

Jefferson County Parks & Recreation Meeting
February 15, 2017
Minutes

I. Call to Order

II. Roll Call: Jim Lee, Christopher Neal, Heather McIntyre, Dave Hill, Toni Milbourne, Ann Mountz, Jennifer Myers, Kathy Skinner (BOE), Josh Compton (JCC)

III. Public Comment

1. Mark Shields with Shepherdstown Community Club was in attendance.

IV. Approval of Minutes

1. Motion to approve November 2016 minutes by Mountz. APPROVED.

Motion to approve January 2017 minutes by McIntyre. APPROVED.

V. Treasurer's Report—No report (done bimonthly)

VI. Director's Report

1. Introduced new hire, Teri Burhans.
2. Discussion of dog parks at Sam Michael's Park and James Hite Park.
3. Discussion of amphitheater and grant application process.
4. List of proposed projects discussed.

VII. Committee Reports

1. Executive: None
2. Finance: Met and discussed funding for project priorities (discussed under director report)
3. Facilities: None. President Milbourne appointed Mountz as interim chair to schedule next meeting for Feb. 24.
4. Fundraising: None
5. Audit: Current audit underway by Perry & Associates

VIII. Unfinished business

1. Discussion and possible action to start the process to dissolve the fundraising committee. Considered second notice of intent to dissolve the committee. Third and final notice to come at March 15 meeting.

IX. Old Business

X. New Business

1. Resolution to release matching funding for the Land and Water Conservation Fund Grant for 2 pavilions at James Hite Park. Motion by Lee for resolution to guarantee funding for match. APPROVED.

XI. Adjournment

Motion by Mountz to adjourn at 8:05 p.m.