

SUMMER CAMP COUNSELOR
(Various camps throughout Jefferson County)

APPLICATIONS WILL BE ACCEPTED UNTIL 3/31/2020

Wage: \$8.75-\$10.00 per hour (no benefits; hours per week vary but range between 20-40; Monday – Friday; Hours and location vary between 7 a.m. – 6 p.m.)

Hourly rate will be determined by qualifications and years of experience.

(Jefferson County Parks & Recreation operates summer camps from June 8th thru August 14th, staff must be able to commit to at least all but 1 week of camp, as well as available to attend mandatory trainings on Thursday, June 4th from 9am-3pm if you are applying for this position.)

CAMP DESCRIPTION:

This position will supervise and lead groups of children in camp activities, especially active and non-active camp activities that include (but are not limited to) arts and crafts, nature-oriented activities, and sports and games (e.g. kickball, dodgeball, non-competitive games, and board games) as well as other various camp activities. Supervision is taken from the camp director.

EXAMPLES OF WORK:

- Plan and prepare for activities
- Lead small group activities (12-15 children) and assist with large group activities
- Help to open or close the camp daily (including set-up and/or clean-up)
- Participate in all activities (e.g. arts and crafts, hikes, singing, lunch-time, free play, etc.)
- Perform other related duties as required

QUALIFICATIONS AND REQUIREMENTS:

- Must be **18 years of age or older** and a minimum of 1 month experience working with children
- Must have high school degree (or equivalent) and relevant work experience or education
- Strong and effective spoken and written (English) communication skills
- Ability to develop and maintain effective working relationships with co-workers, children and their family members, and the general public
- Physical requirements include the ability to move/travel over camp-related terrain in indoor and outdoor areas
- Able organize games/daily activities for campers
- Must supervise the campers at all times
- Must be a positive role model for campers and employees
- Must come to work with a positive attitude and on time
- Must communicate with the Director
- Must provide a SAFE & FUN environment

SPECIAL REQUIREMENTS:

- Current certification in First Aid and CPR
- Ability to provide own transportation to assigned camp and other sessions/meetings as needed
- A pre-employment background investigation
- Preference will be given to candidates that have a degree in a related field
- Preference will be given to candidates that have more than 1 month of experience working with children

Applications can be sent/forwarded to:

Attn: David Kling
Jefferson County Parks & Recreation Commission
235 Sam Michael's Lane
Shenandoah Junction, WV 25442
OR
Via email: dkling@jcprc.org