



Jefferson County, West Virginia
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Office of Planning and Zoning
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2020 MEETING SCHEDULE

JEFFERSON COUNTY BOARD OF ZONING APPEALS

Board of Zoning Appeals meetings are held in the Old Charles Town Library Meeting Room located at 200 East Washington Street, at the side entrance on Samuel Street at 2:00 p.m.

<u>Submission Deadlines</u>	<u>Newspaper/Placard Posting</u>	<u>Scheduled Meetings</u>
Monday, December 30, 2019	Wednesday, January 8, 2020	Thursday, January 23, 2020
Monday, February 3, 2020	Wednesday, February 12, 2020	Thursday, February 27, 2020
Monday, March 2, 2020	Wednesday, March 11, 2020	Thursday, March 26, 2020
Monday, March 30, 2020	Wednesday, April 8, 2020	Thursday, April 23, 2020
Monday, May 4, 2020	Wednesday, May 13, 2020	Thursday, May 28, 2020
Monday, June 1, 2020	Wednesday, June 10, 2020	Thursday, June 25, 2020
Monday, June 29, 2020	Wednesday, July 8, 2020	Thursday, July 23, 2020
Monday, August 3, 2020	Wednesday, August 12, 2020	Thursday, August 27, 2020
Tuesday, August 31, 2020	Wednesday, September 9, 2020	Thursday, September 24, 2020
Monday, September 28, 2020	Wednesday, October 7, 2020	Thursday, October 22, 2020
Monday, October 19, 2020	Wednesday, October 28, 2020	Thursday, November 12, 2020*
Monday, November 16, 2020	Wednesday, November 25, 2020	Thursday, December 10, 2020*

*Meeting dates have been modified in observance of the Thanksgiving and Christmas Holidays.

The required zoning variance request form signed by the legal property owner, supporting documentation and applicable fees must be submitted to the office by close of business on the Submission Deadline date in order for the request to be sufficiently review and noticed in the Spirit of Jefferson. For all other applications please contact the office for the Submission Deadline date.

Changes in the time or location of the meeting shall be noticed on the County's website at www.jeffersoncountywv.org.

Note: if the President of the County Commission or the Chair of the Board of Zoning Appeals determines that weather conditions make travel unsafe for the public, County offices may close and/or the Board of Zoning Appeals meeting may be cancelled. Please check the County's website for possible meeting updates during inclement weather.

Agenda items that have been deferred due to a cancellation will be rescheduled. Per the Board's Rule of Procedure, no additional newspaper notice shall be given. All signs must remain posted on the respective properties until the rescheduled meeting date. Please call the office or check the County's website for the rescheduled meeting date.