**ADVERTISEMENT FOR BIDS**

The Jefferson County West Virginia Parks and Recreation Commission will receive bids for the Sam Michael’s Park New Amphitheater – Phases 1A and 1B at Sam Michael’s Park Community Building located at 235 Sam Michaels Lane, Shenandoah Junction, WV, 25442, until **1:00 PM** local prevailing time on **Thursday, March 8, 2018.** Bids will be opened publicly and read aloud at the time and place designated above.

Bids shall be submitted in duplicate, on a lump sum basis for the construction contract for PHASE 1A which is the Base Bid, and for PHASE 1B, which is an add-alternate. Bids for both PHASES are required to be included.

A **mandatory** Pre-bid Conference has been scheduled for **Tuesday, February 27, 2018, at 10:00 AM** at the Sam Michael’s Park Community Building. A site tour will be conducted following the meeting.

Bid documents will be available on **February 15, 2018** from the Architect; Helbing Lipp Recny Architects, 111 West Washington Street, Charles Town, West Virginia 25414. These documents may be obtained in one of the following ways:

1. Contact Helbing Lipp Recny Architects at **304-725-2255** or by email to [**jrecny@hlrarchitects.com**](mailto:jrecny@hlrarchitects.com) and request information to access the firm’s FTP site. Once access is gained, contractors can download and print documents at no cost.

2. Paper copies of bid documents may be obtained by depositing $150.00 with the Architect for each set of documents so obtained. The amount of the deposit will **not** be refunded.

3. Contact the Contractor’s Association of West Virginia Internet Plan room.

Each Bidder must be registered with the West Virginia Department of Tax and Revenue prior to the time and date for Receipt of Bids in order for his/her Bid to be considered. A copy of each bidder’s registration certificate shall be included with the Form of Proposal.

All bidders are required to be licensed to perform work in the State as required by the West Virginia Contractor Licensing Act. Each Bidder’s Contractor license number shall be written in the space provided on the Form of Proposal.

The Owner reserves the right to reject any or all bids and to waive any informalities in bidding.

A satisfactory bid bond furnished by a solvent surety company authorized to do business in the State of West Virginia, in an amount equal to five percent (5%) of the total amount of bid, payable to the James Rumsey Technical Institute, shall be submitted with each Bid.

The successful bidder will be required to furnish a satisfactory Performance Bond and Payment Bond in the amount of 100% of the accepted bid, and the fee for same shall be included in their bid.

After bids are received, it is the intent of the Jefferson County Parks and Recreation Department to issue a Notice to Proceed for PHASE 1A no later than Thursday, March 22, 2018. The Contractor shall substantially complete PHASE 1A of the project no later than Thursday, Friday, June 15, 2018. (If selected, PHASE 1B shall be substantially complete at a later mutually-agreed later date.)

No bid may be withdrawn after the scheduled closing time for the receipt of bids for at least forty-five (45) days.

Date: January 31, 2018

JEFFERSON COUNTY WV PARKS AND RECREATION DEPARTMENT

SHENANDOAH JUNCTION, WV

Ann Mountz, Project Manager