



Jefferson County, West Virginia
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Office of Planning and Zoning
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2019 MEETING SCHEDULE

JEFFERSON COUNTY BOARD OF ZONING APPEALS

Board of Zoning Appeals meetings are held in the Old Charles Town Library Meeting Room located at 200 East Washington Street, at the side entrance on Samuel Street at 2:00 p.m.

Submission Deadlines

Friday, December 28, 2018
Monday, February 4, 2019
Monday, March 4, 2019
Monday, April 1, 2019
Monday, April 29, 2019
Monday, June 3, 2019
Monday, July 1, 2019
Monday, July 29, 2019
Tuesday, September 3, 2019
Monday, September 30, 2019
Monday, October 21, 2019
Monday, November 18, 2019

Scheduled Meetings

Thursday, January 24, 2019
Thursday, February 28, 2019
Thursday, March 28, 2019
Thursday, April 25, 2019
Thursday, May 23, 2019
Thursday, June 27, 2019
Thursday, July 25, 2019
Thursday, August 22, 2019
Thursday, September 26, 2019
Thursday, October 24, 2019
Thursday, November 14, 2019*
Thursday, December 12, 2019*

*Meeting dates have been modified in observance of the Thanksgiving and Christmas Holidays.

The required zoning variance request form signed by the legal property owner, supporting documentation and applicable fees must be submitted to the office by close of business on the Submission Deadline date in order for the request to be sufficiently review and noticed in the Spirit of Jefferson. For all other applications please contact the office for the Submission Deadline date.

Changes in the time or location of the meeting shall be noticed on the County's website at www.jeffersoncountywv.org.
Note: if the President of the County Commission or the Chair of the Board of Zoning Appeals determines that weather conditions make travel unsafe for the public, County offices may close and/or the Board of Zoning Appeals meeting may be cancelled. Please check the County's website for possible meeting updates during inclement weather.

Agenda items that have been deferred due to a cancellation will be rescheduled. Per the Board's Rule of Procedure, no additional newspaper notice shall be given. All signs must remain posted on the respective properties until the rescheduled meeting date. Please call the office or check the County's website for the rescheduled meeting date.