**Minutes of the regular meeting of the Jefferson County Parks and Recreation Commission**

**March 15, 2016**

**I. Call to order 7:11 pm. By An Mountz**

**II. Roll Call**

Commissioners: Gene Taylor, Ann Mountz, Heather McIntyre, Dan McVicar, Ranale Jones, Sarah Smith, Jim Lee

Staff: Jennifer Myers

Guests:

Commissioners Absent: Toni Milbourne, Byron Royal, Jimmy Pierson, Paul Marshall

**III. Public comment**

None.

**IV Approval of Minutes**

**Motion to approve minutes from Feb 17, 2016 by McIntyre, second by Taylor. Unanimous consent**

**V Treasurer’s Report**

None

**VI Director’s Report**

Attached:

**Motion to approve new hire as noted in the Director’s report by McIntyre, second by Taylor. Approved by unanimous consent.**

**VII Standing Committee Reports**

 **Executive**

No meeting.

 **Finance**

No meeting.

 **Facilities/Land Acquisition**

McVicar reports they met and discussed several options with Martin Burke about Peter Burr Farm and other properties from the Landmarks Commission. In addition, baseball guy came to discuss scheduling the fields. He was tasked to communicate with Staff to schedule the fields. Myers reported that the scheduling process seems to have worked very well so far.

We also discussed removing the grass from the infield of one of the baseball fields to make it more usable for different applications. Lykins is going to go ahead.

Discussed upcoming meeting for the Master Plan

Discussed issues with Hite Road regarding the use of the fields by AYSO in the fall.

Discussed the need for storage at SM and at Hite. Staff suggested the acquisition of Land/Sea containers. One for Hite road and one for near the maintenance facility for storage.

We also discussed a reorganization of the current office space within the JCCC to maximize usage. The back room can’t be used. We discussed the possibility of walling off half of the front room and moving the director and making her office into a space for two people. Conversion of the current break room into office space is also under consideration.

We discussed the possible use of a portable that could be make to look nice, on the pad near the front of SM park near the entrance. This could also be used for additional administrative space.

Next Meeting April 7, 2016.

**Fund raising Committee**

Discussed the glow run, a nighttime run as a fundraiser (July 16th). They are seeking sponsors. They are also doing a “T” shirt contest with this and are trying to push out info to the county art teachers. Bingo bash is set for Friday May 13th and plans include regular events as these have been doing well so far. They have currently raised $2,835 in cash and in-kind so far. They also discussed a Beer and Wine festival. The Staff may take that over in conjunction with the Ranson etc. visitors burrow.

**Audit Committee**

No meeting but audit is done and awaiting report

**VIII Old Business**

Discussion and possible action on fireworks contract.

Bids are in for the show.

Myers has a contract from last year’s contractor who said they may not be able to get the stuff if we wait too long to schedule the date.

A-12,500+3,250=$15,750 need $5,512.50

15 min show with 6” shells

B-15,000+3,250=$18,250 need $6,387.50

15min 10” shells now

C-18,799+3,250=$22,049 need $7,717.15

20 min 10”

There is just over $4000 in hand and verbal or other commitments for $3500 more. The $4000 does not meet the standard set in October by the commission.

**McIntyre moves that we do tier A. Smith Seconds.**

Discussion includes what to do if more money comes in. Anticipation is that 50% of the pledges will be paid, putting us over the $5,512.50. Discussion includes the possibility of upgrading if more money than anticipated comes in. Myers reports they may be able to upgrade if it is decided in time for them to get the bigger ordnance.

**McIntyre, offered an amendment stipulating that should funds be received that would meet the standard for the “B” scenario by April 15, 2016 the director would be free to pursue that option with the vendor.**

**Motion passes unanimously.**

**IX New Business**

None

**X Adjourn**

**Motion to adjourn by Jones. Adjourn 9:12.**