>	725-4989	743 Chickamauga Dr Harpers Ferry	Rep
<u>Poll Clerk</u>	505-238-5898	791 Chickamauga Dr Harpers Ferry	Rep
Precinct #14 Camp Hill Wesley Church			
<u>Poll Commissioner</u>	304-995-8915	491 Red Maple Ln, Harpers Ferry	Rep
<u>Poll Clerk</u>	268-3209	51 Polo Ct Charles Town	Rep
Precinct #15 Harpers Ferry Middle School			
<u>Poll Commissioner</u>	443-289-4695	30 Polk St Harpers Ferry	Rep
<u>Supply Clerk</u>	202-577-8854	182 Coventry Ln Harpers Ferry	Ind
<u>Poll Clerk</u>	304-270-7861	143 Potomac Bluffs Ln, Shepherdstown	Rep

<i>Precinct #16 Oakland Methodist Church</i>			
<u>Poll Commissioner</u>	304-870-4299	77 Fosters Circle	Shenandoah Jct
Bill Timberlake			
<u>Supply Clerk</u>	304-886-6048	PO Box 515	Charles Town
Tom Newcomer			
<u>Poll Clerk</u>	304-261-8352	434 Gap View Blvd	Harpers Ferry
Stephanie Poe			
<i>Precinct #17 Blue Ridge Mountain Fire Hall</i>			
<u>Poll Commissioner</u>	725-2295	4 Bedford Dr	Charles Town
Robert Hoffman			
<u>Supply Clerk</u>	304-582-7555	2582 Chestnut Hill Rd	Harpers Ferry
Steve Crowe			
<u>Poll Clerk</u>	728-5171	164 Ruddy Duck Dr	Harpers Ferry
Jennifer Roberts			
<i>Precinct #21A Blue Ridge Elementary School</i>			
<u>Poll Commissioner</u>	304-676-2577	93 Special Orders Ct	Harpers Ferry
Eva Alexander			
<u>Poll Clerk</u>	703-231-7588	120 Eldon Dr	Charles Town
Daphne Andrews			

Precinct #21B Blue Ridge Elementary School

Poll Commissioner

Korey Mitchell

304-283-3242

211 Huckleberry Ln Harpers Ferry

Rep

Supply Clerk

Mark Wilgenbusch

304-724-6720

48 Revere Dr Charles Town

Rep

Poll Clerk

Mike Agunsdan

(304)724-0064

11 Barksdale Ct Charles Town

Rep

Kabletown District			
<i>Precinct #19 Charles Town Middle School</i>			
<u>Poll Commissioner</u>	304-406-8855	82 Fosters Cir, Shenandoah Junction	Rep
Candace Schafsnitz			
<u>Supply Clerk</u>	703-574-3279	77 Fosters Cir Shenandoah Jct	Rep
Dawn Timberlake			
<u>Poll Clerk</u>	240-575-4139	57 Edaw Dr Charles Town	Rep
Mark Zampino			
<i>Precinct #20 Citizens Fire Company</i>			
<u>Poll Commissioner</u>	725-2295	4 Bedford Dr Charles Town	Rep
Ginny Hoffman			
<u>Poll Clerk</u>	725-2295	4 Bedford Dr Charles Town	Rep
Katie Hoffman			
<i>Precinct #22 Summit Point Baptist Church</i>			
<u>Poll Commissioner</u>	304-596-3970	619 S Church St Charles Town	Rep
Jay Kilbane			
<u>Supply Clerk</u>	304-279-5752	630 New Meadow Dr Kearneysville	Rep
Bruce Terris, Sr			
<u>Poll Clerk</u>	304-725-2295	4 Bedford Dr Charles Town	Rep
Charles Hoffman			

Precinct #23A Jefferson Academy			
<u>Poll Commissioner</u>	728-4831	66 Cypress Point Dr Charles Town	Rep
Jerry Sather			
<u>Supply Clerk</u>	304-283-6903	316 Pebble Beach Dr Charles Town	Rep
Amber Polen			
<u>Poll Clerk</u>	571-283-1063	76 Cirrus Way Kearneysville	Rep
Karen Phillips			
Precinct #23B Jefferson Academy			
<u>Poll Commissioner</u>	304-582-0578	53 Beekman Place Charles Town	Rep
Brian Higgs			
<u>Poll Clerk</u>	703-618-8886	47 Velveten Ct Ranson	Rep
Jennifer Plazyk			
Precinct #24 Washington High School			
<u>Poll Commissioner</u>	676-1471	19459 Charles Town Harpers Ferry	Rep
Trixie Carter			
<u>Poll Clerk</u>	676-1471	19459 Charles Town Harpers Ferry	Rep
Mason Carter			

Middleway District			
Precinct #25A South Jefferson Elementary			
<u>Poll Commissioner</u>	725-5025	12271 Leetown Rd Kearneysville	Rep
Joan L. Hough			
<u>Poll Clerk</u>	725-1586	259 King St Kearneysville	Rep
Marsha Gardner			
Precinct #25B South Jefferson Elementary			
<u>Poll Commissioner</u>	304-261-7949	616 Unita Farm Lane Charles Town	Rep
Tracey Rissler			
<u>Supply Clerk</u>	304-283-9347	91 Oakmont Dr Charles Town	Rep
Amy Ringer Flint			
<u>Poll Clerk</u>	304-839-7726	3658 Bakerton Rd Harpers Ferry	Rep
Barbara Sullivan			
Precinct #26 Leetown Methodist Church			
<u>Poll Commissioner</u>	520-668-5030	526 New Meadow Dr Kearneysville	Rep
Amanda Pizzi			
<u>Supply Clerk</u>	304-579-7052	53 Beekman Place Charles Town	Rep
Pam Carroll			
<u>Poll Clerk</u>	304-261-0579	69 Ashley Dr Shepherdstown	Rep
Jean Garretson			

<i>Precinct #27 North Jefferson Elementary School</i>				
<u>Poll Commissioner</u>				
Allyson Flint	202-931-8343	91 Oakmont Dr	Charles Town	Ind
<u>Poll Clerk</u>				
Marci Magaha	304-240-1591	1132 Wiltshire Rd	Kearneysville	Rep
<i>Precinct #28 First Baptist Church</i>				
<u>Poll Commissioner</u>				
Bruce Terris, Jr	304-839-1808	78 Flopsy Ct	Ranson	Rep
<u>Poll Clerk</u>				
Jayne Metzgar	304-535-3115	PO Box 461	Harpers Ferry	Rep
<i>Precinct #29 TA Lowery Elementary School</i>				
<u>Poll Commissioner</u>				
Beverly Raines	304-283-6290	125 E View Ct	Charles Town	Rep
<u>Supply Clerk</u>				
Katherine Gay	304-579-7223	248 Pintail Ct	Harpers Ferry	Rep
<u>Poll Clerk</u>				
Giordana Baker	728-2091	94 Tiffany Ct	Harpers Ferry	Rep

Shepherdstown District			
<i>Precinct #31 Covenant Baptist Church</i>			
<u>Poll Commissioner</u>	843-706-7053	86 Teakwood Ct Harpers Ferry	Rep
Patricia Hannin			
<u>Poll Clerk</u>	843-706-7053	86 Teakwood Ct Harpers Ferry	Rep
Ernest Hannin			
<i>Precinct #32 Bethel United Methodist Church</i>			
<u>Poll Commissioner</u>	719-314-8497	393 Rustling Leaf Pl Kearneysville	Rep
Patrick Fuller			
<u>Supply Clerk</u>	681-252-0505	303 Carriage Dr Harpers Ferry	Rep
John Shoedel			
<u>Poll Clerk</u>	304-671-8997	PO Box 35 Bakerton	Rep
Tiffany Hamilton			
<i>Precinct #33 Trinity Episcopal Church</i>			
<u>Poll Commissioner</u>	728-6120	138 Scottie Dr Charles Town	Rep
Mike Cenate			
<u>Poll Clerk</u>	728-6120	138 Scottie Dr Charles Town	Rep
Taylor Cenate			

Precinct #34 Shepherdstown Elementary School			
<u>Poll Commissioner</u>			
Madison Cenate	304-728-6120	138 Scottie Dr Charles Town	Rep
<u>Poll Clerk</u>			
Tracey Cenate	728-6120	138 Scottie Dr Charles Town	Rep
Precinct #35A Asbury United Methodist Church			
<u>Poll Commissioner</u>			
Trevor Craker	703-999-4073	1435 Engle Moler Rd Harpers Ferry	Rep
<u>Supply Clerk</u>			
Tara Morgan	304-671-1585	PO Box 1142 Shepherdstown	Rep
<u>Poll Clerk</u>			
Barbara Fuller	719-314-8497	393 Rustling Leaf Pl Kearneysville	Rep
Precinct #35B Asbury United Methodist Church			
<u>Poll Commissioner</u>			
Brittney Dudash	304-279-3966	444 Cattail Run Rd Charles Town	Rep
<u>Poll Clerk</u>			
Barbara Yano	304-261-9658	468 Ira Way Kearneysville	Rep

Republican Alternates - 2020 General

Name	Phone	Address	Party	Notes
1 Denise Tartaglia- Force	304-930-1476	189 Burberry Ln, Charles Town	Rep	
2 Gustavo F (Gus) Boné	703-717-2223	77 Okanagan Dr Charles Town	Rep	
3 Adam Ridgeway		60 Ridgeway Ln Harpers Ferry	Rep	
4 Angela Breeden	540-336-4529	1233 Tusawilla Dr Charles Town	Rep	
5 Karla Gainey	304-725-7303	215 Jefferson Ave, Charles Town	Rep	
6 Russell Opseth	304-728-0538	70 General Anderson Ct Harpers Ferry	Rep	
7 Dee Wilgenbusch	304-724-6720	48 Revere Dr Charles Town	Rep	
8 Deirdre Catterton	304-724-7400	159 Eastland Dr Charles Town WV	Rep	
9 Cathy Baldau	304-725-2865	182 Coventry Lane Harpers Ferry	Ind	
10 John Fludine	216-645-3001	137 Barrel Horse Dr Charles Town	Ind	
11 Margaret Greene	240-344-7207	67 General Pender Ct Harpers Ferry	Ind	
12 Sonya Creech	443-289-4695	30 Polk St Harpers Ferry	Ind	
13 Ian Schafsnitz	304-406-8426	82 Fosters Cir, Shenandoah Junction	Rep	
14 Barbara Zaccardi	304-268-5146	685 Gap View Blvd Harpers Ferry	Ind	
15 Shirley Harris	804-413-1460	77 Colston Rd Charles Town	Rep	
16 Cassie Twigg	304-283-6401	60 Family Cemetary Rd Kearneysville	Rep	
17 Richard Crossley	540-335-5416	62 Davis St Charles Town	Rep	
18 Renee Smith	304-279-5549	PO Box 165 Ranson	Ind	
19 Vanessa Pratt	304-261-7030	75 Exeter Ct Shepherdstown	Ind	

2020 General - Democrat

Name	Phone #	Address	Notes	Party
Charles Town District				
<i>Precinct #2 Wright Denny Elementary</i>				
<u>Poll Commissioner</u>				
JoAnn Bailey	724-8889	200 Hackney Ln Charles Town		Dem
<u>Supply Clerk</u>				
Kathy Junkins	304-279-4539	1311 Steed St Ranson		Dem
<u>Poll Clerk</u>				
Donte Doleman	304-820-5492	143 Ranson Estates Ranson		Dem
Precinct #3 Charles Town Baptist Church				
<u>Poll Commissioner</u>				
Alex Jenkins	304-240-5512	239 Burns St Ranson		Dem
<u>Poll Clerk</u>				
Ashley Twyman	304-995-1455	239 Burns St Ranson		Dem
Precinct #4A Fellowship Bible Church				
<u>Poll Commissioner</u>				
Diana Kirby	703-869-2501	320 Gap View Blvd Harpers Ferry		Dem
<u>Supply Clerk</u>				
Vivian Henry	725-0614	302 S George St Ranson		Dem
<u>Poll Clerk</u>				
Karla Eister	283-0368	PO Box 577 Charles Town		Dem
Precinct #4B Fellowship Bible Church				
<u>Poll Commissioner</u>				
<u>Poll Clerk</u>				
Dottie Ott	886-0431	1510 Flowing Springs Rd Charles Town		Dem

<u>Precinct #6 Senior Center</u>			
<u>Poll Commissioner</u>			
Joanette Jenkins	304-279-7059	150 W Academy St Apt 4, Charles Town	Dem
<u>Supply Clerk</u>			
Gary Henry	304-725-0614	302 S George St Ranson	Dem
<u>Poll Clerk</u>			
Tina Spriggs	681-242-0354	150 W Academy St Apt 4, Charles Town	Dem
<u>Precinct #7 Ranson Elementary School</u>			
<u>Poll Commissioner</u>			
Rahsaan Edwards	304-279-9676	161 Battlefield Dr Charles Town	Dem
<u>Poll Clerk</u>			
Cathy Fisher	681-252-0101	116 W 5th Ave Ranson	Dem
<u>Precinct #12 Jefferson High School</u>			
<u>Poll Commissioner</u>			
Janice Blackford	304-725-1293	155 Riparian Ln Ranson	Dem
<u>Supply Clerk</u>			
Dorothy Dyke	304-707-6330	PO Box 38 Ranson	Dem
<u>Poll Clerk</u>			
Renee Smith Doleman	304-279-5549	143 Ranson Estates Cir Ranson	Dem

Harpers Ferry District

Precinct #13 CW Shipley Elementary

<u>Poll Commissioner</u>				
Ethan Gottlieb	304-240-9926	1100 Deer Mountain Dr	Harpers Ferry	Dem
<u>Poll Clerk</u>				
Katherine Gottlieb	304-676-4952	1100 Deer Mountain Dr	Harpers Ferry	Dem

Precinct #14 Camp Hill Wesley Church

<u>Poll Commissioner</u>				
Linda Whittington	304-725-5085	120 S Mildred St.	Charles Town	Dem
<u>Supply Clerk</u>				
Jim Eddy	535-8282	263 Mara Rose Ln	Harpers Ferry	Dem
<u>Poll Clerk</u>				
Austin Richardson	304-270-6279	46 Burnlea Rd	Charles Town	Dem

Precinct #15 Harpers Ferry Middle School

<u>Poll Commissioner</u>				
Judy Carroll	725-1963	214 Veronica Ct	Charles Town	Dem
<u>Poll Clerk</u>				
Ireland Delaney	304-433-6610	46 Edaw Dr	Charles Town	Dem

Precinct #16 Oakland Methodist Church

<u>Poll Commissioner</u>				
Debra Jenkins	728-4381	303 S Buchannan St	Ranson	Dem
<u>Poll Clerk</u>				
Debbie Gravatt	876-6212	505 Engle Moler Rd	Harpers Ferry	Dem

Precinct #17 Blue Ridge Mountain Fire Hall

<u>Poll Commissioner</u>				
Tracey Dougherty	304-261-9111	1149 Keyes Gap Rd	Harpers Ferry	Dem
<u>Poll Clerk</u>				
Bobbi Blok	725-2488	341 Wren Ln	Harpers Ferry	Dem

Precinct #21A Blue Ridge Elementary School

Kabletown District			
<i>Precinct #19 Charles Town Middle School</i>			
<u>Poll Commissioner</u>	304-839-7114	1316 Destrier St, Ranson	Dem
Ken Fanelli			
<u>Poll Clerk</u>	304-279-3736	333 Pembroke Way Charles Town	Dem
Loretta Jones			
<i>Precinct #20 Citizens Fire Company</i>			
<u>Poll Commissioner</u>	725-2536	PO Box 482 Charles Town	Dem
James Griffith			
<u>Supply Clerk</u>	304-839-4511	655 Deer Mountain Dr Harpers Ferry	Dem
Jordan Dixon-Gross			
<u>Poll Clerk</u>	304-268-7057	655 Deer Mountain Dr Harpers Ferry	Dem
Miles Dixon-Gross			
<i>Precinct #22 Summit Point Baptist Church</i>			
<u>Poll Commissioner</u>	304-279-5338	30 Berkeley Ct Charles Town	Dem
Jackson Hurrey			
<u>Poll Clerk</u>	304-240-5684	30 Berkeley Ct Charles Town	Dem
Alicia Hurrey			
<i>Precinct #23A Country Day School</i>			
<u>Poll Commissioner</u>	202-683-0341	46 Burnlea Rd Charles Town	Dem
Garrett Richardson			
<u>Poll Clerk</u>	304-268-2652	53 Colonial Dr Charles Town	Dem
Melodie Felegie			
<i>Precinct #23B Country Day School</i>			
<u>Poll Commissioner</u>	304-279-8997	6th Ave Ranson	Dem
Jalen Smith			
<u>Supply Clerk</u>		160 Burnlea Dr Charles Town	Dem
David Fields			
<u>Poll Clerk</u>	304-886-2359	34 Davis St Charles Town	Dem
Angelica Diaz			

<i>Precinct #24 Washington High School</i>			
<u>Poll Commissioner</u>	725-7892	66 Pigtail Ln Kearneysville	Dem
<u>Supply Clerk</u>	433-1067	47 Jefferson Village Dr Ranson	Dem
<u>Poll Clerk</u>	724-7901	863 Pheasant Hill Rd Summit Point	Dem

Middleway District

Precinct #25A South Jefferson Elementary

<u>Poll Commissioner</u>	725-1586	259 King St Kearneysville	Dem
Brooke Gardner			
<u>Supply Clerk</u>			
Mary (Rosie) Ring	725-8045	277 King St Kearneysville	Dem
<u>Poll Clerk</u>			
Gwendolyn Twyman	724-2044	2507 Lewisville Rd Summit Point	Dem

Precinct #25B South Jefferson Elementary

<u>Poll Commissioner</u>			
Blake Gardner	304-725-1586	259 King St Kearneysville	Dem
<u>Poll Clerk</u>			
Joyce Pifer	725-3678	7417 Queen St Kearneysville	Dem

Precinct #26 Leetown Methodist Church

<u>Poll Commissioner</u>			
William Carroll Jr	725-1963	214 Veronica Ct Charles Town	Dem
<u>Poll Clerk</u>			
Donavan King	304-886-7639	401 N Samuel St Charles Town	Dem

Precinct #27 North Jefferson Elementary School

<u>Poll Commissioner</u>			
Barbara Branson	876-2903	PO Box 907 Shepherdstown	Dem
<u>Supply Clerk</u>			
Ryan Maiden	304-839-1964	86 Uvilla Estates Dr Shenandoah Jct	Dem
<u>Poll Clerk</u>			
Kathy Walls	304-279-3618	PO Box 148 Kearneysville	Dem

Precinct #28 First Baptist Church

<u>Poll Commissioner</u>			
Kirstie Svehla	304-261-6582	174 Dunlap Dr Charles Town	Dem
<u>Supply Clerk</u>			
Sharon Hall	725-9318	221 Northwinds Dr Charles Town	Dem

Poll Clerk									
Leslie Newman	304-261-3337	250 Barksdale Dr	Charles Town						Dem
<i>Precinct #29 TA Lowery Elementary School</i>									
<u>Poll Commissioner</u>									
Judi Brunswick	725-7892	66 Pigtail Ln	Kearneysville						Dem
<u>Poll Clerk</u>									
Deanna Plauche	304-596-1114	41 Little Lake Ct	Harpers Ferry						Dem

Shepherdstown District

Precinct #31 Covenant Baptist Church

<u>Poll Commissioner</u>				
Lorena Nathan	760-443-9220	105 Limited Dr	Ranson	Dem
<u>Supply Clerk</u>				
Carrie Cauffman	304-995-7130	376 Martin Payne Rd	Kearneysville	Dem
<u>Poll Clerk</u>				
Christine Herrera	908-892-3904	76 Sparkling Brook Rd	Ranson	Dem

Precinct #32 Bethel United Methodist Church

<u>Poll Commissioner</u>				
Velma Greene	304-270-6726	15 Wheat Field Terrace	Harpers Ferry	Dem
<u>Poll Clerk</u>				
Kimberly Hamilton	304-671-2498	PO Box 35	Bakerton	Dem

Precinct #33 Trinity Episcopal Church

<u>Poll Commissioner</u>				
Brittany Dudash	304-279-3966	444 Cattail Run Rd	Charles Town	Dem
<u>Supply Clerk</u>				
Andrea Demasi	304-279-0149	417 E Congress St	Charles Town	Dem
<u>Poll Clerk</u>				
Latavia Smith	304-283-1166	426 E North St	Charles Town	Dem

Precinct #34 Shepherdstown Elementary School

<u>Poll Commissioner</u>				
Rick Moffett	304-283-6505	153 Casorsa Dr	Charles Town	Dem
<u>Supply Clerk</u>				
Locke Wysong	671-2341	PO Box 772	Charles Town	Dem
<u>Poll Clerk</u>				
Sandra Moffett	304-283-6505	153 Casorsa Dr	Charles Town	Dem

<i>Precinct #35A Asbury United Methodist Church</i>			
<u>Poll Commissioner</u>	540-533-8515	249 Heritage Dr	Shepherdstown
Elizabeth Rini			Dem
<u>Poll Clerk</u>	876-0686	466 Ridge Rd	Shenandoah Jct
Margaret Housden			Dem
<i>Precinct #35B Asbury United Methodist Church</i>			
<u>Poll Commissioner</u>	728-7365	1208 Wide Horizon Blvd	Kearneysville
Patrick Coyle			Dem
<u>Supply Clerk</u>	728-7365	1208 Wide Horizon Blvd	Kearneysville
Elizabeth Coyle			Dem
<u>Poll Clerk</u>	304-579-0434	2275 River Rd	Shepherdstown
Lucia Valentine			Dem

Democrat Alternates- 2020 Primary

Name	Phone	Address	Comments
Arabia Anderson	520-227-0418	160 Burnlea Rd Charles Town	
Charlene Roy	304-702-2146	118 Weirick St, Charles Town	
Mandy FortKort	581-235-2449	1207 Stallion St, Ranson	
Carol Payamps	301-524-3884	22 Seaton Ln Charles Town	
Vernon Hunter	304-283-9733	PO Box 1329, Shepherdstown	
Bruce Massey	240-675-4498	PO Box 269 Shepherdstown	
Jill Rowland	304-886-1634	54 Mole Ct, Shepherdstown	
Susan Denise Abbott	304-876-7129	54 Mole Ct, Shepherdstown	
Kelley Kubic	304-268-7848	901 Avon Bend Rd Charles Town	
Pam Murray	304-886-3105	832 W Washington St, Charles Town	
Jeanette Eggleton	304-283-4882	186 Boxwood Ln Charles Town	
Susan Wolcott	301-766-4543	3439 River Rd Shepherdstown	
Amanda Greenacre	719-565-7931	302 Oakmont Dr Charles Town	
Brian Bloodworth (Ind)	304-279-1460	19 Holmes Dr Charles Town	
Britiany Cruz-Vazquez	813-817-8482	117 Dunlap Dr Charles Town	
Yanqua Flumoku	304-726-2148	117 Dunlap Dr Charles Town	
Malachi Carr	240-510-8231	117 Dunlap Dr Charles Town	
Janelle Ochs (Ind)	304-268-7107	800 Morison St Charles Town	
Amnda Stroud		501 Samuel St Ranson	
Pedro Gonzalez		63 Monumental Dr Charles Town	
Deborah McGee	702-810-6995	PO Box 36 Harpers Ferry	
Saige Weaver (Ind)	304-995-7130	376 Martin Payne Rd Kearneysville	
Tabitha Greenwait		2723 Summit Point Rd	

AGENDA REQUEST FORM
www.jeffersoncountywv.org



Name: **Jacquelyn Milliron**

Department or Organization: **Individual Charles Town Utility Board Director**

Estimation of amount of time needed for appointment: **<10 minutes**

Date Requested – 1st Choice: **August 20, 2020 ; 6pm**

If a specific date is needed, please provide reason for specific date:

Date Requested – 2nd Choice: **September 3, 2020; 9:30 am**

Subject (*Wording to be placed on agenda*):

County Rep. on CTUB informal update

Please provide the County Commission with a description of your request or presentation, including any background information:

Request as the County Representative to the Charles Town Utility Board of Directors to provide an annual update to the Jefferson County Commission.

Is this a funding request? **Y/N**

If so, how much? **\$**

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed? Projector **Y/N** Internet/Wi Fi **Y/N** Telephone for conference call **Y/N**

Contact information: Jacquelyn Milliron

Email address: jjmilliron77@gmail.com / jmilliron@ctubwv.com

Phone Number: **304-725-1748**

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION

AGENDA REQUEST FORM
www.jeffersoncountywv.org



Name: Dan Bowen

Department or Organization:

Estimation of amount of time needed for appointment: 15 min

Date Requested – 1st Choice: 9/13/20

If a specific date is needed, please provide reason for specific date:

Date Requested – 2nd Choice: 9/17/20

Subject (Wording to be placed on agenda): Discuss Late Fees - 2016 - three PROPERTIES (\$60)

Please provide the County Commission with a description of your request or presentation, including any background information:

Late Fees

Is this a funding request? Y/N NO

If so, how much? \$ ~~6000~~

Provide exact financial impact/request:

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed? Projector Y/N Internet/Wi Fi Y/N Telephone for conference call Y/N

Contact information:

Email address: Ride4Fun42@gmail.com Phone Number: 301-305-4372

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION

not applicable



AGENDA REQUEST FORM
www.jeffersoncountywv.org

Name: **Laura Kuhn**

Department or Organization: **Maintenance Department**

Estimation of amount of time needed for appointment:

Date Requested – 1st Choice: **September 3, 2020**

If a specific date is needed, please provide reason for specific date: [Click here to enter text.](#)

Date Requested – 2nd Choice: [Click here to enter text.](#)

Subject (*Wording to be placed on agenda*):

1). Resolution – Bryan Perkins – 30 Years of Service - Discussion/Action

Please provide the County Commission with a description of your request or presentation, including any background information:

Is this a funding request? **Y/N** [Click here to enter text.](#)

If so, how much? **\$** [Click here to enter text.](#)

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Attach supporting documents for request, or request may be denied.

If not attached, explain: [Click here to enter text.](#)

Is equipment needed? **Projector** **Y/N** [Click here to enter text.](#) **Internet/Wi Fi** **Y/N** [Click here to enter text.](#)

Telephone for conference call **Y/N** [Click here to enter text.](#)

Contact information:

Email address: [Click here to enter text.](#) Phone Number: [Click here to enter text.](#)

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/COMMENTS

[Click here to enter text.](#)

County Commission of Jefferson County Charles Town, West Virginia

RESOLUTION

BRYAN PERKINS

Whereas, on September 4, 1990, Bryan Perkins began his employment with the Jefferson County Commission in the Maintenance Department;

Whereas, September 4, 2020, marks the 30th anniversary of Bryan's employment with the Jefferson County Commission;

Whereas, Bryan has worked as a General Laborer and Mail Clerk for Jefferson County and also in the honorary capacity and affectionately dubbed title of "Parking Lot Police";

Whereas, 30 years of service is a superlative demonstration of Bryan's dedication and loyalty to Jefferson County;

Whereas, 30 years of service is a significant milestone and should be commended;

Therefore, Be It Resolved, that the Jefferson County Commission celebrates Bryan Perkin's 30 years of service to Jefferson County and commends and congratulates him on this major milestone.

September 3rd, 2020

County Commission of Jefferson County:

Jane M. Tabb, President

Caleb Hudson

Patricia Noland

Josh Compton

Ralph Lorenzetti

AGENDA REQUEST FORM
www.jeffersoncountywv.org



Name: Michelle Gordon, Finance Director

Department or Organization: **County Commission**

Estimation of amount of time needed for appointment: 20 minutes

Date Requested – 1st Choice: **September 3, 2020**

If a specific date is needed, please provide reason for specific date:

Date Requested – 2nd Choice:

Subject (*Wording to be placed on agenda*):

- Review of FY2020 Budget to Actual as of 6/30/20
- Review and Approval of FY2021 State Budget Revision 1 for the General Fund
- Review and Approval of FY2021 State Budget Revision 1 for the Coal Severance Fund

Please provide the County Commission with a description of your request or presentation, including any background information: **I recommend that the cost cutting measures that were implemented in FY20 continue to be carried forward into FY21.** Those measures include but are not limited to reductions to and the elimination of capital projects and discretionary spending as follows:

- **Part-time & Under Utilized Staff:** Use of part-time employees should be eliminated where possible, including seasonal purposes. The Commission's top priority is ensuring that existing employees are working to the fullest extent possible while ensuring that everyone is practicing COVID19 safety protocols of social distancing and proper hygiene. Where possible attempts should be made to utilize staff from departments with partial shutdowns for tasks such as filing, mailing, scanning, data entry, clean up, etc rather than utilizing part-time help or approving compensatory time / overtime.
- **Overtime:** In accordance with County policy "211-Extra Hours/Overtime" and County policy "213 Compensatory Time"- Potential overtime needs should be managed by requiring pre approval of overtime prior to an employee working; supervisors shall adjust employee work schedules to avoid overtime pay; and, prior to working overtime, **employees must agree to receive compensatory time off in lieu of overtime compensation.** See also previous bullet regarding under-utilized staff.
- **Travel & Training:** No non-essential spending for travel, education and training. Essential training required to maintain professional licenses should be done via online methods or at local venues to eliminate the need for travel.
- **Equipment, materials and supplies** should only be expended for essential operating costs (i.e. continued departmental operations, mandated forms, mandated mailings, to meet a grant requirement, etc). No spending for restocking for the upcoming year should occur and equipment replacements should be deferred.
- **Contracted, professional services, equipment rentals,** etc should only be expended for essential operating costs (i.e. required annual maintenance contracts, to repair a broken water pipe, etc.). No spending for routine or optional services should occur.
- **Vacancies:** Until further notice, filling vacancies for non-essential positions must be delayed for a minimum of 6 months from the vacancy date; and, filling of new non-essential positions approved in the FY21 budget are delayed until January 1, 2021. Until we know the outcome of the pandemic's impact on revenue and need for emergency expenditures, **new positions included in the FY21 budget may also be subject to re-approval at the conclusion of the pandemic.**
- **Capital Outlay Fund:** The loss of operating revenue impairs the County's ability to transfer funds to the Capital Outlay Fund for existing and future projects. As a result, Capital Outlay Fund projects that do not currently have a contract obligating the County to an expenditure have been delayed until January 1, 2021. Until we know the outcome of the pandemic's impact on revenue and need for emergency expenditures, no new contracts or purchase orders will be approved and **all projects may also be subject to re-approval / re-allocation of funding at the conclusion of the pandemic.** Purchases for COVID-19 related expenditures or emergency purchases will be prioritized and reviewed on a case-by-case basis.

Is this a funding request? Y/N **No**

If so, how much? \$ NA

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

- Motion to accept FY21 State Budget Revision 1 for the General Fund
- Motion to accept FY21 State Budget Revision 1 for the Coal Severance Fund

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed? Projector Y/N NO Internet/Wi Fi Y/N NO Telephone for conference call Y/N NO

Contact information:

Email address:

Phone Number:

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION

not applicable

Jefferson County Commission
 FY2020 General Fund Revenues & Expenditures
 As of 06/30/2020
 Expenditures by Department

Description	FY2020 Budget	YTD Actual As of 06/30/20	Budget Variance Favorable/ (Unfavorable)	% Rec'd/ Exp'd	FY2019 YTD Actual As of 06/30/19	YTD Actual FY20-FY19 Variance Favorable/ (Unfavorable)	% Rec'd/ Exp'd
Beginning Fund Bal-Budget							
Total Beginning Fund Bal-Budget	(6,303,574)						
Revenues							
AD VALOREM TAXES	(14,623,900)	(14,288,717)	(335,183)	97.71 %	(13,827,216)	461,501	3.34 %
AMBULANCE FEES-INKIND CONT TO VFD	-	(916,183)	916,183	100.00 %	-	916,183	-100.00 %
BUILDING PERMIT FEES	(429,277)	(382,548)	(46,729)	89.11 %	(328,778)	53,771	16.35 %
CHARGES FOR SERVICES	(41,400)	(1,389)	(40,011)	3.36 %	(40,860)	(39,471)	-96.60 %
CIRCUIT CLERKS EARNINGS	(61,040)	(57,547)	(3,493)	94.28 %	(59,453)	(1,906)	-3.21 %
CONTRIBUTIONS FR OTH ENTITIES	-	(1,530)	1,530	100.00 %	(220)	1,310	595.45 %
COUNTY CLERKS EARNINGS	(229,133)	(219,908)	(9,225)	95.97 %	(192,584)	27,325	14.19 %
EMERGENCY 911 FEES	(1,967,010)	(1,969,838)	2,828	100.14 %	(1,909,532)	60,307	3.16 %
FEDERAL GRANTS	(299,588)	(2,477,246)	2,177,658	826.88 %	(485,770)	1,991,476	409.96 %
FEDERAL PMT IN LIEU OF TAXES	(20,000)	(22,324)	2,324	111.62 %	(19,296)	3,028	15.69 %
FILING FEES	-	-	-	0.00 %	(4,941)	(4,941)	-100.00 %
FRANCHISE AGREEMENTS	(554,900)	(538,780)	(16,120)	97.09 %	(824,770)	(285,990)	-34.68 %
GAIN/LOSS ON SALE-FIXED ASSETS	-	-	-	0.00 %	(10,922)	(10,922)	-100.00 %
GAS & OIL SEVERANCE TAX	(100,552)	(100,552)	0	100.00 %	(85,562)	14,991	17.52 %
HORSE & DOG RACING TAX	(7,131)	(6,510)	(621)	91.29 %	(9,681)	(3,172)	-32.76 %
HOTEL OCCUPANCY TAX	(670,738)	(632,298)	(38,440)	94.27 %	(771,493)	(139,195)	-18.04 %
INTEREST EARNED	(41,023)	(41,040)	17	100.04 %	(36,954)	4,086	11.06 %
IRP FEES (INTERST REG PLAN)	(15,800)	(14,694)	(1,106)	93.00 %	(18,789)	(4,094)	-21.79 %
MISCELLANEOUS REVENUE	(4,767)	(5,140)	373	107.83 %	(6,724)	(1,584)	-23.56 %
MISECLLANEOUS REVENUE	(51,499)	(53,803)	2,304	104.47 %	(59,712)	(5,909)	-9.90 %
OTHER GRANTS	(80,821)	(80,655)	(166)	99.79 %	(20,323)	60,332	296.86 %
PROPERTY TRANSFER TAX	(1,084,070)	(994,130)	(89,940)	91.70 %	(878,427)	115,703	13.17 %
PROSECUTING ATTY EARNINGS	(2,168)	(2,099)	(69)	96.80 %	(2,133)	(34)	-1.61 %
REGIONAL JAIL REIMB	(81,111)	(81,112)	1	100.00 %	(97,087)	(15,976)	-16.46 %
REIMBURSEMENTS	(195,294)	(197,950)	2,656	101.36 %	(267,937)	(69,987)	-26.12 %
RENTS	(315,656)	(307,700)	(7,956)	97.48 %	(306,906)	794	0.26 %
SHERIFFS COMMISSION	(9,160)	(9,160)	0	100.00 %	(11,514)	(2,354)	-20.44 %
SHERIFFS EARNINGS	(232,290)	(202,011)	(30,279)	86.96 %	(190,623)	11,388	5.97 %
SHERIFFS SERVICE OF PROCESS	(16,545)	(15,175)	(1,370)	91.72 %	(17,051)	(1,876)	-11.00 %
TABLE GAMES	(536,610)	(508,749)	(27,861)	94.81 %	(635,682)	(126,933)	-19.97 %
TAX PENALTIES	(313,100)	(290,822)	(22,278)	92.88 %	(308,187)	(17,365)	-5.63 %
VIDEO LOTTERY	(2,332,432)	(2,428,346)	95,914	104.11 %	(2,999,873)	(571,527)	-19.05 %
WASTE COAL	-	-	-	0.00 %	(5,562)	(5,562)	-100.00 %
WINE & LIQUOR TAX	(255,144)	(255,144)	0	100.00 %	(43,303)	211,841	489.20 %
Total Revenues	(24,572,159)	(27,103,102)	2,530,943	110.30 %	(24,477,863)	2,625,238	10.72 %
Expenditures							
401- COUNTY COMMISSION	2,072,374	1,997,768	74,606	96.40 %	1,928,689	(69,079)	3.58 %
402- COUNTY CLERK	756,134	740,240	15,894	97.90 %	677,164	(63,076)	9.31 %
403- CIRCUIT CLERK	638,440	632,554	5,886	99.08 %	623,346	(9,207)	1.48 %
404- SHERIFF AND TREASURER	544,544	510,472	34,072	93.74 %	506,881	(3,591)	0.71 %
405- PROSECUTING ATTORNEY	1,875,521	1,836,944	38,577	97.94 %	1,806,652	(30,291)	1.68 %
406- ASSESSOR	525,454	509,367	16,087	96.94 %	530,016	20,650	-3.90 %
407- ASSESSORS VALUATION FUND	537,236	519,867	17,369	96.77 %	508,508	(11,359)	2.23 %
408- STATEWIDE COMPUTER NET	43,110	22,463	20,647	52.11 %	57,865	35,402	-61.18 %
412- AGRICULTURAL AGENT	137,183	126,639	10,544	92.31 %	122,803	(3,836)	3.12 %
413- ELECTIONS COUNTY CLERK	362,595	321,820	40,775	88.75 %	311,982	(9,838)	3.15 %
415- MAGISTRATE COURT	3,000	2,966	34	98.87 %	2,298	(668)	29.05 %
424- COURTHOUSE (MAINTENANCE)	1,120,732	1,045,702	75,030	93.31 %	1,078,105	32,403	-3.01 %
425- OTHER BUILDINGS	650,712	619,620	31,092	95.22 %	710,177	90,558	-12.75 %
428- IT DATA PROCESSING	559,577	476,090	83,487	85.08 %	438,865	(37,225)	8.48 %
429- REGIONAL DEVELOPMENT AUTH	19,795	19,794	1	100.00 %	19,794	-	0.00 %
431- DEVELOPMENT AUTHORITY	622,973	528,383	94,590	84.82 %	553,549	25,167	-4.55 %
440- ENGINEERING	1,495,051	1,471,744	23,307	98.44 %	1,379,995	(91,749)	6.65 %
697- CONT/TRF OTHER STATUTORY ENT	50,000	38,193	11,807	76.39 %	3,067	(35,125)	1,145.11 %
700- SHERIFF LAW ENFORCEMENT	4,328,856	4,258,055	70,801	98.36 %	4,252,989	(5,066)	0.12 %
701- SHERIFF SVC OF PROCESS	19,100	9,096	10,004	47.62 %	18,700	9,604	-51.36 %
704- REGIONAL JAIL	1,500,000	759,070	740,931	50.60 %	1,204,513	445,444	-36.98 %
711- HOMELAND SECURITY	271,486	237,703	33,783	87.56 %	238,496	793	-0.33 %

Jefferson County Commission
 FY2020 General Fund Revenues & Expenditures
 As of 06/30/2020
 Expenditures by Department

Description	FY2020 Budget	YTD Actual As of 06/30/20	Budget Variance Favorable/ (Unfavorable)	% Rec'd/ Exp'd	FY2019 YTD Actual As of 06/30/19	YTD Actual FY20-FY19 Variance Favorable/ (Unfavorable)	% Rec'd/ Exp'd
712- COMMUNICATIONS CENTER	2,122,811	1,898,691	224,120	89.44 %	1,807,990	(90,701)	5.02 %
713- FIRE DEPARTMENTS	577,500	1,493,683	(916,183)	258.65 %	665,000	(828,683)	124.61 %
715- AMBULANCE AUTHORITY	2,231,347	2,263,293	(31,946)	101.43 %	2,102,376	(160,917)	7.65 %
716- ANIMAL CONTROL	261,889	235,873	26,016	90.07 %	283,849	47,976	-16.90 %
717- CENTRAL GARAGE	325,570	255,789	69,781	78.57 %	301,626	45,837	-15.20 %
800- LOCAL HEALTH DEPT	80,380	80,380	0	100.00 %	79,980	(400)	0.50 %
900- PARKS AND RECREATION	687,188	673,086	14,102	97.95 %	742,886	69,800	-9.40 %
903- ARTS AND HUMANITIES	12,415	11,882	533	95.71 %	15,369	3,486	-22.69 %
909- HISTORICAL COMMISSION	18,383	17,594	789	95.71 %	25,257	7,662	-30.34 %
911- VISITORS BUREAU	317,869	304,553	13,316	95.81 %	384,213	79,660	-20.73 %
916- LIBRARIES	330,000	330,000	-	100.00 %	330,000	-	0.00 %
953- PUBLIC TRANSPORTATION	60,000	60,000	-	100.00 %	20,000	(40,000)	200.00 %
Total Expenditures	25,159,225	24,309,371	849,854	96.62 %	23,733,003	(576,368)	2.43 %
Transfers To/(From) Other Funds							
698- TRANSFERS TO OTHER FUNDS	1,708,734	600,000	1,108,734	35.11 %	600,755	755	-0.13 %
GENERAL SCHOOL FUND REIMB	(264,000)	(252,026)	(11,974)	95.46 %	(307,276)	(55,250)	-17.98 %
TRANSFERS FROM ASSR VAL FUND	(537,236)	(522,609)	(14,627)	97.28 %	(510,200)	12,409	2.43 %
TRANSFERS FROM OTHER FUNDS	-	(3,998)	3,998	100.00 %	(216,169)	(212,172)	-98.15 %
Total Transfers To/(Fr) Other Funds	907,498	(178,632)	1,086,130	-19.68 %	(432,890)	(254,258)	-58.73 %
Fund Balance-Budget							
Total Ending Fund Bal-Budget	4,809,010						
Fund Balance							
BEGINNING FUND BALANCE		(6,303,575)			(5,186,147)		
NET USE OF FUNDS-(SURPLUS)/DEFICIT		(3,032,685)			(1,117,428)		
Total Fund Balance		(9,336,259)			(6,303,575)		

Jefferson County Commission
Video Lottery Revenue

001373OT0

001373OT1

	Actual Rev	Est Rev	Budget	Act % Inc/(Dec)	Avg Mo	Change from FY12	
						%	Cumulative
FY12	4,269,886	4,269,886	4,700,000	3.6%	355,824		
FY13	3,632,491	3,632,491	4,100,000	-14.9%	302,708		(637,395)
FY14	3,365,543	3,365,543	3,303,301	-7.3%	280,462		(904,343)
FY15	3,237,305	3,237,305	3,224,793	-3.8%	269,775	-24.2%	(1,032,581)
FY16	3,263,264	3,263,264	3,114,553	0.8%	271,939	-23.6%	(1,006,622)
FY17	3,183,192	3,183,192	3,140,000	-2.5%	261,667	-25.5%	(1,086,694)
FY18	3,038,421	3,038,421	3,020,000	-4.5%	265,266	-28.8%	(1,231,465)
FY19	2,999,871	2,999,871	2,941,500	-1.3%	245,125	-29.7%	(1,328,386)
FY20	2,428,347	2,428,347	2,332,432	-22.2%	194,369	-43.1%	(1,937,454)
FY21	318,087	2,320,836	2,834,600	21.5%			(1,435,286)
FY22			2,114,800	-25.4%			(2,155,086)
			Avg Dec FY16-20	-5.9%			(5,899,100)
			Act Dec FY12-20	-5.8%			

Video Lottery Revenue
FY21 Projected Revenue

Month	Actual Rev	Estimated Chg/Mo	Estimated Revenue/Mo	Est. FY21 Total Revenue	FY21 Budget	Projected Variance	Decrease Over PY
07/20	318,087						-8.8%
08/20	-	20.6%	383,757				
09/20	-	-35.1%	248,900				
10/20	-	-30.8%	172,141				
11/20	-	8.7%	187,040				
12/20	-	-17.3%	154,714				
01/21	-	26.1%	195,045				
02/21	-	-21.7%	152,776				
03/21	-	23.2%	188,271				
04/21	-	-39.3%	114,359				
05/21	-	-26.1%	84,525				
06/21	-	43.4%	121,221				
Totals	318,087		2,002,749	2,320,836	2,834,600	(513,764)	

Jefferson County Commission
Table Games Revenue

0013700T000

	Act Rev	Est Rev	Budget	Act % Inc/(Dec)	Avg Mo	Decrease from FY12	
						%	Cumulative
FY12	1,596,516	1,596,516	920,000	35.2%	133,043		
FY13	1,556,473	1,556,473	1,800,000	-2.5%	129,706		(40,043)
FY14	1,032,251	1,032,251	1,163,539	-33.7%	86,021		(564,265)
FY15	891,153	891,153	943,444	-13.7%	74,263	-44.2%	(705,363)
FY16	853,009	853,009	790,000	-4.3%	71,084	-46.6%	(743,507)
FY17	736,572	736,572	740,000	-13.2%	61,381	-53.9%	(859,944)
FY18	634,044	634,044	617,700	-13.9%	52,837	-60.3%	(962,472)
FY19	635,683	635,683	544,200	0.3%	52,974	-60.2%	(960,833)
FY20	508,749	508,749	536,610	-15.6%	42,396	-68.1%	(1,087,767)
FY21	40,365	478,802	564,400	5.2%	39,900	-70.0%	(1,117,714)
FY22	-	-	446,100	-21.0%	-	-	-
			Avg Dec FY16-20	-9.4%			(3,875,594)
			Act Dec FY12-20	-6.8%			

Table Games Revenue
FY21 Projected Revenue

Month	Actual Rev	Estimated Chg/Mo	Estimated Revenue/Mo	Est. FY21 Total Revenue	FY21 Budget	Projected Variance	Decrease Over PY
07/20	40,365						-13.6%
08/20	-	7.2%	43,289				
09/20	-	2.0%	44,156				
10/20	-	5.2%	46,458				
11/20	-	-6.6%	43,380				
12/20	-	-1.3%	42,837				
01/21	-	4.8%	44,892				
02/21	-	-2.8%	43,623				
03/21	-	1.3%	44,185				
04/21	-	-10.9%	39,383				
05/21	-	-41.0%	23,234				
06/21	-	#DIV/0!	23,000				
Totals	40,365		438,437	478,802	564,400	(85,598)	

Jefferson County Commission
 Jail Fees (001704.434400)

Month	FY15	FY16	FY17	FY18	FY19	Cumulative		FY20	Mo-Mo	FY20		Cumulative
						Mo-Mo	by Mo			Estimated	by Mo	
June 2013												
July	108,997	101,808	112,567	128,828	119,226	-7.5%	-7.5%	85,886	-28.0%			-28.0%
August	116,813	117,489	108,852	133,604	115,366	-13.7%	-10.6%	88,732	-23.1%			-25.6%
September	114,642	93,460	110,879	131,626	102,628	-22.0%	-14.4%	78,358	-23.6%			-25.0%
October	112,037	118,792	125,554	136,789	103,641	-24.2%	-17.0%	89,890	-13.3%			-22.2%
November	109,721	103,738	115,504	131,578	95,439	-27.5%	-19.0%	68,660	-28.1%			-23.3%
December	104,152	111,458	141,759	136,065	99,685	-26.7%	-20.4%	54,378	-45.5%			-26.7%
January	115,848	105,282	125,788	143,978	101,759	-29.3%	-21.7%	55,343	-45.6%			-29.3%
February	102,648	82,604	116,862	134,666	103,593	-23.1%	-21.9%	58,334	-43.7%			-31.1%
March	95,680	95,535	148,079	151,989	97,127	-36.1%	-23.6%	30,687	-68.4%			-35.0%
April	81,543	85,161	143,930	114,304	91,000	-20.4%	-23.4%	40,723	-55.2%			-36.8%
May	91,241	86,078	134,811	127,234	94,425	-25.8%	-23.6%	51,724	-45.2%			-37.5%
June	76,139	94,570	122,893	111,940	80,626	-28.0%	-23.9%	56,356	-30.1%			-37.0%
Total	1,229,458	1,195,973	1,507,475	1,582,600	1,204,514			759,070	-37.0%			
	0.4%	-2.7%	26.0%	7.2%								
				16.9%								
					1,408,031	FY20 Budget Estimate		600,000	FY21 Budget Estimate			
					1,204,514	FY19 YTD		759,070	FY20 YTD			
					-	FY19 Projected Remaining		-	FY20 Projected Remaining			
					1,204,514	FY19 Total Projected Expense		759,070	FY20 Total Projected Expense			
					1,850,000	FY19 Revised Budget		1,500,000	FY20 Revised Budget			
					(645,487)	FY19 Budget Revision		(740,931)	FY20 Budget Revision			
					1,500,000	FY20 Budget		1,050,000	FY21 Budget			

RESOLUTION

At a regular session of the Jefferson County Commission, held on the 3rd Day of September 2020, the following Order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of Jefferson. The following resolution was offered.

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the Jefferson County Commission does hereby direct that the budget be revised as shown on **Fiscal Year 2021 budget revision number #1 to the General County Fund**, a copy of which is entered as part of this record.

The adoption of the foregoing Resolution having been moved by

_____, and duly seconded by _____
the vote was as follows:

Ralph Lorenzetti	_____
Jane Tabb	_____
Patricia Noland	_____
Caleb Hudson	_____
Josh Compton	_____

Whereupon, Commissioner Tabb declared said Resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said Resolution be, and the same is, hereby adopted as so stated above, and Jane Tabb, President of the Jefferson County Commission, is authorized to affix his signature to the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

Jane Tabb, President
Jefferson County Commission

Jefferson County Commission
State Budget Revision JE

Budget Revision #1 of General Fund FY21

<u>Description</u>	<u>GL acct</u>	<u>Increase</u>	<u>Decrease</u>
Record Adjustment for FY20 Ending Fund Balance and FY21 Beginning Fund Balance			
Unencumbered Fund Balance	001.299001	(4,700,460)	
Transfer to Capital Outlay Fund	001698.456609	4,700,460	
Record Adjustment for FY21 Tax Revenue due to COVID Trend			
Horse Racing	001.3070T0		4,000
Wine & Liquor Tax	001.3080T0	(120,000)	
Table Games	001.3700T0		85,000
Video Lottery	001.3730T0		499,000
Video Lottery Local	001.3730T1		21,000
Transfer to Capital Outlay Fund	001698.456609		(489,000)
Total		(120,000)	120,000

Jefferson County
Charles Town, West Virginia

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Jefferson County, WV - Production
YEAR-TO-DATE BUDGET REPORT

08/26/2020 12:08
mgordon

FOR 2020 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND	-30,080,878	-1,596,091	-31,676,969	-27,881,733.89	.00	-3,795,235.11	88.0%
001401 COUNTY COMMISSION	2,039,121	33,253	2,072,374	1,997,767.89	25,000.00	49,606.11	97.6%
001402 COUNTY CLERK	715,203	40,931	756,134	740,240.38	.00	15,893.62	97.9%
001403 CIRCUIT CLERK	638,440	0	638,440	632,553.54	.00	5,886.46	99.1%
001404 SHERIFF AND TREASURER	543,544	1,000	544,544	510,472.33	.00	34,071.67	93.7%
001405 PROSECUTING ATTORNEY	1,816,077	59,444	1,875,521	1,836,943.63	.00	38,577.37	97.9%
001406 ASSESSOR	534,258	-8,804	525,454	509,366.63	.00	16,087.37	96.9%
001407 ASSESSORS VALUATION FUND	529,664	7,572	537,236	519,866.97	.00	17,369.03	96.8%
001408 STATEWIDE COMPUTER NET	43,110	0	43,110	22,462.57	.00	20,647.43	52.1%
001412 AGRICULTURAL AGENT	136,777	406	137,183	126,638.70	.00	10,544.30	92.3%
001413 ELECTIONS COUNTY CLERK	303,533	59,062	362,595	321,819.64	.00	17,119.92	95.3%
001415 MAGISTRATE COURT	3,000	0	3,000	2,966.21	.00	33.79	98.9%
001424 COURTHOUSE (MAINTENANCE)	1,139,493	-18,761	1,120,732	1,045,702.39	.00	75,029.61	93.3%
001425 OTHER BUILDINGS	597,200	53,512	650,712	619,619.51	7,015.00	24,077.49	96.3%
001428 IT DATA PROCESSING	567,681	-8,104	559,577	476,089.89	18,646.52	64,840.59	88.4%
001429 REGIONAL DEVELOPMENT AUTH	19,795	0	19,795	19,794.26	.00	0.74	100.0%
001431 DEVELOPMENT AUTHORITY	652,503	-29,530	622,973	528,382.54	.00	94,590.46	84.8%
001440 ENGINEERING-PLANNING-ZONING	1,468,501	26,550	1,495,051	1,471,744.28	.00	23,306.72	98.4%
001696 FINANCIAL STABILIZATION	2,365,476	4,345	2,369,821	1,495,051	.00	2,369,821.00	.0%
001697 CONTR/TRF OTH STATUTORY ENTI	0	50,000	50,000	38,192.55	.00	11,807.45	76.4%
001698 TRANSFERS TO OTHER FUNDS	214,024	1,494,710	1,708,734	600,000.00	.00	1,108,734.00	35.1%
001699 CONTINGENCIES	2,519,582	-80,393	2,439,189	4,197,733.01	63,948.54	2,439,189.00	.0%
001700 SHERIFF LAW ENFORCEMENT	4,239,346	89,510	4,328,856	4,197,733.01	.00	67,174.45	98.4%
001701 SHERIFF SVC OF PROCESS	19,100	0	19,100	9,095.81	.00	10,004.19	47.6%
001704 REGIONAL JAIL	1,500,000	0	1,500,000	759,069.50	.00	740,930.50	50.6%
001711 HOMELAND SECURITY	270,436	1,050	271,486	237,703.06	.00	33,782.94	87.6%
001712 COMMUNICATIONS CENTER	2,136,051	-13,240	2,122,811	1,898,681.38	.00	211,363.02	90.0%
001713 FIRE DEPARTMENTS	577,500	0	577,500	1,493,683.00	12,756.60	-916,183.00	258.6%
001715 AMBULANCE AUTHORITY	2,231,347	0	2,231,347	2,263,292.60	.00	-31,945.60	101.4%
001716 ANIMAL CONTROL	261,889	0	261,889	235,872.87	.00	26,016.13	90.1%
001717 CENTRAL GARAGE	345,280	-19,710	325,570	255,788.77	.00	69,781.23	78.6%
001800 LOCAL HEALTH DEPT	80,380	0	80,380	80,379.96	.00	.04	100.0%
001900 PARKS AND RECREATION	771,280	-84,092	687,188	673,086.21	.00	14,101.79	97.9%
001903 ARTS AND HUMANITIES	16,149	-3,734	12,415	11,882.11	.00	532.89	95.7%
001909 HISTORICAL COMMISSION	23,913	-5,530	18,383	17,594.44	.00	788.56	95.7%
001911 VISITORS BUREAU	411,225	-93,356	317,869	304,552.71	.00	13,316.29	95.8%
001916 LIBRARIES	330,000	0	330,000	330,000.00	.00	.00	100.0%
001953 PUBLIC TRANSPORTATION	20,000	40,000	60,000	60,000.00	.00	.00	100.0%
TOTAL GENERAL FUND	0	0	0	-3,032,684.55	151,022.10	2,881,662.45	100.0%
TOTAL REVENUES	-30,080,878	-1,596,091	-31,676,969	-27,881,733.89	.00	-3,795,235.11	
TOTAL EXPENSES	30,080,878	1,596,091	31,676,969	24,849,049.34	151,022.10	6,676,897.56	
PRIOR FUND BALANCE				6,303,574.68			
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES				3,032,684.55			
REVISED FUND BALANCE				9,336,259.23			

Jefferson County Commission
Video Lottery Revenue

001373OT0

001373OT1

	Actual Rev	Est Rev	Budget	Act % Inc/(Dec)	Avg Mo	Change from FY12	
						%	Cumulative
FY12	4,269,886	4,269,886	4,700,000	3.6%	355,824		
FY13	3,632,491	3,632,491	4,100,000	-14.9%	302,708		(637,395)
FY14	3,365,543	3,365,543	3,303,301	-7.3%	280,462		(904,343)
FY15	3,237,305	3,237,305	3,224,793	-3.8%	269,775	-24.2%	(1,032,581)
FY16	3,263,264	3,263,264	3,114,553	0.8%	271,939	-23.6%	(1,006,622)
FY17	3,183,192	3,183,192	3,140,000	-2.5%	261,667	-25.5%	(1,086,694)
FY18	3,038,421	3,038,421	3,020,000	-4.5%	265,266	-28.8%	(1,231,465)
FY19	2,999,871	2,999,871	2,941,500	-1.3%	245,125	-29.7%	(1,328,386)
FY20	2,428,347	2,428,347	2,332,432	-22.2%	194,369	-43.1%	(1,937,454)
FY21	318,087	2,320,836	2,834,600	21.5%			(1,435,286)
FY22			2,114,800	-25.4%			(2,155,086)
			Avg Dec FY16-20	-5.9%			(5,899,100)
			Act Dec FY12-20	-5.8%			

Video Lottery Revenue
FY21 Projected Revenue

Month	Actual Rev	Estimated Chg/Mo	Estimated Revenue/Mo	Est. FY21 Total Revenue	FY21 Budget	Projected Variance	Decrease Over PY
07/20	318,087						-8.8%
08/20	-	20.6%	383,757				
09/20	-	-35.1%	248,900				
10/20	-	-30.8%	172,141				
11/20	-	8.7%	187,040				
12/20	-	-17.3%	154,714				
01/21	-	26.1%	195,045				
02/21	-	-21.7%	152,776				
03/21	-	23.2%	188,271				
04/21	-	-39.3%	114,359				
05/21	-	-26.1%	84,525				
06/21	-	43.4%	121,221				
Totals	318,087		2,002,749	2,320,836	2,834,600	(513,764)	

Jefferson County Commission
Table Games Revenue

0013700T000

	Act Rev	Est Rev	Budget	Act % Inc/(Dec)	Avg Mo	Decrease from FY12	
						%	Cumulative
FY12	1,596,516	1,596,516	920,000	35.2%	133,043		
FY13	1,556,473	1,556,473	1,800,000	-2.5%	129,706		(40,043)
FY14	1,032,251	1,032,251	1,163,539	-33.7%	86,021		(564,265)
FY15	891,153	891,153	943,444	-13.7%	74,263	-44.2%	(705,363)
FY16	853,009	853,009	790,000	-4.3%	71,084	-46.6%	(743,507)
FY17	736,572	736,572	740,000	-13.2%	61,381	-53.9%	(859,944)
FY18	634,044	634,044	617,700	-13.9%	52,837	-60.3%	(962,472)
FY19	635,683	635,683	544,200	0.3%	52,974	-60.2%	(960,833)
FY20	508,749	508,749	536,610	-15.6%	42,396	-68.1%	(1,087,767)
FY21	40,365	478,802	564,400	5.2%	39,900	-70.0%	(1,117,714)
FY22	-		446,100	-21.0%			
			Avg Dec FY16-20	-9.4%			(3,875,594)
			Act Dec FY12-20	-6.8%			

Table Games Revenue
FY21 Projected Revenue

Month	Actual Rev	Estimated Chg/Mo	Estimated Revenue/Mo	Est. FY21 Total Revenue	FY21 Budget	Projected Variance	Decrease Over PY
07/20	40,365						-13.6%
08/20	-	7.2%	43,289				
09/20	-	2.0%	44,156				
10/20	-	5.2%	46,458				
11/20	-	-6.6%	43,380				
12/20	-	-1.3%	42,837				
01/21	-	4.8%	44,892				
02/21	-	-2.8%	43,623				
03/21	-	1.3%	44,185				
04/21	-	-10.9%	39,383				
05/21	-	-41.0%	23,234				
06/21	-	#DIV/0!	23,000				
Totals	40,365		438,437	478,802	564,400	(85,598)	

Ora Ash, Director
 West Virginia State Auditor's Office
 200 West Main Street
 Clarksburg, WV 26302
 Phone: 627-2415 ext. 5114
 Fax: 627-2417

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER

2021
 FY
002
 FUND
1
 REV. NO.
1 of 1
 PG. OF NO.

Jefferson County Commission
 GOVERNMENT ENTITY

Person To Contact Regarding
 Budget Revision: **Michelle Gordon**
 Phone: **304-724-8425**
 Fax: **304-725-7916**

P.O. Box 250
 STREET OR PO BOX
 Charles Town 25414
 CITY ZIP CODE

COUNTY
 Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
298	Assigned Fund Balance	102,670	103,659		206,329
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES) 103,659

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
401	County Commission	151,348	103,659		255,007
	#N/A				

NET INCREASE/(DECREASE) Expenditures 103,659

APPROVED BY THE STATE AUDITOR
 BY: Director, Local Government Services Division Date

AUTHORIZED SIGNATURE OF ENTITY

APPROVAL DATE

RESOLUTION

At a regular session of the Jefferson County Commission, held on the 3rd day of September, 2020, the following Order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of Jefferson. The following resolution was offered.

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the Jefferson County Commission does hereby direct that the budget be revised as shown on **Fiscal Year 2021 budget revision number #1 to the Coal Severance Fund**, a copy of which is entered as part of this record.

The adoption of the foregoing Resolution having been moved by

_____, and duly seconded by _____
the vote was as follows:

Ralph Lorenzetti	_____
Jane Tabb	_____
Patricia Noland	_____
Caleb Hudson	_____
Josh Compton	_____

Whereupon, Commissioner Noland declared said Resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said Resolution be, and the same is, hereby adopted as so stated above, and Jane Tabb, President of the Jefferson County Commission, is authorized to affix his signature to the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

Jane Tabb, President
Jefferson County Commission

Jefferson County Commission
State Budget Revision Entry

Budget Revision #1 of Coal Severance Fund FY21

Description	GL acct	Increase	Decrease	
Assigned Fund Balance	002.298002	(103,659)		Adj year end fund balance
Co Comm Prof Services	002401.422300	103,659		Adj year end fund balance

Totals

- -

Jefferson County
Charles Town, West Virginia

P 1
g1ytdbud

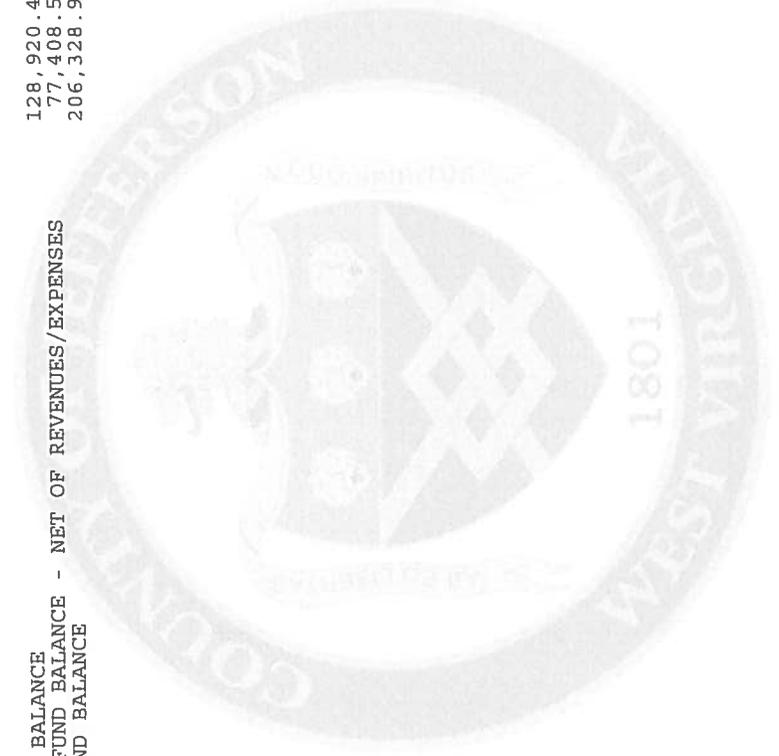
Jefferson County, WV - Production
YEAR-TO-DATE BUDGET REPORT

08/26/2020 12:10
mgordon

FOR 2020 13

ACCOUNTS FOR: 002	COAL SEVERANCE FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
002	COAL SEVERANCE FUND	-168,670	-51,150	-219,820	-128,150.53	.00	-91,669.47	58.3%
002401	COUNTY COMMISSION	125,570	-6,050	119,520	.00	.00	119,520.00	.0%
002440	ENGINEERING	0	48,600	48,600	18,592.00	44,834.00	-14,826.00	130.5%
002715	AMBULANCE AUTHORITY	17,000	0	17,000	.00	.00	17,000.00	.0%
002800	JEFFERSON COUNTY HEALTH DEPT	0	3,600	3,600	3,600.00	.00	1,450.00	100.0%
002801	MENTAL HEALTH	15,000	0	15,000	13,550.00	.00	.00	90.3%
002908	COMMUNITY CENTER	10,000	0	10,000	10,000.00	.00	.00	100.0%
002950	SOCIAL SERVICES-CASA	0	5,000	5,000	5,000.00	.00	.00	100.0%
002953	PUBLIC TRANSPORTATION	1,100	0	1,100	.00	.00	1,100.00	.0%
	TOTAL COAL SEVERANCE FUND	0	0	0	-77,408.53	44,834.00	32,574.53	100.0%
	TOTAL REVENUES	-168,670	-51,150	-219,820	-128,150.53	.00	-91,669.47	
	TOTAL EXPENSES	168,670	51,150	219,820	50,742.00	44,834.00	124,244.00	

PRIOR FUND BALANCE 128,920.44
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES 77,408.53
REVISED FUND BALANCE 206,328.97



AGENDA REQUEST FORM
www.jeffersoncountywv.org



Name:

Department or Organization: **Jefferson County Commission**

Estimation of amount of time needed for appointment:

Date Requested – 1st Choice: **September 3, 2020**

If a specific date is needed, please provide reason for specific date: [Click here to enter text.](#)

Date Requested – 2nd Choice: [Click here to enter text.](#)

Subject (*Wording to be placed on agenda*): **Renewal of Lease of Agricultural Land Owned by Jefferson County Commission – Discussion/Action**

Please provide the County Commission with a description of your request or presentation, including any background information:
[Click here to enter text.](#)

Is this a funding request? Y/N [Click here to enter text.](#)

If so, how much? \$[Click here to enter text.](#)

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Attach supporting documents for request, or request may be denied.

If not attached, explain: [Click here to enter text.](#)

Is equipment needed? Projector Y/N [Click here to enter text.](#) Internet/Wi Fi Y/N [Click here to enter text.](#)

Telephone for conference call Y/N [Click here to enter text.](#)

Contact information:

Email address: [Click here to enter text.](#) Phone Number: [Click here to enter text.](#)

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/COMMENTS

[Click here to enter text.](#)



AGENDA REQUEST FORM
www.jeffersoncountywv.org

Name:

Department or Organization: **County Commission**

Estimation of amount of time needed for appointment:

Date Requested – 1st Choice: **September 3, 2020**

If a specific date is needed, please provide reason for specific date: [Click here to enter text.](#)

Date Requested – 2nd Choice: [Click here to enter text.](#)

Subject (*Wording to be placed on agenda*):

Discuss request for funding: COVID-19 Pandemic Block Grant \$100,000 - DISCUSSION/ACTION

Please provide the County Commission with a description of your request or presentation, including any background information:

Is this a funding request? **Y/N** [Click here to enter text.](#)

If so, how much? **\$**[Click here to enter text.](#)

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Attach supporting documents for request, or request may be denied.

If not attached, explain: [Click here to enter text.](#)

Is equipment needed? **Projector** **Y/N** [Click here to enter text.](#) **Internet/Wi Fi** **Y/N** [Click here to enter text.](#)

Telephone for conference call **Y/N** [Click here to enter text.](#)

Contact information:

Email address: [Click here to enter text.](#) Phone Number: [Click here to enter text.](#)

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/COMMENTS

[Click here to enter text.](#)

NOTICE OF PUBLIC HEARING
Friday, September 11, 2020 at 1:00 PM

The Jefferson County Commission has scheduled a Public Hearing on the proposed text amendment to the Jefferson County Zoning and Land Development Ordinance, File #ZTA19-03, to allow Solar Energy Facilities to process as a Principal Permitted Use in the following Zoning Districts: General Commercial, Highway Commercial, Light Industrial, Major Industrial, Rural, Residential Growth, Residential-Light Industrial-Commercial, and Industrial Commercial. The text amendment, in accordance with WV Code Chapter 8A and Article 12 of the Zoning Ordinance, proposes revisions to Article 2, Definitions; Article 8, Supplemental Use Regulations (creation of Section 8.20 Solar Energy Facilities); and Appendix C, Principal Permitted and Conditional Uses Table.

Oral or written comments can be provided at the hearing, **1:00 PM Friday, September 11, 2020**, which will be held virtually via GoTo Meeting. You may also submit written comments to info@jeffersoncountywv.org or to PO Box 250, Charles Town, WV 25414.

A copy of the proposed text amendment is available at the Office of Planning & Zoning and on the County's website at: www.jeffersoncountywv.org. If you have any questions, please call the Office of Planning & Zoning at 304-728-3228.

By Order of the Jefferson County Commission
Jane Tabb, President

**NOTICE OF PUBLIC HEARING
COUNTY COMMISSION OF JEFFERSON COUNTY
Thursday, September 11, 2020 at 1:00 PM**

**Immediately following the Public Hearing for the Zoning Text Amendment ZTA19-03,
Solar Energy Facilities**

The County Commission of Jefferson County has scheduled a Public Hearing on the proposed Amendment to the Stormwater Management Ordinance, which has been drafted to support the proposed Zoning Ordinance Text Amendment File #ZTA19-03, Solar Energy Facilities. The proposed Amendment includes a new subsection "h." under Article 1.D(2) entitled Solar Energy Facilities. The full memo, Zoning Ordinance Text Amendment, and Stormwater Management Ordinance Amendment can be found on the Office of Engineering, Planning and Zoning website through this link:

<http://www.jeffersoncountywv.org/home/showdocument?id=18623>

Oral or written comments can be provided at the hearing, **1:00 PM Friday, September 11, 2020**, which will be held virtually via GoTo Meeting. You may also submit written comments to info@jeffersoncountywv.org or to PO Box 250, Charles Town, WV 25414.

A copy of the proposed text amendment is available at the Office of Planning & Zoning or through the link above. If you have any questions, please call the Office of Planning & Zoning at 304-728-3228.

By Order of the Jefferson County Commission
Jane Tabb, President

The Jefferson County Commission proposes to name persons to serve on the following Authorities, Boards, Commissions, or Committees on Thursday, September 17, 2020 or as soon thereafter as the Commission may decide:

Jefferson County Emergency Services Agency Board - one three-year term for Citizen Representative, ending June 30, 2023.

Per the Ordinance to Dissolve and Reconstitute the Jefferson County Emergency Services Agency: Section 3 - Joint Emergency Services Board

(f) No citizen member of the Board may provide fire service or emergency ambulance service in Jefferson County. Nor may any member of the Board have any immediate family member who provides fire service or emergency ambulance service in Jefferson County.

(g) No member of the Board, nor their immediate family member, shall have any interest in any firm, partnership, corporation or association engaged in the business of providing ambulance or fire service, nor in the manufacture, sale or lease of ambulance or fire equipment or facilities. For purposes of this ordinance, immediate family member shall mean a spouse or other person with whom a member is living as husband and wife and any child or children, grandchild or grandchildren and parent or parents.

(h) Employees of the Agency are not eligible to serve as members of the Board.

Persons who may be interested in the above listed agency should submit a letter of interest and a resume or statement of qualifications to the Jefferson County Commission, P.O. Box 250, Charles Town, WV 25414, no later than 12:00 p.m. the Monday prior to the proposed appointment. Applications received after the deadline will not be considered.

Additional information regarding these appointments may be obtained by calling the Commission Office at (304) 728-3284.

The Jefferson County Commission proposes to name persons to serve on the following Authorities, Boards, Commissions, or Committees on Thursday, September 17, 2020, or as soon thereafter as the Commission may decide:

Jefferson County Farmland Protection Board - Three 4-year terms ending September 7, 2020

Positions available

- one farmer-at-large representative
- one farm bureau representative - applicant must be a current member of the Jefferson County Farm Bureau
- one non-farmer/public representative

Persons who may be interested in the above listed agency should submit a letter of interest and a resume or statement of qualifications to the Jefferson County Commission, P.O. Box 250, Charles Town, WV 25414, no later than 12:00 p.m. the Monday prior to the proposed date of appointment.

Additional information regarding these appointments may be obtained by calling the Commission Office at (304) 728-3284.

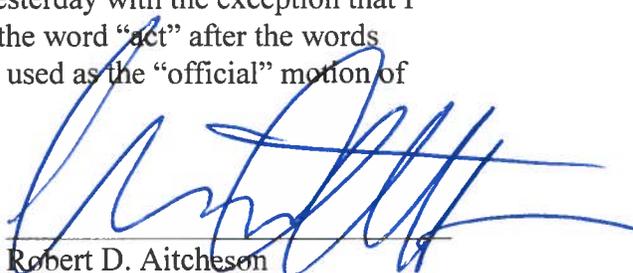
August 27, 2020

Memorandum

To: Nathan Cochran, Esq.
Stephen Stolipher/Planning Commission
Jefferson County Commissioners

Re: Corrected page 2 of Motion filed 8/26/20

The enclosed is the same Motion as I filed yesterday with the exception that I made a correction on page 2, paragraph 5, inserting the word "act" after the words "member to" in the second line. This one should be used as the "official" motion of record.



Robert D. Aitcheson

MOTION

From: Robert D. Aitcheson

To: County Commission, Jefferson County, WV

Re: Removal Proceedings Against Planning Commission Member Stephen Stolipher

Pursuant to W.Va. Code 6-6-7(b)(1)(A); 8A-2-4(e)&(f) and County Ordinance 2007-1, Section 3 thereof, the County Commission should REVOKE Stephen Stolipher's appointment to the Jefferson County Planning Commission for his wrongful failure to recuse himself from ANY vote, discussion, participation or other activity regarding the proposed solar facility text amendment [ZTA 19-03] because W.Va. Code 8A-2-4(e) & (f) mandates such recusal. Robert D. Aitcheson moves that this Commission INITIATE REMOVAL PROCEEDINGS AND REMOVE MR. STOLIPHER FROM THAT OFFICE, more particularly as follows:

1. W.Va. Code 8A-2-4(e) & (f) require that a Planning Commission member recuse himself or herself from any vote, discussion or other activity "regarding the conflicting issue" if the member is **pecuniarily interested** in the matter. See also, Planning Commission Bylaws, Section 5.2-Recusal.

2. FACTS:

(a) At the time he was acting officially as a Planning Commissioner in ZTA19-03, Mr. Stolipher was a commercial real estate agent with Oakcrest Realty. As such, he is believed to have had contracts pending for the sale or lease of land in Jefferson County, WV with Horus Renewables Corp. of Sacramento, California as prospective purchaser or lessor. At least three of those contracts are believed to have been for Thorn Hill Subdivision (172 acres) at the corner of Route 115 and Kabletown Road, Highland Farm (123 acres) and another separate 100+ acre parcel along Rte. 115 near Charles Town, Jefferson County, WV.

(b) At closing, Mr. Stolipher stood to receive a monetary commission or finder's fee from each such transaction.

(c) The contracts with Horus Renewables Corp. are believed to be for the purpose of establishing solar facilities on said properties and are believed to be dependent upon the actions of the Planning Commission and, subsequently, this Commission on the subject text amendment.

3. Mr. Stolipher was **pecuniarily interested** because he stood to benefit directly and financially in specific, unique transactions dependent upon the actions of the Planning Commission and this County Commission. His wrongful participation in the discussion, vote and any other activity regarding industrial/commercial solar facilities on our rural, agricultural land and his wrongful failure to disqualify and recuse himself has so tainted and poisoned the actions and

recommendations of the Planning Commission as to bring into serious question the legitimacy of the recommended text amendment. Said proposed text amendment fails to protect the citizens of Jefferson County to the substantial financial benefit of the solar developers and Mr. Stolipher.

4. The proposed text amendment fails to require a conditional use permit which would allow public input for each project application (rather designating the activity as a principal permitted use in the Rural Zoning District); fails to establish standards for a Board of Zoning Appeals review of each such project application; fails to establish adequate bonding requirements for both maintenance and decommissioning **with sufficient financial security** to protect the taxpaying citizens of this county from contamination of ground water and toxic runoff and the cost of disposal of toxic waste materials when government money and tax credits dry up and projects are abandoned by the shell companies of the out-of-state investors; fails to limit the portion (percentage) of any parcel of rural, agricultural land that may be used for installation of solar panels; fails to restrict such projects to non-tillable land and fails to require proximity to an existing transfer station and transmission lines.

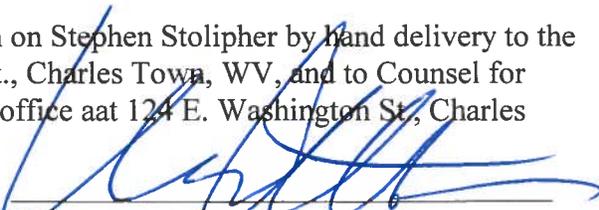
5. Mr. Stolipher has violated his oath of office in that he has failed to discharge his duties as Planning Commission member to act "faithfully...to the best of his skill and judgment" when judged by this objective, Constitutional standard. See West Virginia Constitution, Article IV, Section 5. His aggressive promotion of the foregoing, contrary to the interest of the citizens of this county but to his own substantial monetary benefit, exhibits a stunning and faithless unwillingness to comply with the law which renders him unfit to continue to hold the official position to which this Commission appointed him.

ROBERT D. AITCHESON REQUESTS THAT THIS MOTION BE SET FOR HEARING ON THE AGENDA OF THE NEXT MEETING OF THIS COMMISSION AND THAT MOVANT BE GIVEN SUFFICIENT TIME TO FULLY ADDRESS THE ISSUES ARISING HEREIN.

Respectfully submitted,


Robert D. Aitcheson
Citizen of Jefferson County, WV
Since April, 1979

I have served a true copy of this corrected Motion on Stephen Stolipher by hand delivery to the Planning Commission office, 104 E. Washington St., Charles Town, WV, and to Counsel for said Planning Commission, Nathan Cochran, at his office at 124 E. Washington St., Charles Town, WV, this 27th day of August, 2020.


Robert D. Aitcheson

JCSWA



Jefferson County Solid Waste Authority

Jefferson County Commission
124 E. Washington Street
Charles Town, WV 25414

30 July 2020

Dear Commission,

The Board of Jefferson County Solid Waste Authority is sending this letter in support of updating the county ordinance for recycling. The Board supports a rewritten ordinance that would make it mandatory that household waste removal companies must not only offer recycling service, but have a plan and process in place to provide recycling.

Thank you for your consideration,

Sincerely,

The Board –

William Madert, Chair,

Dr. Peter Vila, Vice-chair,

James McGowen,

William Weston,

Dr. Robert Graf

332 Jefferson Orchard Road, Kearneysville, WV 25430

Phone: 304-728-0439

Email: jcswa@frontiernet.net

Web: www.jcswa.com



August 19, 2020

The Honorable Commissioner Jane Tabb, President
The Honorable Commissioner Josh Compton
The Honorable Commissioner Caleb Hudson
The Honorable Commissioner Ralph Lorenzetti
The Honorable Commissioner Patsy Noland
Jefferson County Commission
P. O. Box 250
Charles Town, West Virginia 25414

Dear Jefferson County Commissioners:

By majority vote with one abstention at its regular board meeting on August 18, 2020, the Jefferson County Development Authority (JCDA) voted to respectfully submit the following recommendations regarding the proposed amendments to the County Zoning Code to Allow Solar Energy Facilities as Principal Permitted Use.

The JCDA supports the appropriate development and use of alternative energy in Jefferson County. Alternative energy, including solar energy, can help strengthen and enhance the overall economic well-being of businesses, create well-paying jobs, and maintain the high quality of life of residents in our county.

The County Planning staff has assured us that the proposed zoning amendment specifically addresses large-scale solar facilities as a principal land use and, as such, would have no effect on small- or medium-scale solar facilities including residential rooftop solar systems.

Issues and Recommendations

Issue 1: Potential impact of large-scale solar energy facilities such as solar farms.

Envision 2035, Appendix D, Goals & Objectives, Goal 10, Objective 9 states: "Encourage the creation of and use of a variety of energy sources (including renewable energy) within Jefferson County in ways that respect the character of the county."

Recommendation. In keeping with this **Envision 2035** requirement to encourage a variety of energy sources in ways that respect the character of the county, the JCDA recommends that the County Commission should update the zoning code to authorize large-scale solar energy facilities while also establishing guardrails to reduce any potentially negative effects of these facilities on the view shed, storm water runoff, and other environmental matters in Jefferson County. Specifically, the JCDA recommends that the County Commission should take the following actions:

- a. Establish that large-scale solar energy facilities would be permitted only as a conditional use in appropriate zoning categories rather than as a permitted use.
- b. Develop conditions for approval of such solar energy facilities with input from the public. The American Planning Association has prepared a model zoning ordinance in its PAS Memo, "Planning for Utility-Scale Solar Energy Facilities" that includes reasonable conditions, based on experience in several Virginia jurisdictions.
- c. Consider limiting the size of individual large-scale solar energy facilities and also limiting the overall amount of land throughout the county used for such facilities. The County should consider best practices used in other states and counties on this topic.
- d. Place reasonable restrictions on the nature of the solar panels (or other energy-producing technology that could be used) at these facilities to protect the view shed and control storm water runoff.
- e. Ensure that the zoning code will require that owners of large-scale solar energy facilities, and landowners who lease land for these facilities, must use best practices for controlling and mitigating storm water caused by the facilities.
- f. Establish clear requirements and procedures for the county's monitoring and enforcement of any large-scale solar energy facilities that are built in this county. For example, ensure the landowner or renter follows the zoning requirements for setbacks, screening, and so forth. In addition, the County Commission should identify the county office that will be responsible for monitoring these facilities and ensure that the responsible office receives adequate funding to perform this function.
- g. Identify potential negative impacts of large-scale solar energy facilities on the county's public safety response capabilities and indicate the specific actions the County Commission will take to mitigate the negative impacts.

Issue 2: Educate county residents and businesses on placing solar energy facilities on their property.

It is important that county residents and businesses have clear information on the benefits and potential challenges with placing large-scale solar energy production facilities on their property and on leasing their property to others for this purpose.

Recommendation.

The JCDA recommends that if the proposed zoning amendment is adopted, the County Commission should establish educational programs to help landowners determine whether to lease their land for solar farms. The education programs should include such topics as:

- a. How to determine whether a parcel of land is better suited for this purpose rather than an agricultural purpose;
- b. Landowners' potential liability for leasing land to an energy producer. This might include, for example, the landowners' liability for administering a "decommission plan" of the solar farm on their property including in the case of when the solar producer does not follow the decommissioning requirements or storm water requirements.

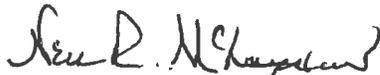
The JCDA is eager to collaborate with the County Commission to increase the availability and production of alternative energy in the county, as outlined in the Envision 2035 document. To this end, the JCDA

Jefferson County Commission
August 19, 2020
Page 3

will examine opportunities and challenges with the development of small and medium-size alternative energy facilities in Jefferson County (such as rooftop solar installations and cooperative arrangements where a group of landowners jointly generate solar energy to serve multiple houses). In addition, the JCDA also supports legislative proposals to authorize Power Purchase Agreements (PPA) which are necessary for the development of smaller facilities and more efficient rooftop systems. The availability of PPAs in West Virginia and in this county would be very helpful in expanding the renewable energy industry and would produce many well-paying jobs for county residents. Please see the JCDA's letter to state legislators in support of PPA, as attached.

As a next step, JCDA is planning to facilitate a public dialogue to inform the public about renewable energy options and to gain resident input on the types of alternative energy production that could be appropriate in Jefferson County.

Sincerely,

A handwritten signature in black ink, appearing to read "Neil R. McLaughlin". The signature is fluid and cursive, with the first name "Neil" and last name "McLaughlin" clearly distinguishable.

Neil R. McLaughlin, President

Attachment:

Correspondence dated January 20, 2020, from the JCDA to State Legislators in Support of S.B. 611, a proposal to authorize power purchase agreements in West Virginia.

28 Mopsy Ct.
Ranson, WV 25438-4821
August 12, 2020

Jefferson County Planning Commission
Jefferson County Commission
PO Box 250
Charles Town, WV 25414

I
This is an opinion letter from a Jefferson County native supporting solar for farm income. I may not be able to attend the meeting in September.

As a now mostly retired Baby Boomer, my background is that I attended the four-room Summit Point school house. I marched in the Charles Town High School band. I graduated with the first class of Jefferson High School. My family was so poor when I was a kid that my grandparents and parents and aunts and uncles had worked in the orchards and packing houses around Summit Point picking apples and peaches, spraying orchards and such.

Four college degrees later, I'm reasonably well-rounded, well-traveled and reasonably intelligent. I admit that I am not important. I have no contacts on any of the boards; I do not own a farm. I don't have friends with farms now.

I grew up affected by the Conservation movement — I grew up with orchard DDT and the book "Silent Spring" in 1962. [<http://www.rachelcarson.org/Bio.aspx>] I rode the school bus past farms, orchards, and hay fields. I was a 4-H WV Conservation Award winner twice, a friend of mine won the WV State 4-H Poster Contest for Conservation, I worked as a teen for the YCC in Harper's Ferry with the National Park Service with the learning focus on the ecology and we even experienced "leaded vs. unleaded gas." Friends of ours won an award for the Conservation efforts on their beef farm in Jefferson County in the 1980's. I could go on and on, but you might get my reference — I grew up, starting in 1962, learning about the ecology and conservation. Most of that land is now — gone.

Another dairy farm shut down recently — their last load of milk was picked up and their outstanding feed bill was \$11,000. I contributed to their GoFundMe page.

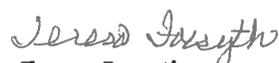
My engagement ring was paid for by my husband working on his family's dairy farm, which went out of business 40 years ago, now the 300 acres has McMansions.

Now — subdivisions for Marylanders and Virginia families eat farmland. Gone. Our schools (Pre-Covid) were/are full of children whose parents ride the train or drive east every day, leaving the children to fend for themselves in the afternoons. They want sidewalks. They want to protect groundhogs. They don't like smell. They honk at tractors. They want their pretty view. And they want energy and water — lots of it, for their huge McMansions.

I see how solar operates in Delaware on a large scale and in Maryland on a large scale for business. My mother has had it on her house in Sacramento, CA since 1985. Quiet and clean.

Yes, Solar. Clean, quiet, contributing to society. Keeping the land available. Keeping the farmers in business.

Please realize that I exist. People like me exist. If farmers want solar for business diversification — let them have it. They have a business to maintain. Mansions are worried about their view? Ha-ha-ha.


Teresa Forsyth

Jessica Carroll

From: Steven Welch <welchsj@gmail.com>
Sent: Tuesday, August 18, 2020 2:39 PM
To: JCCInfo
Cc: Steven Welch; Olivia Welch
Subject: August 18, 2020 - Public Comment

Hello,

As concerned residents (and taxpayers) of Jefferson County, we are adamantly opposed to the Proposed Solar Facilities Amendment.

Our family moved here in large part due to the natural beauty of this area. Installing hundreds, if not thousands, of solar panels throughout the county on agricultural and residential land is contrary to one of the major appeals of this county.

Furthermore, solar farms are the same as solar plants and installing an industrial site in the midst of residential neighborhoods will be detrimental to property values. To put it bluntly, very few people want to buy a home that looks at a field(s) of solar panels all day, every day.

We understand that there are farmers who want to find more profitable uses for their land. That is their right. However, when their rights detrimentally impact their neighbors, that is where a line must be drawn. Decisions of this magnitude affect many.

We stand opposed to this proposed action and hope the County Commission will see fit to end this proposal as soon as possible.

*Thank you,
Steven and Olivia Welch and Family*

Jessica Carroll

From: M Levi <mark.s.levi@gmail.com>
Sent: Tuesday, August 18, 2020 4:24 PM
To: JCCInfo
Subject: Comments on proposed Solar Energy Facilities comprehensive plan and ordinance amendments

Below are a few comments on the proposed amendments, for inclusion prior to either the workshop or public hearing as most appropriate. I'm neither arguing in favor of nor against the amendments; comments are suggestions for improvements to the amendments in the event some version of these are approved.

1. There is currently some confusion as to whether power purchase agreements (agreements to sell power produced by a system to a third party) are legal in West Virginia. Legislation has been introduced attempting to clarify this in favor of legality, but has not make it to a vote. In order to avoid wasting the time of all involved, I suggest a provision in the ordinance to require a developer's general counsel or outside counsel to provide a letter certifying that the developer has determined that it has a legal path forward for any necessary financing agreements before the Planning Commission will take any action. This provision could become void if at any time West Virginia enacts legislation clarifying the legality of PPAs.
2. Comprehensive Plan p. 89. The renewable portfolio standard referenced was cancelled in 2015. West Virginia currently has no RPS.
3. Comprehensive Plan p. 30. Renewable energy has a very different rationale from that for natural gas. Suggest these be separated.
4. Comprehensive Plan p. 90. Draft language is not very accurate as to common types of geothermal energy systems (e.g., direct use of groundwater in building walls is probably very uncommon). For use in buildings, the most common system is use of geothermal heat pumps - the heat pump is similar to any other, but instead of discharging heat to the air it discharges heat through a heat exchanger to the ground. Geothermal energy can also be required for power generation but requires very hot ground temperatures and so is installed in specific locations with the correct conditions (generally areas which also have hot springs etc.). This language is not critical, but it is best to have the comprehensive plan as accurate as possible for general credibility purposes.
5. Comprehensive Plan pp. 93, 90; Ordinance p. 39. The documents tend to merge behind-the-meter systems (relatively small systems which serve the facility where installed, most often rooftop or parking lot canopy systems, such as the APUS system) and utility-scale systems (large systems designed to provide power to customers located elsewhere, similar to a gas or coal power plant). These should generally be described separately as they have very different characteristics. In particular the ordinance should have different definitions for the two types of systems to avoid mixing requirement (e.g., as written, it seems a small parking lot canopy project would have to meet the same setback requirements as a utility-scale system).

6. Ordinance p. 39. The plan requirements should include demolition costs (gross and net of any salvage value), which should have to be validated by an independent third party. This is critical as it impacts the surety penal amount. The language as written looks like it is assumed there will be a positive value to the installation at time of decommissioning, but this is doubtful. Demolition costs to include removal of all footings and filling the holes is likely to be high, and any salvaged equipment will be so obsolete as to have little value even if maintained in good condition.

7. Ordinance pp. 109-110. The language does address major issues, but is likely insufficient. Note that common practice with development of renewable projects is for a developer to transfer title the system or a bundle of systems to an entity, often an LLC, set up for the sole purpose of holding that bundle of assets, often referred to as a special purpose entity (SPE). The SPE is often then sold to investors interested in the long-term cash flow and tax attributes of the SPE, allowing the developer relatively quick recovery of costs. The SPE, which likely will have no dedicated personnel, will contract back to the developer or another entity to operate the system. While not inherently objectionable, this does mean the system will be owned and operated by a shell company. In the event the SPE becomes insolvent there may be little recourse against it. At end of system life, when demolition and restoration costs exceed any salvage value, the SPE likely will be insolvent and there may be little incentive by the investors or others to cover costs. Therefore the surety requirements must be carefully structured to cover full likely demolition and restoration costs, and also to cover any failure to maintain the system in a safe condition, and to maintain aesthetic requirements of the system (e.g., vegetation). The industry has little experience with end of life demolition and restoration as most systems have not reached end of life, but these problems will likely occur in some cases.

8. Ordinance pp. 109-110. It might be best to include a firmer trigger for demolition and restoration, or recourse against the surety, at end of system life. It is possible to see scenarios such as allowing most of the system to fall into disrepair while keeping a small section operating and producing some minimal power to prevent the demolition and restoration requirement from being triggered. Something like triggering at production less than 25% rated capacity (allowing for a realistic panel degradation factor over time) might be advisable.

9. Ordinance p. 108. Given the size of utility-scale PV systems, mere setback requirements will not fully mitigate visual impact problems. Requiring vegetative screening (e.g., evergreen trees) around the entire system perimeter might be advisable).

10. Ordinance p. 108. It is correct that design submission should not require showing every panel, but they should be required to accurately show row dimensions (e.g., height from ground, length, width, location, clearance between rows) and a schematic detail showing the appearance and layout of a typical row.

Thanks,

Mark Levi

Jessica Carroll

From: WebmastervJCC <webmaster@jeffersoncountywv.org>
Sent: Thursday, August 13, 2020 8:27 PM
To: JCCInfo
Subject: Jefferson County Commission, WV: Website Form Notification

A new entry to a form/survey has been submitted.

Form Name: County Commission Contact
Date & Time: 08/13/2020 8:27 PM
Response #: 1444
Submitter ID: 4866
IP address: 50.110.194.146
Time to complete: 49 min. , 21 sec.

Survey Details

Page 1

1. Name

Ray Plaag

2. Email

signalcorps51@aol.com

3. Questions or Concerns

My concern here is where do you all stand for protecting seniors of this county from an out of control tax assessor personal ..Whoever is running things there is a total disgrace. and needs to be voted out ..Some obnoxious woman came to our house yesterday ..I was not home ..good thing ..Woke my wife up ..who is a night nurse ..still dealing with covid patients in Martinsburg UWVHby the way lots of no trespassing signs on everyone's property here Knights bridge lane ..summit point ..She totally ignored them ..No respect at all ..My dog was barking ..I realize the tax assessor job is just to extort money from people for services many of us older residents don't use ..Never did use the school system ..Its bloated bureaucratic mess ..churning out kids who can't fill out a job application or pass a simple 20 ? general knowledge test ..Saw this personally at my last job before I retired ..Talk with a teacher at Washington HS ..I was told some kids get in there face and " fuck u bitch " ...

I hold you all personally responsible..for letting the once fine county ..turn into a loudoun county VA over taxed and over regulated shit hole...Thanks for your concern...but I know other than Jane Tabb...you really don't care ..just get elected again

4. Would you like to receive email notifications from Jefferson County?

(o) Yes

Thank you,
Jefferson County Commission, WV

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