



JEFFERSON COUNTY, WEST VIRGINIA

Office of Planning and Zoning

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2018 MEETING SCHEDULE OF THE JEFFERSON COUNTY BOARD OF ZONING APPEALS

Board of Zoning Appeals meetings are held in the Old Charles Town Library Meeting Room located at 200 East Washington Street, at the side entrance on Samuel Street at 2:00 p.m.

Scheduled Meetings

Thursday, January 25, 2018
Thursday, February 22, 2018
Thursday, March 22, 2018
Thursday, April 26, 2018
Thursday, May 24, 2018
Thursday, June 28, 2018
Thursday, July 26, 2018
Thursday, August 23, 2018
Thursday, September 27, 2018
Thursday, October 25, 2018
Thursday, November 8, 2018**
Thursday, December 13, 2018**

Submission Deadlines*

Wednesday, January 3, 2018
Wednesday, January 31, 2018
Wednesday, February 28, 2018
Wednesday, April 4, 2018
Wednesday, May 2, 2018
Wednesday, June 6, 2018
Thursday, July 5, 2018
Wednesday, August 1, 2018
Wednesday, September 5, 2018
Wednesday, October 3, 2018
Wednesday, October 17, 2018
Wednesday, November 21, 2018

* The required zoning variance request form signed by the legal property owner, supporting documentation and applicable fees must be submitted to the office by close of business on the Submission Deadline date in order for the request to be sufficiently reviewed and noticed in the Spirit of Jefferson. For all other applications please contact the office for the Submission Deadline date.

*** Meeting dates have been modified in observance of the Thanksgiving and Christmas Holidays.

Changes in the time or location of the meeting shall be noticed on the County's website at www.jeffersoncountywv.org.

Note: If the President of the County Commission or Chair of the Board of Zoning Appeals has determined weather conditions make travel unsafe for the public, County offices may close and/or the Board of Zoning Appeals meeting may be cancelled. Please check the County's website for possible meeting updates during inclement weather.

Agenda items that have been deferred due to a cancellation will be rescheduled. Per the Board's Rules of Procedure, no additional newspaper notice shall be given. Please keep signs posted on the respective properties until the rescheduled meeting date. Please call the office or check the County's webpage for the rescheduled meeting date.