SUMMER CAMP COUNSELOR

**(Various camps throughout Jefferson County)**

**APPLICATIONS WILL BE ACCEPTED FROM 2/28/17-3/15/17**

**Wage**: **$8.75-$9.50 per hour** (no benefits; hours per week – 20-40; Monday – Friday; Hours and location vary between 7 a.m. – 6 p.m.)

*Hourly rate will be determined by qualifications and years of experience.*

(Jefferson County Parks & Recreation operates summer camps from June 12th thru August 11th, staff must be able to commit to at least all but 1 week of camp, as well as available to attend mandatory trainings in June (TBD) if you are applying for this position.)

**CAMP DESCRIPTION:**

This position will supervise and lead groups of children in camp activities, especially active and non-active camp activities that include (but are not limited to) arts and crafts, nature-oriented activities, and sports and games (e.g. kickball, dodgeball, non-competitive games, and board games) as well as other various camp activities. Supervision is taken from the camp director.

**EXAMPLES OF WORK:**

* Plan and prepare for activities
* Lead small group activities (12-15 children) and assist with large group activities
* Help to open or close the camp daily (including set-up and/or clean-up)
* Participate in all activities (e.g. arts and crafts, hikes, singing, lunch-time, free play, etc.)
* Perform other related duties as required

**QUALIFICATIONS AND REQUIREMENTS:**

* Must be **18 years of age or older** and a minimum of 1 month experience working with children
* Must have high school degree (or equivalent) and relevant work experience or education
* Strong and effective spoken and written (English) communication skills
* Ability to develop and maintain effective working relationships with co-workers, children and their family members, and the general public
* Physical requirements include the ability to move/travel over camp-related terrain in indoor and outdoor areas
* CPR and First Aid certified
* Must be dedicated to camp and willing to help organize games/daily activities for campers
* Must supervise the campers at all times
* Must be a positive role model for campers and employees
* Must come to work with a positive attitude and on time
* Must communicate with the Director
* Must provide a SAFE & FUN environment
* Must work the July Fireworks event. ***2017 date is Saturday, July 1st***.

**SPECIAL REQUIREMENTS:**

* Current certification in First Aid and CPR
* Ability to provide own transportation to assigned camp and other sessions/meetings as needed
* A pre-employment background investigation
* Preference may be given to candidates that have a degree in a related field
* Preference may be given to candidates that have more than 1 month of experience working with children

***Applications can be sent to:***

Attn: David Kling

Jefferson County Parks & Recreation Commission

235 Sam Michael’s Lane

Shenandoah Junction, WV 25442