



**Jefferson County Emergency Services Agency
Administrative Policy**

AP 1180

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Payroll Deductions

Board Approval: *R M Kelly, Chairman*

Date: 4/26/16

The payroll clerk of JCESA is authorized to make established deductions from an employee's gross or adjusted pay to cover Federal and State taxes and retirement system contributions. With employee authorization, the payroll clerk may make payroll deductions for any optional programs offered by the agency to employees.