

JEFFERSON COUNTY CURRENT SPACE FOR WASHINGTON STREET COMPLEX

Building	Departments	Number of Employees	Location	Approx. Square Feet	Comments
Courthouse	County Clerk	10	100 E Washington St Charles Town	10,600	
	Circuit Judge	4			
Moffet/Reiniger	Assessor	15	104-112 E Washington St Charles Town	8,100	The Assessor's office also has seasonal employees. The Tax Office vacated this space and are now housed in the Smoot Bldg temporarily.
	Probation	9			
	Vacant Tax	0			
Smoot	Tax	6	114 E Washington St Charles Town	950	Temporary office space
Mason	Engineering, Planning, GIS	18	116 E Washington St Charles Town	7,750	The Maintenance Department also maintains office space and storage areas here
	IT Department	3			
	Maintenance	4			
Hunter House	County Commission	5	124 E Washington St Charles Town	3,750	
	Prosecuting Attorney-Civil Div	2			
Maintenance	Mailroom	1	104 N Samuel St Charles Town	900	This building is shared by the Mailroom employee and Maintenance staff and is located directly behind the Hunter House on Samuel Street.
	Maintenance	4			
Total Square Footage				32,050	