

PLANNING COMMISSION SUBMISSION DEADLINES 2017

Mission Statement

The mission of the Office of Planning and Zoning is to provide a healthy, pleasant environment for those who live, work and visit Jefferson County, by blending the unique natural and built resources of our community with quality, sustainable development that ensures responsible and sound growth. We are a knowledgeable, respectful, dedicated staff who welcome community based problem solving and public/private cooperation that assists the community in implementing standards which create a positive impact and achieves its ultimate vision.

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Waiver Deadlines

You must submit by 5 PM on:	To be heard the meeting of:
December 20 ,2016	January 10, 2017
January 24, 2017	February 14, 2017
February 21, 2017	March 14, 2017
March 21, 2017	April 11, 2017
April 18, 2017	May 09, 2017
May 23, 2017	June 13, 2017
June 19, 2017	July 11, 2017
July 18, 2017	August 08, 2017
August 22, 2017	September 12, 2017
September 19, 2017	October 10, 2017
October 24, 2017	November 14, 2017
November 21, 2017	December 12, 2017

The following deadlines are provided as the last possible date to submit a given project. Please be aware that, while you have until 5 PM on the deadline date to submit a project, it is strongly advised that submissions be provided as early as possible. A submission will not be determined complete unless all required documents, signatures and fees are provided. Therefore, if a project is presented at the last minute and is determined incomplete, the deadline will have been missed and the project will not be heard until a later meeting.



*This deadline is 21 calendar days prior to the meeting to allow for staff to gather research and send adjoining property owner letters per department policy. This also allows for the 14 day posting requirement per Division 24.300 (C) of the Jefferson County Subdivision Regulations.

Concept Plan Deadlines

You must submit by 5 PM on:	To be heard the meeting of:
November 25, 2016	January 10, 2017
December 30, 2016	February 14, 2017
January 27, 2017	March 14 2017
February 24, 2017	April 11, 2017
March 24, 2017	May 09, 2017
April 28, 2017	June 13, 2017
May 26, 2017	July 11, 2017
June 23, 2017	August 08, 2017
July 28, 2017	September 12, 2017
August 25, 2017	October 10, 2017
September 29, 2017	November 14, 2017
October 27, 2017	December 12, 2017

*This deadline is 45 calendar days prior to the meeting to allow for review and public notice per Section 24.106 J (for Subdivisions) and Section 24.119J (for Site Plans) of the Jefferson County Subdivision Regulations.