



May, 2017



# Jefferson County Homeland Security & Emergency Management

<http://www.jeffersoncountywv.org/county-government/departments/homeland-security-and-emergency-management>

May, 2017

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Sanford H. "Sandy" Green, Region 3 Homeland Security Area Liaison

Holly Frye, Shepherd University Service Learning Program

Clair Brendel, American Red Cross

## Staff:

Barbara Miller, CEM, CFM  
Director

Stephen Allen, Planner/Program Manager/  
Deputy Director

Brandon Vallee, Administrative Assistant,  
Public Information Officer and Volunteer  
Coordinator



## 2017 Disaster Ready Kids Program

Do you have summer children's programs that you are looking for activities and/or readers for? We can help! Jefferson County Homeland Security and Emergency Management is once again sponsoring the Disaster Ready Kids Program for 2017.

Program for 2017.

This year we will be utilizing the "Mimi Mouse Learns to Prepare for Emergencies" DVD and accompanying materials. The Mimi Mouse program is designed for 4-7 year olds and provides general tips for parents on how to talk about emergencies, teaches children what an emergency kit is and how to build one, informs children about who to contact during an emergency, and how to review and practice for the family's emergency plan.

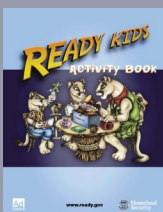
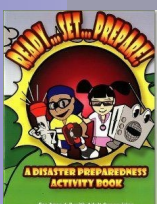
If your group of children is over the age of 9, we can show them how to put together a Family Disaster Kit or a Pet Disaster Supply Kit. Our staff will come to your facility, present the chosen materials, and begin encouraging everyone to start thinking about emergencies in a positive and interactive way. The only requirements are that you have adults there to be responsible for the children while the activities are taking place, that you let us know how many children to prepare for (estimate), and that you work with us to schedule a time that works well for both organizations.

There is no cost to participate in this program. We are scheduling for the 2017 summer season from May 1 until September 30, 2017. If you have questions, please contact Brandon Vallee at 304-724- 8914 or email to [bvallee@jeffersoncountywv.org](mailto:bvallee@jeffersoncountywv.org) as soon as possible. If you would like to schedule a session, please ask Brandon to send you the list of available programs and the form to set up your session. We do need at least a two-week notice to schedule your activity.

Volunteers to read to the children and do presentations are being sought at this time. Volunteers will need to fill out a Volunteer application, go through an interview process, and successfully pass a background investigation to participate in this program. Volunteers also must complete Volunteer Training for this activity. Volunteers must be residents of Jefferson County. Duties will include reading to children, showing DVDs, delivering parent packets to teachers, picking up and returning materials to JCHSEM before and after presentations. If you are interested, please contact Brandon Vallee at [bvallee@jeffersoncountywv.org](mailto:bvallee@jeffersoncountywv.org) or call him at 304-724-8914. The training will be held on May 18 from 2-4 p.m. at the Public Services Building.



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## Brock Long named new F.E.M.A. Administrator



Brock Long of North Carolina has been named by President Donald Trump as the new administrator of the Federal Emergency Management Agency (F.E.M.A.), which falls under the U.S. Department of Homeland Security.

Mr. Long has more than 16 years of experience assisting and supporting local, state, and federal governments with building robust emergency management and public health preparedness programs. Since 2011, he has worked as Executive Vice President at Hagerty Consulting, where he provides strategic direction and leadership to the firm's full complement of emergency management programs and professionals.

Mr. Long has served as Project Executive for more than 50 projects in all parts of the United States, ranging from complex attack scenario exercises to designing multi-jurisdictional, all-hazard evacuation plans for major Urban Area Security Initiative designated jurisdictions. From 2008-2011, Mr. Long served as Director of Alabama's Emergency Management Agency (AEMA) under Governor Bob Riley. As Director, he served as the State Coordinating Officer for 14 disasters, including eight presidentially-declared events. Mr. Long also served as an on-scene State Incident Commander for the Alabama Unified Command during the Deepwater Horizon oil spill. Prior to his position as Director at AEMA, Mr. Long was a FEMA Regional Hurricane Program Manager, FEMA Hurricane and Evacuation Liaison Team Leader, and statewide school safety coordinator for the Georgia Emergency Management Agency.

His areas of expertise include strategic emergency operations planning, exercise, evacuation, school safety, recovery management, and response logistics.

## Sign Up to Receive NIXLE ALERTS!



Jefferson County Homeland Security and Emergency Management uses NIXLE Alerts to send emergency alert notifications by text, e-mail, Facebook and Twitter. We send out weather watches and warnings, as well as Emergency Public Information during disasters. Examples include tornado, flood, severe snowstorm, and severe thunderstorm watches, warnings, advisories, and emergencies, as well as, where emergency shelters are located, where commodities can be obtained, etc. Signing up is easy and its FREE! To sign up, go to <http://local.nixle.com/register> or text your zip code to 888777 and then text JCHSEM to the same number.

In addition to NIXLE, we still use traditional media, such as newspapers, TV, and radio, however, receiving NIXLE alerts on your phone is the fastest way to receive emergency public information. Make sure that everyone in your family that has a phone, receives our emergency alerts in case that you are not together when a disaster happens. Make receiving NIXLE Alerts a part of your family's communication plan. If you have questions about NIXLE Alerts, you can go to [www.nixle.com](http://www.nixle.com) and click on "resident". You can always call our office if you have local questions or need assistance with getting registered.

# Virtual Tabletop Exercise-Flood, May 23

Jefferson County Homeland Security and Emergency Management is collaborating with the Federal Emergency Management Agency (FEMA) to conduct a Virtual Tabletop Exercise (VTTX) with a Flood Focus on Tuesday, May 23, 2017 at the U.S. Fish and Wildlife Service's National Conservation Training Center near Shepherdstown. The Exercise will be held from Noon - 4 p.m. in Lab #218. The exercise on-site facilitator will be Keith Gillan, M.E.P.

Who should participate?

Homeland Security and Emergency Management

EOC Representatives of Emergency Support Functions

Emergency Communications

Fire

Law Enforcement

EMS

Transportation

Schools

Red Cross

Community Organizations Active in Disaster

Faith Based Groups

Salvation Army

WVU Jefferson Medical Center

Health Department

County Commissioners and Mayors

GIS

Floodplain Managers

IT Continuity Staff

National Weather Service

National Park Service

Environmental Protection Agency

WV Department of Environmental Protection

WV Department of Highways

WV Division of Homeland Security and Emergency Management

WV Department of Health

WV National Guard

Shepherd University

American Public University

Other interested parties!



**Exercise Design:** VTTXs are designed to engage the participants in a no fault, hazard-specific exercise discussion. The lead facilitation will occur via VTC from the EMI campus, and will be complimented by a dedicated local agency facilitator at the site at NCTC.

Join us as we work together to prepare participants for a disastrous event affecting their organization or community using a distinct VTTX scenario.

To Register, go to: <https://www.eventbrite.com/e/fema-virtual-table-top-exercise-flood-jefferson-county-wv-vttxfloodjcwv-tickets-33534771404>

If you need assistance with registration, please email Steve Allen, Deputy Director at [sallen@jeffersoncountywv.org](mailto:sallen@jeffersoncountywv.org) or call him at 304-728-3329.



## SHAKY GROUND FUNCTIONAL EXERCISE-JUNE 22, 2017

Jefferson County Agencies are invited and encouraged to participate in Shaky Ground, the West Virginia Homeland Security Region 3 (WVHLSR3) Functional Exercise, to be held on Thursday, June 22 at the Augusta Church of Christ, 15338 Northwestern Turnpike, Augusta, WV 26704 (Hampshire County) from 0900 -1500. The purpose of the functional exercise is to simulate an emergency in the most realistic manner possible, short of moving resources to an actual site. The exercise is conducted in “real-time” environment and is intended to provide more stress and pressure to the participants than a tabletop exercise. A functional exercise is used to test and evaluate the capability of an organization to respond to an emergency using a simulated event. The scenario for this exercise is an Earthquake, with an epicenter near Round Hill, Virginia. The quake has caused extensive damage to powerlines, communications grids, buildings, roadways, and other infrastructure. US EPA Region III is the Sponsor for this exercise. Participating Counties will be: Jefferson, Berkeley, Morgan, Hardy, Grant, Hampshire, Mineral, Morgan, Pendleton, and WV Division of Homeland Security and Emergency Management and the US EPA.

### Who should participate?

Homeland Security and Emergency Management  
EOC Representatives of Emergency Support Functions  
Emergency Communications  
Fire  
Law Enforcement  
EMS  
Transportation  
Schools  
Red Cross  
Community Organizations Active in Disaster  
Faith Based Groups  
Salvation Army  
WVU Jefferson Medical Center  
Health Department  
County Commissioners and Mayors  
GIS  
Floodplain Managers  
IT Continuity Staff  
National Weather Service  
National Park Service  
Environmental Protection Agency  
WV Department of Environmental Protection  
WV Department of Highways  
WV Division of Homeland Security and Emergency Management  
WV Department of Health  
WV National Guard  
Shepherd University  
American Public University  
Other interested parties!

To register, go to:

<https://www.eventbrite.com/e/region-3-shaky-ground-functional-exercise-tickets-33248422928>

If you need assistance in registering, or if you have questions, please contact Barbara Miller, Director, JCH-SEM at [bmiller@jeffersoncountywv.org](mailto:bmiller@jeffersoncountywv.org) or call 304-728-3290 or 304-283-4227.

## Training Opportunities

Emergency Management is a constantly-changing field. While we all strive to keep up with the latest technology, the best ways to work with stakeholders to develop plans, how to conduct successful floodplain management, performing damage assessments, how to handle the debris after a disaster, help our communities to recover, or just learning the fundamentals, there are plenty of options available to you. Here are some great opportunities for training that you may or may not know about:

**West Virginia Military Affairs and Public Safety's Training Center, CourseMill.** If you are involved in emergency management in West Virginia, you can set up your free account at <http://www.onlinelearning.wv.gov/dmapscm6/home.html>. Once you set up your account, you can log on and look at the list of available courses being taught in West Virginia. Current courses include:

- Rail Care Incident Response for Crude, Ethanol and Other Flammable Liquids-Rail Car Response, May13, Charleston EXPO Center
  - ICS 300, May 16-17, National Guard Armory, Moorefield
  - HSEEP (Homeland Security Exercise and Evaluation Program), May 25-26, Mineral Co Health Department
  - L-273 Basics of Floodplain Management-4 day FEMA training, June 26-29, Pipestem State Park
  - Active Shooter Incident Management-ASIM, July 11-13, Monongalia County Health Department
- The courses are always changing, so check back often!

**FEMA's Emergency Management Institute**'s url is <https://training.fema.gov/emi.aspx>. From this training portal, anyone can take their online independent study courses for free. There are over 100 courses to choose from. You can also browse the schedules and information about their on-campus resident courses for those who are involved in emergency management at the federal, state, local or tribal governments.

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## Quarterly Partnership Meeting held at NCTC in April



JCHSEM held their Quarterly Partnership Meeting on April 28 at the U.S. Fish and Wildlife Center's National Conservation Training Center near Shepherdstown. John Sherwood, a member of the Jefferson County Community Organizations Active in Disasters was the speaker for the event. He spoke about the development of the new group and about various ways that faith based groups and non-governmental organizations can participate in all phases of disasters, especially during the recovery phase, when their community neighbors need them the most. For more information on the Jefferson County COAD, contact Michele Goldman at [mgoldman@wvpefc.com](mailto:mgoldman@wvpefc.com). Special thanks to Karin Christensen and the staff at NCTC for their support of this event and for leading a tour of the facility following the luncheon.



## Kick Off to Pet Preparedness Week at Pet Valu, Ranson 2 Volunteers Needed!

JCHSEM Public Information Officer, Brandon Vallee will be at Pet Valu in Ranson on Saturday, May 6th from 10 a.m.—2 p.m. to kick off Pet Preparedness Week in Jefferson County. Pet Valu will be showcasing some of the many items that you should have in your Pet Disaster Supply Kit. Brandon will have plenty of brochures, such as the American Veterinary Medical Association's "Saving the Whole Family" booklet, the Humane Society of the United States' Disaster Preparedness for Pets and Jefferson County Homeland Security and Emergency Management's Disaster Preparedness for Pets brochure. If you are interested in volunteering from 10 a.m. until Noon or from Noon until 2 p.m., please contact Brandon Vallee at [bvallee@jeffersoncountywv.org](mailto:bvallee@jeffersoncountywv.org) or call 304724-8914.

## Bark in the Park Event Scheduled for June 3rd Volunteers Needed!

The Jefferson County Animal Welfare Society will hold their annual event, Bark in the Park on Saturday, June 3th at Jefferson Memorial Park in Charles Town. JCHSEM will be there with a table and volunteers to pass out information about how to take care of your pets and their human companions during emergencies. The event will take place for 10:00 a.m.-2:00 p.m. Volunteers are needed for this event to assist with the JCHSEM information booth. Contact Brandon Vallee for more information at [bvallee@jeffersoncountywv.org](mailto:bvallee@jeffersoncountywv.org) or call 304-724-8914. Bring your dogs and come out for a fun day. For more information, check out the AWS website at [www.awsje.org](http://www.awsje.org)





## Rabies Clinic



Saturday, May 6, 2017  
11:00a.m.—1:00p.m.

- Dogs & Cats 3 months or older
- All dogs on leashes
- All cats in carriers
- Bring proof of prior Vaccination to receive a 3 year shot
- Cost is \$10 per animal CASH

Will be held at:  
Jefferson County Animal Control  
161 Poor Farm Road  
Kearneysville, WV 25430

For more information please call:  
(304)728-3289



# Historic Preservation and Cultural Resources

## Protecting our Heritage

*The Federal Emergency Management Agency (FEMA) ensures compliance with applicable Federal historic preservation laws and regulations and integrates these compliance requirements into its mission of preparedness, response, recovery, and mitigation. Section 106 of the National Historic Preservation Act requires FEMA to adequately consider the effects of its funding on properties listed or eligible for listing on the National Register of Historic Places (historic properties).*

FEMA disaster assistance programs include grant funding for repair, restoration, or replacement of damaged eligible publicly owned and private non-profit facilities as well as mitigation funding to reduce damages to eligible facilities in future events. Some of these facilities may be historic properties. Historic properties are typically 50 years or older and include buildings, structures, sites, objects, and districts.

FEMA works closely with State Historic Preservation Officers (SHPOs), Tribal Historic Preservation Officers (THPOs), State Emergency Management Agencies (SEMAs), and applicants for assistance to avoid or minimize adverse effects to historic properties whenever possible. When adverse effects are unavoidable, FEMA is required to mitigate the effects in consultation with the SHPO/THPO, SEMA, the applicant, and other consulting parties. In addition, FEMA provides assistance to stabilize eligible culturally significant collections damaged by disasters.

Following a disaster declaration, the Small Business Administration (SBA) provides low-interest loans to private non-profit organizations such as museums, libraries, and other cultural resources for building repairs.

FEMA is a co-sponsor of the Heritage Emergency National Task Force and works with Task Force members to identify needs and provide available technical expertise and resources for salvaging and

protecting historic properties and cultural collections. The Task Force was formed in 1995 to help libraries, archives, museums, historical societies, and historic sites protect their collections and buildings from natural disasters. It distributes materials on cultural resource preservation throughout the year. For more information, visit: <http://www.heritagepreservation.org/programs/taskfer.htm>

FEMA deploys historic preservation specialists to affected areas following Presidentially declared disasters. These specialists identify historic preservation issues, assess damages, provide technical assistance, and fulfill FEMA's legal responsibilities for Section 106 compliance under various historic preservation laws, executive orders, and regulations.

For more information about funding assistance, see *Before and After Disasters: Federal Funding for Cultural Institutions*, available on the web at: <http://www.heritagepreservation.org/PEFS/Disaster.pdf>

Additional resources are provided by the National Trust for Historic Preservation at: <http://www.nationaltrust.org>



# Disaster Exercises, 2017

WV Homeland Security Region III (WVHSR3) Initial Planning Workshop and the After Action Report/Improvement Plan (AAR/IP) Meeting for the Dark Grid Exercise Series was held in Jefferson County in December, 2016. Representatives from all counties in WVHSR3 were in attendance.

**2017 WV Homeland Security Region 3, Tabletop Exercise, Shaky Ground.....March 27 at National Guard Armory, Moorefield, West Virginia. (Conducted by EPA & their Contractors)**

**2017 FEMA Virtual Table Top Exercise-FLOOD, Tuesday, May 23, Noon—4 p.m. at the National Conservation Training Center, Shepherdstown.**

**2017 WV Homeland Security Region 3, Functional Exercise, Shaky Ground, Thursday, June 22, Augusta Church of Christ, Hampshire County.**

**2017 WV State Emergency Response Commission TTX.....TBA**

**2017 WV Homeland Security Region 3, Full Scale Exercise.....September 9 in Jefferson County and September 16 in Berkeley County**

**2017 WV Homeland Security Region 3, AAR/IP Meeting.....TBA**

An effective exercise program is an essential component of our preparedness as it validates plans, tests operational capabilities, maintains leadership effectiveness, and examines ways to utilize the whole community. Exercise program management involves a collaborative approach that integrates resources, organizations, and individuals in order to identify and achieve program priorities.





## **Jefferson County Homeland Security and Emergency Management-Committees**

### **Steering Committee, John Sherwood, Chair**

The Steering Committee works with the JCHSEM Director to guide the activities of JCHSEM. A fourteen-member Steering Committee is made up of public and private representation. JCHSEM is a Department within the Jefferson County Commission, who has overall responsibility for the department and its employees. The Jefferson County Commission appoints all members to the steering committee. This committee meets on the 4<sup>th</sup> Tuesday of February, March, May, June, August, September and holds a Nov/Dec meeting at 9:00 a.m. in the JCHSEM EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced. The Quarterly Partnership meetings held in January, April, July, and October also serve as the Steering Committee meetings for those months.

### **Public Awareness, Education and Training Committee, Katherine Dunbar, Chair**

Any interested person can serve on this committee. The Public Awareness, Education and Training Committee is responsible to communicate the organization's activities to the public and to build support for JCHSEM's programs. They work with the Director and other staff to keep the entire community focused on the objectives of JCHSEM, the opportunities for additional involvement and support by updating citizens and businesses about what the partners are doing and how the community will and is benefiting from these efforts. Additionally, they are responsible to assist the program manager in setting up speaking engagements and public awareness events. This committee meets monthly on the 2<sup>nd</sup> Wednesday of the at 0830 in the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced.

### **Partnership and Volunteer Development Committee, Holly Frye, Chair**

Any interested person can serve on this committee. The Partnership Development committee assists the staff in identification and recruitment of potential partners and what they have to offer in community preparedness. This committee will be responsible for activities to promote partnership or membership development and recruitment of volunteers. This committee meets quarterly in the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced. at 0830 on the last Monday of January, April, July and October.

### **Risk Assessment and Mitigation Planning Committee, Mason Carter, Chair**

Any interested person may serve on this committee. The Risk Assessment/Mitigation Planning Committee examines the community's risks and vulnerability to all hazards and assess the community's vulnerability to those risks. A Risk Assessment and Mitigation Plan was completed and adopted by the Jefferson County Commission, all Jefferson County municipalities, WVHSEM, and Federal Emergency Management Agency in July, 2003. The plan was updated in 2008 and 2013. The 2013 Plan was approved by WVDHSEM and FEMA in June, 2013. This committee meets Quarterly, and holds an Annual Meeting to review status of projects that were identified in the plan. Please call the office for exact dates and times.

### **Counter Terrorism Committee, Barbara Miller, Director, Chair**

Membership to this sub-committee of the Risk Assessment and Mitigation Planning Committee is limited to members of law enforcement, emergency management, homeland security, emergency communications, Red Cross, schools, health care, fire companies, ambulance authority/EMS, and government, due to sensitive homeland security issues. The committee works on issues of planning and training for counter terrorism or human-caused disasters. Meetings are held on the 2<sup>nd</sup> Tuesday of the month at the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced.

If you are interested in joining any of our committees, contact Barbara Miller at [bmiller@jeffersoncountywv.org](mailto:bmiller@jeffersoncountywv.org), Stephen Allen at [sallen@jeffersoncountywv.org](mailto:sallen@jeffersoncountywv.org), or Brandon Vallee at [bvallee@jeffersoncountywv.org](mailto:bvallee@jeffersoncountywv.org)

Times, dates, places may need to be changed due to inclement weather, scheduling conflicts or EOC activation. If you have questions, call the JCHSEM office.

**Jefferson County Homeland  
Security and Emergency  
Management**

28 Industrial Blvd., Suite 101  
Kearneysville, WV 25430

Barbara Miller, Director  
Phone: 304-728-3290  
E-mail: [bmiller@jeffersoncountywv.org](mailto:bmiller@jeffersoncountywv.org)

Stephen Allen, Deputy Director, Planner and  
Program Manager  
Phone 304-728-3329  
Email: [sallen@jeffersoncountywv.org](mailto:sallen@jeffersoncountywv.org)

Brandon Vallee, Administrative Assistant,  
Public Information Officer and Volunteer  
Coordinator  
Phone 304-724-8914  
Email: [bvallee@jeffersoncountywv.org](mailto:bvallee@jeffersoncountywv.org)

Fax: 304-728-3320

**PUBLIC SAFETY; PUBLIC TRUST**

The Jefferson County Commission's Homeland Security and Emergency Management Department is responsible for the coordination of preparedness, planning, response, recovery and mitigation of disasters and large emergencies in Jefferson County, West Virginia. Volunteer and community participation is encouraged and welcome. We currently have committees on Risk Assessment and Mitigation Planning; Public Awareness, Education and Training; Counter Terrorism; Partnership Development and Retention; and a Steering Committee that acts as an advisory group. We are responsible for the Citizen Corps/CERT, StormReady, Community Rating System, Resilient Neighbor Network and Project Impact programs. JCHSEM is also responsible for the Jefferson County R.A.C.E.S group.



## **Meetings & Events**

### **May Meetings & Events** *(Disaster Ready Kids Programs Available May-September)*

04-HAM Radio Testing at the Jefferson County EOC, 1730

05 -Eastern Panhandle Emergency Management Agencies meeting at Berkeley County EOC

06 -Pet Preparedness Week Kick Off Day at Pet Valu 1000-1400

06 -Animal Welfare Society Adoption Clinic at Petco, 11:45– 1500

06 -Rabies Clinic at Jefferson County Animal Control, Kearneysville

08-12 -FEMA Basic Emergency Manager Train the Trainer Course, 8 a.m.—5 p.m. daily (Register on Coursemill)

10-13- WV Public Safety Expo, Charleston Civic Center, Charleston, WV

13-Bakerton/Friendship Fire Department's Gun Bash at Ranson Civic Center.

16-Counter Terrorism Committee Meeting at Jefferson County EOC at 1400

17-Public Awareness, Education, and Training Committee, at 0830 at Jefferson County EOC

18-Volunteer Training for those wishing to volunteer with the 2017 Disaster Ready Kids Program. 1400-1600, JC Maintenance Building Meeting Room.

23-Vitural Tabletop Exercise-Flood, at NCTC, Noon—4:00 p.m. Registration on Eventbrite

29-Memorial Day Holiday. County Government Offices Closed

### **June Meetings and Events** *(Disaster Ready Kids Programs available May-September)*

03 -Bark in the Park at Jefferson Memorial Park, Charles Town 1000-1400

06- JCHSEM Steering Committee Meeting at 0900 hours, Jefferson County EOC

22-Shaky Ground Functional Exercise, Augusta Church, Hampshire County, 0900-1500