

## AGENDA FOR THURSDAY, JUNE 4, 2009

Y/ N/ NA

### APPOINTMENTS:

- 1. 9:30 a.m. - Pledge of Allegiance  
Approval of Minutes  
Approval of Purchase Orders  
Approval of Accounts Payable
- 2. 9:40 a.m. - Public Comment
- 3. 9:45 a.m. - Bonding and Activity Report
- 4. 10:00 a.m. - Planning Commission Appointment Interviews
- 5. 10:45 a.m. - Stephanie Grove - Legal Update and Report
- 6. 11:00 a.m. - Jennifer S. Maghan - County Clerk's Report  
- Approval of Depository Bonds
- 7. 11:15 a.m. - Chris Carey - West Virginia Corp Insurance Presentation
- 8. 1:30 a.m. - County Commission Workshop - Mark Schiavone - Best & Worst  
Budget Practices

### OLD BUSINESS:

- 9. Legislative Issues
- 10. Zoning and Subdivision Ordinance Amendments Discussion
- 11. Discussion, Report of Federal Stimulus Funds
- 12. Organizational Planning
- 13. Property and Liability Insurance Discussion

**NEW BUSINESS:**

- 14. Appointment to Planning Commission
- 15. General Fund Budget Revision
- 16. Correspondence from Todd Fagan, GIS Specialist - PATH Map Revisions per May 2009 Allegheny Application
- 17. Correspondence from the Historic Landmarks Commission - Courthouse Decorating Committee
- 18. Resignation Reconsideration - Shawna Molina - Parks and Recreation Commission
- 19. Correspondence from Judge Sanders - Approval of Weapons Policy for Courthouse
- 20. Approval of AFLAC Open Enrollment Dates
- 21. Essential Functions of IT Specialist (LW)
- 22. Request Staff to ask DOH Representative to Attend a Future County Commission Meeting to Discuss: (LW)
  - 1. Update on Highway Projects Underway and Planned in Jefferson County
  - 2. Update on DOH Policy on Road Improvements in Mountain Communities
  - 3. Update on Bikeway Projects in Jefferson County
- 23. County Administrator Reports
- 24. County Commission Reports

**INFORMATION:**

- 25. The County Commission meeting will be held in the Old Charles Town Library meeting Room for the June 4, 2009 meeting.
- 26. Reminder that the new Agenda Policy will go into effect on June 11, 2009 and that the Agenda for the June 11, 2009 meeting will close on June 4, 2009, at 12:00 noon.
- 27. Notice of Cancellation of the summer meetings of the Council of Governments.
- 28. Correspondence received from Region 9 concerning funding for the Mountain Water Project.

- 29. Impact Fee Status Report received for May 2009.
- 30. Memorandums received from the Department of Capital Planning and Management concerning transfers of funds.
- 31. News release received from AHA concerning board member nominations.
- 32. Water Advisory Committee meeting minutes received.
- 33. Correspondence received from Marian Buckner concerning her resignation from the Potomac Headwaters RC&D.
- 34. Order setting status hearing received for Universal Enterprises of WV LLC vs. Assessors of Jefferson County, WV, ET AL.
- 35. Order setting status hearing received for James B. Conant, ET AL vs. Assessors of Jefferson County WV, ET AL.
- 36. Notification of Status Conference received for Shenandoah Sales and Service, Inc. vs Jefferson County Commission.
- 37. Correspondence received from Dave Donohue concerning an exercise series on active shooter within the education community beginning on June 4, 2009.
- 38. Correspondence received signed by Governors of the six Bay states asking Congress for tighter highway runoff controls.
- 39. Weekly settlement report received for the Charles Town Races from the West Virginia Lottery.
- 40. Miscellaneous

**CORRESPONDENCE:**

- 41. Postcards received from the following concerning public library funding:
 

Sandra D'Onofrio	Sharon Fee
Judy B. Weese	Tom D'Onofrio
Robert B. Thatcher	Gloria A. Thatcher
Jill Schatken	Steven Schatken
Melissa J. Kowalski	Elizabeth Wheeler
Carlos Niederhauser	Phyllis L. Williams
Claire Greer	Brittany Fisher
Virginia Klejnowski	

- 42. Correspondence received from Gil Narro Garcia concerning agenda items.
- 43. Correspondence received from Gil Narro Garcia concerning PATH.
- 44. Correspondence received from Jenniffer Baltzell concerning an invitation to attend a celebration for West Virginia's 146<sup>th</sup> birthday on Saturday, June 20, 2009 at Saint Andrew's.
- 45. Correspondence received from John Piwowarski.