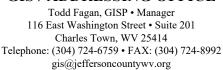


JEFFERSON COUNTY, WEST VIRGINIA DEPARTMENT OF ENGINEERING, PLANNING, & ZONING GIS / ADDRESSING OFFICE

116 East Washington Street • Suite 201 Charles Town, WV 25414





JEFFERSON COUNTY ROAD NAME PETITION FORM

We the undersigned present this petition and request that action be taken administratively by the Jefferson County Addressing Office to consider the following indicated by check mark (X) and described below:

| () | Assignment of a name to an unnamed ro | oad or shared right-of-way (requ | tires a majority, 50% + 1) | | |
|--------------------------------------|--|--|--|---------------|----------|
| () | Change the name of an existing road | nge the name of an existing road(requires 80% of affected parcel owners | | | wners). |
| and production 4.6, in BEFO names | derstand the purpose of this petition is to property owners along said roads have input it part authorizes the Jefferson County Communication of this petition, please preview that may prevent approval of your requirements. | in how it is named. Jefferson Counission to name or rename any put with the RNI (Road Name Index) of the the RNI web-link can be for | anty's E9-1-1 Addressing Ordinance, ablic or private road. Online for potential duplicate or co | , Sections 4. | .2.1 and |
| See pa | ge 3 for guidance on road name requests | s. | | | |
| | Desired Road N | Name | | Approve | Reject |
| 1st Choice | | | | 0 | 0 |
| 2 nd Choice | | | | 0 | 0 |
| 3 rd Choice | | | | 0 | 0 |
| | | Approved By: | | | |
| This road i | s located off of what road? (Please at | ttach a map drawing if neces | sary): | | |
| Name of P | | | | | |
| | Address: | | | | |
| City/State/Zip: Telephone (H): Cell: | | | | | |
| | Email | | | | _ |

*The email will be used to inform you of the approval or your road name and will not be used for any purpose and will remain confidential for use only when communicating with you regarding this road name petition.

RULES FOR PETITION SIGNING

- 1. Petitioners must own property legally accessible from the common right right-of-way.
- 2. Only one member of each owner/residence needs to sign petition. We must have the majority (50% plus one) of property owners sign before our office can review the petition. (In the event of an existing road name change request, we must have 80% of affected parcel owners sign)
- 3. All property owners have one (1) vote regardless of how many lots are owned along the road.
- 4. If you own a rental property, please include your tenant's name, address and telephone number, so that they may be notified of the pending address change. Tenants shall not sign, nor vote.

Please PRINT your name, address and telephone number on the following spaces.

On the last line PLEASE include your signature.

| PROPERTY OWNERS | PROPERTY OWNERS (CONT.) |
|----------------------|-------------------------|
| 1. | 6. |
| Telephone:*SIGNATURE | Telephone:*SIGNATURE_ |
| 2. | 7 |
| Telephone:*SIGNATURE | Telephone:*SIGNATURE_ |
| 3. | 8. |
| Telephone:*SIGNATURE | Telephone:*SIGNATURE_ |
| 4. | 9. |
| Telephone:*SIGNATURE | Telephone:*SIGNATURE |
| 5. | 10. |
| Telephone: | *CICNATUDE |
| 'SIGNATURE | |

Please return completed petition to:

Jefferson County, West Virginia
Department of Engineering, Planning, & Zoning
GIS/Addressing Office
116 East Washington Street – Suite 201
Charles Town, WV 25414
Telephone: (304) 724-6759

Fax: (304) 724-8992 E-mail gis@jeffersoncountywv.org When choosing names, you should consider the impact to future sales and property values. Some names may have specific meaning to you but could disinterest or confuse future owners. Below are some guidelines by which our office reviews and approves/rejects suggested road names:

PROHIBITED:

- OFFENSIVE WORDS, TERMS OR PHRASES.
- PRECEDING NUMBERS (ie: Five Forks Road).
- DUPLICATES OR NAMES THAT SOUND TOO SIMILAR TO EXISTING ROAD NAMES.
- SYMBOLS (HYPHENS, APOSTROPHES, ETC.).
- CONJUNCTIONS SUCH AS 'AND' OR ARTICLES SUCH AS 'THE' (ie: Sarah AND George Drive).
- INITIALS AT THE BEGINNING OR END OF A NAME (ie: J Geils Drive).
- 30 CHARACTER LIMIT ON ROAD NAMES.

DISCOURAGED:

- TRADEMARK NAMES, NOVELTY NAMES OR BRAND NAMES DUE TO THEFT OF SIGNS
- PROFESSIONAL SPORTS NAMES AND CELEBRITY NAMES DUE TO THEFT OF SIGNS
- FOREIGN NAMES, FAMILY NAMES AND WORDS THAT ARE DIFFICULT TO SPELL OR PRONOUNCE (may confuse the dispatcher when calling 911)
- ORDINAL DIRECTIONS THAT ARE NOT PREFIXES (ie: South Hills Drive, North Dakota Lane)

Please submit three (3) total names for each required road name; one (1) preferred name, plus two (2) alternatives in the event the desired road name is rejected. DIFFERENT SUFFIXES AFTER THE SAME NAME DO NOT CREATE SEPARATE CHOICES. (i.e. Joseph Lane, Joseph Way, Joseph Road)