

Jefferson County Commission FY22 Budget-DRAFT

07/01/2021– 06/30/2022





JEFFERSON COUNTY COMMISSION

124 East Washington Street, P.O. Box 250, Charles Town, WV 25414

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PRESIDENT
Josh Compton

January 29, 2021

VICE PRESIDENT
Stephen Stolipher

Honorable Commissioners
Jefferson County, West Virginia

COMMISSIONER
Jane Tabb

I present to you the Fiscal Year 2022 operating and capital improvements program (CIP) budget requests from department heads, elected officials, and community organizations for Jefferson County. The budget document for FY22 represents the dedicated work of the County's senior leadership and support staff over the past several months. Adoption of the budget is one of the most important actions taken each year. The County's annual budget applies resources in an effective and responsible manner consistent with the policy direction set forth by the Jefferson County Commission. In the next few months, difficult decisions will be made to develop a balanced budget while allocating the county's scarce resources and maintaining sound financial management practices. The FY22 budget and outlook for future years comes with financial challenges that must be taken into consideration during the balancing process.

COMMISSIONER
Tricia Jackson

COMMISSIONER
Caleb Wayne Hudson

The last year has been especially challenging for the nation, state and county. National, state, county and private organizations have been negatively impacted by the COVID19 pandemic office closures, and reductions in business hours and capacity. As a result, each organization has seen unprecedented revenue loss coupled by unexpected expenditures increases to combat the spread of COVID19. In FY21, the County implemented sound financial management policies to counter these effects by deferring capital projects, delaying filling of vacancies and deferring discretionary spending for travel, education, equipment, materials and supplies. The economy is expected to rebound slowly over the next few fiscal years.

FY22's revenue projections reflect the impact that the pandemic has had on County funding sources. The County continues to face reduced availability of financial resources, the growing needs of the business and residential community, and the rising cost of providing services. The County's ability to meet the demands of continuing current service levels and workforce support are negatively impacted by continued and increased revenue shortfalls. The County has experienced multiple years of lean operations and repeated deferment of capital projects and operating expenditures. As a result, areas for substantial cost reduction were not easily identified and are not able to be achieved without the elimination of full or partial services.

FY2022 Budget Focus

The FY22 budget continues to include recognition of the service provided by County employees through the proposed merit increases and a cost of living adjustment for employees. Numerous requests for position additions have been received and are needed to enhance and maintain needed levels of services provided. Additionally, the budget includes projects that promote planning for future capital outlay needs.

The FY22 requests for operating expenditure allocations for the General Fund totals \$28.6 million, an increase of 5.12% over last year's total operating budget of \$27.2 million. Total estimated revenue for FY22 is estimated at \$26.6 million. This is a 0.43% increase (\$114,000) over FY21's revised budgeted revenue of \$26.5 million. The increase is primarily a result of projected assessable base growth for real and personal property tax (\$184,000), projected increases in property transfer tax (\$269,000), building permits (\$78,000), and wine liquor tax (\$66,000). Revenue assumptions for FY22 include a 8.6% decrease in Video Lottery Revenue (-

County Administrator
Stephanie Grove

Deputy County Administrator
Sandy Slusher McDonald

\$200,000) over FY21's budget. Additionally, a decrease of -\$114,000 or -23.8% in table games revenue was included (FY22 Budget: \$365,400, FY21 Budget: \$479,400).

Assessable Base & Tax Levy Rate

Assessable Base. The assessable base decreased to a low of \$3.0 billion in FY14; however, the assessable base has been increasing in recent years. In FY22 it is projected that the total property assessable base will increase by 2.3% (from 3.88 billion to 3.98 billion). This is a good economic indicator and shows that market values for county property are on the rise. In FY22, new construction is estimated to be \$47 million and is consistent with prior year figures for new construction. Because total property values are expected to increase by only 2.29% in FY22, the County is expected to remain at the max levy rate. The max levy rate was reached in FY19. The County normally realizes a tax revenue increase of approximately \$500,000; and, the FY22 budget includes a tax revenue increase of \$184,000.

The assessable base for class II owner occupied real property is projected to increase by 4.07%. At the time that revenue estimates were prepared in December 2020, assessment values for personal property and utilities were not completed. Those figures will be revised in late February. For projection purposes, no change was included. The assessable base broken down by category is estimated as follows:

| | Real Prop | % Chg | Pers Prop | % Chg | Utilities | % Chg | Total Assess | % Chg |
|---|---------------|-------|-------------|-------|-------------|-------|---------------|-------|
| Tax Year 2021 for FY2022 ESTIMATED | | | | | | | | |
| Grand Total | 3,461,688,500 | 2.63% | 339,072,200 | 0.00% | 166,951,144 | 0.00% | 3,967,711,844 | 2.29% |
| Tax Year 2020 for FY2021 | | | | | | | | |
| Grand Total | 3,373,012,400 | 2.68% | 339,072,200 | 2.27% | 166,951,144 | 3.28% | 3,879,035,744 | 2.67% |

Tax Levy Rate. According to WV Code 11-8-6e, the County is permitted to increase the Levy Rate each year without a public hearing as long as the levy rate increase doesn't result in an increase of more than 1% of the prior year projected property tax revenue. Due to a slow recovery of the market values for existing properties, the County reached the max levy rate in FY19. It is anticipated that in FY21, the levy rate for the County will remain at the State's max levy rate of \$28.60 cents per \$100 of assessed value for Class II properties (see table below). The Levy Rate and Max Levy Rate by Class in cents per \$100 of assessed value for FY20 and the previous four (4) fiscal years is as follows:

| Fiscal Year | Levy Rate by Class | | | | % | Max Levy Rate by Class | | | |
|----------------|--------------------|-------|-------|-------|-------|------------------------|-------|-------|-------|
| | I | II | III | IV | | I | II | III | IV |
| 2022 Projected | 14.30 | 28.60 | 57.20 | 57.20 | 0.00% | 14.30 | 28.60 | 57.20 | 57.20 |
| 2021 | 14.30 | 28.60 | 57.20 | 57.20 | 0.00% | 14.30 | 28.60 | 57.20 | 57.20 |
| 2020 | 14.30 | 28.60 | 57.20 | 57.20 | 0.00% | 14.30 | 28.60 | 57.20 | 57.20 |
| 2019 | 14.30 | 28.60 | 57.20 | 57.20 | 0.36% | 14.30 | 28.60 | 57.20 | 57.20 |

Even though the FY22 levy rate is not projected to increase, some property owners may still see an increase in their annual tax bill. Owners with property value increases due to market and economic growth may experience an increase in their annual tax bills.

As other major events occur, **future increases to other revenue sources may be needed to generate sufficient revenues to support current services.** As an alternative, expenditure cuts that would result in reductions in operations, reduced service levels, or shifting services to other service providers may need to be considered. In addition to the continued COVID19 pandemic business closures, other major events that could impact the County could include another economic or construction downturn causing loss of revenue, or a major weather event creating unexpected expenditures. Based on revenue projections and department requests for FY22,

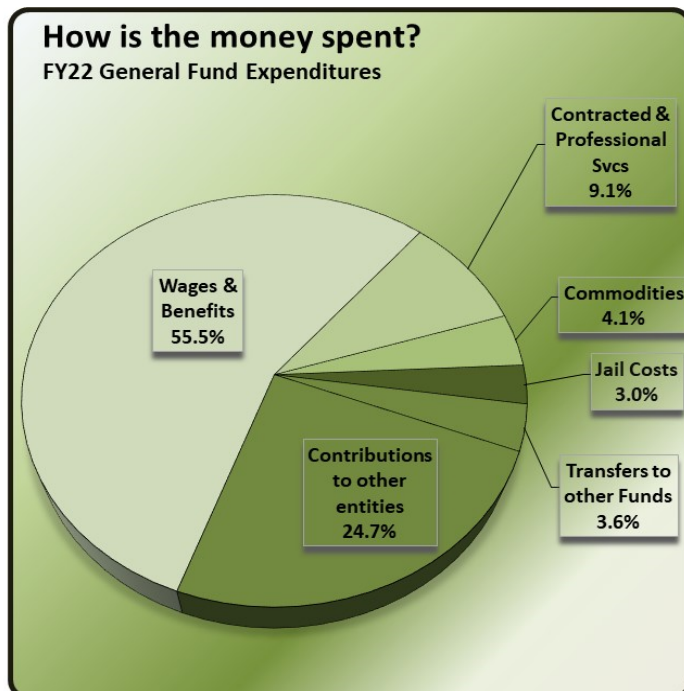
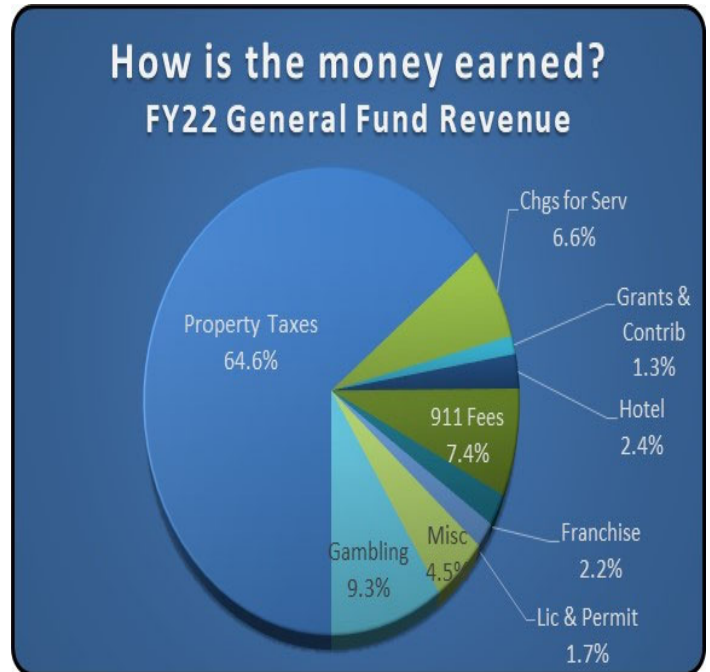
and Capital Outlay needs for FY22 and future years, the Commission must make approximately \$3.2 million in expenditure cuts or revenue additions to balance the budget for FY22.

Where does the money come from? Where does the money go?

Jefferson County Commission
General Fund

| Revenue by Type | FY22 Budget | | FY21 Budget | |
|------------------------|-------------------|-------|-------------------|-------|
| Property Taxes | 17,166,954 | 64.6% | 16,626,457 | 64.9% |
| Charges for Services | 1,752,377 | 6.6% | 849,663 | 3.3% |
| Grants & Contributions | 342,000 | 1.3% | 430,515 | 1.7% |
| Hotel Occupancy Taxes | 638,220 | 2.4% | 844,200 | 3.3% |
| 911 Fees | 1,962,900 | 7.4% | 1,962,900 | 7.7% |
| Franchise Agreements | 577,300 | 2.2% | 566,000 | 2.2% |
| Licenses & Permits | 464,400 | 1.7% | 386,640 | 1.5% |
| Miscellaneous | 1,197,095 | 4.5% | 1,168,688 | 4.6% |
| Gambling Revenue | 2,480,200 | 9.3% | 2,794,000 | 10.9% |
| Total Revenues | 26,581,446 | | 25,629,063 | |

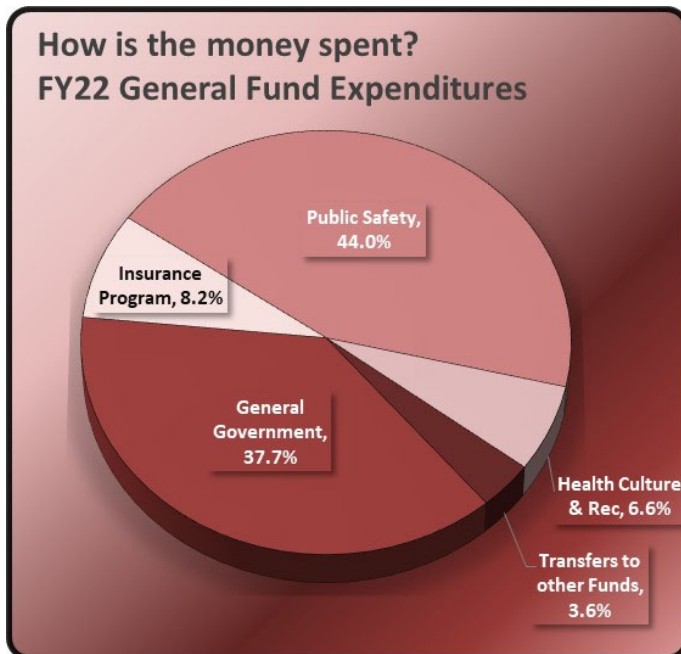
Revenue from the General Fund comes primarily from Taxes at 65% or \$17.2 million for FY22's Budget. Taxes consist of real and personal property taxes, gas & oil tax, horse racing, and hotel occupancy tax. Gambling revenue and 911 Fees make up the next largest revenue sources at 9.3% or \$2.5 million and 7.4% or \$2.0 million respectively. Total revenue is estimated at \$26.6 million for FY22's budget.



Jefferson County Commission
General Fund

| Expenditure by Object | FY22 Budget | | FY21 Budget | |
|---------------------------------|-------------------|-------|-------------------|-------|
| Wages & Benefits | 16,430,711 | 55.5% | 15,947,874 | 49.7% |
| Contracted & Professional Svcs | 2,703,649 | 9.1% | 2,666,994 | 8.3% |
| Commodities | 1,214,938 | 4.1% | 1,126,555 | 3.5% |
| Jail Costs | 900,000 | 3.0% | 1,050,000 | 3.3% |
| Transfers to other Funds | 1,069,300 | 3.6% | 4,897,086 | 15.3% |
| Contributions to other entities | 7,309,979 | 24.7% | 6,377,746 | 19.9% |
| Capital Outlay | - | 0.0% | - | 0.0% |
| Total Expenditures | 29,628,577 | | 32,066,255 | |

Wages & Benefits are the largest General Fund expenditure at 56% or \$16.4 million for FY22's Budget. Other significant expenditures include \$7.3 million in Contributions and Transfers and \$0.9 million in Jail Costs. Total expenditures requests are \$29.6 million for FY22's budget.



Jefferson County Commission
General Fund

| Expenditures by Type | FY22 Budget | | FY21 Budget | |
|--------------------------|-------------|-------|-------------|-------|
| General Government | 11,160,431 | 37.7% | 11,069,049 | 34.5% |
| Insurance Program | 2,423,161 | 8.2% | 2,395,358 | 7.5% |
| Public Safety | 13,025,440 | 44.0% | 12,011,103 | 37.5% |
| Health Culture & Rec | 1,950,245 | 6.6% | 1,893,659 | 5.9% |
| Transfers to other Funds | 1,069,300 | 3.6% | 4,697,086 | 14.6% |
| Total Expenditures | 29,628,577 | | 32,066,255 | |

The County provides a variety of services, and the largest expense is for Public Safety at 44.0% of the FY22 submitted budget or \$13.0 million. Public Safety includes personnel and operating expenditures to maintain the County's police department, emergency services, and the 911 communications center. General Government makes up the next largest component at 37.7% or \$11.2 million in submissions for FY22. General Government includes personnel and operating expenditures for departments like the County and Circuit Court Clerks, Assessor, Tax Office, Engineering, Planning, Zoning and Maintenance.

Capital Outlay and Maintenance

Infrastructure and facility needs are addressed in both the capital and operating budgets. The operating budget includes funding for one-time maintenance, repairs and equipment purchases for various departments and buildings and \$1.1 million in Transfers to the Capital Outlay Fund. The Capital Outlay Fund budget includes \$1.1 million in funding requests for (See also attached Project Listing):

- DataCenters hardware infrastructure replacements for the County's voice and data networks.
- Building, lighting and HVAC upgrades, repairs and replacements to create energy and cost savings, and improve safety.
- Twelve (12) replacement of vehicles that includes:
 - Four (4) patrol vehicles for law enforcement,
 - One (1) vehicle for the Sheriff,
 - Three (3) total broken down as one (1) vehicle each for animal control, engineering and the communications center,
 - Two (2) vehicles for the Jefferson County Emergency Services Agency,
 - Two (2) for the maintenance department.
- Capital contribution requests from the Shepherdstown Public Library and the Historic Landmarks Commission for furniture, building construction, renovations, repairs and upgrades.

Employee Salary and Benefits

In recognition of the outstanding service provided by employees for Jefferson County, the FY22 budget request includes a salary increases for full-time employees and permanent Sheriff's Officers. Future employee merit increases or cost of living adjustments will be evaluated for affordability annually during the budgetary process. Additionally, it is estimated that the County's medical insurance costs will increase by 5% or \$115,001

in FY22. It is anticipated that this increase will be shared between employees and the County. An estimated increase of 4-7% or \$115,000 is included for medical insurance benefits provided to full-time employees.

Additional department requests are outlined in the Department Highlights section.

Department Request Highlights

401-County Commission

The Day Report Center is asking for an increase from their normal grant match \$ 30,000 to fund new case managers due to increased need. The total cost is approximately \$30,000

402 & 413-County Clerk

The County Clerk is requesting \$24,000 for salary increases for department employees, and \$1,500 for legal fees. 25,500

403-Circuit Clerk

The Circuit Clerk is requesting \$19,000 for part time wages to scan archived files. 19,000

700-Law Enforcement

1) The Sheriff would like additional funds for materials and supplies (\$65,000) and contracted services (\$9,000). 74,000

2) The Sheriff is requesting additional funds for overtime. 35,000

3) Sheriff is requesting the addition of 3 deputies. 202,000

4) CAPITAL OUTLAY FUND-The Sheriff has asked that we include \$300,000 in the capital outlay fund for the purchase of five (5) replacement vehicles, and one (1) replacement vehicle for the Sheriff. 300,000

704-Regional Jail

Decrease based on FY21 History (150,000)

712-911 Communication Center

The Department is requesting \$34,000 in contractual services for technical assistance with Spillman. 34,000

713-Fire Departments

Requesting \$95,000 per Station for \$665,000. Last year's contribution rate was \$577,500. 87,500

715-JCESA

1) Requesting salary increases for department employees. 77,000

2) Requesting \$31,000 be added to the amounts funded by the Ambulance Fee. 31,000

3) Requesting the addition of seven (7) new full time staff members. 601,000

4) Requesting additional funding for part time staff. 26,000

5) CAPITAL OUTLAY FUND-JCESA has asked that we include \$120,000 in the capital outlay fund for the purchase of two (2) replacement vehicles. 120,000

Department Request Highlights-continued

716-Animal Control

Sheriff is requesting the addition of one (1) new position. 55,000

717-Central Garage

The department is requesting the addition of one (1) new position. 55,000

800-Health Department

Requesting funding for an additional nurse and part time staff for contact tracing. 112,000

909-Historic Commission

Requesting an additional \$1,500 as a contribution to the Our History Our Community endowment at EWVCF. A Capital Outlay fund request was also submitted for \$300,000 to fund site improvement at the Peter Burr Farm, Shepherdstown Battlefield and Duffield's Depot. 1,500

916-Libraries

Requesting an additional \$65,000 to fund County library operating costs. 65,000

952-Senior Citizens

Jefferson County Council on Aging is requesting new funding to cover the local portion of a grant match for meals for older citizens. 14,382

953-Public Transit

The EPTA is requesting funds as local match for federal funding. 60,000

Miscellaneous New Requests:

EWRAA-Airport is requesting \$21,000 to partially fund maintenance and capital improvements. 5k for Dan Zappe's EWVRAA seat. 21,000

Jefferson County Community Ministries - Requesting a contribution for community support. 40,000

CASA- is asking for \$5,000 to fund volunteer recruitment initiatives. 5,000

Budget Schedule

County departments, component units, and community agencies will present their FY22 budget request to the Commission from February 8 through February 12, 2021, and budget balancing will commence the following week through February 28, 2021. All meetings are open to the public either in person or via a virtual platform and can be viewed online at the County's website www.jeffersoncountywv.org. A public forum on the FY22 Requested Budget and Budget process will be held on February 2, 2021 at 7:00 PM. A Special Session to approve the Fiscal Year 2022 Budget will be held at the end of March 2021 and must be held prior to March 28th. Lastly, a Special Session to Lay the Levy for Fiscal Year 2022 will be held on April 20, 2021.

The preparation of the budget each year is a significant undertaking by all County Departments, and I wish to express my appreciation to everyone who assisted in the development of the FY22 Budget.

Sincerely,

Michelle Gordon
Finance Director
mgordon@jeffersoncountywv.org

| Jefferson County Commission FY22 Budget | | | | Date Prepared: 1/29/2021 | | |
|---|-----|----------------------|----------------------|--------------------------|-------------------------------|----------------|
| Department | No. | FY2019 Actual | FY2020 Actual | FY2021 Budget | FY2022 Submitted Budget | % Chg |
| Expenditures by Dept | | | | | | |
| Commission | 401 | 1,928,689 | 2,035,611 | 1,903,298 | 1,902,769 | 397.38% |
| Merit Increase | | - | - | - | 195,000 | |
| COLA | | - | - | - | 75,000 | |
| New Req-Airport | | - | - | - | 31,241 | |
| County Clerk | 402 | 677,164 | 740,849 | 663,274 | 662,011 | -0.19% |
| Circuit Clerk | 403 | 623,346 | 631,483 | 508,465 | 522,593 | 2.78% |
| Sheriff's Tax Office | 404 | 506,881 | 512,826 | 497,586 | 493,616 | -0.80% |
| Prosecuting Attorney | 405 | 1,806,652 | 1,839,523 | 1,712,568 | 1,705,221 | -0.43% |
| Assessor | 406 | 530,016 | 507,400 | 449,332 | 440,510 | -1.96% |
| Assesor Valuation Fund | 407 | 508,508 | 519,867 | 536,275 | 563,493 | 5.08% |
| State Wide Computer Network | 408 | 57,865 | 32,984 | 54,871 | 60,000 | 9.35% |
| Agricultural Agent | 412 | 122,803 | 126,621 | 117,994 | 119,863 | 1.58% |
| County Clerk Elections | 413 | 311,982 | 321,820 | 287,788 | 269,228 | -6.45% |
| Magistrate Court | 415 | 2,298 | 2,966 | 3,000 | 3,000 | 0.00% |
| Insurance Program | 423 | - | - | 2,395,358 | 2,308,160 | |
| Insurance Premium Increase 4-7% | | - | - | - | 115,001 | |
| Maintenance Dept | 424 | 1,078,105 | 1,038,506 | 1,067,784 | 1,039,564 | -2.64% |
| Other Building | 425 | 710,177 | 607,620 | 733,315 | 726,300 | -0.96% |
| Data Processing (IT) | 428 | 438,865 | 519,882 | 566,118 | 558,543 | -1.34% |
| RDA | 429 | 19,794 | 19,795 | 29,974 | 19,795 | -33.96% |
| EC Development | 431 | 553,549 | 528,383 | 458,585 | 453,382 | -1.13% |
| Engineering, Planning, Zoning, GIS | 440 | 1,379,995 | 1,472,453 | 1,275,722 | 1,279,302 | 0.28% |
| Transfers to Other Entities | 697 | 3,067 | 38,193 | 3,100 | 40,000 | 100.00% |
| Law Enforcement | 700 | 4,313,311 | 4,201,139 | 4,025,555 | 4,198,067 | 4.29% |
| Service of Process | 701 | 18,700 | 9,006 | 18,900 | 15,175 | -19.71% |
| Regional Jail | 704 | 1,204,513 | 759,070 | 1,050,000 | 900,000 | -14.29% |
| Homeland Security | 711 | 238,496 | 233,985 | 240,403 | 242,571 | 0.90% |
| Communication Center (911) | 712 | 1,807,990 | 1,907,582 | 2,010,039 | 2,115,965 | 5.27% |
| JCESA - Ambulance | 715 | 2,102,376 | 2,263,293 | 2,622,847 | 3,327,760 | 26.88% |
| JCESA - Fire | 713 | 665,000 | 1,493,683 | 1,497,500 | 1,585,000 | 5.84% |
| Animal Control | 716 | 283,849 | 238,373 | 232,980 | 284,907 | 22.29% |
| Central Garage | 717 | 301,626 | 255,317 | 312,879 | 355,995 | 13.78% |
| Health Department | 800 | 79,980 | 80,380 | 80,782 | 193,586 | 139.64% |
| Landfill | 808 | - | - | - | - | |
| Parks and Recreation | 900 | 742,886 | 675,974 | 988,892 | 889,682 | -10.03% |
| Arts and Humanities | 903 | 15,369 | 12,010 | 16,884 | 12,764 | -24.40% |
| Community Center | 908 | - | - | - | 45,000 | 100.00% |
| Historical Commission | 909 | 25,257 | 17,784 | 25,001 | 20,401 | -18.40% |
| Visitors Bureau | 911 | 384,213 | 307,758 | 422,100 | 319,110 | -24.40% |
| Library | 916 | 330,000 | 330,000 | 330,000 | 395,320 | 19.79% |
| Senior Citizens | 952 | - | - | - | 14,382 | 100.00% |
| Public Transit | 953 | 20,000 | 60,000 | 30,000 | 60,000 | 100.00% |
| Total Expenditures | | \$ 23,793,322 | \$ 24,342,136 | \$ 27,169,169 | \$ 28,559,277 | 5.12% |
| Revenue | | \$ 25,295,337 | \$ 28,406,412 | \$ 26,467,416 | \$ 26,581,446 | 0.43% |
| Operating Surplus / (Deficit) | | \$ 1,502,015 | \$ 4,064,276 | \$ (701,753) | \$ (1,977,831) | |
| Contingencies | | | | | | |
| Contingency for Emergencies | 696 | \$ - | \$ - | \$ 200,000 | \$ 200,000 | 0.00% |
| Operating Surplus / (Deficit) | | | | | | |
| After Contingency for Emergency | | 1,502,015 | 4,064,276 | (901,753) | (2,177,831) | |
| Transfers to Other Funds | | | | | | |
| Tms to Capital Fund (5% Gambling) | 698 | \$ 562,000 | \$ 600,000 | \$ 899,350 | \$ 1,069,300 | |
| Tms to Capital Fund | 698 | 38,755 | - | 3,797,736 | - | |
| Subtotal Tms to C/O Fund | | 600,755 | 600,000 | 4,697,086 | 1,069,300 | -77.23% |
| Tms to Stabilization Fund | 696 | - | - | - | - | |
| Tms (from) to Other Funds | 696 | (216,168) | (101,429) | - | - | |
| Total Transfers Out of General Fund | | \$ 384,587 | \$ 498,571 | \$ 4,697,086 | \$ 1,069,300 | -77.23% |
| Net Use of Funds - Surplus / (Deficit) | | \$ 1,117,428 | \$ 3,565,705 | \$ (5,598,839) | \$ (3,247,131) | |
| Beginning Fund Balance | 699 | \$ 5,186,147 | \$ 6,303,575 | \$ 9,869,280 | \$ 5,733,006 | |
| Net Change in Fund Balance | | 1,117,428 | 3,565,705 | (5,598,839) | (3,247,131) | |
| Ending Fund Balance | | \$ 6,303,575 | \$ 9,869,280 | \$ 4,270,441 | \$ 2,485,875 | |
| Fund Balance as a % of Oper Exp | | 26.49% | 40.54% | 15.72% | 8.70% | |
| Fund Balance Reserve Policy | | | | | | |
| JCC Policy Minimum of 16.67% of Exp | | \$ 3,966,347 | \$ 4,057,834 | \$ 4,529,100 | \$ 4,760,831 | |
| JCC Goal of 20.00% of Expenditures | | \$ 4,758,664 | \$ 4,868,427 | \$ 5,433,834 | \$ 5,711,855 | |
| State Required 10.0% of Expenditures | | \$ 2,379,332 | \$ 2,434,214 | \$ 2,716,917 | \$ 2,855,928 | |

Jefferson County Commission
General Fund
Five Year Projection (FY2022 - FY2026)

| | 2 Year Actuals | | | | Proj Chg % | Projected | Projection | | | |
|------------------------------------|----------------|------------|------------|------------|---------------|------------|------------|------------|------------|------------|
| | Actual | Actual | FY21 | | | Budget | TREND | TREND | TREND | TREND |
| | FY19 | FY20 | Projection | Budget | | FY22 | FY23 | FY24 | FY25 | FY26 |
| Revenue | | | | | | | | | | |
| Taxes | 13,827,216 | 14,365,058 | 14,519,911 | 14,944,397 | | 15,128,654 | 15,562,885 | 15,998,485 | 16,458,385 | 16,932,085 |
| <i>Tax Revenue % Inc/(Dec)</i> | 8.4% | 6.0% | 1.1% | 4.0% | | 1.2% | 2.9% | 2.8% | 2.9% | 2.9% |
| Tax Penalties | 308,187 | 290,822 | 300,000 | 311,080 | 1.0% | 303,000 | 306,030 | 309,090 | 312,180 | 315,300 |
| Property Transfer | 878,427 | 1,121,056 | 1,258,000 | 1,007,000 | 1.5% | 1,276,870 | 1,296,020 | 1,315,460 | 1,335,190 | 1,355,220 |
| Gas/oil | 85,562 | 100,552 | 65,027 | 103,570 | 2.0% | 66,330 | 67,660 | 69,010 | 70,390 | 71,800 |
| Horse Racing | 9,681 | 6,510 | 45,000 | 6,500 | 2.0% | 45,900 | 46,820 | 47,760 | 48,720 | 49,690 |
| Wine Liquor | 43,303 | 255,144 | 310,000 | 250,810 | 2.0% | 316,200 | 322,520 | 328,970 | 335,550 | 342,260 |
| Hotel Occupancy | 768,424 | 600,516 | 455,868 | 844,200 | 5.0% | 638,220 | 765,860 | 788,840 | 828,280 | 869,690 |
| <i>Hotel Occ % Inc/(Dec)</i> | -0.9% | -18.7% | -24.1% | 40.6% | | 40.0% | 20.0% | 3.0% | 5.0% | 5.0% |
| Hotel Occupancy- Other Entity | 3,067 | 38,193 | 30,000 | 3,100 | | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| Waste Coal | 5,562 | - | - | - | | - | - | - | - | - |
| Bldg Permits | 328,778 | 412,819 | 430,000 | 386,640 | | 464,400 | 496,910 | 511,820 | 527,170 | 532,440 |
| <i>Building Permit % Inc/(Dec)</i> | 30.0% | 49.6% | 4.2% | -6.3% | | 8.0% | 7.0% | 3.0% | 3.0% | 1.0% |
| Grants | 506,093 | 2,734,578 | 2,350,024 | 370,506 | | 320,000 | 270,000 | 270,000 | 270,000 | 270,000 |
| Payment in lieu of taxes | 19,296 | 22,324 | 22,000 | 20,000 | | 22,000 | 22,000 | 22,000 | 22,000 | 22,000 |
| Sheriff Service Process | 17,051 | 15,175 | 18,900 | 18,900 | | 17,900 | 18,000 | 18,000 | 18,000 | 18,000 |
| Sheriff Earnings | 190,623 | 202,011 | 190,500 | 190,500 | 1.0% | 192,300 | 194,220 | 196,160 | 198,120 | 200,100 |
| Clerk Earnings | 192,584 | 242,582 | 201,600 | 198,800 | 0.5% | 211,200 | 212,260 | 213,320 | 214,390 | 215,460 |
| Circuit Clerk Earnings | 59,453 | 57,547 | 60,000 | 60,000 | 1.0% | 60,000 | 60,600 | 61,210 | 61,820 | 62,440 |
| Prosecuting Earnings | 2,133 | 2,099 | 2,000 | 1,841 | 1.0% | 1,893 | 1,910 | 1,930 | 1,950 | 1,970 |
| Charges for Services | 40,860 | 18,505 | 58,000 | 41,100 | | - | - | - | - | - |
| Rent | 306,906 | 307,700 | 316,484 | 316,484 | 2.0% | 316,484 | 322,810 | 329,270 | 335,860 | 342,580 |
| Ambulance Billings (In Kind Fire) | - | 916,183 | 920,000 | 920,000 | 1.0% | 929,200 | 957,076 | 985,788 | 1,035,000 | 1,035,000 |
| 911 Fees | 1,909,532 | 2,046,615 | 1,905,700 | 1,962,900 | | 1,962,900 | 1,982,500 | 2,002,300 | 2,022,300 | 2,042,500 |
| <i>911 Fees % Inc/(Dec)</i> | 2.7% | 16.2% | -6.9% | -4.1% | | 3.0% | 1.0% | 1.0% | 1.0% | 1.0% |
| Franchise Agreements | 824,770 | 538,780 | 566,000 | 566,000 | | 577,300 | 583,100 | 588,900 | 594,800 | 600,700 |
| <i>Franchise Fees % Inc/(Dec)</i> | 75.2% | 3.9% | 5.1% | 5.1% | | 2.0% | 1.0% | 1.0% | 1.0% | 1.0% |
| IRP fees | 18,789 | 14,694 | 17,200 | 17,200 | 1.0% | 19,000 | 19,190 | 19,380 | 19,570 | 19,770 |
| Jail fees | 97,087 | 81,112 | 98,000 | 98,000 | 0.5% | 98,000 | 98,490 | 98,980 | 99,470 | 99,970 |
| Interest | 36,954 | 41,153 | 57,490 | 33,413 | 0.2% | 38,502 | 38,580 | 38,660 | 38,740 | 38,820 |
| Misc revenue | 66,434 | 58,943 | 4,300 | 4,300 | 1.0% | 50,400 | 50,900 | 51,410 | 51,920 | 52,440 |
| Sheriff Commission | 11,514 | 9,160 | 11,520 | 11,600 | 1.0% | 11,600 | 11,720 | 11,840 | 11,960 | 12,080 |
| Table Games | 635,682 | 508,749 | 392,170 | 479,400 | | 365,400 | 372,700 | 380,200 | 380,200 | 372,600 |
| <i>Table Games % Inc/(Dec)</i> | -13.7% | -19.8% | -22.9% | -5.8% | | -6.8% | 2.0% | 2.0% | 0.0% | -2.0% |
| Filing Fees | 4,941 | - | - | - | | - | - | - | - | - |
| Video Lottery | 2,999,873 | 2,428,346 | 2,212,202 | 2,314,600 | | 2,114,800 | 2,157,100 | 2,200,200 | 2,200,200 | 2,156,200 |
| <i>Video Lottery % Inc/(Dec)</i> | -5.8% | -20.1% | -8.9% | -4.7% | | -4.4% | 2.0% | 2.0% | 0.0% | -2.0% |
| Reimbursements | 267,937 | 193,321 | 170,000 | 184,300 | 1.0% | 175,500 | 177,260 | 179,030 | 180,820 | 182,630 |
| Gain/Loss on Sale of Fixed Assets | 10,922 | - | - | - | | - | - | - | - | - |
| Charges to other entities | - | - | 58,000 | - | | - | - | - | - | - |
| Trans from other entities | 220 | 1,530 | - | - | | - | - | - | - | - |
| General School Reimbursements | 307,276 | 252,026 | 264,000 | 264,000 | 1.0% | 264,000 | 266,640 | 269,310 | 272,000 | 274,720 |
| Trns Assessor Val fund | 510,200 | 522,609 | 536,275 | 536,275 | 2.0% | 563,493 | 574,760 | 586,260 | 597,990 | 609,950 |
| Total Revenue | 25,295,337 | 28,406,412 | 27,846,171 | 26,467,416 | | 26,581,446 | 27,286,521 | 27,923,583 | 28,572,975 | 29,128,415 |

Jefferson County Commission
General Fund
Five Year Projection (FY2022 - FY2026)

| | 2 Year Actuals | | Projected | | | Projection | | | | |
|------------------------------------|----------------|------------|------------|------------|-------|-------------|-------------|-------------|-------------|-------------|
| | Actual | Actual | FY21 | | Proj | Budget | TREND | TREND | TREND | TREND |
| | FY19 | FY20 | Projection | Budget | Chg % | FY22 | FY23 | FY24 | FY25 | FY26 |
| Expenditures | | | | | | | | | | |
| Commission | 1,928,692 | 2,036,168 | 1,878,671 | 1,907,280 | 2.0% | 1,934,009 | 1,972,690 | 2,012,140 | 2,052,380 | 2,093,430 |
| Employee Increases (~2% Merit) | - | - | - | - | | 195,000 | 198,900 | 202,878 | 206,936 | 211,074 |
| Employee Increases (COLA) | - | - | - | - | | 75,000 | 80,300 | 85,900 | 91,900 | 98,300 |
| County Clerk | 677,164 | 740,849 | 653,325 | 663,274 | 2.0% | 662,011 | 675,250 | 688,760 | 702,540 | 716,590 |
| Circuit Clerk | 623,346 | 632,535 | 500,838 | 508,465 | 2.0% | 522,593 | 533,040 | 543,700 | 554,570 | 565,660 |
| Sheriff's Tax Office | 506,881 | 512,826 | 490,122 | 497,586 | 2.0% | 493,616 | 503,490 | 513,560 | 523,830 | 534,310 |
| Prosecuting Attorney | 1,806,652 | 1,839,523 | 1,686,879 | 1,712,568 | 2.0% | 1,705,221 | 1,739,330 | 1,774,120 | 1,809,600 | 1,845,790 |
| Assessor | 530,016 | 509,367 | 442,592 | 449,332 | 2.0% | 440,510 | 449,320 | 458,310 | 467,480 | 476,830 |
| Assesor Valuation Fund | 508,508 | 519,867 | 528,231 | 536,275 | 2.0% | 563,493 | 574,760 | 586,260 | 597,990 | 609,950 |
| State Wide Computer Network | 57,865 | 32,984 | 54,048 | 54,871 | 2.0% | 60,000 | 61,200 | 62,420 | 63,670 | 64,940 |
| Agricultural Agent | 122,803 | 126,621 | 116,224 | 117,994 | 2.0% | 119,863 | 122,260 | 124,710 | 127,200 | 129,740 |
| County Clerk Elections | 311,982 | 321,820 | 283,471 | 287,788 | 2.0% | 269,228 | 274,610 | 280,100 | 285,700 | 291,410 |
| Magistrate Court | 2,298 | 2,963 | 2,955 | 3,000 | 2.0% | 3,000 | 3,060 | 3,120 | 3,180 | 3,240 |
| Insurance Program | - | - | 2,347,870 | 2,383,624 | 2.0% | 2,308,160 | 2,354,320 | 2,401,410 | 2,449,440 | 2,498,430 |
| Health Increases (5%) | - | - | - | - | | 115,001 | 115,000 | 120,750 | 126,788 | 133,127 |
| Maintenance Dept | 1,078,105 | 1,045,787 | 1,051,767 | 1,067,784 | 3.0% | 1,039,564 | 1,070,750 | 1,102,870 | 1,135,960 | 1,170,040 |
| Other Building | 710,177 | 613,514 | 715,406 | 726,300 | 2.0% | 726,300 | 740,830 | 755,650 | 770,760 | 786,180 |
| Data Processing (IT) | 438,865 | 526,872 | 539,259 | 547,471 | 2.0% | 558,543 | 569,710 | 581,100 | 592,720 | 604,570 |
| RDA | 19,794 | 19,794 | 29,524 | 29,974 | 2.0% | 19,795 | 20,190 | 20,590 | 21,000 | 21,420 |
| EC Development | 553,549 | 528,383 | 451,706 | 458,585 | 2.0% | 453,382 | 462,450 | 471,700 | 481,130 | 490,750 |
| Engineering, Planning, Zoning, GIS | 1,379,995 | 1,472,612 | 1,256,586 | 1,275,722 | 2.0% | 1,279,302 | 1,304,890 | 1,330,990 | 1,357,610 | 1,384,760 |
| Hotel Occupancy Other Entities | 3,067 | 38,193 | 30,000 | 3,100 | | 40,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| Contingency for Emergencies | - | - | 197,000 | 200,000 | | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 |
| Law Enforcement | 4,313,311 | 4,209,711 | 3,830,009 | 3,888,334 | 2.0% | 4,198,067 | 4,282,030 | 4,367,670 | 4,455,020 | 4,544,120 |
| Service of Process | 18,700 | 9,096 | 18,617 | 18,900 | | 15,175 | 18,000 | 18,000 | 18,000 | 18,000 |
| Regional Jail | 1,204,513 | 759,070 | 1,034,250 | 1,050,000 | 2.0% | 900,000 | 918,000 | 936,360 | 955,090 | 974,190 |
| Regional Jail % Inc/(Dec) | -20.1% | -52.0% | 36.3% | 38.3% | | -13.0% | 2.0% | 2.0% | 2.0% | 2.0% |
| Homeland Security | 238,496 | 233,985 | 236,797 | 240,403 | 2.0% | 242,571 | 247,420 | 252,370 | 257,420 | 262,570 |
| Communication Center (911) | 1,807,990 | 1,908,901 | 1,967,323 | 1,997,282 | 2.0% | 2,115,965 | 2,158,280 | 2,201,450 | 2,245,480 | 2,290,390 |
| JCESA - Ambulance | 2,102,376 | 1,493,683 | 2,697,847 | 2,622,847 | 2.0% | 3,327,760 | 3,394,320 | 3,462,210 | 3,531,450 | 3,602,080 |
| JCESA - Fire | 665,000 | 2,263,293 | 2,417,500 | 1,497,500 | 0.0% | 1,585,000 | 1,534,576 | 1,563,288 | 1,612,500 | 1,612,500 |
| Animal Control | 283,849 | 238,373 | 229,485 | 232,980 | 2.0% | 284,907 | 290,610 | 296,420 | 302,350 | 308,400 |
| Central Garage | 301,626 | 256,392 | 308,186 | 312,879 | 6.0% | 355,995 | 377,350 | 399,990 | 423,990 | 449,430 |
| Health Department | 79,980 | 80,380 | 80,782 | 80,782 | 2.0% | 193,586 | 197,460 | 201,410 | 205,440 | 209,550 |
| Parks and Recreation | 742,886 | 675,974 | 785,813 | 803,892 | 2.2% | 889,682 | 814,053 | 825,956 | 845,289 | 865,524 |
| Arts and Humanities | 15,367 | 12,010 | 9,117 | 16,884 | 5.0% | 12,764 | 15,317 | 15,777 | 16,566 | 17,394 |
| Community Center | - | - | - | - | | 45,000 | - | - | - | - |
| Historical Commission | 25,257 | 17,784 | 13,501 | 25,001 | 5.0% | 20,401 | 22,681 | 23,361 | 24,530 | 25,756 |
| Visitors Bureau | 384,213 | 307,758 | 285,934 | 422,100 | 5.0% | 319,110 | 382,930 | 394,420 | 414,140 | 434,845 |
| Library | 330,000 | 330,000 | 330,000 | 330,000 | 0.0% | 395,320 | 395,320 | 395,320 | 395,320 | 395,320 |
| Senior Citizens | - | - | - | - | | 14,382 | 14,382 | 14,382 | 14,382 | 14,382 |
| Public Transit | 20,000 | 60,000 | 30,000 | 30,000 | | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 |
| Total Expenditures | 23,793,323 | 24,377,088 | 27,531,635 | 27,000,777 | | 28,759,276 | 29,179,079 | 29,779,422 | 30,429,350 | 31,044,992 |
| Net Surplus / (Deficit) | 1,502,014 | 4,029,324 | 314,536 | (533,361) | | (2,177,831) | (1,892,558) | (1,855,839) | (1,856,376) | (1,916,578) |

Jefferson County Commission

Date Prepared: 1/30/2021

General Fund

Five Year Projection (FY2022 - FY2026)

| | 2 Year Actuals | | FY21 | | Projected | Projection | | | | |
|--------------------------------------|----------------|-----------|-------------|-------------|-----------|-------------|-------------|-------------|-------------|--------------|
| | Actual | Actual | | | Proj | Budget | TREND | TREND | TREND | TREND |
| | FY19 | FY20 | Projection | Budget | Chg % | FY22 | FY23 | FY24 | FY25 | FY26 |
| Net Surplus / (Deficit) | 1,502,014 | 4,029,324 | 314,536 | (533,361) | | (2,177,831) | (1,892,558) | (1,855,839) | (1,856,376) | (1,916,578) |
| Transfers from/ (to) Other Funds | | | | | | | | | | |
| Transfers to Capital Outlay Fund | | | | | | | | | | |
| Trns to Capital Fund (5% Gambling) | (562,000) | (600,000) | (740,000) | (740,000) | | (1,069,300) | (1,065,100) | (1,226,700) | (1,385,100) | (1,540,300) |
| Trns to Capital Fund | (38,755) | - | (3,710,810) | (3,710,810) | | - | - | - | - | - |
| Subtotal Trns to Capital Outlay Fund | (600,755) | (600,000) | (4,450,810) | (4,450,810) | | (1,069,300) | (1,065,100) | (1,226,700) | (1,385,100) | (1,540,300) |
| Trns from Coal Severance Fund | 70,000 | - | - | - | | - | - | - | - | - |
| Trns from (to) Other Funds | 146,169 | 136,381 | - | - | | - | - | - | - | - |
| Total Transfers Out of General Fund | (384,586) | (463,619) | (4,450,810) | (4,450,810) | | (1,069,300) | (1,065,100) | (1,226,700) | (1,385,100) | (1,540,300) |
| Net Uses of Funds -Surplus/(Deficit) | 1,117,428 | 3,565,705 | (4,136,274) | (4,984,171) | | (3,247,131) | (2,957,658) | (3,082,539) | (3,241,476) | (3,456,878) |
| Fund Balance | | | | | | | | | | |
| Beginning Fund Balance | 5,186,147 | 6,303,575 | 9,869,280 | 9,336,259 | | 5,733,006 | 2,485,875 | (471,783) | (3,554,322) | (6,795,798) |
| Net Change in Fund Balance | 1,117,428 | 3,565,705 | (4,136,274) | (4,984,171) | | (3,247,131) | (2,957,658) | (3,082,539) | (3,241,476) | (3,456,878) |
| Ending Fund Balance | 6,303,575 | 9,869,280 | 5,733,006 | 4,352,088 | | 2,485,875 | (471,783) | (3,554,322) | (6,795,798) | (10,252,676) |
| Fund Balance as a % of Operating Exp | 26.49% | 40.49% | 20.82% | 16.12% | | 8.64% | -1.62% | -11.94% | -22.33% | -33.0% |

| | | | Projection for FY22 thru FY26 | | | | |
|------------------------------------|-----------|----------------|-------------------------------|------------|------------|------------|-----------|
| | | FY21 Projected | FY22 | FY23 | FY24 | FY25 | FY26 |
| Beginning Fund Balance | | 4,146,359 | 7,909,945 | 8,878,752 | 10,944,252 | 10,194,552 | 9,318,652 |
| Transfers from General Fund | | 4,697,086 | 2,107,807 | 1,065,100 | 1,226,700 | 1,385,100 | 1,540,300 |
| Transfers from Financial Stab Fund | | 200,000 | - | - | - | - | - |
| Grant Revenue | | | | | | | |
| Financing Proceeds | | - | - | 4,320,000 | 1,080,000 | - | 8,036,000 |
| Other Revenues | | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| Less: Debt Payments | | - | - | - | - | - | - |
| Less: Bond Issuance Costs 8% | | - | - | 135,600 | 86,400 | - | 642,880 |
| Less: Bond Debt Pmts 4%-15 YR | | - | - | 200,000 | 400,000 | 500,000 | 800,000 |
| Less: ESA Debt Payment | | 66,000 | 81,000 | 81,000 | 81,000 | 81,000 | 81,000 |
| Less: Expenditures | | 1,082,500 | 1,073,000 | 2,918,000 | 2,504,000 | 1,695,000 | 7,680,000 |
| Ending Fund Balance | | 7,909,945 | 8,878,752 | 10,944,252 | 10,194,552 | 9,318,652 | 9,706,072 |
| | | | | | | | |
| Fund Balance Requirements | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 |
| Minimum Reserve Met | No | Yes | Yes | Yes | Yes | Yes | Yes |
| (Per JCC Cap Outlay Policy 307) | | | | | | | |

| Priority (1-5) | Description | Page No. | Location/Building | FY21 Projected | Projection for FY22 thru FY26 | | | | | Project Total |
|-------------------|--|----------|--|----------------|-------------------------------|-------------|-------------|-------------|-------------|------------------|
| | | | | | FY22 | FY23 | FY24 | FY25 | FY26 | |
| 1 | Courthouse Repairs | 1 | Courthouse | \$0 | \$0 | \$150,000 | \$200,000 | \$150,000 | \$150,000 | \$650,000 |
| 1 | Magistrate Court-2nd Floor Renovations | 2 | Courthouse | \$0 | \$0 | \$300,000 | \$0 | \$0 | \$0 | \$300,000 |
| 1 | DataCenter Hardware Upgrade | 3 | IT Data Processing | \$0 | \$280,000 | \$0 | \$0 | \$0 | \$0 | \$280,000 |
| 1 | 911 Center Monitor Replacement | | IT Data Processing | \$12,500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 1 | Maintenance Utility | 4 | Maintenance Utility | \$0 | \$30,000 | \$0 | \$0 | \$0 | \$0 | \$30,000 |
| 1 | Maintenance Truck | 5 | Maintenance Truck | \$0 | \$35,000 | \$0 | \$0 | \$0 | \$0 | \$35,000 |
| 1 | 911 Communication Vehicle | 6 | 911 Communications | \$0 | \$30,000 | \$0 | \$0 | \$0 | \$0 | \$30,000 |
| 2 | Replacement Vehicle | 7 | Sheriff Law Enforcement | \$225,000 | \$300,000 | \$225,000 | \$225,000 | \$225,000 | \$225,000 | \$1,200,000 |
| 2 | Replacement Vehicle | 8 | Animal Control | \$0 | \$50,000 | \$0 | \$50,000 | \$0 | \$50,000 | \$150,000 |
| 2 | Parking Area Downtown | 9 | Downtown Campus | \$0 | \$0 | \$0 | \$0 | \$0 | \$55,000 | \$55,000 |
| 3 | Remodel / Renovations | 10 | Animal Control / Old School House | \$0 | \$0 | \$0 | \$0 | \$0 | \$100,000 | \$100,000 |
| 3 | Vehicle Replacement | 11 | Engineering | \$0 | \$28,000 | \$28,000 | \$29,000 | \$0 | \$0 | \$85,000 |
| 4 | Elevator | 12 | Mason/Moffit Buildings | \$0 | \$0 | \$0 | \$0 | \$250,000 | \$0 | \$250,000 |
| 5 | Area Between Buildings | 13 | Sheriff & 911 Communications | \$0 | \$0 | \$0 | \$0 | \$0 | \$70,000 | \$70,000 |
| 1 | Impact Fee Recalculation | | Engineering | \$55,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 3 | Shepherdstown Public Library | 14 | Building Renovations | \$0 | \$200,000 | \$0 | \$0 | \$0 | \$0 | \$200,000 |
| 3 | Historical Commision | 15 | Building & Site Renovations | \$0 | \$0 | \$0 | \$0 | \$0 | \$300,000 | \$300,000 |
| 5 | Police Headquarters | 16 | Building Purchase & Renovation | \$0 | \$0 | \$0 | \$0 | \$0 | \$2,500,000 | \$2,500,000 |
| 1 | Courthouse Portico | 17 | Courthouse | \$0 | \$0 | \$0 | \$0 | \$0 | \$30,000 | \$30,000 |
| 1 | County Campus | 18 | Building Purchases, Demo, Construction | \$0 | \$0 | \$2,000,000 | \$2,000,000 | \$1,000,000 | \$0 | \$5,000,000 |
| 5 | Police Substation | 19 | Renovation | \$0 | \$0 | \$0 | \$0 | \$0 | \$2,200,000 | \$2,200,000 |
| 5 | JCESA Expansion | 20 | JCESA | \$0 | \$0 | \$0 | \$0 | \$0 | \$2,000,000 | \$2,000,000 |
| 1 | JCESA Vehicles & Eqpt | 21 | JCESA | \$130,000 | \$120,000 | \$65,000 | \$0 | \$70,000 | \$0 | \$255,000 |
| Totals | | | | \$422,500 | \$1,073,000 | \$2,768,000 | \$2,504,000 | \$1,695,000 | \$7,680,000 | \$15,720,000 |

| | FY21 Projected | Projection for FY22 thru FY26 | | | | |
|------------------------------------|----------------|-------------------------------|------------|------------|------------|-----------|
| | | FY22 | FY23 | FY24 | FY25 | FY26 |
| Beginning Fund Balance | 4,146,359 | 7,909,945 | 8,878,752 | 10,944,252 | 10,194,552 | 9,318,652 |
| Transfers from General Fund | 4,697,086 | 2,107,807 | 1,065,100 | 1,226,700 | 1,385,100 | 1,540,300 |
| Transfers from Financial Stab Fund | 200,000 | - | - | - | - | - |
| Grant Revenue | - | - | - | - | - | - |
| Financing Proceeds | - | - | 4,320,000 | 1,080,000 | - | 8,036,000 |
| Other Revenues | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| Less: Debt Payments | - | - | - | - | - | - |
| Less: Bond Issuance Costs 8% | - | - | 135,600 | 86,400 | - | 642,880 |
| Less: Bond Debt Pmts 4%-15 YR | - | - | 200,000 | 400,000 | 500,000 | 800,000 |
| Less: ESA Debt Payment | 66,000 | 81,000 | 81,000 | 81,000 | 81,000 | 81,000 |
| Less: Expenditures | 1,082,500 | 1,073,000 | 2,918,000 | 2,504,000 | 1,695,000 | 7,680,000 |
| Ending Fund Balance | 7,909,945 | 8,878,752 | 10,944,252 | 10,194,552 | 9,318,652 | 9,706,072 |

| | | | | | | | |
|---------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Fund Balance Requirements | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 |
| Minimum Reserve Met | No | Yes | Yes | Yes | Yes | Yes | Yes |

(Per JCC Cap Outlay Policy 307)

| Description | | Budget | FY17 Expensed Amount | FY18 Expensed Amount | FY19 Expensed Amount | FY20 Expensed Amount | FY21 Expensed Amount | Total Expensed Amount | Remaining Amount |
|---------------------------------------|------|------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|-----------------------------|---------------------|
| <i>C/O Projects</i> | | | | | | | | | |
| 201 N George St JC17/201 | FY17 | 1,974 | 1,974 | | | | | 1,974 | - |
| Magistrate Ct 3rd Floor Reno JC1707C3 | FY17 | 450,000 | 455,449 | 24,625 | - | - | - | 480,074 | (30,074) |
| Courthouse Windows JC1701CW | FY17 | 100,000 | | 52,200 | 93,800 | - | - | 146,000 | (46,000) |
| Fire Escape (Moffitt) JC1702FE | FY17 | 40,000 | | 36,445 | 19,987 | - | - | 56,432 | (16,432) |
| Tax Office Remodel JC1703TX | FY17 | 20,000 | | 11,230 | | | | 11,230 | 8,770 |
| Fire Alarm Mason JC1704FA | FY17 | 15,000 | 12,778 | 2,061 | | | | 14,839 | 161 |
| Hunter House Windows JC1705HH | FY17 | 20,000 | | | 550 | - | - | 550 | 19,450 |
| Lighting Retro JC1706LR | FY17 | 15,000 | 12,939 | | | | | 12,939 | 2,061 |
| Utility Vehicle-Bobcat | FY17 | 33,800 | 31,716 | | | | | 31,716 | 2,084 |
| Elections Pollbook Payment | FY17 | 178,488 | 178,488 | | | | | 178,488 | - |
| Subtotal FY17 | | 874,262 | 693,344 | 126,561 | 114,337 | - | - | 934,241 | (59,979) |
| Maintenance Van | FY18 | 25,000 | | 20,295 | | | | 20,295 | 4,705 |
| WWTP Plant Decommission JC1801WW | FY18 | 39,000 | | 19,248 | | | | 19,248 | 19,752 |
| NICE Audio Recorders JC1802AR | FY18 | 80,000 | | 78,180 * | | | | 78,180 * | 1,820 |
| 911 Telephone System JC1803TS | FY18 | 440,000 | | | | | | - | 440,000 |
| Financial System JC1804ER | FY18 | 301,675 | | 59,373 ** | 75,959 | 29,550 | - | 164,882 ** | 136,794 |
| Hunter House HVAC JC1805HH | FY18 | 35,000 | | | | | | - | 35,000 |
| Comm Ctr HVAC JC1806CC | FY18 | 40,000 | | | | | | - | 40,000 |
| Animal Control Vehicle | FY18 | 45,000 | | 43,175 | | | | 43,175 | 1,825 |
| Sheriff Vehicles | FY18 | 80,000 | | 79,186 | | | | 79,186 | 814 |
| Lighting Retro JC1706LR | FY18 | 15,000 | | - | | | | - | 15,000 |
| Elections Pollbook Payment | FY18 | 180,108 | | 180,108 | | | | 180,108 | - |
| ESA Mtg Pmt | FY18 | 70,000 | | 61,000 | | | | 61,000 | 9,000 |
| Subtotal FY18 | | 1,350,783 | - | 540,565 | 75,959 | 29,550 | - | 646,074 | 704,709 |
| Courthouse Repairs JC1001 | FY19 | 150,000 | | | | 152,000 | - | 152,000 | (2,000) |
| Lagoon & Sinkhole Const | FY19 | 280,000 | | | 276,839 | - | - | 276,839 | 3,161 |
| Sheriff Vehicles | FY19 | 183,000 | | | 167,923 | - | - | 167,923 | 15,077 |
| Smoot Building Repairs | FY19 | 25,000 | | | | | | - | 25,000 |
| Eng Vehicle | FY19 | 25,000 | | | 22,614 | | | 22,614 | 2,386 |
| Shepherdstown Library | FY19 | 100,000 | | | 100,000 | - | - | 100,000 | - |
| Elections Pollbook Payment | FY19 | 180,108 | | | 180,108 | | | 180,108 | - |
| ESA Mtg Pmt | FY19 | 81,000 | | | 81,000 | | | 81,000 | - |
| Subtotal FY19 | | 1,024,108 | - | - | 828,484 | 152,000 | - | 980,484 | 43,624 |
| Courthouse Repairs JC1001 | FY20 | 150,000 | | | | | | - | 150,000 |
| Lagoon & Sinkhole Const | FY20 | 50,000 | | | | 24,266 | - | 24,266 | 25,734 |
| IBM AS400 Replacement | FY20 | 45,000 | | | | 41,032 | - | 41,032 | 3,968 |
| 911 Center Monitor Replacement | FY20 | 12,500 | | | | | | - | 12,500 |
| Air Handler-Pub Svc Center | FY20 | 100,000 | | | | | | - | 100,000 |
| Animal Control-Renovations | FY20 | 13,000 | | | | | | - | 13,000 |
| Sheriff Vehicles | FY20 | 200,000 | | | | 192,174 | - | 192,174 | 7,826 |
| Magistrate Court 2nd Floor Renov | FY20 | 50,000 | | | | | | - | 50,000 |
| Eng Vehicle | FY20 | 25,000 | | | | - | - | - | 25,000 |
| Impact Fee Recalculation | FY20 | 55,000 | | | | | | - | 55,000 |
| County Campus | FY20 | 50,000 | | | | | | - | 50,000 |
| JCESA Vehciles | FY20 | 60,000 | | | | | 57,976 | 57,976 | 2,024 |
| Bolivar-Harpers Ferry Library | FY20 | 20,000 | | | | 20,000 | - | 20,000 | - |
| Elections Pollbook Payment | FY20 | 180,108 | | | | 180,108 | - | 180,108 | - |
| ESA Mtg Pmt | FY20 | 61,000 | | | | 61,000 | | 61,000 | - |
| Subtotal FY20 | | 1,071,608 | - | - | - | 518,580 | 57,976 | 576,556 | 495,052 |
| Financial System JC1804ER | FY21 | 57,350 | | | | | | - | 57,350 |
| IT DataCenter Windows Server | FY21 | 45,000 | | | | | | - | 45,000 |
| County Campus | FY21 | 500,000 | | | | | | - | 500,000 |
| Animal Control Vechicle | FY21 | 45,000 | | | | | | - | 45,000 |
| Sheriff Vehicles | FY21 | 225,000 | | | | | | - | 225,000 |
| JCESA Vehciles | FY21 | 130,000 | | | | | | - | 130,000 |
| ESA Mtg Pmt | FY21 | 81,000 | | | | | 66,000 | 66,000 | 15,000 |
| Subtotal FY21 | | 1,083,350 | - | - | - | - | 66,000 | 66,000 | 1,017,350 |
| Totals | | 3,249,153 | 693,344 | 667,126 | 1,018,780 | 700,130 | 123,976 | 3,203,355 | 2,200,756 |

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'22 thru FY'26

Project Name Building Repairs
Project Number

Type Maintenance
Useful Life 1 year
Category Buildings & Structures
Location Maintenance
Fiscal Year Submitted FY 2019
Department Maintenance
Contact Laura Kuhn
Priority 1



Project Picture

Project Description

Repairs to exterior of Courthouse and other County Buildings.

Justification

Estimated Project Time

Budget Impact/Other

FY19: 'No bids received for the Courthouse exterior at this time and no similar projects to base a cost estimate; however, construction costs could be in the range of \$150,000 to \$300,000

Previously Approved Budget

| Expenditures | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
|------------------------|----------|----------------|----------------|----------------|----------------|----------------|
| Buildings & Structures | - | 150,000 | 200,000 | 150,000 | 150,000 | 650,000 |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | - | 150,000 | 200,000 | 150,000 | 150,000 | 650,000 |

| Funding Sources | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
|-------------------------------|----------|----------------|----------------|----------------|----------------|----------------|
| General Fund Transfers to CIP | - | 150,000 | 200,000 | 150,000 | 150,000 | 650,000 |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | - | 150,000 | 200,000 | 150,000 | 150,000 | 650,000 |

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'22 thru FY'26

Project Name Remodel-2nd floor Magistrate Court-3rd courtroom
Project Number

Type Maintenance
Useful Life 1 year
Category Buildings & Structures
Location Courthouse
Fiscal Year Submitted FY 2019
Department Maintenance
Contact Laura Kuhn
Priority 1



Project Picture

Project Description

Remodel and renovations to the 2nd floor of the Courthouse to add a 3rd courtroom and remove several offices.

Justification

Estimated Project Time

Budget Impact/Other

No bids received at this time and no similar projects to base a cost estimate; however, construction costs could be in the range of \$250,000 to \$300,000

| Expenditures | FY22 | FY23 | FY24 | FY25 | FY26 | Total |
|-------------------------------|------|----------------|------|------|------|----------------|
| Buildings & Structures | - | 300,000 | - | - | - | 300,000 |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | - | 300,000 | - | - | - | 300,000 |
| Funding Sources | FY22 | FY23 | FY24 | FY25 | FY26 | Total |
| General Fund Transfers to CIP | - | 300,000 | - | - | - | 300,000 |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | - | 300,000 | - | - | - | 300,000 |

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'22 thru FY'26

Project Name DataCenters Hardware Infrastructure Upgrades/Replacements
Project Number

Type New Purchase **Department** Information Technology
Useful Life 7-10years **Contact** Russell Burgess
Category Network Hardware **Priority** 1
Location Information Technology
Fiscal Year Submitted 2022

Project Picture

Project Description

Downtown DataCenter and Emergency Communications DataCenter requirement to maintain voice and data networks infrastructure to meet the requirements for software applications being utilized by the Jefferson County Commission and the Jefferson County Elected Officials. Virtual infrastructure must be upgraded to meet virtualization hardware requirements to maintain current software levels supporting the counties infrastructure and CyberSecurity Initiatives. Software and Hardware must be upgraded and maintained for CyberSecurity purposes above all others.

Justification

The Downtown DataCenter and the Emergency Communications DataCenter virtualization hardware has exceeded its lifespan and no longer supports current software required to meet minimum requirements for CyberSecurity threats.

Estimated Project Time

Original expectations were for replacement beginning first quarter 2021, however with COVID the timeline has been extended.

Budget Impact/Other

The original hardwares lifespan has been exceeded.

| Expenditures | FY'22 | FY'23 | FY'24 | FY'25 | FY'26 | Total |
|-----------------|----------------|----------|----------|----------|----------|----------------|
| Hardware | 280,000 | - | - | - | - | 280,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total | 280,000 | - | - | - | - | 280,000 |
| Funding Sources | FY'22 | FY'23 | FY'24 | FY'25 | FY'26 | Total |
| Capital Outlay | 280,000 | - | - | - | - | 280,000 |
| State Grant | | | | | | - |
| Federal Grant | | | | | | - |
| General Fund | | | | | | - |
| | | | | | | - |
| Total | 280,000 | - | - | - | - | 280,000 |

Capital Improvement Program
Jefferson County Commission, West Virginia

FY'22 thru FY'26

| | |
|-----------------------|---------------------|
| Project Name | Maintenance Vehicle |
| Project Number | |

Type Replacement
Useful Life 15 Years
Category Automobiles
Location Maintenance
Fiscal Year Submitted 2022
Department Maintenance
Contact Laura Kuhn
Priority 1



Project Picture

Project Description

I am requesting the purchase of a new mid-sized utility vehicle equivalent to a Ford Explorer or comparable vehicle. The primary use of this vehicle is for use by the Maintenance Director. The Maintenance Department has not purchased a vehicle since 2017.

Justification

This request is to replace a 2008 Ford Escape. This vehicle is 13 years old and has approximately 78,000 miles. This vehicle was formerly used by the Assessor's office. In 2009 and 2010 it was involved in incidents where it sustained front end damage. In 2018 the vehicle transferred to the Maintenance Department. This vehicle is a break down risk and a risk for costly repairs. It has had several oil leaks in the past year.

Upon replacement, this vehicle will likely be sold at auction.

Estimated Project Time

Would like to order and take delivery of vehicle in July 2021.

Budget Impact/Other

There will be yearly WV state inspections and routine maintenance costs. Plus the costs of fuel. Additionally, as older vehicles are replaced more regularly, we anticipate that the cost of larger repairs and maintenance (i.e. transmissions, engines, etc) will decrease.

| Expenditures | FY'22 | FY'23 | FY'24 | FY'25 | FY'26 | Total |
|------------------------|---------------|--------------|--------------|--------------|--------------|---------------|
| Vehicles & Equipment | 30,000 | - | | - | | 30,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total | 30,000 | - | - | - | - | 30,000 |
| Funding Sources | FY'22 | FY'23 | FY'24 | FY'25 | FY'26 | Total |
| Capital Outlay | 30,000 | - | - | - | - | 30,000 |
| State Grant | | | | | | - |
| Federal Grant | | | | | | - |
| General Fund | | | | | | - |
| | | | | | | - |
| Total | 30,000 | - | - | - | - | 30,000 |

Capital Improvement Program
Jefferson County Commission, West Virginia

FY'22 thru FY'26

| | |
|-----------------------|-------------------|
| Project Name | Maintenance Truck |
| Project Number | |

| | | | |
|------------------------------|-------------|-------------------|-------------|
| Type | Replacement | Department | Maintenance |
| Useful Life | 15 Years | Contact | Laura Kuhn |
| Category | Automobiles | Priority | 1 |
| Location | Maintenance | | |
| Fiscal Year Submitted | 2022 | | |



Project Picture

Project Description

I am requesting the purchase of a new Maintenance Truck equivalent to a Ford F250 or comparable vehicle. The primary use of this vehicle is a work vehicle for our Maintenance Mechanic/Plumber. This would also serve as our second snow plow truck during winter weather conditions. The Maintenance Department has not purchased a vehicle since 2017.

Justification

This request is to replace a 2006 Ford F250. This truck has approximately 72,000 miles and is 15 years old. This vehicle was involved in an accident in 2015 and required major repairs at that time. This vehicle is at risk for costly repairs.

Upon replacement, this vehicle will likely be sold at auction.

Estimated Project Time

Would like to order and take delivery of vehicle in July 2021.

Budget Impact/Other

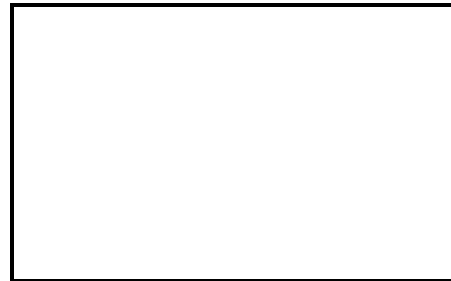
There will be yearly WV state inspections and routine maintenance costs. Plus the costs of fuel. Additionally, as older vehicles are replaced more regularly, we anticipate that the cost of larger repairs and maintenance (i.e. transmissions, engines, etc) will decrease.

| Expenditures | FY'22 | FY'23 | FY'24 | FY'25 | FY'26 | Total |
|------------------------|---------------|--------------|--------------|--------------|--------------|---------------|
| Vehicles & Equipment | 35,000 | - | | | | 35,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total | 35,000 | - | - | - | - | 35,000 |
| Funding Sources | FY'22 | FY'23 | FY'24 | FY'25 | FY'26 | Total |
| Capital Outlay | 35,000 | - | - | - | - | 35,000 |
| State Grant | | | | | | - |
| Federal Grant | | | | | | - |
| General Fund | | | | | | - |
| | | | | | | - |
| Total | 35,000 | - | - | - | - | 35,000 |

Capital Improvement Program
Jefferson County Commission, West Virginia

FY'22 thru FY'26

| | |
|-----------------------|----------------------------|
| Project Name | 911 Communications Vehicle |
| Project Number | |



Project Picture

| | | | |
|------------------------------|--------------------|-------------------|--------------------|
| Type | Replacement | Department | 911 Communications |
| Useful Life | 15 Years | Contact | Laura Kuhn |
| Category | Automobiles | Priority | 1 |
| Location | 911 Communications | | |
| Fiscal Year Submitted | 2022 | | |

Project Description

I am requesting, on behalf of the 911 Communications department, the purchase of a new mid-sized utility vehicle equivalent to a Ford Explorer or comparable vehicle. The primary use of this vehicle is for the 911 Communications Director.

Justification

The request is to replace a 2006 Dodge Durango used by the 911 Communications Department. This Dodge has approximately 125,000 miles on it and is 15 years old. This vehicle is showing it's age and is a risk for costly repairs. This is the first new vehicle that the 911 Department has requested since the purchase of the 2006 Durango.

Upon replacement, this vehicle will likely be sold at auction.

Estimated Project Time

Would like to order and take delivery of vehicle in July 2021.

Budget Impact/Other

There will be yearly WV state inspections and routine maintenance costs. Plus the costs of fuel. Additionally, as older vehicles are replaced more regularly, we anticipate that the cost of larger repairs and maintenance (i.e. transmissions, engines, etc) will decrease.

| Expenditures | FY'22 | FY'23 | FY'24 | FY'25 | FY'26 | Total |
|------------------------|---------------|--------------|--------------|--------------|--------------|---------------|
| Vehicles & Equipment | 30,000 | - | | - | | 30,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total | 30,000 | - | - | - | - | 30,000 |
| Funding Sources | FY'22 | FY'23 | FY'24 | FY'25 | FY'26 | Total |
| Capital Outlay | 30,000 | - | - | - | - | 30,000 |
| State Grant | | | | | | - |
| Federal Grant | | | | | | - |
| General Fund | | | | | | - |
| | | | | | | - |
| Total | 30,000 | - | - | - | - | 30,000 |

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'22 thru FY'26

| | |
|-----------------------|---|
| Project Name | Sheriff Law Enforcement Vehicle Replacement |
| Project Number | |



Project Picture

| | | | |
|------------------------------|--------------|-------------------|-------------------------|
| Type | New Purchase | Department | Sheriff Law Enforcement |
| Useful Life | 5-10 Years | Contact | Thomas Hansen |
| Category | Automobiles | Priority | 2 |
| Location | Sheriff | | |
| Fiscal Year Submitted | FY2019 | | |

Project Description

To purchase and equip four patrol vehicles and a vehicle for the Sheriff.

Justification

Having reliable patrol vehicles is paramount in fulfilling our commitment to the community. Without a fleet of properly equipped, safe, functioning vehicles we are unable to respond to calls for service. Additionally, we need to have reliable pool cars available for when patrol vehicles are in for routine maintenance or repairs so that deputies may continue to respond to calls for service while waiting for their regular patrol vehicle is being serviced. We currently have one pool vehicle.

Estimated Project Time

Would like to order and take delivery of vehicles as soon as possible.

Budget Impact/Other

There will be yearly WV state inspections and routine maintenance costs. Plus the costs of fuel. Additionally, as older vehicles are replaced more regularly, we anticipate that the cost of larger repairs and maintenance (i.e. transmissions, engines, etc) will decrease.

| Expenditures | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
|-------------------------------|----------------|----------------|----------------|----------------|----------------|------------------|
| Vehicles | 300,000 | 225,000 | 225,000 | 225,000 | 225,000 | 1,200,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total | 300,000 | 225,000 | 225,000 | 225,000 | 225,000 | 1,200,000 |
| Funding Sources | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
| General Fund Transfers to CIP | 300,000 | 225,000 | 225,000 | 225,000 | 225,000 | 1,200,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total | 300,000 | 225,000 | 225,000 | 225,000 | 225,000 | 1,200,000 |

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'22 thru FY'26

Project Name Animal Control Vehicle Replacement
Project Number

Type New Purchase
Useful Life 5-10 Years
Category Automobiles
Location Animal Control
Fiscal Year Submitted FY2019
Department Animal Control
Contact Thomas Hansen
Priority 2



Project Picture

Project Description

To purchase and equip an animal control vehicle and insert

Justification

Having reliable animal control vehicles is an essential element to an animal control officer performing their job

Estimated Project Time

Would like to order and take delivery of vehicles as soon as possible.

Budget Impact/Other

There will be yearly WV state inspections and routine maintenance costs. Plus the costs of fuel. Additionally, as older vehicles are replaced more regularly, we anticipate that the cost of larger repairs and maintenance (i.e. transmissions, engines, etc) will decrease.

| Expenditures | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
|-------------------------------|---------------|----------|---------------|----------|---------------|----------------|
| Vehicles | 50,000 | - | 50,000 | - | 50,000 | 150,000 |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | 50,000 | - | 50,000 | - | 50,000 | 150,000 |
| Funding Sources | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
| General Fund Transfers to CIP | 50,000 | - | 50,000 | - | 50,000 | 150,000 |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | 50,000 | - | 50,000 | - | 50,000 | 150,000 |

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'22 thru FY'26

Project Name Parking Area Downtown
Project Number 4

Type Repair
Useful Life 10 years +
Category
Location Charles Town
Fiscal Year Submitted FY17

Department Maintenance
Contact Laura Kuhn
Priority 2



Project Picture

Project Description

Parking area behind Courthouse and Hunter House building is starting to deteriorate. The parking area needs resurfaced and redesigned to maximize the vehicle parking area.

Justification

Areas of the parking area are sinking and cracking. Mason building down spouts are no longer effective Pot holes and major yearly repairs are going to start within the next couple of years.

Estimated Project Time

One month

Budget Impact/Other

If the parking area is not resurfaced it will start to have a major impact on the Maintenance Department budget in the coming years.

| Expenditures | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
|--------------------|-------|------|------|------|---------------|---------------|
| Material and Labor | - | - | - | - | 55,000 | 55,000 |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | - | - | - | - | 55,000 | 55,000 |
| Funding Sources | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
| General Fund | - | - | - | - | 55,000 | 55,000 |
| State Grant | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | - | - | - | - | 55,000 | 55,000 |

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'22 thru FY'26

| | |
|-----------------------|----------------|
| Project Name | Animal Control |
| Project Number | |

| | | | |
|------------------------------|----------------|-------------------|-------------|
| Type | Construction | Department | Maintenance |
| Useful Life | 15+ Years | Contact | Laura Kuhn |
| Category | Buildings | Priority | 3 |
| Location | Animal Control | | |
| Fiscal Year Submitted | FY16 | | |



Project Picture

| |
|---|
| Project Description |
| FY20: 'Installation of Kennels at the Animal Control Building. Future Years: Remodel Animal Control or begin renovations on the old school house. |

| |
|---|
| Justification |
| 'The kennels at Animal Control are aging and are in constant need of maintenance and repairs. Office space is at an minimum amount for the Animal Control Officers. |

| |
|-------------------------------|
| Estimated Project Time |
| |

| |
|----------------------------|
| Budget Impact/Other |
| |

| Expenditures | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
|--------------|-------|------|------|------|----------------|----------------|
| Maintenance | - | - | - | - | 100,000 | 100,000 |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | - | - | - | - | 100,000 | 100,000 |

| Funding Sources | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
|-------------------------------|-------|------|------|------|----------------|----------------|
| General Fund Transfers to CIP | - | - | - | - | 100,000 | 100,000 |
| State Grant | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | - | - | - | - | 100,000 | 100,000 |

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'22 thru FY'26

Project Name Engineering Vehicles
Project Number

Type Replacement
Useful Life 10 Years
Category Automobiles & Trucks
Location Engineering
Fiscal Year Submitted FY19
Department Engineering
Contact Roger Goodwin
Priority 1



Project Picture

Project Description

Due to an aging fleet, increased repairs and downtime, the Department of Engineering, Planning & Zoning needs to build in a regular replacement cycle for its existing vehicles. We anticipate the need to replace three vehicles over the next five years. The Engineering, Planning & Zoning Office requests approval for the purchase of a new vehicle in FY22.

Justification

The Department of Engineering, Planning & Zoning utilizes two vehicles for land development related site visits and inspections. The Department of Engineering, Planning & Zoning also shares its vehicles with other departments and elected officials for out-of-town travel related purposes. Vehicles are also used to transport Property Safety Enforcement Agency board members on inspections. The new vehicles are needed in order to have vehicles that are more safe and less prone to breakdowns. The vehicles need to be AWD/4x4 (Ford Escape, Chevy Equinox, etc) since we utilize them in winter weather. The other departments and elected officials using our vehicles for out-of-town travel related purposes also need AWD since they utilize them in winter conditions on long trips. In summary, the new vehicles are needed in order to have vehicles that are more safe and less prone to breakdowns. The Engineering, Planning & Zoning Office requests approval for the purchase of a new vehicle in FY22. The staff is currently utilizing a vehicle that is a 2006 Ford Explorer. The current vehicle is over 14 years old and could pose a safety and break down risk.

Estimated Project Time

Would like to order and take delivery of one vehicle in July 2021. The second vehicle is requested for FY23, and the third vehicle for FY24

Budget Impact/Other

The cost of yearly WV state inspections, routine maintenance costs and fuel costs+A1 will continue at the current level. However, as older vehicles are replaced, we anticipate that the cost of larger repairs and maintenance (i.e. transmissions, engines, etc) will decrease.

| Expenditures | FY'22 | FY'23 | FY'24 | FY'25 | FY'26 | Total |
|-------------------------------|---------------|---------------|---------------|----------|----------|---------------|
| Automobiles & Trucks | 28,000 | 28,000 | 29,000 | - | - | 85,000 |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | 28,000 | 28,000 | 29,000 | - | - | 85,000 |
| Funding Sources | FY'22 | FY'23 | FY'24 | FY'25 | FY'26 | Total |
| General Fund Transfers to CIP | 28,000 | 28,000 | 29,000 | - | - | 85,000 |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | 28,000 | 28,000 | 29,000 | - | - | 85,000 |

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'22 thru FY'26

Project Name Elevator for Mason/Moffit
Project Number

Type Construction
Useful Life 20 +years
Category Equipment
Location Mason/Moffit
Fiscal Year Submitted FY16

Department Maintenance
Contact Laura Kuhn
Priority 4



Project Picture

Project Description

Install an elevator to access the Moffit and Mason buildings. The ideal location would be where the Smoot building is located.

Justification

This would make both buildings ADA compliant. At which point, the space on the second floor could be better utilized.

Estimated Project Time

3 to 6 months

Budget Impact/Other

| Expenditures | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
|-------------------------------|-------|------|------|----------------|------|----------------|
| Equipment | - | - | - | 250,000 | - | 250,000 |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | - | - | - | 250,000 | - | 250,000 |
| Funding Sources | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
| General Fund Transfers to CIP | - | - | - | 250,000 | - | 250,000 |
| State Grant | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | - | - | - | 250,000 | - | 250,000 |

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'22 thru FY'26

Project Name Area between Sheriff and Communications Ctr
Project Number 5

Type Construction
Useful Life 20+ years
Category Land Improvements
Location Bardane Campus
Fiscal Year Submitted FY17

Department Maintenance
Contact Laura Kuhn
Priority 5



Project Picture

Project Description

Utilize the area between the Sheriff's office and the 911 Communications Center for parking or a small office/storage building for Sheriff.

Justification

Parking is becoming a premium at the Communications Center and Sheriff's building. As well as, space needed for the reserves and deputies and storage.

Estimated Project Time

3 to 6 months

Budget Impact/Other

There is no budget impact at this time.

| Expenditures | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
|------------------------|-------|------|------|------|---------------|---------------|
| Professional Services/ | - | - | - | - | 70,000 | 70,000 |
| Construction/Labor | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | - | - | - | - | 70,000 | 70,000 |

| Funding Sources | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
|-------------------------------|-------|------|------|------|---------------|---------------|
| General Fund Transfers to CIP | - | - | - | - | 70,000 | 70,000 |
| State Grant | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | - | - | - | - | 70,000 | 70,000 |

Capital Improvement Program

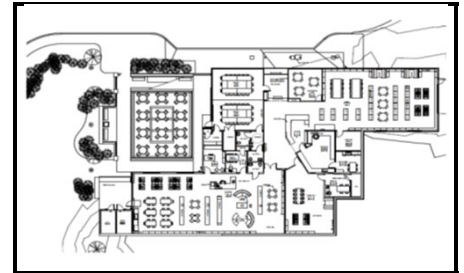
Jefferson County Commission, West Virginia

FY'22 thru FY'26

Project Name Shepherdstown Public Library
Project Number

Type Improvement
Useful Life 15-20 Years
Category Furnishings
Location Shepherdstown
Fiscal Year Submitted FY22

Department Libraries
Contact Hali Taylor
Priority 3



Project Picture

Project Description

The new library project is going strong with site work nearing the 50% complete mark. However, due in large part to the COVID-19 pandemic and destructive hurricanes in 2020, construction costs have risen so sharply that the decision was made to redesign the library to one story and rebid the building portion of the project. New estimates total approximately \$2.86 million. We have funds to cover the site work at \$642,000 and the building itself, but the furniture costs will be bid separately. A conservative estimate is around \$300,000. A commitment of \$200,000 from the Jefferson County Commission will be significant in helping us bring this long-awaited project to a beautifully furnished and successful conclusion.

Justification

The Shepherdstown Public Library has devoted itself to building a new library for the county for many years. As mentioned, the bid costs were significantly higher than expected. As the bid package was for the building only, the bids themselves did not include furniture costs, which were to be bid separately. Our new estimate will allow us to build our wonderful building but we must still raise funds for the furniture itself. We have received a couple of estimates for the furniture package, and in order to reduce the still high cost, we have decided to move as much of our old furniture as possible into the new space to save money. We still need funds, however, as we will have significantly more space; for instance, we will need meeting room tables and chairs, interior bookshelves, and furniture for the expanded youth services and teen areas.

Estimated Project Time

Budget Impact/Other

One-time Contribution

Previously Approved Budget \$ 100,000

| Expenditures | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
|---------------------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| Contributions to Other Entities | 200,000 | - | - | - | - | 200,000 |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | 200,000 | - | - | - | - | 200,000 |

| Funding Sources | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
|-------------------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| General Fund Transfers to CIP | 200,000 | - | - | - | - | 200,000 |
| Impact Fees | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | 200,000 | - | - | - | - | 200,000 |

Project Total \$ 300,000

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'22 thru FY'26

Project Name Historic Landmarks Commission
Project Number

Type Improvement
Useful Life 30 Years
Category Buildings
Location Jefferson County
Fiscal Year Submitted FY19

Department JCHLC
Contact Martin Burke
Priority 3



Project Picture

Project Description

- 1) Site improvements and security upgrades at Peter Burr Farm \$150,000
Purchase of approximately three acres of property in front of main house to provide visual buffer and community garden area. Improve site definition and security. Relocate chain link fence away from main house & spring house. Construct perimeter fencing to define and protect site and visitors. Install additional security sensors and cameras. Install crushed stone paths to provide ADA access to all structures. Repair upstairs lath and plaster in main house. Restore main house fire place. Extend water line to kitchen garden. Utility building renovations, kitchen and bathrooms .
- 2) Ruins stabilization, safety upgrades, and construction of a pull off at Shepherdstown Battlefield \$50,000
Removal of trees and vegetation from stone foundations. Preservation treatment of stone and brick walls. Install guardrail along River Rd to protect ruins and visitors.
- 3) Stabilization of Duffield's Depot \$70,000
Removal of debris and collapsed section of building. Grading or construction of a beam to prevent water intrusion in basement. Mothball the stone portion of the structure.

Justification

Estimated Project Time

Budget Impact/Other

One-time Contribution

| Expenditures | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
|---------------------------------|-------|------|------|------|----------------|----------------|
| Contributions to Other Entities | - | - | - | - | 300,000 | 300,000 |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | - | - | - | - | 300,000 | 300,000 |
| Funding Sources | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
| General Fund Transfers to CIP | - | - | - | - | 300,000 | 300,000 |
| Impact Fees | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | - | - | - | - | 300,000 | 300,000 |

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'22 thru FY'26

| | |
|-----------------------|---------------------|
| Project Name | Police Headquarters |
| Project Number | |

| | | | |
|------------------------------|------------------|-------------------|---------------|
| Type | Improvement | Department | Sheriff |
| Useful Life | 30 Years | Contact | Thomas Hansen |
| Category | Buildings | Priority | 5 |
| Location | To be determined | | |
| Fiscal Year Submitted | FY19 | | |



Project Picture

| |
|---|
| Project Description |
| Purchase and renovations to a building in the County Seat for the Sheriff's headquarters. |

| |
|----------------------|
| Justification |
| |

| |
|-------------------------------|
| Estimated Project Time |
| |

| |
|----------------------------|
| Budget Impact/Other |
| |

| Expenditures | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
|--------------|-------|------|------|------|------------------|------------------|
| Buildings | - | - | - | - | 2,500,000 | 2,500,000 |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | - | - | - | - | 2,500,000 | 2,500,000 |

| Funding Sources | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
|-----------------|-------|------|------|------|------------------|------------------|
| Bond Proceeds | - | - | - | - | 2,500,000 | 2,500,000 |
| Impact Fees | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | - | - | - | - | 2,500,000 | 2,500,000 |

Capital Improvement Program
Jefferson County Commission, West Virginia

FY'22 thru FY'26

| | |
|-----------------------|--------------------|
| Project Name | Courthouse Portico |
| Project Number | |

Type Improvement **Department** Maintenance
Useful Life
Category Security **Contact** Laura Kuhn
Location Courthouse **Priority** 1
Fiscal Year Submitted 2020



Project Picture

| |
|---|
| Project Description |
| Installation of a portico at the entrance of the Courthouse |

| |
|--|
| Justification |
| This is to provide for enhanced security at the entrance of the Courthouse. The Sheriff is also applying for grant funds for this project. |

| |
|-------------------------------|
| Estimated Project Time |
| Approximately 60 days. |

| |
|---|
| Budget Impact/Other |
| This would be a one time expense with minor maintenance upkeep. |

| Expenditures | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
|--------------|-------|------|------|------|---------------|---------------|
| Portico | - | - | | - | 30,000 | 30,000 |
| | | | | | | - |
| | | | | | | - |
| | | | | | | - |
| Total | - | - | - | - | 30,000 | 30,000 |

| Funding Sources | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
|-----------------|-------|------|------|------|---------------|---------------|
| Capital Outlay | - | - | - | - | 30,000 | 30,000 |
| State Grant | | | | | | - |
| Federal Grant | | | | | | - |
| General Fund | | | | | | - |
| | | | | | | - |
| Total | - | - | - | - | 30,000 | 30,000 |

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'22 thru FY'26

Project Name County Campus
Project Number

Type Improvement
Useful Life 30 Years
Category Buildings
Location To be determined
Fiscal Year Submitted FY19

Department Commission
Contact Laura Kuhn
Priority 1



Project Picture

Project Description

Purchase, demolition and construction of buildings to create a County Campus in Charles Town.

Demolition of County buildings between the Courthouse and the Hunter House. Construction of a new County facility to house most downtown departments in a single facility.
PLEASE SEE ATTACHED PROPOSAL FOR THIS PROJECT

Justification

FY20 - Research of feasibility of project. Revisit plans that were previous drawn up approximately 10 years ago for this demo and construction. Report back to the Commission with a project plan to proceed with demo and construction.

FY22 - During this fiscal year, we would commence on the demolition and rebuild.

Estimated Project Time

FY20 for the research and planning. FY21 for demo and construction.

Budget Impact/Other

This project will reduce the cost of future operating costs. Utilities, maintenance/repair, security costs, IT/networking will all be greatly reduced with the construction of a new building. The current buildings are aging and require maintenance and repair which will only increase as the buildings get older. A new building would be more energy efficient and save on utilities.

Previously Approved Budget

\$ 550,000

| Expenditures | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
|--------------|-------|------------------|------------------|------------------|------|------------------|
| Buildings | - | 2,000,000 | 2,000,000 | 1,000,000 | - | 5,000,000 |
| Study | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | - | 2,000,000 | 2,000,000 | 1,000,000 | - | 5,000,000 |

Funding Sources

| | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
|--------------------|-------|------------------|------------------|------------------|------|------------------|
| Financing Proceeds | - | 2,000,000 | 2,000,000 | 1,000,000 | - | 5,000,000 |
| c/o Fund | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | - | 2,000,000 | 2,000,000 | 1,000,000 | - | 5,000,000 |

Project Total

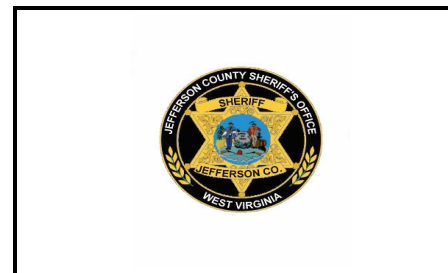
\$ 5,550,000

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'22 thru FY'26

| | |
|-----------------------|-------------------|
| Project Name | Police Substation |
| Project Number | |



Project Picture

| | | | |
|------------------------------|------------------|-------------------|---------------|
| Type | Improvement | Department | Sheriff |
| Useful Life | 30 Years | Contact | Thomas Hansen |
| Category | Buildings | Priority | 5 |
| Location | To be determined | | |
| Fiscal Year Submitted | FY17 | | |

| |
|---|
| Project Description |
| Renovations to police substation. A Police Substation will reduce response time for complaints and calls in that immediate area creating efficiencies and increasing safety |

| |
|----------------------|
| Justification |
| |

| |
|-------------------------------|
| Estimated Project Time |
| |

| |
|----------------------------|
| Budget Impact/Other |
| |

| Expenditures | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
|--------------|-------|------|------|------|------------------|------------------|
| Buildings | - | - | - | - | 2,200,000 | 2,200,000 |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | - | - | - | - | 2,200,000 | 2,200,000 |

| Funding Sources | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
|-----------------|-------|------|------|------|------------------|------------------|
| Bond Proceeds | - | - | - | - | 2,200,000 | 2,200,000 |
| Impact Fees | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | - | - | - | - | 2,200,000 | 2,200,000 |

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'22 thru FY'26

Project Name JCESA Facility Expansion
Project Number

Type Improvement
Useful Life 30 Years
Category Buildings
Location To be determined
Fiscal Year Submitted FY19

Department JCESA
Contact Allen Keyser
Priority 5



Project Picture

Project Description

Expansion of the JCESA facility is expected to be needed in the future. Expansion is a result of growth in commercial and residential construction throughout the County and increased need resulting from the Opioid Drug problem.

Justification

Estimated Project Time

Budget Impact/Other

| Expenditures | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
|---|-------|------|------|------|------------------|------------------|
| Contributions to Other Agencies for Buildings | - | - | - | - | 2,000,000 | 2,000,000 |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | - | - | - | - | 2,000,000 | 2,000,000 |

| Funding Sources | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
|-----------------|-------|------|------|------|------------------|------------------|
| Bond Proceeds | - | - | - | - | 2,000,000 | 2,000,000 |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | - | - | - | - | 2,000,000 | 2,000,000 |

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'22 thru FY'26

Project Name JCESA Vehicle Replacement Plan
Project Number

Type New Purchase
Useful Life 5-8 years
Category Automobiles
Location JCESA
Fiscal Year Submitted 2020

Department JCESA
Contact Allen Keyser
Priority 1



Project Picture

Project Description

Due to an aging fleet, increased repairs and downtime, the JCESA department needs to build in a regular replacement cycle for its existing vehicles. The median age of our fleet is about 10 years and the average mileage nearly 100k. We anticipate the need to replace 2 vehicles in FY22 budget and then one every other year through FY26 in order to maintain service level for the community. The primary use of these vehicles is as emergency response chase cars, used by paramedics and EMTs to respond to incidents to complete or complement an ambulance crew or fire suppression unit, provide immediate care while waiting for an ambulance or essential assistance during a high acuity or labor intensive incident.

Justification

Maintenance expenses and downtime have increased significantly. There have been several occasions this year where multiple vehicles being down for repairs at the same time resulted in a shortage of emergency response vehicles available. YTD in FY21 3 vehicles have been decommissioned due to age, required repairs, and/or functional limitations and have either been sold or are currently offered for sale via sealed bid.

Estimated Project Time

We would like to order two vehicles as soon as possible in the FY22 budget, and one every other year thereafter.

Budget Impact/Other

There will be yearly WV state inspections and routine maintenance costs. Plus the costs of fuel. Additionally, as older vehicles are replaced more regularly, we anticipate that the cost of larger repairs and maintenance (i.e. transmissions, engines, etc) will decrease.

| Expenditures | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
|--|----------------|---------------|-------------|---------------|-------------|----------------|
| Contributions to Other Agencies -Vehicles & Eqpt | 120,000 | 65,000 | - | 70,000 | - | 255,000 |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | 120,000 | 65,000 | - | 70,000 | - | 255,000 |
| Funding Sources | FY'22 | FY23 | FY24 | FY25 | FY26 | Total |
| Capital Outlay Fund | 120,000 | 65,000 | - | 70,000 | - | 255,000 |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| | - | - | - | - | - | - |
| Total | 120,000 | 65,000 | - | 70,000 | - | 255,000 |

Jefferson County Commission
 Budget Summary
 Dept 401-COUNTY COMMISSION
 FY2021-2022

1/28/2021

| 001401-COUNTY COMMISSION | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|---|------------------|------------------|------------------|----------------|------------------|---------|
| PERSONNEL SERVICES | | | | | | |
| 410100 OFFICIALS SALARY | 208,566 | 206,975 | 113,835 | 55.00% | 206,975 | 0.00% |
| 410300 EMPLOYEES SALARY AND WAGES | 441,811 | 508,487 | 248,851 | 48.94% | 745,795 | 46.67% |
| 410400 FICA TAX | 39,113 | 41,013 | 21,772 | 53.09% | 40,927 | -0.21% |
| 410401 MEDICARE EXPENSE | 9,147 | 9,590 | 5,092 | 53.10% | 9,576 | -0.15% |
| 410500 HEALTH INSURANCE | 126,473 | 237,255 | 62,678 | 26.42% | 123,938 | -47.76% |
| 410599 HEALTH INSURANCE-CONTRA | 0 | (237,255) | (52,352) | 22.07% | (123,938) | -47.76% |
| 410600 RETIREMENT | 48,493 | 51,479 | 27,806 | 54.01% | 60,002 | 16.56% |
| 410801 OVERTIME | 1,401 | 1,000 | 78 | 7.76% | 1,000 | 0.00% |
| TOTAL PERSONNEL SERVICES | 875,004 | 818,544 | 427,758 | 52.26% | 1,064,275 | 30.02% |
| CONTRACTUAL SERVICES | | | | | | |
| 421100 TELEPHONE | 688 | 850 | 236 | 27.77% | 850 | 0.00% |
| 421400 TRAVEL | 91 | 4,000 | 128 | 3.20% | 4,000 | 0.00% |
| 421800 POSTAGE | 133,227 | 0 | 78 | 0.00% | 100 | 100.00% |
| 422000 ADVERTISING / LEGAL PUBS | 4,181 | 6,200 | 650 | 10.48% | 6,200 | 0.00% |
| 422100 TRAINING AND EDUCATION | 100 | 2,500 | 1,599 | 63.96% | 2,500 | 0.00% |
| 422200 DUES AND SUBSCRIPTIONS | 8,314 | 9,115 | 6,750 | 74.05% | 13,015 | 42.79% |
| 422300 PROFESSIONAL SERVICES | 44,987 | 70,750 | 25,848 | 36.53% | 70,750 | 0.00% |
| 422301 HRA-HEALTH REIMBURSEMENT ACCT | 201,533 | 200,000 | 73,230 | 36.61% | 205,000 | 2.50% |
| 422320 EMPLOYEE ASSISTANCE PGM | 3,744 | 3,800 | 2,843 | 74.82% | 3,800 | 0.00% |
| 422400 AUDIT COSTS | 27,000 | 35,000 | 0 | 0.00% | 35,000 | 0.00% |
| 422600 INSURANCE AND BONDS | 321,705 | 336,639 | 325,885 | 96.81% | 332,783 | -1.15% |
| 422601 WORKERS COMP INSURANCE | 116,868 | 126,590 | 93,970 | 74.23% | 136,172 | 7.57% |
| 422602 UNEMPLOYMENT INSURANCE | 20,165 | 20,000 | 10,320 | 51.60% | 20,000 | 0.00% |
| 423000 CONTRACTED SERVICES | 2,246 | 3,000 | 21,110 | 703.68% | 3,000 | 0.00% |
| 423000 CONTRACTED SERVICES COVID | 0 | 0 | 770 | 0.00% | 0 | 100.00% |
| 423900 INSURANCE PREMIUM RETIREE | 103,266 | 105,000 | 57,452 | 54.72% | 89,000 | -15.24% |
| TOTAL CONTRACTUAL SERVICES | 988,115 | 923,444 | 620,868 | 67.23% | 922,170 | -0.14% |
| COMMODITIES | | | | | | |
| 434100 MATERIALS AND SUPPLIES | 2,503 | 1,000 | 409 | 40.93% | 1,000 | 0.00% |
| TOTAL COMMODITIES | 2,503 | 1,000 | 409 | 40.93% | 1,000 | 0.00% |
| CONTRIBUTIONS TO OTH | | | | | | |
| 456700 CONTR/TRSFR OTHR GOV UNIT | 4,800 | 4,800 | 4,800 | 100.00% | 4,800 | 0.00% |
| 456800 CONTRIBUTION/ TRANSFER OTHER | 5,000 | 500 | 500 | 100.00% | 0 | 100.00% |
| 456800 CONTRIBUTION/ TRANSFER OTHER G2011 | 150,010 | 150,010 | 112,508 | 75.00% | 180,524 | 20.34% |
| 456801 CONTRIBUTION - OZONE | 10,179 | 0 | 0 | 0.00% | 0 | 100.00% |
| 456802 CONTRIBUTION - AIRPORT AUTH | 0 | 5,000 | 0 | 0.00% | 31,241 | 524.82% |
| TOTAL CONTRIBUTIONS TO OTH | 169,989 | 160,310 | 117,808 | 73.49% | 216,565 | 35.09% |
| TRANSFERS OUT | | | | | | |
| TOTAL TRANSFERS OUT | 0 | 0 | 0 | 0.00% | 0 | 100.00% |
| DEPARTMENT GRAND TOTAL | 2,035,611 | 1,903,298 | 1,166,843 | 61.31% | 2,204,010 | 15.80% |

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> | | |
|---|---------------------|-----------------|--------------------|---------------------|
| 001401-COUNTY COMMISSION | | | | |
| 001401.410100 - OFFICIALS SALARY | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 208,566 | 113,835 | 206,975 | 206,975 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST |
| COMPTON, JOSHUA | | | | 41,395 |
| HUDSON, CALEB | | | | 41,395 |
| JACKSON, TRICIA | | | | 41,395 |
| STOLIPHER, STEPHEN | | | | 41,395 |
| TABB, JANE | | | | 41,395 |
| Total 001401.410100 - OFFICIALS SALARY | | | | <u>206,975</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> | | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.410300 - EMPLOYEES SALARY AND WAGES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 441,811 | 248,851 | 508,487 | 745,795 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| RECLASS TO AMBULANCE FEE FUND | | | | (33,412) |
| COLA FOR ENTIRE COUNTY | MISSION CRITICAL | | | 75,000 |
| MERIT INCREASES FOR ENTIRE COUNTY | MISSION CRITICAL | | | 195,000 |
| CARROLL, JESSICA | | | | 43,046 |
| GORDON, MICHELLE | | | | 99,171 |
| GROVE, STEPHANIE | | | | 114,135 |
| MCDONALD, SANDRA | | | | 82,303 |
| POLK, WILLIAM | | | | 82,440 |
| VACANT008024, POSITION | | | | 54,700 |
| WEIMER, SUSAN | | | | 33,412 |
| Total 001401.410300 - EMPLOYEES SALARY AND WAGES | | | | <u>745,795</u> |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 401-COUNTY COMMISSION
 FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|--|---------------------|---------------------|
| 001401.410400 - FICA TAX | FY20 ACTUAL | FY21 YTD |
| | FY21 BUDGET | FY22 REQUEST |
| | 39,113 | 21,772 |
| | | 41,013 |
| | | 40,927 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
| FICA FOR OVERTIME | | 62 |
| RECLASS TO AMBULANCE FEE FUND | | (2,013) |
| CARROLL, JESSICA | | 2,612 |
| COMPTON, JOSHUA | | 2,207 |
| GORDON, MICHELLE | | 5,763 |
| GROVE, STEPHANIE | | 6,691 |
| HUDSON, CALEB | | 2,567 |
| JACKSON, TRICIA | | 2,510 |
| MCDONALD, SANDRA | | 5,046 |
| POLK, WILLIAM | | 5,055 |
| STOLIPHER, STEPHEN | | 2,567 |
| TABB, JANE | | 2,510 |
| VACANT008024, POSITION | | 3,335 |
| WEIMER, SUSAN | | 2,015 |
| Total 001401.410400 - FICA TAX | | 40,927 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------|-----------------|--------------------|---------------------|
| 001401.410401 - MEDICARE EXPENSE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 9,147 | 5,092 | 9,590 | 9,576 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| MEDICARE FOR OVERTIME | | | | 15 |
| RECLASS TO AMBULANCE FEE FUND | | | | (472) |
| CARROLL, JESSICA | | | | 611 |
| COMPTON, JOSHUA | | | | 517 |
| GORDON, MICHELLE | | | | 1,348 |
| GROVE, STEPHANIE | | | | 1,565 |
| HUDSON, CALEB | | | | 601 |
| JACKSON, TRICIA | | | | 587 |
| MCDONALD, SANDRA | | | | 1,181 |
| POLK, WILLIAM | | | | 1,183 |
| STOLIPHER, STEPHEN | | | | 601 |
| TABB, JANE | | | | 587 |
| VACANT008024, POSITION | | | | 780 |
| WEIMER, SUSAN | | | | 472 |
| Total 001401.410401 - MEDICARE EXPENSE | | | | 9,576 |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 401-COUNTY COMMISSION
 FY2021-2022

1/28/2021

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|--|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.410500 - HEALTH INSURANCE | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 126,473 | 62,678 | 237,255 | 123,938 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| RECLASS TO AMBULANCE FEE FUND | | | | | (10,060) |
| CARROLL, JESSICA | | | | | 9,572 |
| CARROLL, JESSICA | | | | | 258 |
| CARROLL, JESSICA | | | | | 77 |
| CARROLL, JESSICA | | | | | 153 |
| COMPTON, JOSHUA | | | | | 20,654 |
| COMPTON, JOSHUA | | | | | 258 |
| COMPTON, JOSHUA | | | | | 153 |
| GORDON, MICHELLE | | | | | 20,654 |
| GORDON, MICHELLE | | | | | 258 |
| GORDON, MICHELLE | | | | | 77 |
| GORDON, MICHELLE | | | | | 153 |
| GROVE, STEPHANIE | | | | | 20,654 |
| GROVE, STEPHANIE | | | | | 258 |
| GROVE, STEPHANIE | | | | | 77 |
| GROVE, STEPHANIE | | | | | 153 |
| HUDSON, CALEB | | | | | 153 |
| JACKSON, TRICIA | | | | | 9,572 |
| JACKSON, TRICIA | | | | | 258 |
| JACKSON, TRICIA | | | | | 77 |

Jefferson County Commission
 Budget Detail
 Dept 401-COUNTY COMMISSION
 FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|------------------------|---------------------|---------------|
| JACKSON, TRICIA | | 153 |
| MCDONALD, SANDRA | | 9,572 |
| MCDONALD, SANDRA | | 258 |
| MCDONALD, SANDRA | | 77 |
| MCDONALD, SANDRA | | 153 |
| POLK, WILLIAM | | 9,572 |
| POLK, WILLIAM | | 258 |
| POLK, WILLIAM | | 77 |
| POLK, WILLIAM | | 153 |
| STOLIPHER, STEPHEN | | 153 |
| TABB, JANE | | 9,572 |
| TABB, JANE | | 258 |
| TABB, JANE | | 153 |
| VACANT008024, POSITION | | 9,572 |
| VACANT008024, POSITION | | 258 |
| VACANT008024, POSITION | | 77 |
| VACANT008024, POSITION | | 153 |
| WEIMER, SUSAN | | 9,572 |
| WEIMER, SUSAN | | 258 |
| WEIMER, SUSAN | | 77 |
| WEIMER, SUSAN | | 153 |

Total 001401.410500 - HEALTH INSURANCE

123,938

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.410599 - HEALTH INSURANCE-CONTRA | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | (52,352) | (237,255) | (123,938) |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001401.410599 - HEALTH INSURANCE-CONTRA

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001401.410600 - RETIREMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 48,493 | 27,806 | 51,479 | 60,002 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| RECLASS TO AMBULANCE FEE FUND | | | | (3,342) |
| CARROLL, JESSICA | | | | 4,305 |
| GORDON, MICHELLE | | | | 9,918 |
| GROVE, STEPHANIE | | | | 11,414 |
| JACKSON, TRICIA | | | | 4,140 |
| MCDONALD, SANDRA | | | | 8,231 |
| POLK, WILLIAM | | | | 8,244 |
| STOLIPHER, STEPHEN | | | | 4,140 |
| TABB, JANE | | | | 4,140 |
| VACANT008024, POSITION | | | | 5,470 |
| WEIMER, SUSAN | | | | 3,342 |
| Total 001401.410600 - RETIREMENT | | | | 60,002 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|----------------------|-----------------|--------------------|---------------------|
| 001401.410801 - OVERTIME | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 1,401 | 78 | 1,000 | 1,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| OVERTIME FOR CLERICAL STAFF | EVENING MEETINGS | | | 1,000 |
| TRANSFER TO AMBULANCE BILLINGS | SEASONAL PROCESSING | | | (1,000) |
| OVERTIME FOR AMBULANCE BILLING | SEASONAL PROCESSING. | | | 1,000 |
| | | | | |
| Total 001401.410801 - OVERTIME | | | | <u><u>1,000</u></u> |

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.410802 - PART TIME / EXTRA HELP | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001401.410802 - PART TIME / EXTRA HELP

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---|------------------------|---------------------------|----------------------------|
| 001401.421100 - TELEPHONE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 688 | 236 | 850 | 850 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| DEPUTY ADMINISTRATOR CELL | DISCRETIONARY-BACK UP TO ADMINISTRATOR & EM DIR | | | 850 |
| Total 001401.421100 - TELEPHONE | | | | 850 |

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.421200 - PRINTING | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001401.421200 - PRINTING

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--------------------------------------|-----------------|--------------------|---------------------|
| 001401.421400 - TRAVEL | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 91 | 128 | 4,000 | 4,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| COMMISSIONER TRAVEL-LEGISLATURE, TRAIING, ST MEETGS | DISCRETIONARY | | | 1,000 |
| STAFF TRAVEL-TRAIING, MEETINGS THROUGHOUT STATE | DISCRETIONARY | | | 1,000 |
| AUDITOR TRNG-REQ'D FOR COMMISSIONERS | MISSION CRITICAL-STATE CODE REQUIRED | | | 2,000 |
| | | | | |
| Total 001401.421400 - TRAVEL | | | | <u><u>4,000</u></u> |

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.421600 - MAINT/REP EQUIPMENT | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001401.421600 - MAINT/REP EQUIPMENT

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001401.421800 - POSTAGE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 133,227 | 78 | 0 | 100 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| MISC POSTAGE FOR CO COMM | | | | 100 |
| Total 001401.421800 - POSTAGE | | | | 100 |

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.421900 - BLDG/EQUIP RENTAL | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001401.421900 - BLDG/EQUIP RENTAL

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------|-----------------|--------------------|---------------------|
| 001401.421910 - BRIEL BUILDING RENT | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001401.421910 - BRIEL BUILDING RENT

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.422000 - ADVERTISING / LEGAL PUBS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 4,181 | 650 | 6,200 | 6,200 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| NOTICES, BDS & COMM APPTMTS, PUBLIC HEARINGS, ETC | MANDATED BY STATE CODE | | | 3,000 |
| PUBLISH FINANCIAL STATEMENTS | MANDATED BY STATE CODE | | | 3,200 |
| Total 001401.422000 - ADVERTISING / LEGAL PUBS | | | | <u>6,200</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001401.422100 - TRAINING AND EDUCATION | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 100 | 1,599 | 2,500 | 2,500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| TRAINING AND CONFERENCES | MANDATED BY STATE | | | 2,500 |
| | | | | |
| Total 001401.422100 - TRAINING AND EDUCATION | | | | 2,500 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001401.422200 - DUES AND SUBSCRIPTIONS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 8,314 | 6,750 | 9,115 | 13,015 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| NACO ANNUAL DUES | DISCRETIONARY | | | 600 |
| CCAWV ANNUAL DUES | DISCRETIONARY-CO COMMISSIONER DUES | | | 3,900 |
| GOVT FINANCE OFFICER ASSOC | DISCRETIONARY-FINANCE DIRECTOR ANNUAL DUES | | | 600 |
| SOCIETY FOR HR MGMT DUES | DISCRETIONARY-PROVIDES HR MGMT RESOURCES | | | 200 |
| WV STATE BAR | MANDATORY-CO ADMINISTRATOR ANNUAL DUES | | | 250 |
| NACO ANNUAL DUES | MISSION CRITICAL | | | 965 |
| WVACO ANNUAL DUES | MISSION CRITICAL | | | 6,500 |
| Total 001401.422200 - DUES AND SUBSCRIPTIONS | | | | <u>13,015</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---|------------------------|---------------------------|----------------------------|
| 001401.422300 - PROFESSIONAL SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 44,987 | 25,848 | 70,750 | 70,750 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| LEADERSHIP DEVELOPMENT/HR TRAINING | DEPT HEAD MGMT/HR TRAINING | | | 10,000 |
| ATTY-SPECIALIZED LEGAL ISSUES | DISCRETIONARY | | | 60,000 |
| HIRE RIGHT-BACKGROUND CHECKS FOR NEW HIRES | MISSION CRITICAL | | | 250 |
| MENTAL HLTH HEARGs-LEWIS CO CLK- | MISSION CRITICAL-REQ FOR MENTAL HYGIENE CASES | | | 500 |
| Total 001401.422300 - PROFESSIONAL SERVICES | | | | <u>70,750</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001401.422301 - HRA-HEALTH REIMBURSEMENT ACCT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 201,533 | 73,230 | 200,000 | 205,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| EMPLOYEE HRA-USED TO REDUCE EE DEDUCTIBLE | MISSION CRITICAL | | | 205,000 |
| | | | | |
| Total 001401.422301 - HRA-HEALTH REIMBURSEMENT ACCT | | | | 205,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.422320 - EMPLOYEE ASSISTANCE PGM | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 3,744 | 2,843 | 3,800 | 3,800 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| EAP -MAZZITTI & SULLIVAN | DISCRETIONARY | | | 3,800 |
| Total 001401.422320 - EMPLOYEE ASSISTANCE PGM | | | | <u>3,800</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001401.422400 - AUDIT COSTS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 27,000 | 0 | 35,000 | 35,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| AUDIT-FEE SET BY STATE AUDITOR'S OFFICE | MANDATED-STATE CODE | | | 35,000 |
| Total 001401.422400 - AUDIT COSTS | | | | 35,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> | | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.422600 - INSURANCE AND BONDS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 321,705 | 325,885 | 336,639 | 332,783 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST | | |
| WVCORP-AUTO 2.2% INCREASE | MANDATED | 91,072 | | |
| WVCORP-CRIME EXPOSURE 2.2% INCREASE | MANDATED | 971 | | |
| WVCORP-GENERAL LIABILITY 2.2% INCREASE | MANDATED | 136,997 | | |
| WVCORP-INCREASED LIMITS OF LIAB 2.2% INCREASE | MANDATED | 28,244 | | |
| WVCORP-INLAND MARINE 2.2% INCREASE | MANDATED | 5,121 | | |
| WVCORP-PROPERTY INSURANCE 2.2% INCREASE | MANDATED | 36,314 | | |
| WVCORP-PUBLIC OFFICIALS LIAB 2.2% INCREASE | MANDATED | 33,351 | | |
| WVCORP-VOLUNTEER POLICY NO INCREASE | MANDATED | 713 | | |
| Total 001401.422600 - INSURANCE AND BONDS | | | | <u>332,783</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.422601 - WORKERS COMP INSURANCE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 116,868 | 93,970 | 126,590 | 136,172 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| WVCORP-W/C INSURANCE 8.7% INCREASE | MANDATED | | | 136,172 |
| | | | | |
| Total 001401.422601 - WORKERS COMP INSURANCE | | | | 136,172 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.422602 - UNEMPLOYMENT INSURANCE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 20,165 | 10,320 | 20,000 | 20,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| WV UNEMPLOYMENT INSURANCE | MANDATED | | | 20,000 |
| | | | | |
| Total 001401.422602 - UNEMPLOYMENT INSURANCE | | | | <u>20,000</u> |

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.422900 - COURT COSTS AND DAMAGES | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001401.422900 - COURT COSTS AND DAMAGES

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.423000 - CONTRACTED SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,246 | 21,110 | 3,000 | 3,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| COLOR COPIER-ADD'L FOR COLOR COPIES | MISSION CRITICAL | | | 3,000 |

Total 001401.423000 COVID- CONTRACTED SERVICES **3,000**

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.423500 - REMITTANCE FEES COLLECTED | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001401.423500 - REMITTANCE FEES COLLECTED

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.423600 - REFUNDING ERRONEOUS PAYMENTS | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001401.423600 - REFUNDING ERRONEOUS PAYMENTS

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.423700 - OTHER FEES AND TAXES | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001401.423700 - OTHER FEES AND TAXES

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.423900 - INSURANCE PREMIUM RETIREE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 103,266 | 57,452 | 105,000 | 89,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| PEIA-RETIREE HEALTH INSURANCE | MANDATED | | | 89,000 |
| Total 001401.423900 - INSURANCE PREMIUM RETIREE | | | | 89,000 |

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.424000 - REFUNDS AND REIMBURSEMENTS | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001401.424000 - REFUNDS AND REIMBURSEMENTS

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001401.434100 - MATERIALS AND SUPPLIES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,503 | 409 | 1,000 | 1,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| OFFICE SUPPLIES, BATTERIES, INK, LAW ORDER BOOKS | MISSION CRITICAL | | | 1,000 |
| | | | | |
| Total 001401.434100 - MATERIALS AND SUPPLIES | | | | 1,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.434800 - CHARGES BY OTHER FUNDS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001401.434800 - CHARGES BY OTHER FUNDS

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.434900 - CHARGES BY OTHR GOV UNITS | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001401.434900 - CHARGES BY OTHR GOV UNITS

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.435300 - COMPUTER SOFTWARE | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001401.435300 - COMPUTER SOFTWARE

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.435400 - COMPUTER HARDWARE | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001401.435400 - COMPUTER HARDWARE

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.435500 - INFORMATION TECH SUPPORT | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001401.435500 - INFORMATION TECH SUPPORT

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.435600 - LICENSE AND ANNUAL FEES | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001401.435600 - LICENSE AND ANNUAL FEES

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001401.456600 - CONTR/TRSFR TO OTHR FUNDS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001401.456600 - CONTR/TRSFR TO OTHR FUNDS

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.456700 - CONTR/TRSFR OTHR GOV UNIT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 4,800 | 4,800 | 4,800 | 4,800 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| PROSECUTING ATTORNEY INSTITUTE | MANDATED BY STATE CODE | | | 4,800 |
| Total 001401.456700 - CONTR/TRSFR OTHR GOV UNIT | | | | 4,800 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.456800 - CONTRIBUTION/ TRANSFER OTHER | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 5,000 | 500 | 500 | 0 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |

| | | |
|---|--------------------------------------|--------|
| PERSONNEL-CASH MATCH-COMMUNITY CORRECTIONS GRANT | MANDATED | 41,600 |
| RENT-CASH MATCH-COMMUNITY CORRECTIONS GRANT | MANDATED | 35,640 |
| UTILITIES-CASH MATCH-COMMUNITY CORRECTIONS GRANT | MANDATED | 21,000 |
| BRIM-PROC LIAB, PROPERTY & VEHICLES INSURANCE | MISSION CRITICAL | 8,500 |
| EMPLOYEE HEALTH INSURANCE | MISSION CRITICAL TO RETAIN EMPLOYEES | 56,000 |
| RETIREMENT (3%) | MISSION CRITICAL TO RETAIN EMPLOYEES | 13,184 |
| W/C INSURANCE | MISSION CRITICAL TO RETAIN EMPLOYEES | 4,600 |

| | |
|--|-----------------------|
| Total 001401.456800 G2011- CONTRIBUTION/ TRANSFER OTHER | <u>180,524</u> |
|--|-----------------------|

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001401.456801 - CONTRIBUTION - OZONE | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 10,179 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001401.456801 - CONTRIBUTION - OZONE

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---|------------------------|---------------------------|----------------------------|
| 001401.456802 - CONTRIBUTION - AIRPORT AUTH | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 5,000 | 31,241 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| 1/13TH MATCH FOR FAA GRANTS | MISSION CRITICAL | | | 575 |
| EWWRAA MR ALLEN APPT TERM 8/29/19-7/2/22 | MISSION CRITICAL | | | 5,000 |
| YEARLY AIRFIELD MAINTENANCE | MISSION CRITICAL | | | 3,310 |
| ECONOMIC DEVELOPMENT EFFORTS | MISSION CRITICAL-COAL SEV FY21 \$14,334 | | | 22,356 |
| Total 001401.456802 - CONTRIBUTION - AIRPORT AUTH | | | | <u>31,241</u> |

NOTES:

Jefferson County Commission
Payroll Projection
FY2021-2022

1/28/2021

Amount

001401-COUNTY COMMISSION

| | | |
|--|--|----------------|
| 1127-CARROLL, JESSICA | 0504- 40103 EXECUTIVE ADMIN ASST-80HR | |
| 001401.410300-EMPLOYEES SALARY AND WAGES | | 43,046 |
| 001401.410400-FICA TAX | | 2,612 |
| 001401.410401-MEDICARE EXPENSE | | 611 |
| 001401.410500-HEALTH INSURANCE | | 10,060 |
| 001401.410600-RETIREMENT | | 4,305 |
| Totals 1127-CARROLL, JESSICA | | 60,634 |
| 1162-COMPTON, JOSHUA | ECOM- 40110 COUNTY COMMISSIONER | |
| 001401.410100-OFFICIALS SALARY | | 41,395 |
| 001401.410400-FICA TAX | | 2,207 |
| 001401.410401-MEDICARE EXPENSE | | 517 |
| 001401.410500-HEALTH INSURANCE | | 21,065 |
| Totals 1162-COMPTON, JOSHUA | | 65,184 |
| 1149-GORDON, MICHELLE | 0907- 40105 CHIEF FINANCIAL OFFICER | |
| 001401.410300-EMPLOYEES SALARY AND WAGES | | 99,171 |
| 001401.410400-FICA TAX | | 5,763 |
| 001401.410401-MEDICARE EXPENSE | | 1,348 |
| 001401.410500-HEALTH INSURANCE | | 21,142 |
| 001401.410600-RETIREMENT | | 9,918 |
| Totals 1149-GORDON, MICHELLE | | 137,342 |
| 1067-GROVE, STEPHANIE | 1000- 40106 COUNTY ADMINISTRATOR | |
| 001401.410300-EMPLOYEES SALARY AND WAGES | | 114,135 |
| 001401.410400-FICA TAX | | 6,691 |
| 001401.410401-MEDICARE EXPENSE | | 1,565 |
| 001401.410500-HEALTH INSURANCE | | 21,142 |
| 001401.410600-RETIREMENT | | 11,414 |
| Totals 1067-GROVE, STEPHANIE | | 154,947 |
| 1164-HUDSON, CALEB | ECOM- 40111 COUNTY COMMISSIONER | |
| 001401.410100-OFFICIALS SALARY | | 41,395 |
| 001401.410400-FICA TAX | | 2,567 |
| 001401.410401-MEDICARE EXPENSE | | 601 |
| 001401.410500-HEALTH INSURANCE | | 153 |
| Totals 1164-HUDSON, CALEB | | 44,716 |
| 3167-JACKSON, TRICIA | ECOM- 40107 COUNTY COMMISSIONER | |
| 001401.410100-OFFICIALS SALARY | | 41,395 |
| 001401.410400-FICA TAX | | 2,510 |
| 001401.410401-MEDICARE EXPENSE | | 587 |
| 001401.410500-HEALTH INSURANCE | | 10,060 |
| 001401.410600-RETIREMENT | | 4,140 |
| Totals 3167-JACKSON, TRICIA | | 58,692 |
| 1004-MCDONALD, SANDRA | 0802- 40104 DEPUTY COUNTY ADMINISTRATOR | |
| 001401.410300-EMPLOYEES SALARY AND WAGES | | 82,303 |
| 001401.410400-FICA TAX | | 5,046 |
| 001401.410401-MEDICARE EXPENSE | | 1,181 |
| 001401.410500-HEALTH INSURANCE | | 10,060 |
| 001401.410600-RETIREMENT | | 8,231 |

Jefferson County Commission
Payroll Projection
FY2021-2022

1/28/2021

| | <u>Amount</u> |
|--|------------------|
| Totals 1004-MCDONALD, SANDRA | 106,821 |
| 1038-POLK, WILLIAM 0714- 40112 PROJECT MANAGER | |
| 001401.410300-EMPLOYEES SALARY AND WAGES | 82,440 |
| 001401.410400-FICA TAX | 5,055 |
| 001401.410401-MEDICARE EXPENSE | 1,183 |
| 001401.410500-HEALTH INSURANCE | 10,060 |
| 001401.410600-RETIREMENT | 8,244 |
| Totals 1038-POLK, WILLIAM | 106,982 |
| 3166-STOLIPHER, STEPHEN ECOM- 40108 COUNTY COMMISSIONER | |
| 001401.410100-OFFICIALS SALARY | 41,395 |
| 001401.410400-FICA TAX | 2,567 |
| 001401.410401-MEDICARE EXPENSE | 601 |
| 001401.410500-HEALTH INSURANCE | 153 |
| 001401.410600-RETIREMENT | 4,140 |
| Totals 3166-STOLIPHER, STEPHEN | 48,856 |
| 1032-TABB, JANE ECOM- 40109 COUNTY COMMISSIONER | |
| 001401.410100-OFFICIALS SALARY | 41,395 |
| 001401.410400-FICA TAX | 2,510 |
| 001401.410401-MEDICARE EXPENSE | 587 |
| 001401.410500-HEALTH INSURANCE | 9,983 |
| 001401.410600-RETIREMENT | 4,140 |
| Totals 1032-TABB, JANE | 58,615 |
| 8024-VACANT008024, POSITION 0717- 40113 HUMAN RESOURCE GENERALIST | |
| 001401.410300-EMPLOYEES SALARY AND WAGES | 54,700 |
| 001401.410400-FICA TAX | 3,335 |
| 001401.410401-MEDICARE EXPENSE | 780 |
| 001401.410500-HEALTH INSURANCE | 10,060 |
| 001401.410600-RETIREMENT | 5,470 |
| Totals 8024-VACANT008024, POSITION | 74,345 |
| 1177-WEIMER, SUSAN 0205- 40101 ADMINISTRATIVE ASSISTANT-80HR | |
| 001401.410300-EMPLOYEES SALARY AND WAGES | 33,412 |
| 001401.410400-FICA TAX | 2,015 |
| 001401.410401-MEDICARE EXPENSE | 472 |
| 001401.410500-HEALTH INSURANCE | 10,060 |
| 001401.410600-RETIREMENT | 3,342 |
| Totals 1177-WEIMER, SUSAN | 49,301 |
| Department Total-001401-COUNTY COMMISSION | 1,187,213 |

Jefferson County Commission
WVCorp Insurance Rates
FY22 Estimate

| Description | FY22 | | | | |
|-------------------------------|----------------|----------------|----------------|----------|--------------------|
| | FY20 Amount | FY21 Amount | FY22 Budget | Est % | Increase Amount |
| Business Auto | 86,050 | 89,112 | 91,072 | 2.2% | 1,960 |
| Crime Exposure | 950 | 950 | 971 | 2.2% | 21 |
| General Liability | 133,682 | 134,048 | 136,997 | 2.2% | 2,949 |
| Increased Limits of Liability | 27,412 | 27,636 | 28,244 | 2.2% | 608 |
| Inland Marine | 4,868 | 5,011 | 5,121 | 2.2% | 110 |
| Public Officials Liability | 32,291 | 32,633 | 33,351 | 2.2% | 718 |
| PR-Boiler & Machinery | 35,532 | 35,532 | 36,314 | 2.2% | 782 |
| Subtotal Bond Ins 226.000 | 320,785 | 324,922 | 332,070 | 2.2% | 7,148 |
| Workers' Comp 226.001 | 120,552 | 125,293 | 136,172 | 8.7% | 10,879 |
| Total WVCorp | 441,337 | 450,215 | 468,242 | 4.0% | 18,027 |

Jefferson County Commission
W/C Rate History

| Classification | Code | FY21 | | | FY22 Estimate | | |
|---|------|----------------------|----------------------|-------------------|----------------------|----------------------|-------------------|
| | | Payroll | Rate per \$100 PR | Contribution | Payroll | Rate per \$100 PR | Contribution |
| Policy Officers & Drivers | 7720 | 2,700,349 | 3.31 | 89,382 | 2,773,258 | 3.38 | 93,631 |
| Auto Service or Repair | 8380 | 50,187 | 1.71 | 858 | 51,542 | 1.74 | 899 |
| Clerical | 8810 | 5,002,859 | 0.17 | 8,505 | 5,137,936 | 0.17 | 8,909 |
| Attorney-All Employee | 8820 | 1,265,853 | 0.11 | 1,392 | 1,300,031 | 0.11 | 1,459 |
| Animal Control | 8831 | 177,191 | 0.97 | 1,719 | 181,975 | 0.99 | 1,800 |
| Building Operated by Owner | 9015 | 564,397 | 2.85 | 16,085 | 579,636 | 2.91 | 16,850 |
| Municipal Employees NOC | 9410 | 1,182,489 | 2.64 | 31,218 | 1,214,416 | 2.69 | 32,702 |
| Total | | <u>\$ 10,943,325</u> | 1.89% | | <u>\$ 11,238,795</u> | 2.70% | |
| Manual Contribution | | | | <u>\$ 149,159</u> | | | <u>\$ 156,250</u> |
| Experience Modification | | | -3.61% | 0.80 | | 3.75% | 0.83 |
| Modified Contribution | | | | <u>\$ 119,327</u> | | | <u>\$ 129,688</u> |
| Regulator & Debt Reduction | | | | 1.05 | | | 1.05 |
| Total Estimated Contribution | | | 3.93% | <u>\$ 125,293</u> | | 8.68% | <u>\$ 136,172</u> |
| Quarterly Payment | | | | <u>\$ 31,323</u> | | | <u>\$ 34,043</u> |
| Employer's Liability | | FY21 | | | FY22 Estimate | | |
| Bodily Injury by Accident | | | | \$ 1,000,000 | | | \$ 1,000,000 |
| Bodily Injury by Disease (Per Person) | | | | \$ 1,000,000 | | | \$ 1,000,000 |
| Bodily Injury by Disease (Per Accident) | | | | \$ 1,000,000 | | | \$ 1,000,000 |

BUDGET REQUEST

Fiscal Year: 2021 - 2022

Department: Day Report Center

Account Number: 401-568

Notes: Expenditure Data as of: 12/17/2020

| | | FY20 Actual | FY21 Budget | FY21 YTD Actual | % Spent YTD | FY22 Budget Request | Working Total | Approved FY22 |
|-------------------------------|--------------------------------------|-------------------|-------------------|-------------------|---------------|---------------------|---------------|---------------|
| 568 | Contributions/Transfers | | | | | | | |
| | Contributions/Transfers oth Gov. Ent | \$ 150,010 | \$ 150,010 | \$ 112,508 | 75.00% | \$ 180,524 | | |
| | | | | | | | | |
| | Total Contributions/Transfers | \$ 150,010 | \$ 150,010 | \$ 112,508 | 75.00% | \$ 180,524 | \$ - | \$ - |
| | | | | | | | | |
| Department Grand Total | | \$ 150,010 | \$ 150,010 | \$ 112,508 | 75.00% | \$ 180,524 | \$ - | \$ - |

568 Co Comm Other Contribution

| FY20 | FY21 YTD as of | FY21 |
|------------|----------------|------------|
| Actual | 12/17/2020 | Budget |
| \$ 150,010 | \$ 112,508 | \$ 150,010 |

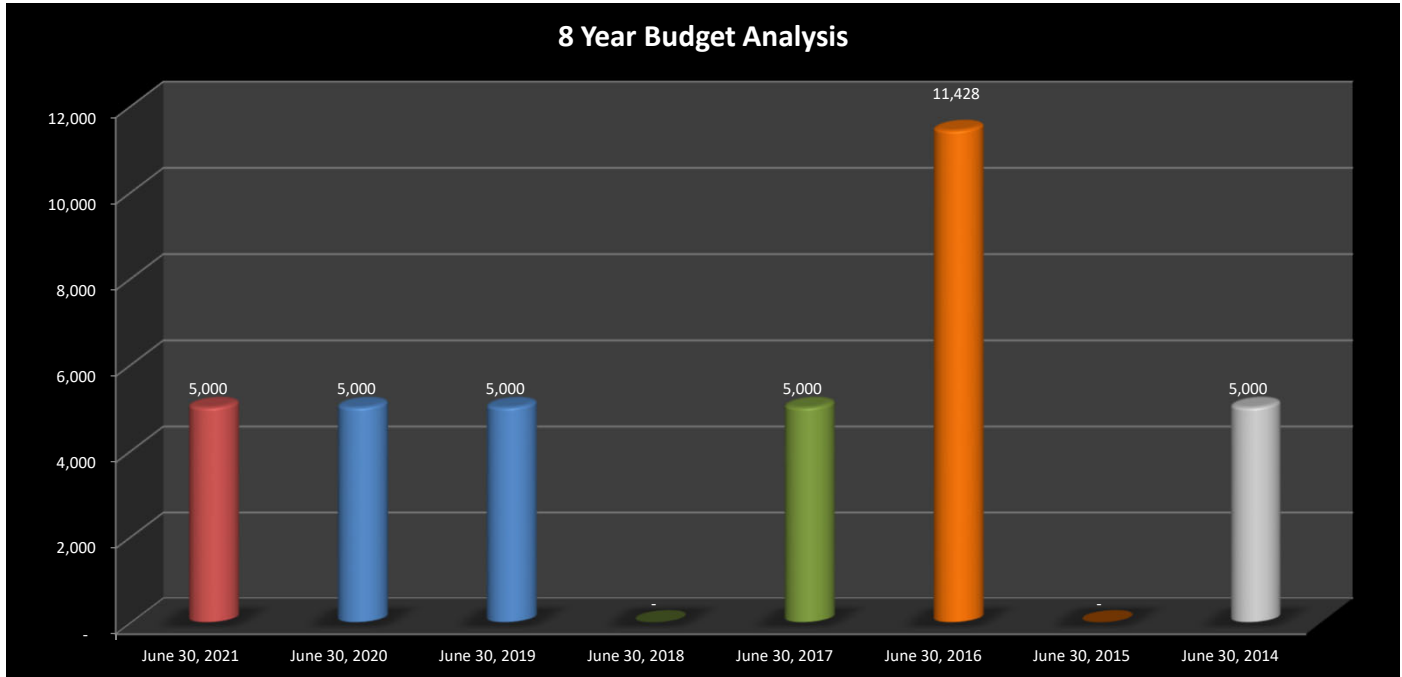
| Description | FY22 Request Mandated | FY22 Request Mission Critical | FY22 Request Discretionary | FY22 Request New Initiative | Justification/ Purpose |
|---------------------------|-----------------------------|-------------------------------------|----------------------------------|-----------------------------------|---|
| Personnel/Contractual | 41,600 | | | | Cash Match for Community Corrections Grant |
| Rent | 35,640 | | | | Cash Match for Community Corrections Grant |
| Utilities | 21,000 | | | | Cash Match for Community Corrections Grant |
| BRIM | | 8,500 | | | Processional Liability, Property and Vehicle Insurance |
| Workers' Compensation | | 4,600 | | | Worker Protection serving a high-risk population |
| Employee Health Insurance | | 56,000 | | | Critical to Recruitment and Retention of Highly Qualified Employees |
| Retirement (3%) | | 13,184 | | | Critical to Recruitment and Retention of Highly Qualified Employees |
| | | | | | |
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| | | | | | |
| Total | 98,240 | 82,284 | - | - | |
| Total Object Code | 180,524 | | | | |

BUDGET REQUEST

Fiscal Year: 2021 - 2022
 Department: Eastern WV Regional Airport
 Account Number:
 Notes: Expenditure Data as of: 12/17/2020

| | FY20 Actual | FY21 Budget | FY21 YTD Actual | % Spent YTD | FY22 Budget Request | Working Total | Approved FY22 |
|--|-----------------|-----------------|-----------------|----------------|---------------------|---------------|---------------|
| Contributions/Transfers | | | | | | | |
| 567 Contributions/Transfers oth Gov. Ent | \$ 5,000 | \$ 5,000 | \$ 5,000 | 100.00% | \$ 31,241 | | |
| Total Contributions/Transfers | \$ 5,000 | \$ 5,000 | \$ 5,000 | 100.00% | \$ 31,241 | \$ - | \$ - |
| Department Grand Total | \$ 5,000 | \$ 5,000 | \$ 5,000 | 100.00% | \$ 31,241 | \$ - | \$ - |

NOTE:



567 Contributions to Other Govt Entities

| | | | |
|----|----------|----------------|-------------|
| | FY20 | FY21 YTD as of | FY21 |
| | Actual | 12/17/2020 | Budget |
| \$ | 5,000.00 | \$ 5,000.00 | \$ 5,000.00 |

| Description | FY22 Request Mandated | FY22 Request Mission Critical | FY22 Request Discretionary | FY22 Request New Initiative | Justification/ Purpose |
|--|-----------------------------|-------------------------------------|----------------------------------|-----------------------------------|--|
| Jefferson County Appointment | 5,000 | | | | Mr. John Allen's appointment to EWBRAA (TERM: 08/29/2019-07/02/2022) |
| Yearly Airfield Maintenance* | | 3,310 | | | Subsidizes the airfield maintenance expenses incurred with the |
| | | | | | Military Joint Use Agreement and the huge scale of the airport |
| | | | | | Military only pays the EWBRAA a total of \$27,248 per year! |
| Local Match FAA Capital Improvements** | | 575 | | | **1/13th share of Local Match; Up to \$150,000 in FAA grant entitlement |
| | | | | | |
| | | | | | *1/13 share of total expenses based upon appointments to the EWBRAA |
| | | | | | 9 seats Berkeley Co; 3 seats Martinsburg; 1 seat Jefferson |
| | | | | | |
| | | | | | |
| Critical New Initiative | | 22,356 | | | • Funds to be used to grow the maturing FBO, market the corporate jet hangar, add key pilot/mechanic personnel for Air Charter operation, Enhanced Part 141 Flight School, Continued Economic Development Business Park Land Sales and Business Recruitment. |
| | | | | | |
| | | | | | Critical to EWBRAA Economic Development Efforts *** |
| | | | | | for the Airport and its John D. Rockefeller IV Science & Technology Park |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | ***Eastern WV Regl Airports supports Jefferson Co and Eastern Panhandle |
| | | | | | with some \$224.6 million in local annual economic impact |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| Total | 5,000 | 26,241 | - | - | |
| Total Object Code | 31,241 | | | | |

Eastern West Virginia Regional Airport Authority

226 Pilot Way
Martinsburg, WV 25405
www.FlyMRB.com

TEL (304) 263-2106
FAX (304) 267-6350
nic@flymrb.com



The **Eastern West Virginia Regional Airport Authority (MRB)** is a thirteen-member board appointed and supported by the City of Martinsburg, Berkeley County Council and Jefferson County Commission. For FY20-21, MRB employs a staff of eleven full time employees to oversee the airport management office, fixed base operation (FBO), air charter, economic development and property maintenance functions. MRB covers an area of approximately 1,000 acres, including the 250-acre John D. Rockefeller IV Science and Technology Park.

BASIS OF LOCAL GOVERNMENT REQUEST

Accordingly, during FY 2021-2022, we respectfully request:

| | | |
|-----------|---|---|
| A) | State-mandated funds for regional airport authority members as appointed | \$65,000 |
| | <ul style="list-style-type: none">• \$45,000 from Berkeley County Council• \$15,000 from City of Martinsburg Council• \$5,000 from Jefferson County Commission• Funds to be used in support of MRB's operational budget | |
| B) | AJUA Subsidy / Yearly Airfield Maintenance Funds | \$43,042 |
| | <ul style="list-style-type: none">• \$29,798 from Berkeley County• \$9,934 from City of Martinsburg• \$3,310 from Jefferson County Commission• <i>Airfield Maintenance Funds \$70,290* – \$27,248 AJUA payment = \$43,042 shortfall</i>• *Based upon \$45,000 AJUA payment in 1999 base year. Adjusted for CPI-U inflation. Helps pay for airfield-related expenses. Groundskeeping/seasonal snow help, airfield vehicle and equipment repairs and fuels, electrical and insurance expenses incurred for entire airfield. | |
| C) | Local Match Assistance for FY2021-2022 FAA Grant - Airport Improvement Projects | \$7,500 |
| | <ul style="list-style-type: none">• \$5,195 from Berkeley County• \$1,730 from City of Martinsburg• \$575 from Jefferson County Commission• <u>One-time funds</u> to be used to match with \$150,000 in FAA entitlement funds for planned Airport Improvements in consultation with the FAA Airport District Office and our Michael Baker Engineering Consultants. | |
| D) | Critical New Initiative Funding | \$259,458 |
| | <ul style="list-style-type: none">• \$170,007 from Berkeley County• \$67,095 from City of Martinsburg• \$22,356 from Jefferson County Commission• Funds to be used to grow the maturing FBO, market the corporate jet hangar, add key pilot/mechanic personnel for Air Charter operation, Enhanced Part 141 Flight School, Continued Economic Development Business Park Land Sales and Business Recruitment. | |
| | TOTALS | |
| | <ul style="list-style-type: none">• Total Funds Requested of Berkeley County for FY 2021-2022• Total Funds Requested of the City of Martinsburg for FY 2021-2022• Total Funds Requested of Jefferson County for FY 2021-2022 | \$250,000 \$93,759 <u>\$31,241</u> |
| | <u>Total Funds Requested from all local governments for FY2021-2022</u> | <u>\$375,000</u> |

All funding requests are based upon shares equal to the makeup of MRB appointment seats

- 9/13th share Berkeley County Council (9 seats) 69.23%
- 3/13th share City of Martinsburg Council (3 seats) 23.08%
- 1/13th share Jefferson County Commission (1 seat) 07.69%

HISTORICAL BACKGROUND INFORMATION

| Recent Local Government Funding History | | | | | | |
|---|---------------|---------------|---------------|----------------|---------------|----------------|
| Fiscal Year | 2015-2016 | 2016-2017 | 2017-2018 | 2018-19 | 2019-20 | 2020-21 |
| Berkeley County Totals \$ | 34,285 | 30,000 | 55,000 | 124,760 | 69,000 | 181,162 |
| <i>Per seat funding</i> | 30,000 | 30,000 | 35,000 | 30,000 | 40,000 | 40,000 |
| <i>Yearly maintenance</i> | 4,285 | - | 20,000 | 18,605 | 20,320 | 22,495 |
| <i>FAA AIP Local Match Assistance</i> | - | - | - | 46,155 | 3,750 | 4,000 |
| <i>Critical New Initiative Funding</i> | - | - | - | 30,000 | 4,930 | 114,667 |
| | | | | | | |
| City of Martinsburg Totals \$ | 34,285 | 30,000 | 38,195 | 69,143 | 48,050 | 34,875 |
| <i>Per seat funding</i> | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 15,000 |
| <i>Yearly maintenance</i> | 4,285 | - | 8,195 | 17,275 | 15,240 | 16,875 |
| <i>FAA AIP Local Match Assistance</i> | - | - | - | 21,868 | 2,810 | 3,000 |
| | | | | | | |
| Jefferson County Totals \$ | 11,428 | 5,000 | - | 5,000 | 5,000 | 5,000 |
| <i>Per seat funding</i> | 5,000 | 5,000 | - | 5,000 | 5,000 | 5,000 |
| <i>Yearly maintenance</i> | 6,428 | - | - | - | - | - |
| <i>FAA AIP Local Match Assistance</i> | - | - | - | - | - | - |

Historically, the airport has requested local government funds on the basis of three factors:

1) **Funding of \$5,000 per appointment seat (or vote) as specified in West Virginia code (Mandated Function)**

2) **Funds for yearly maintenance-related costs on the shared-used airfield facilities.**

a. in view of the very modest financial contribution made by the WVANG to MRB for maintenance and upkeep (in amounts lower than levels received in the 1990s), despite large increases in facility size, complexity and associated expense. 1999 payment = \$45,000 / 2020 payment \$27,248. (Adjusting for inflation the 1999 payment of 45,000 becomes \$70,290 in today's dollars.)

*b. the airport's businesses, military presence and jobs provide a huge monetary impact on the 3-counties of the Eastern Panhandle and their governments. The airport's organizations provide approximately 1,700+ full time equivalent jobs, with a **total local economic impact of \$224.6 million dollars annually***. Our general aviation facilities provide for private aircraft travel to and from our local area and support Eastern Panhandle local and state corporate recruitment efforts.*

See: * https://www.heraldmillmedia.com/news/tri_state/west_virginia/study-eastern-panhandle-airport-s-economic-impact-tops-m/article_581023bc-d1a6-11e8-9399-7b00154a5e64.html

3) **Assistance with local matching funds to participate in necessary FAA Airport Improvement Projects (AIP)**

We plan to install a precision approach path indicator (PAPI) on the west end of Runway 08-26 during CY2021 and are nearing the point of applying for a FAA grant to completely rehabilitate many of the lights, wind-socks,

transformers, electrical wiring circuits and signs on the runway and taxiways of our airfield. This is anticipated to be a \$4.4 million dollar project if all phases are completed at one time.

CRITICAL NEW INITIATIVE FUNDING JUSTIFICATION

We have taken on a larger number of employees and acquired numerous buildings that need to be maintained. We are growing our customer base and seeing more visitors to the airport than ever before in recent decades. We are receiving favorable reviews and a positive atmosphere and regional reputation is being built. We are learning how to best grow and conduct business as an charter operator and an FBO. Additionally, we are marketing our industrial property, promoting hangars to business aircraft owners in the DC Metro area, and seeking cargo and third-party logistics carriers for MRB. This will require significant investment to bring each initiative to fruition.

Your support of the Airport Authority is not just support for Aviation and transportation – it is support of vitally important economic development efforts and the growth of jobs in our community.

FY 2020-2021 ACCOMPLISHMENTS

This is a partial list of what we have accomplished in the first half of FY20-21 with your support:

- \$4+ million investment in purchase and renovation of all Aero-Smith/Tiger-Smith/Arcadia assets including multiple hangars and office buildings, 3 aircraft and a fuel farm
- Approved as a FAA Part 135 certificated Air Charter Carrier, revisions to manuals, new DOT drug program, etc.
- Outfitting FBO with equipment and furnishings for flight planning, snooze room, lounge, TV room, kitchenette, coffee bar, etc.
- New ground support equipment acquired: deicer boom truck, truck-mounted passenger boarding stairs, baggage belt loader, 28v ground power unit, 400 Hz ground power unit, 30-ton Heating/AC unit, Air Start, Potable Water Cart, MA-50 tug, two baggage carts, electric aircraft tug
- Acquired pickup truck, transit bus, crew car, and utility task vehicle
- New hires for FBO, new branding with uniforms, airport ID badges, logos, patches, flags, carpets, mats, clothing, personalized items, and flightline service mobile phones to increase accessibility
- Growth seen in both operations and fuel sales despite pandemic

Economic Development / Community Benefit:

- Bowman Logistics moved into Business Park property at 748 Novak Drive. (We obtained FAA approval for land release, end of lease and \$1.5mm property sale transaction in 2018). Bowman given county planning approval for 90,000+ sf expansion on the east end of building
- New Lessee tenant at South Business Park – Triple S Transport LLC
- Bravo Flight Training – leased hangar and office space. Obtained FAA Part 141 certification for MRB flight school location. Bravo also began offering aircraft maintenance services
- Shenandoah Tailwheel Adventures – leased hangar and office space. Completed cleaning, water line project to serve new office.
- Katara's Deli moved to the airport terminal and consolidated operations with Crosswinds Café. Expanded hours, added Beer/wine/liquor license.
- Several million-dollar investment expected at 1315 Airport Rd location
- New WV Army National Guard Special Operations Airborne Unit based at Kelly Island Rd Armory – replaces Military Police Company
- Currently working with site selectors and prospects on sale of our industrial property south of Novak Drive.

Facility Maintenance / Improvements:

- Opened up Sino-Swearingen apron access to taxiway D with perimeter fence improvements to the edge of the building. Opening now allows for aircraft as large as a 737.

- Aviation Way was widened, pavement repaired and replaced in sections, new terminal and MRB East parking area built including concrete dumpster pad. Sealcoat, new striping/markings
- Nearly entire airfield (runway, taxiways, aprons) received new paint markings also portion of rubber crack sealing, sealcoating
- Rehab and renovations of terminal offices and lounge spaces for FBO operations
- Rehab and renovations of 226 Pilot Way (MRB West) offices for administrative use, and for new office, Air and Ground Ambulance tenants
- Painting and corrosion control project on fuel farm. New bollard covers, concrete cleaning, new signage, two new fuel sump reclamation tanks installed
- New tractor/trim mower purchased
- New Self-Serve Avgas Station
- New exterior and interior signage erected in many locations around the airport
- Replacement of many lighting exterior pole and building mounted fixtures with new LEDs
- Asphalt crack sealing, other parking lot and landscaping improvements at MRB West
- Hangar door replacement for all ten units of T-Hangar Charlie
- Runway rubber removal project finished

CONCLUSION

There is a lot happening at MRB. We are moving quickly – being simultaneously engaged in several economic development projects and implementation of our Strategic Business Plan. Our goal is to become more independent.

While these plans for growth are aggressive, they signal MRB's willingness to improve the airport as an economic engine for our community. The projects mentioned above along with the addition to our team has positioned us to execute the exciting vision now being conceptualized by community leaders, Strategic Business Plan participants and the Airport Authority Board.

We need your help in our pursuit of an aggressive growth plan. We need the support of the county council to meet these aggressive strategic goals. MRB is a vital economic asset for our community. We believe the airport can be leveraged to a greater degree in the future and provide enhanced benefits to the residents of the Eastern Panhandle including Jefferson County.

The Jefferson County Commission plays a significant role in this process and will reap the economic rewards associated with the implementation of this exciting vision.

We hope that you will recognize and believe in our potential. Thank you for your attention.

Nic Diehl

Executive Director / CEO

Eastern West Virginia Regional Airport Authority dba MRB Aviation

Jefferson County Commission
Budget Summary
Dept 402-COUNTY CLERK
FY2021-2022

1/28/2021

| 001402-COUNTY CLERK | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|-----------------------------------|----------------|----------------|----------------|----------------|-----------------|---------|
| PERSONNEL SERVICES | | | | | | |
| 410100 OFFICIALS SALARY | 62,571 | 62,093 | 34,151 | 55.00% | 62,093 | 0.00% |
| 410300 EMPLOYEES SALARY AND WAGES | 433,317 | 436,300 | 215,062 | 49.29% | 436,851 | 0.13% |
| 410400 FICA TAX | 29,556 | 30,086 | 14,752 | 49.03% | 30,064 | -0.07% |
| 410401 MEDICARE EXPENSE | 6,912 | 7,035 | 3,450 | 49.04% | 7,018 | -0.24% |
| 410500 HEALTH INSURANCE | 112,776 | 106,885 | 52,135 | 48.78% | 107,371 | 0.45% |
| 410599 HEALTH INSURANCE-CONTRA | 0 | (106,885) | (44,135) | 41.29% | (107,371) | 0.45% |
| 410600 RETIREMENT | 48,420 | 49,845 | 24,921 | 50.00% | 50,400 | 1.11% |
| 410801 OVERTIME | 417 | 5,000 | 0 | 0.00% | 5,000 | 0.00% |
| 410802 PART TIME / EXTRA HELP | 97 | 0 | 0 | 0.00% | 0 | 100.00% |
| TOTAL PERSONNEL SERVICES | 694,065 | 590,359 | 300,338 | 50.87% | 591,426 | 0.18% |
| CONTRACTUAL SERVICES | | | | | | |
| 421200 PRINTING | 205 | 500 | 0 | 0.00% | 500 | 0.00% |
| 421400 TRAVEL | 260 | 4,950 | 0 | 0.00% | 4,950 | 0.00% |
| 421600 MAINT/REP EQUIPMENT | 0 | 200 | 0 | 0.00% | 200 | 0.00% |
| 421800 POSTAGE | 144 | 150 | 8 | 5.17% | 150 | 0.00% |
| 422000 ADVERTISING / LEGAL PUBS | 3,752 | 4,100 | 4,223 | 103.00% | 4,100 | 0.00% |
| 422100 TRAINING AND EDUCATION | 340 | 4,865 | 90 | 1.85% | 4,865 | 0.00% |
| 422200 DUES AND SUBSCRIPTIONS | 815 | 1,030 | 798 | 77.48% | 1,490 | 44.66% |
| 422300 PROFESSIONAL SERVICES | 1,484 | 1,500 | 0 | 0.00% | 1,500 | 0.00% |
| 423000 CONTRACTED SERVICES | 35,324 | 38,920 | 29,862 | 76.73% | 39,020 | 0.26% |
| TOTAL CONTRACTUAL SERVICES | 42,324 | 56,215 | 34,981 | 62.23% | 56,775 | 1.00% |
| COMMODITIES | | | | | | |
| 434100 MATERIALS AND SUPPLIES | 4,460 | 7,920 | 287 | 3.62% | 7,920 | 0.00% |
| 434200 RECORD BOOKS | 0 | 5,000 | 0 | 0.00% | 5,000 | 0.00% |
| 435400 COMPUTER HARDWARE | 0 | 3,780 | 0 | 0.00% | 890 | -76.46% |
| TOTAL COMMODITIES | 4,460 | 16,700 | 287 | 1.72% | 13,810 | -17.31% |
| DEPARTMENT GRAND TOTAL | 740,849 | 663,274 | 335,605 | 50.60% | 662,011 | -0.19% |

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------|---------------------|---------------|
|-------------|---------------------|---------------|

001402-COUNTY CLERK

| 001402.410100 - OFFICIALS SALARY | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|--------------------|-----------------|--------------------|---------------------|
| | 62,571 | 34,151 | 62,093 | 62,093 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|--------------------|---------------|--------------|
| SHADLE, JACQUELINE | | 62,093 |

| | |
|---|---------------|
| Total 001402.410100 - OFFICIALS SALARY | 62,093 |
|---|---------------|

NOTES:

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> | | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001402.410300 - EMPLOYEES SALARY AND WAGES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 433,317 | 215,062 | 436,300 | 436,851 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| DEPT REQUEST FOR EMPLOYEE INCREASES | NEW INITIATIVE | | | 20,000 |
| CARR, SHARI | | | | 47,814 |
| CLARK, KATRINA | | | | 44,214 |
| CONN, EDGAR | | | | 31,580 |
| FIELDS, VIVIAN | | | | 50,524 |
| FIELDS, SHAKIRA | | | | 41,600 |
| NELSON, BESSIE | | | | 44,081 |
| OLDEN, KAREN | | | | 42,477 |
| PAINTER, ALICE | | | | 59,331 |
| VACANT008025, POSITION | | | | 27,615 |
| VACANT008026, POSITION | | | | 27,615 |
| Total 001402.410300 - EMPLOYEES SALARY AND WAGES | | | | 436,851 |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 402-COUNTY CLERK
 FY2021-2022

1/28/2021

| Name | Justificaton | | | Amount |
|---|--------------------|-----------------|--------------------|---------------------|
| 001402.410400 - FICA TAX | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 29,556 | 14,752 | 30,086 | 30,064 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| FICA FOR OVERTIME | | | | 325 |
| DEPT REQUEST FOR EMPLOYEE INCREASES | NEW INITIATIVE | | | 1,300 |
| CARR SHARI CARR, SHARI | | | | 2,908 |
| CLARK KATRINA CLARK, KATRINA | | | | 2,355 |
| CONN EDGAR CONN, EDGAR | | | | 1,901 |
| FIELDS VIVIAN FIELDS, VIVIAN | | | | 3,131 |
| FIELDS SHAKIRA FIELDS, SHAKIRA | | | | 2,523 |
| NELSON BESSIE NELSON, BESSIE | | | | 2,733 |
| OLDEN KAREN OLDEN, KAREN | | | | 2,363 |
| PAINTER ALICE PAINTER, ALICE | | | | 3,408 |
| SHADLE JACQUELINE SHADLE, JACQUELINE | | | | 3,805 |
| VACANT008025 POSITION VACANT008025, POSITION | | | | 1,656 |
| VACANT008026 POSITION VACANT008026, POSITION | | | | 1,656 |
| Total 001402.410400 - FICA TAX | | | | 30,064 |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 402-COUNTY CLERK
 FY2021-2022

1/28/2021

| Name | Justificaton | | | Amount |
|---|--------------------|-----------------|--------------------|---------------------|
| 001402.410401 - MEDICARE EXPENSE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 6,912 | 3,450 | 7,035 | 7,018 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST |
| MEDICARE FOR OVERTIME | | | | 73 |
| DEPT REQUEST FOR EMPLOYEE INCREASES | | NEW INITIATIVE | | 290 |
| CARR | SHARI | | | 680 |
| CARR, SHARI | | | | |
| CLARK | KATRINA | | | 551 |
| CLARK, KATRINA | | | | |
| CONN | EDGAR | | | 445 |
| CONN, EDGAR | | | | |
| FIELDS | VIVIAN | | | 733 |
| FIELDS, VIVIAN | | | | |
| FIELDS | SHAKIRA | | | 590 |
| FIELDS, SHAKIRA | | | | |
| NELSON | BESSIE | | | 640 |
| NELSON, BESSIE | | | | |
| OLDEN | KAREN | | | 553 |
| OLDEN, KAREN | | | | |
| PAINTER | ALICE | | | 797 |
| PAINTER, ALICE | | | | |
| SHADLE | JACQUELINE | | | 890 |
| SHADLE, JACQUELINE | | | | |
| VACANT008025 | POSITION | | | 388 |
| VACANT008025, POSITION | | | | |
| VACANT008026 | POSITION | | | 388 |
| VACANT008026, POSITION | | | | |
| Total 001402.410401 - MEDICARE EXPENSE | | | | 7,018 |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 402-COUNTY CLERK
 FY2021-2022

1/28/2021

| <u>Name</u> | | <u>Justificaton</u> | | <u>Amount</u> |
|--|--|---------------------------|------------------------|----------------------------|
| 001402.410500 - HEALTH INSURANCE | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> |
| | | 112,776 | 52,135 | 106,885 |
| | | | | <u>FY22 REQUEST</u> |
| | | | | 107,371 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST |
| CARR, SHARI | | | | 9,572 |
| CARR, SHARI | | | | 258 |
| CARR, SHARI | | | | 77 |
| CARR, SHARI | | | | 153 |
| CLARK, KATRINA | | | | 20,654 |
| CLARK, KATRINA | | | | 258 |
| CLARK, KATRINA | | | | 77 |
| CLARK, KATRINA | | | | 153 |
| CONN, EDGAR | | | | 9,572 |
| CONN, EDGAR | | | | 258 |
| CONN, EDGAR | | | | 77 |
| CONN, EDGAR | | | | 153 |
| FIELDS, VIVIAN | | | | 77 |
| FIELDS, VIVIAN | | | | 153 |
| FIELDS, VIVIAN | | | | 258 |
| FIELDS, SHAKIRA | | | | 9,572 |
| FIELDS, SHAKIRA | | | | 258 |
| FIELDS, SHAKIRA | | | | 77 |
| FIELDS, SHAKIRA | | | | 153 |
| NELSON, BESSIE | | | | 153 |

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|------------------------|---------------------|---------------|
| OLDEN, KAREN | | 16,912 |
| OLDEN, KAREN | | 258 |
| OLDEN, KAREN | | 77 |
| OLDEN, KAREN | | 153 |
| PAINTER, ALICE | | 16,912 |
| PAINTER, ALICE | | 258 |
| PAINTER, ALICE | | 77 |
| PAINTER, ALICE | | 153 |
| SHADLE, JACQUELINE | | 258 |
| SHADLE, JACQUELINE | | 77 |
| SHADLE, JACQUELINE | | 153 |
| VACANT008025, POSITION | | 9,572 |
| VACANT008025, POSITION | | 258 |
| VACANT008025, POSITION | | 77 |
| VACANT008025, POSITION | | 153 |
| VACANT008026, POSITION | | 9,572 |
| VACANT008026, POSITION | | 258 |
| VACANT008026, POSITION | | 77 |
| VACANT008026, POSITION | | 153 |

Total 001402.410500 - HEALTH INSURANCE

107,371

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------|-----------------|--------------------|---------------------|
| 001402.410599 - HEALTH INSURANCE-CONTRA | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | (44,135) | (106,885) | (107,371) |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001402.410599 - HEALTH INSURANCE-CONTRA

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 402-COUNTY CLERK
 FY2021-2022

1/28/2021

| Name | Justificaton | Amount |
|--|---|---|
| 001402.410600 - RETIREMENT | <div><div>FY20 ACTUAL</div><div>FY21 YTD</div><div>FY21 BUDGET</div><div>FY22 REQUEST</div></div> | <div><div>48,420</div><div>24,921</div><div>49,845</div><div>50,400</div></div> |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
| RETIREMENT FOR OVERTIME | | 500 |
| DEPT REQUEST FOR EMPLOYEE INCREASES | NEW INITIATIVE | 2,000 |
| CARR SHARI CARR, SHARI | | 4,782 |
| CLARK KATRINA CLARK, KATRINA | | 4,422 |
| CONN EDGAR CONN, EDGAR | | 3,158 |
| FIELDS VIVIAN FIELDS, VIVIAN | | 5,053 |
| FIELDS SHAKIRA FIELDS, SHAKIRA | | 4,160 |
| NELSON BESSIE NELSON, BESSIE | | 4,409 |
| OLDEN KAREN OLDEN, KAREN | | 4,248 |
| PAINTER ALICE PAINTER, ALICE | | 5,934 |
| SHADLE JACQUELINE SHADLE, JACQUELINE | | 6,210 |
| VACANT008025 POSITION VACANT008025, POSITION | | 2,762 |
| VACANT008026 POSITION VACANT008026, POSITION | | 2,762 |
| Total 001402.410600 - RETIREMENT | | 50,400 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001402.410801 - OVERTIME | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 417 | 0 | 5,000 | 5,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| OVERTIME | CRITICAL | | | 5,000 |
| Total 001402.410801 - OVERTIME | | | | 5,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001402.410802 - PART TIME / EXTRA HELP | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 97 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| Total 001402.410802 - PART TIME / EXTRA HELP | | | | <u>0</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001402.421200 - PRINTING | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 205 | 0 | 500 | 500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| BIRTH AND MARRIAGE LICENSE FOLDERS | DISCRETIONARY | | | 500 |
| Total 001402.421200 - PRINTING | | | | 500 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001402.421400 - TRAVEL | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 260 | 0 | 4,950 | 4,950 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| COMMUNITY LEADERSHIP ACADEMY, COUNTY CLERK | CRITICAL | | | 400 |
| PAYROLL, MILEAGE, ETC. YEAR END GOVERNMENT SECTOR | CRITICAL | | | 100 |
| STATE AUDITOR TRAINING, 3 PEOPLE-4 DAYS(3 NIGHTS),\$300.00 PER DIEM AND | CRITICAL | | | 1,650 |
| WVACO-FALL MEETING-COUNTY CLERK-3DAYS (2NIGHTS), \$100.00 PER | CRITICAL | | | 400 |
| WVACO-SPRING MEETING-COUNTY CLERK-3 DAYS(2 NIGHTS)100.00 PER DIEM | CRITICAL | | | 400 |
| MISC. ADDITIONAL TRAINING IF OFFERED | DISCRETIONARY | | | 2,000 |
| | | | | |
| Total 001402.421400 - TRAVEL | | | | 4,950 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001402.421600 - MAINT/REP EQUIPMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 200 | 200 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| REPAIR AND MAINTENANCE ON TYPEWRITERS | CRITICAL | | | 200 |
| Total 001402.421600 - MAINT/REP EQUIPMENT | | | | <u>200</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001402.421800 - POSTAGE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 144 | 8 | 150 | 150 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| UNITED STATES POSTAL SERVICE, YEARLY BOX RENTAL | MANDATED | | | 150 |
| Total 001402.421800 - POSTAGE | | | | 150 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001402.422000 - ADVERTISING / LEGAL PUBS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 3,752 | 4,223 | 4,100 | 4,100 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| EMPLOYEE ADS, HELP WANTED ADS | MANDATED | | | 100 |
| PROBATE ADS, PUBLISH ESTATES | MANDATED | | | 4,000 |
| Total 001402.422000 - ADVERTISING / LEGAL PUBS | | | | 4,100 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001402.422100 - TRAINING AND EDUCATION | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 340 | 90 | 4,865 | 4,865 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| WVACO SPRING ANNUAL MEETING CONFERENCE FEES/1 PERSON | CRITICAL | | | 225 |
| AMERICAN PAYROLL ASSOCIATION, UPDATE AND NEW BOOKS FOR PAYROLL | CRITICAL | | | 500 |
| ANNUAL STATE AUDITOR TRAINING, CONFERENCE FEES/3 PEOPLE | CRITICAL | | | 825 |
| COMMUNITY LEADERSHIP ACADEMY, COUNTY CLERK | CRITICAL | | | 200 |
| LOCAL CHAPTER APA, PAYROLL | CRITICAL | | | 200 |
| TOURISM SUMMIT, EDUCATION, COUNTY CLERK | CRITICAL | | | 90 |
| WEBINAR AFFORDABLE CARE, FINANCE | CRITICAL | | | 200 |
| WVACO FALL ANNUAL MEETING, CONFERENCE FEES/1 PERSON | CRITICAL | | | 225 |
| YEAR END GOVERNMENT SECTOR, PAYROLL PROCESSING | CRITICAL | | | 400 |
| MISC. ADDITIONAL TRAINING IF AVAILABLE | DISCRETIONARY | | | 2,000 |
| Total 001402.422100 - TRAINING AND EDUCATION | | | | 4,865 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001402.422200 - DUES AND SUBSCRIPTIONS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 815 | 798 | 1,030 | 1,490 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| AMERICAN PAYROLL ASSOCIATION-2 EMPLOYEES DUES | CRITICAL | | | 594 |
| CHARLES TOWN CHAPTER APA - 2 EMPLOYEES DUES | CRITICAL | | | 120 |
| YEARLY SUBSCRIPTION FOR PROBATE | CRITICAL | | | 36 |
| WV LABOR LAW POSTER SERVICE | MANDATED | | | 90 |
| WVACO YEARLY DUES | MANDATED | | | 650 |
| | | | | |
| Total 001402.422200 - DUES AND SUBSCRIPTIONS | | | | <u>1,490</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001402.422300 - PROFESSIONAL SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 1,484 | 0 | 1,500 | 1,500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| LEGAL FEES | DISCRETIONARY | | | 1,500 |
| Total 001402.422300 - PROFESSIONAL SERVICES | | | | <u>1,500</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> | | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001402.423000 - CONTRACTED SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 35,324 | 29,862 | 38,920 | 39,020 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST | | |
| 4 XEROX MACHINES | CRITICAL | 15,000 | | |
| FINANCIAL STATEMENT | CRITICAL | 100 | | |
| MISC | CRITICAL | 1,000 | | |
| SHRED BOXES | CRITICAL | 420 | | |
| COMPILED TECHNOLOGY-HDW SUPPORT | MANDATED | 2,500 | | |
| COMPILED TECHNOLOGY-ANNUAL CONTRACT | MANDATED | 16,800 | | |
| COMPILED TECHNOLOGY-MICRO FOCUS RELATIVITY MAINT | MANDATED | 1,000 | | |
| COMPILED TECHNOLOGY-MICRO FOCUS RUNTIME MAINT | MANDATED | 2,200 | | |
| Total 001402.423000 - CONTRACTED SERVICES | | | | 39,020 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001402.423700 - OTHER FEES AND TAXES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001402.423700 - OTHER FEES AND TAXES

NOTES:

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> | | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001402.434100 - MATERIALS AND SUPPLIES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 4,460 | 287 | 7,920 | 7,920 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| EXPANDING FOLDERS, NOTARY SEALS, ENVELOPES, STORAGE BOXES, OFFICE | CRITICAL | | | 4,593 |
| MISC SUPPLIES | DISCRETIONARY | | | 1,000 |
| CHECKS FOR ACCOUNTS PAYABLE | MANDATED | | | 272 |
| RIBBONS, GOLD SEALS, INKERS, DEPOSIT SLIPS, CHECK | MANDATED | | | 2,055 |
| Total 001402.434100 - MATERIALS AND SUPPLIES | | | | <u>7,920</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001402.434200 - RECORD BOOKS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 5,000 | 5,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| REPAIR OF BOOKS | CRITICAL | | | 5,000 |
| Total 001402.434200 - RECORD BOOKS | | | | 5,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001402.434800 - CHARGES BY OTHER FUNDS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001402.434800 - CHARGES BY OTHER FUNDS

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | <u>Amount</u> | |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001402.434900 - CHARGES BY OTHR GOV | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| UNITS | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST | |
| | | | | | |

Total 001402.434900 - CHARGES BY OTHR GOV UNITS

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001402.435300 - COMPUTER SOFTWARE | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001402.435300 - COMPUTER SOFTWARE

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001402.435400 - COMPUTER HARDWARE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 3,780 | 890 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| REPLACE 1 RECEIPT PRINTER | CRITICAL | | | 890 |
| Total 001402.435400 - COMPUTER HARDWARE | | | | 890 |

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001402.435500 - INFORMATION TECH SUPPORT | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001402.435500 - INFORMATION TECH SUPPORT

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001402.435600 - LICENSE AND ANNUAL FEES | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001402.435600 - LICENSE AND ANNUAL FEES

NOTES:

Jefferson County Commission
Payroll Projection
FY2021-2022

1/28/2021

Amount

001402-COUNTY CLERK

| | | |
|--|---|---------------|
| 3000-CARR, SHARI | 0519- 40209 DEPUTY CLERK-PR/AP -70HR | |
| 001402.410300-EMPLOYEES SALARY AND WAGES | | 47,814 |
| 001402.410400-FICA TAX | | 2,908 |
| 001402.410401-MEDICARE EXPENSE | | 680 |
| 001402.410500-HEALTH INSURANCE | | 10,060 |
| 001402.410600-RETIREMENT | | 4,782 |
| Totals 3000-CARR, SHARI | | 66,244 |
| 1081-CLARK, KATRINA | 0206- 40203 DEPUTY CLERK -70HR | |
| 001402.410300-EMPLOYEES SALARY AND WAGES | | 44,214 |
| 001402.410400-FICA TAX | | 2,355 |
| 001402.410401-MEDICARE EXPENSE | | 551 |
| 001402.410500-HEALTH INSURANCE | | 21,142 |
| 001402.410600-RETIREMENT | | 4,422 |
| Totals 1081-CLARK, KATRINA | | 72,684 |
| 3013-CONN, EDGAR | 0206- 40204 DEPUTY CLERK -70HR | |
| 001402.410300-EMPLOYEES SALARY AND WAGES | | 31,580 |
| 001402.410400-FICA TAX | | 1,901 |
| 001402.410401-MEDICARE EXPENSE | | 445 |
| 001402.410500-HEALTH INSURANCE | | 10,060 |
| 001402.410600-RETIREMENT | | 3,158 |
| Totals 3013-CONN, EDGAR | | 47,144 |
| 1065-FIELDS, VIVIAN | 0519- 40207 DEPUTY CLERK-PR/AP -70HR | |
| 001402.410300-EMPLOYEES SALARY AND WAGES | | 50,524 |
| 001402.410400-FICA TAX | | 3,131 |
| 001402.410401-MEDICARE EXPENSE | | 733 |
| 001402.410500-HEALTH INSURANCE | | 488 |
| 001402.410600-RETIREMENT | | 5,053 |
| Totals 1065-FIELDS, VIVIAN | | 59,929 |
| 1074-FIELDS, SHAKIRA | 0206- 40202 DEPUTY CLERK -70HR | |
| 001402.410300-EMPLOYEES SALARY AND WAGES | | 41,600 |
| 001402.410400-FICA TAX | | 2,523 |
| 001402.410401-MEDICARE EXPENSE | | 590 |
| 001402.410500-HEALTH INSURANCE | | 10,060 |
| 001402.410600-RETIREMENT | | 4,160 |
| Totals 1074-FIELDS, SHAKIRA | | 58,933 |
| 3027-NELSON, BESSIE | 0519- 40208 DEPUTY CLERK-PR/AP -70HR | |
| 001402.410300-EMPLOYEES SALARY AND WAGES | | 44,081 |
| 001402.410400-FICA TAX | | 2,733 |
| 001402.410401-MEDICARE EXPENSE | | 640 |
| 001402.410500-HEALTH INSURANCE | | 153 |
| 001402.410600-RETIREMENT | | 4,409 |
| Totals 3027-NELSON, BESSIE | | 52,016 |
| 1056-OLDEN, KAREN | 0206- 40201 DEPUTY CLERK -70HR | |
| 001402.410300-EMPLOYEES SALARY AND WAGES | | 42,477 |
| 001402.410400-FICA TAX | | 2,363 |
| 001402.410401-MEDICARE EXPENSE | | 553 |

Jefferson County Commission
Payroll Projection
FY2021-2022

1/28/2021

| | <u>Amount</u> |
|--|----------------|
| 001402.410500-HEALTH INSURANCE | 17,400 |
| 001402.410600-RETIREMENT | 4,248 |
| Totals 1056-OLDEN, KAREN | 67,041 |
| 1064-PAINTER, ALICE 0602- 40212 SR CHIEF DEPUTY CLERK-70HR | |
| 001402.410300-EMPLOYEES SALARY AND WAGES | 59,331 |
| 001402.410400-FICA TAX | 3,408 |
| 001402.410401-MEDICARE EXPENSE | 797 |
| 001402.410500-HEALTH INSURANCE | 17,400 |
| 001402.410600-RETIREMENT | 5,934 |
| Totals 1064-PAINTER, ALICE | 86,870 |
| 1128-SHADLE, JACQUELINE ECOC- 40211 COUNTY CLERK | |
| 001402.410100-OFFICIALS SALARY | 62,093 |
| 001402.410400-FICA TAX | 3,805 |
| 001402.410401-MEDICARE EXPENSE | 890 |
| 001402.410500-HEALTH INSURANCE | 488 |
| 001402.410600-RETIREMENT | 6,210 |
| Totals 1128-SHADLE, JACQUELINE | 73,486 |
| 8025-VACANT008025, POSITION 0206- 40205 DEPUTY CLERK -70HR | |
| 001402.410300-EMPLOYEES SALARY AND WAGES | 27,615 |
| 001402.410400-FICA TAX | 1,656 |
| 001402.410401-MEDICARE EXPENSE | 388 |
| 001402.410500-HEALTH INSURANCE | 10,060 |
| 001402.410600-RETIREMENT | 2,762 |
| Totals 8025-VACANT008025, POSITION | 42,481 |
| 8026-VACANT008026, POSITION 0206- 40206 DEPUTY CLERK -70HR | |
| 001402.410300-EMPLOYEES SALARY AND WAGES | 27,615 |
| 001402.410400-FICA TAX | 1,656 |
| 001402.410401-MEDICARE EXPENSE | 388 |
| 001402.410500-HEALTH INSURANCE | 10,060 |
| 001402.410600-RETIREMENT | 2,762 |
| Totals 8026-VACANT008026, POSITION | 42,481 |
| Department Total-001402-COUNTY CLERK | 689,309 |

Jefferson County Commission
Budget Summary
Dept 403-CIRCUIT CLERK
FY2021-2022

1/28/2021

| 001403-CIRCUIT CLERK | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|-----------------------------------|----------------|----------------|----------------|----------------|-----------------|---------|
| PERSONNEL SERVICES | | | | | | |
| 410100 OFFICIALS SALARY | 62,571 | 62,093 | 34,151 | 55.00% | 62,093 | 0.00% |
| 410300 EMPLOYEES SALARY AND WAGES | 348,655 | 352,522 | 198,959 | 56.44% | 346,342 | -1.75% |
| 410400 FICA TAX | 23,892 | 24,139 | 13,630 | 56.46% | 24,855 | 2.97% |
| 410401 MEDICARE EXPENSE | 5,588 | 5,645 | 3,188 | 56.47% | 5,804 | 2.82% |
| 410500 HEALTH INSURANCE | 129,974 | 129,996 | 64,964 | 49.97% | 127,537 | -1.89% |
| 410599 HEALTH INSURANCE-CONTRA | 0 | (129,996) | (55,069) | 42.36% | (127,537) | -1.89% |
| 410600 RETIREMENT | 41,123 | 41,466 | 22,786 | 54.95% | 40,849 | -1.49% |
| 410802 PART TIME / EXTRA HELP | 0 | 0 | 0 | 0.00% | 18,000 | 100.00% |
| TOTAL PERSONNEL SERVICES | 611,802 | 485,865 | 282,608 | 58.17% | 497,943 | 2.49% |
| CONTRACTUAL SERVICES | | | | | | |
| 421100 TELEPHONE | 0 | 0 | 0 | 0.00% | 700 | 100.00% |
| 421200 PRINTING | 3,187 | 2,500 | 309 | 12.34% | 2,250 | -10.00% |
| 421400 TRAVEL | 1,070 | 3,500 | 0 | 0.00% | 3,500 | 0.00% |
| 422100 TRAINING AND EDUCATION | 811 | 1,800 | 0 | 0.00% | 1,700 | -5.56% |
| 422200 DUES AND SUBSCRIPTIONS | 123 | 300 | 0 | 0.00% | 400 | 33.33% |
| 423000 CONTRACTED SERVICES | 5,501 | 6,000 | 2,176 | 36.27% | 7,600 | 26.67% |
| TOTAL CONTRACTUAL SERVICES | 10,692 | 14,100 | 2,485 | 17.62% | 16,150 | 14.54% |
| COMMODITIES | | | | | | |
| 434100 MATERIALS AND SUPPLIES | 5,705 | 6,000 | 1,592 | 26.53% | 6,000 | 0.00% |
| 434200 RECORD BOOKS | 3,285 | 2,500 | 545 | 21.82% | 2,500 | 0.00% |
| TOTAL COMMODITIES | 8,989 | 8,500 | 2,137 | 25.14% | 8,500 | 0.00% |
| DEPARTMENT GRAND TOTAL | 631,483 | 508,465 | 287,230 | 56.49% | 522,593 | 2.78% |

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------|---------------------|---------------|
|-------------|---------------------|---------------|

001403-CIRCUIT CLERK

| 001403.410100 - OFFICIALS SALARY | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|--------------------|-----------------|--------------------|---------------------|
| | 62,571 | 34,151 | 62,093 | 62,093 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|--------------|---------------|--------------|
| STORM, LAURA | | 62,093 |

| | |
|---|---------------|
| Total 001403.410100 - OFFICIALS SALARY | 62,093 |
|---|---------------|

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001403.410300 - EMPLOYEES SALARY AND WAGES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 348,655 | 198,959 | 352,522 | 346,342 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| CHALK, REBECCA | | | | 36,580 |
| COMBS, SAMANTHA | | | | 33,825 |
| COOPER, EDITH | | | | 33,631 |
| DAVIS, DEANNA | | | | 37,001 |
| NOBREGA, NICOLE | | | | 35,950 |
| REYNOLDS, ASHTYN | | | | 36,771 |
| WALTERS, LISA | | | | 38,624 |
| WOLFE, JAMIE | | | | 39,112 |
| YOKLEY, TAMMY | | | | 54,848 |
| Total 001403.410300 - EMPLOYEES SALARY AND WAGES | | | | <u>346,342</u> |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 403-CIRCUIT CLERK
 FY2021-2022

1/28/2021

| Name | Justificaton | Amount | | |
|---|--------------------|-----------------|--------------------|---------------------|
| 001403.410400 - FICA TAX | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 23,892 | 13,630 | 24,139 | 24,855 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST | | |
| FICA FOR PART-TIME | MISSION CRITICAL | 1,170 | | |
| CHALK REBECCA | | 2,206 | | |
| CHALK, REBECCA | | | | |
| COMBS SAMANTHA | | 1,711 | | |
| COMBS, SAMANTHA | | | | |
| COOPER EDITH | | 2,029 | | |
| COOPER, EDITH | | | | |
| DAVIS DEANNA | | 2,023 | | |
| DAVIS, DEANNA | | | | |
| NOBREGA NICOLE | | 2,172 | | |
| NOBREGA, NICOLE | | | | |
| REYNOLDS ASHTYN | | 2,280 | | |
| REYNOLDS, ASHTYN | | | | |
| STORM LAURA | | 3,770 | | |
| STORM, LAURA | | | | |
| WALTERS LISA | | 2,338 | | |
| WALTERS, LISA | | | | |
| WOLFE JAMIE | | 2,026 | | |
| WOLFE, JAMIE | | | | |
| YOKLEY TAMMY | | 3,130 | | |
| YOKLEY, TAMMY | | | | |
| Total 001403.410400 - FICA TAX | | 24,855 | | |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 403-CIRCUIT CLERK
 FY2021-2022

1/28/2021

| <u>Name</u> | | <u>Justificaton</u> | <u>Amount</u> | | |
|---|----------|---------------------------|------------------------|---------------------------|----------------------------|
| 001403.410401 - MEDICARE EXPENSE | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 5,588 | 3,188 | 5,645 | 5,804 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST | |
| MEDICARE FOR PT | | MISSION CRITICAL | | 261 | |
| CHALK | REBECCA | | | 516 | |
| CHALK, REBECCA | | | | | |
| COMBS | SAMANTHA | | | 401 | |
| COMBS, SAMANTHA | | | | | |
| COOPER | EDITH | | | 475 | |
| COOPER, EDITH | | | | | |
| DAVIS | DEANNA | | | 474 | |
| DAVIS, DEANNA | | | | | |
| NOBREGA | NICOLE | | | 508 | |
| NOBREGA, NICOLE | | | | | |
| REYNOLDS | ASHTYN | | | 534 | |
| REYNOLDS, ASHTYN | | | | | |
| STORM | LAURA | | | 882 | |
| STORM, LAURA | | | | | |
| WALTERS | LISA | | | 547 | |
| WALTERS, LISA | | | | | |
| WOLFE | JAMIE | | | 474 | |
| WOLFE, JAMIE | | | | | |
| YOKLEY | TAMMY | | | 732 | |
| YOKLEY, TAMMY | | | | | |
| Total 001403.410401 - MEDICARE EXPENSE | | | | | 5,804 |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 403-CIRCUIT CLERK
 FY2021-2022

1/28/2021

| <u>Name</u> | | <u>Justificaton</u> | | <u>Amount</u> |
|--|--|---------------------------|------------------------|----------------------------|
| 001403.410500 - HEALTH INSURANCE | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> |
| | | 129,974 | 64,964 | 129,996 |
| | | | | <u>FY22 REQUEST</u> |
| | | | | 127,537 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST |
| CHALK, REBECCA | | | | 9,572 |
| CHALK, REBECCA | | | | 258 |
| CHALK, REBECCA | | | | 77 |
| CHALK, REBECCA | | | | 153 |
| COMBS, SAMANTHA | | | | 20,654 |
| COMBS, SAMANTHA | | | | 258 |
| COMBS, SAMANTHA | | | | 77 |
| COMBS, SAMANTHA | | | | 153 |
| COOPER, EDITH | | | | 9,572 |
| COOPER, EDITH | | | | 258 |
| COOPER, EDITH | | | | 77 |
| COOPER, EDITH | | | | 153 |
| DAVIS, DEANNA | | | | 16,912 |
| DAVIS, DEANNA | | | | 258 |
| DAVIS, DEANNA | | | | 77 |
| DAVIS, DEANNA | | | | 153 |
| NOBREGA, NICOLE | | | | 9,572 |
| NOBREGA, NICOLE | | | | 258 |
| NOBREGA, NICOLE | | | | 77 |
| NOBREGA, NICOLE | | | | 153 |

Jefferson County Commission
 Budget Detail
 Dept 403-CIRCUIT CLERK
 FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|------------------|---------------------|---------------|
| REYNOLDS, ASHTYN | | 153 |
| STORM, LAURA | | 9,572 |
| STORM, LAURA | | 258 |
| STORM, LAURA | | 77 |
| STORM, LAURA | | 153 |
| WALTERS, LISA | | 9,572 |
| WALTERS, LISA | | 258 |
| WALTERS, LISA | | 77 |
| WALTERS, LISA | | 153 |
| WOLFE, JAMIE | | 20,654 |
| WOLFE, JAMIE | | 258 |
| WOLFE, JAMIE | | 77 |
| WOLFE, JAMIE | | 153 |
| YOKLEY, TAMMY | | 16,912 |
| YOKLEY, TAMMY | | 258 |
| YOKLEY, TAMMY | | 77 |
| YOKLEY, TAMMY | | 153 |

Total 001403.410500 - HEALTH INSURANCE

127,537

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------|-----------------|--------------------|---------------------|
| 001403.410599 - HEALTH INSURANCE-CONTRA | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | (55,069) | (129,996) | (127,537) |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001403.410599 - HEALTH INSURANCE-CONTRA

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001403.410600 - RETIREMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 41,123 | 22,786 | 41,466 | 40,849 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| CHALK, REBECCA | | | | 3,658 |
| COMBS, SAMANTHA | | | | 3,383 |
| COOPER, EDITH | | | | 3,364 |
| DAVIS, DEANNA | | | | 3,701 |
| NOBREGA, NICOLE | | | | 3,595 |
| REYNOLDS, ASHTYN | | | | 3,678 |
| STORM, LAURA | | | | 6,210 |
| WALTERS, LISA | | | | 3,863 |
| WOLFE, JAMIE | | | | 3,912 |
| YOKLEY, TAMMY | | | | 5,485 |
| Total 001403.410600 - RETIREMENT | | | | 40,849 |

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------|-----------------|--------------------|---------------------|
| 001403.410801 - OVERTIME | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001403.410801 - OVERTIME

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001403.410802 - PART TIME / EXTRA HELP | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 18,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| NEED PART-TIME HELP IN OFFICE FOR APPROX 2 YRS | CRITICAL | | | 18,000 |
| Total 001403.410802 - PART TIME / EXTRA HELP | | | | 18,000 |

NOTES:

Part-time help is needed for approximately 2 years to assist in entering a backlog of case files and assist with applying for grants to scan old order books

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001403.421100 - TELEPHONE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 700 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| OFFICE CELL PHONE FOR EMERGENCY AVAILABILITY | MISSION CRITICAL | | | 700 |
| Total 001403.421100 - TELEPHONE | | | | <u>700</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001403.421200 - PRINTING | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 3,187 | 309 | 2,500 | 2,250 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| ENVELOPE SUPERSTORE | MISSION CRITICAL | | | 2,250 |
| Total 001403.421200 - PRINTING | | | | 2,250 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001403.421400 - TRAVEL | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 1,070 | 0 | 3,500 | 3,500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| TRAVEL RELATED TO CIRCUIT CLERK RESPONSIBILITIES | MISSION CRITICAL | | | 3,500 |
| Total 001403.421400 - TRAVEL | | | | 3,500 |

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | <u>Amount</u> | |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001403.421600 - MAINT/REP EQUIPMENT | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST | |
| | | | | | |

Total 001403.421600 - MAINT/REP EQUIPMENT

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------|-----------------|--------------------|---------------------|
| 001403.421800 - POSTAGE | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001403.421800 - POSTAGE

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | <u>Amount</u> | |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001403.421900 - BLDG/EQUIP RENTAL | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST | |
| | | | | | |

Total 001403.421900 - BLDG/EQUIP RENTAL

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001403.422000 - ADVERTISING / LEGAL PUBS | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001403.422000 - ADVERTISING / LEGAL PUBS

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001403.422100 - TRAINING AND EDUCATION | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 811 | 0 | 1,800 | 1,700 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| CONTINUING ED & LEGISLATION OVERSIGHT | MISSION CRITICAL | | | 1,700 |
| | | | | |
| Total 001403.422100 - TRAINING AND EDUCATION | | | | 1,700 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001403.422200 - DUES AND SUBSCRIPTIONS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 123 | 0 | 300 | 400 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| ANNUAL DUES RELATED TO DUTIES | CRITICAL | | | 400 |
| Total 001403.422200 - DUES AND SUBSCRIPTIONS | | | | 400 |

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001403.422300 - PROFESSIONAL SERVICES | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001403.422300 - PROFESSIONAL SERVICES

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001403.423000 - CONTRACTED SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 5,501 | 2,176 | 6,000 | 7,600 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| PO BOX, COPIERS, JURY CALL,,SHRED, JURY PARK | MISSION CRITICAL/MANDATED | | | 7,600 |
| | | | | |
| Total 001403.423000 - CONTRACTED SERVICES | | | | 7,600 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001403.434100 - MATERIALS AND SUPPLIES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 5,705 | 1,592 | 6,000 | 6,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| OFFICE SUPPLIES | MISSION CRITICAL | | | 6,000 |
| | | | | |
| Total 001403.434100 - MATERIALS AND SUPPLIES | | | | 6,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001403.434200 - RECORD BOOKS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 3,285 | 545 | 2,500 | 2,500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| UPDATED WV CODE BOOKS W/NEW LEGISLATION | MISSION CRITICAL | | | 2,500 |
| Total 001403.434200 - RECORD BOOKS | | | | <u>2,500</u> |

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001403.435300 - COMPUTER SOFTWARE | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001403.435300 - COMPUTER SOFTWARE

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | <u>Amount</u> | |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001403.435400 - COMPUTER HARDWARE | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST | |
| | | | | | |

Total 001403.435400 - COMPUTER HARDWARE

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001403.435500 - INFORMATION TECH SUPPORT | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001403.435500 - INFORMATION TECH SUPPORT

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001403.435600 - LICENSE AND ANNUAL FEES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001403.435600 - LICENSE AND ANNUAL FEES

NOTES:

Jefferson County Commission
Payroll Projection
FY2021-2022

1/28/2021

Amount

001403-CIRCUIT CLERK

| | | |
|--|---------------------------------------|---------------|
| 1089-CHALK, REBECCA | 0206- 40301 DEPUTY CLERK -70HR | |
| 001403.410300-EMPLOYEES SALARY AND WAGES | | 36,580 |
| 001403.410400-FICA TAX | | 2,206 |
| 001403.410401-MEDICARE EXPENSE | | 516 |
| 001403.410500-HEALTH INSURANCE | | 10,060 |
| 001403.410600-RETIREMENT | | 3,658 |
| Totals 1089-CHALK, REBECCA | | 53,020 |
| 1171-COMBS, SAMANTHA | 0206- 40307 DEPUTY CLERK -70HR | |
| 001403.410300-EMPLOYEES SALARY AND WAGES | | 33,825 |
| 001403.410400-FICA TAX | | 1,711 |
| 001403.410401-MEDICARE EXPENSE | | 401 |
| 001403.410500-HEALTH INSURANCE | | 21,142 |
| 001403.410600-RETIREMENT | | 3,383 |
| Totals 1171-COMBS, SAMANTHA | | 60,462 |
| 1143-COOPER, EDITH | 0206- 40306 DEPUTY CLERK -70HR | |
| 001403.410300-EMPLOYEES SALARY AND WAGES | | 33,631 |
| 001403.410400-FICA TAX | | 2,029 |
| 001403.410401-MEDICARE EXPENSE | | 475 |
| 001403.410500-HEALTH INSURANCE | | 10,060 |
| 001403.410600-RETIREMENT | | 3,364 |
| Totals 1143-COOPER, EDITH | | 49,559 |
| 3001-DAVIS, DEANNA | 0206- 40311 DEPUTY CLERK -70HR | |
| 001403.410300-EMPLOYEES SALARY AND WAGES | | 37,001 |
| 001403.410400-FICA TAX | | 2,023 |
| 001403.410401-MEDICARE EXPENSE | | 474 |
| 001403.410500-HEALTH INSURANCE | | 17,400 |
| 001403.410600-RETIREMENT | | 3,701 |
| Totals 3001-DAVIS, DEANNA | | 60,599 |
| 1123-NOBREGA, NICOLE | 0206- 40304 DEPUTY CLERK -70HR | |
| 001403.410300-EMPLOYEES SALARY AND WAGES | | 35,950 |
| 001403.410400-FICA TAX | | 2,172 |
| 001403.410401-MEDICARE EXPENSE | | 508 |
| 001403.410500-HEALTH INSURANCE | | 10,060 |
| 001403.410600-RETIREMENT | | 3,595 |
| Totals 1123-NOBREGA, NICOLE | | 52,285 |
| 1090-REYNOLDS, ASHTYN | 0206- 40302 DEPUTY CLERK -70HR | |
| 001403.410300-EMPLOYEES SALARY AND WAGES | | 36,771 |
| 001403.410400-FICA TAX | | 2,280 |
| 001403.410401-MEDICARE EXPENSE | | 534 |
| 001403.410500-HEALTH INSURANCE | | 153 |
| 001403.410600-RETIREMENT | | 3,678 |
| Totals 1090-REYNOLDS, ASHTYN | | 43,416 |
| 1036-STORM, LAURA | ECIC- 40310 CIRCUIT CLERK | |
| 001403.410100-OFFICIALS SALARY | | 62,093 |
| 001403.410400-FICA TAX | | 3,770 |
| 001403.410401-MEDICARE EXPENSE | | 882 |

Jefferson County Commission
Payroll Projection
FY2021-2022

1/28/2021

| | <u>Amount</u> |
|--|----------------|
| 001403.410500-HEALTH INSURANCE | 10,060 |
| 001403.410600-RETIREMENT | 6,210 |
| Totals 1036-STORM, LAURA | 83,015 |
| 1117-WALTERS, LISA 0206- 40303 DEPUTY CLERK -70HR | |
| 001403.410300-EMPLOYEES SALARY AND WAGES | 38,624 |
| 001403.410400-FICA TAX | 2,338 |
| 001403.410401-MEDICARE EXPENSE | 547 |
| 001403.410500-HEALTH INSURANCE | 10,060 |
| 001403.410600-RETIREMENT | 3,863 |
| Totals 1117-WALTERS, LISA | 55,432 |
| 1134-WOLFE, JAMIE 0206- 40305 DEPUTY CLERK -70HR | |
| 001403.410300-EMPLOYEES SALARY AND WAGES | 39,112 |
| 001403.410400-FICA TAX | 2,026 |
| 001403.410401-MEDICARE EXPENSE | 474 |
| 001403.410500-HEALTH INSURANCE | 21,142 |
| 001403.410600-RETIREMENT | 3,912 |
| Totals 1134-WOLFE, JAMIE | 66,666 |
| 1021-YOKLEY, TAMMY 0509- 40309 CHIEF DEPUTY CLERK-70HR | |
| 001403.410300-EMPLOYEES SALARY AND WAGES | 54,848 |
| 001403.410400-FICA TAX | 3,130 |
| 001403.410401-MEDICARE EXPENSE | 732 |
| 001403.410500-HEALTH INSURANCE | 17,400 |
| 001403.410600-RETIREMENT | 5,485 |
| Totals 1021-YOKLEY, TAMMY | 81,595 |
| Department Total-001403-CIRCUIT CLERK | 606,049 |

Jefferson County Commission
 Budget Summary
 Dept 404-SHERIFF AND TREASURER
 FY2021-2022

1/28/2021

| 001404-SHERIFF AND TREASURER | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|-----------------------------------|----------------|----------------|----------------|----------------|-----------------|---------|
| PERSONNEL SERVICES | | | | | | |
| 410100 OFFICIALS SALARY | 50,653 | 50,266 | 27,646 | 55.00% | 50,266 | 0.00% |
| 410200 OFFICIALS SALARY SUPPLEM | 15,000 | 15,000 | 15,000 | 100.00% | 15,000 | 0.00% |
| 410300 EMPLOYEES SALARY AND WAGES | 291,784 | 295,117 | 162,321 | 55.00% | 295,031 | -0.03% |
| 410400 FICA TAX | 22,004 | 21,730 | 12,703 | 58.46% | 21,653 | -0.35% |
| 410401 MEDICARE EXPENSE | 5,146 | 5,081 | 2,971 | 58.47% | 5,061 | -0.39% |
| 410500 HEALTH INSURANCE | 48,869 | 48,882 | 24,382 | 49.88% | 48,039 | -1.72% |
| 410599 HEALTH INSURANCE-CONTRA | 0 | (48,882) | (20,379) | 41.69% | (48,039) | -1.72% |
| 410600 RETIREMENT | 36,617 | 34,542 | 20,142 | 58.31% | 29,655 | -14.15% |
| 410801 OVERTIME | 1,122 | 1,500 | 322 | 21.48% | 1,500 | 0.00% |
| 410802 PART TIME / EXTRA HELP | 2,160 | 9,000 | 3,168 | 35.20% | 9,000 | 0.00% |
| TOTAL PERSONNEL SERVICES | 473,354 | 432,236 | 248,276 | 57.44% | 427,166 | -1.17% |
| CONTRACTUAL SERVICES | | | | | | |
| 421200 PRINTING | 4,376 | 10,000 | 5,031 | 50.31% | 11,000 | 10.00% |
| 421400 TRAVEL | 227 | 1,000 | 0 | 0.00% | 1,000 | 0.00% |
| 422000 ADVERTISING / LEGAL PUBS | 11,055 | 12,500 | 5,390 | 43.12% | 12,500 | 0.00% |
| 422100 TRAINING AND EDUCATION | 450 | 1,000 | 0 | 0.00% | 1,000 | 0.00% |
| 422200 DUES AND SUBSCRIPTIONS | 30 | 100 | 30 | 30.00% | 100 | 0.00% |
| 422300 PROFESSIONAL SERVICES | 4,200 | 5,000 | 4,200 | 84.00% | 5,000 | 0.00% |
| 422900 COURT COSTS AND DAMAGES | 0 | 1,000 | 0 | 0.00% | 1,000 | 0.00% |
| 423000 CONTRACTED SERVICES | 16,699 | 31,500 | 9,269 | 29.43% | 31,500 | 0.00% |
| 423200 BANK CHARGES | 380 | 750 | 411 | 54.78% | 850 | 13.33% |
| TOTAL CONTRACTUAL SERVICES | 37,417 | 62,850 | 24,331 | 38.71% | 63,950 | 1.75% |
| COMMODITIES | | | | | | |
| 434100 MATERIALS AND SUPPLIES | 2,056 | 2,500 | 774 | 30.98% | 2,500 | 0.00% |
| TOTAL COMMODITIES | 2,056 | 2,500 | 774 | 30.98% | 2,500 | 0.00% |
| DEPARTMENT GRAND TOTAL | 512,826 | 497,586 | 273,382 | 54.94% | 493,616 | -0.80% |

Jefferson County Commission
Budget Detail
Dept 404-SHERIFF AND TREASURER
FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------|---------------------|---------------|
|-------------|---------------------|---------------|

001404-SHERIFF AND TREASURER

| 001404.410100 - OFFICIALS SALARY | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|--------------------|-----------------|--------------------|---------------------|
| | 50,653 | 27,646 | 50,266 | 50,266 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|----------------|---------------|--------------|
| HANSEN, THOMAS | | 50,266 |

| | |
|--|----------------------|
| Total 001404.410100 - OFFICIALS SALARY | <u><u>50,266</u></u> |
|--|----------------------|

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001404.410200 - OFFICIALS SALARY SUPPLEM | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 15,000 | 15,000 | 15,000 | 15,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 15,000 |
| Total 001404.410200 - OFFICIALS SALARY SUPPLEM | | | | <u>15,000</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001404.410300 - EMPLOYEES SALARY AND WAGES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 291,784 | 162,321 | 295,117 | 295,031 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| BROWN, DIANN | | | | 44,737 |
| HENDRICKS, TERESA | | | | 79,890 |
| NICK, KAREN | | | | 43,617 |
| PUTTOCK, CHRISTINE | | | | 36,215 |
| STEPHENSON, EVELYN | | | | 45,337 |
| THOMPSON, MARY | | | | 45,235 |
| Total 001404.410300 - EMPLOYEES SALARY AND WAGES | | | | <u>295,031</u> |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 404-SHERIFF AND TREASURER
 FY2021-2022

1/28/2021

| Name | Justificaton | Amount | | |
|---|--------------------|-----------------|--------------------|---------------------|
| 001404.410400 - FICA TAX | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 22,004 | 12,703 | 21,730 | 21,653 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST | | |
| FICA FOR OVERTIME | | 98 | | |
| FICA FOR PT/EXTRA HELP | | 585 | | |
| BROWN DIANN BROWN, DIANN | | 2,503 | | |
| HANSEN THOMAS HANSEN, THOMAS | | 3,117 | | |
| HENDRICKS TERESA HENDRICKS, TERESA | | 4,897 | | |
| NICK KAREN NICK, KAREN | | 2,705 | | |
| PUTTOCK CHRISTINE PUTTOCK, CHRISTINE | | 2,246 | | |
| STEPHENSON EVELYN STEPHENSON, EVELYN | | 2,754 | | |
| THOMPSON MARY THOMPSON, MARY | | 2,748 | | |
| Total 001404.410400 - FICA TAX | | 21,653 | | |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 404-SHERIFF AND TREASURER
 FY2021-2022

1/28/2021

| Name | Justificaton | Amount | | |
|---|--------------------|-----------------|--------------------|---------------------|
| 001404.410401 - MEDICARE EXPENSE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 5,146 | 2,971 | 5,081 | 5,061 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST | | |
| MEDICARE FOR OVERTIME | | 22 | | |
| MEDICARE FOR PT/EXTRA HELP | | 131 | | |
| BROWN DIANN | | 586 | | |
| BROWN, DIANN | | | | |
| HANSEN THOMAS | | 729 | | |
| HANSEN, THOMAS | | | | |
| HENDRICKS TERESA | | 1,146 | | |
| HENDRICKS, TERESA | | | | |
| NICK KAREN | | 633 | | |
| NICK, KAREN | | | | |
| PUTTOCK CHRISTINE | | 526 | | |
| PUTTOCK, CHRISTINE | | | | |
| STEPHENSON EVELYN | | 645 | | |
| STEPHENSON, EVELYN | | | | |
| THOMPSON MARY | | 643 | | |
| THOMPSON, MARY | | | | |
| Total 001404.410401 - MEDICARE EXPENSE | | 5,061 | | |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 404-SHERIFF AND TREASURER
 FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|--|---------------------|---------------------|
| 001404.410500 - HEALTH INSURANCE | FY20 ACTUAL | FY21 YTD |
| | FY21 BUDGET | FY22 REQUEST |
| | 48,869 | 24,382 |
| | | 48,882 |
| | | 48,039 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
| BROWN, DIANN | | 16,912 |
| BROWN, DIANN | | 258 |
| BROWN, DIANN | | 77 |
| BROWN, DIANN | | 153 |
| HANSEN, THOMAS | | 153 |
| HENDRICKS, TERESA | | 9,572 |
| HENDRICKS, TERESA | | 258 |
| HENDRICKS, TERESA | | 77 |
| HENDRICKS, TERESA | | 153 |
| NICK, KAREN | | 153 |
| PUTTOCK, CHRISTINE | | 153 |
| STEPHENSON, EVELYN | | 9,572 |
| STEPHENSON, EVELYN | | 258 |
| STEPHENSON, EVELYN | | 77 |
| STEPHENSON, EVELYN | | 153 |
| THOMPSON, MARY | | 9,572 |
| THOMPSON, MARY | | 258 |
| THOMPSON, MARY | | 77 |
| THOMPSON, MARY | | 153 |

Jefferson County Commission
Budget Detail
Dept 404-SHERIFF AND TREASURER
FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---|---------------------|----------------------|
| Total 001404.410500 - HEALTH INSURANCE | | <u>48,039</u> |

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001404.410599 - HEALTH INSURANCE-CONTRA | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | (20,379) | (48,882) | (48,039) |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001404.410599 - HEALTH INSURANCE-CONTRA

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001404.410600 - RETIREMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 36,617 | 20,142 | 34,542 | 29,655 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| RETIREMENT FOR OVERTIME | | | | 150 |
| BROWN DIANN | | | | 4,474 |
| BROWN, DIANN | | | | |
| HENDRICKS TERESA | | | | 7,989 |
| HENDRICKS, TERESA | | | | |
| NICK KAREN | | | | 4,362 |
| NICK, KAREN | | | | |
| PUTTOCK CHRISTINE | | | | 3,622 |
| PUTTOCK, CHRISTINE | | | | |
| STEPHENSON EVELYN | | | | 4,534 |
| STEPHENSON, EVELYN | | | | |
| THOMPSON MARY | | | | 4,524 |
| THOMPSON, MARY | | | | |
| Total 001404.410600 - RETIREMENT | | | | 29,655 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001404.410801 - OVERTIME | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 1,122 | 322 | 1,500 | 1,500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 1,500 |
| Total 001404.410801 - OVERTIME | | | | 1,500 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001404.410802 - PART TIME / EXTRA HELP | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,160 | 3,168 | 9,000 | 9,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 9,000 |
| Total 001404.410802 - PART TIME / EXTRA HELP | | | | <u>9,000</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001404.421200 - PRINTING | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 4,376 | 5,031 | 10,000 | 11,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 11,000 |
| Total 001404.421200 - PRINTING | | | | 11,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001404.421400 - TRAVEL | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 227 | 0 | 1,000 | 1,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 1,000 |
| Total 001404.421400 - TRAVEL | | | | <u>1,000</u> |

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | <u>Amount</u> | |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001404.421600 - MAINT/REP EQUIPMENT | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST | |
| | | | | | |

Total 001404.421600 - MAINT/REP EQUIPMENT

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------|-----------------|--------------------|---------------------|
| 001404.421800 - POSTAGE | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001404.421800 - POSTAGE

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------|-----------------|--------------------|---------------------|
| 001404.421900 - BLDG/EQUIP RENTAL | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001404.421900 - BLDG/EQUIP RENTAL

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001404.422000 - ADVERTISING / LEGAL PUBS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 11,055 | 5,390 | 12,500 | 12,500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 12,500 |
| Total 001404.422000 - ADVERTISING / LEGAL PUBS | | | | <u>12,500</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001404.422100 - TRAINING AND EDUCATION | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 450 | 0 | 1,000 | 1,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 1,000 |
| Total 001404.422100 - TRAINING AND EDUCATION | | | | <u>1,000</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001404.422200 - DUES AND SUBSCRIPTIONS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 30 | 30 | 100 | 100 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 100 |
| Total 001404.422200 - DUES AND SUBSCRIPTIONS | | | | 100 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001404.422300 - PROFESSIONAL SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 4,200 | 4,200 | 5,000 | 5,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 5,000 |
| Total 001404.422300 - PROFESSIONAL SERVICES | | | | <u>5,000</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001404.422900 - COURT COSTS AND DAMAGES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 1,000 | 1,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 1,000 |
| Total 001404.422900 - COURT COSTS AND DAMAGES | | | | <u>1,000</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001404.423000 - CONTRACTED SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 16,699 | 9,269 | 31,500 | 31,500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 31,500 |
| Total 001404.423000 - CONTRACTED SERVICES | | | | <u>31,500</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001404.423200 - BANK CHARGES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 380 | 411 | 750 | 850 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 850 |
| Total 001404.423200 - BANK CHARGES | | | | <u>850</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001404.434100 - MATERIALS AND SUPPLIES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,056 | 774 | 2,500 | 2,500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 2,500 |
| Total 001404.434100 - MATERIALS AND SUPPLIES | | | | <u>2,500</u> |

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------|-----------------|--------------------|---------------------|
| 001404.434200 - RECORD BOOKS | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001404.434200 - RECORD BOOKS

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001404.435300 - COMPUTER SOFTWARE | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001404.435300 - COMPUTER SOFTWARE

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001404.435400 - COMPUTER HARDWARE | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001404.435400 - COMPUTER HARDWARE

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001404.435500 - INFORMATION TECH SUPPORT | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001404.435500 - INFORMATION TECH SUPPORT

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001404.435600 - LICENSE AND ANNUAL FEES | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001404.435600 - LICENSE AND ANNUAL FEES

NOTES:

Jefferson County Commission
Payroll Projection
FY2021-2022

1/28/2021

Amount

001404-SHERIFF AND TREASURER

| | | |
|--|---|----------------|
| 1154-BROWN, DIANN | 0400- 40405 ASSISTANT CHIEF TAX DEPUTY | |
| 001404.410300-EMPLOYEES SALARY AND WAGES | | 44,737 |
| 001404.410400-FICA TAX | | 2,503 |
| 001404.410401-MEDICARE EXPENSE | | 586 |
| 001404.410500-HEALTH INSURANCE | | 17,400 |
| 001404.410600-RETIREMENT | | 4,474 |
| Totals 1154-BROWN, DIANN | | 69,700 |
| 1322-HANSEN, THOMAS | ESHF- 40407 SHERIFF | |
| 001404.410100-OFFICIALS SALARY | | 50,266 |
| 001404.410400-FICA TAX | | 3,117 |
| 001404.410401-MEDICARE EXPENSE | | 729 |
| 001404.410500-HEALTH INSURANCE | | 153 |
| Totals 1322-HANSEN, THOMAS | | 54,265 |
| 1028-HENDRICKS, TERESA | 0701- 40406 CHIEF TAX DEPUTY | |
| 001404.410300-EMPLOYEES SALARY AND WAGES | | 79,890 |
| 001404.410400-FICA TAX | | 4,897 |
| 001404.410401-MEDICARE EXPENSE | | 1,146 |
| 001404.410500-HEALTH INSURANCE | | 10,060 |
| 001404.410600-RETIREMENT | | 7,989 |
| Totals 1028-HENDRICKS, TERESA | | 103,982 |
| 1085-NICK, KAREN | 0203- 40403 TAX DEPUTY | |
| 001404.410300-EMPLOYEES SALARY AND WAGES | | 43,617 |
| 001404.410400-FICA TAX | | 2,705 |
| 001404.410401-MEDICARE EXPENSE | | 633 |
| 001404.410500-HEALTH INSURANCE | | 153 |
| 001404.410600-RETIREMENT | | 4,362 |
| Totals 1085-NICK, KAREN | | 51,470 |
| 1161-PUTTOCK, CHRISTINE | 0203- 40404 TAX DEPUTY | |
| 001404.410300-EMPLOYEES SALARY AND WAGES | | 36,215 |
| 001404.410400-FICA TAX | | 2,246 |
| 001404.410401-MEDICARE EXPENSE | | 526 |
| 001404.410500-HEALTH INSURANCE | | 153 |
| 001404.410600-RETIREMENT | | 3,622 |
| Totals 1161-PUTTOCK, CHRISTINE | | 42,762 |
| 1046-STEPHENSON, EVELYN | 0203- 40401 TAX DEPUTY | |
| 001404.410300-EMPLOYEES SALARY AND WAGES | | 45,337 |
| 001404.410400-FICA TAX | | 2,754 |
| 001404.410401-MEDICARE EXPENSE | | 645 |
| 001404.410500-HEALTH INSURANCE | | 10,060 |
| 001404.410600-RETIREMENT | | 4,534 |
| Totals 1046-STEPHENSON, EVELYN | | 63,330 |
| 1068-THOMPSON, MARY | 0203- 40402 TAX DEPUTY | |
| 001404.410300-EMPLOYEES SALARY AND WAGES | | 45,235 |
| 001404.410400-FICA TAX | | 2,748 |
| 001404.410401-MEDICARE EXPENSE | | 643 |
| 001404.410500-HEALTH INSURANCE | | 10,060 |

Jefferson County Commission
Payroll Projection
FY2021-2022

1/28/2021

Amount

001404.410600-RETIREMENT

4,524

Totals 1068-THOMPSON, MARY

63,210

Department Total-001404-SHERIFF AND TREASURER

464,705

Jefferson County Commission
 Budget Summary
 Dept 405-PROSECUTING ATTORNEY
 FY2021-2022

1/28/2021

| 001405-PROSECUTING ATTORNEY | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|-------------------------------------|------------------|------------------|----------------|----------------|------------------|---------|
| PERSONNEL SERVICES | | | | | | |
| 410100 OFFICIALS SALARY | 109,024 | 108,192 | 59,505 | 55.00% | 108,192 | 0.00% |
| 410300 EMPLOYEES SALARY AND WAGES | 1,185,563 | 1,262,249 | 656,998 | 52.05% | 1,259,764 | -0.20% |
| 410400 FICA TAX | 79,143 | 84,068 | 43,925 | 52.25% | 83,562 | -0.60% |
| 410401 MEDICARE EXPENSE | 18,510 | 19,656 | 10,273 | 52.26% | 19,550 | -0.54% |
| 410500 HEALTH INSURANCE | 245,342 | 265,598 | 125,994 | 47.44% | 250,636 | -5.63% |
| 410599 HEALTH INSURANCE-CONTRA | 0 | (265,598) | (106,788) | 40.21% | (250,636) | -5.63% |
| 410600 RETIREMENT | 129,393 | 137,053 | 71,601 | 52.24% | 132,803 | -3.10% |
| 410802 PART TIME / EXTRA HELP | 24,043 | 27,000 | 16,437 | 60.88% | 27,000 | 0.00% |
| TOTAL PERSONNEL SERVICES | 1,791,016 | 1,638,218 | 877,946 | 53.59% | 1,630,871 | -0.45% |
| CONTRACTUAL SERVICES | | | | | | |
| 421100 TELEPHONE | 1,375 | 1,300 | 472 | 36.32% | 1,300 | 0.00% |
| 421400 TRAVEL | 6,546 | 8,000 | 950 | 11.88% | 8,000 | 0.00% |
| 421401 TRAVEL-WITNESS PER DIEM | 1,910 | 4,000 | 980 | 24.50% | 4,000 | 0.00% |
| 421800 POSTAGE | 192 | 250 | 303 | 121.14% | 250 | 0.00% |
| 422000 ADVERTISING / LEGAL PUBS | 35 | 500 | 0 | 0.00% | 500 | 0.00% |
| 422100 TRAINING AND EDUCATION | 907 | 2,800 | 100 | 3.57% | 2,800 | 0.00% |
| 422200 DUES AND SUBSCRIPTIONS | 17,971 | 22,500 | 3,134 | 13.93% | 22,500 | 0.00% |
| 422200 DUES AND SUBSCRIPTIONS COVID | 0 | 0 | 154 | 0.00% | 0 | 100.00% |
| 422300 PROFESSIONAL SERVICES | 6,619 | 15,000 | 7,926 | 52.84% | 15,000 | 0.00% |
| 422900 COURT COSTS AND DAMAGES | 2,781 | 0 | 5,016 | 0.00% | 0 | 100.00% |
| 423000 CONTRACTED SERVICES | 5,459 | 6,000 | 8,623 | 143.71% | 6,000 | 0.00% |
| TOTAL CONTRACTUAL SERVICES | 43,795 | 60,350 | 27,657 | 45.83% | 60,350 | 0.00% |
| COMMODITIES | | | | | | |
| 434100 MATERIALS AND SUPPLIES | 4,056 | 4,000 | 677 | 16.93% | 4,000 | 0.00% |
| 435300 COMPUTER SOFTWARE | 224 | 10,000 | 0 | 0.00% | 10,000 | 0.00% |
| 435600 LICENSE AND ANNUAL FEES | 432 | 0 | 0 | 0.00% | 0 | 100.00% |
| TOTAL COMMODITIES | 4,712 | 14,000 | 677 | 4.84% | 14,000 | 0.00% |
| CAPITAL OUTLAY | | | | | | |
| TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0.00% | 0 | 100.00% |
| DEPARTMENT GRAND TOTAL | 1,839,523 | 1,712,568 | 906,280 | 52.92% | 1,705,221 | -0.43% |

Jefferson County Commission
Budget Detail
Dept 405-PROSECUTING ATTORNEY
FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------|---------------------|---------------|
|-------------|---------------------|---------------|

001405-PROSECUTING ATTORNEY

| 001405.410100 - OFFICIALS SALARY | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|--------------------|-----------------|--------------------|---------------------|
| | 109,024 | 59,505 | 108,192 | 108,192 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|--|---------------|--------------|
| HARVEY, MATTHEW | | 108,192 |
| Total 001405.410100 - OFFICIALS SALARY | | 108,192 |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 405-PROSECUTING ATTORNEY
 FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---|---------------------|---------------------|
| 001405.410300 - EMPLOYEES SALARY AND WAGES | FY20 ACTUAL | FY21 YTD |
| | FY21 BUDGET | FY22 REQUEST |
| | 1,185,563 | 656,998 |
| | | 1,262,249 |
| | | 1,259,764 |
| MANDATED - Required by law or statute | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
| AINSWORTH CHARLOTTE AINSWORTH, CHARLOTTE | | 43,619 |
| BURLETT SHANNON BURLETT, SHANNON | | 38,571 |
| COCHRAN NATHAN COCHRAN, NATHAN | | 100,000 |
| DANNER CYNTHIA DANNER, CYNTHIA | | 42,085 |
| EDWARDS-BRIGHT MYOSHIA EDWARDS-BRIGHT, MYOSHIA | | 45,914 |
| GREEN JAMIE GREEN, JAMIE | | 32,682 |
| GROH STEPHEN GROH, STEPHEN | | 97,946 |
| HALL REBECCA HALL, REBECCA | | 50,097 |
| HAZEL MARION HAZEL, MARION | | 80,000 |
| JONES GREGORY JONES, GREGORY | | 100,732 |
| LUKE ELYSSA LUKE, ELYSSA | | 67,946 |
| MATSCHAT LYNDSEY MATSCHAT, LYNDSEY | | 85,100 |
| MCMILLION GAIL MCMILLION, GAIL | | 36,803 |
| NICK MORGAN NICK, MORGAN | | 70,000 |
| RIDEOUTT LECTOR RIDEOUTT, LECTOR | | 56,249 |
| VACANT008027 POSITION VACANT008027, POSITION | | 33,032 |
| VACANT008040 POSITION VACANT008040, POSITION | | 40,001 |
| WARD ADAM WARD, ADAM | | 85,000 |
| YOUNG DEBRA YOUNG, DEBRA | | 69,887 |
| ZAHRADNIK NEIL ZAHRADNIK, NEIL | | 84,100 |

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1/28/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---|---------------------|-------------------------|
| Total 001405.410300 - EMPLOYEES SALARY AND WAGES | | <u>1,259,764</u> |

NOTES:

Jefferson County Commission
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 Dept 405-PROSECUTING ATTORNEY
 FY2021-2022

1/28/2021

| Name | | Justification | | Amount |
|---|--|-------------------------------|----------|--------------|
| 001405.410400 - FICA TAX | | FY20 ACTUAL | FY21 YTD | FY21 BUDGET |
| | | 79,143 | 43,925 | 84,068 |
| | | | | FY22 REQUEST |
| | | | | 83,562 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST |
| LAWYER INTERNSHIP PROGRAM | | DISCRETIONARY | | 124 |
| VOCA PT SUPPORT STAFF-GRANT FUNDED | | MISSION CRITICAL-GRANT FUNDED | | 1,550 |
| AINSWORTH CHARLOTTE AINSWORTH, CHARLOTTE | | | | 2,705 |
| BURLETT SHANNON BURLETT, SHANNON | | | | 2,335 |
| COCHRAN NATHAN COCHRAN, NATHAN | | | | 5,814 |
| DANNER CYNTHIA DANNER, CYNTHIA | | | | 2,553 |
| EDWARDS-BRIGHT MYOSHIA EDWARDS-BRIGHT, MYOSHIA | | | | 2,790 |
| GREEN JAMIE GREEN, JAMIE | | | | 1,970 |
| GROH STEPHEN GROH, STEPHEN | | | | 6,016 |
| HALL REBECCA HALL, REBECCA | | | | 2,730 |
| HARVEY MATTHEW HARVEY, MATTHEW | | | | 6,345 |
| HAZEL MARION HAZEL, MARION | | | | 4,574 |
| JONES GREGORY JONES, GREGORY | | | | 6,163 |
| LUKE ELYSSA LUKE, ELYSSA | | | | 3,945 |
| MATSCHAT LYNDSEY MATSCHAT, LYNDSEY | | | | 5,231 |
| MCMILLION GAIL MCMILLION, GAIL | | | | 2,204 |
| NICK MORGAN NICK, MORGAN | | | | 4,284 |
| RIDEOUTT LECTOR RIDEOUTT, LECTOR | | | | 3,431 |
| VACANT008027 POSITION VACANT008027, POSITION | | | | 1,991 |
| VACANT008040 POSITION VACANT008040, POSITION | | | | 2,424 |
| WARD ADAM WARD, ADAM | | | | 5,214 |

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 FY2021-2022

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| <u>Name</u> | | <u>Justificaton</u> | <u>Amount</u> |
|---------------------------------------|-------|---------------------|----------------------|
| YOUNG | DEBRA | | |
| YOUNG, DEBRA | | | 4,011 |
| ZAHRADNIK | NEIL | | |
| ZAHRADNIK, NEIL | | | 5,158 |
| Total 001405.410400 - FICA TAX | | | <u>83,562</u> |

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 Dept 405-PROSECUTING ATTORNEY
 FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justification</u> | <u>Amount</u> |
|---|-------------------------------|---------------------|
| 001405.410401 - MEDICARE EXPENSE | FY20 ACTUAL | FY21 YTD |
| | FY21 BUDGET | FY22 REQUEST |
| | 18,510 | 10,273 |
| | | 19,656 |
| | | 19,550 |
| MANDATED - Required by law or statute | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
| LAWYER INTERNSHIP PROGRAM | DISCRETIONARY | 29 |
| VOCA PT SUPPORT STAFF-GRANT FUNDED | MISSION CRITICAL-GRANT FUNDED | 363 |
| AINSWORTH, CHARLOTTE | | 633 |
| BURLETT, SHANNON | | 546 |
| COCHRAN, NATHAN | | 1,360 |
| DANNER, CYNTHIA | | 597 |
| EDWARDS-BRIGHT, MYOSHIA | | 653 |
| GREEN, JAMIE | | 461 |
| GROH, STEPHEN | | 1,407 |
| HALL, REBECCA | | 639 |
| HARVEY, MATTHEW | | 1,484 |
| HAZEL, MARION | | 1,070 |
| JONES, GREGORY | | 1,442 |
| LUKE, ELYSSA | | 923 |
| MATSHAT, LYNDSEY | | 1,224 |
| MCMILLION, GAIL | | 516 |
| NICK, MORGAN | | 1,002 |
| RIDEOUTT, LECTOR | | 803 |
| VACANT008027, POSITION | | 466 |
| VACANT008040, POSITION | | 567 |
| WARD, ADAM | | 1,220 |

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1/28/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---|---------------------|----------------------|
| YOUNG, DEBRA | | 938 |
| ZAHRADNIK, NEIL | | 1,207 |
| Total 001405.410401 - MEDICARE EXPENSE | | <u>19,550</u> |

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| <u>Name</u> | <u>Justification</u> | <u>Amount</u> |
|---|----------------------|---------------------|
| 001405.410500 - HEALTH INSURANCE | FY20 ACTUAL | FY21 YTD |
| | FY21 BUDGET | FY22 REQUEST |
| | 245,342 | 125,994 |
| | | 265,598 |
| | | 250,636 |
| MANDATED - Required by law or statute | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
| AINSWORTH, CHARLOTTE | | 153 |
| BURLETT, SHANNON | | 9,572 |
| BURLETT, SHANNON | | 258 |
| BURLETT, SHANNON | | 77 |
| BURLETT, SHANNON | | 153 |
| COCHRAN, NATHAN | | 20,654 |
| COCHRAN, NATHAN | | 258 |
| COCHRAN, NATHAN | | 77 |
| COCHRAN, NATHAN | | 153 |
| DANNER, CYNTHIA | | 9,572 |
| DANNER, CYNTHIA | | 258 |
| DANNER, CYNTHIA | | 77 |
| DANNER, CYNTHIA | | 153 |
| EDWARDS-BRIGHT, MYOSHIA | | 9,572 |
| EDWARDS-BRIGHT, MYOSHIA | | 258 |
| EDWARDS-BRIGHT, MYOSHIA | | 77 |
| EDWARDS-BRIGHT, MYOSHIA | | 153 |
| GREEN, JAMIE | | 9,572 |
| GREEN, JAMIE | | 258 |
| GREEN, JAMIE | | 77 |
| GREEN, JAMIE | | 153 |

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| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------------|---------------------|---------------|
| GROH, STEPHEN | | 9,572 |
| GROH, STEPHEN | | 258 |
| GROH, STEPHEN | | 77 |
| GROH, STEPHEN | | 153 |
| HALL, REBECCA | | 20,654 |
| HALL, REBECCA | | 258 |
| HALL, REBECCA | | 153 |
| HARVEY, MATTHEW | | 20,654 |
| HARVEY, MATTHEW | | 258 |
| HARVEY, MATTHEW | | 77 |
| HARVEY, MATTHEW | | 153 |
| HAZEL, MARION | | 20,654 |
| HAZEL, MARION | | 258 |
| HAZEL, MARION | | 77 |
| HAZEL, MARION | | 153 |
| JONES, GREGORY | | 9,572 |
| JONES, GREGORY | | 258 |
| JONES, GREGORY | | 77 |
| JONES, GREGORY | | 153 |
| LUKE, ELYSSA | | 16,912 |
| LUKE, ELYSSA | | 258 |
| LUKE, ELYSSA | | 77 |
| LUKE, ELYSSA | | 153 |
| MATSCHAT, LYNDSEY | | 258 |

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| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|------------------------|---------------------|---------------|
| MATSCHAT, LYNDSEY | | 77 |
| MATSCHAT, LYNDSEY | | 153 |
| MCMILLION, GAIL | | 9,572 |
| MCMILLION, GAIL | | 258 |
| MCMILLION, GAIL | | 77 |
| MCMILLION, GAIL | | 77 |
| NICK, MORGAN | | 9,572 |
| NICK, MORGAN | | 258 |
| NICK, MORGAN | | 77 |
| NICK, MORGAN | | 153 |
| RIDEOUTT, LECTOR | | 9,572 |
| RIDEOUTT, LECTOR | | 258 |
| RIDEOUTT, LECTOR | | 77 |
| RIDEOUTT, LECTOR | | 153 |
| VACANT008027, POSITION | | 9,572 |
| VACANT008027, POSITION | | 258 |
| VACANT008027, POSITION | | 77 |
| VACANT008027, POSITION | | 153 |
| VACANT008040, POSITION | | 9,572 |
| VACANT008040, POSITION | | 258 |
| VACANT008040, POSITION | | 77 |
| VACANT008040, POSITION | | 153 |
| WARD, ADAM | | 9,572 |
| WARD, ADAM | | 258 |

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| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---|---------------------|-----------------------|
| WARD, ADAM | | 77 |
| WARD, ADAM | | 153 |
| YOUNG, DEBRA | | 16,912 |
| YOUNG, DEBRA | | 258 |
| YOUNG, DEBRA | | 77 |
| YOUNG, DEBRA | | 153 |
| ZAHRADNIK, NEIL | | 9,572 |
| ZAHRADNIK, NEIL | | 258 |
| ZAHRADNIK, NEIL | | 77 |
| ZAHRADNIK, NEIL | | 153 |
| Total 001405.410500 - HEALTH INSURANCE | | <u>250,636</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001405.410599 - HEALTH INSURANCE-CONTRA | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | (106,788) | (265,598) | (250,636) |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001405.410599 - HEALTH INSURANCE-CONTRA

NOTES:

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| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|--|---------------------|---------------------|
| 001405.410600 - RETIREMENT | FY20 ACTUAL | FY21 YTD |
| | FY21 BUDGET | FY22 REQUEST |
| | 129,393 | 71,601 |
| | | 137,053 |
| | | 132,803 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
| AINSWORTH, CHARLOTTE | | 4,362 |
| BURLETT, SHANNON | | 3,858 |
| COCHRAN, NATHAN | | 10,000 |
| DANNER, CYNTHIA | | 4,209 |
| EDWARDS-BRIGHT, MYOSHIA | | 4,592 |
| GREEN, JAMIE | | 3,269 |
| GROH, STEPHEN | | 9,795 |
| HALL, REBECCA | | 5,010 |
| HARVEY, MATTHEW | | 10,820 |
| HAZEL, MARION | | 8,000 |
| JONES, GREGORY | | 10,074 |
| LUKE, ELYSSA | | 6,795 |
| MATSCHAT, LYNDESEY | | 8,510 |
| MCMILLION, GAIL | | 3,681 |
| NICK, MORGAN | | 7,000 |
| RIDEOUTT, LECTOR | | 5,625 |
| VACANT008027, POSITION | | 3,304 |
| WARD, ADAM | | 8,500 |
| YOUNG, DEBRA | | 6,989 |
| ZAHRADNIK, NEIL | | 8,410 |

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| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---|---------------------|-----------------------|
| Total 001405.410600 - RETIREMENT | | <u>132,803</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001405.410801 - OVERTIME | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001405.410801 - OVERTIME

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|-------------------------------|------------------------|---------------------------|----------------------------|
| 001405.410802 - PART TIME / EXTRA HELP | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 24,043 | 16,437 | 27,000 | 27,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| LAWYER INTERNSHIP PROGRAM | DISCRETIONARY | | | 2,000 |
| VOCA PT HELP-GRANT FUNDED | MISSION CRITICAL-GRANT FUNDED | | | 25,000 |
| Total 001405.410802 - PART TIME / EXTRA HELP | | | | <u>27,000</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001405.421100 - TELEPHONE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 1,375 | 472 | 1,300 | 1,300 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| 2 CELL PHONES FOR STAFF TO USE FOR WORK PURPOSES | MISSION CRITICAL | | | 1,300 |
| Total 001405.421100 - TELEPHONE | | | | 1,300 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001405.421200 - PRINTING | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001405.421200 - PRINTING

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001405.421400 - TRAVEL | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 6,546 | 950 | 8,000 | 8,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| TRAVEL FOR CLE'S AND OTHER WORK RELATED PURPOSES | MISSION CRITICAL | | | 8,000 |
| Total 001405.421400 - TRAVEL | | | | 8,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001405.421401 - TRAVEL-WITNESS PER DIEM | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 1,910 | 980 | 4,000 | 4,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| TRAVEL FOR WITNESS PER DIEM | MISSION CRITICAL | | | 4,000 |
| Total 001405.421401 - TRAVEL-WITNESS PER DIEM | | | | 4,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001405.421600 - MAINT/REP EQUIPMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001405.421600 - MAINT/REP EQUIPMENT

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001405.421800 - POSTAGE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 192 | 303 | 250 | 250 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| MISC POSTAGE FOR FILINGS AND MAILINGS | MISSION CRITICAL | | | 250 |
| Total 001405.421800 - POSTAGE | | | | 250 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001405.421900 - BLDG/EQUIP RENTAL | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001405.421900 - BLDG/EQUIP RENTAL

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001405.422000 - ADVERTISING / LEGAL Pubs | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 35 | 0 | 500 | 500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| AD SPACE FOR LEGAL ADS REQUIRED TO BE PUBLISHED | MISSION CRITICAL | | | 500 |
| Total 001405.422000 - ADVERTISING / LEGAL Pubs | | | | 500 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001405.422100 - TRAINING AND EDUCATION | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 907 | 100 | 2,800 | 2,800 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| SUMMER PROSECUTOR CONFERENCE | MANDATED-REQUIRED CLE | | | 1,800 |
| WINTER PROSECUTOR CONFERENCE | MANDATED-REQUIRED CLE | | | 1,000 |
| Total 001405.422100 - TRAINING AND EDUCATION | | | | 2,800 |

NOTES:

| | | | | |
|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001405.422100 - TRAINING AND EDUCATION-GRANT G1801 | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |
| Total 001405.422100 G1801- TRAINING AND EDUCATION-GRANT | | | | |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 405-PROSECUTING ATTORNEY
 FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001405.422200 - DUES AND SUBSCRIPTIONS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 17,971 | 3,134 | 22,500 | 22,500 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| WV STATE BAR DUES | MANDATED | | 2,500 | |
| LEXIS-NEXIS COMPUTERIZED LEGAL RESEARCH | MISSION CRITICAL | | 17,000 | |
| VARIOUS PUBLICATIONS FOR RESEARCH | MISSION CRITICAL | | 3,000 | |
| Total 001405.422200 - DUES AND SUBSCRIPTIONS | | | 22,500 | |

NOTES:

| 001405.422200 - DUES AND SUBSCRIPTIONS COVID | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|--|---------------------------|------------------------|---------------------------|----------------------------|
| | 0 | 154 | 0 | 0 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| | | | | |
| Total 001405.422200 COVID- DUES AND SUBSCRIPTIONS | | | | |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001405.422300 - PROFESSIONAL SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 6,619 | 7,926 | 15,000 | 15,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| HEARING & TRIAL TRANSCRIPTS FOR LITIGATION | MISSION CRITICAL | | | 15,000 |
| Total 001405.422300 - PROFESSIONAL SERVICES | | | | 15,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001405.422900 - COURT COSTS AND DAMAGES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,781 | 5,016 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| Total 001405.422900 - COURT COSTS AND DAMAGES | | | | <u>0</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001405.423000 - CONTRACTED SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 5,459 | 8,623 | 6,000 | 6,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| RICOH COPIER SERVICES | MISSION CRITICAL | | 6,000 | |
| Total 001405.423000 - CONTRACTED SERVICES | | | 6,000 | |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001405.423300 - INVESTIGATION EXPENSE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001405.423300 - INVESTIGATION EXPENSE

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------|-----------------|--------------------|---------------------|
| 001405.423700 - OTHER FEES AND TAXES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| | | | | |

Total 001405.423700 - OTHER FEES AND TAXES

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001405.434100 - MATERIALS AND SUPPLIES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 4,056 | 677 | 4,000 | 4,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| VARIOUS OFFICE SUPPLIES | MISSION CRITICAL | | | 4,000 |
| Total 001405.434100 - MATERIALS AND SUPPLIES | | | | 4,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> | | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001405.435300 - COMPUTER SOFTWARE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 224 | 0 | 10,000 | 10,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| CASE MGMT SOFTWR-ANNUAL SUBSC & MAINT | MISSION CRITICAL | | | 10,000 |
| Total 001405.435300 - COMPUTER SOFTWARE | | | | 10,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001405.435400 - COMPUTER HARDWARE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001405.435400 - COMPUTER HARDWARE

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001405.435500 - INFORMATION TECH SUPPORT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001405.435500 - INFORMATION TECH SUPPORT

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001405.435600 - LICENSE AND ANNUAL FEES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 432 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001405.435600 - LICENSE AND ANNUAL FEES

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001405.445900 - CAPITAL OUTLAY-EQUIPMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |
| Total 001405.445900 - CAPITAL OUTLAY-EQUIPMENT | | | | |

NOTES:

Jefferson County Commission
Payroll Projection
FY2021-2022

1/28/2021

Amount

001405-PROSECUTING ATTORNEY

| | | |
|---|---|----------------|
| - | - | |
| 001405.410300-EMPLOYEES SALARY AND WAGES | | |
| Totals - | | |
| 1167-AINSWORTH, CHARLOTTE 0507- 40509 PARALEGAL -70HR | | |
| 001405.410300-EMPLOYEES SALARY AND WAGES | | 43,619 |
| 001405.410400-FICA TAX | | 2,705 |
| 001405.410401-MEDICARE EXPENSE | | 633 |
| 001405.410500-HEALTH INSURANCE | | 153 |
| 001405.410600-RETIREMENT | | 4,362 |
| Totals 1167-AINSWORTH, CHARLOTTE | | 51,472 |
| 1138-BURLETT, SHANNON 0401- 40505 LEGAL ASSISTANT-70HR | | |
| 001405.410300-EMPLOYEES SALARY AND WAGES | | 38,571 |
| 001405.410400-FICA TAX | | 2,335 |
| 001405.410401-MEDICARE EXPENSE | | 546 |
| 001405.410500-HEALTH INSURANCE | | 10,060 |
| 001405.410600-RETIREMENT | | 3,858 |
| Totals 1138-BURLETT, SHANNON | | 55,370 |
| 1139-COCHRAN, NATHAN 0901- 40520 ASST PROSECUTING ATTY III | | |
| 001405.410300-EMPLOYEES SALARY AND WAGES | | 100,000 |
| 001405.410400-FICA TAX | | 5,814 |
| 001405.410401-MEDICARE EXPENSE | | 1,360 |
| 001405.410500-HEALTH INSURANCE | | 21,142 |
| 001405.410600-RETIREMENT | | 10,000 |
| Totals 1139-COCHRAN, NATHAN | | 138,316 |
| 1107-DANNER, CYNTHIA 0507- 40508 PARALEGAL -70HR | | |
| 001405.410300-EMPLOYEES SALARY AND WAGES | | 42,085 |
| 001405.410400-FICA TAX | | 2,553 |
| 001405.410401-MEDICARE EXPENSE | | 597 |
| 001405.410500-HEALTH INSURANCE | | 10,060 |
| 001405.410600-RETIREMENT | | 4,209 |
| Totals 1107-DANNER, CYNTHIA | | 59,504 |
| 1024-EDWARDS-BRIGHT, MYOSH 0507- 40507 PARALEGAL -70HR | | |
| 001405.410300-EMPLOYEES SALARY AND WAGES | | 45,914 |
| 001405.410400-FICA TAX | | 2,790 |
| 001405.410401-MEDICARE EXPENSE | | 653 |
| 001405.410500-HEALTH INSURANCE | | 10,060 |
| 001405.410600-RETIREMENT | | 4,592 |
| Totals 1024-EDWARDS-BRIGHT, MYOSHIA | | 64,009 |
| 1199-GREEN, JAMIE 0101- 40521 RECEPTIONIST -70HR | | |
| 001405.410300-EMPLOYEES SALARY AND WAGES | | 32,682 |
| 001405.410400-FICA TAX | | 1,970 |
| 001405.410401-MEDICARE EXPENSE | | 461 |
| 001405.410500-HEALTH INSURANCE | | 10,060 |
| 001405.410600-RETIREMENT | | 3,269 |
| Totals 1199-GREEN, JAMIE | | 48,442 |
| 1052-GROH, STEPHEN 0901- 40518 ASST PROSECUTING ATTY III | | |

Jefferson County Commission
Payroll Projection
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| | <u>Amount</u> |
|---|----------------|
| 001405.410300-EMPLOYEES SALARY AND WAGES | 97,946 |
| 001405.410400-FICA TAX | 6,016 |
| 001405.410401-MEDICARE EXPENSE | 1,407 |
| 001405.410500-HEALTH INSURANCE | 10,060 |
| 001405.410600-RETIREMENT | 9,795 |
| Totals 1052-GROH, STEPHEN | 125,224 |
| 1202-HALL, REBECCA 0508- 40510 VICTIM ADVOCATE-80HR | |
| 001405.410300-EMPLOYEES SALARY AND WAGES | 50,097 |
| 001405.410400-FICA TAX | 2,730 |
| 001405.410401-MEDICARE EXPENSE | 639 |
| 001405.410500-HEALTH INSURANCE | 21,065 |
| 001405.410600-RETIREMENT | 5,010 |
| Totals 1202-HALL, REBECCA | 79,541 |
| 1163-HARVEY, MATTHEW EPRS- 40501 PROSECUTING ATTORNEY | |
| 001405.410100-OFFICIALS SALARY | 108,192 |
| 001405.410400-FICA TAX | 6,345 |
| 001405.410401-MEDICARE EXPENSE | 1,484 |
| 001405.410500-HEALTH INSURANCE | 21,142 |
| 001405.410600-RETIREMENT | 10,820 |
| Totals 1163-HARVEY, MATTHEW | 147,983 |
| 3002-HAZEL, MARION 0713- 40524 ASST PROSECUTING ATTY I | |
| 001405.410300-EMPLOYEES SALARY AND WAGES | 80,000 |
| 001405.410400-FICA TAX | 4,574 |
| 001405.410401-MEDICARE EXPENSE | 1,070 |
| 001405.410500-HEALTH INSURANCE | 21,142 |
| 001405.410600-RETIREMENT | 8,000 |
| Totals 3002-HAZEL, MARION | 114,786 |
| 1059-JONES, GREGORY 0901- 40519 ASST PROSECUTING ATTY III | |
| 001405.410300-EMPLOYEES SALARY AND WAGES | 100,732 |
| 001405.410400-FICA TAX | 6,163 |
| 001405.410401-MEDICARE EXPENSE | 1,442 |
| 001405.410500-HEALTH INSURANCE | 10,060 |
| 001405.410600-RETIREMENT | 10,074 |
| Totals 1059-JONES, GREGORY | 128,471 |
| 1191-LUKE, ELYSSA 0713- 40514 ASST PROSECUTING ATTY I | |
| 001405.410300-EMPLOYEES SALARY AND WAGES | 67,946 |
| 001405.410400-FICA TAX | 3,945 |
| 001405.410401-MEDICARE EXPENSE | 923 |
| 001405.410500-HEALTH INSURANCE | 17,400 |
| 001405.410600-RETIREMENT | 6,795 |
| Totals 1191-LUKE, ELYSSA | 97,009 |
| 1126-MATSCHAT, LYNDSEY 0801- 40516 ASST PROSECUTING ATTY II | |
| 001405.410300-EMPLOYEES SALARY AND WAGES | 85,100 |
| 001405.410400-FICA TAX | 5,231 |
| 001405.410401-MEDICARE EXPENSE | 1,224 |
| 001405.410500-HEALTH INSURANCE | 488 |
| 001405.410600-RETIREMENT | 8,510 |
| Totals 1126-MATSCHAT, LYNDSEY | 100,553 |
| 1043-MCMILLION, GAIL 0213- 40502 ASSISTANT VICTIM ADVOCATE-70HR | |

Jefferson County Commission
Payroll Projection
FY2021-2022

1/28/2021

| | <u>Amount</u> |
|--|----------------|
| 001405.410300-EMPLOYEES SALARY AND WAGES | 36,803 |
| 001405.410400-FICA TAX | 2,204 |
| 001405.410401-MEDICARE EXPENSE | 516 |
| 001405.410500-HEALTH INSURANCE | 9,984 |
| 001405.410600-RETIREMENT | 3,681 |
| Totals 1043-MCMILLION, GAIL | 53,188 |
| 1121-NICK, MORGAN 0713- 40513 ASST PROSECUTING ATTY I | |
| 001405.410300-EMPLOYEES SALARY AND WAGES | 70,000 |
| 001405.410400-FICA TAX | 4,284 |
| 001405.410401-MEDICARE EXPENSE | 1,002 |
| 001405.410500-HEALTH INSURANCE | 10,060 |
| 001405.410600-RETIREMENT | 7,000 |
| Totals 1121-NICK, MORGAN | 92,346 |
| 1013-RIDEOUTT, LECTOR 0507- 40506 PARALEGAL -70HR | |
| 001405.410300-EMPLOYEES SALARY AND WAGES | 56,249 |
| 001405.410400-FICA TAX | 3,431 |
| 001405.410401-MEDICARE EXPENSE | 803 |
| 001405.410500-HEALTH INSURANCE | 10,060 |
| 001405.410600-RETIREMENT | 5,625 |
| Totals 1013-RIDEOUTT, LECTOR | 76,168 |
| 8027-VACANT008027, POSITION 0401- 40504 LEGAL ASSISTANT-70HR | |
| 001405.410300-EMPLOYEES SALARY AND WAGES | 33,032 |
| 001405.410400-FICA TAX | 1,991 |
| 001405.410401-MEDICARE EXPENSE | 466 |
| 001405.410500-HEALTH INSURANCE | 10,060 |
| 001405.410600-RETIREMENT | 3,304 |
| Totals 8027-VACANT008027, POSITION | 48,853 |
| 8040-VACANT008040, POSITION 0401- 40525 LEGAL ASSISTANT-70HR | |
| 001405.410300-EMPLOYEES SALARY AND WAGES | 40,001 |
| 001405.410400-FICA TAX | 2,424 |
| 001405.410401-MEDICARE EXPENSE | 567 |
| 001405.410500-HEALTH INSURANCE | 10,060 |
| Totals 8040-VACANT008040, POSITION | 53,052 |
| 1204-WARD, ADAM 0801- 40517 ASST PROSECUTING ATTY II | |
| 001405.410300-EMPLOYEES SALARY AND WAGES | 85,000 |
| 001405.410400-FICA TAX | 5,214 |
| 001405.410401-MEDICARE EXPENSE | 1,220 |
| 001405.410500-HEALTH INSURANCE | 10,060 |
| 001405.410600-RETIREMENT | 8,500 |
| Totals 1204-WARD, ADAM | 109,994 |
| 1029-YOUNG, DEBRA 0702- 40512 SENIOR VICTIM ADVOCATE-80HR | |
| 001405.410300-EMPLOYEES SALARY AND WAGES | 69,887 |
| 001405.410400-FICA TAX | 4,011 |
| 001405.410401-MEDICARE EXPENSE | 938 |
| 001405.410500-HEALTH INSURANCE | 17,400 |
| 001405.410600-RETIREMENT | 6,989 |
| Totals 1029-YOUNG, DEBRA | 99,225 |
| 1122-ZAHRADNIK, NEIL 0801- 40515 ASST PROSECUTING ATTY II | |
| 001405.410300-EMPLOYEES SALARY AND WAGES | 84,100 |

Jefferson County Commission
Payroll Projection
FY2021-2022

1/28/2021

| | <u>Amount</u> |
|---|--------------------------------|
| 001405.410400-FICA TAX | 5,158 |
| 001405.410401-MEDICARE EXPENSE | 1,207 |
| 001405.410500-HEALTH INSURANCE | 10,060 |
| 001405.410600-RETIREMENT | 8,410 |
| Totals 1122-ZAHRADNIK, NEIL | <u>108,935</u> |
| Department Total-001405-PROSECUTING ATTORNEY | <u><u>1,854,507</u></u> |

Jefferson County Commission
Budget Summary
Dept 406-ASSESSOR
FY2021-2022

1/28/2021

| 001406-ASSESSOR | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|-----------------------------------|----------------|----------------|----------------|----------------|-----------------|---------|
| PERSONNEL SERVICES | | | | | | |
| 410100 OFFICIALS SALARY | 50,653 | 50,266 | 27,646 | 55.00% | 50,266 | 0.00% |
| 410200 OFFICIALS SALARY SUPPLEM | 20,027 | 20,027 | 20,027 | 100.00% | 20,027 | 0.00% |
| 410300 EMPLOYEES SALARY AND WAGES | 245,846 | 258,470 | 136,986 | 53.00% | 248,981 | -3.67% |
| 410400 FICA TAX | 21,313 | 21,228 | 13,452 | 63.37% | 21,024 | -0.96% |
| 410401 MEDICARE EXPENSE | 4,985 | 4,964 | 3,146 | 63.38% | 4,887 | -1.55% |
| 410500 HEALTH INSURANCE | 84,237 | 88,513 | 33,378 | 37.71% | 58,281 | -34.16% |
| 410599 HEALTH INSURANCE-CONTRA | 0 | (88,513) | (28,523) | 32.22% | (58,281) | -34.16% |
| 410600 RETIREMENT | 31,712 | 30,877 | 18,669 | 60.46% | 30,725 | -0.49% |
| 410801 OVERTIME | 5,221 | 8,000 | 2,029 | 25.37% | 8,000 | 0.00% |
| 410802 PART TIME / EXTRA HELP | 34,017 | 38,800 | 35,142 | 90.57% | 38,800 | 0.00% |
| TOTAL PERSONNEL SERVICES | 498,009 | 432,632 | 261,952 | 60.55% | 422,710 | -2.29% |
| CONTRACTUAL SERVICES | | | | | | |
| 421200 PRINTING | 2,539 | 5,100 | 0 | 0.00% | 5,100 | 0.00% |
| 421400 TRAVEL | 282 | 1,500 | 166 | 11.03% | 1,500 | 0.00% |
| 422000 ADVERTISING / LEGAL PUBS | 595 | 1,500 | 0 | 0.00% | 1,500 | 0.00% |
| 422200 DUES AND SUBSCRIPTIONS | 100 | 100 | 100 | 100.00% | 100 | 0.00% |
| 422300 PROFESSIONAL SERVICES | 0 | 0 | 730 | 0.00% | 0 | 100.00% |
| 423000 CONTRACTED SERVICES | 3,394 | 3,500 | 752 | 21.47% | 4,500 | 28.57% |
| TOTAL CONTRACTUAL SERVICES | 6,910 | 11,700 | 1,747 | 14.93% | 12,700 | 8.55% |
| COMMODITIES | | | | | | |
| 434100 MATERIALS AND SUPPLIES | 1,139 | 3,600 | 549 | 15.25% | 3,600 | 0.00% |
| 434200 RECORD BOOKS | 1,342 | 1,400 | 0 | 0.00% | 1,500 | 7.14% |
| TOTAL COMMODITIES | 2,481 | 5,000 | 549 | 10.98% | 5,100 | 2.00% |
| DEPARTMENT GRAND TOTAL | 507,400 | 449,332 | 264,248 | 58.81% | 440,510 | -1.96% |

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------|---------------------|---------------|
|-------------|---------------------|---------------|

001406-ASSESSOR

| 001406.410100 - OFFICIALS SALARY | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|--------------------|-----------------|--------------------|---------------------|
| | 50,653 | 27,646 | 50,266 | 50,266 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|--|---------------|--------------|
| BANKS, ANGELA | | 50,266 |
| Total 001406.410100 - OFFICIALS SALARY | | 50,266 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001406.410200 - OFFICIALS SALARY SUPPLEM | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 20,027 | 20,027 | 20,027 | 20,027 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | MANDATED FUNCTION | | | 20,027 |
| Total 001406.410200 - OFFICIALS SALARY SUPPLEM | | | | 20,027 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001406.410300 - EMPLOYEES SALARY AND WAGES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 245,846 | 136,986 | 258,470 | 248,981 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| BARNHART, LAURA | | | | 37,700 |
| BERRY, AMY | | | | 36,800 |
| JENKINS, WENDY | | | | 37,700 |
| NELSON, VANDA | | | | 43,940 |
| SILVIOUS, RACHEL | | | | 43,441 |
| THOMPSON, HOPE | | | | 49,400 |
| Total 001406.410300 - EMPLOYEES SALARY AND WAGES | | | | 248,981 |

NOTES:

| Name | Justificaton | | Amount | |
|---|---------------|----------|--------------|--------------|
| 001406.410400 - FICA TAX | FY20 ACTUAL | FY21 YTD | FY21 BUDGET | FY22 REQUEST |
| | 21,313 | 13,452 | 21,228 | 21,024 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| FICA FOR OVERTIME | | | 520 | |
| FICA FOR PT/EXTRA HELP | | | 2,522 | |
| BANKS ANGELA | | | 2,867 | |
| BANKS, ANGELA | | | 2,867 | |
| BARNHART LAURA | | | 2,338 | |
| BARNHART, LAURA | | | 2,338 | |
| BERRY AMY | | | 2,208 | |
| BERRY, AMY | | | 2,208 | |
| JENKINS WENDY | | | 2,264 | |
| JENKINS, WENDY | | | 2,264 | |
| NELSON VANDA | | | 2,651 | |
| NELSON, VANDA | | | 2,651 | |
| SILVIOUS RACHEL | | | 2,648 | |
| SILVIOUS, RACHEL | | | 2,648 | |
| THOMPSON HOPE | | | 3,006 | |
| THOMPSON, HOPE | | | 3,006 | |
| Total 001406.410400 - FICA TAX | | | 21,024 | |

NOTES:

| Name | Justificaton | Amount | | |
|---|--------------|---------------|-------------|--------------|
| 001406.410401 - MEDICARE EXPENSE | | | | |
| | FY20 ACTUAL | FY21 YTD | FY21 BUDGET | FY22 REQUEST |
| | 4,985 | 3,146 | 4,964 | 4,887 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST |
| MEDICARE FOR OVERTIME | | | | 116 |
| MEDICARE FOR PT/EXTRA HELP | | | | 563 |
| BANKS ANGELA | | | | 671 |
| BANKS, ANGELA | | | | 671 |
| BARNHART LAURA | | | | 547 |
| BARNHART, LAURA | | | | 547 |
| BERRY AMY | | | | 517 |
| BERRY, AMY | | | | 517 |
| JENKINS WENDY | | | | 530 |
| JENKINS, WENDY | | | | 530 |
| NELSON VANDA | | | | 620 |
| NELSON, VANDA | | | | 620 |
| SILVIOUS RACHEL | | | | 620 |
| SILVIOUS, RACHEL | | | | 620 |
| THOMPSON HOPE | | | | 703 |
| THOMPSON, HOPE | | | | 703 |
| Total 001406.410401 - MEDICARE EXPENSE | | | | 4,887 |

NOTES:

Jefferson County Commission
Budget Detail
Dept 406-ASSESSOR
FY2021-2022

1/28/2021

| Name | | Justification | | Amount |
|--|---------------|--------------------|-----------------|---------------------|
| 001406.410500 - HEALTH INSURANCE | | FY20 ACTUAL | FY21 YTD | FY21 BUDGET |
| | | 84,237 | 33,378 | 88,513 |
| | | | | FY22 REQUEST |
| | | | | 58,281 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| BANKS, ANGELA | | | | 16,912 |
| BANKS, ANGELA | | | | 258 |
| BANKS, ANGELA | | | | 77 |
| BANKS, ANGELA | | | | 153 |
| BARNHART, LAURA | | | | 153 |
| BERRY, AMY | | | | 9,572 |
| BERRY, AMY | | | | 258 |
| BERRY, AMY | | | | 77 |
| BERRY, AMY | | | | 153 |
| JENKINS, WENDY | | | | 9,572 |
| JENKINS, WENDY | | | | 258 |
| JENKINS, WENDY | | | | 77 |
| JENKINS, WENDY | | | | 153 |
| NELSON, VANDA | | | | 9,572 |
| NELSON, VANDA | | | | 258 |
| NELSON, VANDA | | | | 77 |
| NELSON, VANDA | | | | 153 |
| SILVIOUS, RACHEL | | | | 258 |
| SILVIOUS, RACHEL | | | | 77 |
| SILVIOUS, RACHEL | | | | 153 |
| THOMPSON, HOPE | | | | 9,572 |

Jefferson County Commission
Budget Detail
Dept 406-ASSESSOR
FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---|---------------------|----------------------|
| THOMPSON, HOPE | | 258 |
| THOMPSON, HOPE | | 77 |
| THOMPSON, HOPE | | 153 |
| Total 001406.410500 - HEALTH INSURANCE | | <u>58,281</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001406.410599 - HEALTH INSURANCE-CONTRA | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | (28,523) | (88,513) | (58,281) |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001406.410599 - HEALTH INSURANCE-CONTRA

NOTES:

| Name | Justificaton | Amount |
|---|---|--------------|
| 001406.410600 - RETIREMENT | <div><div>FY20 ACTUAL</div><div>FY21 YTD</div><div>FY21 BUDGET</div><div>FY22 REQUEST</div></div> | |
| | <div><div>31,712</div><div>18,669</div><div>30,877</div><div>30,725</div></div> | |
| MANDATED - Required by law or statute | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
| RETIREMENT FOR OVERTIME | | 800 |
| BANKS ANGELA | | 5,027 |
| BANKS, ANGELA | | |
| BARNHART LAURA | | 3,770 |
| BARNHART, LAURA | | |
| BERRY AMY | | 3,680 |
| BERRY, AMY | | |
| JENKINS WENDY | | 3,770 |
| JENKINS, WENDY | | |
| NELSON VANDA | | 4,394 |
| NELSON, VANDA | | |
| SILVIOUS RACHEL | | 4,344 |
| SILVIOUS, RACHEL | | |
| THOMPSON HOPE | | 4,940 |
| THOMPSON, HOPE | | |
| Total 001406.410600 - RETIREMENT | | 30,725 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001406.410801 - OVERTIME | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 5,221 | 2,029 | 8,000 | 8,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | MISSION CRITICAL | | | 8,000 |
| Total 001406.410801 - OVERTIME | | | | <u>8,000</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001406.410802 - PART TIME / EXTRA HELP | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 34,017 | 35,142 | 38,800 | 38,800 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | MISSION CRITICAL | | | 38,800 |
| Total 001406.410802 - PART TIME / EXTRA HELP | | | | 38,800 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001406.421200 - PRINTING | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,539 | 0 | 5,100 | 5,100 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| PRINTING | MISSION CRITICAL | | | 5,100 |
| Total 001406.421200 - PRINTING | | | | 5,100 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001406.421400 - TRAVEL | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 282 | 166 | 1,500 | 1,500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| ANNUAL TRAINING | MANDATED | | | 1,500 |
| Total 001406.421400 - TRAVEL | | | | 1,500 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------|-----------------|--------------------|---------------------|
| 001406.421600 - MAINT/REP EQUIPMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| | | | | |

Total 001406.421600 - MAINT/REP EQUIPMENT

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001406.421700 - MAINT/REP AUTO | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001406.421700 - MAINT/REP AUTO

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | <u>Amount</u> | |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001406.421800 - POSTAGE | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST | |
| | | | | | |

Total 001406.421800 - POSTAGE

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001406.421900 - BLDG/EQUIP RENTAL | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |
| Total 001406.421900 - BLDG/EQUIP RENTAL | | | | |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001406.422000 - ADVERTISING / LEGAL PUBS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 595 | 0 | 1,500 | 1,500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| LEGAL NOTICES | MANDATED | | 1,500 | |
| Total 001406.422000 - ADVERTISING / LEGAL PUBS | | | 1,500 | |

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | <u>Amount</u> | |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001406.422100 - TRAINING AND EDUCATION | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST | |
| | | | | | |

Total 001406.422100 - TRAINING AND EDUCATION

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001406.422200 - DUES AND SUBSCRIPTIONS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 100 | 100 | 100 | 100 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| AWVA ANNUAL DUES | DISCRETIONARY | | | 100 |
| Total 001406.422200 - DUES AND SUBSCRIPTIONS | | | | 100 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001406.422300 - PROFESSIONAL SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 730 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|-------------|---------------|--------------|
| | | |

Total 001406.422300 - PROFESSIONAL SERVICES

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001406.423000 - CONTRACTED SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 3,394 | 752 | 3,500 | 4,500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| COPIER, SUPPLEMENTALS SYSTEM,DOG PROGAM | MISSION CRITICAL | | | 4,500 |
| Total 001406.423000 - CONTRACTED SERVICES | | | | <u>4,500</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001406.423700 - OTHER FEES AND TAXES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| | | | | |

Total 001406.423700 - OTHER FEES AND TAXES

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001406.434100 - MATERIALS AND SUPPLIES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 1,139 | 549 | 3,600 | 3,600 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| BINDERS,FOLDERS,LABELS,TONERS,DRU MS,MISC | MISSION CRITICAL | | | 3,600 |
| Total 001406.434100 - MATERIALS AND SUPPLIES | | | | <u>3,600</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001406.434200 - RECORD BOOKS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 1,342 | 0 | 1,400 | 1,500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| LAND BOOK BINDERS | MANDATED FUNCTION | | | 1,500 |
| Total 001406.434200 - RECORD BOOKS | | | | 1,500 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001406.434300 - AUTO SUPPLIES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001406.434300 - AUTO SUPPLIES

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001406.435300 - COMPUTER SOFTWARE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001406.435300 - COMPUTER SOFTWARE

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001406.435400 - COMPUTER HARDWARE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001406.435400 - COMPUTER HARDWARE

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001406.435500 - INFORMATION TECH SUPPORT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001406.435500 - INFORMATION TECH SUPPORT

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001406.435600 - LICENSE AND ANNUAL FEES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |
| Total 001406.435600 - LICENSE AND ANNUAL FEES | | | | |

NOTES:

Jefferson County Commission
Payroll Projection
FY2021-2022

1/28/2021

Amount

001406-ASSESSOR

| | | | |
|--|--|--|---------------|
| 1016-BANKS, ANGELA | | EASR- 40601 ASSESSOR | |
| 001406.410100-OFFICIALS SALARY | | | 50,266 |
| 001406.410400-FICA TAX | | | 2,867 |
| 001406.410401-MEDICARE EXPENSE | | | 671 |
| 001406.410500-HEALTH INSURANCE | | | 17,400 |
| 001406.410600-RETIREMENT | | | 5,027 |
| Totals 1016-BANKS, ANGELA | | | 76,231 |
| 1174-BARNHART, LAURA | | 0218- 40614 ASSESSOR CLERK-80 | |
| 001406.410300-EMPLOYEES SALARY AND WAGES | | | 37,700 |
| 001406.410400-FICA TAX | | | 2,338 |
| 001406.410401-MEDICARE EXPENSE | | | 547 |
| 001406.410500-HEALTH INSURANCE | | | 153 |
| 001406.410600-RETIREMENT | | | 3,770 |
| Totals 1174-BARNHART, LAURA | | | 44,508 |
| 1205-BERRY, AMY | | 0218- 40602 ASSESSOR CLERK-80 | |
| 001406.410300-EMPLOYEES SALARY AND WAGES | | | 36,800 |
| 001406.410400-FICA TAX | | | 2,208 |
| 001406.410401-MEDICARE EXPENSE | | | 517 |
| 001406.410500-HEALTH INSURANCE | | | 10,060 |
| 001406.410600-RETIREMENT | | | 3,680 |
| Totals 1205-BERRY, AMY | | | 53,265 |
| 1190-JENKINS, WENDY | | 0218- 40603 ASSESSOR CLERK-80 | |
| 001406.410300-EMPLOYEES SALARY AND WAGES | | | 37,700 |
| 001406.410400-FICA TAX | | | 2,264 |
| 001406.410401-MEDICARE EXPENSE | | | 530 |
| 001406.410500-HEALTH INSURANCE | | | 10,060 |
| 001406.410600-RETIREMENT | | | 3,770 |
| Totals 1190-JENKINS, WENDY | | | 54,324 |
| 1092-NELSON, VANDA | | 0408- 40605 ASSESSOR SENIOR CLERK | |
| 001406.410300-EMPLOYEES SALARY AND WAGES | | | 43,940 |
| 001406.410400-FICA TAX | | | 2,651 |
| 001406.410401-MEDICARE EXPENSE | | | 620 |
| 001406.410500-HEALTH INSURANCE | | | 10,060 |
| 001406.410600-RETIREMENT | | | 4,394 |
| Totals 1092-NELSON, VANDA | | | 61,665 |
| 1093-SILVIOUS, RACHEL | | 0408- 40606 ASSESSOR SENIOR CLERK | |
| 001406.410300-EMPLOYEES SALARY AND WAGES | | | 43,441 |
| 001406.410400-FICA TAX | | | 2,648 |
| 001406.410401-MEDICARE EXPENSE | | | 620 |
| 001406.410500-HEALTH INSURANCE | | | 488 |
| 001406.410600-RETIREMENT | | | 4,344 |
| Totals 1093-SILVIOUS, RACHEL | | | 51,541 |
| 1057-THOMPSON, HOPE | | 0408- 40607 ASSESSOR SENIOR CLERK | |
| 001406.410300-EMPLOYEES SALARY AND WAGES | | | 49,400 |
| 001406.410400-FICA TAX | | | 3,006 |
| 001406.410401-MEDICARE EXPENSE | | | 703 |

Jefferson County Commission
Payroll Projection
FY2021-2022

1/28/2021

| | <u>Amount</u> |
|---|------------------------------|
| 001406.410500-HEALTH INSURANCE | 10,060 |
| 001406.410600-RETIREMENT | 4,940 |
| Totals 1057-THOMPSON, HOPE | <u>68,109</u> |
| Department Total-001406-ASSESSOR | <u><u>414,164</u></u> |

Jefferson County Commission
 Budget Summary
 Dept 407-ASSESSORS VALUATION FUND
 FY2021-2022

1/28/2021

| 001407-ASSESSORS VALUATION FUND | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|-----------------------------------|----------------|----------------|----------------|----------------|-----------------|---------|
| PERSONNEL SERVICES | | | | | | |
| 410300 EMPLOYEES SALARY AND WAGES | 377,963 | 380,653 | 193,542 | 50.84% | 389,647 | 2.36% |
| 410400 FICA TAX | 23,397 | 24,322 | 12,130 | 49.87% | 23,185 | -4.67% |
| 410401 MEDICARE EXPENSE | 5,472 | 5,687 | 2,837 | 49.88% | 5,425 | -4.61% |
| 410500 HEALTH INSURANCE | 65,496 | 65,544 | 34,842 | 53.16% | 79,270 | 20.94% |
| 410600 RETIREMENT | 36,901 | 38,069 | 19,443 | 51.07% | 38,966 | 2.36% |
| 410801 OVERTIME | 2,089 | 7,000 | 885 | 12.64% | 7,000 | 0.00% |
| 410802 PART TIME / EXTRA HELP | 8,550 | 15,000 | 8,430 | 56.20% | 20,000 | 33.33% |
| TOTAL PERSONNEL SERVICES | 519,867 | 536,275 | 272,108 | 50.74% | 563,493 | 5.08% |
| CONTRACTUAL SERVICES | | | | | | |
| TOTAL CONTRACTUAL SERVICES | 0 | 0 | 0 | 0.00% | 0 | 100.00% |
| DEPARTMENT GRAND TOTAL | 519,867 | 536,275 | 272,108 | 50.74% | 563,493 | 5.08% |

Jefferson County Commission
Budget Detail
Dept 407-ASSESSORS VALUATION FUND
FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> | | |
|---|---------------------|-----------------|--------------------|---------------------|
| 001407-ASSESSORS VALUATION FUND | | | | |
| 001407.410300 - EMPLOYEES SALARY AND WAGES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 377,963 | 193,542 | 380,653 | 389,647 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| BENNETT, MONICA | | | | 53,000 |
| BOWERS, ELIZABETH | | | | 62,800 |
| GAINEY, MARGARET | | | | 40,020 |
| MICKEY, JASON | | | | 54,076 |
| MYERS, VICTORIA | | | | 72,000 |
| VACANT008028, POSITION | | | | 37,751 |
| WILLINGHAM, RHONDA | | | | 70,000 |
| Total 001407.410300 - EMPLOYEES SALARY AND WAGES | | | | 389,647 |

NOTES:

Jefferson County Commission
Budget Detail
Dept 407-ASSESSORS VALUATION FUND
FY2021-2022

1/28/2021

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------|-----------------|--------------------|---------------------|
| 001407.410400 - FICA TAX | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 23,397 | 12,130 | 24,322 | 23,185 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| BENNETT, MONICA | | | | | 3,246 |
| BOWERS, ELIZABETH | | | | | 3,807 |
| GAINEY, MARGARET | | | | | 2,425 |
| MICKEY, JASON | | | | | 2,967 |
| MYERS, VICTORIA | | | | | 4,193 |
| VACANT008028, POSITION | | | | | 2,284 |
| WILLINGHAM, RHONDA | | | | | 4,263 |
| Total 001407.410400 - FICA TAX | | | | | <u>23,185</u> |

NOTES:

Jefferson County Commission
Budget Detail
Dept 407-ASSESSORS VALUATION FUND
FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001407.410401 - MEDICARE EXPENSE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 5,472 | 2,837 | 5,687 | 5,425 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| BENNETT, MONICA | | | 760 | |
| BOWERS, ELIZABETH | | | 891 | |
| GAINEY, MARGARET | | | 567 | |
| MICKEY, JASON | | | 694 | |
| MYERS, VICTORIA | | | 981 | |
| VACANT008028, POSITION | | | 535 | |
| WILLINGHAM, RHONDA | | | 997 | |
| Total 001407.410401 - MEDICARE EXPENSE | | | <u>5,425</u> | |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 407-ASSESSORS VALUATION FUND
 FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justification</u> | <u>Amount</u> |
|--|----------------------|---------------------|
| 001407.410500 - HEALTH INSURANCE | FY20 ACTUAL | FY21 YTD |
| | FY21 BUDGET | FY22 REQUEST |
| | 65,496 | 34,842 |
| | | 65,544 |
| | | 79,270 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
| BENNETT, MONICA | | 258 |
| BENNETT, MONICA | | 77 |
| BENNETT, MONICA | | 153 |
| BOWERS, ELIZABETH | | 9,572 |
| BOWERS, ELIZABETH | | 258 |
| BOWERS, ELIZABETH | | 77 |
| BOWERS, ELIZABETH | | 153 |
| GAINEY, MARGARET | | 9,572 |
| GAINEY, MARGARET | | 258 |
| GAINEY, MARGARET | | 77 |
| GAINEY, MARGARET | | 153 |
| MICKEY, JASON | | 20,654 |
| MICKEY, JASON | | 258 |
| MICKEY, JASON | | 77 |
| MICKEY, JASON | | 153 |
| MYERS, VICTORIA | | 16,912 |
| MYERS, VICTORIA | | 258 |
| MYERS, VICTORIA | | 77 |
| MYERS, VICTORIA | | 153 |
| VACANT008028, POSITION | | 9,572 |
| VACANT008028, POSITION | | 258 |

Jefferson County Commission
Budget Detail
Dept 407-ASSESSORS VALUATION FUND
FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---|---------------------|----------------------|
| VACANT008028, POSITION | | 77 |
| VACANT008028, POSITION | | 153 |
| WILLINGHAM, RHONDA | | 9,572 |
| WILLINGHAM, RHONDA | | 258 |
| WILLINGHAM, RHONDA | | 77 |
| WILLINGHAM, RHONDA | | 153 |
| Total 001407.410500 - HEALTH INSURANCE | | <u>79,270</u> |

NOTES:

Jefferson County Commission
Budget Detail
Dept 407-ASSESSORS VALUATION FUND
FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------|-----------------|--------------------|---------------------|
| 001407.410600 - RETIREMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 36,901 | 19,443 | 38,069 | 38,966 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| BENNETT, MONICA | | | | 5,300 |
| BOWERS, ELIZABETH | | | | 6,280 |
| GAINEY, MARGARET | | | | 4,002 |
| MICKEY, JASON | | | | 5,408 |
| MYERS, VICTORIA | | | | 7,200 |
| VACANT008028, POSITION | | | | 3,776 |
| WILLINGHAM, RHONDA | | | | 7,000 |
| Total 001407.410600 - RETIREMENT | | | | 38,966 |

NOTES:

Jefferson County Commission
Budget Detail
Dept 407-ASSESSORS VALUATION FUND
FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001407.410801 - OVERTIME | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,089 | 885 | 7,000 | 7,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | MISSION CRITICAL | | | 7,000 |
| Total 001407.410801 - OVERTIME | | | | <u>7,000</u> |

NOTES:

Jefferson County Commission
Budget Detail
Dept 407-ASSESSORS VALUATION FUND
FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001407.410802 - PART TIME / EXTRA HELP | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 8,550 | 8,430 | 15,000 | 20,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| FOR PART-TIME FIELD APPRAISERS | MISSION CRITICAL | | | 20,000 |
| Total 001407.410802 - PART TIME / EXTRA HELP | | | | 20,000 |

NOTES:

Jefferson County Commission
Budget Detail
Dept 407-ASSESSORS VALUATION FUND
FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------|-----------------|--------------------|---------------------|
| 001407.423700 - OTHER FEES AND TAXES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| | | | | |

Total 001407.423700 - OTHER FEES AND TAXES

NOTES:

Jefferson County Commission
Payroll Projection
FY2021-2022

1/28/2021

Amount

001407-ASSESSORS VALUATION FUND

| | | | |
|---|--|---|----------------|
| 1034-BENNETT, MONICA | | 0417- 40702 ASSESSOR DATA COLLECTOR II | |
| 001407.410300-EMPLOYEES SALARY AND WAGES | | | 53,000 |
| 001407.410400-FICA TAX | | | 3,246 |
| 001407.410401-MEDICARE EXPENSE | | | 760 |
| 001407.410500-HEALTH INSURANCE | | | 488 |
| 001407.410600-RETIREMENT | | | 5,300 |
| Totals 1034-BENNETT, MONICA | | | 62,794 |
| 1003-BOWERS, ELIZABETH | | 0524- 40703 CHIEF APPRAISER COORDINATOR | |
| 001407.410300-EMPLOYEES SALARY AND WAGES | | | 62,800 |
| 001407.410400-FICA TAX | | | 3,807 |
| 001407.410401-MEDICARE EXPENSE | | | 891 |
| 001407.410500-HEALTH INSURANCE | | | 10,060 |
| 001407.410600-RETIREMENT | | | 6,280 |
| Totals 1003-BOWERS, ELIZABETH | | | 83,838 |
| 1097-GAINEY, MARGARET | | 0220- 40704 ASSESSOR DATA COLLECTOR I | |
| 001407.410300-EMPLOYEES SALARY AND WAGES | | | 40,020 |
| 001407.410400-FICA TAX | | | 2,425 |
| 001407.410401-MEDICARE EXPENSE | | | 567 |
| 001407.410500-HEALTH INSURANCE | | | 10,060 |
| 001407.410600-RETIREMENT | | | 4,002 |
| Totals 1097-GAINEY, MARGARET | | | 57,074 |
| 1091-MICKEY, JASON | | 0412- 40711 ASSESSOR SENIOR TAX APPRAISER | |
| 001407.410300-EMPLOYEES SALARY AND WAGES | | | 54,076 |
| 001407.410400-FICA TAX | | | 2,967 |
| 001407.410401-MEDICARE EXPENSE | | | 694 |
| 001407.410500-HEALTH INSURANCE | | | 21,142 |
| 001407.410600-RETIREMENT | | | 5,408 |
| Totals 1091-MICKEY, JASON | | | 84,287 |
| 1063-MYERS, VICTORIA | | 0605- 40705 MAPPING SPECIALIST/IT/PROGRAMR | |
| 001407.410300-EMPLOYEES SALARY AND WAGES | | | 72,000 |
| 001407.410400-FICA TAX | | | 4,193 |
| 001407.410401-MEDICARE EXPENSE | | | 981 |
| 001407.410500-HEALTH INSURANCE | | | 17,400 |
| 001407.410600-RETIREMENT | | | 7,200 |
| Totals 1063-MYERS, VICTORIA | | | 101,774 |
| 8028-VACANT008028, POSITION | | 0412- 40706 ASSESSOR SENIOR TAX APPRAISER | |
| 001407.410300-EMPLOYEES SALARY AND WAGES | | | 37,751 |
| 001407.410400-FICA TAX | | | 2,284 |
| 001407.410401-MEDICARE EXPENSE | | | 535 |
| 001407.410500-HEALTH INSURANCE | | | 10,060 |
| 001407.410600-RETIREMENT | | | 3,776 |
| Totals 8028-VACANT008028, POSITION | | | 54,406 |
| 1019-WILLINGHAM, RHONDA | | 0705- 40707 ASSESSOR CHIEF DEPUTY | |
| 001407.410300-EMPLOYEES SALARY AND WAGES | | | 70,000 |
| 001407.410400-FICA TAX | | | 4,263 |
| 001407.410401-MEDICARE EXPENSE | | | 997 |

Jefferson County Commission
Payroll Projection
FY2021-2022

1/28/2021

| | <u>Amount</u> |
|---|------------------------------|
| 001407.410500-HEALTH INSURANCE | 10,060 |
| 001407.410600-RETIREMENT | 7,000 |
| Totals 1019-WILLINGHAM, RHONDA | <u>92,320</u> |
| Department Total-001407-ASSESSORS VALUATION FUND | <u><u>536,493</u></u> |

Jefferson County Commission
 Budget Summary
 Dept 408-STATEWIDE COMPUTER NET
 FY2021-2022

1/28/2021

| 001408-STATEWIDE COMPUTER NET | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|----------------------------------|----------------------|----------------------|-----------------|----------------|----------------------|-------|
| COMMODITIES | | | | | | |
| 434900 CHARGES BY OTHR GOV UNITS | 32,984 | 54,871 | 0 | 0.00% | 60,000 | 9.35% |
| TOTAL COMMODITIES | <u>32,984</u> | <u>54,871</u> | <u>0</u> | 0.00% | <u>60,000</u> | 9.35% |
| DEPARTMENT GRAND TOTAL | <u><u>32,984</u></u> | <u><u>54,871</u></u> | <u><u>0</u></u> | 0.00% | <u><u>60,000</u></u> | 9.35% |

Jefferson County Commission
Budget Detail
Dept 408-STATEWIDE COMPUTER NET
FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------|---------------------|---------------|
|-------------|---------------------|---------------|

001408-STATEWIDE COMPUTER NET

| 001408.434900 - CHARGES BY OTHR GOV UNITS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|--------------------|-----------------|--------------------|---------------------|
| | 32,984 | 0 | 54,871 | 60,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|---|------------------|--------------|
| TAX DEPARTMENT HELP DESK,REPORTS,.... | MISSION CRITICAL | 60,000 |
| Total 001408.434900 - CHARGES BY OTHR GOV UNITS | | 60,000 |

NOTES:

Jefferson County Commission
 Budget Summary
 Dept 412-AGRICULTURAL AGENT
 FY2021-2022

1/28/2021

| 001412-AGRICULTURAL AGENT | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|-----------------------------------|----------------|----------------|---------------|----------------|-----------------|-------|
| PERSONNEL SERVICES | | | | | | |
| 410300 EMPLOYEES SALARY AND WAGES | 69,688 | 71,188 | 39,249 | 55.13% | 72,791 | 2.25% |
| 410400 FICA TAX | 3,913 | 4,041 | 2,232 | 55.25% | 4,126 | 2.10% |
| 410401 MEDICARE EXPENSE | 915 | 946 | 522 | 55.19% | 966 | 2.11% |
| 410500 HEALTH INSURANCE | 20,973 | 21,001 | 10,894 | 51.87% | 21,630 | 3.00% |
| 410599 HEALTH INSURANCE-CONTRA | 0 | (21,001) | (9,092) | 43.29% | (21,630) | 3.00% |
| 410600 RETIREMENT | 6,961 | 7,119 | 3,925 | 55.13% | 7,280 | 2.26% |
| 410801 OVERTIME | (79) | 400 | 0 | 0.00% | 400 | 0.00% |
| TOTAL PERSONNEL SERVICES | 102,371 | 83,694 | 47,731 | 57.03% | 85,563 | 2.23% |
| CONTRACTUAL SERVICES | | | | | | |
| 421400 TRAVEL | 2,339 | 5,000 | 726 | 14.51% | 5,000 | 0.00% |
| 421600 MAINT/REP EQUIPMENT | 0 | 1,000 | 0 | 0.00% | 1,000 | 0.00% |
| 422200 DUES AND SUBSCRIPTIONS | 111 | 150 | 199 | 132.67% | 150 | 0.00% |
| 423000 CONTRACTED SERVICES | 5,780 | 8,950 | 3,267 | 36.50% | 8,950 | 0.00% |
| TOTAL CONTRACTUAL SERVICES | 8,230 | 15,100 | 4,191 | 27.76% | 15,100 | 0.00% |
| COMMODITIES | | | | | | |
| 434100 MATERIALS AND SUPPLIES | 1,219 | 2,500 | 625 | 25.01% | 2,500 | 0.00% |
| 435400 COMPUTER HARDWARE | 0 | 1,900 | 565 | 29.74% | 1,900 | 0.00% |
| TOTAL COMMODITIES | 1,219 | 4,400 | 1,190 | 27.05% | 4,400 | 0.00% |
| CONTRIBUTIONS TO OTH | | | | | | |
| 456700 CONTR/TRSFR OTHR GOV UNIT | 14,800 | 14,800 | 11,100 | 75.00% | 14,800 | 0.00% |
| TOTAL CONTRIBUTIONS TO OTH | 14,800 | 14,800 | 11,100 | 75.00% | 14,800 | 0.00% |
| DEPARTMENT GRAND TOTAL | 126,621 | 117,994 | 64,213 | 54.42% | 119,863 | 1.58% |

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------|---------------------|---------------|
|-------------|---------------------|---------------|

001412-AGRICULTURAL AGENT

| | | | | |
|---|--------------------|-----------------|--------------------|---------------------|
| 001412.410300 - EMPLOYEES SALARY AND WAGES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 69,688 | 39,249 | 71,188 | 72,791 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| BLAKER, APRIL | | | | 43,485 |
| MASTERS, AMANDA | | | | 29,306 |
| Total 001412.410300 - EMPLOYEES SALARY AND WAGES | | | | <u>72,791</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------|-----------------|--------------------|---------------------|
| 001412.410400 - FICA TAX | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 3,913 | 2,232 | 4,041 | 4,126 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST |
| FICA FOR OVERTIME | | | | 26 |
| BLAKER | APRIL | | | |
| BLAKER, APRIL | | | | 2,298 |
| MASTERS | AMANDA | | | |
| MASTERS, AMANDA | | | | 1,802 |
| Total 001412.410400 - FICA TAX | | | | 4,126 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------|-----------------|--------------------|---------------------|
| 001412.410401 - MEDICARE EXPENSE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 915 | 522 | 946 | 966 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST |
| MEDICARE FOR OVERTIME | | | | 6 |
| BLAKER | APRIL | | | |
| BLAKER, APRIL | | | | 538 |
| MASTERS | AMANDA | | | |
| MASTERS, AMANDA | | | | 422 |
| Total 001412.410401 - MEDICARE EXPENSE | | | | 966 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001412.410500 - HEALTH INSURANCE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 20,973 | 10,894 | 21,001 | 21,630 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| BLAKER, APRIL | | | | 20,654 |
| BLAKER, APRIL | | | | 258 |
| BLAKER, APRIL | | | | 77 |
| BLAKER, APRIL | | | | 153 |
| MASTERS, AMANDA | | | | 258 |
| MASTERS, AMANDA | | | | 77 |
| MASTERS, AMANDA | | | | 153 |
| Total 001412.410500 - HEALTH INSURANCE | | | | 21,630 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001412.410599 - HEALTH INSURANCE-CONTRA | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | (9,092) | (21,001) | (21,630) |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001412.410599 - HEALTH INSURANCE-CONTRA

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001412.410600 - RETIREMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 6,961 | 3,925 | 7,119 | 7,280 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| BLAKER, APRIL | | | | 4,349 |
| MASTERS, AMANDA | | | | 2,931 |
| Total 001412.410600 - RETIREMENT | | | | 7,280 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001412.410801 - OVERTIME | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | (79) | 0 | 400 | 400 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| OVERTIME FOR TWO COUNTY STAFF | | | | 400 |
| Total 001412.410801 - OVERTIME | | | | 400 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001412.421100 - TELEPHONE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001412.421100 - TELEPHONE

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------|-----------------|--------------------|---------------------|
| 001412.421200 - PRINTING | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| | | | | | |

Total 001412.421200 - PRINTING

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---|-----------------|--------------------|---------------------|
| 001412.421400 - TRAVEL | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,339 | 726 | 5,000 | 5,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| MILEAGE REIMBURSTMENT USED FOR EXTENSION AGENTS | AGENTS MUST TRAVEL LOCALLY AND STATEWIDE | | | 5,000 |
| Total 001412.421400 - TRAVEL | | | | 5,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001412.421600 - MAINT/REP EQUIPMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 1,000 | 1,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| REPAIRS ON THE COPIER | | | | 1,000 |
| Total 001412.421600 - MAINT/REP EQUIPMENT | | | | 1,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001412.421900 - BLDG/EQUIP RENTAL | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| Total 001412.421900 - BLDG/EQUIP RENTAL | | | | <u>0</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001412.422000 - ADVERTISING / LEGAL Pubs | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| Total 001412.422000 - ADVERTISING / LEGAL Pubs | | | | <u>0</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001412.422200 - DUES AND SUBSCRIPTIONS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 111 | 199 | 150 | 150 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| MONIES FOR AGENTS TO JOIN PROFESSIONAL ORGS | | | | 150 |
| Total 001412.422200 - DUES AND SUBSCRIPTIONS | | | | 150 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001412.423000 - CONTRACTED SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 5,780 | 3,267 | 8,950 | 8,950 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| COPIER CONTRACT | QUALITY COPIER IS NEEDED FOR MASS PRINTING | | | 8,950 |
| Total 001412.423000 - CONTRACTED SERVICES | | | | <u>8,950</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001412.434100 - MATERIALS AND SUPPLIES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 1,219 | 625 | 2,500 | 2,500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| FUNDS FOR MISC OFFICE AND PROGRAMMING SUPPLIES | | | | 2,500 |
| Total 001412.434100 - MATERIALS AND SUPPLIES | | | | 2,500 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001412.435400 - COMPUTER HARDWARE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 565 | 1,900 | 1,900 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| COMPUTERS SUPPLIES - PURCHASED IN BULK THROUGH WVU | | | 1,900 | |
| Total 001412.435400 - COMPUTER HARDWARE | | | 1,900 | |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001412.456700 - CONTR/TRSFR OTHR GOV UNIT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 14,800 | 11,100 | 14,800 | 14,800 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| TRAVEL, PROGRAM ASSISTANT, AND PROF. DEVELOPMENT | SEASONAL WORKER HELPS WITH PROGRAMS | | | 14,800 |
| Total 001412.456700 - CONTR/TRSFR OTHR GOV UNIT | | | | 14,800 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001412.456800 - CONTRIBUTION/ TRANSFER OTHER | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001412.456800 - CONTRIBUTION/ TRANSFER OTHER

NOTES:

Jefferson County Commission
Payroll Projection
FY2021-2022

1/28/2021

Amount

001412-AGRICULTURAL AGENT

| | | |
|---|--|----------------|
| 1023-BLAKER, APRIL | 0205- 41202 ADMINISTRATIVE ASSISTANT-80HR | |
| 001412.410300-EMPLOYEES SALARY AND WAGES | | 43,485 |
| 001412.410400-FICA TAX | | 2,298 |
| 001412.410401-MEDICARE EXPENSE | | 538 |
| 001412.410500-HEALTH INSURANCE | | 21,142 |
| 001412.410600-RETIREMENT | | 4,349 |
| Totals 1023-BLAKER, APRIL | | 71,812 |
| 1184-MASTERS, AMANDA | 0204- 41201 ADMINISTRATIVE ASSISTANT-70HR | |
| 001412.410300-EMPLOYEES SALARY AND WAGES | | 29,306 |
| 001412.410400-FICA TAX | | 1,802 |
| 001412.410401-MEDICARE EXPENSE | | 422 |
| 001412.410500-HEALTH INSURANCE | | 488 |
| 001412.410600-RETIREMENT | | 2,931 |
| Totals 1184-MASTERS, AMANDA | | 34,949 |
| Department Total-001412-AGRICULTURAL AGENT | | 106,793 |

Jefferson County Commission
 Budget Summary
 Dept 413-ELECTIONS COUNTY CLERK
 FY2021-2022

1/28/2021

| 001413-ELECTIONS COUNTY CLERK | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|-------------------------------------|----------------|----------------|----------------|----------------|-----------------|---------|
| PERSONNEL SERVICES | | | | | | |
| 410300 EMPLOYEES SALARY AND WAGES | 87,935 | 89,993 | 43,040 | 47.83% | 73,727 | -18.07% |
| 410400 FICA TAX | 6,069 | 9,733 | 3,573 | 36.71% | 9,233 | -5.14% |
| 410401 MEDICARE EXPENSE | 1,419 | 2,276 | 836 | 36.72% | 2,109 | -7.34% |
| 410500 HEALTH INSURANCE | 21,435 | 20,635 | 6,754 | 32.73% | 10,213 | -50.51% |
| 410599 HEALTH INSURANCE-CONTRA | 0 | (20,635) | (5,903) | 28.61% | (10,213) | -50.51% |
| 410600 RETIREMENT | 9,054 | 9,000 | 4,639 | 51.54% | 7,373 | -18.08% |
| 410801 OVERTIME | 3,216 | 10,000 | 4,931 | 49.31% | 10,000 | 0.00% |
| 410802 PART TIME / EXTRA HELP | 61,235 | 63,000 | 57,550 | 91.35% | 63,000 | 0.00% |
| TOTAL PERSONNEL SERVICES | 190,364 | 184,002 | 115,420 | 62.73% | 165,442 | -10.09% |
| CONTRACTUAL SERVICES | | | | | | |
| 421200 PRINTING | 478 | 1,450 | 427 | 29.45% | 1,450 | 0.00% |
| 421400 TRAVEL | 1,643 | 1,800 | 524 | 29.10% | 1,800 | 0.00% |
| 421600 MAINT/REP EQUIPMENT | 44,241 | 44,336 | 0 | 0.00% | 44,336 | 0.00% |
| 421800 POSTAGE COVID | 10,539 | 0 | 0 | 0.00% | 0 | 100.00% |
| 421900 BLDG/EQUIP RENTAL | 3,388 | 4,600 | 3,453 | 75.07% | 4,600 | 0.00% |
| 422000 ADVERTISING / LEGAL PUBS | 3,072 | 2,800 | 1,396 | 49.87% | 2,800 | 0.00% |
| 422300 PROFESSIONAL SERVICES | 4,675 | 5,000 | 4,675 | 93.50% | 5,000 | 0.00% |
| TOTAL CONTRACTUAL SERVICES | 68,037 | 59,986 | 10,476 | 17.46% | 59,986 | 0.00% |
| COMMODITIES | | | | | | |
| 434100 MATERIALS AND SUPPLIES | 27,747 | 43,800 | 34,037 | 77.71% | 43,800 | 0.00% |
| 434100 MATERIALS AND SUPPLIES COVID | 35,672 | 0 | 0 | 0.00% | 0 | 100.00% |
| TOTAL COMMODITIES | 63,419 | 43,800 | 34,037 | 77.71% | 43,800 | 0.00% |
| CAPITAL OUTLAY | | | | | | |
| TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0.00% | 0 | 100.00% |
| DEPARTMENT GRAND TOTAL | 321,820 | 287,788 | 159,933 | 55.57% | 269,228 | -6.45% |

Jefferson County Commission
Budget Detail
Dept 413-ELECTIONS COUNTY CLERK
FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------|---------------------|---------------|
|-------------|---------------------|---------------|

001413-ELECTIONS COUNTY CLERK

| 001413.410300 - EMPLOYEES SALARY AND WAGES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|--------------------|-----------------|--------------------|---------------------|
| | 87,935 | 43,040 | 89,993 | 73,727 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|--|---------------|--------------|
| DAY, HEATHER | | 36,437 |
| PACETTI, SHAUN | | 37,290 |
| Total 001413.410300 - EMPLOYEES SALARY AND WAGES | | 73,727 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------|-----------------|--------------------|---------------------|
| 001413.410400 - FICA TAX | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 6,069 | 3,573 | 9,733 | 9,233 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST |
| FICA FOR OVERTIME | | | | 650 |
| FICA FOR PT/EXTRA HELP | | | | 4,095 |
| DAY | HEATHER | | | 2,176 |
| DAY, HEATHER | | | | 2,176 |
| PACETTI | SHAUN | | | 2,312 |
| PACETTI, SHAUN | | | | 2,312 |
| Total 001413.410400 - FICA TAX | | | | 9,233 |

NOTES:

| Name | Justificaton | | Amount | |
|---|--------------------|-----------------|--------------------|---------------------|
| 001413.410401 - MEDICARE EXPENSE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 1,419 | 836 | 2,276 | 2,109 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| MEDICARE FOR OVERTIME | | | 145 | |
| MEDICARE FOR PT/EXTRA HELP | | | 914 | |
| DAY HEATHER | | | 509 | |
| DAY, HEATHER | | | 509 | |
| PACETTI SHAUN | | | 541 | |
| PACETTI, SHAUN | | | 541 | |
| Total 001413.410401 - MEDICARE EXPENSE | | | 2,109 | |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------|-----------------|--------------------|---------------------|
| 001413.410500 - HEALTH INSURANCE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 21,435 | 6,754 | 20,635 | 10,213 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| DAY, HEATHER | | | | 9,572 |
| DAY, HEATHER | | | | 258 |
| DAY, HEATHER | | | | 77 |
| DAY, HEATHER | | | | 153 |
| PACETTI, SHAUN | | | | 153 |
| Total 001413.410500 - HEALTH INSURANCE | | | | 10,213 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001413.410599 - HEALTH INSURANCE-CONTRA | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | (5,903) | (20,635) | (10,213) |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001413.410599 - HEALTH INSURANCE-CONTRA

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------|-----------------|--------------------|---------------------|
| 001413.410600 - RETIREMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 9,054 | 4,639 | 9,000 | 7,373 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| DAY, HEATHER | | | | 3,644 |
| PACETTI, SHAUN | | | | 3,729 |
| Total 001413.410600 - RETIREMENT | | | | 7,373 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001413.410801 - OVERTIME | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 3,216 | 4,931 | 10,000 | 10,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| EV AND CLERK STAFF 2020 GENERAL | MISSION CRITICAL | | | 10,000 |
| Total 001413.410801 - OVERTIME | | | | 10,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001413.410802 - PART TIME / EXTRA HELP | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 61,235 | 57,550 | 63,000 | 63,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| POLL WORKERS, EARLY VOTING & ELECTION NIGHT STAFF | MISSION CRITICAL | | | 63,000 |
| Total 001413.410802 - PART TIME / EXTRA HELP | | | | 63,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001413.421100 - TELEPHONE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001413.421100 - TELEPHONE

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001413.421200 - PRINTING | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 478 | 427 | 1,450 | 1,450 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| POLL BOOKS, TRAINING MATERIAL | MISSION CRITICAL | | | 1,450 |
| Total 001413.421200 - PRINTING | | | | <u>1,450</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001413.421400 - TRAVEL | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 1,643 | 524 | 1,800 | 1,800 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| REQUIRED ELECTION TRAINING | DISCRETIONARY | | | 1,200 |
| POLL WORKER MILEAGE | MANDATED | | | 600 |
| Total 001413.421400 - TRAVEL | | | | 1,800 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001413.421600 - MAINT/REP EQUIPMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 44,241 | 0 | 44,336 | 44,336 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| MAINTENANCE CONTRACT FOR ELECTION EQUIPMENT | MISSION CRITICAL | | | 44,336 |
| Total 001413.421600 - MAINT/REP EQUIPMENT | | | | 44,336 |

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | <u>Amount</u> |
|---|--|----------------------------|------------------------|---------------------------|
| 001413.421800 - POSTAGE | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> |
| | | <u>FY22 REQUEST</u> | | |
| | | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST |
| | | | | |

Total 001413.421800 - POSTAGE

NOTES:

| 001413.421800 - POSTAGE COVID | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| | | 10,539 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST | |
| | | | | | |

Total 001413.421800 COVID- POSTAGE

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001413.421900 - BLDG/EQUIP RENTAL | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 3,388 | 3,453 | 4,600 | 4,600 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| TRUCK RENTAL FOR EQUIPMENT DELIVERY | MISSION CRITICAL | | | 600 |
| POLLING PLACE RENTAL | REQUEST MANDATED | | | 4,000 |
| Total 001413.421900 - BLDG/EQUIP RENTAL | | | | <u>4,600</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001413.422000 - ADVERTISING / LEGAL Pubs | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 3,072 | 1,396 | 2,800 | 2,800 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| ELECTION RELATED LEGAL ADS | REQUEST MANDATED | | | 2,800 |
| Total 001413.422000 - ADVERTISING / LEGAL Pubs | | | | 2,800 |

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | <u>Amount</u> | |
|---|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001413.422100 - TRAINING AND EDUCATION | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST | |
| | | | | | |

Total 001413.422100 - TRAINING AND EDUCATION

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001413.422300 - PROFESSIONAL SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 4,675 | 4,675 | 5,000 | 5,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| ELECTION NIGHT SUPPORT STAFF FROM ES&S | MISSION CRITICAL | | | 5,000 |
| Total 001413.422300 - PROFESSIONAL SERVICES | | | | 5,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------|-----------------|--------------------|---------------------|
| 001413.423000 - CONTRACTED SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| | | | | |

Total 001413.423000 - CONTRACTED SERVICES

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 413-ELECTIONS COUNTY CLERK
 FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> | | |
|---|---------------------|-----------------|--------------------|---------------------|
| 001413.434100 - MATERIALS AND SUPPLIES | FY20 ACTUAL | FY21 YTD | FY21 BUDGET | FY22 REQUEST |
| | 27,747 | 34,037 | 43,800 | 43,800 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST | | |
| ABSENTEE PRINTED BALLOTS & BALLOT STOCK | MISSION CRITICAL | 21,000 | | |
| AUDIO CODING | MISSION CRITICAL | 3,000 | | |
| BALLOT CODING | MISSION CRITICAL | 6,500 | | |
| BALLOT LAYOUT | MISSION CRITICAL | 3,000 | | |
| EAC CERTIFIED THUMB DRIVES - REPLACEMENTS | MISSION CRITICAL | 1,000 | | |
| E POLL BOOK & DS200 PAPER ROLLS | MISSION CRITICAL | 800 | | |
| E POLL BOOK SETUP | MISSION CRITICAL | 3,000 | | |
| VARIOUS ELECTION SUPPLIES:SECURITY SEALS, EARLY V | MISSION CRITICAL | 5,500 | | |
| Total 001413.434100 - MATERIALS AND SUPPLIES | | | | 43,800 |

NOTES:

| | | | | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001413.434100 - MATERIALS AND SUPPLIES COVID | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 35,672 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |
| Total 001413.434100 COVID- MATERIALS AND SUPPLIES | | | | |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001413.435300 - COMPUTER SOFTWARE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001413.435300 - COMPUTER SOFTWARE

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------|-----------------|--------------------|---------------------|
| 001413.435400 - COMPUTER HARDWARE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| | | | | |

Total 001413.435400 - COMPUTER HARDWARE

NOTES:

| 001413.435400 - COMPUTER HARDWARE G1960 | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|--------------------|-----------------|--------------------|---------------------|
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| | | | | |

Total 001413.435400 G1960- COMPUTER HARDWARE

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001413.435500 - INFORMATION TECH SUPPORT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001413.435500 - INFORMATION TECH SUPPORT

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001413.435600 - LICENSE AND ANNUAL FEES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |
| Total 001413.435600 - LICENSE AND ANNUAL FEES | | | | |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001413.445900 - CAPITAL OUTLAY-EQUIPMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |
| Total 001413.445900 - CAPITAL OUTLAY-EQUIPMENT | | | | |

NOTES:

Jefferson County Commission
Payroll Projection
FY2021-2022

1/28/2021

Amount

001413-ELECTIONS COUNTY CLERK

| | | |
|---|---------------------------------------|----------------|
| 1643-DAY, HEATHER | 0206- 41311 DEPUTY CLERK -70HR | |
| 001413.410300-EMPLOYEES SALARY AND WAGES | | 36,437 |
| 001413.410400-FICA TAX | | 2,176 |
| 001413.410401-MEDICARE EXPENSE | | 509 |
| 001413.410500-HEALTH INSURANCE | | 10,060 |
| 001413.410600-RETIREMENT | | 3,644 |
| Totals 1643-DAY, HEATHER | | 52,826 |
| 1189-PACETTI, SHAUN | 0206- 41301 DEPUTY CLERK -70HR | |
| 001413.410300-EMPLOYEES SALARY AND WAGES | | 37,290 |
| 001413.410400-FICA TAX | | 2,312 |
| 001413.410401-MEDICARE EXPENSE | | 541 |
| 001413.410500-HEALTH INSURANCE | | 153 |
| 001413.410600-RETIREMENT | | 3,729 |
| Totals 1189-PACETTI, SHAUN | | 44,025 |
| Department Total-001413-ELECTIONS COUNTY CLERK | | 102,655 |

Jefferson County Commission
 Budget Summary
 Dept 415-MAGISTRATE COURT
 FY2021-2022

1/28/2021

| 001415-MAGISTRATE COURT | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|-------------------------------|---------------------|---------------------|---------------------|----------------|---------------------|-------|
| CONTRACTUAL SERVICES | | | | | | |
| 421100 TELEPHONE | 2,966 | 3,000 | 1,205 | 40.18% | 3,000 | 0.00% |
| TOTAL CONTRACTUAL SERVICES | <u>2,966</u> | <u>3,000</u> | <u>1,205</u> | 40.18% | <u>3,000</u> | 0.00% |
| DEPARTMENT GRAND TOTAL | <u><u>2,966</u></u> | <u><u>3,000</u></u> | <u><u>1,205</u></u> | 40.18% | <u><u>3,000</u></u> | 0.00% |

Jefferson County Commission
Budget Detail
Dept 415-MAGISTRATE COURT
FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------|---------------------|---------------|
|-------------|---------------------|---------------|

001415-MAGISTRATE COURT

| 001415.421100 - TELEPHONE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|--------------------|-----------------|--------------------|---------------------|
| | 2,966 | 1,205 | 3,000 | 3,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|---------------------------------|---------------|--------------|
| TELEPHONE SERVICES | NO CHANGES | 3,000 |
| Total 001415.421100 - TELEPHONE | | 3,000 |

NOTES:

Jefferson County Commission
 Budget Summary
 Dept 423-INSURANCE PROGRAM
 FY2021-2022

1/29/2021

| 001423-INSURANCE PROGRAM | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|--------------------------------|-----------------|-------------------------|-----------------------|----------------|-------------------------|-------|
| PERSONNEL SERVICES | | | | | | |
| 410599 HEALTH INSURANCE-CONTRA | 0 | 2,395,358 | 883,364 | 36.88% | 2,423,161 | 1.16% |
| TOTAL PERSONNEL SERVICES | <u>0</u> | <u>2,395,358</u> | <u>883,364</u> | 36.88% | <u>2,423,161</u> | 1.16% |
| DEPARTMENT GRAND TOTAL | <u><u>0</u></u> | <u><u>2,395,358</u></u> | <u><u>883,364</u></u> | 36.88% | <u><u>2,423,161</u></u> | 1.16% |

Jefferson County Commission
Budget Detail
Dept 423-INSURANCE PROGRAM
FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------|---------------------|---------------|
|-------------|---------------------|---------------|

001423-INSURANCE PROGRAM

| 001423.410599 - HEALTH INSURANCE-CONTRA | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|--------------------|-----------------|--------------------|---------------------|
| | 0 | 883,364 | 2,395,358 | 2,423,161 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|---|-------------------------------|------------------|
| | 5% ANTICIPATED INCREASE | 115,000 |
| | DEPARTMENTS-SALARY PROJECTION | 2,308,161 |
| Total 001423.410599 - HEALTH INSURANCE-CONTRA | | <u>2,423,161</u> |

NOTES:

Jefferson County Commission
 Budget Summary
 Dept 424-COURTHOUSE (MAINTENANCE)
 FY2021-2022

1/28/2021

| 001424-COURTHOUSE (MAINTENANCE) | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|-----------------------------------|------------------|------------------|----------------|----------------|------------------|---------|
| PERSONNEL SERVICES | | | | | | |
| 410300 EMPLOYEES SALARY AND WAGES | 568,071 | 626,924 | 315,568 | 50.34% | 620,534 | -1.02% |
| 410400 FICA TAX | 33,686 | 38,225 | 18,824 | 49.24% | 36,441 | -4.67% |
| 410401 MEDICARE EXPENSE | 7,885 | 8,935 | 4,402 | 49.27% | 8,528 | -4.56% |
| 410500 HEALTH INSURANCE | 172,832 | 180,947 | 82,484 | 45.58% | 175,117 | -3.22% |
| 410599 HEALTH INSURANCE-CONTRA | 0 | (180,947) | (68,731) | 37.98% | (175,117) | -3.22% |
| 410600 RETIREMENT | 57,007 | 62,700 | 31,875 | 50.84% | 62,061 | -1.02% |
| 410801 OVERTIME | 9,973 | 20,000 | 3,131 | 15.65% | 0 | 100.00% |
| TOTAL PERSONNEL SERVICES | 849,455 | 756,784 | 387,553 | 51.21% | 727,564 | -3.86% |
| CONTRACTUAL SERVICES | | | | | | |
| 421100 TELEPHONE | 137,797 | 124,000 | 61,937 | 49.95% | 124,000 | 0.00% |
| 421301 ELECTRICITY | 22,489 | 26,000 | 16,741 | 64.39% | 26,000 | 0.00% |
| 421302 FUEL OIL | 4,749 | 8,000 | 2,411 | 30.14% | 8,000 | 0.00% |
| 421303 WATER AND SEWER | 1,170 | 1,500 | 618 | 41.21% | 1,500 | 0.00% |
| 421400 TRAVEL | 940 | 1,000 | 0 | 0.00% | 1,000 | 0.00% |
| 421500 MAINT/REP BLDG AND GRNDS | 1,347 | 5,000 | 0 | 0.00% | 5,000 | 0.00% |
| 421600 MAINT/REP EQUIPMENT | 2,964 | 5,000 | 0 | 0.00% | 5,000 | 0.00% |
| 421800 POSTAGE | 0 | 120,000 | 67,204 | 56.00% | 120,000 | 0.00% |
| 422000 ADVERTISING / LEGAL PUBS | 598 | 1,000 | 533 | 53.35% | 1,000 | 0.00% |
| 422100 TRAINING AND EDUCATION | 2,499 | 2,500 | (284) | -11.38% | 3,500 | 40.00% |
| 422200 DUES AND SUBSCRIPTIONS | 755 | 500 | 0 | 0.00% | 500 | 0.00% |
| 422300 PROFESSIONAL SERVICES | 2,419 | 2,000 | 0 | 0.00% | 2,000 | 0.00% |
| 423000 CONTRACTED SERVICES | 5,323 | 7,000 | 4,431 | 63.30% | 7,000 | 0.00% |
| TOTAL CONTRACTUAL SERVICES | 183,050 | 303,500 | 153,592 | 50.61% | 304,500 | 0.33% |
| COMMODITIES | | | | | | |
| 434100 MATERIALS AND SUPPLIES | 5,156 | 6,000 | 5,024 | 83.73% | 6,000 | 0.00% |
| 434500 UNIFORMS | 846 | 1,500 | 152 | 10.14% | 1,500 | 0.00% |
| TOTAL COMMODITIES | 6,001 | 7,500 | 5,176 | 69.01% | 7,500 | 0.00% |
| DEPARTMENT GRAND TOTAL | 1,038,506 | 1,067,784 | 546,320 | 51.16% | 1,039,564 | -2.64% |

Jefferson County Commission
Budget Detail
Dept 424-COURTHOUSE (MAINTENANCE)
FY2021-2022

1/28/2021

| Name | Justificaton | Amount |
|------|--------------|--------|
|------|--------------|--------|

001424-COURTHOUSE (MAINTENANCE)

| 001424.410300 - EMPLOYEES SALARY AND WAGES | FY20 ACTUAL | FY21 YTD | FY21 BUDGET | FY22 REQUEST |
|---|-------------|----------|-------------|--------------|
| | 568,071 | 315,568 | 626,924 | 620,534 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|--|---------------|--------------|
| DOANE, RANDALL | | 49,721 |
| FARIAS, MEGAN | | 33,412 |
| FRANCO-ZALESKI, JUANA | | 33,415 |
| GAINEY, TONY | | 43,401 |
| GREGORY, MYRON | | 52,119 |
| KEMP, DAVID | | 33,585 |
| KUHN, LAURA | | 72,370 |
| MARTINSON, AMANDA | | 35,349 |
| MCINTYRE, RICCI | | 33,415 |
| MILBOURNE, RYAN | | 50,001 |
| PERKINS, BRYAN | | 44,663 |
| THOMAS, LEONARD | | 56,860 |
| VACANT008041, POSITION | | 43,941 |
| WISE, CHARLES | | 38,282 |
| Total 001424.410300 - EMPLOYEES SALARY AND WAGES | | 620,534 |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 424-COURTHOUSE (MAINTENANCE)
 FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001424.410400 - FICA TAX | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 33,686 | 18,824 | 38,225 | 36,441 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| DOANE, RANDALL | | | | 3,026 |
| FARIAS, MEGAN | | | | 2,015 |
| FRANCO-ZALESKI, JUANA | | | | 1,822 |
| GAINEY, TONY | | | | 2,634 |
| GREGORY, MYRON | | | | 2,944 |
| KEMP, DAVID | | | | 2,026 |
| KUHN, LAURA | | | | 4,101 |
| MARTINSON, AMANDA | | | | 2,135 |
| MCINTYRE, RICCI | | | | 2,015 |
| MILBOURNE, RYAN | | | | 2,714 |
| PERKINS, BRYAN | | | | 2,713 |
| THOMAS, LEONARD | | | | 3,254 |
| VACANT008041, POSITION | | | | 2,668 |
| WISE, CHARLES | | | | 2,374 |
| Total 001424.410400 - FICA TAX | | | | <u>36,441</u> |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 424-COURTHOUSE (MAINTENANCE)
 FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---|---------------------|---------------------|
| 001424.410401 - MEDICARE EXPENSE | FY20 ACTUAL | FY21 YTD |
| | FY21 BUDGET | FY22 REQUEST |
| | 7,885 | 4,402 |
| | | 8,935 |
| | | 8,528 |
| MANDATED - Required by law or statute | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
| DOANE, RANDALL | | 708 |
| FARIAS, MEGAN | | 472 |
| FRANCO-ZALESKI, JUANA | | 426 |
| GAINEY, TONY | | 616 |
| GREGORY, MYRON | | 689 |
| KEMP, DAVID | | 474 |
| KUHN, LAURA | | 960 |
| MARTINSON, AMANDA | | 500 |
| MCINTYRE, RICCI | | 472 |
| MILBOURNE, RYAN | | 635 |
| PERKINS, BRYAN | | 635 |
| THOMAS, LEONARD | | 761 |
| VACANT008041, POSITION | | 624 |
| WISE, CHARLES | | 556 |
| Total 001424.410401 - MEDICARE EXPENSE | | 8,528 |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 424-COURTHOUSE (MAINTENANCE)
 FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justification</u> | <u>Amount</u> |
|--|----------------------|---------------------|
| 001424.410500 - HEALTH INSURANCE | FY20 ACTUAL | FY21 YTD |
| | FY21 BUDGET | FY22 REQUEST |
| | 172,832 | 82,484 |
| | | 180,947 |
| | | 175,117 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
| DOANE, RANDALL | | 9,572 |
| DOANE, RANDALL | | 258 |
| DOANE, RANDALL | | 77 |
| DOANE, RANDALL | | 153 |
| FARIAS, MEGAN | | 9,572 |
| FARIAS, MEGAN | | 258 |
| FARIAS, MEGAN | | 77 |
| FARIAS, MEGAN | | 153 |
| FRANCO-ZALESKI, JUANA | | 16,912 |
| FRANCO-ZALESKI, JUANA | | 258 |
| FRANCO-ZALESKI, JUANA | | 77 |
| FRANCO-ZALESKI, JUANA | | 153 |
| GAINEY, TONY | | 9,572 |
| GAINEY, TONY | | 258 |
| GAINEY, TONY | | 77 |
| GAINEY, TONY | | 153 |
| GREGORY, MYRON | | 16,912 |
| GREGORY, MYRON | | 258 |
| GREGORY, MYRON | | 77 |
| GREGORY, MYRON | | 153 |
| KEMP, DAVID | | 9,572 |

Jefferson County Commission
 Budget Detail
 Dept 424-COURTHOUSE (MAINTENANCE)
 FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------------|---------------------|---------------|
| KEMP, DAVID | | 258 |
| KEMP, DAVID | | 77 |
| KEMP, DAVID | | 153 |
| KUHN, LAURA | | 20,654 |
| KUHN, LAURA | | 258 |
| KUHN, LAURA | | 77 |
| KUHN, LAURA | | 153 |
| MARTINSON, AMANDA | | 9,572 |
| MARTINSON, AMANDA | | 258 |
| MARTINSON, AMANDA | | 77 |
| MARTINSON, AMANDA | | 153 |
| MCINTYRE, RICCI | | 9,572 |
| MCINTYRE, RICCI | | 258 |
| MCINTYRE, RICCI | | 77 |
| MCINTYRE, RICCI | | 153 |
| MILBOURNE, RYAN | | 20,654 |
| MILBOURNE, RYAN | | 258 |
| MILBOURNE, RYAN | | 77 |
| MILBOURNE, RYAN | | 153 |
| PERKINS, BRYAN | | 9,572 |
| PERKINS, BRYAN | | 258 |
| PERKINS, BRYAN | | 77 |
| PERKINS, BRYAN | | 153 |
| THOMAS, LEONARD | | 16,912 |

Jefferson County Commission
Budget Detail
Dept 424-COURTHOUSE (MAINTENANCE)
FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---|---------------------|------------------------------|
| THOMAS, LEONARD | | 258 |
| THOMAS, LEONARD | | 77 |
| THOMAS, LEONARD | | 153 |
| VACANT008041, POSITION | | 9,572 |
| VACANT008041, POSITION | | 258 |
| VACANT008041, POSITION | | 77 |
| VACANT008041, POSITION | | 153 |
| WISE, CHARLES | | 153 |
| Total 001424.410500 - HEALTH INSURANCE | | <u><u>175,117</u></u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001424.410599 - HEALTH INSURANCE-CONTRA | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | (68,731) | (180,947) | (175,117) |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001424.410599 - HEALTH INSURANCE-CONTRA

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 424-COURTHOUSE (MAINTENANCE)
 FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001424.410600 - RETIREMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 57,007 | 31,875 | 62,700 | 62,061 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| DOANE, RANDALL | | | 4,973 | |
| FARIAS, MEGAN | | | 3,342 | |
| FRANCO-ZALESKI, JUANA | | | 3,342 | |
| GAINEY, TONY | | | 4,341 | |
| GREGORY, MYRON | | | 5,212 | |
| KEMP, DAVID | | | 3,359 | |
| KUHN, LAURA | | | 7,237 | |
| MARTINSON, AMANDA | | | 3,535 | |
| MCINTYRE, RICCI | | | 3,342 | |
| MILBOURNE, RYAN | | | 5,001 | |
| PERKINS, BRYAN | | | 4,467 | |
| THOMAS, LEONARD | | | 5,686 | |
| VACANT008041, POSITION | | | 4,395 | |
| WISE, CHARLES | | | 3,829 | |
| Total 001424.410600 - RETIREMENT | | | <u>62,061</u> | |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001424.410801 - OVERTIME | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 9,973 | 3,131 | 20,000 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| Total 001424.410801 - OVERTIME | | | | <u>0</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001424.410802 - PART TIME / EXTRA HELP | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001424.410802 - PART TIME / EXTRA HELP

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001424.421100 - TELEPHONE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 137,797 | 61,937 | 124,000 | 124,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| TELEPHONE SERVICES AND EXPENSES | REQUIRED SERVICE | | | 124,000 |
| Total 001424.421100 - TELEPHONE | | | | 124,000 |

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | <u>Amount</u> | |
|---|--|---------------------|-----------------|--------------------|---------------------|
| 001424.421200 - PRINTING | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST | |
| | | | | | |

Total 001424.421200 - PRINTING

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|-------------------------------|------------------------|---------------------------|----------------------------|
| 001424.421301 - ELECTRICITY | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 22,489 | 16,741 | 26,000 | 26,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| ELECTRICITY EXPENSES FOR THE COURTHOUSE | ELECTRICITY REQUIRED FUNCTION | | | 26,000 |
| Total 001424.421301 - ELECTRICITY | | | | 26,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001424.421302 - FUEL OIL | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 4,749 | 2,411 | 8,000 | 8,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| HEATING OIL FOR THE COURTHOUSE | HEATING MUST BE PROVIDED DURING COLD WEATHER | | | 8,000 |
| Total 001424.421302 - FUEL OIL | | | | <u>8,000</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|-------------------------------|------------------------|---------------------------|----------------------------|
| 001424.421303 - WATER AND SEWER | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 1,170 | 618 | 1,500 | 1,500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| WATER/SEWER SERVICES FOR COURTHOUSE | WATER/SEWER SERVICES REQUIRED | | | 1,500 |
| Total 001424.421303 - WATER AND SEWER | | | | <u>1,500</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001424.421304 - OTHER UTILITIES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001424.421304 - OTHER UTILITIES

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001424.421400 - TRAVEL | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 940 | 0 | 1,000 | 1,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| TRAVEL EXPENSES | WILL BE USED FOR STAFF TO TRAVEL TO TRAINING | | | 1,000 |
| Total 001424.421400 - TRAVEL | | | | <u>1,000</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---|------------------------|---------------------------|----------------------------|
| 001424.421500 - MAINT/REP BLDG AND GRNDS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 1,347 | 0 | 5,000 | 5,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| TO PROVIDE MAINT/REPAIRS TO COURTHOUSE | NEEDED FOR CONTINUED UPKEEP OF COURTHOUSE | | | 5,000 |
| Total 001424.421500 - MAINT/REP BLDG AND GRNDS | | | | <u>5,000</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001424.421600 - MAINT/REP EQUIPMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,964 | 0 | 5,000 | 5,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| MAINT/REP FOR COURTHOUSE EQUIPMENT | TO MAINTAIN EQUIP TO KEEP COURTHOUSE FUNCTIONING | | | 5,000 |
| Total 001424.421600 - MAINT/REP EQUIPMENT | | | | 5,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001424.421700 - MAINT/REP AUTO | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001424.421700 - MAINT/REP AUTO

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001424.421800 - POSTAGE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 67,204 | 120,000 | 120,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| COUNTYWIDE POSTAGE-LARGE VOLUME ASSESSR & CO CLK | MISSION CRITICAL | | | 120,000 |
| Total 001424.421800 - POSTAGE | | | | 120,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001424.421900 - BLDG/EQUIP RENTAL | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001424.421900 - BLDG/EQUIP RENTAL

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------------|------------------------|---------------------------|----------------------------|
| 001424.422000 - ADVERTISING / LEGAL PUBS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 598 | 533 | 1,000 | 1,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| ADS FOR JOB OPENINGS, RFP'S , ETC | NEEDED FOR BID ADS, JOB AD, ETC | | | 1,000 |
| Total 001424.422000 - ADVERTISING / LEGAL PUBS | | | | 1,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001424.422100 - TRAINING AND EDUCATION | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,499 | (284) | 2,500 | 3,500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| TRAINING FOR STAFF | PROVIDING TRAINING TO ADVANCE JOB SKILLS | | | 3,500 |
| Total 001424.422100 - TRAINING AND EDUCATION | | | | <u>3,500</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001424.422200 - DUES AND SUBSCRIPTIONS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 755 | 0 | 500 | 500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| DUES/SUBSCRIPTIONS | NEEDED FOR DUES FOR NATL FIRE PROTECTION ASSO. ETC | | | 500 |
| Total 001424.422200 - DUES AND SUBSCRIPTIONS | | | | 500 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001424.422300 - PROFESSIONAL SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,419 | 0 | 2,000 | 2,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| SERVICES NEEDED FOR COURTHOUSE | SERVICES PROVIDED TO MAINTAIN COURTHOUSE | | | 2,000 |
| Total 001424.422300 - PROFESSIONAL SERVICES | | | | 2,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001424.422900 - COURT COSTS AND DAMAGES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001424.422900 - COURT COSTS AND DAMAGES

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---|------------------------|---------------------------|----------------------------|
| 001424.423000 - CONTRACTED SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 5,323 | 4,431 | 7,000 | 7,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| CONTRACTED SERVICES TO MAINTAIN COURTHOUSE | INCLUDES PEST CONTROL, WATER TREATMENT, ETC. | | | 7,000 |
| Total 001424.423000 - CONTRACTED SERVICES | | | | 7,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001424.423700 - OTHER FEES AND TAXES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001424.423700 - OTHER FEES AND TAXES

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001424.423900 - INSURANCE PREMIUM RETIREE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001424.423900 - INSURANCE PREMIUM RETIREE

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001424.424000 - REFUNDS AND REIMBURSEMENTS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|-------------|---------------|--------------|
| | | |

Total 001424.424000 - REFUNDS AND REIMBURSEMENTS

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001424.434100 - MATERIALS AND SUPPLIES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 5,156 | 5,024 | 6,000 | 6,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| MATERIALS/SUPPLIES NEEDED FOR COURTHOUSE | INCLUDES OFFICE SUPPLIES, PAPER, CLEANING PRODUCTS | | | 6,000 |
| Total 001424.434100 - MATERIALS AND SUPPLIES | | | | 6,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001424.434300 - AUTO SUPPLIES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001424.434300 - AUTO SUPPLIES

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|----------------------------------|-----------------|--------------------|---------------------|
| 001424.434500 - UNIFORMS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 846 | 152 | 1,500 | 1,500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| UNIFORM NEEDS: SHIRTS, WORK SHOES, RAIN GEAR, COAT | NEEDED FOR MAINTENANCE PERSONNEL | | | 1,500 |
| Total 001424.434500 - UNIFORMS | | | | 1,500 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001424.435300 - COMPUTER SOFTWARE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001424.435300 - COMPUTER SOFTWARE

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001424.435400 - COMPUTER HARDWARE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001424.435400 - COMPUTER HARDWARE

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001424.435600 - LICENSE AND ANNUAL FEES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|-------------|---------------|--------------|
| | | |

Total 001424.435600 - LICENSE AND ANNUAL FEES

NOTES:

Jefferson County Commission
Payroll Projection
FY2021-2022

1/28/2021

Amount

001424-COURTHOUSE (MAINTENANCE)

| | | |
|--|---|---------------|
| 1198-DOANE, RANDALL | 0511- 42412 MAINTENANCE - MECHANIC | |
| 001424.410300-EMPLOYEES SALARY AND WAGES | | 49,721 |
| 001424.410400-FICA TAX | | 3,026 |
| 001424.410401-MEDICARE EXPENSE | | 708 |
| 001424.410500-HEALTH INSURANCE | | 10,060 |
| 001424.410600-RETIREMENT | | 4,973 |
| Totals 1198-DOANE, RANDALL | | 68,488 |
| 1156-FARIAS, MEGAN | 0211- 42405 CUSTODIAN | |
| 001424.410300-EMPLOYEES SALARY AND WAGES | | 33,412 |
| 001424.410400-FICA TAX | | 2,015 |
| 001424.410401-MEDICARE EXPENSE | | 472 |
| 001424.410500-HEALTH INSURANCE | | 10,060 |
| 001424.410600-RETIREMENT | | 3,342 |
| Totals 1156-FARIAS, MEGAN | | 49,301 |
| 1146-FRANCO-ZALESKI, JUANA | 0211- 42403 CUSTODIAN | |
| 001424.410300-EMPLOYEES SALARY AND WAGES | | 33,415 |
| 001424.410400-FICA TAX | | 1,822 |
| 001424.410401-MEDICARE EXPENSE | | 426 |
| 001424.410500-HEALTH INSURANCE | | 17,400 |
| 001424.410600-RETIREMENT | | 3,342 |
| Totals 1146-FRANCO-ZALESKI, JUANA | | 56,405 |
| 1094-GAINEY, TONY | 0415- 42409 MAINTENANCE HELPER | |
| 001424.410300-EMPLOYEES SALARY AND WAGES | | 43,401 |
| 001424.410400-FICA TAX | | 2,634 |
| 001424.410401-MEDICARE EXPENSE | | 616 |
| 001424.410500-HEALTH INSURANCE | | 10,060 |
| 001424.410600-RETIREMENT | | 4,341 |
| Totals 1094-GAINEY, TONY | | 61,052 |
| 1080-GREGORY, MYRON | 0511- 42411 MAINTENANCE - MECHANIC | |
| 001424.410300-EMPLOYEES SALARY AND WAGES | | 52,119 |
| 001424.410400-FICA TAX | | 2,944 |
| 001424.410401-MEDICARE EXPENSE | | 689 |
| 001424.410500-HEALTH INSURANCE | | 17,400 |
| 001424.410600-RETIREMENT | | 5,212 |
| Totals 1080-GREGORY, MYRON | | 78,364 |
| 1147-KEMP, DAVID | 0211- 42419 CUSTODIAN | |
| 001424.410300-EMPLOYEES SALARY AND WAGES | | 33,585 |
| 001424.410400-FICA TAX | | 2,026 |
| 001424.410401-MEDICARE EXPENSE | | 474 |
| 001424.410500-HEALTH INSURANCE | | 10,060 |
| 001424.410600-RETIREMENT | | 3,359 |
| Totals 1147-KEMP, DAVID | | 49,504 |
| 1022-KUHN, LAURA | 0807- 42416 INTERIM MAINTENANCE DIRECTOR | |
| 001424.410300-EMPLOYEES SALARY AND WAGES | | 72,370 |
| 001424.410400-FICA TAX | | 4,101 |
| 001424.410401-MEDICARE EXPENSE | | 960 |

Jefferson County Commission
Payroll Projection
FY2021-2022

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| | <u>Amount</u> |
|---|----------------|
| 001424.410500-HEALTH INSURANCE | 21,142 |
| 001424.410600-RETIREMENT | 7,237 |
| Totals 1022-KUHN, LAURA | 105,810 |
| 1186-MARTINSON, AMANDA 0200- 42401 OFFICE ASSISTANT-80HR | |
| 001424.410300-EMPLOYEES SALARY AND WAGES | 35,349 |
| 001424.410400-FICA TAX | 2,135 |
| 001424.410401-MEDICARE EXPENSE | 500 |
| 001424.410500-HEALTH INSURANCE | 10,060 |
| 001424.410600-RETIREMENT | 3,535 |
| Totals 1186-MARTINSON, AMANDA | 51,579 |
| 1148-MCINTYRE, RICCI 0211- 42404 CUSTODIAN | |
| 001424.410300-EMPLOYEES SALARY AND WAGES | 33,415 |
| 001424.410400-FICA TAX | 2,015 |
| 001424.410401-MEDICARE EXPENSE | 472 |
| 001424.410500-HEALTH INSURANCE | 10,060 |
| 001424.410600-RETIREMENT | 3,342 |
| Totals 1148-MCINTYRE, RICCI | 49,304 |
| 1073-MILBOURNE, RYAN 0526- 42418 MAINT - MECHANIC/SECURITY TECH | |
| 001424.410300-EMPLOYEES SALARY AND WAGES | 50,001 |
| 001424.410400-FICA TAX | 2,714 |
| 001424.410401-MEDICARE EXPENSE | 635 |
| 001424.410500-HEALTH INSURANCE | 21,142 |
| 001424.410600-RETIREMENT | 5,001 |
| Totals 1073-MILBOURNE, RYAN | 79,493 |
| 1009-PERKINS, BRYAN 0212- 42417 MAIL CLERK | |
| 001424.410300-EMPLOYEES SALARY AND WAGES | 44,663 |
| 001424.410400-FICA TAX | 2,713 |
| 001424.410401-MEDICARE EXPENSE | 635 |
| 001424.410500-HEALTH INSURANCE | 10,060 |
| 001424.410600-RETIREMENT | 4,467 |
| Totals 1009-PERKINS, BRYAN | 62,538 |
| 1108-THOMAS, LEONARD 0520- 42413 MAINTENANCE - CARPENTER | |
| 001424.410300-EMPLOYEES SALARY AND WAGES | 56,860 |
| 001424.410400-FICA TAX | 3,254 |
| 001424.410401-MEDICARE EXPENSE | 761 |
| 001424.410500-HEALTH INSURANCE | 17,400 |
| 001424.410600-RETIREMENT | 5,686 |
| Totals 1108-THOMAS, LEONARD | 83,961 |
| 8041-VACANT008041, POSITION 0506- 42415 OFFICE MANGER 80HR-EXEMPT | |
| 001424.410300-EMPLOYEES SALARY AND WAGES | 43,941 |
| 001424.410400-FICA TAX | 2,668 |
| 001424.410401-MEDICARE EXPENSE | 624 |
| 001424.410500-HEALTH INSURANCE | 10,060 |
| 001424.410600-RETIREMENT | 4,395 |
| Totals 8041-VACANT008041, POSITION | 61,688 |
| 1157-WISE, CHARLES 0415- 42410 MAINTENANCE HELPER | |
| 001424.410300-EMPLOYEES SALARY AND WAGES | 38,282 |
| 001424.410400-FICA TAX | 2,374 |
| 001424.410401-MEDICARE EXPENSE | 556 |

Jefferson County Commission
Payroll Projection
FY2021-2022

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| | <u>Amount</u> |
|---|------------------------------|
| 001424.410500-HEALTH INSURANCE | 153 |
| 001424.410600-RETIREMENT | 3,829 |
| Totals 1157-WISE, CHARLES | <u>45,194</u> |
| Department Total-001424-COURTHOUSE (MAINTENANCE) | <u><u>902,681</u></u> |

COURTHOUSE TRAINING/EDUCATION**001424 422100**

I am requesting that this line item be increased from \$2500 to \$3500.

This increase request is made in order to provide maintenance staff with additional training to advance their job skills as well as to provide continuing education for employees that currently hold certifications.

Advanced training is available to our custodial employees through our cleaning supply vendor. They offer an excellent program with certified instructors that includes basic cleaning procedures, blood borne pathogens, floor care, etc. They can customize a training program that fits the county's needs.

Jefferson County Commission
Budget Summary
Dept 425-OTHER BUILDINGS
FY2021-2022

1/28/2021

| 001425-OTHER BUILDINGS | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|-------------------------------------|------------------------|------------------------|---------------------|------------------------|-------------------------|---------|
| CONTRACTUAL SERVICES | | | | | | |
| 421301 ELECTRICITY | 287,556 | 345,000 | 150,065 | 43.50% | 345,000 | 0.00% |
| 421302 FUEL OIL | 8,992 | 18,000 | 2,387 | 13.26% | 18,000 | 0.00% |
| 421303 WATER AND SEWER | 29,608 | 32,000 | 15,094 | 47.17% | 32,000 | 0.00% |
| 421304 OTHER UTILITIES | 21,934 | 22,500 | 11,670 | 51.87% | 22,500 | 0.00% |
| 421500 MAINT/REP BLDG AND GRNDS | 24,262 | 30,000 | 6,432 | 21.44% | 50,000 | 66.67% |
| 421600 MAINT/REP EQUIPMENT | 39,770 | 40,000 | 18,612 | 46.53% | 40,000 | 0.00% |
| 421601 MAINT/REP SECURITY SYS | 9,986 | 15,000 | 3,189 | 21.26% | 15,000 | 0.00% |
| 421900 BLDG/EQUIP RENTAL | 105 | 800 | 0 | 0.00% | 800 | 0.00% |
| 421905 CHARLES TOWN LIBRARY RENT | 18,000 | 18,000 | 12,000 | 66.67% | 18,000 | 0.00% |
| 422300 PROFESSIONAL SERVICES | 15,310 | 15,000 | 4,874 | 32.50% | 15,000 | 0.00% |
| 423000 CONTRACTED SERVICES | 69,037 | 77,015 | 50,090 | 65.04% | 80,000 | 3.88% |
| TOTAL CONTRACTUAL SERVICES | 524,560 | 613,315 | 274,412 | 44.74% | 636,300 | 3.75% |
| COMMODITIES | | | | | | |
| 434100 MATERIALS AND SUPPLIES | 63,939 | 90,000 | 36,892 | 40.99% | 90,000 | 0.00% |
| 434100 MATERIALS AND SUPPLIES 00017 | 19,120 | 30,000 | 32,425 | 108.08% | 0 | 100.00% |
| TOTAL COMMODITIES | 83,059 | 120,000 | 69,317 | 57.76% | 90,000 | -25.00% |
| CAPITAL OUTLAY | | | | | | |
| TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0.00% | 0 | 100.00% |
| TRANSFERS OUT | | | | | | |
| TOTAL TRANSFERS OUT | 0 | 0 | 0 | 0.00% | 0 | 100.00% |
| DEPARTMENT GRAND TOTAL | 607,620 | 733,315 | 343,729 | 46.87% | 726,300 | -0.96% |

Jefferson County Commission
Budget Detail
Dept 425-OTHER BUILDINGS
FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------|---------------------|---------------|
|-------------|---------------------|---------------|

001425-OTHER BUILDINGS

| 001425.421301 - ELECTRICITY | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|--------------------|-----------------|--------------------|---------------------|
| | 287,556 | 150,065 | 345,000 | 345,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|-----------------------------------|--|--------------|
| ELECTRICITY FOR COUNTY BUILDINGS | REQUIRED TO MAINTAIN FUNCTIONS OF COUNTY BLDGS | 345,000 |
| Total 001425.421301 - ELECTRICITY | | 345,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001425.421302 - FUEL OIL | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 8,992 | 2,387 | 18,000 | 18,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| FUEL OIL FOR COUNTY BUILDINGS | NEEDED TO HEAT BUILDINGS IN COLD WEATHER | | | 18,000 |
| Total 001425.421302 - FUEL OIL | | | | <u>18,000</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001425.421303 - WATER AND SEWER | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 29,608 | 15,094 | 32,000 | 32,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| WATER/SEWER SERVICES FOR COUNTY BUILDINGS | NEEDED SERVICES FOR OPERATIONS OF COUNTY | | | 32,000 |
| Total 001425.421303 - WATER AND SEWER | | | | 32,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001425.421304 - OTHER UTILITIES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 21,934 | 11,670 | 22,500 | 22,500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| INCLUDES COMCAST, WASTE MANAGEMENT, ETC. | NEEDED FOR TRASH PICKUP, CABLE, ALL OTHER UTLTIES | | | 22,500 |
| Total 001425.421304 - OTHER UTILITIES | | | | 22,500 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---|------------------------|---------------------------|----------------------------|
| 001425.421500 - MAINT/REP BLDG AND GRNDS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 24,262 | 6,432 | 30,000 | 50,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| TO MAINTAIN ALL COUNTY BUILDINGS/GROUND | NEEDED TO KEEP ALL BUILDINGS/GROUND FUNCTIONING | | | 50,000 |
| Total 001425.421500 - MAINT/REP BLDG AND GRNDS | | | | <u>50,000</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---|------------------------|---------------------------|----------------------------|
| 001425.421600 - MAINT/REP EQUIPMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 39,770 | 18,612 | 40,000 | 40,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| MAINTENANCE OF COUNTY EQUIPMENT | MAINT/REPAIRS TO KEEP CO EQUIP FUNCTIONING | | | 40,000 |
| Total 001425.421600 - MAINT/REP EQUIPMENT | | | | 40,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001425.421601 - MAINT/REP SECURITY SYS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 9,986 | 3,189 | 15,000 | 15,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| MAINT/REP SECURITY SYSTEM, CAMERAS, ACCESS, DOORS | NEEDED TO MAINTAIN THE SECURITY OF CO BLDGS | | | 15,000 |
| Total 001425.421601 - MAINT/REP SECURITY SYS | | | | 15,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|-----------------------------------|------------------------|---------------------------|----------------------------|
| 001425.421900 - BLDG/EQUIP RENTAL | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 105 | 0 | 800 | 800 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| NEEDED FOR RENTAL OF EQUIPMENT | OCCASIONAL NEED TO RENT EQUIP FOR | | | |
| NEEDED FOR PROJECTS | SPECIAL PROJECTS | | | 800 |
| Total 001425.421900 - BLDG/EQUIP RENTAL | | | | 800 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--------------------------------|------------------------|---------------------------|----------------------------|
| 001425.421905 - CHARLES TOWN LIBRARY RENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 18,000 | 12,000 | 18,000 | 18,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| CT LIBRARY MEETING ROOM RENT | RENTAL FOR USE OF MEETING ROOM | | | 18,000 |
| Total 001425.421905 - CHARLES TOWN LIBRARY RENT | | | | 18,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---|------------------------|---------------------------|----------------------------|
| 001425.422300 - PROFESSIONAL SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 15,310 | 4,874 | 15,000 | 15,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| VARIOUS SERVICES PROVIDED BY OUTSIDE VENDORS | SERVICES NEEDED FOR BUILDINGS & GROUNDS | | | 15,000 |
| Total 001425.422300 - PROFESSIONAL SERVICES | | | | 15,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001425.423000 - CONTRACTED SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 69,037 | 50,090 | 77,015 | 80,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| SERVICES INCLUDE PEST CONTROL, MAINT AGREEMENTS, | NEEDED TO KEEP BLDGS/GROUNDS WORKING PROPERLY | | | 80,000 |
| Total 001425.423000 - CONTRACTED SERVICES | | | | 80,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---|------------------------|---------------------------|----------------------------|
| 001425.434100 - MATERIALS AND SUPPLIES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 63,939 | 36,892 | 90,000 | 90,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| SUPPLIES FOR CLEANING, PAPER, FILTERS, ELECTRICAL, | SUPPLIES NEEDED TO MAINTAIN BUILDINGS/GROUNDS | | | 90,000 |
| Total 001425.434100 - MATERIALS AND SUPPLIES | | | | 90,000 |

NOTES:

| | | | | |
|---|--------------------|-----------------|--------------------|---------------------|
| 001425.434100 - MATERIALS AND SUPPLIES 00017 | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 19,120 | 32,425 | 30,000 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| Total 001425.434100 00017- MATERIALS AND SUPPLIES | | | | <u>0</u> |

NOTES:

OTHER BUILDINGSMAINTENANCE/REPAIR BUILDINGS AND GROUNDS

001425 421500

I am requesting an increase from \$30,000 to \$50,000. There are numerous building repairs that will need to be made. This includes painting and brickwork. There is major brickwork failure that needs to be addressed on the Reininger Building. This failed brickwork is located on the side adjacent to the Smoot building.

Jefferson County Commission
 Budget Summary
 Dept 428-IT DATA PROCESSING
 FY2021-2022

1/28/2021

| 001428-IT DATA PROCESSING | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|-----------------------------------|----------------|----------------|----------------|----------------|-----------------|---------|
| PERSONNEL SERVICES | | | | | | |
| 410300 EMPLOYEES SALARY AND WAGES | 150,023 | 160,212 | 66,246 | 41.35% | 160,791 | 0.36% |
| 410400 FICA TAX | 9,464 | 10,417 | 4,397 | 42.21% | 10,398 | -0.18% |
| 410401 MEDICARE EXPENSE | 2,213 | 2,436 | 1,028 | 42.21% | 2,424 | -0.49% |
| 410500 HEALTH INSURANCE | 35,794 | 37,521 | 13,809 | 36.80% | 37,520 | 0.00% |
| 410599 HEALTH INSURANCE-CONTRA | 0 | (37,521) | (11,521) | 30.71% | (37,520) | 0.00% |
| 410600 RETIREMENT | 14,723 | 15,573 | 6,625 | 42.54% | 16,080 | 3.26% |
| 410802 PART TIME / EXTRA HELP | 7,511 | 12,500 | 7,200 | 57.60% | 12,500 | 0.00% |
| TOTAL PERSONNEL SERVICES | 219,728 | 201,138 | 87,784 | 43.64% | 202,193 | 0.52% |
| CONTRACTUAL SERVICES | | | | | | |
| 421100 TELEPHONE | 1,956 | 2,350 | 568 | 24.19% | 2,350 | 0.00% |
| 421600 MAINT/REP EQUIPMENT | 0 | 7,500 | 137 | 1.82% | 7,500 | 0.00% |
| 422100 TRAINING AND EDUCATION | 1,815 | 7,250 | 0 | 0.00% | 7,000 | -3.45% |
| 422300 PROFESSIONAL SERVICES | 10,008 | 21,525 | 10,575 | 49.13% | 11,350 | -47.27% |
| 423000 CONTRACTED SERVICES | 2,936 | 3,250 | 0 | 0.00% | 3,250 | 0.00% |
| TOTAL CONTRACTUAL SERVICES | 16,714 | 41,875 | 11,280 | 26.94% | 31,450 | -24.90% |
| COMMODITIES | | | | | | |
| 434100 MATERIALS AND SUPPLIES | 38,042 | 28,750 | 6,514 | 22.66% | 30,000 | 4.35% |
| 435300 COMPUTER SOFTWARE | 35,594 | 39,872 | 146 | 0.37% | 35,050 | -12.09% |
| 435400 COMPUTER HARDWARE | 69,189 | 95,000 | 7,232 | 7.61% | 115,450 | 21.53% |
| 435500 INFORMATION TECH SUPPORT | 48,323 | 56,250 | 26,058 | 46.33% | 56,250 | 0.00% |
| 435600 LICENSE AND ANNUAL FEES | 92,292 | 103,233 | 49,658 | 48.10% | 88,150 | -14.61% |
| TOTAL COMMODITIES | 283,440 | 323,105 | 89,608 | 27.73% | 324,900 | 0.56% |
| DEPARTMENT GRAND TOTAL | 519,882 | 566,118 | 188,672 | 33.33% | 558,543 | -1.34% |

Jefferson County Commission
Budget Detail
Dept 428-IT DATA PROCESSING
FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------|---------------------|---------------|
|-------------|---------------------|---------------|

001428-IT DATA PROCESSING

| 001428.410300 - EMPLOYEES SALARY AND WAGES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|--------------------|-----------------|--------------------|---------------------|
| | 150,023 | 66,246 | 160,212 | 160,791 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|--|---------------|--------------|
| BURGESS, RUSSELL | | 81,040 |
| ROSEN, ANDREW | | 42,000 |
| VACANT008030, POSITION | | 37,751 |
| Total 001428.410300 - EMPLOYEES SALARY AND WAGES | | 160,791 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001428.410400 - FICA TAX | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 9,464 | 4,397 | 10,417 | 10,398 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| FICA FOR PT/EXTRA HELP | | | | 813 |
| BURGESS RUSSELL BURGESS, RUSSELL | | | | 4,754 |
| ROSEN ANDREW ROSEN, ANDREW | | | | 2,547 |
| VACANT008030 POSITION VACANT008030, POSITION | | | | 2,284 |
| Total 001428.410400 - FICA TAX | | | | <u>10,398</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------|-----------------|--------------------|---------------------|
| 001428.410401 - MEDICARE EXPENSE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,213 | 1,028 | 2,436 | 2,424 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
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NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001428.410500 - HEALTH INSURANCE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 35,794 | 13,809 | 37,521 | 37,520 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| BURGESS, RUSSELL | | | 16,912 | |
| BURGESS, RUSSELL | | | 258 | |
| BURGESS, RUSSELL | | | 77 | |
| BURGESS, RUSSELL | | | 153 | |
| ROSEN, ANDREW | | | 9,572 | |
| ROSEN, ANDREW | | | 258 | |
| ROSEN, ANDREW | | | 77 | |
| ROSEN, ANDREW | | | 153 | |
| VACANT008030, POSITION | | | 9,572 | |
| VACANT008030, POSITION | | | 258 | |
| VACANT008030, POSITION | | | 77 | |
| VACANT008030, POSITION | | | 153 | |
| Total 001428.410500 - HEALTH INSURANCE | | | 37,520 | |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001428.410599 - HEALTH INSURANCE-CONTRA | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | (11,521) | (37,521) | (37,520) |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001428.410599 - HEALTH INSURANCE-CONTRA

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------|-----------------|--------------------|---------------------|
| 001428.410600 - RETIREMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 14,723 | 6,625 | 15,573 | 16,080 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
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| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| BURGESS, RUSSELL | | | | 8,104 |
| ROSEN, ANDREW | | | | 4,200 |
| VACANT008030, POSITION | | | | 3,776 |
| Total 001428.410600 - RETIREMENT | | | | 16,080 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001428.410802 - PART TIME / EXTRA HELP | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 7,511 | 7,200 | 12,500 | 12,500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| TYLER AMICK PART TIME EMPLOYEE | HIRED IN 2019 | | | 12,500 |
| Total 001428.410802 - PART TIME / EXTRA HELP | | | | 12,500 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|
| 001428.421100 - TELEPHONE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> |
| | 1,956 | 568 | 2,350 |
| MANDATED - Required by law or statute | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST |
| CELLULAR SERVICE/ENGINEERING | | | |
| DEPARTMENT FIELD MIFI | | | 2,350 |
| Total 001428.421100 - TELEPHONE | | | 2,350 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001428.421600 - MAINT/REP EQUIPMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 137 | 7,500 | 7,500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| MAINTENANCE WIRELESSS TOWER INFRASTRUCTURE | | | | 7,500 |
| Total 001428.421600 - MAINT/REP EQUIPMENT | | | | 7,500 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001428.422100 - TRAINING AND EDUCATION | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 1,815 | 0 | 7,250 | 7,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| APLUS TRAINING (SECURITY/NETWORKING) | | | | 1,250 |
| ARCGIS ENTERPRISE ADMINISTRATION | | | | 2,250 |
| VMWARE TRAINING VIRTUALIZATION | | | | 3,500 |
| Total 001428.422100 - TRAINING AND EDUCATION | | | | 7,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001428.422300 - PROFESSIONAL SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 10,008 | 10,575 | 21,525 | 11,350 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| GRANICUS YEARLY WEBSITE SUPPORT MAINTENANCE | | | | 11,350 |
| Total 001428.422300 - PROFESSIONAL SERVICES | | | | 11,350 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001428.423000 - CONTRACTED SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,936 | 0 | 3,250 | 3,250 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| QUALITY UPTIME SERVICES ECC | | | | |
| MITSUBISHI BATTERY SYS | | | | 3,250 |
| Total 001428.423000 - CONTRACTED SERVICES | | | | 3,250 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001428.434100 - MATERIALS AND SUPPLIES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 38,042 | 6,514 | 28,750 | 30,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| BATTERY BACKUPS ALL COUNTY | | | | 3,250 |
| CABLES MONITORS USB BACKUPS KEYBOARDS MICE | | | | 14,000 |
| PRINTER TONER PRINTHEADS MAINTENANCE KITS | | | | 12,750 |
| Total 001428.434100 - MATERIALS AND SUPPLIES | | | | <u>30,000</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------|-----------------|--------------------|---------------------|
| 001428.435300 - COMPUTER SOFTWARE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 35,594 | 146 | 39,872 | 35,050 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| ADOBE SOFTWARE ALL COUNTY | | | | 8,750 |
| EMERGENCY COMMUNICATIONS CENTER SOFTWARE | | | | 3,300 |
| MICROSOFT/OTHERS SOFTWARE COUNTY COMMISSION OFFICE | | | | 7,500 |
| MYGOV ONLINE PERMITTING ENGINEERING DEPARTMENT | | | | 15,500 |
| Total 001428.435300 - COMPUTER SOFTWARE | | | | 35,050 |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 428-IT DATA PROCESSING
 FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|--|---------------------|-----------------|--------------------|---------------------|
| 001428.435400 - COMPUTER HARDWARE | FY20 ACTUAL | FY21 YTD | FY21 BUDGET | FY22 REQUEST |
| | 69,189 | 7,232 | 95,000 | 115,450 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| COUNTY CLERK CIRCUIT CLERK COMMISSION SCANNERS | | | 3,200 | |
| GIS REQUIRES UPGRADED UNITS FOR CAD MAPPING SUPPOR | | | 8,200 | |
| NETWORK MEMORY UPGRADES | | | 4,500 | |
| NETWORK SWITCH REPLACEMENTS | | | 7,200 | |
| OUTDATED PC REPLACEMENTS AND UPDATING WORKSTATIONS | | | 16,000 | |
| PUBLIC SAFETY REPLACEMENTS | | | 8,800 | |
| REPLACEMENT OF OLD NONFUNCTIONING LAPTOPS | | | 7,500 | |
| REPLACEMENT OF OUTDATED/NONFUNCTIONING PRINTERS | | | 4,000 | |
| REPLICATION/STORAGE/NETWORK BACKUP CAD BODYCAMERAS | | | 12,500 | |
| ROUTER REPLACEMENT SUGGESTED 4331/K9 FOR EOL | | | 3,300 | |
| SCANNERS FOR ENGINEERING RPMB GRANT | | | 5,000 | |
| TOUGHBOOK REPLACEMENTS SHERIFFS OFFICE | | | 22,000 | |
| VIRTUALIZATION INFRASTRUCTURE HOST REPLICATIONS | | | 13,250 | |
| Total 001428.435400 - COMPUTER HARDWARE | | | 115,450 | |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001428.435500 - INFORMATION TECH SUPPORT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 48,323 | 26,058 | 56,250 | 56,250 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| SOFTWARE SYSTEMS SUPPORT | | | | 2,500 |
| INFORMATION TECHNOLOGY CONSULTING CONTRACT | | | | 52,800 |
| MICROSOFT SUPPORT INCIDENTS | | | | 950 |
| Total 001428.435500 - INFORMATION TECH SUPPORT | | | | <u>56,250</u> |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 428-IT DATA PROCESSING
 FY2021-2022

1/28/2021

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|--|---------------------|-----------------|--------------------|---------------------|
| 001428.435600 - LICENSE AND ANNUAL FEES | FY20 ACTUAL | FY21 YTD | FY21 BUDGET | FY22 REQUEST |
| | 92,292 | 49,658 | 103,233 | 88,150 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| 911 CENTER REMOTE ACCESS SOFTWARE SUPPORT | | | | 3,250 |
| 911 EMC 3200 SAN SUPPORT | | | | 5,250 |
| AS/400 GUI/POINT/CLICK ASSESSOR TAX OFFICE | | | | 875 |
| EMC UNITY 300 SAN SUPPORT DOWNTOWN | | | | 6,750 |
| GIS SOFTWARE ANNUAL LICENSE FEE - REQUIRED FOR GIS | | | | 14,835 |
| GST LICENSING FOR AMBULANCE FEE SERVER SOFTWARE | | | | 2,250 |
| IBM SUPPORT FOR OPERATING SYSTEM/HARDWARE AS 400 | | | | 3,445 |
| JUDICIAL DIALOGUE SUPPORT - PROSECUTING ATTORNEYS | | | | 7,350 |
| LICENSING FOR AS400 **DISPUTED AMOUNT | | | | 14,225 |
| LICENSING FOR BARRACUDA | | | | 4,250 |
| LOGMEINPRO - WEBSITE SUPPORT | | | | 840 |
| PRINTOSTAT HPT2530 PS SUPPORT ENGINEERING | | | | 1,250 |
| QUALITY UPTIME 911 CENTER UPS SYSTEM | | | | 3,500 |
| SOLARWINDS NCM SOFTWARE SUPPORT MAINTENANCE | | | | 2,500 |
| SOLARWINDS PATCH MANAGEMENT | | | | 850 |
| SOPHOS ADDED STANDALONOE PURE MESSAGE INTERCEPTX | | | | 7,250 |
| STIMULUS SOFTWARE MAIL ARCHIVAL SOFTWARE SUPPORT | | | | 1,450 |
| TESTEDLY COMMISSION TEXT MESSAGING ALERTS | | | | 280 |
| WATCHGUARD FIREWALL NETWORK SECURITY DOWNTOWN | | | | 7,750 |

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|--|---------------------|----------------------|
| Total 001428.435600 - LICENSE AND ANNUAL FEES | | <u>88,150</u> |

NOTES:

Jefferson County Commission
Payroll Projection
FY2021-2022

1/28/2021

Amount

001428-IT DATA PROCESSING

| | | |
|---|---|----------------|
| 1130-BURGESS, RUSSELL | 0803- 42802 DIRECTOR OF INFO TECH (IT) | |
| 001428.410300-EMPLOYEES SALARY AND WAGES | | 81,040 |
| 001428.410400-FICA TAX | | 4,754 |
| 001428.410401-MEDICARE EXPENSE | | 1,112 |
| 001428.410500-HEALTH INSURANCE | | 17,400 |
| 001428.410600-RETIREMENT | | 8,104 |
| Totals 1130-BURGESS, RUSSELL | | 112,410 |
| 3007-ROSEN, ANDREW | 0510- 42807 INFO TECH (IT) SPECIALIST II | |
| 001428.410300-EMPLOYEES SALARY AND WAGES | | 42,000 |
| 001428.410400-FICA TAX | | 2,547 |
| 001428.410401-MEDICARE EXPENSE | | 596 |
| 001428.410500-HEALTH INSURANCE | | 10,060 |
| 001428.410600-RETIREMENT | | 4,200 |
| Totals 3007-ROSEN, ANDREW | | 59,403 |
| 8030-VACANT008030, POSITION | 0403- 42890 INFO TECH (IT) SPECIALIST I-80 | |
| 001428.410300-EMPLOYEES SALARY AND WAGES | | 37,751 |
| 001428.410400-FICA TAX | | 2,284 |
| 001428.410401-MEDICARE EXPENSE | | 535 |
| 001428.410500-HEALTH INSURANCE | | 10,060 |
| 001428.410600-RETIREMENT | | 3,776 |
| Totals 8030-VACANT008030, POSITION | | 54,406 |
| Department Total-001428-IT DATA PROCESSING | | 227,213 |

Jefferson County Commission
 Budget Summary
 Dept 429-REGIONAL DEVELOPMENT AUTH
 FY2021-2022

1/29/2021

| 001429-REGIONAL DEVELOPMENT AUTH | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|----------------------------------|----------------|----------------|---------------|----------------|-----------------|---------|
| CONTRIBUTIONS TO OTH | | | | | | |
| 456700 CONTR/TRSFR OTHR GOV UNIT | 19,794 | 19,795 | 19,794 | 100.00% | 19,795 | 0.00% |
| 456801 CONTRIBUTION - OZONE | 0 | 10,179 | 10,179 | 100.00% | 0 | 100.00% |
| TOTAL CONTRIBUTIONS TO OTH | <u>19,794</u> | <u>29,974</u> | <u>29,973</u> | 100.00% | <u>19,795</u> | -33.96% |
| DEPARTMENT GRAND TOTAL | <u>19,794</u> | <u>29,974</u> | <u>29,973</u> | 100.00% | <u>19,795</u> | -33.96% |

Jefferson County Commission
Budget Detail
Dept 429-REGIONAL DEVELOPMENT AUTH
FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------|---------------------|---------------|
|-------------|---------------------|---------------|

001429-REGIONAL DEVELOPMENT AUTH

| 001429.456700 - CONTR/TRSFR OTHR GOV UNIT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|--------------------|-----------------|--------------------|---------------------|
| | 19,794 | 19,794 | 19,795 | 19,795 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|---|---------------|--------------|
| FY22 ANNUAL ASST REGION 9 PLNG & DEV | MANDATED | 19,795 |
| Total 001429.456700 - CONTR/TRSFR OTHR GOV UNIT | | 19,795 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001429.456801 - CONTRIBUTION - OZONE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 10,179 | 10,179 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| Total 001429.456801 - CONTRIBUTION - OZONE | | | | <u>0</u> |

NOTES:



Ft22 Budget Request

SERVING BERKELEY, JEFFERSON AND MORGAN COUNTIES

January 4, 2021

Jefferson County Commission
PO Box 250
124 E. Washington Street
Charles Town, WV 25414

**DO
NOT
PAY**

Re: FY 2022 Annual Assessment – Region 9 Planning & Development Council

In preparation for your annual budget, we are notifying local governments of the fiscal year 2022 assessment required by State Code §8-25-12 (attached) for the period of July 1, 2021 through June 30, 2022. The breakdown of your assessment is reflected below. Region 9 receives \$.25 per capita of the assessment with the remaining \$.12 per capita being directed toward the Hagerstown/Eastern Panhandle Metropolitan Planning Organization (HEPMPO) Federal Transportation Program.

Your assessment below is based on 2010 U.S. Census Bureau population numbers.

THIS IS NOT A BILL. A separate invoice will be sent in July 2021.

| Member | 2010 Census Population | Region 9 Assessment Fee Per Capita | Region 9 Assessment |
|------------------|------------------------|------------------------------------|---------------------|
| Jefferson County | 53,498 | \$0.25 | \$13,374.50 |

| Member | 2010 Census Population | HEPMPO Assessment Fee Per Capita | HEPMPO Assessment |
|------------------|------------------------|----------------------------------|-------------------|
| Jefferson County | 53,498 | \$0.12 | \$6,419.76 |

Total Assessment for FY 2022

\$19,794.26

If you have any questions regarding the assessment, please feel free to contact me.

Sincerely,

Rachel C. Snavelly
Executive Director

001429-456700

EASTERN PANHANDLE REGIONAL PLANNING AND DEVELOPMENT COUNCIL

400 West Stephen Street • Suite 301 • Martinsburg, WV 25401

P: 304-263-1743 • F: 304-263-7156 • www.region9wv.com

Jefferson County Commission
 Budget Summary
 Dept 431-DEVELOPMENT AUTHORITY
 FY2021-2022

1/29/2021

| 001431-DEVELOPMENT AUTHORITY | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|---------------------------------------|----------------|----------------|----------------|----------------|-----------------|---------|
| PERSONNEL SERVICES | | | | | | |
| 410300 EMPLOYEES SALARY AND WAGES | 193,818 | 256,112 | 143,769 | 56.14% | 243,521 | -4.92% |
| 410400 FICA TAX | 11,616 | 15,558 | 8,706 | 55.96% | 14,658 | -5.78% |
| 410401 MEDICARE EXPENSE | 2,717 | 3,639 | 2,036 | 55.95% | 3,429 | -5.77% |
| 410500 HEALTH INSURANCE | 43,482 | 47,691 | 23,110 | 48.46% | 47,580 | -0.23% |
| 410599 HEALTH INSURANCE-CONTRA | 0 | (47,691) | (19,145) | 40.14% | (47,580) | -0.23% |
| 410600 RETIREMENT | 18,997 | 25,613 | 14,103 | 55.06% | 33,853 | 32.17% |
| TOTAL PERSONNEL SERVICES | 270,629 | 300,922 | 172,578 | 57.35% | 295,461 | -1.81% |
| CONTRACTUAL SERVICES | | | | | | |
| 422300 PROFESSIONAL SERVICES | 95,000 | 0 | 0 | 0.00% | 0 | 100.00% |
| TOTAL CONTRACTUAL SERVICES | 95,000 | 0 | 0 | 0.00% | 0 | 100.00% |
| CONTRIBUTIONS TO OTH | | | | | | |
| 456700 CONTR/TRSFR OTHR GOV UNIT | 348 | 0 | 100 | 0.00% | 0 | 100.00% |
| 456707 IN-KIND RENT-JC DEVELPMNT AUTH | 37,386 | 37,573 | 18,786 | 50.00% | 37,761 | 0.50% |
| 456708 IN-KIND RENT-FARMLAND PROT BD | 14,020 | 14,090 | 7,045 | 50.00% | 14,160 | 0.50% |
| 456800 CONTRIBUTION/ TRANSFER OTHER | 106,000 | 106,000 | 79,500 | 75.00% | 106,000 | 0.00% |
| 456802 CONTRIBUTION - AIRPORT AUTH | 5,000 | 0 | 0 | 0.00% | 0 | 100.00% |
| TOTAL CONTRIBUTIONS TO OTH | 162,754 | 157,663 | 105,431 | 66.87% | 157,921 | 0.16% |
| DEPARTMENT GRAND TOTAL | 528,383 | 458,585 | 278,010 | 60.62% | 453,382 | -1.13% |

Jefferson County Commission
Budget Detail
Dept 431-DEVELOPMENT AUTHORITY
FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------|---------------------|---------------|
|-------------|---------------------|---------------|

001431-DEVELOPMENT AUTHORITY

| 001431.410300 - EMPLOYEES SALARY AND WAGES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|--------------------|-----------------|--------------------|---------------------|
| | 193,818 | 143,769 | 256,112 | 243,521 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|--|---------------|--------------|
| GOODWIN, LYN | | 49,177 |
| JARVIS, DENNIS | | 95,000 |
| VACANT008042, POSITION | | 38,501 |
| WHEELER, ELIZABETH | | 60,843 |
| Total 001431.410300 - EMPLOYEES SALARY AND WAGES | | 243,521 |

NOTES:

| <u>Name</u> | | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|---------------------|-----------------|--------------------|---------------------|
| 001431.410400 - FICA TAX | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 11,616 | 8,706 | 15,558 | 14,658 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| GOODWIN, LYN | | | | | 2,992 |
| JARVIS, DENNIS | | | | | 5,834 |
| VACANT008042, POSITION | | | | | 2,116 |
| WHEELER, ELIZABETH | | | | | 3,716 |
| Total 001431.410400 - FICA TAX | | | | | <u>14,658</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------|-----------------|--------------------|---------------------|
| 001431.410401 - MEDICARE EXPENSE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,717 | 2,036 | 3,639 | 3,429 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| GOODWIN, LYN | | | | 700 |
| JARVIS, DENNIS | | | | 1,365 |
| VACANT008042, POSITION | | | | 495 |
| WHEELER, ELIZABETH | | | | 869 |
| Total 001431.410401 - MEDICARE EXPENSE | | | | 3,429 |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 431-DEVELOPMENT AUTHORITY
 FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---|---------------------|---------------------|
| 001431.410500 - HEALTH INSURANCE | FY20 ACTUAL | FY21 YTD |
| | FY21 BUDGET | FY22 REQUEST |
| | 43,482 | 23,110 |
| | | 47,691 |
| | | 47,580 |
| MANDATED - Required by law or statute | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
| GOODWIN, LYN | | 9,572 |
| GOODWIN, LYN | | 258 |
| GOODWIN, LYN | | 77 |
| GOODWIN, LYN | | 153 |
| JARVIS, DENNIS | | 9,572 |
| JARVIS, DENNIS | | 258 |
| JARVIS, DENNIS | | 77 |
| JARVIS, DENNIS | | 153 |
| VACANT008042, POSITION | | 16,912 |
| VACANT008042, POSITION | | 258 |
| VACANT008042, POSITION | | 77 |
| VACANT008042, POSITION | | 153 |
| WHEELER, ELIZABETH | | 9,572 |
| WHEELER, ELIZABETH | | 258 |
| WHEELER, ELIZABETH | | 77 |
| WHEELER, ELIZABETH | | 153 |
| Total 001431.410500 - HEALTH INSURANCE | | 47,580 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001431.410599 - HEALTH INSURANCE-CONTRA | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | (19,145) | (47,691) | (47,580) |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001431.410599 - HEALTH INSURANCE-CONTRA

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------|-----------------|--------------------|---------------------|
| 001431.410600 - RETIREMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 18,997 | 14,103 | 25,613 | 33,853 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| GOODWIN, LYN | | | | 4,918 |
| JARVIS, DENNIS | | | | 9,500 |
| JARVIS, DENNIS | | | | 9,500 |
| VACANT008042, POSITION | | | | 3,850 |
| WHEELER, ELIZABETH | | | | 6,085 |
| Total 001431.410600 - RETIREMENT | | | | 33,853 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001431.422300 - PROFESSIONAL SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 95,000 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001431.422300 - PROFESSIONAL SERVICES

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001431.456700 - CONTR/TRSFR OTHR GOV UNIT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 348 | 100 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |
| Total 001431.456700 - CONTR/TRSFR OTHR GOV UNIT | | | | |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001431.456707 - IN-KIND RENT-JC DEVELPMNT AUTH | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 37,386 | 18,786 | 37,573 | 37,761 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| IN-KIND RENT FOR OFFICE SPACE/UTILITIES | MISSION CRITICAL | | | 37,761 |
| Total 001431.456707 - IN-KIND RENT-JC DEVELPMNT AUTH | | | | 37,761 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001431.456708 - IN-KIND RENT-FARMLAND PROT BD | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 14,020 | 7,045 | 14,090 | 14,160 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| IN-KIND RENT FOR OFFICE SPACE/UTILITIES | MISSION CRITICAL | | | 14,160 |
| Total 001431.456708 - IN-KIND RENT-FARMLAND PROT BD | | | | 14,160 |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 431-DEVELOPMENT AUTHORITY
 FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001431.456800 - CONTRIBUTION/ TRANSFER OTHER | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 106,000 | 79,500 | 106,000 | 106,000 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| COMPUTER SERVICES | MISSION CRITICAL | | | 4,000 |
| DUES & SUBSCRIPTIONS | MISSION CRITICAL | | | 2,250 |
| EPEF PROGRAMS | MISSION CRITICAL | | | 1,000 |
| HOTEL, MEALS, MILEAGE, ETC. | MISSION CRITICAL | | | 15,000 |
| LIABILITY INSURANCE | MISSION CRITICAL | | | 1,500 |
| MAINTENANCE - BURR BUSINESS PARK (MOWING, ETC.) | MISSION CRITICAL | | | 2,500 |
| MARKETING - ADVERTISING & SPONSORSHIPS | MISSION CRITICAL | | | 19,800 |
| MEETINGS WITH BUSINESS OWNERS, PROSPECTS, ETC. | MISSION CRITICAL | | | 1,500 |
| POSTAGE | MISSION CRITICAL | | | 250 |
| PRINTING COSTS - MARKETING MATERIALS, CARTRIDGES, | MISSION CRITICAL | | | 4,000 |
| PROFESSIONAL SERVICES - ACCOUNTING & AUDIT | MISSION CRITICAL | | | 9,500 |
| PROFESSIONAL SERVICES - ENGINEERING | MISSION CRITICAL | | | 4,200 |
| PROFESSIONAL SERVICES - LEGAL | MISSION CRITICAL | | | 25,000 |
| PROFESSIONAL SERVICES - STRATEGIC PLANNING | MISSION CRITICAL | | | 3,350 |
| SUPPLIES - OFFICE | MISSION CRITICAL | | | 2,000 |
| TELEPHONE SERVICES | MISSION CRITICAL | | | 3,000 |
| TRAINING - CONTINUING EDUCATION FOR STAFF | MISSION CRITICAL | | | 7,150 |
| Total 001431.456800 - CONTRIBUTION/ TRANSFER OTHER | | | | <u>106,000</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001431.456802 - CONTRIBUTION - AIRPORT AUTH | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 5,000 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001431.456802 - CONTRIBUTION - AIRPORT AUTH

NOTES:

Jefferson County Commission
Payroll Projection
FY2021-2022

1/29/2021

Amount

001431-DEVELOPMENT AUTHORITY

| | | | |
|--|--|---|----------------|
| 1145-GOODWIN, LYN | | 0409- 43101 PROGRAM MANAGER JCDA | |
| 001431.410300-EMPLOYEES SALARY AND WAGES | | | 49,177 |
| 001431.410400-FICA TAX | | | 2,992 |
| 001431.410401-MEDICARE EXPENSE | | | 700 |
| 001431.410500-HEALTH INSURANCE | | | 10,060 |
| 001431.410600-RETIREMENT | | | 4,918 |
| Totals 1145-GOODWIN, LYN | | | 67,847 |
| 3119-JARVIS, DENNIS | | 0805- 43106 DIRECTOR-DEVELOPMENT AUTHORITY | |
| 001431.410300-EMPLOYEES SALARY AND WAGES | | | 95,000 |
| 001431.410400-FICA TAX | | | 5,834 |
| 001431.410401-MEDICARE EXPENSE | | | 1,365 |
| 001431.410500-HEALTH INSURANCE | | | 10,060 |
| 001431.410600-RETIREMENT | | | 19,000 |
| Totals 3119-JARVIS, DENNIS | | | 131,259 |
| 8042-VACANT008042, POSITION | | 0414- 43102 ADMINISTRATIVE ASSISTANT II-80 | |
| 001431.410300-EMPLOYEES SALARY AND WAGES | | | 38,501 |
| 001431.410400-FICA TAX | | | 2,116 |
| 001431.410401-MEDICARE EXPENSE | | | 495 |
| 001431.410500-HEALTH INSURANCE | | | 17,400 |
| 001431.410600-RETIREMENT | | | 3,850 |
| Totals 8042-VACANT008042, POSITION | | | 62,362 |
| 1105-WHEELER, ELIZABETH | | 0522- 43103 FARMLAND PROTECTION DIRECTOR | |
| 001431.410300-EMPLOYEES SALARY AND WAGES | | | 60,843 |
| 001431.410400-FICA TAX | | | 3,716 |
| 001431.410401-MEDICARE EXPENSE | | | 869 |
| 001431.410500-HEALTH INSURANCE | | | 10,060 |
| 001431.410600-RETIREMENT | | | 6,085 |
| Totals 1105-WHEELER, ELIZABETH | | | 81,573 |
| Department Total-001431-DEVELOPMENT AUTHORITY | | | 343,041 |

Jefferson County

Charles Town, West Virginia

01/12/2021 13:23
mgordon

Jefferson County, WV - Production
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
bgnyrpts

PROJECTION: 20221 FY2021-2022 OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND

| | | 2020 ACTUAL | 2021 ORIG BUD | 2021 REVISED BUD | 2021 ACTUAL | 2021 PROJECTION | 2022 DEPARTMENT | COMMENT |
|--------|-----------------------|----------------|------------------|---------------------|----------------|--------------------|--------------------|--------------------------|
| 001431 | DEVELOPMENT AUTHORITY | | | | | | | |
| 001431 | 410300 WAGES | 193,817.67 | 256,112.00 | 256,112.00 | 131,526.94 | 348,243 | 348,243 | |
| 001431 | 410400 FICA | 11,615.52 | 15,558.00 | 15,558.00 | 7,965.49 | | | |
| 001431 | 410401 MEDICARE | 2,716.61 | 3,639.00 | 3,639.00 | 1,862.89 | | | |
| 001431 | 410500 HEALTH INS | 43,481.96 | 47,691.00 | 47,691.00 | 21,153.02 | | | |
| 001431 | 410599 HLTH INS C | .00 | -47,691.00 | -47,691.00 | -19,145.46 | | | |
| 001431 | 410600 RETIREMT | 18,997.14 | 25,613.00 | 25,613.00 | 13,152.70 | | | |
| 001431 | 422300 PROF SVCS | 95,000.00 | .00 | .00 | .00 | | | |
| 001431 | 456700 TRF OTH GV | 347.68 | .00 | .00 | 99.98 | | | |
| 001431 | 456707 INKD-JCDA | 37,386.00 | 37,573.00 | 37,573.00 | 18,786.48 | | | |
| 001431 | 456708 INKD-FM PT | 14,019.96 | 14,090.00 | 14,090.00 | 7,045.02 | | | |
| 001431 | 456800 CONT-OTH | 106,000.00 | 106,000.00 | 106,000.00 | 79,500.00 | 106,000 | 106,000 | Please see 12th Feb 2021 |

Jefferson County

Charles Town, West Virginia

01/12/2021 13:23 | Jefferson County, WV - Production
mgordon | NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 3
bgnyrpts

PROJECTION: 20221 FY2021-2022 OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

| GENERAL FUND | 2020 ACTUAL | 2021 ORIG BUD | 2021 REVISED BUD | 2021 ACTUAL | 2021 PROJECTION | 2022 DEPARTMENT COMMENT |
|--------------|----------------|------------------|---------------------|----------------|--------------------|----------------------------|
|--------------|----------------|------------------|---------------------|----------------|--------------------|----------------------------|

| Sequence | Field # | Total | Page Break |
|------------|---------|-------|------------|
| Sequence 1 | 1 | Y | Y |
| Sequence 2 | 9 | Y | Y |
| Sequence 3 | 2 | N | N |
| Sequence 4 | 0 | N | N |

Report title: Jefferson County, WV - Production
01/12/2021 13:23 | NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS
mgordon

P 3
bgnyrpts

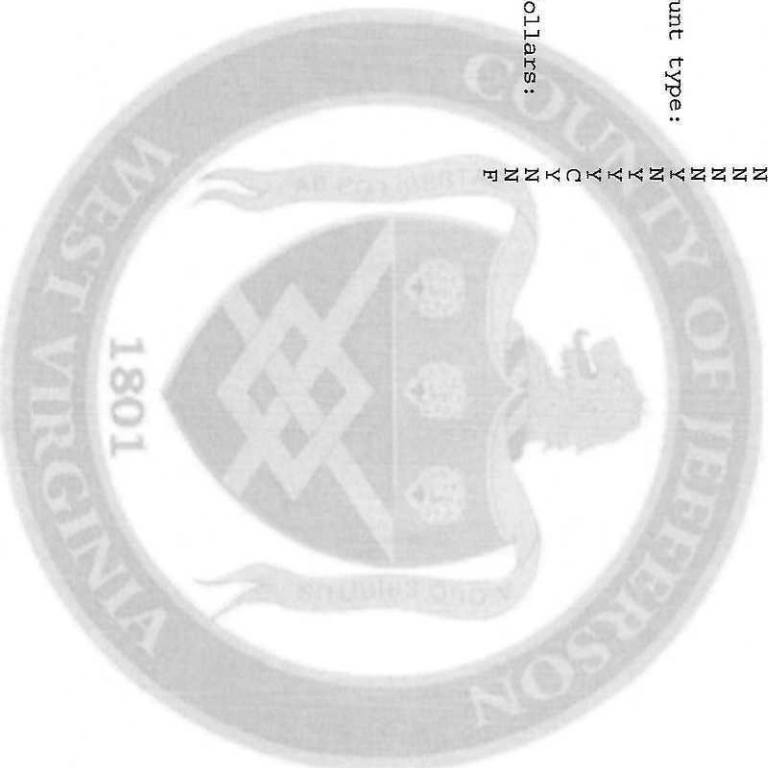
PROJECTION: 20221 FY2021-2022 OPERATING BUDGET

FOR PERIOD 99

Report type: 1
Budget level: 1
Percentage change calculation method: 1
Print first or second year of budget requests: F
Print revenue as credit: Y
Include cfwd in rev bud: N
Include cfwd in actuals: N
Print totals only: N
Include segment code: N
Include report grand totals by account type: Y
Print full GL account: N
Double space: Y
Suppress zero bdt acct: Y
Print as worksheet: Y
Print percent change or comment: C
Print text: Y
Amounts/totals exceed 999 million dollars: N
Print five budget levels: N
Report view: F

Field Name Find Criteria
Field Value

Org 001431
Object
Project
Account type
Account status



FY 22

6110 Marketing/Advertising 19,800

6135 Computer Services 4,000

6170 Dues and Subscriptions 2,250

6195 Insurance 1,500

6230 Maintenance 2,500

6236 Meetings 1,500

6241 EPEF 1,000

6258 Postage 250

6260 Printing Costs 4,000

6265 Professional Services 3,350

6270 Professional Services-Accounting/Audit 9,500

6275 Professional Services Engineering 4,200

6280 Professional Services Legal 25,000

6340 Supplies/Office 2,000

6360 Telephone 3,000

6370 Training 7,150

6380 Travel Expenses 15,000

106,000

Jefferson County Commission
 Budget Summary
 Dept 440-ENGINEERING-PLANNING-ZONING
 FY2021-2022

1/29/2021

| 001440-ENGINEERING-PLANNING-ZONING | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|--------------------------------------|------------------|------------------|----------------|----------------|------------------|---------|
| PERSONNEL SERVICES | | | | | | |
| 410300 EMPLOYEES SALARY AND WAGES | 1,021,188 | 1,045,880 | 556,684 | 53.23% | 1,047,752 | 0.18% |
| 410400 FICA TAX | 60,715 | 62,339 | 33,306 | 53.43% | 62,749 | 0.66% |
| 410401 MEDICARE EXPENSE | 14,200 | 14,503 | 7,789 | 53.71% | 14,682 | 1.23% |
| 410500 HEALTH INSURANCE | 242,290 | 252,352 | 106,928 | 42.37% | 219,434 | -13.04% |
| 410599 HEALTH INSURANCE-CONTRA | 0 | (252,352) | (90,321) | 35.79% | (219,434) | -13.04% |
| 410600 RETIREMENT | 102,332 | 104,595 | 55,571 | 53.13% | 105,284 | 0.66% |
| 410801 OVERTIME | 2,128 | 5,000 | 0 | 0.00% | 5,000 | 0.00% |
| TOTAL PERSONNEL SERVICES | 1,442,852 | 1,232,317 | 669,956 | 54.37% | 1,235,467 | 0.26% |
| CONTRACTUAL SERVICES | | | | | | |
| 421100 TELEPHONE | 2,560 | 3,200 | 805 | 25.14% | 3,265 | 2.03% |
| 421200 PRINTING | 0 | 500 | 0 | 0.00% | 500 | 0.00% |
| 421400 TRAVEL | 809 | 3,990 | 0 | 0.00% | 3,990 | 0.00% |
| 421600 MAINT/REP EQUIPMENT | 679 | 750 | 0 | 0.00% | 750 | 0.00% |
| 422000 ADVERTISING / LEGAL PUBS | 1,584 | 3,700 | 1,299 | 35.12% | 3,700 | 0.00% |
| 422100 TRAINING AND EDUCATION | 3,342 | 5,750 | 135 | 2.35% | 5,750 | 0.00% |
| 422200 DUES AND SUBSCRIPTIONS | 2,071 | 2,890 | 813 | 28.13% | 3,255 | 12.63% |
| 422300 PROFESSIONAL SERVICES | 4,565 | 0 | 0 | 0.00% | 0 | 100.00% |
| 423000 CONTRACTED SERVICES | 2,446 | 5,000 | 1,019 | 20.39% | 5,000 | 0.00% |
| 423001 CONTRACTED SVCS-GIS DEPT | 1,517 | 1,600 | 632 | 39.51% | 1,600 | 0.00% |
| 423002 CONTRACTED SVCS-PLANNING DEPT | 3,953 | 6,300 | 2,112 | 33.53% | 6,300 | 0.00% |
| 423600 REFUNDING ERRONEOUS PAYMENTS | 0 | 0 | 300 | 0.00% | 0 | 100.00% |
| TOTAL CONTRACTUAL SERVICES | 23,527 | 33,680 | 7,116 | 21.13% | 34,110 | 1.28% |
| COMMODITIES | | | | | | |
| 434100 MATERIALS AND SUPPLIES | 2,583 | 3,100 | 252 | 8.12% | 3,100 | 0.00% |
| 434101 MATERIALS AND SUPP-GIS DEPT | 2,508 | 5,625 | 3,216 | 57.17% | 5,625 | 0.00% |
| 434102 MATERIALS AND SUPP-PLANG DEPT | 983 | 1,000 | (10) | -1.05% | 1,000 | 0.00% |
| TOTAL COMMODITIES | 6,075 | 9,725 | 3,457 | 35.55% | 9,725 | 0.00% |
| DEPARTMENT GRAND TOTAL | 1,472,453 | 1,275,722 | 680,529 | 53.34% | 1,279,302 | 0.28% |

Jefferson County Commission
 Budget Detail
 Dept 440-ENGINEERING-PLANNING-ZONING
 FY2021-2022

1/29/2021

Name Justificaton Amount
001440-ENGINEERING-PLANNING-ZONING

| 001440.410300 - EMPLOYEES SALARY AND WAGES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| | 1,021,188 | 556,684 | 1,045,880 | 1,047,752 |

MANDATED - Required by law or statute
 MISSION CRITICAL - Elimination would result in failure to meet critical functions
 DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical
 NEW INITIATIVE - Spending not included in the prior year budget

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|------------------------|----------------------|---------------------|
| BEAULIEU, ALEXANDRA | | 54,452 |
| BROCKMAN, JENNIFER | | 90,130 |
| BURNS, REBECCA | | 71,843 |
| CARTER, DAVID | | 43,148 |
| DUNN, DUANE | | 44,255 |
| FAGAN, TODD | | 76,368 |
| GARZA, RONALD | | 45,116 |
| GOODWIN, ROGER | | 113,154 |
| GORMONT, JESSICA | | 49,886 |
| GREENHOLTZ, RHONDA | | 39,485 |
| HARTMAN, JENNILEE | | 46,558 |
| KENT, JOSEPH | | 78,244 |
| MASON, DONNA | | 43,845 |
| MONAGHAN, MICHAEL | | 60,071 |
| SAUNDERS, JONATHAN | | 83,820 |
| SCHUTZ, WENDY | | 41,313 |
| VACANT008031, POSITION | | 33,032 |
| VACANT008032, POSITION | | 33,032 |

Jefferson County Commission
Budget Detail
Dept 440-ENGINEERING-PLANNING-ZONING
FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---|---------------------|-------------------------|
| Total 001440.410300 - EMPLOYEES SALARY AND WAGES | | <u>1,047,752</u> |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 440-ENGINEERING-PLANNING-ZONING
 FY2021-2022

1/29/2021

| Name | | Justificaton | | Amount | |
|---|--|---------------|----------|--------------|--------------|
| 001440.410400 - FICA TAX | | FY20 ACTUAL | FY21 YTD | FY21 BUDGET | FY22 REQUEST |
| | | 60,715 | 33,306 | 62,339 | 62,749 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST | |
| FICA FOR OVERTIME | | | | 325 | |
| BEAULIEU ALEXANDRA BEAULIEU, ALEXANDRA | | | | 2,995 | |
| BROCKMAN JENNIFER BROCKMAN, JENNIFER | | | | 5,202 | |
| BURNS REBECCA BURNS, REBECCA | | | | 4,367 | |
| CARTER DAVID CARTER, DAVID | | | | 2,619 | |
| DUNN DUANE DUNN, DUANE | | | | 2,699 | |
| FAGAN TODD FAGAN, TODD | | | | 4,678 | |
| GARZA RONALD GARZA, RONALD | | | | 2,741 | |
| GOODWIN ROGER GOODWIN, ROGER | | | | 6,959 | |
| GORMONT JESSICA GORMONT, JESSICA | | | | 3,036 | |
| GREENHOLTZ RHONDA GREENHOLTZ, RHONDA | | | | 2,177 | |
| HARTMAN JENNILEE HARTMAN, JENNILEE | | | | 2,501 | |
| KENT JOSEPH KENT, JOSEPH | | | | 4,795 | |
| MASON DONNA MASON, DONNA | | | | 2,596 | |
| MONAGHAN MICHAEL MONAGHAN, MICHAEL | | | | 3,453 | |
| SAUNDERS JONATHAN SAUNDERS, JONATHAN | | | | 5,140 | |
| SCHUTZ WENDY SCHUTZ, WENDY | | | | 2,484 | |
| VACANT008031 POSITION VACANT008031, POSITION | | | | 1,991 | |
| VACANT008032 POSITION VACANT008032, POSITION | | | | 1,991 | |

Jefferson County Commission
Budget Detail
Dept 440-ENGINEERING-PLANNING-ZONING
FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---------------------------------------|---------------------|----------------------|
| Total 001440.410400 - FICA TAX | | <u>62,749</u> |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 440-ENGINEERING-PLANNING-ZONING
 FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---|---------------------|---------------------|
| 001440.410401 - MEDICARE EXPENSE | FY20 ACTUAL | FY21 YTD |
| | FY21 BUDGET | FY22 REQUEST |
| | 14,200 | 7,789 |
| | | 14,503 |
| | | 14,682 |
| MANDATED - Required by law or statute | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
| OVERTIME | | 73 |
| BEAULIEU ALEXANDRA BEAULIEU, ALEXANDRA | | 701 |
| BROCKMAN JENNIFER BROCKMAN, JENNIFER | | 1,217 |
| BURNS REBECCA BURNS, REBECCA | | 1,022 |
| CARTER DAVID CARTER, DAVID | | 613 |
| DUNN DUANE DUNN, DUANE | | 632 |
| FAGAN TODD FAGAN, TODD | | 1,095 |
| GARZA RONALD GARZA, RONALD | | 641 |
| GOODWIN ROGER GOODWIN, ROGER | | 1,628 |
| GORMONT JESSICA GORMONT, JESSICA | | 711 |
| GREENHOLTZ RHONDA GREENHOLTZ, RHONDA | | 510 |
| HARTMAN JENNILEE HARTMAN, JENNILEE | | 585 |
| KENT JOSEPH KENT, JOSEPH | | 1,122 |
| MASON DONNA MASON, DONNA | | 608 |
| MONAGHAN MICHAEL MONAGHAN, MICHAEL | | 808 |
| SAUNDERS JONATHAN SAUNDERS, JONATHAN | | 1,203 |
| SCHUTZ WENDY SCHUTZ, WENDY | | 581 |
| VACANT008031 POSITION VACANT008031, POSITION | | 466 |
| VACANT008032 POSITION VACANT008032, POSITION | | 466 |

Jefferson County Commission
Budget Detail
Dept 440-ENGINEERING-PLANNING-ZONING
FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---|---------------------|----------------------|
| Total 001440.410401 - MEDICARE EXPENSE | | <u>14,682</u> |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 440-ENGINEERING-PLANNING-ZONING
 FY2021-2022

1/29/2021

| <u>Name</u> | | <u>Justification</u> | | <u>Amount</u> |
|---|--|----------------------|-----------------|---------------------|
| 001440.410500 - HEALTH INSURANCE | | FY20 ACTUAL | FY21 YTD | FY21 BUDGET |
| | | 242,290 | 106,928 | 252,352 |
| | | | | FY22 REQUEST |
| | | | | 219,434 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST |
| BEAULIEU, ALEXANDRA | | | | 20,654 |
| BEAULIEU, ALEXANDRA | | | | 258 |
| BEAULIEU, ALEXANDRA | | | | 77 |
| BEAULIEU, ALEXANDRA | | | | 153 |
| BROCKMAN, JENNIFER | | | | 20,654 |
| BROCKMAN, JENNIFER | | | | 258 |
| BROCKMAN, JENNIFER | | | | 77 |
| BROCKMAN, JENNIFER | | | | 153 |
| BURNS, REBECCA | | | | 9,572 |
| BURNS, REBECCA | | | | 258 |
| BURNS, REBECCA | | | | 77 |
| BURNS, REBECCA | | | | 153 |
| CARTER, DAVID | | | | 9,572 |
| CARTER, DAVID | | | | 258 |
| CARTER, DAVID | | | | 77 |
| CARTER, DAVID | | | | 153 |
| DUNN, DUANE | | | | 258 |
| DUNN, DUANE | | | | 77 |
| DUNN, DUANE | | | | 153 |
| FAGAN, TODD | | | | 9,572 |
| FAGAN, TODD | | | | 258 |

Jefferson County Commission
 Budget Detail
 Dept 440-ENGINEERING-PLANNING-ZONING
 FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|--------------------|---------------------|---------------|
| FAGAN, TODD | | 77 |
| FAGAN, TODD | | 153 |
| GARZA, RONALD | | 9,572 |
| GARZA, RONALD | | 258 |
| GARZA, RONALD | | 77 |
| GARZA, RONALD | | 153 |
| GOODWIN, ROGER | | 9,572 |
| GOODWIN, ROGER | | 258 |
| GOODWIN, ROGER | | 77 |
| GOODWIN, ROGER | | 153 |
| GORMONT, JESSICA | | 9,572 |
| GORMONT, JESSICA | | 258 |
| GORMONT, JESSICA | | 77 |
| GORMONT, JESSICA | | 153 |
| GREENHOLTZ, RHONDA | | 16,912 |
| GREENHOLTZ, RHONDA | | 258 |
| GREENHOLTZ, RHONDA | | 77 |
| GREENHOLTZ, RHONDA | | 153 |
| HARTMAN, JENNILEE | | 20,654 |
| HARTMAN, JENNILEE | | 258 |
| HARTMAN, JENNILEE | | 77 |
| HARTMAN, JENNILEE | | 153 |
| KENT, JOSEPH | | 9,572 |
| KENT, JOSEPH | | 258 |

Jefferson County Commission
 Budget Detail
 Dept 440-ENGINEERING-PLANNING-ZONING
 FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|------------------------|---------------------|---------------|
| KENT, JOSEPH | | 77 |
| KENT, JOSEPH | | 153 |
| MASON, DONNA | | 9,572 |
| MASON, DONNA | | 258 |
| MASON, DONNA | | 77 |
| MASON, DONNA | | 153 |
| MONAGHAN, MICHAEL | | 16,912 |
| MONAGHAN, MICHAEL | | 258 |
| MONAGHAN, MICHAEL | | 77 |
| MONAGHAN, MICHAEL | | 153 |
| SAUNDERS, JONATHAN | | 9,572 |
| SAUNDERS, JONATHAN | | 258 |
| SAUNDERS, JONATHAN | | 77 |
| SAUNDERS, JONATHAN | | 153 |
| SCHUTZ, WENDY | | 9,572 |
| SCHUTZ, WENDY | | 258 |
| SCHUTZ, WENDY | | 77 |
| SCHUTZ, WENDY | | 153 |
| VACANT008031, POSITION | | 9,572 |
| VACANT008031, POSITION | | 258 |
| VACANT008031, POSITION | | 77 |
| VACANT008031, POSITION | | 153 |
| VACANT008032, POSITION | | 9,572 |
| VACANT008032, POSITION | | 258 |

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---|---------------------|------------------------------|
| VACANT008032, POSITION | | 77 |
| VACANT008032, POSITION | | 153 |
| Total 001440.410500 - HEALTH INSURANCE | | <u><u>219,434</u></u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001440.410599 - HEALTH INSURANCE-CONTRA | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | (90,321) | (252,352) | (219,434) |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001440.410599 - HEALTH INSURANCE-CONTRA

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 440-ENGINEERING-PLANNING-ZONING
 FY2021-2022

1/29/2021

| Name | Justificaton | Amount |
|---|--------------------|---------------------|
| 001440.410600 - RETIREMENT | FY20 ACTUAL | FY21 YTD |
| | FY21 BUDGET | FY22 REQUEST |
| | 102,332 | 55,571 |
| | | 104,595 |
| | | 105,284 |
| MANDATED - Required by law or statute | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
| RETIREMENT FOR OVERTIME | | 500 |
| BEAULIEU ALEXANDRA BEAULIEU, ALEXANDRA | | 5,446 |
| BROCKMAN JENNIFER BROCKMAN, JENNIFER | | 9,013 |
| BURNS REBECCA BURNS, REBECCA | | 7,185 |
| CARTER DAVID CARTER, DAVID | | 4,315 |
| DUNN DUANE DUNN, DUANE | | 4,426 |
| FAGAN TODD FAGAN, TODD | | 7,637 |
| GARZA RONALD GARZA, RONALD | | 4,512 |
| GOODWIN ROGER GOODWIN, ROGER | | 11,316 |
| GORMONT JESSICA GORMONT, JESSICA | | 4,989 |
| GREENHOLTZ RHONDA GREENHOLTZ, RHONDA | | 3,949 |
| HARTMAN JENNILEE HARTMAN, JENNILEE | | 4,656 |
| KENT JOSEPH KENT, JOSEPH | | 7,825 |
| MASON DONNA MASON, DONNA | | 4,385 |
| MONAGHAN MICHAEL MONAGHAN, MICHAEL | | 6,008 |
| SAUNDERS JONATHAN SAUNDERS, JONATHAN | | 8,382 |
| SCHUTZ WENDY SCHUTZ, WENDY | | 4,132 |
| VACANT008031 POSITION VACANT008031, POSITION | | 3,304 |
| VACANT008032 POSITION VACANT008032, POSITION | | 3,304 |

Jefferson County Commission
Budget Detail
Dept 440-ENGINEERING-PLANNING-ZONING
FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---|---------------------|-----------------------|
| Total 001440.410600 - RETIREMENT | | <u>105,284</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------------|------------------------|---------------------------|----------------------------|
| 001440.410801 - OVERTIME | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,128 | 0 | 5,000 | 5,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| OVERTIME | COVER FRONT DESK & INSPECTOR OT | | | 5,000 |
| Total 001440.410801 - OVERTIME | | | | 5,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001440.421100 - TELEPHONE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,560 | 805 | 3,200 | 3,265 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| TELEPHONE - BLDG INSPECTORS | CELL PHONE FEES | | | 900 |
| TELEPHONE - ENGINEERING | CELL PHONE FEES | | | 900 |
| TELEPHONE - GIS | CELL PHONE FEES | | | 675 |
| TELEPHONE - PLANNING & ZONING | CELL PHONE FEES | | | 790 |
| Total 001440.421100 - TELEPHONE | | | | 3,265 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--------------------------------|-----------------|--------------------|---------------------|
| 001440.421200 - PRINTING | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 500 | 500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| PRINTING | INSPECTION STICKERS & PLACARDS | | | 500 |
| Total 001440.421200 - PRINTING | | | | 500 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|------------------------------|-----------------|--------------------|---------------------|
| 001440.421400 - TRAVEL | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 809 | 0 | 3,990 | 3,990 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| TRAVEL | MANDATORY TRAINING & TESTING | | | 3,990 |
| Total 001440.421400 - TRAVEL | | | | 3,990 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---|------------------------|---------------------------|----------------------------|
| 001440.421600 - MAINT/REP EQUIPMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 679 | 0 | 750 | 750 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| MAINTENANCE - EQUIPMENT | SERVICE CONTRACT FOR SCANNER/PLOTTER | | | 750 |
| Total 001440.421600 - MAINT/REP EQUIPMENT | | | | 750 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|-------------------------------|------------------------|---------------------------|----------------------------|
| 001440.422000 - ADVERTISING / LEGAL Pubs | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 1,584 | 1,299 | 3,700 | 3,700 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| LEGAL ADS - ENGINEERING | PROPERTY SAFETY & AD FOR BIDS | | | 1,200 |
| LEGAL ADS - PLANNING & ZONING | PUBLIC NOTICES | | | 2,500 |
| Total 001440.422000 - ADVERTISING / LEGAL Pubs | | | | 3,700 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001440.422100 - TRAINING AND EDUCATION | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 3,342 | 135 | 5,750 | 5,750 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| TRAINING & EDUCATION | MANDATORY CONTINUING EDUCATION & CERTS | | | 5,750 |
| Total 001440.422100 - TRAINING AND EDUCATION | | | | <u>5,750</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001440.422200 - DUES AND SUBSCRIPTIONS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,071 | 813 | 2,890 | 3,255 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| DUES & SUBSCRIPTIONS - PLANNING & ZONING | AICP & APA CERTIFICATION | | | 600 |
| DUES & SUBSCRIPTIONS - WV CODE OFFICIALS ASSOC. | BLDG CODE CONTINUING EDUCATION | | | 600 |
| DUES & SUBSCRIPTIONS - STATE FIRE MARSHAL - INSPEC | BLDG INSPECTOR REGISTRATION WITH WV FIRE MARSHAL | | | 500 |
| DUES & SUBSCRIPTIONS - ICC MEMBERSHIP | WV BLDG INSPECTOR CERTIFICATIONS & TRAINING | | | 375 |
| DUES & SUBSCRIPTIONS - ASFPM FOR CERTIFICATION | WV MANDATORY CERTIFIED FLOODPLAIN MANAGER CERT | | | 350 |
| DUES & SUBSCRIPTIONS - ASCE FOR CONTINUING ED | WV PROF ENGINEER MANDATORY CONTINUING EDUCATION | | | 350 |
| DUES & SUBSCRIPTIONS - CFM RENEWAL | WV STATE FLOODPLAIN MANAGER CERTIFICATION | | | 280 |
| DUES & SUBSCRIPTIONS - GIS | WVAGP GIS CONTINUING EDUCATION | | | 200 |
| Total 001440.422200 - DUES AND SUBSCRIPTIONS | | | | 3,255 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001440.422300 - PROFESSIONAL SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 4,565 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001440.422300 - PROFESSIONAL SERVICES

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--------------------------------------|------------------------|---------------------------|----------------------------|
| 001440.423000 - CONTRACTED SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,446 | 1,019 | 5,000 | 5,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| CONTRACTED SERVICES - ENGINEERING | COPIER MAINTENANCE & COPY COSTS | | | 3,500 |
| CONTRACTED SERVICES - ENGINEERING | PROPERTY SAFETY PROCESS SERVER COSTS | | | 1,500 |
| Total 001440.423000 - CONTRACTED SERVICES | | | | 5,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------------|------------------------|---------------------------|----------------------------|
| 001440.423001 - CONTRACTED SVCS-GIS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| DEPT | 1,517 | 632 | 1,600 | 1,600 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| CONTRACTED SERVICES - GIS | COPIER MAINTENANCE & COPY COSTS | | | 1,600 |
| Total 001440.423001 - CONTRACTED SVCS-GIS DEPT | | | | 1,600 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------------|------------------------|---------------------------|----------------------------|
| 001440.423002 - CONTRACTED SVCS-PLANNING DEPT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 3,953 | 2,112 | 6,300 | 6,300 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| CONTRACTED SERVICES - PLANNING & ZONING | COPIER MAINTENANCE & COPY COSTS | | | 6,300 |
| Total 001440.423002 - CONTRACTED SVCS-PLANNING DEPT | | | | 6,300 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001440.423600 - REFUNDING ERRONEOUS PAYMENTS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 300 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001440.423600 - REFUNDING ERRONEOUS PAYMENTS

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|----------------------------------|------------------------|---------------------------|----------------------------|
| 001440.434100 - MATERIALS AND SUPPLIES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,583 | 252 | 3,100 | 3,100 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| MATERIALS & SUPPLIES - ENGINEERING | MISSION CRITICAL OFFICE SUPPLIES | | | 3,100 |
| Total 001440.434100 - MATERIALS AND SUPPLIES | | | | 3,100 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|----------------------------------|------------------------|---------------------------|----------------------------|
| 001440.434101 - MATERIALS AND SUPP-GIS DEPT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,508 | 3,216 | 5,625 | 5,625 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| OFFICE SUPPLIES - GIS - PLOTTER INK | PLOTTER INK | | | 125 |
| OFFICE SUPPLIES - GIS - PLOTTER PAPER | PLOTTER PAPER & MAPPING SUPPLIES | | | 700 |
| OFFICE SUPPLIES - GIS - STREET SIGN BLADES | STREET SIGN BLADES - LYLE SIGNS | | | 4,000 |
| OFFICE SUPPLIES - GIS - SIGN POSTS & HARDWARE | STREET SIGN POSTS & HARDWARE | | | 800 |
| Total 001440.434101 - MATERIALS AND SUPP-GIS DEPT | | | | 5,625 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|----------------------------------|------------------------|---------------------------|----------------------------|
| 001440.434102 - MATERIALS AND SUPP-PLANG DEPT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 983 | (10) | 1,000 | 1,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| OFFICE SUPPLIES - PLANNING & ZONING | MISSION CRITICAL OFFICE SUPPLIES | | | 1,000 |
| Total 001440.434102 - MATERIALS AND SUPP-PLANG DEPT | | | | 1,000 |

NOTES:

Jefferson County Commission
Payroll Projection
FY2021-2022

1/29/2021

Amount

001440-ENGINEERING-PLANNING-ZONING

1115-BEAULIEU, ALEXANDRA 0600- 44012 ZONING ADMINISTRATOR-70

| | |
|--|--------|
| 001440.410300-EMPLOYEES SALARY AND WAGES | 54,452 |
| 001440.410400-FICA TAX | 2,995 |
| 001440.410401-MEDICARE EXPENSE | 701 |
| 001440.410500-HEALTH INSURANCE | 21,142 |
| 001440.410600-RETIREMENT | 5,446 |

Totals 1115-BEAULIEU, ALEXANDRA **84,736**

1095-BROCKMAN, JENNIFER 0700- 44013 COUNTY PLANNER

| | |
|--|--------|
| 001440.410300-EMPLOYEES SALARY AND WAGES | 90,130 |
| 001440.410400-FICA TAX | 5,202 |
| 001440.410401-MEDICARE EXPENSE | 1,217 |
| 001440.410500-HEALTH INSURANCE | 21,142 |
| 001440.410600-RETIREMENT | 9,013 |

Totals 1095-BROCKMAN, JENNIFER **126,704**

1006-BURNS, REBECCA 0505- 44017 OFFICE MANGER -70HR EXEMPT

| | |
|--|--------|
| 001440.410300-EMPLOYEES SALARY AND WAGES | 71,843 |
| 001440.410400-FICA TAX | 4,367 |
| 001440.410401-MEDICARE EXPENSE | 1,022 |
| 001440.410500-HEALTH INSURANCE | 10,060 |
| 001440.410600-RETIREMENT | 7,185 |

Totals 1006-BURNS, REBECCA **94,477**

1042-CARTER, DAVID 0411- 44005 ORDINANCE COMP/FLOOD PL M-70HR

| | |
|--|--------|
| 001440.410300-EMPLOYEES SALARY AND WAGES | 43,148 |
| 001440.410400-FICA TAX | 2,619 |
| 001440.410401-MEDICARE EXPENSE | 613 |
| 001440.410500-HEALTH INSURANCE | 10,060 |
| 001440.410600-RETIREMENT | 4,315 |

Totals 1042-CARTER, DAVID **60,755**

1201-DUNN, DUANE 0501- 44008 BUILDING PLANS REVIEWER-70HR

| | |
|--|--------|
| 001440.410300-EMPLOYEES SALARY AND WAGES | 44,255 |
| 001440.410400-FICA TAX | 2,699 |
| 001440.410401-MEDICARE EXPENSE | 632 |
| 001440.410500-HEALTH INSURANCE | 488 |
| 001440.410600-RETIREMENT | 4,426 |

Totals 1201-DUNN, DUANE **52,500**

1076-FAGAN, TODD 0710- 44016 GIS & ADDRESSING MANAGER -80HR

| | |
|--|--------|
| 001440.410300-EMPLOYEES SALARY AND WAGES | 76,368 |
| 001440.410400-FICA TAX | 4,678 |
| 001440.410401-MEDICARE EXPENSE | 1,095 |
| 001440.410500-HEALTH INSURANCE | 10,060 |
| 001440.410600-RETIREMENT | 7,637 |

Totals 1076-FAGAN, TODD **99,838**

1144-GARZA, RONALD 0514- 44009 BUILDING INSPECTOR-70HR

| | |
|--|--------|
| 001440.410300-EMPLOYEES SALARY AND WAGES | 45,116 |
| 001440.410400-FICA TAX | 2,741 |
| 001440.410401-MEDICARE EXPENSE | 641 |

Jefferson County Commission
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| | <u>Amount</u> |
|--|----------------|
| 001440.410500-HEALTH INSURANCE | 10,060 |
| 001440.410600-RETIREMENT | 4,512 |
| Totals 1144-GARZA, RONALD | 63,070 |
| 1037-GOODWIN, ROGER 0902- 44018 DIRECTOR/CHIEF COUNTY ENGINEER | |
| 001440.410300-EMPLOYEES SALARY AND WAGES | 113,154 |
| 001440.410400-FICA TAX | 6,959 |
| 001440.410401-MEDICARE EXPENSE | 1,628 |
| 001440.410500-HEALTH INSURANCE | 10,060 |
| 001440.410600-RETIREMENT | 11,316 |
| Totals 1037-GOODWIN, ROGER | 143,117 |
| 1082-GORMONT, JESSICA 0500- 44007 GIS ANALYST-80HR | |
| 001440.410300-EMPLOYEES SALARY AND WAGES | 49,886 |
| 001440.410400-FICA TAX | 3,036 |
| 001440.410401-MEDICARE EXPENSE | 711 |
| 001440.410500-HEALTH INSURANCE | 10,060 |
| 001440.410600-RETIREMENT | 4,989 |
| Totals 1082-GORMONT, JESSICA | 68,682 |
| 1132-GREENHOLTZ, RHONDA 0416- 44006 ADMINISTRATIVE ASSISTANT II-70 | |
| 001440.410300-EMPLOYEES SALARY AND WAGES | 39,485 |
| 001440.410400-FICA TAX | 2,177 |
| 001440.410401-MEDICARE EXPENSE | 510 |
| 001440.410500-HEALTH INSURANCE | 17,400 |
| 001440.410600-RETIREMENT | 3,949 |
| Totals 1132-GREENHOLTZ, RHONDA | 63,521 |
| 1048-HARTMAN, JENNILEE 0410- 44004 ZONING CLERK-70HR | |
| 001440.410300-EMPLOYEES SALARY AND WAGES | 46,558 |
| 001440.410400-FICA TAX | 2,501 |
| 001440.410401-MEDICARE EXPENSE | 585 |
| 001440.410500-HEALTH INSURANCE | 21,142 |
| 001440.410600-RETIREMENT | 4,656 |
| Totals 1048-HARTMAN, JENNILEE | 75,442 |
| 1109-KENT, JOSEPH 0716- 44020 LAND DEVELOPMENT INSPECTR-70HR | |
| 001440.410300-EMPLOYEES SALARY AND WAGES | 78,244 |
| 001440.410400-FICA TAX | 4,795 |
| 001440.410401-MEDICARE EXPENSE | 1,122 |
| 001440.410500-HEALTH INSURANCE | 10,060 |
| 001440.410600-RETIREMENT | 7,825 |
| Totals 1109-KENT, JOSEPH | 102,046 |
| 1053-MASON, DONNA 0523- 44011 IMP FEE PROGRAM SPECIALST-70HR | |
| 001440.410300-EMPLOYEES SALARY AND WAGES | 43,845 |
| 001440.410400-FICA TAX | 2,596 |
| 001440.410401-MEDICARE EXPENSE | 608 |
| 001440.410500-HEALTH INSURANCE | 10,060 |
| 001440.410600-RETIREMENT | 4,385 |
| Totals 1053-MASON, DONNA | 61,494 |
| 1047-MONAGHAN, MICHAEL 0515- 44010 LEAD BUILDING INSPECTOR-70HR | |
| 001440.410300-EMPLOYEES SALARY AND WAGES | 60,071 |
| 001440.410400-FICA TAX | 3,453 |
| 001440.410401-MEDICARE EXPENSE | 808 |

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| | <u>Amount</u> |
|---|------------------|
| 001440.410500-HEALTH INSURANCE | 17,400 |
| 001440.410600-RETIREMENT | 6,008 |
| Totals 1047-MONAGHAN, MICHAEL | 87,740 |
| 1088-SAUNDERS, JONATHAN 0715- 44019 COUNTY ENGINEER-70HR | |
| 001440.410300-EMPLOYEES SALARY AND WAGES | 83,820 |
| 001440.410400-FICA TAX | 5,140 |
| 001440.410401-MEDICARE EXPENSE | 1,203 |
| 001440.410500-HEALTH INSURANCE | 10,060 |
| 001440.410600-RETIREMENT | 8,382 |
| Totals 1088-SAUNDERS, JONATHAN | 108,605 |
| 1102-SCHUTZ, WENDY 0405- 44001 PERMIT TECHNICIAN -70HR | |
| 001440.410300-EMPLOYEES SALARY AND WAGES | 41,313 |
| 001440.410400-FICA TAX | 2,484 |
| 001440.410401-MEDICARE EXPENSE | 581 |
| 001440.410500-HEALTH INSURANCE | 10,060 |
| 001440.410600-RETIREMENT | 4,132 |
| Totals 1102-SCHUTZ, WENDY | 58,570 |
| 8031-VACANT008031, POSITION 0406- 44002 PLANNING CLERK-70HR | |
| 001440.410300-EMPLOYEES SALARY AND WAGES | 33,032 |
| 001440.410400-FICA TAX | 1,991 |
| 001440.410401-MEDICARE EXPENSE | 466 |
| 001440.410500-HEALTH INSURANCE | 10,060 |
| 001440.410600-RETIREMENT | 3,304 |
| Totals 8031-VACANT008031, POSITION | 48,853 |
| 8032-VACANT008032, POSITION 0407- 44003 OFFICE CLERK-70HR | |
| 001440.410300-EMPLOYEES SALARY AND WAGES | 33,032 |
| 001440.410400-FICA TAX | 1,991 |
| 001440.410401-MEDICARE EXPENSE | 466 |
| 001440.410500-HEALTH INSURANCE | 10,060 |
| 001440.410600-RETIREMENT | 3,304 |
| Totals 8032-VACANT008032, POSITION | 48,853 |
| Department Total-001440-ENGINEERING-PLANNING-ZONING | 1,449,901 |

Jefferson County Commission
 Budget Summary
 Dept 700-SHERIFF LAW ENFORCEMENT
 FY2021-2022

1/29/2021

| 001700-SHERIFF LAW ENFORCEMENT | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|---|----------------|----------------|-------------|----------------|-----------------|---------|
| PERSONNEL SERVICES | | | | | | |
| 410300 EMPLOYEES SALARY AND WAGES | 2,143,373 | 2,355,725 | 1,214,999 | 51.58% | 2,521,708 | 7.05% |
| 410300 EMPLOYEES SALARY AND WAGES GRANT | 0 | 95,000 | 0 | 0.00% | 0 | 100.00% |
| 410301 INCREMENTAL PAY | 17,040 | 19,380 | 9,360 | 48.30% | 20,940 | 8.05% |
| 410303 EMPLOYEES SAL & WGS-BAILFF FT | 0 | 224,167 | 111,674 | 49.82% | 154,971 | -30.87% |
| 410400 FICA TAX | 174,162 | 194,062 | 94,748 | 48.82% | 193,840 | -0.11% |
| 410401 MEDICARE EXPENSE | 40,732 | 45,369 | 22,159 | 48.84% | 44,759 | -1.34% |
| 410500 HEALTH INSURANCE | 515,092 | 565,673 | 275,194 | 48.65% | 586,245 | 3.64% |
| 410599 HEALTH INSURANCE-CONTRA | 0 | (565,673) | (227,993) | 40.30% | (586,245) | 3.64% |
| 410600 RETIREMENT | 305,177 | 307,053 | 169,286 | 55.13% | 303,599 | -1.12% |
| 410801 OVERTIME | 292,426 | 220,000 | 126,671 | 57.58% | 250,000 | 13.64% |
| 410802 PART TIME / EXTRA HELP | 125 | 2,500 | 0 | 0.00% | 15,000 | 500.00% |
| 410803 CIRCUIT COURT BAILIFF PAY | 461,238 | 210,723 | 126,513 | 60.04% | 250,000 | 18.64% |
| 410804 TRIP GUARD PAY | 9,218 | 25,000 | 5,373 | 21.49% | 25,000 | 0.00% |
| TOTAL PERSONNEL SERVICES | 3,958,582 | 3,698,979 | 1,927,984 | 52.12% | 3,779,817 | 2.19% |
| CONTRACTUAL SERVICES | | | | | | |
| 421100 TELEPHONE | 25,229 | 30,000 | 9,272 | 30.91% | 32,000 | 6.67% |
| 421200 PRINTING | 536 | 750 | 363 | 48.40% | 750 | 0.00% |
| 421400 TRAVEL | 2,506 | 7,000 | 600 | 8.57% | 7,000 | 0.00% |
| 421400 TRAVEL G1951 | 1,655 | 0 | 0 | 0.00% | 0 | 100.00% |
| 421600 MAINT/REP EQUIPMENT | 0 | 2,000 | 295 | 14.74% | 2,000 | 0.00% |
| 421800 POSTAGE | 1,984 | 2,000 | 1,463 | 73.17% | 3,000 | 50.00% |
| 422000 ADVERTISING / LEGAL PUBS | 220 | 1,500 | 130 | 8.68% | 1,500 | 0.00% |
| 422100 TRAINING AND EDUCATION | 10,604 | 18,000 | 3,045 | 16.92% | 18,000 | 0.00% |
| 422200 DUES AND SUBSCRIPTIONS | 2,290 | 4,000 | 300 | 7.50% | 4,000 | 0.00% |
| 422300 PROFESSIONAL SERVICES | 4,839 | 5,000 | 1,786 | 35.71% | 5,000 | 0.00% |
| 422900 COURT COSTS AND DAMAGES | 0 | 5,000 | 5,000 | 100.00% | 0 | 100.00% |
| 423000 CONTRACTED SERVICES | 16,397 | 31,000 | 17,913 | 57.79% | 40,000 | 29.03% |
| TOTAL CONTRACTUAL SERVICES | 66,260 | 106,250 | 40,167 | 37.80% | 113,250 | 6.59% |
| COMMODITIES | | | | | | |
| 434100 MATERIALS AND SUPPLIES | 66,013 | 125,579 | 46,508 | 37.03% | 190,000 | 51.30% |
| 434100 MATERIALS AND SUPPLIES G1949 | 6,820 | 0 | 0 | 0.00% | 0 | 100.00% |
| 434100 MATERIALS AND SUPPLIES GRANT | 0 | 57,747 | 15,567 | 26.96% | 75,000 | 29.88% |
| 434300 AUTO SUPPLIES | 21,489 | 25,000 | 5,849 | 23.40% | 25,000 | 0.00% |
| 434500 UNIFORMS | 14,454 | 12,000 | 12,000 | 100.00% | 15,000 | 25.00% |
| TOTAL COMMODITIES | 108,776 | 220,326 | 79,924 | 36.28% | 305,000 | 38.43% |
| CAPITAL OUTLAY | | | | | | |
| 445900 CAPITAL OUTLAY-EQUIPMENT | 22,080 | 0 | 0 | 0.00% | 0 | 100.00% |
| 445900 CAPITAL OUTLAY-EQUIPMENT GRANT | 37,440 | 0 | 0 | 0.00% | 0 | 100.00% |
| 446000 CAPITAL OUTLAY-CONSTRUCTN G2020 | 12,736 | 0 | 0 | 0.00% | 0 | 100.00% |
| TOTAL CAPITAL OUTLAY | 72,256 | 0 | 0 | 0.00% | 0 | 100.00% |
| DEPARTMENT GRAND TOTAL | 4,205,875 | 4,025,555 | 2,048,075 | 50.88% | 4,198,067 | 4.29% |

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
 FY2021-2022

1/29/2021

Name Justificaton Amount
001700-SHERIFF LAW ENFORCEMENT

| 001700.410300 - EMPLOYEES SALARY AND WAGES | FY20 ACTUAL | FY21 YTD | FY21 BUDGET | FY22 REQUEST |
|---|--------------------|------------------|--------------------|---------------------|
| | 2,143,373 | 1,214,999 | 2,355,725 | 2,521,708 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|---|---------------|--------------|
| 3 NEW EMPLOYEES | | 143,499 |
| TO COVER UPCOMING PROMOTIONS AND DESIGNATIONS | | 15,000 |
| ARMEL MATTHEW ARMEL, MATTHEW | | 65,501 |
| BOOBER DAVID BOOBER, DAVID | | 51,715 |
| BOYCE KEVIN BOYCE, KEVIN | | 73,001 |
| BROWN EMMA BROWN, EMMA | | 32,001 |
| CHANDLER KRAIG CHANDLER, KRAIG | | 48,404 |
| COLBERT DAVID COLBERT, DAVID | | 82,200 |
| CONWAY BRANDON CONWAY, BRANDON | | 72,287 |
| COX DARRELL COX, DARRELL | | 48,404 |
| DEMORY SCOTT DEMORY, SCOTT | | 65,495 |
| ELLIS CHARLES ELLIS, CHARLES | | 48,404 |
| FLETCHER RONALD FLETCHER, RONALD | | 75,439 |
| FLETCHER DOUGLAS FLETCHER, DOUGLAS | | 65,501 |
| FORMAN JOSEPH FORMAN, JOSEPH | | 65,553 |
| GRANTHAM JOSEPH GRANTHAM, JOSEPH | | 51,520 |
| HARPER MATTHEW HARPER, MATTHEW | | 48,404 |
| HESS CHARLES HESS, CHARLES | | 60,316 |
| HOCKMAN ALBERT HOCKMAN, ALBERT | | 65,495 |
| HOCKMAN CHRISTIAN HOCKMAN, CHRISTIAN | | 49,871 |

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
 FY2021-2022

1/29/2021

| <u>Name</u> | | <u>Justificaton</u> | <u>Amount</u> |
|----------------------------------|-----------|---------------------|---------------|
| HOLZ HOLZ, STEVEN | STEVEN | | 73,001 |
| HUTCHINS HUTCHINS, MICAH | MICAH | | 47,833 |
| JENKINS JENKINS, RYAN | RYAN | | 47,833 |
| KILMER KILMER, GLEN | GLEN | | 63,152 |
| LOWE LOWE, DEBORAH | DEBORAH | | 55,748 |
| LUPIS LUPIS, VICTOR | VICTOR | | 89,350 |
| MAHONY MAHONY, ROBIN | ROBIN | | 48,404 |
| MALONEY MALONEY, ELIZABETH | ELIZABETH | | 56,178 |
| MOBLEY MOBLEY, TAMMY | TAMMY | | 42,867 |
| MOFFETT MOFFETT, JOSEPH | JOSEPH | | 49,871 |
| OSHEA OSHEA, CONOR | CONOR | | 50,889 |
| PALMER PALMER, TERRY | TERRY | | 41,993 |
| REZMER REZMER, CYNTHIA | CYNTHIA | | 31,560 |
| SELL SELL, ROBERT | ROBERT | | 75,439 |
| STELY STELY, TRAVIS | TRAVIS | | 49,871 |
| STIPANOVIC STIPANOVIC, KELSEY | KELSEY | | 48,404 |
| TABLER TABLER, DUSTIN | DUSTIN | | 72,122 |
| THOMAS THOMAS, ALLAN | ALLAN | | 65,495 |
| TIONG TIONG, VINCENT | VINCENT | | 68,800 |
| VANGILDER VANGILDER, CHARLES | CHARLES | | 44,183 |
| WEAVER WEAVER, JOSHUA | JOSHUA | | 47,833 |
| WILHELM WILHELM, WILLIAM | WILLIAM | | 49,871 |
| WILLIAMS WILLIAMS, BENJAMIN | BENJAMIN | | 73,001 |

Jefferson County Commission
Budget Detail
Dept 700-SHERIFF LAW ENFORCEMENT
FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---|---------------------|-------------------------|
| Total 001700.410300 - EMPLOYEES SALARY AND WAGES | | <u>2,521,708</u> |

NOTES:

| 001700.410300 - EMPLOYEES SALARY AND WAGES GRANT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| | 0 | 0 | 95,000 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| Total 001700.410300 GRANT- EMPLOYEES SALARY AND WAGES | | | | <u>0</u> |

NOTES:

- 2 officers are funded by the Bolivar Contract
- 2 officers are funded by the GHSP Grant
- 1 officer is funded by the DOJ/BOE/JCC

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001700.410301 - INCREMENTAL-LONGEVITY PAY | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 17,040 | 9,360 | 19,380 | 20,940 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| MANDATED | | | | 20,940 |
| Total 001700.410301 - INCREMENTAL-LONGEVITY PAY | | | | 20,940 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001700.410303 - EMPLOYEES SAL & WGS-BAILFF FT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 111,674 | 224,167 | 154,971 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| PETERSEN, ROBERT | | | | 27,300 |
| PITTINGER, DOUGLAS | | | | 27,651 |
| POTTER, WILLIAM | | | | 32,902 |
| RENNER, MARK | | | | 39,695 |
| WIMER, DARYLL | | | | 27,423 |
| Total 001700.410303 - EMPLOYEES SAL & WGS-BAILFF FT | | | | <u>154,971</u> |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
 FY2021-2022

1/29/2021

| <u>Name</u> | | <u>Justificaton</u> | | <u>Amount</u> |
|--|---------|---------------------------|------------------------|----------------------------|
| 001700.410400 - FICA TAX | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> |
| | | 174,162 | 94,748 | 194,062 |
| | | | | <u>FY22 REQUEST</u> |
| | | | | 193,840 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST |
| FICA FOR LONGEVITY PAY | | | | 1,361 |
| FICA FOR OVERTIME | | | | 16,250 |
| FICA FOR PT /EXTRA HELP | | | | 975 |
| FICA FOR TRIP GUARDS | | | | 1,625 |
| FICA FOR PT BAILIFFS | | MISSION CRITICAL | | 16,250 |
| FICA FOR 3 NEW DEPUTIES | | NEW INITIATIVE | | 9,327 |
| ARMEL | MATTHEW | | | 4,005 |
| ARMEL, MATTHEW | | | | |
| BOOBER | DAVID | | | 2,820 |
| BOOBER, DAVID | | | | |
| BOYCE | KEVIN | | | 4,470 |
| BOYCE, KEVIN | | | | |
| BROWN | EMMA | | | 1,882 |
| BROWN, EMMA | | | | |
| CHANDLER | KRAIG | | | 3,002 |
| CHANDLER, KRAIG | | | | |
| COLBERT | DAVID | | | 5,040 |
| COLBERT, DAVID | | | | |
| CONWAY | BRANDON | | | 4,211 |
| CONWAY, BRANDON | | | | |
| COX | DARRELL | | | 2,945 |
| COX, DARRELL | | | | |
| DEMORY | SCOTT | | | 4,061 |
| DEMORY, SCOTT | | | | |
| ELLIS | CHARLES | | | 2,945 |
| ELLIS, CHARLES | | | | |
| FLETCHER | RONALD | | | 4,621 |
| FLETCHER, RONALD | | | | |
| FLETCHER | DOUGLAS | | | 3,675 |
| FLETCHER, DOUGLAS | | | | |
| FORMAN | JOSEPH | | | 3,979 |
| FORMAN, JOSEPH | | | | |
| GRANTHAM | JOSEPH | | | 3,138 |
| GRANTHAM, JOSEPH | | | | |
| HARPER | MATTHEW | | | 2,945 |
| HARPER, MATTHEW | | | | |

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
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1/29/2021

| <u>Name</u> | | <u>Justificaton</u> | <u>Amount</u> |
|----------------------------------|-----------|---------------------|---------------|
| HESS HESS, CHARLES | CHARLES | | 3,740 |
| HOCKMAN HOCKMAN, ALBERT | ALBERT | | 3,675 |
| HOCKMAN HOCKMAN, CHRISTIAN | CHRISTIAN | | 3,035 |
| HOLZ HOLZ, STEVEN | STEVEN | | 4,470 |
| HUTCHINS HUTCHINS, MICAH | MICAH | | 2,695 |
| JENKINS JENKINS, RYAN | RYAN | | 2,966 |
| KILMER KILMER, GLEN | GLEN | | 3,508 |
| LOWE LOWE, DEBORAH | DEBORAH | | 3,071 |
| LUPIS LUPIS, VICTOR | VICTOR | | 5,154 |
| MAHONY MAHONY, ROBIN | ROBIN | | 2,956 |
| MALONEY MALONEY, ELIZABETH | ELIZABETH | | 3,393 |
| MOBLEY MOBLEY, TAMMY | TAMMY | | 2,335 |
| MOFFETT MOFFETT, JOSEPH | JOSEPH | | 3,092 |
| OSHEA OSHEA, CONOR | CONOR | | 3,100 |
| PALMER PALMER, TERRY | TERRY | | 2,280 |
| PETERSEN PETERSEN, ROBERT | ROBERT | | 1,670 |
| PITTINGER PITTINGER, DOUGLAS | DOUGLAS | | 1,715 |
| POTTER POTTER, WILLIAM | WILLIAM | | 2,040 |
| RENNER RENNER, MARK | MARK | | 2,405 |
| REZMER REZMER, CYNTHIA | CYNTHIA | | 1,686 |
| SELL SELL, ROBERT | ROBERT | | 4,390 |
| STELY STELY, TRAVIS | TRAVIS | | 2,706 |
| STIPANOVIC STIPANOVIC, KELSEY | KELSEY | | 2,751 |
| TABLER TABLER, DUSTIN | DUSTIN | | 4,086 |

Jefferson County Commission
Budget Detail
Dept 700-SHERIFF LAW ENFORCEMENT
FY2021-2022

1/29/2021

| <u>Name</u> | | <u>Justificaton</u> | <u>Amount</u> |
|---------------------------------------|----------|---------------------|-----------------------|
| THOMAS THOMAS, ALLAN | ALLAN | | 3,646 |
| TIONG TIONG, VINCENT | VINCENT | | 3,880 |
| VANGILDER VANGILDER, CHARLES | CHARLES | | 2,683 |
| WEAVER WEAVER, JOSHUA | JOSHUA | | 2,580 |
| WILHELM WILHELM, WILLIAM | WILLIAM | | 2,821 |
| WILLIAMS WILLIAMS, BENJAMIN | BENJAMIN | | 4,140 |
| WIMER WIMER, DARYLL | DARYLL | | 1,644 |
| Total 001700.410400 - FICA TAX | | | <u>193,840</u> |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
 FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|--|---------------------|---------------------|
| 001700.410401 - MEDICARE EXPENSE | FY20 ACTUAL | FY21 YTD |
| | FY21 BUDGET | FY22 REQUEST |
| | 40,732 | 22,159 |
| | | 45,369 |
| | | 44,759 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
| MEDICARE FOR TRIP GUARD | | 263 |
| MEDICARE FOR LONGEVITY PAY | | 304 |
| MEDICARE FOR OVERTIME | | 3,625 |
| MEDICARE FOR PT/EXTRA HELP | | 218 |
| MEDICARE FOR PT BAILIFFS | MISSION CRITICAL | 3,625 |
| MEDICARE FOR 3 NEW DEPUTIES | NEW INITIATIVE | 2,081 |
| ARMEL MATTHEW ARMEL, MATTHEW | | 937 |
| BOOBER DAVID BOOBER, DAVID | | 660 |
| BOYCE KEVIN BOYCE, KEVIN | | 1,046 |
| BROWN EMMA BROWN, EMMA | | 440 |
| CHANDLER KRAIG CHANDLER, KRAIG | | 702 |
| COLBERT DAVID COLBERT, DAVID | | 1,179 |
| CONWAY BRANDON CONWAY, BRANDON | | 985 |
| COX DARRELL COX, DARRELL | | 689 |
| DEMORY SCOTT DEMORY, SCOTT | | 950 |
| ELLIS CHARLES ELLIS, CHARLES | | 689 |
| FLETCHER RONALD FLETCHER, RONALD | | 1,081 |
| FLETCHER DOUGLAS FLETCHER, DOUGLAS | | 860 |
| FORMAN JOSEPH FORMAN, JOSEPH | | 931 |
| GRANTHAM JOSEPH GRANTHAM, JOSEPH | | 734 |
| HARPER MATTHEW HARPER, MATTHEW | | 689 |

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
 FY2021-2022

1/29/2021

| <u>Name</u> | | <u>Justificaton</u> | <u>Amount</u> |
|----------------------------------|-----------|---------------------|---------------|
| HESS HESS, CHARLES | CHARLES | | 875 |
| HOCKMAN HOCKMAN, ALBERT | ALBERT | | 860 |
| HOCKMAN HOCKMAN, CHRISTIAN | CHRISTIAN | | 710 |
| HOLZ HOLZ, STEVEN | STEVEN | | 1,046 |
| HUTCHINS HUTCHINS, MICAH | MICAH | | 631 |
| JENKINS JENKINS, RYAN | RYAN | | 694 |
| KILMER KILMER, GLEN | GLEN | | 821 |
| LOWE LOWE, DEBORAH | DEBORAH | | 718 |
| LUPIS LUPIS, VICTOR | VICTOR | | 1,206 |
| MAHONY MAHONY, ROBIN | ROBIN | | 692 |
| MALONEY MALONEY, ELIZABETH | ELIZABETH | | 794 |
| MOBLEY MOBLEY, TAMMY | TAMMY | | 546 |
| MOFFETT MOFFETT, JOSEPH | JOSEPH | | 724 |
| OSHEA OSHEA, CONOR | CONOR | | 725 |
| PALMER PALMER, TERRY | TERRY | | 534 |
| PETERSEN PETERSEN, ROBERT | ROBERT | | 391 |
| PITTINGER PITTINGER, DOUGLAS | DOUGLAS | | 401 |
| POTTER POTTER, WILLIAM | WILLIAM | | 478 |
| RENNER RENNER, MARK | MARK | | 563 |
| REZMER REZMER, CYNTHIA | CYNTHIA | | 395 |
| SELL SELL, ROBERT | ROBERT | | 1,027 |
| STELY STELY, TRAVIS | TRAVIS | | 633 |
| STIPANOVIC STIPANOVIC, KELSEY | KELSEY | | 644 |
| TABLER TABLER, DUSTIN | DUSTIN | | 956 |

Jefferson County Commission
Budget Detail
Dept 700-SHERIFF LAW ENFORCEMENT
FY2021-2022

1/29/2021

| <u>Name</u> | | <u>Justificaton</u> | <u>Amount</u> |
|---|----------|---------------------|----------------------|
| THOMAS | ALLAN | | |
| THOMAS, ALLAN | | | 853 |
| TIONG | VINCENT | | |
| TIONG, VINCENT | | | 908 |
| VANGILDER | CHARLES | | |
| VANGILDER, CHARLES | | | 628 |
| WEAVER | JOSHUA | | |
| WEAVER, JOSHUA | | | 604 |
| WILHELM | WILLIAM | | |
| WILHELM, WILLIAM | | | 660 |
| WILLIAMS | BENJAMIN | | |
| WILLIAMS, BENJAMIN | | | 969 |
| WIMER | DARYLL | | |
| WIMER, DARYLL | | | 385 |
| Total 001700.410401 - MEDICARE EXPENSE | | | <u>44,759</u> |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
 FY2021-2022

1/29/2021

| <u>Name</u> | | <u>Justificaton</u> | <u>Amount</u> |
|---|---------|---------------------|---------------------|
| 001700.410500 - HEALTH INSURANCE | | FY20 ACTUAL | FY21 YTD |
| | | 515,092 | 275,194 |
| | | | FY21 BUDGET |
| | | | 565,673 |
| | | | FY22 REQUEST |
| | | | 586,245 |
| MANDATED - Required by law or statute | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | |
| DESCRIPTION | | JUSTIFICATION | DEPT REQUEST |
| HEALTH INS FOR 3 NEW DEPUTIES | | NEW INITIATIVE | 30,180 |
| ARMEL | MATTHEW | | |
| ARMEL, MATTHEW | | | 9,572 |
| ARMEL | MATTHEW | | |
| ARMEL, MATTHEW | | | 258 |
| ARMEL | MATTHEW | | |
| ARMEL, MATTHEW | | | 77 |
| ARMEL | MATTHEW | | |
| ARMEL, MATTHEW | | | 153 |
| BOOBER | DAVID | | |
| BOOBER, DAVID | | | 20,654 |
| BOOBER | DAVID | | |
| BOOBER, DAVID | | | 258 |
| BOOBER | DAVID | | |
| BOOBER, DAVID | | | 77 |
| BOOBER | DAVID | | |
| BOOBER, DAVID | | | 153 |
| BOYCE | KEVIN | | |
| BOYCE, KEVIN | | | 9,572 |
| BOYCE | KEVIN | | |
| BOYCE, KEVIN | | | 258 |
| BOYCE | KEVIN | | |
| BOYCE, KEVIN | | | 77 |
| BOYCE | KEVIN | | |
| BOYCE, KEVIN | | | 153 |
| BROWN | EMMA | | |
| BROWN, EMMA | | | 258 |
| BROWN | EMMA | | |
| BROWN, EMMA | | | 77 |
| BROWN | EMMA | | |
| BROWN, EMMA | | | 153 |
| CHANDLER | KRAIG | | |
| CHANDLER, KRAIG | | | 153 |
| COLBERT | DAVID | | |
| COLBERT, DAVID | | | 9,572 |
| COLBERT | DAVID | | |
| COLBERT, DAVID | | | 258 |
| COLBERT | DAVID | | |
| COLBERT, DAVID | | | 77 |
| COLBERT | DAVID | | |
| COLBERT, DAVID | | | 153 |

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
 FY2021-2022

1/29/2021

| <u>Name</u> | | <u>Justificaton</u> | <u>Amount</u> |
|-------------------------------|---------|---------------------|---------------|
| CONWAY CONWAY, BRANDON | BRANDON | | 16,912 |
| CONWAY CONWAY, BRANDON | BRANDON | | 258 |
| CONWAY CONWAY, BRANDON | BRANDON | | 77 |
| CONWAY CONWAY, BRANDON | BRANDON | | 153 |
| COX COX, DARRELL | DARRELL | | 9,572 |
| COX COX, DARRELL | DARRELL | | 258 |
| COX COX, DARRELL | DARRELL | | 77 |
| COX COX, DARRELL | DARRELL | | 153 |
| DEMORY DEMORY, SCOTT | SCOTT | | 153 |
| ELLIS ELLIS, CHARLES | CHARLES | | 9,572 |
| ELLIS ELLIS, CHARLES | CHARLES | | 258 |
| ELLIS ELLIS, CHARLES | CHARLES | | 77 |
| ELLIS ELLIS, CHARLES | CHARLES | | 153 |
| FLETCHER FLETCHER, RONALD | RONALD | | 9,572 |
| FLETCHER FLETCHER, RONALD | RONALD | | 258 |
| FLETCHER FLETCHER, RONALD | RONALD | | 77 |
| FLETCHER FLETCHER, RONALD | RONALD | | 153 |
| FLETCHER FLETCHER, DOUGLAS | DOUGLAS | | 20,654 |
| FLETCHER FLETCHER, DOUGLAS | DOUGLAS | | 258 |
| FLETCHER FLETCHER, DOUGLAS | DOUGLAS | | 77 |
| FLETCHER FLETCHER, DOUGLAS | DOUGLAS | | 153 |
| FORMAN FORMAN, JOSEPH | JOSEPH | | 9,572 |
| FORMAN FORMAN, JOSEPH | JOSEPH | | 258 |
| FORMAN FORMAN, JOSEPH | JOSEPH | | 77 |

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
 FY2021-2022

1/29/2021

| <u>Name</u> | | <u>Justificaton</u> | <u>Amount</u> |
|-------------------------------|-----------|---------------------|---------------|
| FORMAN FORMAN, JOSEPH | JOSEPH | | 153 |
| GRANTHAM GRANTHAM, JOSEPH | JOSEPH | | 9,572 |
| GRANTHAM GRANTHAM, JOSEPH | JOSEPH | | 258 |
| GRANTHAM GRANTHAM, JOSEPH | JOSEPH | | 77 |
| GRANTHAM GRANTHAM, JOSEPH | JOSEPH | | 153 |
| HARPER HARPER, MATTHEW | MATTHEW | | 9,572 |
| HARPER HARPER, MATTHEW | MATTHEW | | 258 |
| HARPER HARPER, MATTHEW | MATTHEW | | 77 |
| HARPER HARPER, MATTHEW | MATTHEW | | 153 |
| HESS HESS, CHARLES | CHARLES | | 153 |
| HOCKMAN HOCKMAN, ALBERT | ALBERT | | 20,654 |
| HOCKMAN HOCKMAN, ALBERT | ALBERT | | 258 |
| HOCKMAN HOCKMAN, ALBERT | ALBERT | | 77 |
| HOCKMAN HOCKMAN, ALBERT | ALBERT | | 153 |
| HOCKMAN HOCKMAN, CHRISTIAN | CHRISTIAN | | 9,572 |
| HOCKMAN HOCKMAN, CHRISTIAN | CHRISTIAN | | 258 |
| HOCKMAN HOCKMAN, CHRISTIAN | CHRISTIAN | | 77 |
| HOCKMAN HOCKMAN, CHRISTIAN | CHRISTIAN | | 153 |
| HOLZ HOLZ, STEVEN | STEVEN | | 9,572 |
| HOLZ HOLZ, STEVEN | STEVEN | | 258 |
| HOLZ HOLZ, STEVEN | STEVEN | | 77 |
| HOLZ HOLZ, STEVEN | STEVEN | | 153 |
| HUTCHINS HUTCHINS, MICAH | MICAH | | 16,912 |
| HUTCHINS HUTCHINS, MICAH | MICAH | | 258 |

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
 FY2021-2022

1/29/2021

| <u>Name</u> | | <u>Justificaton</u> | <u>Amount</u> |
|-------------------------------|-----------|---------------------|---------------|
| HUTCHINS HUTCHINS, MICAH | MICAH | | 77 |
| HUTCHINS HUTCHINS, MICAH | MICAH | | 153 |
| JENKINS JENKINS, RYAN | RYAN | | 153 |
| KILMER KILMER, GLEN | GLEN | | 20,654 |
| KILMER KILMER, GLEN | GLEN | | 258 |
| KILMER KILMER, GLEN | GLEN | | 77 |
| KILMER KILMER, GLEN | GLEN | | 153 |
| LOWE LOWE, DEBORAH | DEBORAH | | 20,654 |
| LOWE LOWE, DEBORAH | DEBORAH | | 258 |
| LOWE LOWE, DEBORAH | DEBORAH | | 77 |
| LOWE LOWE, DEBORAH | DEBORAH | | 153 |
| LUPIS LUPIS, VICTOR | VICTOR | | 20,654 |
| LUPIS LUPIS, VICTOR | VICTOR | | 258 |
| LUPIS LUPIS, VICTOR | VICTOR | | 77 |
| LUPIS LUPIS, VICTOR | VICTOR | | 153 |
| MAHONY MAHONY, ROBIN | ROBIN | | 258 |
| MAHONY MAHONY, ROBIN | ROBIN | | 77 |
| MAHONY MAHONY, ROBIN | ROBIN | | 153 |
| MALONEY MALONEY, ELIZABETH | ELIZABETH | | 9,572 |
| MALONEY MALONEY, ELIZABETH | ELIZABETH | | 258 |
| MALONEY MALONEY, ELIZABETH | ELIZABETH | | 77 |
| MALONEY MALONEY, ELIZABETH | ELIZABETH | | 153 |
| MOBLEY MOBLEY, TAMMY | TAMMY | | 16,912 |
| MOBLEY MOBLEY, TAMMY | TAMMY | | 258 |

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
 FY2021-2022

1/29/2021

| <u>Name</u> | | <u>Justificaton</u> | <u>Amount</u> |
|---------------------------------|---------|---------------------|---------------|
| MOBLEY MOBLEY, TAMMY | TAMMY | | 77 |
| MOBLEY MOBLEY, TAMMY | TAMMY | | 153 |
| MOFFETT MOFFETT, JOSEPH | JOSEPH | | 153 |
| OSHEA OSHEA, CONOR | CONOR | | 9,572 |
| OSHEA OSHEA, CONOR | CONOR | | 77 |
| OSHEA OSHEA, CONOR | CONOR | | 153 |
| PALMER PALMER, TERRY | TERRY | | 16,912 |
| PALMER PALMER, TERRY | TERRY | | 258 |
| PALMER PALMER, TERRY | TERRY | | 77 |
| PALMER PALMER, TERRY | TERRY | | 153 |
| PETERSEN PETERSEN, ROBERT | ROBERT | | 258 |
| PETERSEN PETERSEN, ROBERT | ROBERT | | 77 |
| PETERSEN PETERSEN, ROBERT | ROBERT | | 153 |
| PITTINGER PITTINGER, DOUGLAS | DOUGLAS | | 77 |
| POTTER POTTER, WILLIAM | WILLIAM | | 153 |
| RENNER RENNER, MARK | MARK | | 9,572 |
| RENNER RENNER, MARK | MARK | | 258 |
| RENNER RENNER, MARK | MARK | | 77 |
| RENNER RENNER, MARK | MARK | | 153 |
| REZMER REZMER, CYNTHIA | CYNTHIA | | 16,912 |
| REZMER REZMER, CYNTHIA | CYNTHIA | | 258 |
| REZMER REZMER, CYNTHIA | CYNTHIA | | 77 |
| REZMER REZMER, CYNTHIA | CYNTHIA | | 153 |
| SELL SELL, ROBERT | ROBERT | | 16,912 |

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
 FY2021-2022

1/29/2021

| <u>Name</u> | | <u>Justificaton</u> | <u>Amount</u> |
|----------------------------------|---------|---------------------|---------------|
| SELL SELL, ROBERT | ROBERT | | 258 |
| SELL SELL, ROBERT | ROBERT | | 77 |
| SELL SELL, ROBERT | ROBERT | | 153 |
| STELY STELY, TRAVIS | TRAVIS | | 20,654 |
| STELY STELY, TRAVIS | TRAVIS | | 258 |
| STELY STELY, TRAVIS | TRAVIS | | 77 |
| STELY STELY, TRAVIS | TRAVIS | | 153 |
| STIPANOVIC STIPANOVIC, KELSEY | KELSEY | | 16,912 |
| STIPANOVIC STIPANOVIC, KELSEY | KELSEY | | 258 |
| STIPANOVIC STIPANOVIC, KELSEY | KELSEY | | 77 |
| STIPANOVIC STIPANOVIC, KELSEY | KELSEY | | 153 |
| TABLER TABLER, DUSTIN | DUSTIN | | 20,654 |
| TABLER TABLER, DUSTIN | DUSTIN | | 258 |
| TABLER TABLER, DUSTIN | DUSTIN | | 77 |
| TABLER TABLER, DUSTIN | DUSTIN | | 153 |
| THOMAS THOMAS, ALLAN | ALLAN | | 20,654 |
| THOMAS THOMAS, ALLAN | ALLAN | | 258 |
| THOMAS THOMAS, ALLAN | ALLAN | | 77 |
| THOMAS THOMAS, ALLAN | ALLAN | | 153 |
| TIONG TIONG, VINCENT | VINCENT | | 20,654 |
| TIONG TIONG, VINCENT | VINCENT | | 258 |
| TIONG TIONG, VINCENT | VINCENT | | 77 |
| TIONG TIONG, VINCENT | VINCENT | | 153 |
| VANGILDER VANGILDER, CHARLES | CHARLES | | 9,572 |

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
 FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---|---------------------|-----------------------|
| VANGILDER CHARLES VANGILDER, CHARLES | | 258 |
| VANGILDER CHARLES VANGILDER, CHARLES | | 77 |
| VANGILDER CHARLES VANGILDER, CHARLES | | 153 |
| WEAVER JOSHUA WEAVER, JOSHUA | | 20,654 |
| WEAVER JOSHUA WEAVER, JOSHUA | | 258 |
| WEAVER JOSHUA WEAVER, JOSHUA | | 77 |
| WEAVER JOSHUA WEAVER, JOSHUA | | 153 |
| WILHELM WILLIAM WILHELM, WILLIAM | | 16,912 |
| WILHELM WILLIAM WILHELM, WILLIAM | | 258 |
| WILHELM WILLIAM WILHELM, WILLIAM | | 77 |
| WILHELM WILLIAM WILHELM, WILLIAM | | 153 |
| WILLIAMS BENJAMIN WILLIAMS, BENJAMIN | | 20,654 |
| WILLIAMS BENJAMIN WILLIAMS, BENJAMIN | | 258 |
| WILLIAMS BENJAMIN WILLIAMS, BENJAMIN | | 77 |
| WILLIAMS BENJAMIN WILLIAMS, BENJAMIN | | 153 |
| WIMER DARYLL WIMER, DARYLL | | 9,572 |
| WIMER DARYLL WIMER, DARYLL | | 258 |
| WIMER DARYLL WIMER, DARYLL | | 77 |
| WIMER DARYLL WIMER, DARYLL | | 153 |
| Total 001700.410500 - HEALTH INSURANCE | | <u>586,245</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001700.410599 - HEALTH INSURANCE-CONTRA | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | (227,993) | (565,673) | (586,245) |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001700.410599 - HEALTH INSURANCE-CONTRA

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
 FY2021-2022

1/29/2021

| Name | | Justification | | Amount |
|---|-----------|----------------|----------|--------------|
| 001700.410600 - RETIREMENT | | FY20 ACTUAL | FY21 YTD | FY21 BUDGET |
| | | 305,177 | 169,286 | 307,053 |
| | | | | FY22 REQUEST |
| | | | | 303,599 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST |
| RETIREMENT FOR 3 NEW DEPUTIES | | NEW INITIATIVE | | 17,220 |
| ARMEL | MATTHEW | | | |
| ARMEL, MATTHEW | | | | 7,861 |
| BOYCE | KEVIN | | | |
| BOYCE, KEVIN | | | | 8,761 |
| BROWN | EMMA | | | |
| BROWN, EMMA | | | | 3,200 |
| CHANDLER | KRAIG | | | |
| CHANDLER, KRAIG | | | | 5,809 |
| COLBERT | DAVID | | | |
| COLBERT, DAVID | | | | 9,864 |
| CONWAY | BRANDON | | | |
| CONWAY, BRANDON | | | | 8,675 |
| COX | DARRELL | | | |
| COX, DARRELL | | | | 5,809 |
| DEMORY | SCOTT | | | |
| DEMORY, SCOTT | | | | 7,860 |
| ELLIS | CHARLES | | | |
| ELLIS, CHARLES | | | | 5,809 |
| FLETCHER | RONALD | | | |
| FLETCHER, RONALD | | | | 9,053 |
| FLETCHER | DOUGLAS | | | |
| FLETCHER, DOUGLAS | | | | 7,861 |
| FORMAN | JOSEPH | | | |
| FORMAN, JOSEPH | | | | 7,867 |
| GRANTHAM | JOSEPH | | | |
| GRANTHAM, JOSEPH | | | | 6,183 |
| HARPER | MATTHEW | | | |
| HARPER, MATTHEW | | | | 5,809 |
| HESS | CHARLES | | | |
| HESS, CHARLES | | | | 7,238 |
| HOCKMAN | ALBERT | | | |
| HOCKMAN, ALBERT | | | | 7,860 |
| HOCKMAN | CHRISTIAN | | | |
| HOCKMAN, CHRISTIAN | | | | 5,985 |
| HOLZ | STEVEN | | | |
| HOLZ, STEVEN | | | | 8,761 |
| HUTCHINS | MICAH | | | |
| HUTCHINS, MICAH | | | | 5,740 |
| JENKINS | RYAN | | | |
| JENKINS, RYAN | | | | 5,740 |

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 Dept 700-SHERIFF LAW ENFORCEMENT
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1/29/2021

| <u>Name</u> | | <u>Justificaton</u> | <u>Amount</u> |
|----------------------------------|-----------|---------------------|---------------|
| KILMER KILMER, GLEN | GLEN | | 7,579 |
| LOWE LOWE, DEBORAH | DEBORAH | | 5,575 |
| LUPIS LUPIS, VICTOR | VICTOR | | 10,722 |
| MAHONY MAHONY, ROBIN | ROBIN | | 5,809 |
| MALONEY MALONEY, ELIZABETH | ELIZABETH | | 5,618 |
| MOBLEY MOBLEY, TAMMY | TAMMY | | 4,287 |
| MOFFETT MOFFETT, JOSEPH | JOSEPH | | 5,985 |
| OSHEA OSHEA, CONOR | CONOR | | 6,107 |
| PALMER PALMER, TERRY | TERRY | | 4,200 |
| PETERSEN PETERSEN, ROBERT | ROBERT | | 2,730 |
| PITTINGER PITTINGER, DOUGLAS | DOUGLAS | | 2,766 |
| POTTER POTTER, WILLIAM | WILLIAM | | 3,291 |
| RENNER RENNER, MARK | MARK | | 3,970 |
| REZMER REZMER, CYNTHIA | CYNTHIA | | 3,156 |
| SELL SELL, ROBERT | ROBERT | | 9,053 |
| STELY STELY, TRAVIS | TRAVIS | | 5,985 |
| STIPANOVIC STIPANOVIC, KELSEY | KELSEY | | 5,809 |
| TABLER TABLER, DUSTIN | DUSTIN | | 8,655 |
| THOMAS THOMAS, ALLAN | ALLAN | | 6,550 |
| TIONG TIONG, VINCENT | VINCENT | | 8,256 |
| VANGILDER VANGILDER, CHARLES | CHARLES | | 5,302 |
| WEAVER WEAVER, JOSHUA | JOSHUA | | 5,740 |
| WILHELM WILHELM, WILLIAM | WILLIAM | | 5,985 |
| WILLIAMS WILLIAMS, BENJAMIN | BENJAMIN | | 8,761 |

Jefferson County Commission
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FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---|---------------------|-----------------------|
| WIMER DARYLL | | |
| WIMER, DARYLL | | 2,743 |
| Total 001700.410600 - RETIREMENT | | <u>303,599</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001700.410801 - OVERTIME | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 292,426 | 126,671 | 220,000 | 250,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| PROJECTED OVERTIME NEEDS | | | | 250,000 |
| Total 001700.410801 - OVERTIME | | | | <u>250,000</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001700.410802 - PART TIME / EXTRA HELP | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 125 | 0 | 2,500 | 15,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| INCREASE DUE TO HIGH NUMBER OF MILITARY EMPLOYEES | | | | 15,000 |
| Total 001700.410802 - PART TIME / EXTRA HELP | | | | 15,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001700.410803 - CIRCUIT COURT BAILIFF PAY | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 461,238 | 126,513 | 210,723 | 250,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| PROJECTED PT NEEDS | MISSION CRITICAL | | | 250,000 |
| Total 001700.410803 - CIRCUIT COURT BAILIFF PAY | | | | 250,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001700.410804 - TRIP GUARD PAY | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 9,218 | 5,373 | 25,000 | 25,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 25,000 |
| Total 001700.410804 - TRIP GUARD PAY | | | | 25,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001700.421100 - TELEPHONE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 25,229 | 9,272 | 30,000 | 32,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| INCREASE FOR TRANSITIONING MIFI DEVICES | | | | 32,000 |
| Total 001700.421100 - TELEPHONE | | | | 32,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001700.421200 - PRINTING | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 536 | 363 | 750 | 750 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 750 |
| Total 001700.421200 - PRINTING | | | | <u>750</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001700.421400 - TRAVEL | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,506 | 600 | 7,000 | 7,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 7,000 |
| Total 001700.421400 - TRAVEL | | | | 7,000 |

NOTES:

| | | | | |
|---|--------------------|-----------------|--------------------|---------------------|
| 001700.421400 - TRAVEL G1951 | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 1,655 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |
| Total 001700.421400 G1951- TRAVEL | | | | |

NOTES:

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FY2021-2022

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| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001700.421600 - MAINT/REP EQUIPMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 295 | 2,000 | 2,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 2,000 |
| Total 001700.421600 - MAINT/REP EQUIPMENT | | | | <u>2,000</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001700.421800 - POSTAGE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 1,984 | 1,463 | 2,000 | 3,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | INCREASE DUE TO REQUIRED MAILING AND TRACKING | | | 3,000 |
| Total 001700.421800 - POSTAGE | | | | <u>3,000</u> |

NOTES:

Jefferson County Commission
Budget Detail
Dept 700-SHERIFF LAW ENFORCEMENT
FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001700.422000 - ADVERTISING / LEGAL Pubs | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 220 | 130 | 1,500 | 1,500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 1,500 |
| Total 001700.422000 - ADVERTISING / LEGAL Pubs | | | | <u>1,500</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001700.422100 - TRAINING AND EDUCATION | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 10,604 | 3,045 | 18,000 | 18,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 18,000 |
| Total 001700.422100 - TRAINING AND EDUCATION | | | | 18,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001700.422200 - DUES AND SUBSCRIPTIONS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,290 | 300 | 4,000 | 4,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 4,000 |
| Total 001700.422200 - DUES AND SUBSCRIPTIONS | | | | 4,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001700.422300 - PROFESSIONAL SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 4,839 | 1,786 | 5,000 | 5,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 5,000 |
| Total 001700.422300 - PROFESSIONAL SERVICES | | | | <u>5,000</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001700.422900 - COURT COSTS AND DAMAGES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 5,000 | 5,000 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| Total 001700.422900 - COURT COSTS AND DAMAGES | | | | <u>0</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001700.423000 - CONTRACTED SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 16,397 | 17,913 | 31,000 | 40,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | INCREASE FOR ADDITIONAL BODY CAMS ADDED | | | 40,000 |
| Total 001700.423000 - CONTRACTED SERVICES | | | | 40,000 |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
 FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---|------------------------|---------------------------|----------------------------|
| 001700.434100 - MATERIALS AND SUPPLIES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 66,013 | 46,508 | 125,579 | 190,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| REGULAR BUDGET | INCREASE IN PRICES | | 150,000 | |
| CRADLEPOINTS | TO CREATE A RELIABLE CONNECTION FOR CAD | | 40,000 | |
| Total 001700.434100 - MATERIALS AND SUPPLIES | | | 190,000 | |

NOTES:

| 001700.434100 - MATERIALS AND SUPPLIES G1949 | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| | 6,820 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| | | | | |
| Total 001700.434100 G1949- MATERIALS AND SUPPLIES | | | | |

NOTES:

| 001700.434100 - MATERIALS AND SUPPLIES GRANT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| | 0 | 15,567 | 57,747 | 75,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| POTENTIAL MATCHES | | | 75,000 | |
| Total 001700.434100 GRANT- MATERIALS AND SUPPLIES | | | 75,000 | |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001700.434300 - AUTO SUPPLIES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 21,489 | 5,849 | 25,000 | 25,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 25,000 |
| Total 001700.434300 - AUTO SUPPLIES | | | | <u>25,000</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---|-----------------|--------------------|---------------------|
| 001700.434500 - UNIFORMS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 14,454 | 12,000 | 12,000 | 15,000 |
| | MANDATED - Required by law or statute | | | |
| | MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | |
| | DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 15,000 |
| Total 001700.434500 - UNIFORMS | | | | 15,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001700.445900 - CAPITAL OUTLAY-EQUIPMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 22,080 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |
| Total 001700.445900 - CAPITAL OUTLAY-EQUIPMENT | | | | |

NOTES:

| | | | | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001700.445900 - CAPITAL OUTLAY-EQUIPMENT GRANT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 37,440 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |
| Total 001700.445900 GRANT- CAPITAL OUTLAY-EQUIPMENT | | | | |

NOTES:

Jefferson County Commission
Budget Detail
Dept 700-SHERIFF LAW ENFORCEMENT
FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001700.446000 - CO-19CSF12 HOLDING CELLS G2020 | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 12,736 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001700.446000 G2020- CO-19CSF12 HOLDING CELLS

NOTES:

Jefferson County Commission
Payroll Projection
FY2021-2022

1/29/2021

Amount

001700-SHERIFF LAW ENFORCEMENT

| | | |
|--|--|----------------|
| 1106-ARMEL, MATTHEW | 1DEP- 70034 DEPUTY | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | | 65,501 |
| 001700.410400-FICA TAX | | 4,005 |
| 001700.410401-MEDICARE EXPENSE | | 937 |
| 001700.410500-HEALTH INSURANCE | | 10,060 |
| 001700.410600-RETIREMENT | | 7,861 |
| Totals 1106-ARMEL, MATTHEW | | 88,364 |
| 1187-BOOBER, DAVID | 0518- 70033 FORENSIC ANALYST -80HR | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | | 51,715 |
| 001700.410400-FICA TAX | | 2,820 |
| 001700.410401-MEDICARE EXPENSE | | 660 |
| 001700.410500-HEALTH INSURANCE | | 21,142 |
| Totals 1187-BOOBER, DAVID | | 76,337 |
| 1049-BOYCE, KEVIN | 3SGT- 70060 SERGEANT | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | | 73,001 |
| 001700.410400-FICA TAX | | 4,470 |
| 001700.410401-MEDICARE EXPENSE | | 1,046 |
| 001700.410500-HEALTH INSURANCE | | 10,060 |
| 001700.410600-RETIREMENT | | 8,761 |
| Totals 1049-BOYCE, KEVIN | | 97,338 |
| 1169-BROWN, EMMA | 0205- 70084 ADMINISTRATIVE ASSISTANT-80HR | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | | 32,001 |
| 001700.410400-FICA TAX | | 1,882 |
| 001700.410401-MEDICARE EXPENSE | | 440 |
| 001700.410500-HEALTH INSURANCE | | 488 |
| 001700.410600-RETIREMENT | | 3,200 |
| Totals 1169-BROWN, EMMA | | 38,011 |
| 1178-CHANDLER, KRAIG | 1DEP- 70042 DEPUTY | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | | 48,404 |
| 001700.410400-FICA TAX | | 3,002 |
| 001700.410401-MEDICARE EXPENSE | | 702 |
| 001700.410500-HEALTH INSURANCE | | 153 |
| 001700.410600-RETIREMENT | | 5,809 |
| Totals 1178-CHANDLER, KRAIG | | 58,070 |
| 1027-COLBERT, DAVID | 4LT- 70063 LIEUTENANT | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | | 82,200 |
| 001700.410400-FICA TAX | | 5,040 |
| 001700.410401-MEDICARE EXPENSE | | 1,179 |
| 001700.410500-HEALTH INSURANCE | | 10,060 |
| 001700.410600-RETIREMENT | | 9,864 |
| Totals 1027-COLBERT, DAVID | | 108,343 |
| 1078-CONWAY, BRANDON | 3SGT- 70062 SERGEANT | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | | 72,287 |
| 001700.410400-FICA TAX | | 4,211 |
| 001700.410401-MEDICARE EXPENSE | | 985 |
| 001700.410500-HEALTH INSURANCE | | 17,400 |

Jefferson County Commission
Payroll Projection
FY2021-2022

1/29/2021

| | <u>Amount</u> |
|---|----------------|
| 001700.410600-RETIREMENT | 8,675 |
| Totals 1078-CONWAY, BRANDON | 103,558 |
| 3025-COX, DARRELL 1DEP- 70077 DEPUTY | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 48,404 |
| 001700.410400-FICA TAX | 2,945 |
| 001700.410401-MEDICARE EXPENSE | 689 |
| 001700.410500-HEALTH INSURANCE | 10,060 |
| 001700.410600-RETIREMENT | 5,809 |
| Totals 3025-COX, DARRELL | 67,907 |
| 1077-DEMORY, SCOTT 2CPL- 70082 CORPORAL | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 65,495 |
| 001700.410400-FICA TAX | 4,061 |
| 001700.410401-MEDICARE EXPENSE | 950 |
| 001700.410500-HEALTH INSURANCE | 153 |
| 001700.410600-RETIREMENT | 7,860 |
| Totals 1077-DEMORY, SCOTT | 78,519 |
| 1193-ELLIS, CHARLES 1DEP- 70045 DEPUTY | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 48,404 |
| 001700.410400-FICA TAX | 2,945 |
| 001700.410401-MEDICARE EXPENSE | 689 |
| 001700.410500-HEALTH INSURANCE | 10,060 |
| 001700.410600-RETIREMENT | 5,809 |
| Totals 1193-ELLIS, CHARLES | 67,907 |
| 1035-FLETCHER, RONALD 3SGT- 70089 SERGEANT | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 75,439 |
| 001700.410400-FICA TAX | 4,621 |
| 001700.410401-MEDICARE EXPENSE | 1,081 |
| 001700.410500-HEALTH INSURANCE | 10,060 |
| 001700.410600-RETIREMENT | 9,053 |
| Totals 1035-FLETCHER, RONALD | 100,254 |
| 1101-FLETCHER, DOUGLAS 2CPL- 70056 CORPORAL | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 65,501 |
| 001700.410400-FICA TAX | 3,675 |
| 001700.410401-MEDICARE EXPENSE | 860 |
| 001700.410500-HEALTH INSURANCE | 21,142 |
| 001700.410600-RETIREMENT | 7,861 |
| Totals 1101-FLETCHER, DOUGLAS | 99,039 |
| 1020-FORMAN, JOSEPH 2CPL- 70052 CORPORAL | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 65,553 |
| 001700.410400-FICA TAX | 3,979 |
| 001700.410401-MEDICARE EXPENSE | 931 |
| 001700.410500-HEALTH INSURANCE | 10,060 |
| 001700.410600-RETIREMENT | 7,867 |
| Totals 1020-FORMAN, JOSEPH | 88,390 |
| 1131-GRANTHAM, JOSEPH 1DEP- 70036 DEPUTY | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 51,520 |
| 001700.410400-FICA TAX | 3,138 |
| 001700.410401-MEDICARE EXPENSE | 734 |
| 001700.410500-HEALTH INSURANCE | 10,060 |

Jefferson County Commission
Payroll Projection
FY2021-2022

1/29/2021

| | <u>Amount</u> |
|---|---------------|
| 001700.410600-RETIREMENT | 6,183 |
| Totals 1131-GRANTHAM, JOSEPH | 71,635 |
| 1716-HARPER, MATTHEW 1DEP- 70055 DEPUTY | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 48,404 |
| 001700.410400-FICA TAX | 2,945 |
| 001700.410401-MEDICARE EXPENSE | 689 |
| 001700.410500-HEALTH INSURANCE | 10,060 |
| 001700.410600-RETIREMENT | 5,809 |
| Totals 1716-HARPER, MATTHEW | 67,907 |
| 1098-HESS, CHARLES 1DFC- 70050 DEPUTY FIRST CLASS | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 60,316 |
| 001700.410400-FICA TAX | 3,740 |
| 001700.410401-MEDICARE EXPENSE | 875 |
| 001700.410500-HEALTH INSURANCE | 153 |
| 001700.410600-RETIREMENT | 7,238 |
| Totals 1098-HESS, CHARLES | 72,322 |
| 1079-HOCKMAN, ALBERT 2CPL- 70057 CORPORAL | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 65,495 |
| 001700.410400-FICA TAX | 3,675 |
| 001700.410401-MEDICARE EXPENSE | 860 |
| 001700.410500-HEALTH INSURANCE | 21,142 |
| 001700.410600-RETIREMENT | 7,860 |
| Totals 1079-HOCKMAN, ALBERT | 99,032 |
| 1182-HOCKMAN, CHRISTIAN 1DEP- 70044 DEPUTY | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 49,871 |
| 001700.410400-FICA TAX | 3,035 |
| 001700.410401-MEDICARE EXPENSE | 710 |
| 001700.410500-HEALTH INSURANCE | 10,060 |
| 001700.410600-RETIREMENT | 5,985 |
| Totals 1182-HOCKMAN, CHRISTIAN | 69,661 |
| 1058-HOLZ, STEVEN 3SGT- 70061 SERGEANT | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 73,001 |
| 001700.410400-FICA TAX | 4,470 |
| 001700.410401-MEDICARE EXPENSE | 1,046 |
| 001700.410500-HEALTH INSURANCE | 10,060 |
| 001700.410600-RETIREMENT | 8,761 |
| Totals 1058-HOLZ, STEVEN | 97,338 |
| 3123-HUTCHINS, MICAH 1DEP- 70038 DEPUTY | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 47,833 |
| 001700.410400-FICA TAX | 2,695 |
| 001700.410401-MEDICARE EXPENSE | 631 |
| 001700.410500-HEALTH INSURANCE | 17,400 |
| 001700.410600-RETIREMENT | 5,740 |
| Totals 3123-HUTCHINS, MICAH | 74,299 |
| 3165-JENKINS, RYAN 1DEP- 70087 DEPUTY | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 47,833 |
| 001700.410400-FICA TAX | 2,966 |
| 001700.410401-MEDICARE EXPENSE | 694 |
| 001700.410500-HEALTH INSURANCE | 153 |

Jefferson County Commission
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FY2021-2022

1/29/2021

| | <u>Amount</u> |
|---|----------------|
| 001700.410600-RETIREMENT | 5,740 |
| Totals 3165-JENKINS, RYAN | 57,386 |
| 1061-KILMER, GLEN 1DFC- 70046 DEPUTY FIRST CLASS | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 63,152 |
| 001700.410400-FICA TAX | 3,508 |
| 001700.410401-MEDICARE EXPENSE | 821 |
| 001700.410500-HEALTH INSURANCE | 21,142 |
| 001700.410600-RETIREMENT | 7,579 |
| Totals 1061-KILMER, GLEN | 96,202 |
| 1072-LOWE, DEBORAH 0503- 70031 EXECUTIVE ASSISTANT-EXEMPT | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 55,748 |
| 001700.410400-FICA TAX | 3,071 |
| 001700.410401-MEDICARE EXPENSE | 718 |
| 001700.410500-HEALTH INSURANCE | 21,142 |
| 001700.410600-RETIREMENT | 5,575 |
| Totals 1072-LOWE, DEBORAH | 86,254 |
| 1031-LUPIS, VICTOR 6CHF- 70065 CHIEF DEPUTY / CHIEF OF STAFF | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 89,350 |
| 001700.410400-FICA TAX | 5,154 |
| 001700.410401-MEDICARE EXPENSE | 1,206 |
| 001700.410500-HEALTH INSURANCE | 21,142 |
| 001700.410600-RETIREMENT | 10,722 |
| Totals 1031-LUPIS, VICTOR | 127,574 |
| 1118-MAHONY, ROBIN 1DEP- 70035 DEPUTY | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 48,404 |
| 001700.410400-FICA TAX | 2,956 |
| 001700.410401-MEDICARE EXPENSE | 692 |
| 001700.410500-HEALTH INSURANCE | 488 |
| 001700.410600-RETIREMENT | 5,809 |
| Totals 1118-MAHONY, ROBIN | 58,349 |
| 1060-MALONEY, ELIZABETH 0506- 70032 OFFICE MANGER 80HR-EXEMPT | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 56,178 |
| 001700.410400-FICA TAX | 3,393 |
| 001700.410401-MEDICARE EXPENSE | 794 |
| 001700.410500-HEALTH INSURANCE | 10,060 |
| 001700.410600-RETIREMENT | 5,618 |
| Totals 1060-MALONEY, ELIZABETH | 76,043 |
| 1054-MOBLEY, TAMMY 0205- 70001 ADMINISTRATIVE ASSISTANT-80HR | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 42,867 |
| 001700.410400-FICA TAX | 2,335 |
| 001700.410401-MEDICARE EXPENSE | 546 |
| 001700.410500-HEALTH INSURANCE | 17,400 |
| 001700.410600-RETIREMENT | 4,287 |
| Totals 1054-MOBLEY, TAMMY | 67,435 |
| 1172-MOFFETT, JOSEPH 1DEP- 70041 DEPUTY | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 49,871 |
| 001700.410400-FICA TAX | 3,092 |
| 001700.410401-MEDICARE EXPENSE | 724 |
| 001700.410500-HEALTH INSURANCE | 153 |

Jefferson County Commission
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| | <u>Amount</u> |
|--|---------------|
| 001700.410600-RETIREMENT | 5,985 |
| Totals 1172-MOFFETT, JOSEPH | 59,825 |
| 1142-OSHEA, CONOR 1DFC- 70080 DEPUTY FIRST CLASS | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 50,889 |
| 001700.410400-FICA TAX | 3,100 |
| 001700.410401-MEDICARE EXPENSE | 725 |
| 001700.410500-HEALTH INSURANCE | 9,802 |
| 001700.410600-RETIREMENT | 6,107 |
| Totals 1142-OSHEA, CONOR | 70,623 |
| 1025-PALMER, TERRY 0224- 70088 SPECIAL DEPUTY | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 41,993 |
| 001700.410400-FICA TAX | 2,280 |
| 001700.410401-MEDICARE EXPENSE | 534 |
| 001700.410500-HEALTH INSURANCE | 17,400 |
| 001700.410600-RETIREMENT | 4,200 |
| Totals 1025-PALMER, TERRY | 66,407 |
| 1175-PETERSEN, ROBERT 0222- 70075 BAILIFF-FT - 70HR | |
| 001700.410303-EMPLOYEES SAL & WGS-BAILFF FT | 27,300 |
| 001700.410400-FICA TAX | 1,670 |
| 001700.410401-MEDICARE EXPENSE | 391 |
| 001700.410500-HEALTH INSURANCE | 488 |
| 001700.410600-RETIREMENT | 2,730 |
| Totals 1175-PETERSEN, ROBERT | 32,579 |
| 1141-PITTINGER, DOUGLAS 0222- 70008 BAILIFF-FT - 70HR | |
| 001700.410303-EMPLOYEES SAL & WGS-BAILFF FT | 27,651 |
| 001700.410400-FICA TAX | 1,715 |
| 001700.410401-MEDICARE EXPENSE | 401 |
| 001700.410500-HEALTH INSURANCE | 77 |
| 001700.410600-RETIREMENT | 2,766 |
| Totals 1141-PITTINGER, DOUGLAS | 32,610 |
| 1119-POTTER, WILLIAM 0222- 70006 BAILIFF-FT - 70HR | |
| 001700.410303-EMPLOYEES SAL & WGS-BAILFF FT | 32,902 |
| 001700.410400-FICA TAX | 2,040 |
| 001700.410401-MEDICARE EXPENSE | 478 |
| 001700.410500-HEALTH INSURANCE | 153 |
| 001700.410600-RETIREMENT | 3,291 |
| Totals 1119-POTTER, WILLIAM | 38,864 |
| 1011-RENNER, MARK 0215- 70004 BAILIFF-FT - 80HR | |
| 001700.410303-EMPLOYEES SAL & WGS-BAILFF FT | 39,695 |
| 001700.410400-FICA TAX | 2,405 |
| 001700.410401-MEDICARE EXPENSE | 563 |
| 001700.410500-HEALTH INSURANCE | 10,060 |
| 001700.410600-RETIREMENT | 3,970 |
| Totals 1011-RENNER, MARK | 56,693 |
| 3128-REZMER, CYNTHIA 0205- 70085 ADMINISTRATIVE ASSISTANT-80HR | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 31,560 |
| 001700.410400-FICA TAX | 1,686 |
| 001700.410401-MEDICARE EXPENSE | 395 |
| 001700.410500-HEALTH INSURANCE | 17,400 |

Jefferson County Commission
Payroll Projection
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| | <u>Amount</u> |
|--|----------------|
| 001700.410600-RETIREMENT | 3,156 |
| Totals 3128-REZMER, CYNTHIA | 54,197 |
| 1045-SELL, ROBERT 3SGT- 70059 SERGEANT | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 75,439 |
| 001700.410400-FICA TAX | 4,390 |
| 001700.410401-MEDICARE EXPENSE | 1,027 |
| 001700.410500-HEALTH INSURANCE | 17,400 |
| 001700.410600-RETIREMENT | 9,053 |
| Totals 1045-SELL, ROBERT | 107,309 |
| 1160-STELY, TRAVIS 1DEP- 70039 DEPUTY | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 49,871 |
| 001700.410400-FICA TAX | 2,706 |
| 001700.410401-MEDICARE EXPENSE | 633 |
| 001700.410500-HEALTH INSURANCE | 21,142 |
| 001700.410600-RETIREMENT | 5,985 |
| Totals 1160-STELY, TRAVIS | 80,337 |
| 1181-STIPANOVIC, KELSEY 1DEP- 70043 DEPUTY | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 48,404 |
| 001700.410400-FICA TAX | 2,751 |
| 001700.410401-MEDICARE EXPENSE | 644 |
| 001700.410500-HEALTH INSURANCE | 17,400 |
| 001700.410600-RETIREMENT | 5,809 |
| Totals 1181-STIPANOVIC, KELSEY | 75,008 |
| 1050-TABLER, DUSTIN 3SGT- 70083 SERGEANT | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 72,122 |
| 001700.410400-FICA TAX | 4,086 |
| 001700.410401-MEDICARE EXPENSE | 956 |
| 001700.410500-HEALTH INSURANCE | 21,142 |
| 001700.410600-RETIREMENT | 8,655 |
| Totals 1050-TABLER, DUSTIN | 106,961 |
| 1069-THOMAS, ALLAN 2CPL- 70081 CORPORAL | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 65,495 |
| 001700.410400-FICA TAX | 3,646 |
| 001700.410401-MEDICARE EXPENSE | 853 |
| 001700.410500-HEALTH INSURANCE | 21,142 |
| 001700.410600-RETIREMENT | 6,550 |
| Totals 1069-THOMAS, ALLAN | 97,686 |
| 1055-TIONG, VINCENT 2CPL- 70054 CORPORAL | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 68,800 |
| 001700.410400-FICA TAX | 3,880 |
| 001700.410401-MEDICARE EXPENSE | 908 |
| 001700.410500-HEALTH INSURANCE | 21,142 |
| 001700.410600-RETIREMENT | 8,256 |
| Totals 1055-TIONG, VINCENT | 102,986 |
| 1200-VANGILDER, CHARLES 1DEP- 70086 DEPUTY | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 44,183 |
| 001700.410400-FICA TAX | 2,683 |
| 001700.410401-MEDICARE EXPENSE | 628 |
| 001700.410500-HEALTH INSURANCE | 10,060 |

Jefferson County Commission
Payroll Projection
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| | <u>Amount</u> |
|--|------------------|
| 001700.410600-RETIREMENT | 5,302 |
| Totals 1200-VANGILDER, CHARLES | 62,856 |
| 3130-WEAVER, JOSHUA 1DEP- 70037 DEPUTY | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 47,833 |
| 001700.410400-FICA TAX | 2,580 |
| 001700.410401-MEDICARE EXPENSE | 604 |
| 001700.410500-HEALTH INSURANCE | 21,142 |
| 001700.410600-RETIREMENT | 5,740 |
| Totals 3130-WEAVER, JOSHUA | 77,899 |
| 1168-WILHELM, WILLIAM 1DEP- 70040 DEPUTY | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 49,871 |
| 001700.410400-FICA TAX | 2,821 |
| 001700.410401-MEDICARE EXPENSE | 660 |
| 001700.410500-HEALTH INSURANCE | 17,400 |
| 001700.410600-RETIREMENT | 5,985 |
| Totals 1168-WILHELM, WILLIAM | 76,737 |
| 1051-WILLIAMS, BENJAMIN 3PRO- 70058 PRO OFFICER-SERGEANT | |
| 001700.410300-EMPLOYEES SALARY AND WAGES | 73,001 |
| 001700.410400-FICA TAX | 4,140 |
| 001700.410401-MEDICARE EXPENSE | 969 |
| 001700.410500-HEALTH INSURANCE | 21,142 |
| 001700.410600-RETIREMENT | 8,761 |
| Totals 1051-WILLIAMS, BENJAMIN | 108,013 |
| 1165-WIMER, DARYLL 0222- 70074 BAILIFF-FT - 70HR | |
| 001700.410303-EMPLOYEES SAL & WGS-BAILFF FT | 27,423 |
| 001700.410400-FICA TAX | 1,644 |
| 001700.410401-MEDICARE EXPENSE | 385 |
| 001700.410500-HEALTH INSURANCE | 10,060 |
| 001700.410600-RETIREMENT | 2,743 |
| Totals 1165-WIMER, DARYLL | 42,255 |
| Department Total-001700-SHERIFF LAW ENFORCEMENT | 3,826,062 |

2 officers are funded by the Bolivar Contract
2 officers are funded by the GHSP Grant
1 officer is funded by the DOJ/BOE/JCC

Jefferson County Commission
 Budget Summary
 Dept 701-SHERIFF SVC OF PROCESS
 FY2021-2022

1/29/2021

| 001701-SHERIFF SVC OF PROCESS | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|-------------------------------|----------------|----------------|--------------|----------------|-----------------|---------|
| COMMODITIES | | | | | | |
| 434500 UNIFORMS | 9,096 | 18,900 | 4,862 | 25.72% | 15,175 | -19.71% |
| TOTAL COMMODITIES | <u>9,096</u> | <u>18,900</u> | <u>4,862</u> | 25.72% | <u>15,175</u> | -19.71% |
| DEPARTMENT GRAND TOTAL | <u>9,096</u> | <u>18,900</u> | <u>4,862</u> | 25.72% | <u>15,175</u> | -19.71% |

Jefferson County Commission
Budget Detail
Dept 701-SHERIFF SVC OF PROCESS
FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------|---------------------|---------------|
|-------------|---------------------|---------------|

001701-SHERIFF SVC OF PROCESS

| 001701.434500 - UNIFORMS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|--------------------|-----------------|--------------------|---------------------|
| | 9,096 | 4,862 | 18,900 | 15,175 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|--|---------------|--------------|
| OFFSET BY SHERIFF SERVICE PROCESS DEDICATED REV | MANDATED | 15,175 |
| Total 001701.434500 - UNIFORMS | | 15,175 |

NOTES:

| 001704-REGIONAL JAIL | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|-----------------------------------|----------------|----------------|-------------|----------------|-----------------|---------|
| COMMODITIES | | | | | | |
| 434400 C/F PRISONERS REG JAIL FEE | 759,070 | 1,050,000 | 374,275 | 35.65% | 900,000 | -14.29% |
| TOTAL COMMODITIES | 759,070 | 1,050,000 | 374,275 | 35.65% | 900,000 | -14.29% |
| DEPARTMENT GRAND TOTAL | 759,070 | 1,050,000 | 374,275 | 35.65% | 900,000 | -14.29% |

Jefferson County Commission
Budget Detail
Dept 704-REGIONAL JAIL
FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------|---------------------|---------------|
|-------------|---------------------|---------------|

001704-REGIONAL JAIL

| 001704.434400 - C/F PRISONERS REG JAIL FEE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|--------------------|-----------------|--------------------|---------------------|
| | 759,070 | 374,275 | 1,050,000 | 900,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|--|---------------|--------------|
| HISTORICAL TREND-MGORDON | MANDATED | 900,000 |
| Total 001704.434400 - C/F PRISONERS REG JAIL FEE | | 900,000 |

NOTES:

Jefferson County Commission
Jail Fees (001704.434400)

| Month | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | Mo-Mo | FY21 Estimated | Cumulative by Mo |
|-------------|-----------|-----------|-----------|-----------|-----------|-----------|------------------------------|-------------------|---------------------|
| June 2013 | | | | | | | | | |
| July | 101,808 | 112,567 | 128,828 | 119,226 | 85,886 | 55,392 | -35.5% | | -35.5% |
| August | 117,489 | 108,852 | 133,604 | 115,366 | 88,732 | 62,436 | -29.6% | | -32.5% |
| September | 93,460 | 110,879 | 131,626 | 102,628 | 78,358 | 66,006 | -15.8% | | -27.3% |
| October | 118,792 | 125,554 | 136,789 | 103,641 | 89,890 | 74,932 | -16.6% | | -24.5% |
| November | 103,738 | 115,504 | 131,578 | 95,439 | 68,660 | 60,650 | -11.7% | | -22.4% |
| December | 111,458 | 141,759 | 136,065 | 99,685 | 54,378 | 54,860 | 0.9% | | -19.7% |
| January | 105,282 | 125,788 | 143,978 | 101,759 | 55,343 | | | 55,900 | |
| February | 82,604 | 116,862 | 134,666 | 103,593 | 58,334 | | | 58,900 | |
| March | 95,535 | 148,079 | 151,989 | 97,127 | 30,687 | | | 31,000 | |
| April | 85,161 | 143,930 | 114,304 | 91,000 | 40,723 | | | 41,100 | |
| May | 86,078 | 134,811 | 127,234 | 94,425 | 51,724 | | | 52,200 | |
| June | 94,570 | 122,893 | 111,940 | 80,626 | 56,356 | | | 56,900 | |
| Total | 1,195,973 | 1,507,475 | 1,582,600 | 1,204,514 | 759,070 | 374,276 | 1.0% | 296,000 | |
| FY % Change | -2.7% | 26.0% | 5.0% | -23.9% | -37.0% | | | | |
| | | | 16.9% | | | | | | |
| | | | 1,850,000 | 1,408,031 | 600,000 | 900,000 | FY22 Budget Estimate | | |
| | | | 1,697,000 | 1,204,514 | 759,070 | 374,276 | FY21 YTD | | |
| | | | (153,000) | - | - | 296,000 | FY21 Projected Remaining | | |
| | | | 1,582,600 | 1,204,514 | 759,070 | 670,276 | FY21 Total Projected Expense | | |
| | | | 1,720,000 | 1,850,000 | 1,500,000 | 1,050,000 | FY21 Revised Budget | | |
| | | | (137,400) | (645,487) | (740,931) | (379,724) | FY21 Budget Revision | | |
| | | | | 1,500,000 | 1,050,000 | 900,000 | FY22 Budget | | |

Jefferson County Commission
 Budget Summary
 Dept 711-HOMELAND SECURITY
 FY2021-2022

1/29/2021

| 001711-HOMELAND SECURITY | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|-----------------------------------|----------------|----------------|----------------|----------------|-----------------|-------|
| PERSONNEL SERVICES | | | | | | |
| 410300 EMPLOYEES SALARY AND WAGES | 163,574 | 167,057 | 89,310 | 53.46% | 168,940 | 1.13% |
| 410400 FICA TAX | 9,705 | 9,940 | 5,316 | 53.48% | 10,018 | 0.78% |
| 410401 MEDICARE EXPENSE | 2,271 | 2,324 | 1,243 | 53.50% | 2,343 | 0.82% |
| 410500 HEALTH INSURANCE | 30,800 | 30,805 | 15,769 | 51.19% | 31,355 | 1.79% |
| 410599 HEALTH INSURANCE-CONTRA | 0 | (30,805) | (13,156) | 42.71% | (31,355) | 1.79% |
| 410600 RETIREMENT | 16,357 | 16,707 | 8,931 | 53.46% | 16,895 | 1.13% |
| TOTAL PERSONNEL SERVICES | 222,708 | 196,028 | 107,413 | 54.79% | 198,196 | 1.11% |
| CONTRACTUAL SERVICES | | | | | | |
| 421100 TELEPHONE | 2,399 | 2,700 | 1,044 | 38.68% | 2,700 | 0.00% |
| 421200 PRINTING | 0 | 1,000 | 0 | 0.00% | 1,000 | 0.00% |
| 421400 TRAVEL | 1,306 | 5,800 | 0 | 0.00% | 5,800 | 0.00% |
| 421600 MAINT/REP EQUIPMENT | 0 | 1,000 | 0 | 0.00% | 1,000 | 0.00% |
| 422000 ADVERTISING / LEGAL PUBS | 0 | 500 | 0 | 0.00% | 500 | 0.00% |
| 422100 TRAINING AND EDUCATION | 154 | 4,575 | 0 | 0.00% | 4,575 | 0.00% |
| 422200 DUES AND SUBSCRIPTIONS | 300 | 650 | 125 | 19.23% | 650 | 0.00% |
| 422300 PROFESSIONAL SERVICES | 0 | 5,000 | 3,713 | 74.26% | 5,000 | 0.00% |
| 423000 CONTRACTED SERVICES | 6,247 | 9,250 | 1,000 | 10.81% | 9,250 | 0.00% |
| TOTAL CONTRACTUAL SERVICES | 10,406 | 30,475 | 5,882 | 19.30% | 30,475 | 0.00% |
| COMMODITIES | | | | | | |
| 434100 MATERIALS AND SUPPLIES | 871 | 7,900 | 10 | 0.13% | 7,900 | 0.00% |
| 435400 COMPUTER HARDWARE | 0 | 6,000 | 0 | 0.00% | 6,000 | 0.00% |
| TOTAL COMMODITIES | 871 | 13,900 | 10 | 0.07% | 13,900 | 0.00% |
| DEPARTMENT GRAND TOTAL | 233,985 | 240,403 | 113,306 | 47.13% | 242,571 | 0.90% |

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------|---------------------|---------------|
|-------------|---------------------|---------------|

001711-HOMELAND SECURITY

| 001711.410300 - EMPLOYEES SALARY AND WAGES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|--------------------|-----------------|--------------------|---------------------|
| | 163,574 | 89,310 | 167,057 | 168,940 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|--|---------------|--------------|
| ALLEN, STEPHEN | | 77,178 |
| GUSTAFSON, BRIANNA | | 40,599 |
| SAGER, JAMES | | 51,163 |
| Total 001711.410300 - EMPLOYEES SALARY AND WAGES | | 168,940 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001711.410400 - FICA TAX | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 9,705 | 5,316 | 9,940 | 10,018 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| ALLEN, STEPHEN | | | | 4,708 |
| GUSTAFSON, BRIANNA | | | | 2,518 |
| SAGER, JAMES | | | | 2,792 |
| Total 001711.410400 - FICA TAX | | | | 10,018 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|
| 001711.410401 - MEDICARE EXPENSE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> |
| | 2,271 | 1,243 | 2,324 |
| | | | |
| MANDATED - Required by law or statute | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | |
| | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST |
| ALLEN, STEPHEN | | | 1,101 |
| GUSTAFSON, BRIANNA | | | 589 |
| SAGER, JAMES | | | 653 |
| Total 001711.410401 - MEDICARE EXPENSE | | | 2,343 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001711.410500 - HEALTH INSURANCE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 30,800 | 15,769 | 30,805 | 31,355 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| ALLEN, STEPHEN | | | | 9,572 |
| ALLEN, STEPHEN | | | | 258 |
| ALLEN, STEPHEN | | | | 77 |
| ALLEN, STEPHEN | | | | 153 |
| GUSTAFSON, BRIANNA | | | | 153 |
| SAGER, JAMES | | | | 20,654 |
| SAGER, JAMES | | | | 258 |
| SAGER, JAMES | | | | 77 |
| SAGER, JAMES | | | | 153 |
| Total 001711.410500 - HEALTH INSURANCE | | | | <u>31,355</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001711.410599 - HEALTH INSURANCE-CONTRA | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | (13,156) | (30,805) | (31,355) |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001711.410599 - HEALTH INSURANCE-CONTRA

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------|-----------------|--------------------|---------------------|
| 001711.410600 - RETIREMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 16,357 | 8,931 | 16,707 | 16,895 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| ALLEN, STEPHEN | | | | 7,718 |
| GUSTAFSON, BRIANNA | | | | 4,060 |
| SAGER, JAMES | | | | 5,117 |
| Total 001711.410600 - RETIREMENT | | | | 16,895 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|
| 001711.421100 - TELEPHONE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> |
| | 2,399 | 1,044 | 2,700 |
| MANDATED - Required by law or statute | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST |
| 1 HOT SPOT FOR CAD IN DIRECTORS VEHICLE | MISSION CRITICAL | | 300 |
| 3 CELL PHONES SERVICES | MISSION CRITICAL | | 2,400 |
| Total 001711.421100 - TELEPHONE | | | 2,700 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001711.421200 - PRINTING | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 1,000 | 1,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| BROCHURES, PLANS, AND NOTICES | MISSION CRITICAL | | | 1,000 |
| Total 001711.421200 - PRINTING | | | | 1,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------|------------------------------------|--------------------|---------------------|
| 001711.421400 - TRAVEL | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 1,306 | 0 | 5,800 | 5,800 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST |
| EMERGENCY MANAGEMENT INSTITUTE | | MANDATED BY STATE FOR EMPG FUNDING | | 1,160 |
| STATE MEETINGS AND TRAINING COURSES | | MANDATED BY STATE FOR EMPG FUNDING | | 1,160 |
| STATE EMERGENCY MANAGEMENT CONFERENCE | | MISSION CRITICAL | | 1,160 |
| STATE FLOODPLAIN MANAGERS WORKSHOP | | MISSION CRITICAL | | 1,160 |
| STATE INTEROPERABLE RADIO CONFERENCE | | MISSION CRITICAL | | 1,160 |
| Total 001711.421400 - TRAVEL | | | | 5,800 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001711.421600 - MAINT/REP EQUIPMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 1,000 | 1,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| SMALL UNANTICIPATED REPAIRS TO ANY EQUIPMENT. | MISSION CRITICAL | | | 1,000 |
| Total 001711.421600 - MAINT/REP EQUIPMENT | | | | 1,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001711.422000 - ADVERTISING / LEGAL Pubs | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 500 | 500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| REQUIRED LEGAL ADS SUCH AS BIDS, PUBLIC MEETINGS, | MANDATED | | | 500 |
| Total 001711.422000 - ADVERTISING / LEGAL Pubs | | | | 500 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001711.422100 - TRAINING AND EDUCATION | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 154 | 0 | 4,575 | 4,575 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| MATERIALS FOR PUBLIC EDUCATION AT JC FAIR, OTHERS | DISCRETIONARY | | | 1,650 |
| CONFERENCE/WORKSHOP REGISTRATIONS REQD BY EMPG | MISSION CRITICAL | | | 1,175 |
| TRAINING MANUALS/SUPPLIES FOR TRAINING COURSES | MISSION CRITICAL | | | 1,750 |
| Total 001711.422100 - TRAINING AND EDUCATION | | | | 4,575 |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 711-HOMELAND SECURITY
 FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001711.422200 - DUES AND SUBSCRIPTIONS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 300 | 125 | 650 | 650 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| DUES NATIONAL FIRE PROTECTION ASSN | DISCRETIONARY | | 175 | |
| DUES NATURAL HAZARDS MITIGATION ASSN | DISCRETIONARY | | 50 | |
| DUES STATE FLOODPLAIN MGRS ASSN. | MANDATED | | 300 | |
| DUES STATE WV EMERGENCY MANAGERS ASSN | MANDATED | | 125 | |
| Total 001711.422200 - DUES AND SUBSCRIPTIONS | | | <u>650</u> | |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001711.422300 - PROFESSIONAL SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 3,713 | 5,000 | 5,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| EMERGENCY OPERATIONS PLAN UPDATE | MANDATED | | | 5,000 |
| Total 001711.422300 - PROFESSIONAL SERVICES | | | | 5,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001711.423000 - CONTRACTED SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 6,247 | 1,000 | 9,250 | 9,250 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| HIRE RIGHT EMPLOYEE BACKGROUND INVESTIGATIONS | MANDATED | | 2,500 | |
| CERVIS VOLUNTEER MANAGEMENT SYSTEM WEB BASED | MISSION CRITICAL | | 1,800 | |
| FUTURITY/ORION WEB-BASED DAMAGE ASSESSMENT PROGRAM | MISSION CRITICAL | | 1,000 | |
| NET MOTION LICENSE FOR USING CAD | MISSION CRITICAL | | 150 | |
| NIXLE/EVERBRIDGE EMERGENCY ALERT NOTIFICATION SYST | MISSION CRITICAL | | 3,800 | |
| Total 001711.423000 - CONTRACTED SERVICES | | | 9,250 | |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 711-HOMELAND SECURITY
 FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|--|---------------------------|------------------------|---------------------------|----------------------------|
| 001711.434100 - MATERIALS AND SUPPLIES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 871 | 10 | 7,900 | 7,900 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| VARIOUS PROTECTIVE EQUIPMENT FOR CERT TRAINEES | | | 1,500 | |
| AUTOMOBILE WASHES FOR 2 VEHICLES | DISCRETIONARY | | 100 | |
| BOOKS/DVDS FOR PUB ED/DISASTER READY KIDS PROGRAMS | DISCRETIONARY | | 500 | |
| EOC MATERIALS/SUPPLIES FOR ACTIVATIONS | MANDATED | | 3,000 | |
| EOC SUPPLIES FOR EXERCISES REQUIRED FOR EMPG | MANDATED | | 1,500 | |
| APPLICATIONS NEEDED ON IPHONES/IPADS FOR EM | MISSION CRITICAL | | 300 | |
| OFFICE SUPPLIES NOT AVAILABLE AT MAINTENANCE | MISSION CRITICAL | | 1,000 | |
| Total 001711.434100 - MATERIALS AND SUPPLIES | | | <u>7,900</u> | |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 711-HOMELAND SECURITY
 FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001711.435400 - COMPUTER HARDWARE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 6,000 | 6,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| REPLACEMENT LAPTOP COMPUTERS FOR HSEM STAFF | LAPTOPS WERE PURCHASED IN 2014 AND USED ON A DAILY | | | 6,000 |
| Total 001711.435400 - COMPUTER HARDWARE | | | | 6,000 |

NOTES:

Jefferson County Commission
Payroll Projection
FY2021-2022

1/29/2021

Amount

001711-HOMELAND SECURITY

| | | |
|--|---|----------------|
| 1155-ALLEN, STEPHEN | 0804- 71103 DIRECTOR HOMELD SEC & EMER MGT | |
| 001711.410300-EMPLOYEES SALARY AND WAGES | | 77,178 |
| 001711.410400-FICA TAX | | 4,708 |
| 001711.410401-MEDICARE EXPENSE | | 1,101 |
| 001711.410500-HEALTH INSURANCE | | 10,060 |
| 001711.410600-RETIREMENT | | 7,718 |
| Totals 1155-ALLEN, STEPHEN | | 100,765 |
| 1210-GUSTAFSON, BRIANNA | 0414- 71101 ADMINISTRATIVE ASSISTANT II-80 | |
| 001711.410300-EMPLOYEES SALARY AND WAGES | | 40,599 |
| 001711.410400-FICA TAX | | 2,518 |
| 001711.410401-MEDICARE EXPENSE | | 589 |
| 001711.410500-HEALTH INSURANCE | | 153 |
| 001711.410600-RETIREMENT | | 4,060 |
| Totals 1210-GUSTAFSON, BRIANNA | | 47,919 |
| 1192-SAGER, JAMES | 0512- 71102 PROGRAM MANAGER HOMELAND SEC | |
| 001711.410300-EMPLOYEES SALARY AND WAGES | | 51,163 |
| 001711.410400-FICA TAX | | 2,792 |
| 001711.410401-MEDICARE EXPENSE | | 653 |
| 001711.410500-HEALTH INSURANCE | | 21,142 |
| 001711.410600-RETIREMENT | | 5,117 |
| Totals 1192-SAGER, JAMES | | 80,867 |
| Department Total-001711-HOMELAND SECURITY | | 229,551 |

Jefferson County Commission
 Budget Summary
 Dept 712-COMMUNICATIONS CENTER
 FY2021-2022

1/29/2021

| 001712-COMMUNICATIONS CENTER | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|-----------------------------------|------------------|------------------|----------------|----------------|------------------|---------|
| PERSONNEL SERVICES | | | | | | |
| 410300 EMPLOYEES SALARY AND WAGES | 1,143,704 | 1,356,978 | 657,016 | 48.42% | 1,344,235 | -0.94% |
| 410400 FICA TAX | 74,035 | 83,030 | 42,266 | 50.90% | 86,543 | 4.23% |
| 410401 MEDICARE EXPENSE | 17,315 | 19,585 | 9,885 | 50.47% | 20,166 | 2.97% |
| 410500 HEALTH INSURANCE | 274,713 | 330,775 | 146,647 | 44.33% | 333,389 | 0.79% |
| 410599 HEALTH INSURANCE-CONTRA | 0 | (330,775) | (124,749) | 37.71% | (333,389) | 0.79% |
| 410600 RETIREMENT | 119,314 | 129,021 | 68,176 | 52.84% | 132,939 | 3.04% |
| 410801 OVERTIME | 54,127 | 60,000 | 30,621 | 51.04% | 61,800 | 3.00% |
| 410802 PART TIME / EXTRA HELP | 48,814 | 50,000 | 26,262 | 52.52% | 51,500 | 3.00% |
| TOTAL PERSONNEL SERVICES | 1,732,021 | 1,698,614 | 856,125 | 50.40% | 1,697,183 | -0.08% |
| CONTRACTUAL SERVICES | | | | | | |
| 421100 TELEPHONE | 52,564 | 77,568 | 24,182 | 31.18% | 78,414 | 1.09% |
| 421400 TRAVEL | 2,850 | 21,644 | 0 | 0.00% | 22,720 | 4.97% |
| 421600 MAINT/REP EQUIPMENT | 83,838 | 160,420 | 52,798 | 32.91% | 163,661 | 2.02% |
| 422100 TRAINING AND EDUCATION | 12,068 | 17,845 | 1,366 | 7.66% | 23,711 | 32.87% |
| 422200 DUES AND SUBSCRIPTIONS | 481 | 958 | 562 | 58.66% | 958 | 0.00% |
| 422300 PROFESSIONAL SERVICES | 12,008 | 12,000 | 8,000 | 66.67% | 12,000 | 0.00% |
| 423000 CONTRACTED SERVICES | 6,989 | 11,162 | 3,978 | 35.63% | 11,162 | 0.00% |
| TOTAL CONTRACTUAL SERVICES | 170,797 | 301,597 | 90,885 | 30.13% | 312,626 | 3.66% |
| COMMODITIES | | | | | | |
| 434100 MATERIALS AND SUPPLIES | 4,573 | 9,828 | 315 | 3.21% | 8,628 | -12.21% |
| 435300 COMPUTER SOFTWARE | 191 | 0 | 0 | 0.00% | 0 | 100.00% |
| 435500 INFORMATION TECH SUPPORT | 0 | 0 | 0 | 0.00% | 34,000 | 100.00% |
| TOTAL COMMODITIES | 4,764 | 9,828 | 315 | 3.21% | 42,628 | 333.74% |
| DEPARTMENT GRAND TOTAL | 1,907,582 | 2,010,039 | 947,325 | 47.13% | 2,052,437 | 2.11% |

Jefferson County Commission
 Budget Detail
 Dept 712-COMMUNICATIONS CENTER
 FY2021-2022

1/29/2021

Name Justificaton Amount
001712-COMMUNICATIONS CENTER

| 001712.410300 - EMPLOYEES SALARY AND WAGES | FY20 ACTUAL | FY21 YTD | FY21 BUDGET | FY22 REQUEST |
|---|--------------------|-----------------|--------------------|---------------------|
| | 1,143,704 | 657,016 | 1,356,978 | 1,344,235 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|---|---|--------------|
| STEP INCREASE NEW TRAINEE | STEP INCREASE PROVIDED TO TRAINEE AFTER RELEASE | 5,000 |
| TRAINING PAY - CTO | TRAINING PAY PROVIDED TO CTO WHILE TRAINING | 10,000 |
| ASHLEY JESSICA ASHLEY, JESSICA | | 41,697 |
| BREEDEN SHAWN BREEDEN, SHAWN | | 50,026 |
| BROWN LORI BROWN, LORI | | 54,148 |
| COSTELLO LYNN COSTELLO, LYNN | | 65,019 |
| DUDASH PAMELA DUDASH, PAMELA | | 56,853 |
| DUTKO ELIZABETH DUTKO, ELIZABETH | | 38,027 |
| HAHN RICHARD HAHN, RICHARD | | 41,799 |
| HAYDEN JAMES HAYDEN, JAMES | | 59,764 |
| HESS BROOKE HESS, BROOKE | | 55,209 |
| HOVERMALE STACI HOVERMALE, STACI | | 48,451 |
| KETCHENS HEATHER KETCHENS, HEATHER | | 37,751 |
| KING KATHRYN KING, KATHRYN | | 44,364 |
| MICHAEL JOHN-MARK MICHAEL, JOHN-MARK | | 37,751 |
| MILLER CHRISTINE MILLER, CHRISTINE | | 45,493 |
| MURPHY JOSEPH MURPHY, JOSEPH | | 65,864 |
| OLIVER-MILLER CAILEIGH OLIVER-MILLER, CAILEIGH | | 38,505 |
| POLCZYNSKI JEFFREY POLCZYNSKI, JEFFREY | | 101,326 |
| SCHWEITZER WILLIAM SCHWEITZER, WILLIAM | | 56,859 |

Jefferson County Commission
Budget Detail
Dept 712-COMMUNICATIONS CENTER
FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---|---------------------|-------------------------|
| STEGALL ASHLEY STEGALL, ASHLEY | | 38,505 |
| VACANT008033 POSITION VACANT008033, POSITION | | 37,751 |
| VACANT008034 POSITION VACANT008034, POSITION | | 37,751 |
| VACANT008035 POSITION VACANT008035, POSITION | | 37,751 |
| VACANT008036 POSITION VACANT008036, POSITION | | 37,751 |
| VACANT008037 POSITION VACANT008037, POSITION | | 37,751 |
| VACANT008038 POSITION VACANT008038, POSITION | | 37,751 |
| VACANT008039 POSITION VACANT008039, POSITION | | 43,941 |
| WIEGAND JULIANNE WIEGAND, JULIANNE | | 41,270 |
| WOODWARD MAKENZIE WOODWARD, MAKENZIE | | 40,107 |
| Total 001712.410300 - EMPLOYEES SALARY AND WAGES | | <u>1,344,235</u> |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 712-COMMUNICATIONS CENTER
 FY2021-2022

1/29/2021

| Name | | Justification | | Amount |
|--|-------------------------|--------------------|-----------------|---------------------|
| 001712.410400 - FICA TAX | | FY20 ACTUAL | FY21 YTD | FY21 BUDGET |
| | | 74,035 | 42,266 | 83,030 |
| | | | | FY22 REQUEST |
| | | | | 86,543 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST |
| FICA EXTRA HELP-PART TIME | | | | 3,348 |
| FICA OVERTIME | | | | 4,017 |
| FICA NEW EMPLOYEE 6 MOS INCREASE | | MISSION CRITICAL | | 325 |
| FICA TRAINING PAY FOR CTO | | MISSION CRITICAL | | 650 |
| ASHLEY JESSICA | ASHLEY, JESSICA | | | 2,199 |
| BREEDEN SHAWN | BREEDEN, SHAWN | | | 3,029 |
| BROWN LORI | BROWN, LORI | | | 2,971 |
| COSTELLO LYNN | COSTELLO, LYNN | | | 3,491 |
| DUDASH PAMELA | DUDASH, PAMELA | | | 3,223 |
| DUTKO ELIZABETH | DUTKO, ELIZABETH | | | 2,301 |
| HAHN RICHARD | HAHN, RICHARD | | | 2,535 |
| HAYDEN JAMES | HAYDEN, JAMES | | | 3,320 |
| HESS BROOKE | HESS, BROOKE | | | 3,037 |
| HOVERMALE STACI | HOVERMALE, STACI | | | 2,947 |
| KETCHENS HEATHER | KETCHENS, HEATHER | | | 2,284 |
| KING KATHRYN | KING, KATHRYN | | | 2,641 |
| MICHAEL JOHN-MARK | MICHAEL, JOHN-MARK | | | 2,341 |
| MILLER CHRISTINE | MILLER, CHRISTINE | | | 2,785 |
| MURPHY JOSEPH | MURPHY, JOSEPH | | | 3,698 |
| OLIVER-MILLER CAILEIGH | OLIVER-MILLER, CAILEIGH | | | 2,331 |
| POLCZYNSKI JEFFREY | POLCZYNSKI, JEFFREY | | | 6,170 |

Jefferson County Commission
 Budget Detail
 Dept 712-COMMUNICATIONS CENTER
 FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---|---------------------|-----------------------------|
| SCHWEITZER WILLIAM SCHWEITZER, WILLIAM | | 3,208 |
| STEGALL ASHLEY STEGALL, ASHLEY | | 2,388 |
| VACANT008033 POSITION VACANT008033, POSITION | | 2,284 |
| VACANT008034 POSITION VACANT008034, POSITION | | 2,284 |
| VACANT008035 POSITION VACANT008035, POSITION | | 2,284 |
| VACANT008036 POSITION VACANT008036, POSITION | | 2,284 |
| VACANT008037 POSITION VACANT008037, POSITION | | 2,284 |
| VACANT008038 POSITION VACANT008038, POSITION | | 2,284 |
| VACANT008039 POSITION VACANT008039, POSITION | | 2,668 |
| WIEGAND JULIANNE WIEGAND, JULIANNE | | 2,502 |
| WOODWARD MAKENZIE WOODWARD, MAKENZIE | | 2,430 |
| Total 001712.410400 - FICA TAX | | <u><u>86,543</u></u> |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 712-COMMUNICATIONS CENTER
 FY2021-2022

1/29/2021

| Name | | Justification | | Amount |
|---|-------------------------|---------------|----------|--------------|
| 001712.410401 - MEDICARE EXPENSE | | FY20 ACTUAL | FY21 YTD | FY21 BUDGET |
| | | 17,315 | 9,885 | 19,585 |
| | | | | FY22 REQUEST |
| | | | | 20,166 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST |
| MEDICARE EXTRA HELP | | | | 747 |
| MEDICARE NEW EMPLOYEE STEP INCREASE | | | | 73 |
| MEDICARE OVERTIME | | | | 896 |
| MEDICARE TRAINING PAY | | | | 145 |
| ASHLEY JESSICA | ASHLEY, JESSICA | | | 515 |
| BREEDEN SHAWN | BREEDEN, SHAWN | | | 709 |
| BROWN LORI | BROWN, LORI | | | 695 |
| COSTELLO LYNN | COSTELLO, LYNN | | | 817 |
| DUDASH PAMELA | DUDASH, PAMELA | | | 754 |
| DUTKO ELIZABETH | DUTKO, ELIZABETH | | | 539 |
| HAHN RICHARD | HAHN, RICHARD | | | 593 |
| HAYDEN JAMES | HAYDEN, JAMES | | | 777 |
| HESS BROOKE | HESS, BROOKE | | | 711 |
| HOVERMALE STACI | HOVERMALE, STACI | | | 690 |
| KETCHENS HEATHER | KETCHENS, HEATHER | | | 535 |
| KING KATHRYN | KING, KATHRYN | | | 618 |
| MICHAEL JOHN-MARK | MICHAEL, JOHN-MARK | | | 548 |
| MILLER CHRISTINE | MILLER, CHRISTINE | | | 652 |
| MURPHY JOSEPH | MURPHY, JOSEPH | | | 865 |
| OLIVER-MILLER CAILEIGH | OLIVER-MILLER, CAILEIGH | | | 545 |
| POLCZYNSKI JEFFREY | POLCZYNSKI, JEFFREY | | | 1,443 |

Jefferson County Commission
 Budget Detail
 Dept 712-COMMUNICATIONS CENTER
 FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---|---------------------|-----------------------------|
| SCHWEITZER WILLIAM SCHWEITZER, WILLIAM | | 751 |
| STEGALL ASHLEY STEGALL, ASHLEY | | 559 |
| VACANT008033 POSITION VACANT008033, POSITION | | 535 |
| VACANT008034 POSITION VACANT008034, POSITION | | 535 |
| VACANT008035 POSITION VACANT008035, POSITION | | 535 |
| VACANT008036 POSITION VACANT008036, POSITION | | 535 |
| VACANT008037 POSITION VACANT008037, POSITION | | 535 |
| VACANT008038 POSITION VACANT008038, POSITION | | 535 |
| VACANT008039 POSITION VACANT008039, POSITION | | 624 |
| WIEGAND JULIANNE WIEGAND, JULIANNE | | 586 |
| WOODWARD MAKENZIE WOODWARD, MAKENZIE | | 569 |
| Total 001712.410401 - MEDICARE EXPENSE | | <u><u>20,166</u></u> |

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Jefferson County Commission
 Budget Detail
 Dept 712-COMMUNICATIONS CENTER
 FY2021-2022

1/29/2021

| Name | | Justificaton | | Amount |
|---|---------------|--------------|----------|--------------|
| 001712.410500 - HEALTH INSURANCE | | FY20 ACTUAL | FY21 YTD | FY21 BUDGET |
| | | 274,713 | 146,647 | 330,775 |
| | | | | FY22 REQUEST |
| | | | | 333,389 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST | | |
| ASHLEY, JESSICA | | 20,654 | | |
| ASHLEY, JESSICA | | 258 | | |
| ASHLEY, JESSICA | | 77 | | |
| ASHLEY, JESSICA | | 153 | | |
| BREEDEN, SHAWN | | 9,572 | | |
| BREEDEN, SHAWN | | 258 | | |
| BREEDEN, SHAWN | | 77 | | |
| BREEDEN, SHAWN | | 153 | | |
| BROWN, LORI | | 20,654 | | |
| BROWN, LORI | | 258 | | |
| BROWN, LORI | | 77 | | |
| BROWN, LORI | | 153 | | |
| COSTELLO, LYNN | | 20,654 | | |
| COSTELLO, LYNN | | 258 | | |
| COSTELLO, LYNN | | 77 | | |
| COSTELLO, LYNN | | 153 | | |
| DUDASH, PAMELA | | 16,912 | | |
| DUDASH, PAMELA | | 258 | | |
| DUDASH, PAMELA | | 77 | | |
| DUDASH, PAMELA | | 153 | | |
| DUTKO, ELIZABETH | | 9,572 | | |

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 FY2021-2022

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| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------------|---------------------|---------------|
| DUTKO, ELIZABETH | | 258 |
| DUTKO, ELIZABETH | | 77 |
| DUTKO, ELIZABETH | | 153 |
| HAHN, RICHARD | | 9,572 |
| HAHN, RICHARD | | 258 |
| HAHN, RICHARD | | 77 |
| HAHN, RICHARD | | 153 |
| HAYDEN, JAMES | | 20,654 |
| HAYDEN, JAMES | | 258 |
| HAYDEN, JAMES | | 77 |
| HAYDEN, JAMES | | 153 |
| HESS, BROOKE | | 20,654 |
| HESS, BROOKE | | 258 |
| HESS, BROOKE | | 77 |
| HESS, BROOKE | | 153 |
| HOVERMALE, STACI | | 9,572 |
| HOVERMALE, STACI | | 258 |
| HOVERMALE, STACI | | 77 |
| HOVERMALE, STACI | | 153 |
| KETCHENS, HEATHER | | 9,572 |
| KETCHENS, HEATHER | | 258 |
| KETCHENS, HEATHER | | 77 |
| KETCHENS, HEATHER | | 153 |
| KING, KATHRYN | | 9,572 |

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 Dept 712-COMMUNICATIONS CENTER
 FY2021-2022

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| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------------------|---------------------|---------------|
| KING, KATHRYN | | 258 |
| KING, KATHRYN | | 77 |
| KING, KATHRYN | | 153 |
| MICHAEL, JOHN-MARK | | 153 |
| MILLER, CHRISTINE | | 258 |
| MILLER, CHRISTINE | | 153 |
| MURPHY, JOSEPH | | 20,654 |
| MURPHY, JOSEPH | | 258 |
| MURPHY, JOSEPH | | 77 |
| MURPHY, JOSEPH | | 153 |
| OLIVER-MILLER, CAILEIGH | | 9,572 |
| OLIVER-MILLER, CAILEIGH | | 258 |
| OLIVER-MILLER, CAILEIGH | | 77 |
| OLIVER-MILLER, CAILEIGH | | 153 |
| POLCZYNSKI, JEFFREY | | 9,572 |
| POLCZYNSKI, JEFFREY | | 258 |
| POLCZYNSKI, JEFFREY | | 77 |
| POLCZYNSKI, JEFFREY | | 153 |
| SCHWEITZER, WILLIAM | | 16,912 |
| SCHWEITZER, WILLIAM | | 258 |
| SCHWEITZER, WILLIAM | | 77 |
| SCHWEITZER, WILLIAM | | 153 |
| STEGALL, ASHLEY | | 153 |
| VACANT008033, POSITION | | 9,572 |

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 Dept 712-COMMUNICATIONS CENTER
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| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|------------------------|---------------------|---------------|
| VACANT008033, POSITION | | 258 |
| VACANT008033, POSITION | | 77 |
| VACANT008033, POSITION | | 153 |
| VACANT008034, POSITION | | 9,572 |
| VACANT008034, POSITION | | 258 |
| VACANT008034, POSITION | | 77 |
| VACANT008034, POSITION | | 153 |
| VACANT008035, POSITION | | 9,572 |
| VACANT008035, POSITION | | 258 |
| VACANT008035, POSITION | | 77 |
| VACANT008035, POSITION | | 153 |
| VACANT008036, POSITION | | 9,572 |
| VACANT008036, POSITION | | 258 |
| VACANT008036, POSITION | | 77 |
| VACANT008036, POSITION | | 153 |
| VACANT008037, POSITION | | 9,572 |
| VACANT008037, POSITION | | 258 |
| VACANT008037, POSITION | | 77 |
| VACANT008037, POSITION | | 153 |
| VACANT008038, POSITION | | 9,572 |
| VACANT008038, POSITION | | 258 |
| VACANT008038, POSITION | | 77 |
| VACANT008038, POSITION | | 153 |
| VACANT008039, POSITION | | 9,572 |

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Dept 712-COMMUNICATIONS CENTER
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| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---|---------------------|------------------------------|
| VACANT008039, POSITION | | 258 |
| VACANT008039, POSITION | | 77 |
| VACANT008039, POSITION | | 153 |
| WIEGAND, JULIANNE | | 9,572 |
| WIEGAND, JULIANNE | | 258 |
| WIEGAND, JULIANNE | | 77 |
| WIEGAND, JULIANNE | | 153 |
| WOODWARD, MAKENZIE | | 9,572 |
| WOODWARD, MAKENZIE | | 258 |
| WOODWARD, MAKENZIE | | 77 |
| WOODWARD, MAKENZIE | | 153 |
| Total 001712.410500 - HEALTH INSURANCE | | <u><u>333,389</u></u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001712.410599 - HEALTH INSURANCE-CONTRA | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | (124,749) | (330,775) | (333,389) |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001712.410599 - HEALTH INSURANCE-CONTRA

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 Budget Detail
 Dept 712-COMMUNICATIONS CENTER
 FY2021-2022

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| <u>Name</u> | | <u>Justificaton</u> | | <u>Amount</u> |
|--|--|---------------------------|------------------------|----------------------------|
| 001712.410600 - RETIREMENT | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> |
| | | 119,314 | 68,176 | 129,021 |
| | | | | <u>FY22 REQUEST</u> |
| | | | | 132,939 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST |
| ASHLEY, JESSICA | | | | 4,170 |
| BREEDEN, SHAWN | | | | 5,003 |
| BROWN, LORI | | | | 5,415 |
| COSTELLO, LYNN | | | | 6,502 |
| DUDASH, PAMELA | | | | 5,686 |
| DUTKO, ELIZABETH | | | | 3,803 |
| HAHN, RICHARD | | | | 4,180 |
| HAYDEN, JAMES | | | | 5,977 |
| HESS, BROOKE | | | | 5,521 |
| HOVERMALE, STACI | | | | 4,846 |
| KETCHENS, HEATHER | | | | 3,776 |
| KING, KATHRYN | | | | 4,437 |
| MICHAEL, JOHN-MARK | | | | 3,776 |
| MILLER, CHRISTINE | | | | 4,550 |
| MURPHY, JOSEPH | | | | 6,587 |
| OLIVER-MILLER, CAILEIGH | | | | 3,851 |
| POLCZYNSKI, JEFFREY | | | | 10,133 |
| SCHWEITZER, WILLIAM | | | | 5,686 |
| STEGALL, ASHLEY | | | | 3,851 |
| VACANT008033, POSITION | | | | 3,776 |
| VACANT008034, POSITION | | | | 3,776 |

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| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|---|---------------------|------------------------------|
| VACANT008035, POSITION | | 3,776 |
| VACANT008036, POSITION | | 3,776 |
| VACANT008037, POSITION | | 3,776 |
| VACANT008038, POSITION | | 3,776 |
| VACANT008039, POSITION | | 4,395 |
| WIEGAND, JULIANNE | | 4,127 |
| WOODWARD, MAKENZIE | | 4,011 |
| Total 001712.410600 - RETIREMENT | | <u><u>132,939</u></u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001712.410801 - OVERTIME | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 54,127 | 30,621 | 60,000 | 61,800 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| OVERTIME TO ENSURE MINIMUM STAFFING LEVELS ARE MET | MISSION CRITICAL. LINE ALSO COVERS FLEX & EMER | | | 61,800 |
| Total 001712.410801 - OVERTIME | | | | 61,800 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------------------|------------------------|---------------------------|----------------------------|
| 001712.410802 - PART TIME / EXTRA HELP | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 48,814 | 26,262 | 50,000 | 51,500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| PART-TIME STAFFING | PSDS MINIMUM STAFFING, CAD AND EMD-QA | | | 51,500 |
| Total 001712.410802 - PART TIME / EXTRA HELP | | | | <u>51,500</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|--|-----------------|--------------------|---------------------|
| 001712.421100 - TELEPHONE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 52,564 | 24,182 | 77,568 | 78,414 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| FRONTIER 9-1-1 TARIFF & ALI DATABASE | MANDATED | | | 60,002 |
| AT&T LONG DISTANCE | MISSION CRITICAL | | | 1,920 |
| SPRINT WIRELESS - ECC | MISSION CRITICAL | | | 4,140 |
| LANGUAGE LINE | MISSION CRITICAL - 911 TRANSLATION SVCS | | | 2,200 |
| SPRINT WIRELESS - MBB | MISSION CRITICAL - CTPD RPD STPD REIMBURSED TO CTY | | | 10,152 |
| Total 001712.421100 - TELEPHONE | | | | 78,414 |

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| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|--|--|------------------------|---------------------------|----------------------------|
| 001712.421400 - TRAVEL | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,850 | 0 | 21,644 | 22,720 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| SPILLMAN USER CONFERENCE - SLC/ORLANDO | DISCRETIONARY - 1 EE - CAD ADMIN | | 2,359 | |
| NAVIGATOR - EMD-QA/EMS CONFERENCE | DISCRETIONARY - 1 EE - EMD-Q | | 1,788 | |
| NENA CONFERENCE | DISCRETIONARY - 1 EE - NATL EXPO & CONF | | 1,788 | |
| APCO CONFERENCE | DISCRETIONARY - 2 EE APCO CONF & EXPO | | 3,575 | |
| CHARLESTON - WEAPON CERT | MANDATE - PSD WEAPON SYSTEM CERTIFICATION | | 1,756 | |
| MISC PARKING | MISC PARKING CHARLESTON - WEAPON | | 52 | |
| SPILLMAN USER CONFERENCE - SLC/ORLANDO | MISSION CRITICAL - 1 EE - CAD ADMIN | | 2,359 | |
| NAVIGATOR - EMD-QA/EMS CONFERENCE | MISSION CRITICAL - 3 EE - EMD-Q'S | | 5,707 | |
| SIRN - WV STATE RADIO CONFERENCE | MISSION CRITICAL - 3 EE - RADIO PROGRAMMERS | | 1,756 | |
| MISC MILEAGE | MISSION CRITICAL - MISC MILEAGE | | 275 | |
| MISC PERDIEM | MISSION CRITICAL - MISC PERDIEM | | 255 | |
| SERSUN | SPILLMAN UG CONF/TRAINING - DIR ON CONF COMMTE | | 1,050 | |
| Total 001712.421400 - TRAVEL | | | 22,720 | |

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| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|--|---|---------------------|
| 001712.421600 - MAINT/REP EQUIPMENT | FY20 ACTUAL | FY21 YTD |
| | FY21 BUDGET | FY22 REQUEST |
| | 83,838 | 52,798 |
| | | 160,420 |
| | | 163,661 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
| CHAIR REPLACEMENT | 24/7/365 INTENSIVE USE CHAIRS NEED REPLACED | 12,000 |
| MOTOROLA - FLEET EQUIPMENT MAINT | DISCRETIONARY | 3,300 |
| REPLACEMENT LED FLAT PANEL DISPLAY | DISCRETIONARY | 1,800 |
| MOTOROLA - PROGRAMMING AND TEST CABLES | DISCRETIONARY - NEEDED FOR PROGRAMMING | 110 |
| MOTOROLA - APX6000 & CHARGER | DISCRETIONARY - NEEDED FOR PROGRAMMING FIRE | 3,327 |
| MOTOROLA - APX4000 & CHARGER | DISCRETIONARY - NEEDED FOR PROGRAMMING LAW | 2,651 |
| NEXTEST WEAPON RECERT SOFTWARE SMA | MANDATE | 275 |
| PRIORITY DISPATCH CORP - PRO-QA/AQUA SMA | MANDATED | 9,056 |
| AGENCY 360 - CTO - TRAINEE DOR EVAL SMA | MISSION CRITICAL | 1,200 |
| BIDDLE - CRITICAL SMA - CANDIDATE TESTING SOFTWARE | MISSION CRITICAL | 600 |
| CPI - OPENFOX - WEAPON CJIS SOFTWARE SMA | MISSION CRITICAL | 1,800 |
| FRONTIER - VESTA 911 SYSTEM T&M | MISSION CRITICAL | 9,600 |
| MOTOROLA - FLEET EQUIPMENT MAINT | MISSION CRITICAL | 6,700 |
| MOTOROLA - RADIO SYSTEM SMA | MISSION CRITICAL | 41,121 |
| MOTOROLA - SPILLMAN CAD SMA | MISSION CRITICAL | 48,497 |
| XEROX - COPIER SMA | MISSION CRITICAL | 4,635 |
| XYBIX - CONSOLE REPAIR MAINTENANCE | MISSION CRITICAL | 1,200 |
| NETMOTION VPN SMA | MISSION CRITICAL - AGENCIES REIMBURSE CNTY | 11,124 |
| INFORMER SYSTEMS - SCHEDULE EXPRESS SMA | MISSION CRITICAL - ECC SCHEDULING SYSTEM | 4,665 |

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| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|--|---------------------|-----------------------|
| Total 001712.421600 - MAINT/REP EQUIPMENT | | <u>163,661</u> |

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| Name | | Justification | | | Amount |
|--|---|---------------|----------|-------------|---------------|
| 001712.422100 - TRAINING AND EDUCATION | | FY20 ACTUAL | FY21 YTD | FY21 BUDGET | FY22 REQUEST |
| | | 12,068 | 1,366 | 17,845 | 23,711 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST | | | |
| ASSISTANT SPVR APCO CTO CERT | ASSISTANT SUPERVISOR INITIATIVE | 996 | | | |
| ASSISTANT SPVR CDE REGISTRATION CERT | ASSISTANT SUPERVISOR INITIATIVE | 1,556 | | | |
| PRIORITY DISPATCH - EMD-Q CERTIFICATION | DISCRETIONARY - NEW QA EE CERTIFICATION | 550 | | | |
| APCO - CONFERENCE REGISTRATION | DISCRETIONARY - REGISTRATION 1 EE | 500 | | | |
| SPILLMAN CONFERENCE REGISTRATION | DISCRETIONARY - REGISTRATION 1 EE | 900 | | | |
| NENA CONFERENCE REGISTRATION | DISCRETIONARY - REGISTRATION 2 EE | 1,250 | | | |
| PRIORITY DISPATCH - EMD RECERT | MANDATE | 800 | | | |
| WVSP - WEAPON CERTIFICATION | MANDATE - NCIC NETWORK CERTIFICATION | 800 | | | |
| PRIORITY DISPATCH - EMD INITIAL CERTIFICATION | MANDATE - NEW STAFF FILLING VACANCIES | 3,000 | | | |
| APCO - TRAINING CERTIFICATION REGISTRATION | MANDATE - REGISTRATION FOR VACANCIES | 1,032 | | | |
| SPILLMAN CONFERENCE REGISTRATION | MISSION CRITICAL - REGISTRATION 1 EE | 900 | | | |
| SIEC - SIRM CONFERENCE | MISSION CRITICAL - REGISTRATION 2 PROGRAMMERS | 300 | | | |
| NAVIGATOR EMD CONFERENCE | MISSION CRITICAL - TRAINING COSTS FOR EMD-Q'S | 2,600 | | | |
| CONTINUING DISPATCH EDUCATION - VARIOUS CLASSES | MISSION CRITICAL - VARIOUS CLASSES SEE NOTES | 5,293 | | | |
| APCO PSD1 40 HOUR CERT REGISTRATION | NEW DISPATCHER 3 EE | 387 | | | |
| PRIORITY DISPATCH EMD CERT REGISTRATION | NEW DISPATCHER 3 EE | 1,095 | | | |
| WVSP WEAPON CERT REGISTRATION | NEW DISPATCHER 3 EE | 300 | | | |
| CONTINUING DISPATCH EDUCATION | NEW DISPATCHER 3 EE CDE | 1,452 | | | |
| Total 001712.422100 - TRAINING AND EDUCATION | | | | | 23,711 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001712.422200 - DUES AND SUBSCRIPTIONS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 481 | 562 | 958 | 958 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| THE JOURNAL | DISCRETIONARY | | | 208 |
| APCO | MANDADE - ASSOC DUES FOR MGRS, CTOS, SPVRS | | | 350 |
| WV E911 COUNCIL | MANDATE - E911 COUNCIL VOTING MEMBER DUES | | | 100 |
| NENA - YEAR DUES | MISSION CRITICAL | | | 300 |
| Total 001712.422200 - DUES AND SUBSCRIPTIONS | | | | 958 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---|------------------------|---------------------------|----------------------------|
| 001712.422300 - PROFESSIONAL SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 12,008 | 8,000 | 12,000 | 12,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| EMD / EMS MEDICAL DIRECTOR CONTRACT | MANDATE - MEDICAL DIRECTOR OVERSEES EMD PROGRAM | | | 12,000 |
| Total 001712.422300 - PROFESSIONAL SERVICES | | | | 12,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|-----------------|--------------------|---------------------|
| 001712.423000 - CONTRACTED SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 6,989 | 3,978 | 11,162 | 11,162 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| BACKGROUND INVESTIGATION - NEW EMPLOYEES | DISCRETIONARY - ANTICIPATED OPENINGS | | | 3,000 |
| BACKGROUND INVESTIGATION - NEW EMPLOYEES | MISSION CRITICAL | | | 5,200 |
| ATLANTIC OCCUPSYCH - NEW EMPLOYEES | MISSION CRITICAL - PRE-EMPLOYMENT PSYCHOLOGICAL | | | 2,950 |
| NORFOLK SOUTHERN RAILROAD | MISSION CRITICAL - RENT FOR BLUE RIDGE RADIO TOWER | | | 12 |
| Total 001712.423000 - CONTRACTED SERVICES | | | | 11,162 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001712.434100 - MATERIALS AND SUPPLIES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 4,573 | 315 | 9,828 | 8,628 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| VARIOUS SUPPLIES FOR OFFICE | | | | 6,500 |
| PUBLIC EDUCATION - COUNTY FAIR | MISSION CRITICAL - SUPPLIES FOR FAIR PROMOTING 911 | | | 1,120 |
| PUBLIC EDUCATION - MEETINGS/TRAININGS/CLASSES | MISSION CRITICAL - SUPPLIES FOR OTHER PUB-ED | | | 1,008 |
| Total 001712.434100 - MATERIALS AND SUPPLIES | | | | 8,628 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001712.435300 - COMPUTER SOFTWARE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 191 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001712.435300 - COMPUTER SOFTWARE

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---|------------------------|---------------------------|----------------------------|
| 001712.435500 - INFORMATION TECH SUPPORT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 0 | 34,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| SPILLMAN MANAGED SERVICES | YEARLY CONTRACT FOR MANAGED SVCS - VS CAD ADMIN | | | 34,000 |
| Total 001712.435500 - INFORMATION TECH SUPPORT | | | | 34,000 |

NOTES:

Jefferson County Commission
Payroll Projection
FY2021-2022

1/29/2021

Amount

001712-COMMUNICATIONS CENTER

| | | | |
|--|--|---|---------------|
| 1158-ASHLEY, JESSICA | | 0404- 71220 DISPATCHER | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | | | 41,697 |
| 001712.410400-FICA TAX | | | 2,199 |
| 001712.410401-MEDICARE EXPENSE | | | 515 |
| 001712.410500-HEALTH INSURANCE | | | 21,142 |
| 001712.410600-RETIREMENT | | | 4,170 |
| Totals 1158-ASHLEY, JESSICA | | | 69,723 |
| 1044-BREEDEN, SHAWN | | 0404- 71214 DISPATCHER | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | | | 50,026 |
| 001712.410400-FICA TAX | | | 3,029 |
| 001712.410401-MEDICARE EXPENSE | | | 709 |
| 001712.410500-HEALTH INSURANCE | | | 10,060 |
| 001712.410600-RETIREMENT | | | 5,003 |
| Totals 1044-BREEDEN, SHAWN | | | 68,827 |
| 1110-BROWN, LORI | | 0513- 71227 EMD COORDINATOR-80HR | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | | | 54,148 |
| 001712.410400-FICA TAX | | | 2,971 |
| 001712.410401-MEDICARE EXPENSE | | | 695 |
| 001712.410500-HEALTH INSURANCE | | | 21,142 |
| 001712.410600-RETIREMENT | | | 5,415 |
| Totals 1110-BROWN, LORI | | | 84,371 |
| 1008-COSTELLO, LYNN | | 0516- 71229 SUPERVISOR-PUB SFTY DISPATCHER | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | | | 65,019 |
| 001712.410400-FICA TAX | | | 3,491 |
| 001712.410401-MEDICARE EXPENSE | | | 817 |
| 001712.410500-HEALTH INSURANCE | | | 21,142 |
| 001712.410600-RETIREMENT | | | 6,502 |
| Totals 1008-COSTELLO, LYNN | | | 96,971 |
| 1026-DUDASH, PAMELA | | 0404- 71212 DISPATCHER | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | | | 56,853 |
| 001712.410400-FICA TAX | | | 3,223 |
| 001712.410401-MEDICARE EXPENSE | | | 754 |
| 001712.410500-HEALTH INSURANCE | | | 17,400 |
| 001712.410600-RETIREMENT | | | 5,686 |
| Totals 1026-DUDASH, PAMELA | | | 83,916 |
| 1173-DUTKO, ELIZABETH | | 0205- 71201 ADMINISTRATIVE ASSISTANT-80HR | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | | | 38,027 |
| 001712.410400-FICA TAX | | | 2,301 |
| 001712.410401-MEDICARE EXPENSE | | | 539 |
| 001712.410500-HEALTH INSURANCE | | | 10,060 |
| 001712.410600-RETIREMENT | | | 3,803 |
| Totals 1173-DUTKO, ELIZABETH | | | 54,730 |
| 1153-HAHN, RICHARD | | 0404- 71219 DISPATCHER | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | | | 41,799 |
| 001712.410400-FICA TAX | | | 2,535 |
| 001712.410401-MEDICARE EXPENSE | | | 593 |

Jefferson County Commission
Payroll Projection
FY2021-2022

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| | <u>Amount</u> |
|---|---------------|
| 001712.410500-HEALTH INSURANCE | 10,060 |
| 001712.410600-RETIREMENT | 4,180 |
| Totals 1153-HAHN, RICHARD | 59,167 |
| 1005-HAYDEN, JAMES 0516- 71228 SUPERVISOR-PUB SFTY DISPATCHER | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | 59,764 |
| 001712.410400-FICA TAX | 3,320 |
| 001712.410401-MEDICARE EXPENSE | 777 |
| 001712.410500-HEALTH INSURANCE | 21,142 |
| 001712.410600-RETIREMENT | 5,977 |
| Totals 1005-HAYDEN, JAMES | 90,980 |
| 1087-HESS, BROOKE 0516- 71231 SUPERVISOR-PUB SFTY DISPATCHER | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | 55,209 |
| 001712.410400-FICA TAX | 3,037 |
| 001712.410401-MEDICARE EXPENSE | 711 |
| 001712.410500-HEALTH INSURANCE | 21,142 |
| 001712.410600-RETIREMENT | 5,521 |
| Totals 1087-HESS, BROOKE | 85,620 |
| 1071-HOVERMALE, STACI 0404- 71215 DISPATCHER | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | 48,451 |
| 001712.410400-FICA TAX | 2,947 |
| 001712.410401-MEDICARE EXPENSE | 690 |
| 001712.410500-HEALTH INSURANCE | 10,060 |
| 001712.410600-RETIREMENT | 4,846 |
| Totals 1071-HOVERMALE, STACI | 66,994 |
| 1211-KETCHENS, HEATHER 0404- 71225 DISPATCHER | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | 37,751 |
| 001712.410400-FICA TAX | 2,284 |
| 001712.410401-MEDICARE EXPENSE | 535 |
| 001712.410500-HEALTH INSURANCE | 10,060 |
| 001712.410600-RETIREMENT | 3,776 |
| Totals 1211-KETCHENS, HEATHER | 54,406 |
| 1099-KING, KATHRYN 0404- 71217 DISPATCHER | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | 44,364 |
| 001712.410400-FICA TAX | 2,641 |
| 001712.410401-MEDICARE EXPENSE | 618 |
| 001712.410500-HEALTH INSURANCE | 10,060 |
| 001712.410600-RETIREMENT | 4,437 |
| Totals 1099-KING, KATHRYN | 62,120 |
| 3021-MICHAEL, JOHN-MARK 0404- 71218 DISPATCHER | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | 37,751 |
| 001712.410400-FICA TAX | 2,341 |
| 001712.410401-MEDICARE EXPENSE | 548 |
| 001712.410500-HEALTH INSURANCE | 153 |
| 001712.410600-RETIREMENT | 3,776 |
| Totals 3021-MICHAEL, JOHN-MARK | 44,569 |
| 1075-MILLER, CHRISTINE 0404- 71216 DISPATCHER | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | 45,493 |
| 001712.410400-FICA TAX | 2,785 |
| 001712.410401-MEDICARE EXPENSE | 652 |

Jefferson County Commission
Payroll Projection
FY2021-2022

1/29/2021

| | <u>Amount</u> |
|---|----------------|
| 001712.410500-HEALTH INSURANCE | 411 |
| 001712.410600-RETIREMENT | 4,550 |
| Totals 1075-MILLER, CHRISTINE | 53,891 |
| 3023-MURPHY, JOSEPH 0706- 71233 DEPUTY DIRECTOR OF COMMUNCATN | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | 65,864 |
| 001712.410400-FICA TAX | 3,698 |
| 001712.410401-MEDICARE EXPENSE | 865 |
| 001712.410500-HEALTH INSURANCE | 21,142 |
| 001712.410600-RETIREMENT | 6,587 |
| Totals 3023-MURPHY, JOSEPH | 98,156 |
| 3038-OLIVER-MILLER, CAILEIGH 0404- 71241 DISPATCHER | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | 38,505 |
| 001712.410400-FICA TAX | 2,331 |
| 001712.410401-MEDICARE EXPENSE | 545 |
| 001712.410500-HEALTH INSURANCE | 10,060 |
| 001712.410600-RETIREMENT | 3,851 |
| Totals 3038-OLIVER-MILLER, CAILEIGH | 55,292 |
| 1033-POLCZYNSKI, JEFFREY 0900- 71234 DIRECTOR OF COMMUNICATIONS | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | 101,326 |
| 001712.410400-FICA TAX | 6,170 |
| 001712.410401-MEDICARE EXPENSE | 1,443 |
| 001712.410500-HEALTH INSURANCE | 10,060 |
| 001712.410600-RETIREMENT | 10,133 |
| Totals 1033-POLCZYNSKI, JEFFREY | 129,132 |
| 1084-SCHWEITZER, WILLIAM 0516- 71230 SUPERVISOR-PUB SFTY DISPATCHER | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | 56,859 |
| 001712.410400-FICA TAX | 3,208 |
| 001712.410401-MEDICARE EXPENSE | 751 |
| 001712.410500-HEALTH INSURANCE | 17,400 |
| 001712.410600-RETIREMENT | 5,686 |
| Totals 1084-SCHWEITZER, WILLIAM | 83,904 |
| 3037-STEGALL, ASHLEY 0404- 71240 DISPATCHER | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | 38,505 |
| 001712.410400-FICA TAX | 2,388 |
| 001712.410401-MEDICARE EXPENSE | 559 |
| 001712.410500-HEALTH INSURANCE | 153 |
| 001712.410600-RETIREMENT | 3,851 |
| Totals 3037-STEGALL, ASHLEY | 45,456 |
| 8033-VACANT008033, POSITION 0404- 71204 DISPATCHER | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | 37,751 |
| 001712.410400-FICA TAX | 2,284 |
| 001712.410401-MEDICARE EXPENSE | 535 |
| 001712.410500-HEALTH INSURANCE | 10,060 |
| 001712.410600-RETIREMENT | 3,776 |
| Totals 8033-VACANT008033, POSITION | 54,406 |
| 8034-VACANT008034, POSITION 0404- 71205 DISPATCHER | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | 37,751 |
| 001712.410400-FICA TAX | 2,284 |
| 001712.410401-MEDICARE EXPENSE | 535 |

Jefferson County Commission
Payroll Projection
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| | <u>Amount</u> |
|---|---------------|
| 001712.410500-HEALTH INSURANCE | 10,060 |
| 001712.410600-RETIREMENT | 3,776 |
| Totals 8034-VACANT008034, POSITION | 54,406 |
| 8035-VACANT008035, POSITION 0404- 71213 DISPATCHER | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | 37,751 |
| 001712.410400-FICA TAX | 2,284 |
| 001712.410401-MEDICARE EXPENSE | 535 |
| 001712.410500-HEALTH INSURANCE | 10,060 |
| 001712.410600-RETIREMENT | 3,776 |
| Totals 8035-VACANT008035, POSITION | 54,406 |
| 8036-VACANT008036, POSITION 0404- 71221 DISPATCHER | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | 37,751 |
| 001712.410400-FICA TAX | 2,284 |
| 001712.410401-MEDICARE EXPENSE | 535 |
| 001712.410500-HEALTH INSURANCE | 10,060 |
| 001712.410600-RETIREMENT | 3,776 |
| Totals 8036-VACANT008036, POSITION | 54,406 |
| 8037-VACANT008037, POSITION 0404- 71223 DISPATCHER | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | 37,751 |
| 001712.410400-FICA TAX | 2,284 |
| 001712.410401-MEDICARE EXPENSE | 535 |
| 001712.410500-HEALTH INSURANCE | 10,060 |
| 001712.410600-RETIREMENT | 3,776 |
| Totals 8037-VACANT008037, POSITION | 54,406 |
| 8038-VACANT008038, POSITION 0404- 71248 DISPATCHER | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | 37,751 |
| 001712.410400-FICA TAX | 2,284 |
| 001712.410401-MEDICARE EXPENSE | 535 |
| 001712.410500-HEALTH INSURANCE | 10,060 |
| 001712.410600-RETIREMENT | 3,776 |
| Totals 8038-VACANT008038, POSITION | 54,406 |
| 8039-VACANT008039, POSITION 0527- 71260 CAD SYSTEMS ADMIN -80 HR | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | 43,941 |
| 001712.410400-FICA TAX | 2,668 |
| 001712.410401-MEDICARE EXPENSE | 624 |
| 001712.410500-HEALTH INSURANCE | 10,060 |
| 001712.410600-RETIREMENT | 4,395 |
| Totals 8039-VACANT008039, POSITION | 61,688 |
| 1185-WIEGAND, JULIANNE 0404- 71222 DISPATCHER | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | 41,270 |
| 001712.410400-FICA TAX | 2,502 |
| 001712.410401-MEDICARE EXPENSE | 586 |
| 001712.410500-HEALTH INSURANCE | 10,060 |
| 001712.410600-RETIREMENT | 4,127 |
| Totals 1185-WIEGAND, JULIANNE | 58,545 |
| 1195-WOODWARD, MAKENZIE 0404- 71224 DISPATCHER | |
| 001712.410300-EMPLOYEES SALARY AND WAGES | 40,107 |
| 001712.410400-FICA TAX | 2,430 |
| 001712.410401-MEDICARE EXPENSE | 569 |

Jefferson County Commission
Payroll Projection
FY2021-2022

1/29/2021

| | <u>Amount</u> |
|--|--------------------------------|
| 001712.410500-HEALTH INSURANCE | 10,060 |
| 001712.410600-RETIREMENT | 4,011 |
| Totals 1195-WOODWARD, MAKENZIE | <u>57,177</u> |
| Department Total-001712-COMMUNICATIONS CENTER | <u><u>1,917,272</u></u> |

Jefferson County Commission
 Budget Summary
 Dept 713-FIRE DEPARTMENTS
 FY2021-2022

1/29/2021

| 001713-FIRE DEPARTMENTS | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|--------------------------------------|------------------|----------------|------------------|----------------|------------------|---------|
| CONTRIBUTIONS TO OTH | | | | | | |
| 456700 CONTR/TRSFR OTHR GOV UNIT | 577,500 | 577,500 | 144,720 | 25.06% | 665,000 | 15.15% |
| 456731 IN-KIND CONTR-FRIENDSHIP VFD | 49,336 | 0 | 74,081 | 0.00% | 50,000 | 100.00% |
| 456732 IN-KIND CONTR-CITIZENS VFD | 186,113 | 0 | 209,663 | 0.00% | 190,000 | 100.00% |
| 456733 IN-KIND CONTR-SHEPHERDSTN VFD | 170,490 | 0 | 173,436 | 0.00% | 170,000 | 100.00% |
| 456734 IN-KIND CONTR-INDEPENDENT VFD | 363,894 | 0 | 337,373 | 0.00% | 365,000 | 100.00% |
| 456735 IN-KIND CONTR-BLUE RIDGE VFD | 83,685 | 0 | 108,247 | 0.00% | 83,000 | 100.00% |
| 456736 IN-KIND CONTR-MIDDLEWAY VFD | 48,485 | 0 | 50,545 | 0.00% | 48,000 | 100.00% |
| 456737 IN-KIND CONTR-BAKERTON VFD | 14,180 | 0 | 26,437 | 0.00% | 14,000 | 100.00% |
| TOTAL CONTRIBUTIONS TO OTH | 1,493,683 | 577,500 | 1,124,502 | 194.72% | 1,585,000 | 174.46% |
| DEPARTMENT GRAND TOTAL | 1,493,683 | 577,500 | 1,124,502 | 194.72% | 1,585,000 | 174.46% |

Jefferson County Commission
Budget Detail
Dept 713-FIRE DEPARTMENTS
FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------|---------------------|---------------|
|-------------|---------------------|---------------|

001713-FIRE DEPARTMENTS

| 001713.456700 - CONTR/TRSFR OTHR GOV UNIT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|--------------------|-----------------|--------------------|---------------------|
| | 577,500 | 144,720 | 577,500 | 665,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|---|---------------|--------------|
| \$95,000 PER VFD (7 VFD TOTAL) | DISCRETIONARY | 665,000 |
| Total 001713.456700 - CONTR/TRSFR OTHR GOV UNIT | | 665,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001713.456731 - IN-KIND CONTR-FRIENDSHIP VFD | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 49,336 | 74,081 | 0 | 50,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| AMBULANCE FEE BILLINGS | DISCRETIONARY | | | 50,000 |
| Total 001713.456731 - IN-KIND CONTR-FRIENDSHIP VFD | | | | <u>50,000</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001713.456732 - IN-KIND CONTR-CITIZENS VFD | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 186,113 | 209,663 | 0 | 190,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| AMBULANCE FEE BILLINGS | DISCRETIONARY | | | 190,000 |
| Total 001713.456732 - IN-KIND CONTR-CITIZENS VFD | | | | 190,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001713.456733 - IN-KIND CONTR-SHEPHERDSTN VFD | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 170,490 | 173,436 | 0 | 170,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| AMBULANCE FEE BILLINGS | DISCRETIONARY | | | 170,000 |
| Total 001713.456733 - IN-KIND CONTR-SHEPHERDSTN VFD | | | | 170,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001713.456734 - IN-KIND CONTR-INDEPENDENT VFD | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 363,894 | 337,373 | 0 | 365,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| AMBULANCE FEE BILLINGS | DISCRETIONARY | | | 365,000 |
| Total 001713.456734 - IN-KIND CONTR-INDEPENDENT VFD | | | | <u>365,000</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001713.456735 - IN-KIND CONTR-BLUE RIDGE VFD | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 83,685 | 108,247 | 0 | 83,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| AMBULANCE FEE BILLINGS | DISCRETIONARY | | | 83,000 |
| Total 001713.456735 - IN-KIND CONTR-BLUE RIDGE VFD | | | | 83,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001713.456736 - IN-KIND CONTR-MIDDLEWAY VFD | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 48,485 | 50,545 | 0 | 48,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| AMBULANCE FEE BILLINGS | DISCRETIONARY | | | 48,000 |
| Total 001713.456736 - IN-KIND CONTR-MIDDLEWAY VFD | | | | 48,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001713.456737 - IN-KIND CONTR-BAKERTON VFD | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 14,180 | 26,437 | 0 | 14,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| AMBULANCE FEE BILLINGS | DISCRETIONARY | | | 14,000 |
| Total 001713.456737 - IN-KIND CONTR-BAKERTON VFD | | | | 14,000 |

NOTES:

Jefferson County Commission
Emergency Services Funding
FY21 Operating Revenue

| | <u>Fire</u> | | <u>Ambulance</u> | | <u>Total</u> | |
|---------------------------------|-------------------------|-------|-------------------------|-------|-------------------------|-------|
| <u>Provided by JCC</u> | | | | | | |
| General County | 577,500 | | 2,622,847 | | 3,200,347 | |
| Ambulance Fee | - | | 1,006,973 | | 1,006,973 | |
| Ambulance Billing | - | | 979,782 | | 979,782 | |
| Subtotal JCC | <u>577,500</u> | 34.3% | <u>4,609,602</u> | 93.4% | <u>5,187,102</u> | 78.4% |
| <u>Provided by VFD</u> | | | | | | |
| Contributions | 333,702 | | - | | 333,702 | |
| WV State Contributions | 381,626 | | - | | 381,626 | |
| Ambulance Billing | - | | 326,594 | | 326,594 | |
| Gaming, Net | 345,827 | | - | | 345,827 | |
| Fundraising, Net | 42,693 | | - | | 42,693 | |
| Subtotal VFD | <u>1,103,848</u> | 65.7% | <u>326,594</u> | 6.6% | <u>1,430,442</u> | 21.6% |
| Total Emergency Services | <u>1,681,348</u> | | <u>4,936,196</u> | | <u>6,617,544</u> | |
| | 25.4% | | 74.6% | | | |

NOTES:

* 2019 VFD 990's are used for FY21 Funding allocations

* Investment income is assumed to be restricted for Capital purchases. Grant revenue is assumed to be one time revenue for capital or equipment purchases. Neither revenue is available for Operating purposes.

Investment Income 2019 255,243

Grant Revenue 2019 375,055

* Ambulance Billing is primarily funded by JCC personnel. Although Ambulance Billing is derived from EMS Operations, the JCC has no say in how it is distributed; and, Ambulance Billing revenue is retained by the VFD.

*The JCC also includes EMS capital purchases in the Capital Outlay fund of \$210,000.

Jefferson County Commission
Fire Company Summary of Ambulance Billings

| <u>Company</u> | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> |
|-----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Shepherdstown | 183,855 | 202,388 | 242,743 | 292,501 | 262,477 | 227,320 | 231,248 |
| Independent | 397,197 | 420,400 | 402,340 | 456,568 | 504,592 | 485,192 | 449,830 |
| Friendship | 108,296 | 79,441 | 71,314 | 110,412 | 84,963 | 65,781 | 98,774 |
| Citizens | 149,641 | 175,497 | 199,620 | 254,932 | 274,769 | 248,151 | 279,551 |
| Middleway | 64,028 | 77,898 | 90,103 | 56,663 | 74,044 | 64,647 | 67,393 |
| Blue Ridge | 103,703 | 96,812 | 87,970 | 127,811 | 152,766 | 111,580 | 144,329 |
| Bakerton | - | - | 13,800 | 18,810 | 22,420 | 18,906 | 35,251 |
| Totals | 1,006,720 | 1,052,436 | 1,107,890 | 1,317,697 | 1,376,031 | 1,221,577 | 1,306,376 |

Breakdown of Revenue

| | | | | | | | |
|-----------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| VFD (25%) | 251,680 | 263,109 | 276,973 | 329,424 | 344,008 | 305,394 | 326,594 |
| JCESA/JCC (75%) | 755,040 | 789,327 | 830,917 | 988,273 | 1,032,023 | 916,183 | 979,782 |
| Total | 1,006,720 | 1,052,436 | 1,107,890 | 1,317,697 | 1,376,031 | 1,221,577 | 1,306,376 |

JCC 75% by VFD

| | | | | | | | |
|---------------|----------------|----------------|----------------|----------------|------------------|----------------|----------------|
| Shepherdstown | 137,891 | 151,791 | 182,057 | 219,376 | 196,858 | 170,490 | 173,436 |
| Independent | 297,898 | 315,300 | 301,755 | 342,426 | 378,444 | 363,894 | 337,373 |
| Friendship | 81,222 | 59,581 | 53,486 | 82,809 | 63,722 | 49,336 | 74,081 |
| Citizens | 112,231 | 131,623 | 149,715 | 191,199 | 206,077 | 186,113 | 209,663 |
| Middleway | 48,021 | 58,424 | 67,577 | 42,497 | 55,533 | 48,485 | 50,545 |
| Blue Ridge | 77,777 | 72,608 | 65,978 | 95,858 | 114,575 | 83,685 | 108,247 |
| Bakerton | - | - | 10,349 | 14,108 | 16,814 | 14,180 | 26,437 |
| Totals | 755,040 | 789,327 | 830,917 | 988,273 | 1,032,023 | 916,183 | 979,782 |

Jefferson County Commission
Fire Company Summary
Calendar Year 2019

| | 2019 | CO3 Pg. 5 Shep | CO4 Pg. 7 Ind | CO1 Pg. 9 Friend | CO2 Pg. 11 Cit | CO6 Pg. 13 Middle | CO5 Pg. 15 Blue Rdg | CO7 Pg. 17 Baker |
|---|-------------------|----------------------|---------------------|------------------------|----------------------|-------------------------|---------------------------|------------------------|
| Balance Sheet | | | | | | | | |
| Assets | | | | | | | | |
| Cash | 2,573,298 | 563,413 | 362,662 | 476,310 | 514,586 | 452,395 | 78,077 | 125,855 |
| Accounts Receivable | 25,668 | - | - | - | 11,868 | - | - | 13,800 |
| Inventory | 1,425 | - | - | - | 1,425 | - | - | - |
| Prepaid Expenses | 70,505 | 8,400 | - | - | 62,105 | - | - | - |
| Investments | 9,161,151 | 23,325 | 5,552,528 | 214,734 | 3,370,564 | - | - | - |
| Fixed Assets | - | - | - | - | - | - | - | - |
| Land | 1,912,426 | 468,407 | - | - | 987,252 | 100,000 | 266,767 | 90,000 |
| Buildings | 7,662,980 | 1,593,948 | 2,244,976 | - | 2,224,269 | 1,090,293 | 87,104 | 422,390 |
| A/D | (3,401,344) | (992,508) | (1,012,965) | - | (1,009,764) | (175,987) | (87,104) | (123,016) |
| Leashold Improvements | 75,747 | - | - | - | 26,700 | - | 35,888 | 13,159 |
| A/D | (70,161) | - | - | - | (23,650) | - | (35,888) | (10,623) |
| Equipment | 12,547,572 | 4,040,603 | 3,393,234 | - | 2,565,913 | 970,694 | 1,168,935 | 408,193 |
| A/D | (8,504,611) | (2,376,757) | (2,383,765) | - | (2,146,649) | (329,342) | (1,022,486) | (245,612) |
| Other | 2,204,347 | - | - | 2,096,466 | 107,881 | - | - | - |
| A/D | (1,485,315) | - | - | (1,378,173) | (107,142) | - | - | - |
| Intangible Assets | 18,931 | - | - | - | - | 6,619 | 8,262 | 4,050 |
| Total Assets | 22,792,619 | 3,328,831 | 8,156,670 | 1,409,337 | 6,585,358 | 2,114,672 | 499,555 | 698,196 |
| Liabilities | | | | | | | | |
| Deferred Revenue | - | - | - | - | - | - | - | - |
| Accounts Payable | 29,914 | - | - | - | 27,264 | 1,805 | 346 | 499 |
| Notes Payable | 2,877,638 | 240,000 | - | 481,444 | 702,192 | 871,343 | 333,744 | 248,915 |
| Total Liabilities | 2,907,552 | 240,000 | - | 481,444 | 729,456 | 873,148 | 334,090 | 249,414 |
| Fund Balance | | | | | | | | |
| Unrestricted Net Assets | 19,885,067 | 3,088,831 | 8,156,670 | 927,893 | 5,855,902 | 1,241,524 | 165,465 | 448,782 |
| Total Liabilities & Net Assets | 22,792,619 | 3,328,831 | 8,156,670 | 1,409,337 | 6,585,358 | 2,114,672 | 499,555 | 698,196 |
| Income Statement | | | | | | | | |
| Revenue | - | FEMA Gr | FEMA Grant | - | - | - | FEMA Grant | - |
| Contributions & Grants | 375,055 | 30,000 | 144,762 | 142,476 | 25,253 | 25,584 | 6,980 | - |
| Jefferson County Commission | 437,500 | 95,000 | 95,000 | 82,500 | - | - | 82,500 | 82,500 |
| WV State | 381,626 | 56,012 | 54,269 | 54,269 | 54,269 | 54,269 | 54,269 | 54,269 |
| Other | 333,702 | 139,941 | 93,867 | 31,620 | 18,496 | 15,396 | 16,233 | 18,149 |
| Ambulance Fire Billing | 1,306,376 | 231,248 | 449,830 | 98,774 | 279,551 | 67,393 | 144,329 | 35,251 |
| Fire Billing | 80 | 80 | - | - | - | - | - | - |
| Fundraising Revenue | 144,461 | 87,103 | 9,458 | - | 47,368 | - | - | 532 |
| Pizza Revenue | 10,887 | - | - | - | - | - | 10,887 | - |
| Concessions Revenue | 40,508 | - | - | - | - | 27,348 | 13,160 | - |
| Pool Water Revenue | 20,368 | - | - | - | - | - | 20,368 | - |
| Subtotal Fundraising | 216,224 | 87,103 | 9,458 | - | 47,368 | 27,348 | 44,415 | 532 |
| Gaming | - | - | - | - | - | - | - | - |
| Bingo | 533,075 | 181,910 | 124,186 | - | - | 226,979 | - | - |
| Other | 1,535,112 | 619,177 | 234,732 | - | - | 681,203 | - | - |
| Subtotal Gaming | 2,068,187 | 801,087 | 358,918 | - | - | 908,182 | - | - |
| Investment Income | 255,243 | 11,374 | 140,803 | 4,992 | 97,881 | 189 | 4 | - |

Jefferson County Commission
Fire Company Summary
Calendar Year 2019

| | 2019 | CO3 Pg. 5 Shep | CO4 Pg. 7 Ind | CO1 Pg. 9 Friend | CO2 Pg. 11 Cit | CO6 Pg. 13 Middle | CO5 Pg. 15 Blue Rdg | CO7 Pg. 17 Baker |
|-------------------------------------|-------------|----------------------|---------------------|------------------------|----------------------|-------------------------|---------------------------|------------------------|
| Sale of Assets | 1,637,823 | - | 809,232 | 123,472 | 631,619 | - | 55,000 | 18,500 |
| Less: Book Value | (1,278,255) | - | (790,574) | (78,958) | (355,256) | - | (33,917) | (19,550) |
| Gain/Loss | 359,568 | - | 18,658 | 44,514 | 276,363 | - | 21,083 | (1,050) |
| Other & Rental Income | 159,612 | 11,300 | 57,880 | 14,383 | 19,145 | 1,200 | 21,661 | 34,043 |
| Total Revenue | 5,893,173 | 1,463,145 | 1,423,445 | 473,528 | 818,326 | 1,099,561 | 391,474 | 223,694 |
| Expenses | | | | | | | | |
| Operating | 30,000 | 30,000 | - | - | - | - | - | - |
| Wages & Benefits | 176,580 | - | 43,813 | 61,036 | - | 19,067 | 30,153 | 22,511 |
| Accounting | 40,390 | - | 11,286 | 9,500 | 2,146 | 4,843 | 9,060 | 3,555 |
| Other Fees & Services | 70,935 | - | 34,723 | - | 21,544 | 4,496 | 10,172 | - |
| Advertising | - | - | - | - | - | - | - | - |
| Office Expense | 73,253 | - | - | 2,764 | 18,438 | 25,087 | 17,060 | 9,904 |
| Occupancy | 310,071 | 115,504 | 87,835 | - | 40,020 | 22,402 | 22,003 | 22,307 |
| Travel | 783 | - | - | 783 | - | - | - | - |
| Conferences | 4,730 | - | - | - | - | - | 800 | 3,930 |
| Interest | 142,513 | 14,718 | - | 44,894 | 20,279 | 30,914 | 18,856 | 12,852 |
| Depreciation | 1,285,382 | 327,458 | 292,716 | 77,409 | 338,594 | 124,659 | 73,021 | 51,525 |
| Insurance | 323,647 | 55,929 | 101,726 | 20,382 | 48,658 | 26,465 | 48,052 | 22,435 |
| Fire Supplies | 262,835 | - | 67,936 | 20,043 | 42,437 | 39,849 | 59,117 | 33,453 |
| Medical Supplies | 221,675 | 30,005 | 30,502 | 21,422 | 68,620 | 23,515 | 33,445 | 14,166 |
| Fuel | 64,370 | 18,365 | - | - | - | 13,836 | 23,509 | 8,660 |
| Other | 599,962 | 142,300 | 184,091 | 164,213 | 96,620 | 9,800 | - | 2,938 |
| Total Functional Expenses | 3,607,126 | 734,279 | 854,628 | 422,446 | 697,356 | 344,933 | 345,248 | 208,236 |
| Fundraising Exp | 141,995 | 69,185 | - | - | 35,946 | 30,984 | - | 5,880 |
| Concession | 11,699 | - | - | - | - | - | 11,699 | - |
| Pool Water | 7,651 | - | - | - | - | - | 7,651 | - |
| Pizza | 12,186 | - | - | - | - | - | 12,186 | - |
| Gaming Exp | 1,722,360 | 666,965 | 277,076 | - | - | 778,319 | - | - |
| Total Expenses | 5,503,017 | 1,470,429 | 1,131,704 | 422,446 | 733,302 | 1,154,236 | 376,784 | 214,116 |
| Net Surplus / (Deficit) | 390,156 | (7,284) | 291,741 | 51,082 | 85,024 | (54,675) | 14,690 | 9,578 |
| Non Cash Entries | | | | | | | | |
| Add: Depreciation | 1,285,382 | 327,458 | 292,716 | 77,409 | 338,594 | 124,659 | 73,021 | 51,525 |
| Less: Principal Pmts Estimated | (281,335) | (100,000) | - | - | (86,554) | (34,317) | (25,050) | (35,414) |
| Cash Basis | 1,394,203 | 220,174 | 584,457 | 128,491 | 337,064 | 35,667 | 62,661 | 25,689 |
| Capital Needs | | | | | | | | |
| Financed Purchases | 481,444 | - | - | 481,444 | - | - | - | - |
| Capital (Purchases)/Sales | (368,355) | (302,000) | (155,000) | (437,734) | 566,066 | (39,687) | - | - |
| Capital Cash Needs | 1,507,292 | (81,826) | 429,457 | 172,201 | 903,130 | (4,020) | 62,661 | 25,689 |
| NOTES: | | | | | | | | |
| Net Fundraising | 42,693 | 17,918 | 9,458 | 0 | 11,422 | (3,636) | 12,879 | (5,348) |
| Net Gaming | 345,827 | 134,122 | 81,842 | 0 | 0 | 129,863 | 0 | 0 |
| Gaming Exp % of Rev | 83% | 83% | 77% | | | 86% | | #DIV/0! |
| Adjusted Fund Balance (no FA) | 11,832,047 | 595,138 | 5,915,190 | 691,044 | 3,960,548 | 452,395 | 78,077 | 139,655 |
| Fund Bal as a % of Oper Exp | 263% | 48% | 705% | 200% | 823% | 43% | 24% | 71% |
| Months of operating | 32 | 6 | 85 | 24 | 99 | 5 | 3 | 8 |
| Years of operating | 2.6 | 0.5 | 7.1 | 2.0 | 8.2 | 0.4 | 0.2 | 0.7 |
| In-Kind Contribution 75% of Billing | 979,782 | 173,436 | 337,373 | 74,081 | 209,663 | 50,545 | 108,247 | 26,438 |

Jefferson County Commission
Fire Company Summary

| | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2018-2019 Change | 2013-2019 |
|--------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|---------------------|------------------|
| Balance Sheet | | | | | | | | | |
| Assets | | | | | | | | | |
| Cash | 2,615,101 | 2,011,331 | 1,554,102 | 1,561,074 | 2,147,915 | 2,298,398 | 2,573,298 | 274,900 | (41,803) |
| Accounts Receivable | 49,420 | 34,414 | 20,446 | 28,826 | 27,237 | 26,077 | 25,668 | | |
| Inventory | 2,223 | 2,223 | 1,418 | 3,837 | 2,533 | 3,808 | 1,425 | | |
| Prepaid Expenses | - | - | 57,529 | 78,913 | 84,500 | 80,897 | 70,505 | | |
| Investments | 5,558,678 | 6,332,384 | 6,557,486 | 7,034,808 | 7,801,719 | 7,900,677 | 9,161,151 | 1,260,474 | 3,602,473 |
| | | | | | | | | <u>1,535,374</u> | <u>3,560,670</u> |
| Fixed Assets | 5,363,498 | - | - | - | - | - | - | | |
| Land | 2,042,426 | 2,287,426 | 2,287,426 | 2,287,426 | 2,287,426 | 1,912,426 | 1,912,426 | | |
| Buildings | 4,749,429 | 6,805,110 | 7,024,279 | 7,467,728 | 7,657,343 | 7,663,768 | 7,662,980 | | |
| A/D | (1,466,298) | (2,397,877) | (2,589,252) | (2,786,547) | (2,994,384) | (3,203,234) | (3,401,344) | | |
| Leashold Improvements | 62,588 | 75,747 | 75,747 | 75,747 | 75,747 | 75,747 | 75,747 | | |
| A/D | (50,489) | (58,858) | (61,519) | (64,180) | (66,362) | (68,262) | (70,161) | | |
| Equipment | 6,791,784 | 9,162,358 | 9,356,859 | 10,223,163 | 10,438,258 | 12,778,983 | 12,547,572 | | |
| A/D | (4,392,452) | (6,491,613) | (6,594,421) | (7,017,271) | (5,849,425) | (8,431,915) | (8,504,611) | | |
| Other | 1,709,584 | 1,864,906 | 1,859,599 | 1,888,276 | 1,860,843 | 1,916,569 | 2,204,347 | | |
| A/D | (1,374,974) | (1,490,160) | (1,566,775) | (1,630,249) | (1,670,390) | (1,752,985) | (1,485,315) | | |
| Intangible Assets | 28,368 | 23,535 | 20,962 | 28,146 | 25,074 | 22,003 | 18,931 | | |
| Total Assets | 21,688,886 | 18,160,926 | 18,003,886 | 19,179,697 | 21,828,034 | 21,222,957 | 22,792,619 | | |
| Liabilities | | | | | | | | | |
| Deferred Revenue | - | - | - | - | 369 | 369 | - | | |
| Accounts Payable | 8,031 | 29,033 | 33,854 | 12,351 | 103,551 | 4,427 | 29,914 | | |
| Notes Payable | 1,714,391 | 1,539,289 | 1,235,700 | 2,087,843 | 2,908,692 | 2,679,742 | 2,877,638 | | |
| Total Liabilities | 1,722,422 | 1,568,322 | 1,269,554 | 2,100,194 | 3,012,612 | 2,684,538 | 2,907,552 | 223,014 | 1,185,130 |
| Fund Balance | | | | | | | | | |
| Unrestricted Net Assets | 19,966,464 | 16,592,604 | 16,734,332 | 17,079,503 | 18,815,422 | 18,538,419 | 19,885,067 | | |
| Total Liabilities & Net Assets | 21,688,886 | 18,160,926 | 18,003,886 | 19,179,697 | 21,828,034 | 21,222,957 | 22,792,619 | | |
| Income Statement | | | | | | | | | |
| Revenue | | | | | | | | | |
| Contributions & Grants | - | - | 582,009 | - | 1,469,596 | 426,330 | 375,055 | | |
| Jefferson County Commission | 30,500 | 270,344 | 395,125 | 455,000 | 712,470 | 730,000 | 437,500 | | |
| WV State | 612,213 | 740,295 | 595,529 | 543,429 | 349,874 | 373,559 | 381,626 | | |
| Other | 342,144 | 337,664 | 331,452 | 337,236 | 319,712 | 406,355 | 333,702 | | |
| Ambulance Billing | 1,006,720 | 1,052,436 | 1,107,890 | 1,317,697 | 1,376,031 | 1,221,577 | 1,306,376 | | |
| Fire Billing | 2,025 | 24,149 | 1,290 | 800 | 640 | 117 | 80 | | |
| Fundraising Revenue | 117,839 | 119,533 | 105,031 | 111,773 | 126,897 | 101,993 | 144,461 | | |
| Pizza Revenue | - | - | - | - | 50,364 | 19,510 | 10,887 | | |
| Concessions Revenue | 30,937 | 33,503 | 35,096 | 53,154 | 48,335 | 40,131 | 40,508 | | |
| Pool Water Revenue | 9,843 | 3,330 | 8,002 | 4,968 | 16,438 | 11,248 | 20,368 | | |
| Subtotal Fundraising | 158,619 | 156,366 | 148,129 | 169,895 | 242,034 | 172,882 | 216,224 | | |
| Gaming | - | - | - | - | 837,295 | 863,945 | - | | |
| Bingo | 222,402 | 164,501 | 183,758 | 652,308 | 300,802 | 281,070 | 533,075 | | |
| Other | 545,987 | 656,256 | 690,081 | 1,104,880 | 846,602 | 880,224 | 1,535,112 | | |
| Subtotal Gaming | 768,389 | 820,757 | 873,839 | 1,757,188 | 1,984,699 | 2,025,239 | 2,068,187 | | |
| Investment Income | 379,691 | 242,804 | 220,075 | 187,638 | 240,954 | 230,021 | 255,243 | | |

Jefferson County Commission
Fire Company Summary

| | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2018-2019 Change | 2013-2019 |
|----------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|---------------------|-----------|
| Sale of Assets | 1,738,809 | 772,816 | 1,589,593 | 567,106 | 1,765,850 | 913,285 | 1,637,823 | | |
| Less: Book Value | (1,589,982) | (589,473) | (1,093,996) | (477,435) | (1,549,990) | (747,809) | (1,278,255) | | |
| Gain/Loss | 148,827 | 183,343 | 495,597 | 89,671 | 215,860 | 165,476 | 359,568 | | |
| Other & Rental Income | 55,320 | 71,268 | 76,636 | 81,914 | 84,042 | 115,121 | 159,612 | | |
| Total Revenue | 3,504,448 | 3,899,426 | 4,827,571 | 4,940,468 | 6,995,912 | 5,866,677 | 5,893,173 | | |
| Expenses | | | | | | | | | |
| Operating | - | - | 582,009 | 6,323 | 258,250 | - | 30,000 | | |
| Wages & Benefits | 123,621 | 107,160 | 123,759 | 130,432 | 119,620 | 138,987 | 176,580 | | |
| Accounting | 23,075 | 53,898 | 16,575 | 25,005 | 25,341 | 28,270 | 40,390 | | |
| Other Fees & Services | 61,633 | 62,618 | 70,224 | 69,131 | 84,700 | 70,792 | 70,935 | | |
| Advertising | 946 | 988 | 2,002 | 904 | - | 191 | - | | |
| Office Expense | 30,403 | 37,797 | 80,227 | 60,963 | 58,741 | 78,316 | 73,253 | | |
| Occupancy | 202,655 | 196,034 | 289,905 | 330,514 | 319,764 | 297,376 | 310,071 | | |
| Travel | 1,502 | - | 10,567 | - | 585 | 61 | 783 | | |
| Conferences | 17,762 | 11,652 | 13,059 | 4,735 | 11,000 | 7,521 | 4,730 | | |
| Interest | 54,875 | 80,774 | 67,106 | 60,473 | 99,849 | 101,364 | 142,513 | | |
| Depreciation | 680,727 | 1,027,002 | 1,144,369 | 1,041,731 | 1,260,203 | 1,368,436 | 1,285,382 | | |
| Insurance | 328,486 | 262,641 | 401,090 | 420,734 | 449,003 | 429,968 | 323,647 | | |
| Fire Supplies | 77,648 | 161,429 | 172,686 | 241,435 | 281,921 | 179,293 | 262,835 | | |
| Medical Supplies | 143,564 | 183,702 | 123,537 | 247,766 | 276,262 | 248,047 | 221,675 | | |
| Fuel | 72,514 | 186,679 | 141,396 | 142,208 | 181,706 | 93,843 | 64,370 | | |
| Other | 716,096 | 466,962 | 628,596 | 483,406 | 408,872 | 573,308 | 599,962 | | |
| Total Functional Expenses | 2,535,507 | 2,839,336 | 3,867,107 | 3,265,760 | 3,835,817 | 3,615,773 | 3,607,126 | | |
| Fundraising Exp | 64,638 | 117,704 | 105,718 | 102,919 | 109,545 | 102,186 | 141,995 | | |
| Concession | | | | | 12,621 | 6,165 | 11,699 | | |
| Pool Water | | | | | 10,567 | 4,027 | 7,651 | | |
| Pizza | | | | | 35,076 | 15,405 | 12,186 | | |
| Gaming Exp | 634,893 | 645,894 | 602,324 | 1,485,540 | 1,625,132 | 1,703,565 | 1,722,360 | | |
| Total Expenses | 3,235,038 | 3,602,934 | 4,575,149 | 4,854,219 | 5,628,758 | 5,447,121 | 5,503,017 | | |
| Net Surplus / (Deficit) | 269,410 | 296,492 | 252,422 | 86,249 | 1,367,154 | 419,556 | 390,156 | | |
| Non Cash Entries | | | | | | | | | |
| Add: Depreciation | 680,727 | 1,027,002 | 1,144,369 | 1,041,731 | 1,260,203 | 1,368,436 | 1,285,382 | | |
| Less: Principal Pmts Estimated | (306,000) | (378,000) | (208,730) | (252,554) | (154,484) | (344,580) | (281,335) | | |
| Cash Basis | 644,137 | 945,494 | 1,188,061 | 875,426 | 2,472,873 | 1,443,412 | 1,394,203 | | |
| Capital Needs | | | | | | | | | |
| Financed Purchases | - | 82,000 | 80,000 | 950,000 | 1,015,820 | 120,000 | 481,444 | | |
| Capital (Purchases)/Sales | - | (92,000) | (424,807) | (1,445,675) | (2,465,448) | (1,735,984) | (368,355) | | |
| Capital Cash Needs | 644,137 | 935,494 | 843,254 | 379,751 | 1,023,245 | (172,572) | 1,507,292 | | |
| NOTES: | | | | | | | | | |
| Net Fundraising | 93,981 | 38,662 | 42,411 | 66,976 | 132,489 | 70,696 | 74,229 | | |
| Net Gaming | 133,496 | 174,863 | 271,515 | 271,648 | 359,567 | 321,674 | 345,827 | | |
| Gaming Exp % of Rev | 83% | 79% | 69% | 85% | 82% | 84% | 83% | | |

| | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> |
|---|------------------|------------------|------------------|------------------|------------------|
| Balance Sheet | | | | | |
| Assets | | | | | |
| Cash | 564,047 | 446,403 | 465,492 | 591,982 | 563,413 |
| Accounts Receivable | | | | | |
| Inventory | | | | | |
| Prepaid Expenses | | 16,505 | 17,014 | 13,145 | 8,400 |
| Investments | 23,325 | 23,325 | 23,325 | 23,325 | 23,325 |
| Fixed Assets | | | | | |
| Land | 468,407 | 468,407 | 468,407 | 468,407 | 468,407 |
| Buildings | 1,387,143 | 1,387,143 | 1,576,758 | 1,576,758 | 1,593,948 |
| A/D | (820,586) | (856,878) | (899,312) | (944,908) | (992,508) |
| Leashold Improvements | | | | | |
| A/D | | | | | |
| Equipment | 2,689,353 | 3,136,481 | 1,950,529 | 3,754,615 | 4,040,603 |
| A/D | (1,899,951) | (1,871,154) | - | (2,058,485) | (2,376,757) |
| Other | 40,865 | 43,969 | - | 50,059 | - |
| A/D | (32,661) | (34,553) | - | (38,414) | - |
| Intangible Assets | | | - | - | - |
| Total Assets | 2,419,942 | 2,759,648 | 3,602,213 | 3,436,484 | 3,328,831 |
| Liabilities | | | | | |
| Deferred Revenue | | | 369 | 369 | - |
| Accounts Payable | 9,689 | - | - | - | - |
| Notes Payable | 200,000 | 540,000 | 525,000 | 340,000 | 240,000 |
| Total Liabilities | 209,689 | 540,000 | 525,369 | 340,369 | 240,000 |
| Fund Balance | | | | | |
| Unrestricted Net Assets | 2,210,253 | 2,219,648 | 3,076,844 | 3,096,115 | 3,088,831 |
| Total Liabilities & Net Assets | 2,419,942 | 2,759,648 | 3,602,213 | 3,436,484 | 3,328,831 |
| Income Statement | | | | | |
| Revenue | | | | | |
| | | | | | FEMA Gr |
| Contributions & Grants | 582,009 | | 1,154,316 | 25,781 | 30,000 |
| Jefferson County Commission | 43,375 | 70,000 | 87,470 | 85,000 | 95,000 |
| WV State | 208,715 | 111,035 | 49,982 | 53,353 | 56,012 |
| Other | 94,000 | 83,440 | 95,325 | 137,028 | 139,941 |
| Ambulance/ Fire Billing | 242,743 | 292,501 | 262,477 | 227,320 | 231,248 |
| Fire Billing | 1,290 | 800 | 640 | 117 | 80 |
| Fundrasing Revenue | 72,130 | 71,386 | 83,292 | 74,289 | 87,103 |
| Pizza Revenue | | | | | |
| Concessions Revenue | | | | | |
| Pool Water Revenue | | | | | |
| Subtotal Fundraising | 72,130 | 71,386 | 83,292 | 74,289 | 87,103 |
| Gaming | | | | | |
| Bingo | 140,780 | 134,719 | 169,552 | 165,201 | 181,910 |
| Other-Pull Tabs | 461,133 | 467,415 | 531,915 | 630,184 | 619,177 |
| Subtotal Gaming | 601,913 | 602,134 | 701,467 | 795,385 | 801,087 |
| Investment Income | 4,199 | 3,235 | 3,662 | 6,930 | 11,374 |

Jefferson County Commission
 Shepherdstown Fire Department
 PO Box F, Shepherdstown, WV 25443 304.876.2311
 EIN 55-6022120

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|-----------------------|------------------|------------------|------------------|------------------|------------------|
| Sale of Assets | 100 | 10,700 | - | 40,000 | - |
| Less: Book Value | | (10,012) | - | - | - |
| Gain/Loss | 100 | 688 | - | 40,000 | - |
| Other & Rental Income | 8,472 | 10,100 | 7,785 | 11,850 | 11,300 |
| Total Revenue | 1,858,946 | 1,245,319 | 2,446,416 | 1,457,053 | 1,463,145 |

| | | | | | |
|----------------------------------|------------------|----------------|----------------|----------------|----------------|
| Expenses | | | FEMA Grant | FEMA Grant | FEMA Grant |
| Operating | 582,009 | 6,323 | 258,250 | | 30,000 |
| Wages & Benefits | | - | - | - | - |
| Accounting | | | | | |
| Other Fees & Services | | | | | |
| Advertising | | | | | |
| Office Expense | | | | | |
| Occupancy | 90,028 | 132,362 | 125,335 | 108,630 | 115,504 |
| Travel | | | | | |
| Conferences | | | | | |
| Interest | 7,834 | 12,152 | 18,809 | 15,372 | 14,718 |
| Depreciation | 235,807 | 254,407 | 293,730 | 334,165 | 327,458 |
| Insurance | 74,172 | 72,563 | 53,773 | 58,284 | 55,929 |
| Fire Supplies | | | | | |
| Medical Supplies | 23,266 | 40,050 | 52,279 | 32,041 | 30,005 |
| Fuel | 42,118 | 15,335 | 65,269 | 19,686 | 18,365 |
| Other | 129,071 | 156,167 | 82,599 | 164,346 | 142,300 |
| Total Functional Expenses | 1,184,305 | 689,359 | 950,044 | 732,524 | 734,279 |

| | | | | | |
|-----------------------|------------------|------------------|------------------|------------------|------------------|
| Fundraising Exp | 51,457 | 51,706 | 64,536 | 65,398 | 69,185 |
| Concession | | | | | |
| Pool Water | | | | | |
| Pizza | | | | | |
| Gaming Exp | 495,623 | 494,859 | 574,640 | 643,931 | 666,965 |
| Total Expenses | 1,731,385 | 1,235,924 | 1,589,220 | 1,441,853 | 1,470,429 |

| | | | | | |
|--------------------------------|----------------|--------------|----------------|---------------|----------------|
| Net Surplus / (Deficit) | 127,561 | 9,395 | 857,196 | 15,200 | (7,284) |
|--------------------------------|----------------|--------------|----------------|---------------|----------------|

| | | | | | |
|--------------------------------|----------------|----------------|------------------|----------------|----------------|
| Non Cash Entries | | | | | |
| Add: Depreciation | 235,807 | 254,407 | 293,730 | 334,165 | 327,458 |
| Less: Principal Pmts Estimated | (130,000) | (150,000) | - | (185,000) | (100,000) |
| Cash Basis | 233,368 | 113,802 | 1,150,926 | 164,365 | 220,174 |

| | | | | | |
|---------------------------|---------------|--------------|----------------|------------------|-----------------|
| Capital Needs | | | | | |
| Financed Purchases | - | 340,000 | - | - | - |
| Capital (Purchases)/Sales | (160,000) | (450,000) | (1,000,000) | (1,000,000) | (302,000) |
| Capital Cash Needs | 73,368 | 3,802 | 150,926 | (835,635) | (81,826) |

NOTES:

| | | | | | |
|---------------------|---------|---------|---------|---------|---------|
| Net Fundraising | 20,673 | 19,680 | 18,756 | 8,891 | 17,918 |
| Net Gaming | 106,290 | 107,275 | 126,827 | 151,454 | 134,122 |
| Gaming Exp % of Rev | 82% | 82% | 82% | 81% | 83% |

| | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> |
|---|------------------|------------------|------------------|------------------|--------------------|
| Balance Sheet | | | | | |
| Assets | | | | | |
| Cash | 389,922 | 490,435 | 647,274 | 575,828 | 362,662 |
| Accounts Receivable | | | | | |
| Inventory | | | | | |
| Prepaid Expenses | | | - | - | - |
| Investments | 3,856,469 | 4,266,449 | 4,704,309 | 4,685,343 | 5,552,528 |
| Fixed Assets | | | | | |
| Land | | | | - | - |
| Buildings | 2,228,642 | 2,228,642 | 2,228,642 | 2,233,142 | 2,244,976 |
| A/D | (747,524) | (815,700) | (883,261) | (950,801) | (1,012,965) |
| Leashold Improvements | | | | | |
| A/D | | | | | |
| Equipment | 2,909,861 | 2,999,908 | 3,241,120 | 3,386,891 | 3,393,234 |
| A/D | (2,001,140) | (2,210,254) | (2,415,884) | (2,621,966) | (2,383,765) |
| Other | 22,102 | | - | - | - |
| A/D | (22,102) | | - | - | - |
| Intangible Assets | | - | - | - | - |
| Total Assets | 6,636,230 | 6,959,480 | 7,522,200 | 7,308,437 | 8,156,670 |
| Liabilities | | | | | |
| Deferred Revenue | | | | | |
| Accounts Payable | 1,452 | - | - | - | - |
| Notes Payable | - | - | - | - | - |
| Total Liabilities | 1,452 | - | - | - | - |
| Fund Balance | | | | | |
| Unrestricted Net Assets | 6,634,778 | 6,959,480 | 7,522,200 | 7,308,437 | 8,156,670 |
| Total Liabilities & Net Assets | 6,636,230 | 6,959,480 | 7,522,200 | 7,308,437 | 8,156,670 |
| Income Statement | | | | | |
| Revenue | | | | | |
| Contributions & Grants | | | 196,667 | | FEMA Grant 144,762 |
| Jefferson County Commission | 53,375 | 60,000 | 85,000 | 85,000 | 95,000 |
| WV State | 120,988 | 168,044 | 49,982 | 53,353 | 54,269 |
| Other | 89,047 | 146,695 | 98,695 | 185,139 | 93,867 |
| Ambulance Fire Billing | 402,340 | 456,568 | 504,592 | 485,192 | 449,830 |
| Fire Billing | | | - | - | - |
| Fundraising Revenue | | | 8,161 | 8,118 | 9,458 |
| Pizza Revenue | | | | | |
| Concessions Revenue | | | | | |
| Pool Water Revenue | | | | | |
| Subtotal Fundraising | - | - | 8,161 | 8,118 | 9,458 |
| Gaming | | | | | |
| Bingo | 29,709 | 117,313 | 131,250 | 115,869 | 124,186 |
| Other | 132,737 | 229,724 | 273,598 | 222,154 | 234,732 |
| Subtotal Gaming | 162,446 | 347,037 | 404,848 | 338,023 | 358,918 |
| Investment Income | 121,101 | 97,543 | 123,737 | 129,109 | 140,803 |

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|-----------------------|------------------|------------------|------------------|------------------|------------------|
| Sale of Assets | 916,362 | 65,000 | 1,508,789 | 468,766 | 809,232 |
| Less: Book Value | (902,625) | (35,971) | (1,378,674) | (461,370) | (790,574) |
| Gain/Loss | 13,737 | 29,029 | 130,115 | 7,396 | 18,658 |
| Other & Rental Income | 43,184 | 46,890 | 39,615 | 34,751 | 57,880 |
| Total Revenue | 1,006,218 | 1,351,806 | 1,641,412 | 1,326,081 | 1,423,445 |

Expenses

| | | | | | |
|----------------------------------|------------------|----------------|----------------|----------------|----------------|
| Operating | | | - | - | - |
| Wages & Benefits | 85,032 | 74,462 | 66,467 | 57,679 | 43,813 |
| Accounting | 5,470 | 8,051 | 6,320 | 5,585 | 11,286 |
| Other Fees & Services | 39,121 | 38,916 | 45,389 | 33,589 | 34,723 |
| Advertising | | | | | |
| Office Expense | 6,022 | | | | |
| Occupancy | 93,344 | 76,722 | 75,753 | 70,614 | 87,835 |
| Travel | | | | | |
| Conferences | 9,032 | | | | |
| Interest | 7,508 | | - | - | - |
| Depreciation | 332,815 | 256,701 | 273,195 | 273,622 | 292,716 |
| Insurance | 194,921 | 178,439 | 209,706 | 186,100 | 101,726 |
| Fire Supplies | | | | | 67,936 |
| Medical Supplies | | 74,356 | 65,547 | 80,969 | 30,502 |
| Fuel | | | 17,933 | 14,660 | - |
| Other | 258,276 | 189,755 | 232,597 | 168,488 | 184,091 |
| Total Functional Expenses | 1,031,541 | 897,402 | 992,907 | 891,306 | 854,628 |

| | | | | | |
|-----------------------|------------------|------------------|------------------|------------------|------------------|
| Fundraising Exp | | | - | - | - |
| Concession | | | | | |
| Pool Water | | | | | |
| Pizza | | | | | |
| Gaming Exp | 67,602 | 291,321 | 326,318 | 305,204 | 277,076 |
| Total Expenses | 1,099,143 | 1,188,723 | 1,319,225 | 1,196,510 | 1,131,704 |

| | | | | | |
|--------------------------------|-----------------|----------------|----------------|----------------|----------------|
| Net Surplus / (Deficit) | (92,925) | 163,083 | 322,187 | 129,571 | 291,741 |
|--------------------------------|-----------------|----------------|----------------|----------------|----------------|

Non Cash Entries

| | | | | | |
|--------------------------------|----------------|----------------|----------------|----------------|----------------|
| Add: Depreciation | 332,815 | 256,701 | 273,195 | 273,622 | 292,716 |
| Less: Principal Pmts Estimated | - | - | - | - | - |
| Cash Basis | 239,890 | 419,784 | 595,382 | 403,193 | 584,457 |

Capital Needs

| | | | | | |
|---------------------------|----------------|----------------|----------------|----------------|----------------|
| Financed Purchases | | | - | - | - |
| Capital Purchases | (17,000) | (90,000) | (241,212) | (145,000) | (155,000) |
| Capital Cash Needs | 222,890 | 329,784 | 354,170 | 258,193 | 429,457 |

NOTES:

| | | | | | |
|---------------------|--------|--------|--------|--------|--------|
| Net Fundraising | - | - | 8,161 | 8,118 | 9,458 |
| Net Gaming | 94,844 | 55,716 | 78,530 | 32,819 | 81,842 |
| Gaming Exp % of Rev | 42% | 84% | 81% | 90% | 77% |

Jefferson County Commission
 Friendship Fire Company of Harpers Ferry
 PO Box 126, Harpers Ferry, WV 25425 304.535.2211
 EIN 55-6027988
 Officers and other paid employees

| | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> |
|---|----------------|----------------|----------------|----------------|------------------|
| Balance Sheet | | | | | |
| Assets | | | | | |
| Cash | 199,374 | 150,238 | 235,692 | 406,068 | 476,310 |
| Accounts Receivable | - | | | | |
| Inventory | | | | | |
| Prepaid Expenses | | | - | - | - |
| Investments | 335,112 | 340,595 | 334,095 | 321,478 | 214,734 |
| Fixed Assets | | | | | |
| Land | | | - | - | - |
| Buildings | | | - | - | - |
| A/D | | | - | - | - |
| Leashold Improvements | | | | | |
| A/D | | | | | |
| Equipment | | | - | - | - |
| A/D | | | - | - | - |
| Other | 1,690,750 | 1,738,425 | 1,753,241 | 1,758,629 | 2,096,466 |
| A/D | (1,410,981) | (1,492,786) | (1,566,089) | (1,607,764) | (1,378,173) |
| Intangible Assets | | | | | |
| | | | - | - | - |
| Total Assets | 814,255 | 736,472 | 756,939 | 878,411 | 1,409,337 |
| Liabilities | | | | | |
| Deferred Revenue | | | | | |
| Accounts Payable | 819 | 715 | 821 | 1,600 | - |
| Notes Payable | 41,966 | 21,412 | - | - | 481,444 |
| Total Liabilities | 42,785 | 22,127 | 821 | 1,600 | 481,444 |
| Fund Balance | | | | | |
| Unrestricted Net Assets | 771,470 | 714,345 | 756,118 | 876,811 | 927,893 |
| Total Liabilities & Net Assets | 814,255 | 736,472 | 756,939 | 878,411 | 1,409,337 |
| Income Statement | | | | | |
| Revenue | | | | | |
| Contributions & Grants | | | 14,113 | | 142,476 |
| Jefferson County Commission | 60,000 | 10,000 | 85,000 | 180,000 | 82,500 |
| WV State | 53,132 | 54,602 | 49,982 | 53,397 | 54,269 |
| Other | 41,931 | 51,014 | 52,760 | 44,528 | 31,620 |
| Ambulance Fire Billing | 71,314 | 110,412 | 84,963 | 65,781 | 98,774 |
| Fire Billing | | | - | - | - |
| Fundraising Revenue | | | - | - | - |
| Pizza Revenue | | | | | |
| Concessions Revenue | | | | | |
| Pool Water Revenue | | | | | |
| Subtotal Fundraising | - | - | - | - | - |
| Gaming | | | | | |
| Bingo | | | - | - | - |
| Other | | | - | - | - |
| Subtotal Gaming | - | - | - | - | - |
| Investment Income | 8,433 | 11,217 | 20,400 | 7,450 | 4,992 |

Jefferson County Commission
 Friendship Fire Company of Harpers Ferry
 PO Box 126, Harpers Ferry, WV 25425 304.535.2211
 EIN 55-6027988
 Officers and other paid employees

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|-----------------------|----------------|----------------|----------------|----------------|----------------|
| Sale of Assets | 43 | 24,479 | 3,921 | 1,444 | 123,472 |
| Less: Book Value | - | (29,313) | - | - | (78,958) |
| Gain/Loss | 43 | (4,834) | 3,921 | 1,444 | 44,514 |
| Other & Rental Income | 11,019 | 3,676 | 13,209 | 24,744 | 14,383 |
| Total Revenue | 245,872 | 236,087 | 324,348 | 377,344 | 473,528 |

Expenses

| | | | | | |
|----------------------------------|----------------|----------------|----------------|----------------|----------------|
| Operating | | | - | - | - |
| Wages & Benefits | 16,831 | 16,447 | 14,649 | 26,357 | 61,036 |
| Accounting | 4,550 | | 4,625 | 4,975 | 9,500 |
| Other Fees & Services | | | | | |
| Advertising | | | | | |
| Office Expense | 11,560 | 2,996 | 2,911 | 3,943 | 2,764 |
| Occupancy | | | - | - | - |
| Travel | | | | 61 | 783 |
| Conferences | | | | | |
| Interest | 2,578 | 1,754 | 895 | 46 | 44,894 |
| Depreciation | 78,739 | 81,805 | 73,303 | 41,675 | 77,409 |
| Insurance | 44,075 | 38,765 | 23,412 | 32,533 | 20,382 |
| Fire Supplies | 21,569 | 18,700 | 26,806 | 11,213 | 20,043 |
| Medical Supplies | 18,477 | 16,406 | 17,898 | 17,812 | 21,422 |
| Fuel | 8,233 | 7,197 | 6,444 | 6,795 | - |
| Other | 102,051 | 109,142 | 61,726 | 111,241 | 164,213 |
| Total Functional Expenses | 308,663 | 293,212 | 232,669 | 256,651 | 422,446 |

| | | | | | |
|-----------------------|----------------|----------------|----------------|----------------|----------------|
| Fundraising Exp | | | - | - | - |
| Concession | | | | | |
| Pool Water | | | | | |
| Pizza | | | | | |
| Gaming Exp | | | - | - | - |
| Total Expenses | 308,663 | 293,212 | 232,669 | 256,651 | 422,446 |

| | | | | | |
|--------------------------------|-----------------|-----------------|---------------|----------------|---------------|
| Net Surplus / (Deficit) | (62,791) | (57,125) | 91,679 | 120,693 | 51,082 |
|--------------------------------|-----------------|-----------------|---------------|----------------|---------------|

Non Cash Entries

| | | | | | |
|--------------------------------|----------------|--------------|----------------|----------------|----------------|
| Add: Depreciation | 78,739 | 81,805 | 73,303 | 41,675 | 77,409 |
| Less: Principal Pmts Estimated | (19,730) | (20,554) | (21,412) | - | - |
| Cash Basis | (3,782) | 4,126 | 143,570 | 162,368 | 128,491 |

Capital Needs

| | | | | | |
|---------------------------|-----------------|-----------------|----------------|----------------|----------------|
| Financed Purchases | | | - | - | 481,444 |
| Capital Purchases | (30,807) | (47,675) | (14,816) | (5,388) | (437,734) |
| Capital Cash Needs | (34,589) | (43,549) | 128,754 | 156,980 | 172,201 |

NOTES:

| | | | | | |
|---------------------|---|---|---|---|---|
| Net Fundraising | - | - | - | - | - |
| Net Gaming | - | - | - | - | - |
| Gaming Exp % of Rev | | | | | |

| | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> |
|---|------------------|------------------|------------------|------------------|------------------|
| Balance Sheet | | | | | |
| Assets | | | | | |
| Cash | 124,456 | 149,430 | 220,208 | 145,237 | 514,586 |
| Accounts Receivable | 6,646 | 7,531 | 13,437 | 12,277 | 11,868 |
| Inventory | 1,418 | 3,837 | 2,533 | 3,808 | 1,425 |
| Prepaid Expenses | 57,529 | 62,408 | 67,486 | 67,752 | 62,105 |
| Investments | 2,342,580 | 2,404,439 | 2,739,990 | 2,870,531 | 3,370,564 |
| Fixed Assets | | | | | |
| Land | 1,362,252 | 1,362,252 | 1,362,252 | 987,252 | 987,252 |
| Buildings | 2,230,502 | 2,252,156 | 2,252,156 | 2,254,081 | 2,224,269 |
| A/D | (790,779) | (848,245) | (905,958) | (961,544) | (1,009,764) |
| Leashold Improvements | 26,700 | 26,700 | 26,700 | 26,700 | 26,700 |
| A/D | (18,936) | (20,115) | (21,293) | (22,472) | (23,650) |
| Equipment | 1,888,362 | 2,109,051 | 3,090,222 | 3,102,167 | 2,565,913 |
| A/D | (1,315,566) | (1,513,789) | (1,905,745) | (2,324,876) | (2,146,649) |
| Other | 105,882 | 105,882 | 107,602 | 107,881 | 107,881 |
| A/D | (101,031) | (102,910) | (104,301) | (106,807) | (107,142) |
| Intangible Assets | | - | - | - | - |
| Total Assets | 5,920,015 | 5,998,627 | 6,945,289 | 6,161,987 | 6,585,358 |
| Liabilities | | | | | |
| Deferred Revenue | | | | | |
| Accounts Payable | 15,679 | 11,011 | 50,827 | 150 | 27,264 |
| Notes Payable | - | - | 877,513 | 790,959 | 702,192 |
| Total Liabilities | 15,679 | 11,011 | 928,340 | 791,109 | 729,456 |
| Fund Balance | | | | | |
| Unrestricted Net Assets | 5,904,336 | 5,987,616 | 6,016,949 | 5,370,878 | 5,855,902 |
| Total Liabilities & Net Assets | 5,920,015 | 5,998,627 | 6,945,289 | 6,161,987 | 6,585,358 |
| Income Statement | | | | | |
| Revenue | | | | | |
| Contributions & Grants | | | 5,000 | 18,956 | 25,253 |
| Jefferson County Commission | 108,375 | 85,000 | 95,000 | 95,000 | - |
| WV State | 57,613 | 63,687 | 49,982 | 53,397 | 54,269 |
| Other | 40,612 | 20,394 | 16,749 | 12,233 | 18,496 |
| Ambulance Fire Billing | 199,620 | 254,932 | 274,769 | 248,151 | 279,551 |
| Fire Billing | | | | | |
| Fundraising Revenue | 31,734 | 40,387 | 35,444 | 19,586 | 47,368 |
| Pizza Revenue | | | | | |
| Concessions Revenue | | - | | | |
| Pool Water Revenue | | - | | | |
| Subtotal Fundraising | 31,734 | 40,387 | 35,444 | 19,586 | 47,368 |
| Gaming | | | | | |
| Bingo | - | | - | - | - |
| Other | | | - | - | - |
| Subtotal Gaming | - | - | - | - | - |
| Investment Income | 86,210 | 75,486 | 92,976 | 86,278 | 97,881 |

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|-----------------------|----------------|----------------|----------------|----------------|----------------|
| Sale of Assets | 518,648 | 336,997 | 234,140 | 336,361 | 631,619 |
| Less: Book Value | (167,371) | (331,456) | (164,749) | (286,439) | (355,256) |
| Gain/Loss | 351,277 | 5,541 | 69,391 | 49,922 | 276,363 |
| Other & Rental Income | 13,961 | 21,248 | 23,433 | 43,776 | 19,145 |
| Total Revenue | 889,402 | 566,675 | 662,744 | 627,299 | 818,326 |

Expenses

| | | | | | |
|----------------------------------|----------------|----------------|----------------|----------------|----------------|
| Operating | | | - | - | - |
| Wages & Benefits | | - | - | - | - |
| Accounting | | | | 2,065 | 2,146 |
| Other Fees & Services | 23,103 | 20,178 | 21,849 | 20,848 | 21,544 |
| Advertising | 1,104 | | | | |
| Office Expense | 9,048 | 9,605 | 14,366 | 17,057 | 18,438 |
| Occupancy | 41,474 | 41,475 | 36,081 | 43,014 | 40,020 |
| Travel | | | 585 | | |
| Conferences | | - | | | |
| Interest | 5,178 | - | 22,390 | 22,435 | 20,279 |
| Depreciation | 300,979 | 280,867 | 456,016 | 514,288 | 338,594 |
| Insurance | 38,351 | 46,474 | 76,346 | 58,757 | 48,658 |
| Fire Supplies | 66,408 | 26,757 | 35,846 | 42,646 | 42,437 |
| Medical Supplies | 53,881 | 64,732 | 61,225 | 64,358 | 68,620 |
| Fuel | 58,562 | 78,856 | 45,534 | | |
| Other | 45,290 | 23,996 | 23,492 | 123,364 | 96,620 |
| Total Functional Expenses | 643,378 | 592,940 | 793,730 | 908,832 | 697,356 |

| | | | | | |
|-----------------------|----------------|----------------|----------------|----------------|----------------|
| Fundraising Exp | 16,520 | - | 17,819 | 7,242 | 35,946 |
| Concession | | | | | |
| Pool Water | | | | | |
| Pizza | | | | | |
| Gaming Exp | | | - | - | - |
| Total Expenses | 659,898 | 592,940 | 811,549 | 916,074 | 733,302 |

| | | | | | |
|--------------------------------|----------------|-----------------|------------------|------------------|---------------|
| Net Surplus / (Deficit) | 229,504 | (26,265) | (148,805) | (288,775) | 85,024 |
|--------------------------------|----------------|-----------------|------------------|------------------|---------------|

Non Cash Entries

| | | | | | |
|--------------------------------|----------------|----------------|----------------|----------------|----------------|
| Add: Depreciation | 300,979 | 280,867 | 456,016 | 514,288 | 338,594 |
| Less: Principal Pmts Estimated | - | - | (20,000) | (86,554) | (86,554) |
| Cash Basis | 530,483 | 254,602 | 287,211 | 138,959 | 337,064 |

Capital Needs

| | | | | | |
|---------------------------|----------------|---------------|----------------|----------------|----------------|
| Financed Purchases | | | 920,000 | | |
| Capital (Purchases)/Sales | (68,000) | (242,000) | (985,000) | | 566,066 |
| Capital Cash Needs | 462,483 | 12,602 | 222,211 | 138,959 | 903,130 |

NOTES:

| | | | | | |
|----------------------------|--------|--------|--------|--------|--------|
| Net Fundraising | 15,214 | 40,387 | 17,625 | 12,344 | 11,422 |
| Net Gaming | - | - | - | - | - |
| <i>Gaming Exp % of Rev</i> | | | | | |

Jefferson County Commission
Middleway Volunteer Fire Co.
PO Box 1, Summit Point, WV 25446 304.582.0204
EIN 26-1773406
Officers are paid

| | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> |
|------------------------|----------------|------------------|------------------|------------------|------------------|
| Balance Sheet | | | | | |
| Assets | | | | | |
| Cash | 215,092 | 233,061 | 454,380 | 454,993 | 452,395 |
| Accounts Receivable | - | - | | | |
| Inventory | | | | | |
| Prepaid Expenses | | | - | - | - |
| Investments | | | - | - | - |
| Fixed Assets | | | | | |
| Land | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Buildings | 668,498 | 1,090,293 | 1,090,293 | 1,090,293 | 1,090,293 |
| A/D | (62,481) | (87,283) | (116,852) | (146,420) | (175,987) |
| Leashold Improvements | | - | | | |
| A/D | | - | | | |
| Equipment | 195,711 | 339,811 | 468,411 | 931,007 | 970,694 |
| A/D | (132,153) | (158,525) | (177,909) | (235,352) | (329,342) |
| Other | | | - | - | - |
| A/D | | | - | - | - |
| Intangible Assets, net | 11,026 | 9,924 | 8,823 | 7,721 | 6,619 |
| Total Assets | 995,693 | 1,527,281 | 1,827,146 | 2,202,242 | 2,114,672 |

| | | | | | |
|--------------------------|----------------|----------------|----------------|----------------|----------------|
| Liabilities | | | | | |
| Deferred Revenue | | | | | |
| Accounts Payable | | | 48,259 | 383 | 1,805 |
| Notes Payable | 502,296 | 969,670 | 938,399 | 905,660 | 871,343 |
| Total Liabilities | 502,296 | 969,670 | 986,658 | 906,043 | 873,148 |

| | | | | | |
|---|----------------|------------------|------------------|------------------|------------------|
| Fund Balance | | | | | |
| Unrestricted Net Assets | 493,397 | 557,611 | 840,488 | 1,296,199 | 1,241,524 |
| Total Liabilities & Net Assets | 995,693 | 1,527,281 | 1,827,146 | 2,202,242 | 2,114,672 |

| | | | | | |
|-----------------------------|----------------|----------------|----------------|----------------|----------------|
| Income Statement | | | FEMA Grant | FEMA Grant | FEMA Grant |
| Revenue | | | | | |
| Contributions & Grants | | | 99,500 | 381,593 | 25,584 |
| Jefferson County Commission | 10,000 | 60,000 | 170,000 | 95,000 | - |
| WV State | 47,613 | 48,687 | 49,982 | 53,353 | 54,269 |
| Other | 21,717 | 14,097 | 20,505 | 9,165 | 15,396 |
| Ambulance Fire Billing | 90,103 | 56,663 | 74,044 | 64,647 | 67,393 |
| Fire Billing | | | - | - | - |
| Fundraising Revenue | | | - | - | - |
| Pizza Revenue | | | | | |
| Concessions Revenue | | 17,154 | 27,395 | 27,939 | 27,348 |
| Pool Water Revenue | | - | | | |
| Subtotal Fundraising | - | 17,154 | 27,395 | 27,939 | 27,348 |
| Gaming | | | 837,295 | 863,945 | - |
| Bingo | 13,269 | 165,934 | - | - | 226,979 |
| Other | 96,211 | 407,741 | - | - | 681,203 |
| Subtotal Gaming | 109,480 | 573,675 | 837,295 | 863,945 | 908,182 |
| Investment Income | 121 | 153 | 172 | 249 | 189 |

Jefferson County Commission
Middleway Volunteer Fire Co.
PO Box 1, Summit Point, WV 25446 304.582.0204
EIN 26-1773406
Officers are paid

| | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> |
|----------------------|----------------|----------------|------------------|------------------|------------------|
| Sale of Assets | | | 15,000 | 3,000 | - |
| Less: Book Value | | | (5,400) | - | - |
| Gain/Loss | - | - | 9,600 | 3,000 | - |
| Rental Income | | | - | - | 1,200 |
| Total Revenue | 279,034 | 770,429 | 1,288,493 | 1,498,891 | 1,099,561 |

Expenses

| | | | | | |
|----------------------------------|----------------|----------------|----------------|----------------|----------------|
| Operating | | | - | - | - |
| Wages & Benefits | | 6,818 | 5,920 | 4,265 | 19,067 |
| Accounting | 400 | 3,758 | 3,882 | 3,955 | 4,843 |
| Other Fees & Services | | 3,119 | 8,158 | 7,559 | 4,496 |
| Advertising | | | | | |
| Office Expense | 34,659 | 26,401 | 14,847 | 27,286 | 25,087 |
| Occupancy | 12,963 | 29,351 | 24,808 | 28,451 | 22,402 |
| Travel | | | | | |
| Conferences | | 630 | 3,608 | 4,306 | - |
| Interest | 25,221 | 21,360 | 33,959 | 32,515 | 30,914 |
| Depreciation | 37,739 | 51,383 | 62,654 | 88,112 | 124,659 |
| Insurance | 5,137 | 16,072 | 23,998 | 27,829 | 26,465 |
| Fire Supplies | 56,404 | 29,777 | 48,702 | 34,175 | 39,849 |
| Medical Supplies | 13,511 | 12,502 | 36,461 | 12,764 | 23,515 |
| Fuel | 7,596 | 5,686 | 9,657 | 11,256 | 13,836 |
| Other | 16,105 | 1,238 | 7,490 | 3,731 | 9,800 |
| Total Functional Expenses | 209,735 | 208,095 | 284,144 | 286,204 | 344,933 |

| | | | | | |
|------------------------------|----------------|----------------|------------------|------------------|------------------|
| Direct Exp (Conc & Pool Wtr) | | 15,293 | 27,190 | 29,546 | 30,984 |
| Concession | | | | | |
| Pool Water | | | | | |
| Pizza | | | | | |
| Gaming | 39,099 | 482,827 | 694,282 | 727,430 | 778,319 |
| Total Expenses | 248,834 | 706,215 | 1,005,616 | 1,043,180 | 1,154,236 |

| | | | | | |
|--------------------------------|---------------|---------------|----------------|----------------|-----------------|
| Net Surplus / (Deficit) | 30,200 | 64,214 | 282,877 | 455,711 | (54,675) |
|--------------------------------|---------------|---------------|----------------|----------------|-----------------|

Non Cash Entries

| | | | | | |
|--------------------------------|---------------|---------------|----------------|----------------|---------------|
| Add: Depreciation | 37,739 | 51,383 | 62,654 | 88,112 | 124,659 |
| Less: Principal Pmts Estimated | (17,000) | (32,000) | (31,271) | (32,739) | (34,317) |
| Cash Basis | 50,939 | 83,597 | 314,260 | 511,084 | 35,667 |

Capital Needs

| | | | | | |
|---------------------------|---------------|----------------|----------------|---------------|----------------|
| Financed Purchases | 80,000 | 480,000 | - | - | - |
| Capital Purchases | (94,000) | (566,000) | (128,600) | (462,596) | (39,687) |
| Capital Cash Needs | 36,939 | (2,403) | 185,660 | 48,488 | (4,020) |

NOTES:

| | | | | | |
|----------------------------|------------|------------|------------|------------|------------|
| Net Fundraising | - | 1,861 | 205 | (1,607) | (3,636) |
| Net Gaming | 70,381 | 90,848 | 143,013 | 136,515 | 129,863 |
| Gaming Exp % of Rev | 36% | 84% | 83% | 84% | 86% |

Jefferson County Commission
Blue Ridge Mountain Volunteer Fire Co.
181 Keyes Gap Road, Harpers Ferry, WV 25425 304-725-8118
EIN 33-1147581
Has paid employee

| | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> |
|-----------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Balance Sheet | | | | | | |
| Assets | | | | | | |
| Cash | 16,230 | 3,469 | 10,548 | 24,575 | 17,921 | 78,077 |
| Accounts Receivable | - | - | 7,495 | - | - | - |
| Inventory | | | | | | |
| Prepaid Expenses | | | | | | |
| Investments | | | | | | |
| Fixed Assets | | | | | | |
| Land | 266,767 | 266,767 | 266,767 | 266,767 | 266,767 | 266,767 |
| Buildings | 87,104 | 87,104 | 87,104 | 87,104 | 87,104 | 87,104 |
| A/D | (87,104) | (87,104) | (87,104) | (87,104) | (87,104) | (87,104) |
| Leashold Improvements | 35,888 | 35,888 | 35,888 | 35,888 | 35,888 | 35,888 |
| A/D | (34,474) | (35,040) | (35,605) | (35,888) | (35,888) | (35,888) |
| Equipment | 1,395,753 | 1,341,024 | 1,391,344 | 1,395,908 | 1,188,935 | 1,168,935 |
| A/D | (1,049,011) | (1,029,373) | (1,095,709) | (1,159,287) | (971,047) | (1,022,486) |
| Other | | | | | | |
| A/D | | | | | | |
| Intangible Assets | - | - | 9,757 | 9,258 | 8,760 | 8,262 |
| Total Assets | 631,153 | 582,735 | 590,485 | 537,221 | 511,336 | 499,555 |

Liabilities

| | | | | | | |
|--------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Deferred Revenue | | | | | | |
| Accounts Payable | 5,138 | 625 | 625 | 3,644 | 1,767 | 346 |
| Notes Payable | 245,852 | 232,039 | 353,867 | 369,081 | 358,794 | 333,744 |
| Total Liabilities | 250,990 | 232,664 | 354,492 | 372,725 | 360,561 | 334,090 |

Fund Balance

| | | | | | | |
|---|----------------|----------------|----------------|----------------|----------------|----------------|
| Unrestricted Net Assets | 380,163 | 350,071 | 235,993 | 164,496 | 150,775 | 165,465 |
| Total Liabilities & Net Assets | 631,153 | 582,735 | 590,485 | 537,221 | 511,336 | 499,555 |

Income Statement

Revenue

| | | | | | | |
|-----------------------------|---------------|---------------|---------------|---------------|---------------|---------------------|
| Contributions & Grants | | | | | | FEMA Grant 6,980 |
| Jefferson County Commission | 80,219 | 60,000 | 85,000 | 95,000 | 95,000 | 82,500 |
| WV State | 46,816 | 47,613 | 48,687 | 49,982 | 53,353 | 54,269 |
| Other | 9,216 | 24,770 | 4,789 | 5,749 | - | 16,233 |
| Ambulance Fire Billing | 96,812 | 87,970 | 127,811 | 152,766 | 111,580 | 144,329 |
| Fire Billing | | | | | | |
| Fundraising Revenue | - | 1,167 | | | | |
| Pizza Revenue | | | | 50,364 | 19,510 | 10,887 |
| Concessions Revenue | 10,996 | 35,096 | 36,000 | 20,940 | 12,192 | 13,160 |
| Pool Water Revenue | 3,330 | 4,403 | 4,968 | 16,438 | 11,248 | 20,368 |
| Subtotal Fundraising | 14,326 | 40,666 | 40,968 | 87,742 | 42,950 | 44,415 |
| Gaming | | | | | | |
| Bingo | - | - | | | | |

Jefferson County Commission
Blue Ridge Mountain Volunteer Fire Co.
181 Keyes Gap Road, Harpers Ferry, WV 25425 304-725-8118
EIN 33-1147581
Has paid employee

| | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> |
|----------------------------------|-----------------|-----------------|------------------|-----------------|-----------------|----------------|
| Other | | | | | | |
| <i>Subtotal Gaming</i> | - | - | - | - | - | - |
| Investment Income | 13 | 9 | 4 | 7 | 5 | 4 |
| Sale of Assets | - | 14,440 | | | 60,214 | 55,000 |
| Less: Book Value | - | - | | | - | (33,917) |
| Gain/Loss | - | 14,440 | - | - | 60,214 | 21,083 |
| Rental Income | | | | | | 21,661 |
| Total Revenue | 247,402 | 275,468 | 307,259 | 391,246 | 363,102 | 391,474 |
| Expenses | | | | | | |
| Operating | | | | | | |
| Wages & Benefits | - | 21,896 | 32,705 | 32,584 | 32,706 | 30,153 |
| Accounting | 5,860 | 5,505 | 8,410 | 7,379 | 8,145 | 9,060 |
| Other Fees & Services | 6,330 | 8,000 | 6,918 | 8,699 | 8,796 | 10,172 |
| Advertising | | | | | | |
| Office Expense | 15,424 | 11,546 | 15,459 | 13,851 | 17,467 | 17,060 |
| Occupancy | 17,184 | 23,068 | 23,444 | 34,469 | 24,114 | 22,003 |
| Travel | | | | | | |
| Conferences | 5,886 | 600 | 3,085 | 4,095 | 2,035 | 800 |
| Interest | 29,366 | 12,083 | 19,817 | 17,882 | 19,553 | 18,856 |
| Depreciation | 81,453 | 78,928 | 67,108 | 64,360 | 74,232 | 73,021 |
| Insurance | 31,874 | 40,073 | 50,773 | 39,212 | 47,257 | 48,052 |
| Fire Supplies | 45,160 | 28,305 | 102,166 | 121,989 | 61,311 | 59,117 |
| Medical Supplies | 14,266 | 14,402 | 27,791 | 29,293 | 23,127 | 33,445 |
| Fuel | 31,141 | 24,887 | 27,741 | 30,666 | 32,483 | 23,509 |
| Other | - | - | - | - | - | - |
| Total Functional Expenses | 283,944 | 269,293 | 385,417 | 404,479 | 351,226 | 345,248 |
| Direct Exp (Conc & Pool Wtr) | 10,155 | 36,267 | 35,920 | - | - | - |
| Concession | | | | 12,621 | 6,165 | 11,699 |
| Pool Water | | | | 10,567 | 4,027 | 7,651 |
| Pizza | | | | 35,076 | 15,405 | 12,186 |
| Gaming | | | | | | |
| Total Expenses | 294,099 | 305,560 | 421,337 | 462,743 | 376,823 | 376,784 |
| Net Surplus / (Deficit) | (46,697) | (30,092) | (114,078) | (71,497) | (13,721) | 14,690 |
| Non Cash Entries | | | | | | |
| Add: Depreciation | 81,453 | 78,928 | 67,108 | 64,360 | 74,232 | 73,021 |
| Less: Principal Pmts Estimated | (43,000) | (14,000) | (20,000) | (35,106) | (10,287) | (25,050) |
| Cash Basis | (8,244) | 34,836 | (66,970) | (42,243) | 50,224 | 62,661 |
| Capital Needs | | | | | | |
| Financed Purchases | | | 130,000 | 50,320 | - | - |
| Capital Purchases | | (55,000) | (50,000) | (50,320) | - | - |
| Capital Cash Needs | (8,244) | (20,164) | 13,030 | (42,243) | 50,224 | 62,661 |
| NOTES: | | | | | | |
| Net Fundraising | 4,171 | 4,399 | 5,048 | 29,478 | 17,353 | 12,879 |
| Net Gaming | - | - | - | - | - | - |
| Gaming Exp % of Rev | | | | | | |

Jefferson County Commission
 Bakerton Fire Department CO 7
 891 Carter Avenue, Harpers Ferry, WV 25425 304-876-0007
 EIN 33-1130831
 Has paid employees

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|-----------------------|----------------|----------------|----------------|----------------|----------------|
| Balance Sheet | | | | | |
| Assets | | | | | |
| Cash | 57,742 | 80,959 | 100,294 | 106,369 | 125,855 |
| Accounts Receivable | 13,800 | 13,800 | 13,800 | 13,800 | 13,800 |
| Inventory | | | | | |
| Prepaid Expenses | | | | | |
| Investments | | | | | |
| Fixed Assets | | | | | |
| Land | 90,000 | 90,000 | 90,000 | 90,000 | 90,000 |
| Buildings | 422,390 | 422,390 | 422,390 | 422,390 | 422,390 |
| A/D | (80,778) | (91,337) | (101,897) | (112,457) | (123,016) |
| Leashold Improvements | 13,159 | 13,159 | 13,159 | 13,159 | 13,159 |
| A/D | (7,543) | (8,460) | (9,181) | (9,902) | (10,623) |
| Equipment | 332,548 | 246,568 | 292,068 | 415,368 | 408,193 |
| A/D | (216,238) | (167,840) | (190,600) | (220,189) | (245,612) |
| Other | | | | | |
| A/D | | | | | |
| Intangible Assets | 9,936 | 8,465 | 6,993 | 5,522 | 4,050 |
| Total Assets | 635,016 | 607,704 | 637,026 | 724,060 | 698,196 |

Liabilities

| | | | | | |
|--------------------------|----------------|----------------|----------------|----------------|----------------|
| Deferred Revenue | | | | | |
| Accounts Payable | 5,590 | - | - | 527 | 499 |
| Notes Payable | 259,399 | 202,894 | 198,699 | 284,329 | 248,915 |
| Total Liabilities | 264,989 | 202,894 | 198,699 | 284,856 | 249,414 |

Fund Balance

| | | | | | |
|---|----------------|----------------|----------------|----------------|----------------|
| Unrestricted Net Assets | 370,027 | 404,810 | 438,327 | 439,204 | 448,782 |
| Total Liabilities & Net Assets | 635,016 | 607,704 | 637,026 | 724,060 | 698,196 |

Income Statement

Revenue

| | | | | | |
|-----------------------------------|--------------|----------------|---------------|---------------|------------|
| Contributions & Grants | | | | | |
| Jefferson County Commission | 60,000 | 85,000 | 95,000 | 95,000 | 82,500 |
| WV State | 59,855 | 48,687 | 49,982 | 53,353 | 54,269 |
| Other | 19,375 | 16,807 | 29,929 | 18,262 | 18,149 |
| Ambulance Fire Billing | 13,800 | 18,810 | 22,420 | 18,906 | 35,251 |
| Fire Billing | | | | | |
| Fundraising Revenue | | | | | |
| Pizza Revenue | | | | | 532 |
| Concessions Revenue | | | | | |
| Pool Water Revenue | 3,599 | | | | |
| Subtotal Fundraising | 3,599 | - | - | - | 532 |
| Gaming | | | | | |
| Bingo | | 234,342 | | | |
| Other | | | 41,089 | 27,886 | - |
| Subtotal Gaming | - | 234,342 | 41,089 | 27,886 | - |
| Investment Income | 2 | | | | |

Jefferson County Commission
 Bakerton Fire Department CO 7
 891 Carter Avenue, Harpers Ferry, WV 25425 304-876-0007
 EIN 33-1130831
 Has paid employees

| | 2015 | 2016 | 2017 | 2018 | 2019 |
|----------------------------------|----------------|----------------|----------------|----------------|----------------|
| Sale of Assets | 140,000 | 129,930 | 4,000 | 3,500 | 18,500 |
| Less: Book Value | (24,000) | (70,683) | (1,167) | - | (19,550) |
| Gain/Loss | 116,000 | 59,247 | 2,833 | 3,500 | (1,050) |
| Rental Income | | | | | 34,043 |
| Total Revenue | 272,631 | 462,893 | 241,253 | 216,907 | 223,694 |
| Expenses | | | | | |
| Operating | | | | | |
| Wages | | | | 17,980 | 22,511 |
| Accounting | 650 | 4,786 | 3,135 | 3,545 | 3,555 |
| Other Fees & Services | | | 605 | - | - |
| Advertising | 898 | 904 | - | 191 | - |
| Office Expense | 7,392 | 6,502 | 12,766 | 12,563 | 9,904 |
| Occupancy | 29,028 | 27,160 | 23,318 | 22,553 | 22,307 |
| Travel | 10,567 | - | - | - | - |
| Conferences | 3,427 | 1,020 | 3,297 | 1,180 | 3,930 |
| Interest | 6,704 | 5,390 | 5,914 | 11,443 | 12,852 |
| Depreciation | 79,362 | 49,460 | 36,945 | 42,342 | 51,525 |
| Insurance | 4,361 | 17,648 | 22,556 | 19,208 | 22,435 |
| Fire Supplies | | 64,035 | 48,578 | 29,948 | 33,453 |
| Medical Supplies | | 11,929 | 13,559 | 16,976 | 14,166 |
| Fuel | | 7,393 | 6,203 | 8,963 | 8,660 |
| Other | 77,803 | 3,108 | 968 | 2,138 | 2,938 |
| Total Functional Expenses | 220,192 | 199,335 | 177,844 | 189,030 | 208,236 |
| Direct Exp (Conc & Pool Wtr) | 1,474 | - | - | - | 5,880 |
| Concession | | | | | |
| Pool Water | | | | | |
| Pizza | | | | | |
| Gaming | - | 216,533 | 29,892 | 27,000 | - |
| Total Expenses | 221,666 | 415,868 | 207,736 | 216,030 | 214,116 |
| Net Surplus / (Deficit) | 50,965 | 47,025 | 33,517 | 877 | 9,578 |
| Non Cash Entries | | | | | |
| Add: Depreciation | 79,362 | 49,460 | 36,945 | 42,342 | 51,525 |
| Less: Principal Pmts Estimated | (28,000) | (30,000) | (46,695) | (30,000) | (35,414) |
| Cash Basis | 102,327 | 66,485 | 23,767 | 13,219 | 25,689 |
| Capital Needs | | | | | |
| Financed Purchases | | | 45,500 | 120,000 | - |
| Capital Purchases | | | (45,500) | (123,000) | - |
| Capital Cash Needs | 102,327 | 66,485 | 23,767 | 10,219 | 25,689 |
| NOTES: | | | | | |
| Net Fundraising | 2,125 | - | - | - | (5,348) |
| Net Gaming | - | 17,809 | 11,197 | 886 | - |
| Gaming Exp % of Rev | | 92% | 73% | 97% | |

BUDGET REQUEST

Fiscal Year: 2021 - 2022

Department: JCESA - Fire Depts

Account Number: 713

Notes:

Expenditure Data as of: 12/17/2020

| | | FY20 Actual | FY21 Budget | FY21 YTD Actual | % Spent YTD | FY22 Budget Request | Working Total | Approved FY22 |
|-------|--------------------------------------|---------------------|---------------------|---------------------|---------------|---------------------|---------------|---------------|
| | Contributions/Transfers | | | | | | | |
| 56731 | Amb Fee In-Kind Cont-Friendship | \$ 49,336 | \$ 50,000 | \$ 74,081 | 148.16% | \$ 50,000 | | |
| 56732 | Amb Fee In-Kind Cont-Citizens | \$ 186,113 | \$ 190,000 | \$ 209,663 | 110.35% | \$ 190,000 | | |
| 56733 | Amb Fee In-Kind Cont-Shepherdstown | \$ 170,490 | \$ 170,000 | \$ 173,436 | 102.02% | \$ 170,000 | | |
| 56734 | Amb Fee In-Kind Cont-Independent | \$ 363,894 | \$ 365,000 | \$ 337,373 | 92.43% | \$ 365,000 | | |
| 56735 | Amb Fee In-Kind Cont-Blue Ridge | \$ 83,685 | \$ 83,000 | \$ 108,247 | 130.42% | \$ 83,000 | | |
| 56736 | Amb Fee In-Kind Cont-Middleway | \$ 48,485 | \$ 48,000 | \$ 50,545 | 105.30% | \$ 48,000 | | |
| 56737 | Amb Fee In-Kind Cont-Bakerton | \$ 14,180 | \$ 14,000 | \$ 26,437 | 188.84% | \$ 14,000 | | |
| 567 | Contributions/Transfers oth Gov. Ent | \$ 577,500 | \$ 577,500 | \$ 137,835 | 23.87% | \$ 665,000 | | |
| | Total Contributions/Transfers | \$ 1,493,683 | \$ 1,497,500 | \$ 1,117,617 | 74.63% | \$ 1,585,000 | \$ - | \$ - |
| | Department Grand Total | \$ 1,493,683 | \$ 1,497,500 | \$ 1,117,617 | 74.63% | \$ 1,585,000 | \$ - | \$ - |

567 Contributions to Other Govt Entities

| | | |
|----------------|--|----------------|
| FY20 Actual | FY21 YTD as of ture Data as of: 12. | FY21 Budget |
| 577,500 | 137,835 | 577,500 |

| Description | FY22 Request Mandated | FY22 Request Mission Critical | FY22 Request Discretionary | FY22 Request New Initiative | Justification/ Purpose |
|--------------------------------|-----------------------------|-------------------------------------|----------------------------------|-----------------------------------|---------------------------|
| Volunteer Fire Company Request | | 665,000 | | | \$95k per compnay |
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| Total | - | 665,000 | - | - | |
| Total Object Code | 665,000 | | | | |

BUDGET REQUEST

Fiscal Year: 2021 - 2022

Department: JCESA - Ambulance

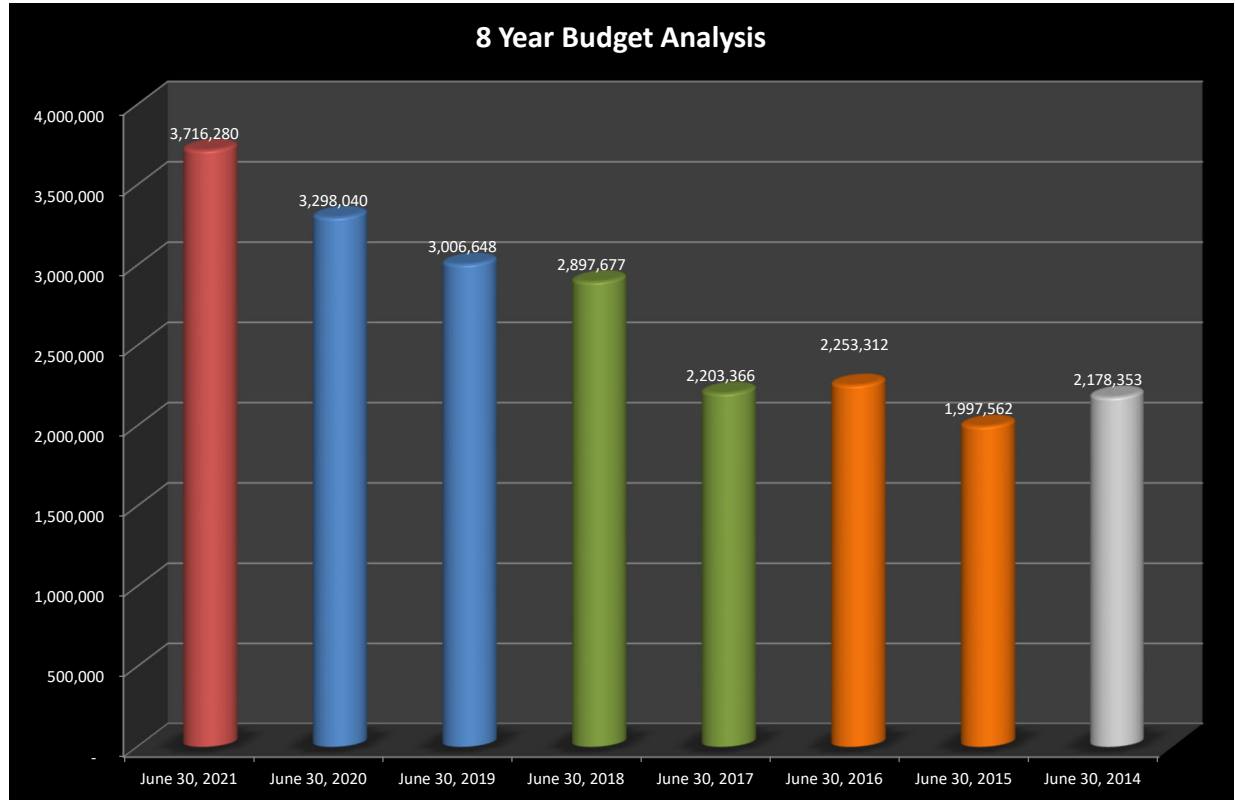
Account Number: 715

Notes:

Expenditure Data as of: 12/17/2020

| | FY20 Actual | FY21 Budget | FY21 YTD Actual | % Spent YTD | FY22 Budget Request | Working Total | Approved FY22 |
|--|---------------------|---------------------|---------------------|---------------|---------------------|---------------|---------------|
| FUND 001-Contributions/Transfers | | | | | | | |
| 567 Contributions/Transfers oth Gov. Ent | \$ 2,263,293 | \$ 2,622,847 | \$ 1,995,772 | 76.09% | \$ 3,327,760 | | |
| Total Contributions/Transfers | \$ 2,263,293 | \$ 2,622,847 | \$ 1,995,772 | 76.09% | \$ 3,327,760 | \$ - | \$ - |
| FUND 053- Emergency Service Fee | | | | | | | |
| 10X Wages & Benefits-Administrative | \$ 48,320 | \$ 54,385 | \$ - | 0.00% | \$ 55,473 | | |
| 212 Printing | \$ 2,076 | \$ 2,100 | \$ 2,702 | 128.67% | \$ 2,800 | | |
| 218 Postage | \$ 15,167 | \$ 15,000 | \$ - | 0.00% | \$ 15,000 | | |
| 230 Contracted Services | \$ 9,865 | \$ 2,300 | \$ 2,258 | 98.17% | \$ 2,500 | | |
| 232 Bank Charges | \$ 9,019 | \$ 9,000 | \$ - | 0.00% | \$ 9,000 | | |
| 235 Remittance of Fees Collected Cash | \$ 915,973 | \$ 936,973 | \$ 468,000 | 49.95% | \$ 965,360 | | |
| 235 Remittance of Fees Collected Accrual | \$ (44,767) | \$ - | \$ - | #DIV/0! | \$ 10,000 | | |
| 236 Bad Debt Expenses | \$ 62,392 | \$ 70,000 | \$ - | 0.00% | \$ 65,000 | | |
| 236 Refund Error Payment | \$ 3,297 | \$ 675 | \$ - | 0.00% | \$ 1,000 | | |
| 341 Materials & Supplies | \$ 697 | \$ 1,200 | \$ 1,518 | 126.50% | \$ 1,500 | | |
| 356 License & Annual Fees-Software | \$ 12,708 | \$ 1,800 | \$ 7,864 | 436.89% | \$ 5,000 | | |
| Total Contributions/Transfers | \$ 1,034,747 | \$ 1,093,433 | \$ 482,342 | 44.11% | \$ 1,132,633 | \$ - | \$ - |
| Department Grand Total | \$ 3,298,040 | \$ 3,716,280 | \$ 2,478,114 | 66.68% | \$ 4,460,393 | \$ - | \$ - |

Represents total payments to JCESA and Fire Depts in General Fund and Coal Severance



567 Contributions to Other Govt Entities

| FY20 Actual | FY21 YTD as of 12/17/2020 | FY21 Budget |
|----------------|------------------------------|----------------|
| \$ 2,263,293 | \$ 1,995,772 | \$ 2,622,847 |

| Description | FY22 Request Mandated | FY22 Request Mission Critical | FY22 Request Discretionary | FY22 Request New Initiative | Justification/ Purpose |
|---------------------------------------|-----------------------------|-------------------------------------|----------------------------------|-----------------------------------|---|
| Full Time | | 1,519,871 | | 353,599 | Mission Cricital column: Current costs + expected increases in insurance, health covg., WC, etc. and to maintain pay scale. All costs in New Initiative column are associated with the request for 7 additional staff + part-time hours. |
| Part Time - Ops | | 611 | | 26,312 | |
| Overtime - OPS | | | | 30,742 | |
| Worker Comp | | 143,207 | | 35,829 | |
| FICA/Med | | 116,317 | | 31,415 | |
| | | | | | |
| Hosp | | 285,634 | | 70,512 | |
| Ancillary (Life, Dent, Vis) | | 38,465 | | 9,424 | |
| Retirement | | 159,586 | | 40,356 | |
| | | | | | |
| Fuel | | 12,000 | | | |
| Maintenance | | 12,000 | | | |
| License Ops | | 18,000 | | | |
| Supplies | | | | | |
| Auto and Liability Insurance | | 46,835 | | | |
| Ems Supples | | 48,000 | | | |
| Uniforms, SCBA | | 100,000 | | \$ 23,800 | |
| Tech Services | | 18,000 | | | |
| Training (non-wage) | | 24,000 | | | |
| Bldg Maint, Utilities, Telephone | | 30,000 | | | |
| | | | | | |
| Office Expenses, Dues, Postage etc.. | | 13,644 | | | |
| Medical/Physicals | | 40,000 | | \$ 5,600 | |
| Services:Audit, Billing, Professional | | 48,000 | | | |
| | | | | | |
| Equipment Depr. | | 20,000 | | | |
| Equipment Rental | | 6,000 | | | |
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| Total | - | 2,700,170 | - | 627,589 | |
| Total Object Code | 3,327,760 | | | | |

FUND 053 - 235 Remittance of Fees Collected (Emergency Service Ambulance Fees Collected)

| | | |
|----------------|------------------------------|----------------|
| FY20 Actual | FY21 YTD as of 12/17/2020 | FY21 Budget |
| 915,973 | 468,000 | 936,973 |

| Description | FY22 Request Mandated | FY22 Request Mission Critical | FY22 Request Discretionary | FY22 Request New Initiative | Justification/ Purpose |
|------------------------------|-----------------------------|-------------------------------------|----------------------------------|-----------------------------------|--|
| Full Time | | 370,641 | | | Mission Cricitcal column: Current costs + expected increases in insurance, health covg., WC, etc. and to maintain pay scale. |
| Part Time - Ops | | 161,002 | | | |
| Overtime - OPS | | 158,100 | | | |
| Worker Comp | | 64,949 | | | |
| FICA/Med | | 52,581 | | | |
| | | | | | |
| Hosp | | 77,000 | | | |
| Ancillary (Life, Dent, Vis) | | 10,000 | | | |
| Retirement | | 55,502 | | | |
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| Auto and Liability Insurance | | 15,585 | | | |
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| Total | - | 965,360 | - | - | |
| Total Object Code | 965,360 | | | | |

JCESA FY22 Budget Request

FY21 Budget Recap

| Funding Source | Amount |
|----------------|--------------|
| General Fund | \$2,622,847 |
| Ambulance Fee | \$ 936,973 |
| Total | \$3,559,820* |

| Expense Category | Amount |
|---|--------|
| Labor | 89% |
| Non-Labor (Supplies, Utilities, Maint./Repairs, EMS Supplies, Professional Services, Insurance, etc.) | 11% |

*\$3,559,820 is the amount remitted to JCESA after ambulance fee administration costs.

FY22 Budget Requests

1. Maintenance of Effort
2. 7 Additional Field Staff
3. 2 Replacement Vehicles

Maintenance of Effort

\$ 105,710

- Projected increases in workers compensation, health insurance, etc. and maintenance of pay table approved in FY19 (career ladder.)

7 Additional Full-Time Positions


\$ 627,589

- Positions 1-7 Based on
 - Staffing Needs Data Report
 - Staffing Sequence Plan
- (112 positions to go)
- Eliminates one-person staffing
 - Improve response time
 - Reduce safety risks
- NFPA 1720



Jefferson County Emergency Services Agency Staffing Sequence Plan April 21, 2020

JCESA intends to assign each new position that is funded by the County Commission in the order listed in this document. Revisions may be necessary in the event of major volume shifts or other significant situational changes.



Jefferson County Emergency Services Agency

Staffing Sequence Plan

April 21, 2020

JCESA intends to assign each new position that is funded by the County Commission in the order listed in this document. Revisions may be necessary in the event of major volume shifts or other significant situational changes.

| Position # | Station | Type/Times/Days | Impact | Notes | Independent | | | Shepherdstown | | | Citizens | | | Blue Ridge | | | Friendship | | | Middleway | | | Bakerton | | | Total Station FTEs Field (Non-Station) FTEs Administration | | |
|----------------------|---------|----------------------------------|-----------------------------------|---------------------------|-------------|--------------|-----------|---------------|--------------|-----------|----------|--------------|-----------|------------|--------------|-----------|------------|--------------|-----------|-----------|--------------|-----------|----------|--------------|-----------|--|---|---|
| | | | | | FTEs | Inci. Volume | Resources | FTEs | Inci. Volume | Resources | FTEs | Inci. Volume | Resources | FTEs | Inci. Volume | Resources | FTEs | Inci. Volume | Resources | FTEs | Inci. Volume | Resources | FTEs | Inci. Volume | Resources | Totals | | |
| Staffing as of FY21: | | | | | 8 | 38% | 24% | 5.2 | 16% | 15% | 8 | 15% | 24% | 8 | 15% | 24% | 2 | 7% | 6% | 1.3 | 6% | 4% | 1.3 | 4% | 4% | 33.8 | 0 | 4 |
| 1 | 3 | FF/EMT 4p-8a, M-F and S&S 8a-8a. | Eliminates single person staffing | Would recoup 10 pt Hrs. | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | | | | | 8 | 38% | 22% | 8 | 16% | 22% | 8 | 15% | 22% | 8 | 15% | 22% | 2 | 7% | 5% | 1.3 | 6% | 4% | 1.3 | 4% | 4% | 36.6 | 0 | 4 |
| 4 | 1 | FF/EMT 6a-6p, 7-days | Eliminates single person staffing | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | | | | | 8 | 38% | 21% | 8 | 16% | 21% | 8 | 15% | 21% | 8 | 15% | 21% | 4 | 7% | 10% | 1.3 | 6% | 3% | 1.3 | 4% | 3% | 38.6 | 0 | 4 |
| 6 | 6 | FF/EMT 8a-4p, 7-days | Eliminates single person staffing | Would require +16 pt Hrs. | 8 | 38% | 20% | 8 | 16% | 20% | 8 | 15% | 20% | 8 | 15% | 20% | 4 | 7% | 10% | 2.6 | 6% | 7% | 1.3 | 4% | 3% | 39.9 | 0 | 4 |
| 7 | 7 | FF/EMT 8a-4p, 7-days | Eliminates single person staffing | Would require +16 pt Hrs. | 8 | 38% | 19% | 8 | 16% | 19% | 8 | 15% | 19% | 8 | 15% | 19% | 4 | 7% | 10% | 2.6 | 6% | 6% | 2.6 | 4% | 6% | 41.2 | 0 | 4 |

2 replacement vehicles

\$ 120k

- Continuation of Capital Replacement Plan
 - Began 2 years ago
 - Effort to upgrade fleet with median age of 10yrs and median mileage of 95k.
- Maintenance of older vehicles continues to be an issue
- For each vehicle purchased, one is decommissioned

This is a capital Request through the County's Capital Outlay Fund

FY22 Budget Requests

| FY21 Total Budget | \$3,559,820 |
|--|--------------------------------|
| Maintenance of effort (cost increases + maintain pay scale*) | \$105,710 |
| Additional Staffing Positions | \$627,589 |
| Total FY22 Annual Operating Budget Request (all of above) | \$4,293,119[‡] |
| Total FY22 Jefferson County CIP Request (2 Vehicles) | \$120K |

* Continuation of Career Ladder / Pay Scale implemented in FY19 based on Class & Comp. Study

‡ \$4,293,119 is the amount remitted to JCESA, after costs associated with collection of fee are deducted.

Jefferson County Commission
Emergency Services Funding
FY21 Operating Revenue

| | <u>Fire</u> | | <u>Ambulance</u> | | <u>Total</u> | |
|---------------------------------|-------------------------|-------|-------------------------|-------|-------------------------|-------|
| <u>Provided by JCC</u> | | | | | | |
| General County | 577,500 | | 2,622,847 | | 3,200,347 | |
| Ambulance Fee | - | | 1,006,973 | | 1,006,973 | |
| Ambulance Billing | - | | 979,782 | | 979,782 | |
| Subtotal JCC | <u>577,500</u> | 34.3% | <u>4,609,602</u> | 93.4% | <u>5,187,102</u> | 78.4% |
| <u>Provided by VFD</u> | | | | | | |
| Contributions | 333,702 | | - | | 333,702 | |
| WV State Contributions | 381,626 | | - | | 381,626 | |
| Ambulance Billing | - | | 326,594 | | 326,594 | |
| Gaming, Net | 345,827 | | - | | 345,827 | |
| Fundraising, Net | 42,693 | | - | | 42,693 | |
| Subtotal VFD | <u>1,103,848</u> | 65.7% | <u>326,594</u> | 6.6% | <u>1,430,442</u> | 21.6% |
| Total Emergency Services | <u>1,681,348</u> | | <u>4,936,196</u> | | <u>6,617,544</u> | |
| | 25.4% | | 74.6% | | | |

NOTES:

* 2019 VFD 990's are used for FY21 Funding allocations

* Investment income is assumed to be restricted for Capital purchases. Grant revenue is assumed to be one time revenue for capital or equipment purchases. Neither revenue is available for Operating purposes.

Investment Income 2019 255,243

Grant Revenue 2019 375,055

* Ambulance Billing is primarily funded by JCC personnel. Although Ambulance Billing is derived from EMS Operations, the JCC has no say in how it is distributed; and, Ambulance Billing revenue is retained by the VFD.

*The JCC also includes EMS capital purchases in the Capital Outlay fund of \$210,000.

Jefferson County Commission
Ambulance Fee Billing Reconciliation

PB: Mgordon

| Description | | FY20 | FY20 Budget | FY21 Budget | FY22 Budget |
|---|---------------|---------------------|-------------------|---------------------|---------------------|
| Expenditures | | | | | |
| Wages & Benefits | | | | | |
| Wages | 053715.410300 | 32,459.35 | 32,529.00 | 36,668.98 | 34,080.24 |
| FICA | 053715.410400 | 1,982.70 | 2,079.00 | 2,335.00 | 2,175.00 |
| Med | 053715.410401 | 463.76 | 486.00 | 546.00 | 509.00 |
| Health Insurance | 053715.410500 | 10,167.84 | 10,161.00 | 10,167.84 | 10,167.84 |
| Retire | 053715.410600 | 3,245.96 | 3,253.00 | 3,667.00 | 3,408.00 |
| Overtime | 053715.410801 | - | 1,000.00 | 1,000.00 | 1,000.00 |
| Total Wages & Benefits | | 48,319.61 | 49,508.00 | 54,384.82 | 51,340.08 |
| Printing | 053715.421200 | 2,076.10 | 2,000.00 | 2,100.00 | 2,100.00 |
| Postage | 053715.421800 | 15,166.80 | 12,000.00 | 15,000.00 | 15,000.00 |
| Contracted Services | 053715.423000 | 9,864.50 | 2,300.00 | 2,300.00 | 2,300.00 |
| Materials & Supplies | 053715.434100 | 696.54 | 1,200.00 | 1,200.00 | 1,200.00 |
| Software Annual Fee | 053715.435600 | 12,708.25 | 1,800.00 | 1,800.00 | 1,800.00 |
| Amb Fee Remit Fee Coll-Exp | 053715.423501 | (44,767.42) | | | |
| Merchant Services Fees | 053715.423200 | 9,018.60 | 6,000.00 | 9,000.00 | 9,000.00 |
| Customer Refunds | 053715.423600 | 2,589.50 | 300.00 | 300.00 | 300.00 |
| NSF Checks | 053715.423600 | 707.00 | 925.00 | 925.00 | 925.00 |
| NSF Checks Paid | 053715.423600 | - | (225.00) | (550.00) | (550.00) |
| Doubtful Accounts Exp | 053715.423599 | 62,392.00 | 50,000.00 | 70,000.00 | 122,211.92 |
| Total Expenses | | 118,771.48 | 125,808.00 | 156,459.82 | 205,627.00 |
| Revenues - CASH BASIS | | | | | |
| Deposits (Base + Late Fees) | | 1,029,427.01 | 931,973.00 | 1,010,000.00 | 1,122,831.00 |
| NSF Fee | 053.344CS3 | 70.00 | 115.00 | 115.00 | 115.00 |
| Merchant Conven Fee Rev | 053.344CS2 | 8,622.50 | 4,300.00 | 12,000.00 | 12,000.00 |
| Interest Earned | 053.365II0 | 2,620.71 | 270.00 | 2,000.00 | 2,000.00 |
| Total Revenues | | 1,040,740.22 | 936,658.00 | 1,024,115.00 | 1,136,946.00 |
| Net Income | | 921,968.74 | 810,850.00 | 867,655.18 | 931,319.00 |
| Less: Disbursements to J(053715.423500 | | 915,973.00 | 915,973.00 | 936,973.00 | 931,319.00 |
| Accrual Basis Adjustments (Income)/Expense | | - | 20,000.00 | 20,000.00 | - |
| Net Surplus (Use of Fund Balance) | | 5,995.74 | (125,123.00) | (89,317.82) | - |

Bill Information as of 7/1/2018 - ACCRUAL BASIS

See "Ambulance Fee Billings & Revenue by FY Report"

| | | | | | | | |
|-------------------------------|------------|-------------------|------------|-------------------|------------|------------|--------------|
| Base Fees | 053.344CS0 | 1,034,898.30 | | | 887,558.00 | 962,558.00 | 1,037,558.00 |
| Base Collected | | 863,452.30 | 83.4% | Allow D/A | | | |
| CY Base Outstanding | | 171,446.00 | 10% | 17,145.00 | 887,558.00 | 962,558.00 | 1,037,558.00 |
| CY Late Fees Outstanding | | 59,891.10 | 10% | 5,989.00 | | | |
| FY19 Base Outstanding | | 128,176.00 | 30% | 38,453.00 | | | |
| FY19 Late Fees Outstanding | | 49,759.60 | 30% | 14,928.00 | | | |
| FY18 Base Outstanding | | 75,935.00 | 50% | 37,968.00 | | | |
| FY18 Late Fees Outstanding | | 28,905.00 | 50% | 14,453.00 | | | |
| FY17 Base Outstanding | | 71,920.00 | 80% | 57,536.00 | | | |
| FY17 Late Fees Outstanding | | 49,687.00 | 80% | 39,750.00 | | | |
| FY16 Base Outstanding | | 56,519.00 | 100% | 56,519.00 | | | |
| FY16 Late Fees Outstanding | | 37,907.00 | 100% | 37,907.00 | | | |
| FY15 Base Outstanding | | 36,360.00 | 100% | 36,360.00 | | | |
| FY15 Late Fees Outstanding | | 25,582.00 | 100% | 25,582.00 | | | |
| Total Base Outstanding | | 792,087.70 | 48% | 382,590.00 | | | |

Ambulance Fee Collections
FY15 - FY21

| FY | Accounts | Base Fee | % Chg | Base Collected | Base A/R | Late Paid | Late A/R | Total Collected | Total A/R | % Pd | Count UnPd |
|---------|------------------|-----------|-------|----------------|----------|-----------|----------|-----------------|-----------|------|---------------|
| 2014-15 | 18,609 | 830,980 | | 794,620 | 36,360 | 84,972 | 25,582 | 879,592 | 61,942 | 96% | 909 |
| 2015-16 | 19,806 | 866,781 | 4.3% | 810,262 | 56,519 | 96,195 | 37,907 | 906,457 | 94,426 | 93% | 1,413 |
| 2016-17 | 20,041 | 887,247 | 2.4% | 815,326 | 71,921 | 85,678 | 49,687 | 901,004 | 121,608 | 92% | 1,798 |
| 2017-18 | 20,236 | 809,253 | -8.8% | 733,318 | 75,935 | 40,607 | 28,905 | 773,925 | 104,840 | 91% | 2,170 |
| 2018-19 | 20,719 | 979,880 | 21.1% | 851,704 | 128,176 | 40,510 | 49,760 | 892,214 | 177,936 | 87% | 3,287 |
| 2019-20 | 20,896 | 1,034,898 | 5.6% | 863,452 | 171,446 | 29,958 | 59,891 | 893,410 | 231,337 | 83% | 4,396 |
| 2020-21 | Inv Count 24,516 | 1,090,127 | 5.3% | 745,482 | 344,645 | 1,559 | 38,317 | 747,041 | 382,962 | 68% | 8,837 |
| | | 6,499,166 | 5.0% | 5,614,164 | 885,002 | 379,479 | 290,049 | 5,993,643 | 1,175,051 | 86% | |

FY22 Estimates

| | |
|--|----------------|
| FY22 Estimated Billings (4% increase) | 1,122,831 |
| Less: Estimated Collection Rate of 89% | 123,511 |
| General Fund Expenses | 68,000 |
| Available to transfer to JCESA | 931,319 |
| JCESA Requested | 965,360 |
| FY22 Revenue Shortfall | (34,041) |

Jefferson County Commission
Fire Company Summary of Ambulance Billings

| <u>Company</u> | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> |
|-----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Shepherdstown | 183,855 | 202,388 | 242,743 | 292,501 | 262,477 | 227,320 | 231,248 |
| Independent | 397,197 | 420,400 | 402,340 | 456,568 | 504,592 | 485,192 | 449,830 |
| Friendship | 108,296 | 79,441 | 71,314 | 110,412 | 84,963 | 65,781 | 98,774 |
| Citizens | 149,641 | 175,497 | 199,620 | 254,932 | 274,769 | 248,151 | 279,551 |
| Middleway | 64,028 | 77,898 | 90,103 | 56,663 | 74,044 | 64,647 | 67,393 |
| Blue Ridge | 103,703 | 96,812 | 87,970 | 127,811 | 152,766 | 111,580 | 144,329 |
| Bakerton | - | - | 13,800 | 18,810 | 22,420 | 18,906 | 35,251 |
| Totals | 1,006,720 | 1,052,436 | 1,107,890 | 1,317,697 | 1,376,031 | 1,221,577 | 1,306,376 |

Breakdown of Revenue

| | | | | | | | |
|-----------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| VFD (25%) | 251,680 | 263,109 | 276,973 | 329,424 | 344,008 | 305,394 | 326,594 |
| JCESA/JCC (75%) | 755,040 | 789,327 | 830,917 | 988,273 | 1,032,023 | 916,183 | 979,782 |
| Total | 1,006,720 | 1,052,436 | 1,107,890 | 1,317,697 | 1,376,031 | 1,221,577 | 1,306,376 |

JCC 75% by VFD

| | | | | | | | |
|---------------|----------------|----------------|----------------|----------------|------------------|----------------|----------------|
| Shepherdstown | 137,891 | 151,791 | 182,057 | 219,376 | 196,858 | 170,490 | 173,436 |
| Independent | 297,898 | 315,300 | 301,755 | 342,426 | 378,444 | 363,894 | 337,373 |
| Friendship | 81,222 | 59,581 | 53,486 | 82,809 | 63,722 | 49,336 | 74,081 |
| Citizens | 112,231 | 131,623 | 149,715 | 191,199 | 206,077 | 186,113 | 209,663 |
| Middleway | 48,021 | 58,424 | 67,577 | 42,497 | 55,533 | 48,485 | 50,545 |
| Blue Ridge | 77,777 | 72,608 | 65,978 | 95,858 | 114,575 | 83,685 | 108,247 |
| Bakerton | - | - | 10,349 | 14,108 | 16,814 | 14,180 | 26,437 |
| Totals | 755,040 | 789,327 | 830,917 | 988,273 | 1,032,023 | 916,183 | 979,782 |

Jefferson County Commission
Budget Summary
Dept 716-ANIMAL CONTROL
FY2021-2022

1/29/2021

| 001716-ANIMAL CONTROL | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|------------------------------------|----------------|----------------|-------------|----------------|-----------------|---------|
| PERSONNEL SERVICES | | | | | | |
| 410300 EMPLOYEES SALARY AND WAGES | 154,517 | 157,400 | 96,459 | 61.28% | 199,719 | 26.89% |
| 410400 FICA TAX | 10,416 | 10,648 | 6,460 | 60.67% | 13,659 | 28.28% |
| 410401 MEDICARE EXPENSE | 2,436 | 2,489 | 1,511 | 60.70% | 3,155 | 26.76% |
| 410500 HEALTH INSURANCE | 14,117 | 20,659 | 2,999 | 14.52% | 30,486 | 47.57% |
| 410599 HEALTH INSURANCE-CONTRA | 0 | (20,659) | (1,297) | 6.28% | (30,486) | 47.57% |
| 410600 RETIREMENT | 17,193 | 15,743 | 10,466 | 66.48% | 19,974 | 26.88% |
| 410801 OVERTIME | 17,408 | 18,000 | 8,202 | 45.57% | 18,000 | 0.00% |
| 410802 PART TIME / EXTRA HELP | 0 | 2,000 | 0 | 0.00% | 2,000 | 0.00% |
| TOTAL PERSONNEL SERVICES | 216,087 | 206,280 | 124,799 | 60.50% | 256,507 | 24.35% |
| CONTRACTUAL SERVICES | | | | | | |
| 421100 TELEPHONE | 963 | 1,000 | 511 | 51.14% | 1,200 | 20.00% |
| 421200 PRINTING | 0 | 750 | 258 | 34.44% | 750 | 0.00% |
| 421400 TRAVEL | 638 | 2,000 | 359 | 17.94% | 2,000 | 0.00% |
| 421600 MAINT/REP EQUIPMENT | 121 | 0 | 0 | 0.00% | 0 | 100.00% |
| 422000 ADVERTISING / LEGAL PUBS | 0 | 500 | 0 | 0.00% | 500 | 0.00% |
| 422100 TRAINING AND EDUCATION | 1,125 | 2,000 | 0 | 0.00% | 3,000 | 50.00% |
| 422200 DUES AND SUBSCRIPTIONS | 250 | 450 | 0 | 0.00% | 450 | 0.00% |
| 422300 PROFESSIONAL SERVICES | 4,357 | 11,000 | 2,019 | 18.35% | 11,000 | 0.00% |
| 422300 PROFESSIONAL SERVICES G1930 | 5,011 | 0 | 0 | 0.00% | 0 | 100.00% |
| 423000 CONTRACTED SERVICES | 2,652 | 2,000 | 702 | 35.09% | 2,000 | 0.00% |
| TOTAL CONTRACTUAL SERVICES | 15,117 | 19,700 | 3,849 | 19.54% | 20,900 | 6.09% |
| COMMODITIES | | | | | | |
| 434100 MATERIALS AND SUPPLIES | 3,966 | 4,000 | 1,111 | 27.78% | 4,000 | 0.00% |
| 434300 AUTO SUPPLIES | 633 | 1,000 | 0 | 0.00% | 1,000 | 0.00% |
| 434500 UNIFORMS | 2,570 | 2,000 | 0 | 0.00% | 2,500 | 25.00% |
| TOTAL COMMODITIES | 7,169 | 7,000 | 1,111 | 15.88% | 7,500 | 7.14% |
| DEPARTMENT GRAND TOTAL | 238,373 | 232,980 | 129,760 | 55.70% | 284,907 | 22.29% |

| Name | Justificaton | Amount | | |
|---|--------------------|-----------------|--------------------|---------------------|
| 001716-ANIMAL CONTROL | | | | |
| 001716.410300 - EMPLOYEES SALARY AND WAGES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 154,517 | 96,459 | 157,400 | 199,719 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST |
| NEW PERSON | | | | 37,750 |
| DUCKETT, DANIELLE | | | | 38,202 |
| EBERSOLE, JESSICA | | | | 45,410 |
| FARMER, DOROTHY | | | | 34,385 |
| POPE, CHRISTINA | | | | 43,972 |
| Total 001716.410300 - EMPLOYEES SALARY AND WAGES | | | | 199,719 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> | | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001716.410400 - FICA TAX | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 10,416 | 6,460 | 10,648 | 13,659 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| FICA FOR NEW POSITION | | | | 2,454 |
| FICA FOR OVERTIME | | | | 1,170 |
| FICA FOR PT/EXTRA HELP | | | | 130 |
| DUCKETT DANIELLE | | | | 2,312 |
| DUCKETT, DANIELLE | | | | 2,312 |
| EBERSOLE JESSICA | | | | 2,816 |
| EBERSOLE, JESSICA | | | | 2,816 |
| FARMER DOROTHY | | | | 2,072 |
| FARMER, DOROTHY | | | | 2,072 |
| POPE CHRISTINA | | | | 2,705 |
| POPE, CHRISTINA | | | | 2,705 |
| Total 001716.410400 - FICA TAX | | | | 13,659 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001716.410401 - MEDICARE EXPENSE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,436 | 1,511 | 2,489 | 3,155 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
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NOTES:

| Name | Justificaton | Amount | | |
|---|-------------------------------|---------------------------|-------------------------------|--------------------------------|
| 001716.410500 - HEALTH INSURANCE | <div>FY20 ACTUAL</div> 14,117 | <div>FY21 YTD</div> 2,999 | <div>FY21 BUDGET</div> 20,659 | <div>FY22 REQUEST</div> 30,486 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST | | |
| HEALTH/DENT/VIS FOR NEW POSITION | | 10,060 | | |
| DUCKETT DANIELLE | | 9,572 | | |
| DUCKETT DANIELLE | | 258 | | |
| DUCKETT DANIELLE | | 77 | | |
| DUCKETT DANIELLE | | 153 | | |
| EBERSOLE JESSICA | | 153 | | |
| FARMER DOROTHY | | 9,572 | | |
| FARMER DOROTHY | | 258 | | |
| FARMER DOROTHY | | 77 | | |
| FARMER DOROTHY | | 153 | | |
| POPE CHRISTINA | | 153 | | |
| Total 001716.410500 - HEALTH INSURANCE | | 30,486 | | |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001716.410599 - HEALTH INSURANCE-CONTRA | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | (1,297) | (20,659) | (30,486) |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001716.410599 - HEALTH INSURANCE-CONTRA

NOTES:

| Name | Justificaton | Amount |
|---|---|--------------|
| 001716.410600 - RETIREMENT | <div><div>FY20 ACTUAL</div><div>FY21 YTD</div><div>FY21 BUDGET</div><div>FY22 REQUEST</div></div> | |
| | <div><div>17,193</div><div>10,466</div><div>15,743</div><div>19,974</div></div> | |
| MANDATED - Required by law or statute | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
| RETIREMENT FOR NEW POSITION | | 3,775 |
| DUCKETT DANIELLE DUCKETT, DANIELLE | | 3,821 |
| EBERSOLE JESSICA EBERSOLE, JESSICA | | 4,541 |
| FARMER DOROTHY FARMER, DOROTHY | | 3,439 |
| POPE CHRISTINA POPE, CHRISTINA | | 4,398 |
| Total 001716.410600 - RETIREMENT | | 19,974 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001716.410801 - OVERTIME | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 17,408 | 8,202 | 18,000 | 18,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 18,000 |
| Total 001716.410801 - OVERTIME | | | | <u>18,000</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001716.410802 - PART TIME / EXTRA HELP | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 2,000 | 2,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 2,000 |
| Total 001716.410802 - PART TIME / EXTRA HELP | | | | <u>2,000</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001716.421100 - TELEPHONE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 963 | 511 | 1,000 | 1,200 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 1,200 |
| Total 001716.421100 - TELEPHONE | | | | <u>1,200</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001716.421200 - PRINTING | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 258 | 750 | 750 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 750 |
| Total 001716.421200 - PRINTING | | | | <u>750</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001716.421400 - TRAVEL | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 638 | 359 | 2,000 | 2,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 2,000 |
| Total 001716.421400 - TRAVEL | | | | 2,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001716.421600 - MAINT/REP EQUIPMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 121 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001716.421600 - MAINT/REP EQUIPMENT

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001716.422000 - ADVERTISING / LEGAL Pubs | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 500 | 500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 500 |
| Total 001716.422000 - ADVERTISING / LEGAL Pubs | | | | 500 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> | | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001716.422100 - TRAINING AND EDUCATION | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 1,125 | 0 | 2,000 | 3,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 3,000 |
| Total 001716.422100 - TRAINING AND EDUCATION | | | | 3,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001716.422200 - DUES AND SUBSCRIPTIONS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 250 | 0 | 450 | 450 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 450 |
| Total 001716.422200 - DUES AND SUBSCRIPTIONS | | | | 450 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | <u>Amount</u> | |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001716.422300 - PROFESSIONAL SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 4,357 | 2,019 | 11,000 | 11,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| | | | 11,000 | |
| Total 001716.422300 - PROFESSIONAL SERVICES | | | 11,000 | |

NOTES:

| | | | | |
|---|--------------------|-----------------|--------------------|---------------------|
| 001716.422300 - PROFESSIONAL SERVICES G1930 | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 5,011 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |
| Total 001716.422300 G1930- PROFESSIONAL SERVICES | | | | |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001716.423000 - CONTRACTED SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,652 | 702 | 2,000 | 2,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 2,000 |
| Total 001716.423000 - CONTRACTED SERVICES | | | | 2,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001716.434100 - MATERIALS AND SUPPLIES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 3,966 | 1,111 | 4,000 | 4,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 4,000 |
| Total 001716.434100 - MATERIALS AND SUPPLIES | | | | 4,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001716.434300 - AUTO SUPPLIES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 633 | 0 | 1,000 | 1,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | 1,000 |
| Total 001716.434300 - AUTO SUPPLIES | | | | <u>1,000</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001716.434500 - UNIFORMS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,570 | 0 | 2,000 | 2,500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| INCREASED 500 TO ASSIST WITH OUTFITTING A NEW EMPL | | | | 500 |
| UNIFORMS FOR EXISTING EMPLOYEES | | | | 2,000 |
| Total 001716.434500 - UNIFORMS | | | | 2,500 |

NOTES:

Jefferson County Commission
Payroll Projection
FY2021-2022

1/29/2021

Amount

001716-ANIMAL CONTROL

| | | | |
|---|--|--|----------------|
| 3016-DUCKETT, DANIELLE | | 0413- 71605 ANIMAL CONTROL OFFICER-80HR | |
| 001716.410300-EMPLOYEES SALARY AND WAGES | | | 38,202 |
| 001716.410400-FICA TAX | | | 2,312 |
| 001716.410401-MEDICARE EXPENSE | | | 541 |
| 001716.410500-HEALTH INSURANCE | | | 10,060 |
| 001716.410600-RETIREMENT | | | 3,821 |
| Totals 3016-DUCKETT, DANIELLE | | | 54,936 |
| 1066-EBERSOLE, JESSICA | | 0413- 71601 ANIMAL CONTROL OFFICER-80HR | |
| 001716.410300-EMPLOYEES SALARY AND WAGES | | | 45,410 |
| 001716.410400-FICA TAX | | | 2,816 |
| 001716.410401-MEDICARE EXPENSE | | | 659 |
| 001716.410500-HEALTH INSURANCE | | | 153 |
| 001716.410600-RETIREMENT | | | 4,541 |
| Totals 1066-EBERSOLE, JESSICA | | | 53,579 |
| 1112-FARMER, DOROTHY | | 0413- 71603 ANIMAL CONTROL OFFICER-80HR | |
| 001716.410300-EMPLOYEES SALARY AND WAGES | | | 34,385 |
| 001716.410400-FICA TAX | | | 2,072 |
| 001716.410401-MEDICARE EXPENSE | | | 485 |
| 001716.410500-HEALTH INSURANCE | | | 10,060 |
| 001716.410600-RETIREMENT | | | 3,439 |
| Totals 1112-FARMER, DOROTHY | | | 50,441 |
| 1083-POPE, CHRISTINA | | 0413- 71602 ANIMAL CONTROL OFFICER-80HR | |
| 001716.410300-EMPLOYEES SALARY AND WAGES | | | 43,972 |
| 001716.410400-FICA TAX | | | 2,705 |
| 001716.410401-MEDICARE EXPENSE | | | 633 |
| 001716.410500-HEALTH INSURANCE | | | 153 |
| 001716.410600-RETIREMENT | | | 4,398 |
| Totals 1083-POPE, CHRISTINA | | | 51,861 |
| Department Total-001716-ANIMAL CONTROL | | | 266,993 |

Jefferson County Commission
Budget Summary
Dept 717-CENTRAL GARAGE
FY2021-2022

1/29/2021

| 001717-CENTRAL GARAGE | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|-----------------------------------|----------------|----------------|----------------|----------------|-----------------|---------|
| PERSONNEL SERVICES | | | | | | |
| 410300 EMPLOYEES SALARY AND WAGES | 47,914 | 48,882 | 26,947 | 55.13% | 87,293 | 78.58% |
| 410400 FICA TAX | 2,965 | 3,127 | 1,644 | 52.57% | 5,469 | 74.90% |
| 410401 MEDICARE EXPENSE | 693 | 731 | 384 | 52.59% | 1,253 | 71.41% |
| 410500 HEALTH INSURANCE | 10,146 | 10,170 | 5,048 | 49.63% | 20,120 | 97.84% |
| 410599 HEALTH INSURANCE-CONTRA | 0 | (10,170) | (4,210) | 41.39% | (20,120) | 97.84% |
| 410600 RETIREMENT | 4,832 | 4,889 | 2,695 | 55.12% | 8,730 | 78.56% |
| 410801 OVERTIME | 409 | 2,000 | 0 | 0.00% | 0 | 100.00% |
| TOTAL PERSONNEL SERVICES | 66,961 | 59,629 | 32,509 | 54.52% | 102,745 | 72.31% |
| CONTRACTUAL SERVICES | | | | | | |
| 421400 TRAVEL | 50 | 250 | 0 | 0.00% | 250 | 0.00% |
| 421600 MAINT/REP EQUIPMENT | 0 | 1,000 | 0 | 0.00% | 1,000 | 0.00% |
| 421700 MAINT/REP AUTO | 2,695 | 5,000 | 300 | 6.00% | 5,000 | 0.00% |
| 422300 PROFESSIONAL SERVICES | 1,115 | 1,500 | 1,305 | 87.00% | 1,500 | 0.00% |
| TOTAL CONTRACTUAL SERVICES | 3,860 | 7,750 | 1,605 | 20.71% | 7,750 | 0.00% |
| COMMODITIES | | | | | | |
| 434100 MATERIALS AND SUPPLIES | 36,879 | 45,000 | 23,568 | 52.37% | 45,000 | 0.00% |
| 434200 RECORD BOOKS | 375 | 500 | 405 | 81.00% | 500 | 0.00% |
| 434301 AUTO SUPPLIES- FUEL ONLY | 147,242 | 200,000 | 66,969 | 33.48% | 200,000 | 0.00% |
| TOTAL COMMODITIES | 184,496 | 245,500 | 90,942 | 37.04% | 245,500 | 0.00% |
| DEPARTMENT GRAND TOTAL | 255,317 | 312,879 | 125,055 | 39.97% | 355,995 | 13.78% |

Jefferson County Commission
Budget Detail
Dept 717-CENTRAL GARAGE
FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------|---------------------|---------------|
|-------------|---------------------|---------------|

001717-CENTRAL GARAGE

| 001717.410300 - EMPLOYEES SALARY AND WAGES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|--------------------|-----------------|--------------------|---------------------|
| | 47,914 | 26,947 | 48,882 | 87,293 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|--|-----------------------------|--------------|
| NEW POSITION - AUTO SHOP HELPER | INCREASE AUTO SHOP WORKFLOW | 37,750 |
| BLACKFORD, MEREDITH | | 49,543 |
| Total 001717.410300 - EMPLOYEES SALARY AND WAGES | | 87,293 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001717.410400 - FICA TAX | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,965 | 1,644 | 3,127 | 5,469 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| FICA FOR NEW POSITION | | | | 2,454 |
| BLACKFORD MEREDITH | | | | 3,015 |
| BLACKFORD, MEREDITH | | | | 3,015 |
| Total 001717.410400 - FICA TAX | | | | 5,469 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001717.410401 - MEDICARE EXPENSE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 693 | 384 | 731 | 1,253 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| FICA FOR NEW POSITION | | | | 547 |
| BLACKFORD MEREDITH | | | | 706 |
| BLACKFORD, MEREDITH | | | | |
| Total 001717.410401 - MEDICARE EXPENSE | | | | 1,253 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> | | |
|---|---------------------|-----------------|--------------------|---------------------|
| 001717.410500 - HEALTH INSURANCE | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 10,146 | 5,048 | 10,170 | 20,120 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | DEPT REQUEST | | |
| HEALTH/DENT/VIS FOR NEW POSITION | | 10,060 | | |
| BLACKFORD MEREDITH BLACKFORD, MEREDITH | | 9,572 | | |
| BLACKFORD MEREDITH BLACKFORD, MEREDITH | | 258 | | |
| BLACKFORD MEREDITH BLACKFORD, MEREDITH | | 77 | | |
| BLACKFORD MEREDITH BLACKFORD, MEREDITH | | 153 | | |
| Total 001717.410500 - HEALTH INSURANCE | | | | 20,120 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001717.410599 - HEALTH INSURANCE-CONTRA | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | (4,210) | (10,170) | (20,120) |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |
| Total 001717.410599 - HEALTH INSURANCE-CONTRA | | | | |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001717.410600 - RETIREMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 4,832 | 2,695 | 4,889 | 8,730 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| RETIREMENT FOR NEW POSITION | | | | 3,775 |
| BLACKFORD MEREDITH | | | | 4,955 |
| BLACKFORD, MEREDITH | | | | 4,955 |
| Total 001717.410600 - RETIREMENT | | | | <u>8,730</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------|-----------------|--------------------|---------------------|
| 001717.410801 - OVERTIME | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 409 | 0 | 2,000 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| Total 001717.410801 - OVERTIME | | | | <u>0</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|-----------------|--------------------|---------------------|
| 001717.421400 - TRAVEL | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 50 | 0 | 250 | 250 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| TRAVEL | OCCASIONAL TRAVEL RELATING TO VEHICLES | | | 250 |
| Total 001717.421400 - TRAVEL | | | | 250 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001717.421600 - MAINT/REP EQUIPMENT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 0 | 0 | 1,000 | 1,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| MAINTENANCE/REPAIR EQUIPMENT | NEEDED FOR REPAIR OF AUTO SHOP EQUIPMENT | | | 1,000 |
| Total 001717.421600 - MAINT/REP EQUIPMENT | | | | 1,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--|------------------------|---------------------------|----------------------------|
| 001717.421700 - MAINT/REP AUTO | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 2,695 | 300 | 5,000 | 5,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| MAINTENANCE/REPAIR AUTO | NEEDED FOR AUTO WORK PERFORMED BY OUTSIDE VENDORS | | | 5,000 |
| Total 001717.421700 - MAINT/REP AUTO | | | | <u>5,000</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|--------------------------------|------------------------|---------------------------|----------------------------|
| 001717.422300 - PROFESSIONAL SERVICES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 1,115 | 1,305 | 1,500 | 1,500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| PROFESSIONAL SERVICES | SERVICES REQUIRED IN AUTO SHOP | | | 1,500 |
| Total 001717.422300 - PROFESSIONAL SERVICES | | | | <u>1,500</u> |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|----------------------------|------------------------|---------------------------|----------------------------|
| 001717.434100 - MATERIALS AND SUPPLIES | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 36,879 | 23,568 | 45,000 | 45,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| MATERIALS AND SUPPLIES | ITEMS NEEDED FOR AUTO SHOP | | | 45,000 |
| Total 001717.434100 - MATERIALS AND SUPPLIES | | | | 45,000 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---|-----------------|--------------------|---------------------|
| 001717.434200 - RECORD BOOKS | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 375 | 405 | 500 | 500 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| RECORD BOOKS | USED MAINLY FOR WV INSPECTION STICKERS/RECORDS | | | 500 |
| Total 001717.434200 - RECORD BOOKS | | | | 500 |

NOTES:

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001717.434301 - AUTO SUPPLIES- FUEL ONLY | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 147,242 | 66,969 | 200,000 | 200,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| FUEL | COST FOR GASOLINE/DIESEL | | | 200,000 |
| Total 001717.434301 - AUTO SUPPLIES- FUEL ONLY | | | | 200,000 |

NOTES:

Jefferson County Commission
Payroll Projection
FY2021-2022

1/29/2021

Amount

001717-CENTRAL GARAGE

| | | |
|---|--|----------------|
| 1140-BLACKFORD, MEREDITH | 0521- 71701 MAINTENANCE - AUTO MECHANIC | |
| 001717.410300-EMPLOYEES SALARY AND WAGES | | 49,543 |
| 001717.410400-FICA TAX | | 3,015 |
| 001717.410401-MEDICARE EXPENSE | | 706 |
| 001717.410500-HEALTH INSURANCE | | 10,060 |
| 001717.410600-RETIREMENT | | 4,955 |
| Totals 1140-BLACKFORD, MEREDITH | | 68,279 |
| Department Total-001717-CENTRAL GARAGE | | 122,865 |

001717 Central Garage – Budget Requests

We have seen an increase in the work flow in our auto garage over the past several years. The County's fleet has increased in size and has added to this workload. The auto garage is consistently occupied by 2 or more vehicles being serviced on a daily basis.

Since the implementation of the county's auto garage in 2011, the County has not only seen cost savings but the safety and condition of the County's fleet has vastly improved. We have seen a reduction in major costly repairs due to preventative measures and we have saved on the cost of sending our vehicles to an outside vendor.

Two years ago we were approved to hire a part-time auto mechanic to assist with the increased work flow. The application process resulted in zero applications. We concluded that trained/skilled mechanics were not interested in part-time employment.

Therefore, I would like to request the following personnel changes in our Central Garage:

1. The full-time employment of an Auto Shop Helper. This employee would be responsible for assisting the Auto Mechanic as well as maintaining the cleanliness and organization of the auto shop. This employee could also be utilized for other tasks, as needed, in the Maintenance Department. This would provide the much needed support to our Auto Mechanic as well as providing the department with some needed help in keeping the shop orderly. This position would be a Grade 4, 80-hour position at an annual salary of \$37,750.
2. A 5% salary increase for the Auto Mechanic. This increase would be from \$49,543 to \$52,020. This increase is requested for his increased work load. Also, with the addition of a Shop Helper, the Auto Mechanic would be responsible for directing and delegating to this new employee. Our Auto Mechanic is extremely knowledgeable and a great asset to Jefferson County. His training and years of experience make him a very valuable employee.

**Jefferson County
Job Description**

| | | | |
|------------------------|-------------------------|---------------------|--------------|
| Position Title: | Maintenance Shop Helper | Grade Level: | 4 |
| Department | Maintenance Department | Date: | January 2021 |
| Reports to: | Maintenance Director | FLSA Status | NE |

Statement of Duties: The employee is responsible for assisting the Auto Mechanic to ensure all assigned equipment, vehicles, operating supplies, tools and facilities are maintained. Employee is responsible for maintaining cleanliness and organization in auto shop. Employee is required to perform all similar or related duties.

Supervision Required: Under general supervision of the Maintenance Director, the employee is familiar with the work routine and uses initiative in carrying out recurring assignments independently with specific instruction. The supervisor provides additional, specific instruction for new, difficult or unusual assignments, including suggested work methods. The employee is expected to recognize instances which are out of the ordinary and which do not fall within existing instructions; the employee is then expected to seek advice and further instructions. Reviews and checks of the employee's work are applied to an extent sufficient to keep the supervisor aware of progress, and to insure that completed work and methods used are technically accurate and that instructions are being followed.

Supervisory Responsibility: Employee, as a regular and continuing part of the job, does not supervise other employees.

Confidentiality: Employee does not have access to confidential information.

Accountability: Consequences of errors, missed deadlines or poor judgment may include adverse public relations, labor/material costs or danger to public health/safety.

Judgment: Numerous standardized practices, procedures, or general instructions govern the work and in some cases, may require additional interpretation. Judgment is needed to locate, select, and apply the most pertinent practice, procedure, regulation or guideline.

Complexity: The work consists of a variety of duties which generally follow standardized practices, procedures, regulations or guidelines. The sequence of work and/or the procedures followed vary according to the nature of the transaction and/or the information involved, or sought, in a particular situation.

Work Environment: Working conditions involve occasional exposure to intermittent machine or related noise or a combination of unpleasant elements such as odors, chemical fumes, dust, smoke, heat, cold, oil, dirt or grease. Includes work under typical shop conditions or outdoor work which is suspended when weather conditions are poor. Work may involve general cleaning, occasional work at heights or in confined or cramped quarters, or work around machinery and its moving parts. Work may also involve occasional mental stress, such as completing several unrelated tasks within a relatively short period of time.

Jefferson County Job Description

Nature and Purpose of Public Contact: Relationships are primarily with co-workers incidental to the purpose of the work involving giving and receiving factual information about the work. Ordinary courtesy and tact are required. Contacts with the public may be required on an occasional basis.

Occupational Risk: Essential functions regularly present potential risk of injuries from improper exposure which could result in loss of time from work. Examples of injury include burns from chemicals, steam or fire, severe muscular strains from working with extremely heavy material, falls from heights in excess of three feet and illness from exposure to communicable diseases. Special safety precautions, training, or protective clothing such as gowns, coats, gloves, glasses, hats or boots may be required.

Essential Functions:

The essential functions or duties listed below are intended only as illustrations of the various type of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

1. Assists Automobile Mechanic to perform preventative maintenance repair on vehicles and equipment including, but not limited to: oil, transmission and other fluid changes, tire rotations, lubrications, replacement and repair of lights, windshield wipers, brakes, engine and drive train maintenance.
2. Assists Automobile Mechanic with the maintenance and repair of seasonal equipment including, but not limited to: lawn mowers, weed trimmers, and snow plows.
3. Responsible for maintaining shop cleanliness and organization including, but not limited to: sorting recyclables, operating baler, sweeping floors, cleaning restrooms, organizing & putting away supplies.
4. Ensure that safe conditions are being maintained at all times on County vehicles.
5. Perform preventative maintenance and minor equipment repairs as needed.
6. Work alone, or as a member of the Maintenance team, to ensure smooth operations and satisfaction of departments served by the Maintenance Department.
7. Ensures that safety is maintained at all times on the interior/exterior of the buildings for which responsible.
8. Maintains an awareness of security and maintenance deficiencies and correct and/or report such deficiencies to the Director of Maintenance or office staff.
9. Assist other maintenance personnel with snow removal, lawn care, election delivery, etc. on an as-needed basis and take on-site direction.

Jefferson County Job Description

10. Assists in the moving of furniture or equipment.
11. Promote positive relationships with other departments and the public.
12. Refer all requests from other departments to maintenance office staff unless the request is an emergency.
13. Performs other duties as requested by the Maintenance Director.

Recommended Minimum Qualifications:

Education and Experience: High School degree or equivalent with one to three (1-3) years related work experience; or any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job.

Special Requirements: A valid driver's license is required for this position. Must pass a background check.

Knowledge, Abilities and Skill

Knowledge: Common policies, practices and procedures of the department and vehicle maintenance. Working knowledge of the safety precautions, supplies and materials needed to perform duties.

Abilities: Work independently and be self-motivated.

Skills: Knowledge in vehicle repair and maintenance to ensure the highest level of operational performance and safety.

Physical and Mental Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the position's essential functions.

Physical Demands: Work requires some agility and physical strength, such as moving in or about construction sites or over rough terrain, or standing or walking most of the work period. Occasionally, work may require lifting heavy objects and carrying them. There may be need to stretch and reach to retrieve materials. Usually, the work will require extended physical effort over a significant portion of the work day. Driving in adverse weather and troublesome road conditions may be required.

Motor Skills: Essential functions involve close hand and eye coordination and physical dexterity. Manipulation and motor control under conditions which may require extreme accuracy may be critical. The manual skills required are comparable to those which might be needed in making repairs to delicate electronic instruments or complex equipment.

Visual Demands: Visual demands include reading documents for general understanding.

Jefferson County Commission
 Budget Summary
 Dept 800-LOCAL HEALTH DEPT
 FY2021-2022

1/29/2021

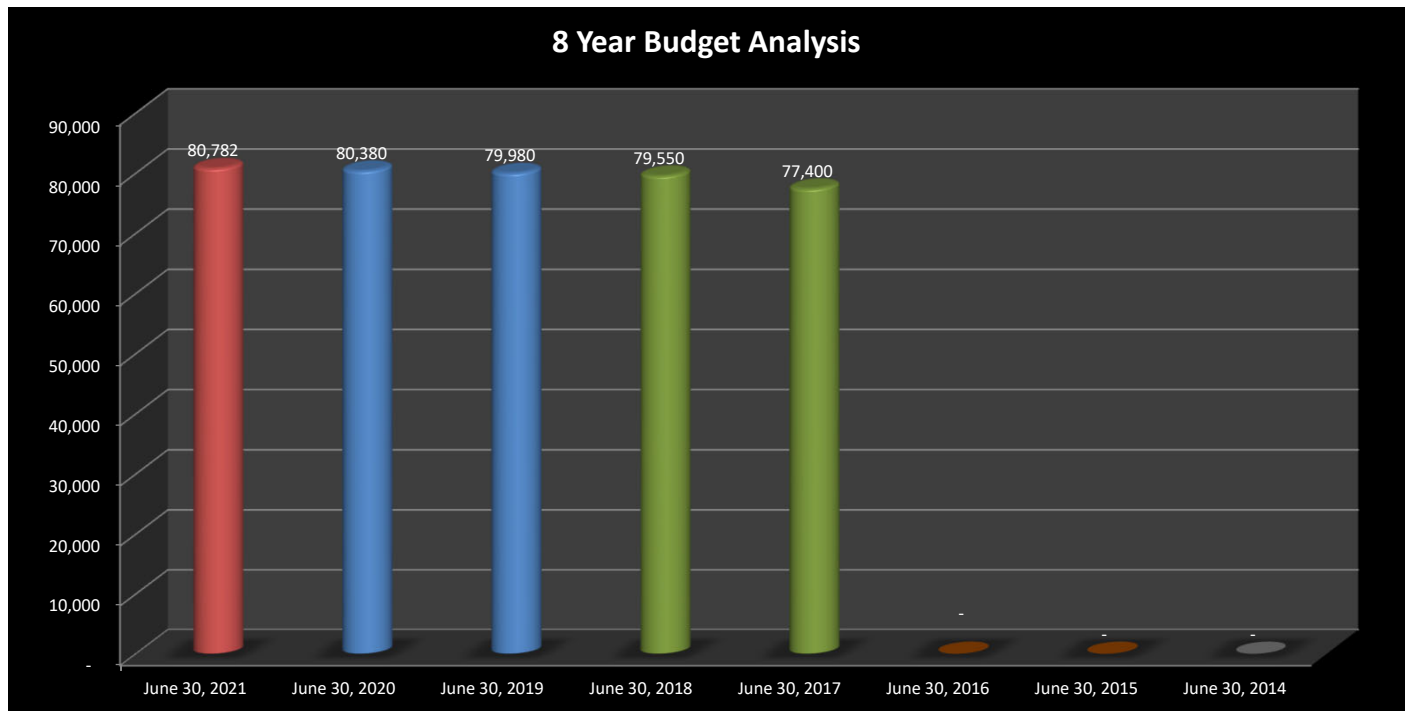
| 001800-LOCAL HEALTH DEPT | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|---------------------------------------|----------------|----------------|---------------|----------------|-----------------|---------|
| CONTRIBUTIONS TO OTH | | | | | | |
| 456700 CONTR/TRSFR OTHR GOV UNIT | 0 | 0 | 0 | 0.00% | 112,400 | 100.00% |
| 456705 IN-KIND RENT-HEALTH DEPARTMENT | 80,380 | 80,782 | 40,391 | 50.00% | 81,186 | 0.50% |
| TOTAL CONTRIBUTIONS TO OTH | <u>80,380</u> | <u>80,782</u> | <u>40,391</u> | 50.00% | <u>193,586</u> | 139.64% |
| DEPARTMENT GRAND TOTAL | <u>80,380</u> | <u>80,782</u> | <u>40,391</u> | 50.00% | <u>193,586</u> | 139.64% |

BUDGET REQUEST

Fiscal Year: 2021 - 2022
 Department: Health Department
 Account Number: 800
 Notes: Expenditure Data as of: 12/17/2020

| | | FY20 Actual | FY21 Budget | FY21 YTD Actual | % Spent YTD | FY22 Budget Request | Working Total | Approved FY22 |
|-----|--------------------------------------|------------------|------------------|------------------|---------------|---------------------|---------------|---------------|
| | Contributions/Transfers | | | | | | | |
| 567 | Contributions/Transfers oth Gov. Ent | \$ - | \$ - | \$ - | | \$ 112,400 | | |
| 567 | In-Kind Contributions-Rent/Util | \$ 80,380 | \$ 80,782 | \$ 40,391 | 50.00% | \$ 81,186 | | |
| | | | | | | | | |
| | Total Contributions/Transfers | \$ 80,380 | \$ 80,782 | \$ 40,391 | | \$ 193,586 | \$ - | \$ - |
| | | | | | | | | |
| | Department Grand Total | \$ 80,380 | \$ 80,782 | \$ 40,391 | 50.00% | \$ 193,586 | \$ - | \$ - |

*Note: In FY20, \$3,600 was contributed from the Coal Severance Fund



567 Contributions to Other Govt Entities

| | | | |
|---|------------------|------------------------------|------------------|
| | FY20 Actual | FY21 YTD as of 12/17/2020 | FY21 Budget |
| County in-Kind Contributions | \$ 77,400 | \$ - | \$ 79,550 |
| County Contribution-Other | \$ - | \$ - | \$ - |
| JCHD Budgetary Info | | | |
| Revenue-State Allocation, Grants & Fees | | | \$ 905,638 |
| Personnel and Benefits | | | \$ 785,716 |
| Operating Expenditures | | | \$ 271,825 |
| Deficit-Use of Fund Balance | | \$ - | \$ (151,903) |

| Description | FY22 Request Mandated | FY22 Request Mission Critical | FY22 Request Discretionary | FY22 Request New Initiative | Justification/ Purpose |
|------------------------------------|-----------------------------|-------------------------------------|----------------------------------|-----------------------------------|---|
| Hire an additional nurse | | | | \$50,000 | Additional medical services can be offered for which the department can be reimbursed |
| Hire six part time contact tracers | | \$62,400 | | | 20 hours per week at \$20 per hour for 26 weeks times 6 tracers |
| | | | | | The need for contact tracers will continue through most of 2021. |
| | | | | | Even as the impact of vaccinations takes effect there will continue to be a need to contact and trace affected individuals. Until recently the National Guard has been serving as contact tracers. They are now more actively involved in distributing vaccines |
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| Total | - | 62,400 | - | 50,000 | |
| Total Object Code | 112,400 | | | | |

Jefferson County Health Department

December, 2020

Focus is on public health i.e., prevention of disease rather than treatment of illness

Four main areas:

- Clinical Services – immunizations, cancer screening, family planning
- Environmental Health – septic systems, drinking water wells
- Food Safety – restaurant inspections
- Threat Preparation – readiness for major outbreaks

Staffing

11 full-time

5 part-time contract

4 part-time temporary contact tracers

3 vacancies – Health Administrator, Threat Preparation Coordinator, Office Assistant

Finances FY 2020

| | |
|---------|-------------|
| Income | \$905,639 |
| Expense | \$1,057,542 |
| Deficit | \$151,903 |

Income breakdown

| | |
|--------------------------|-----------|
| Medical Services | \$116,445 |
| State Allocation | \$379,418 |
| Environmental Fees | \$183,866 |
| Threat Preparation Grant | \$90,309 |
| COVID 19 Grant | \$40,578 |
| Food cards | \$18,900 |

Expense Breakdown

| | |
|----------------|-----------|
| Personnel | \$785,716 |
| Administration | \$71,718 |
| Clinical | \$101,158 |

Significant Issues

Administration of COVID 19 vaccine

Plan for ongoing COVID testing

Hiring of Health Administrator

Financial status – bank balance is \$569,000

CARES funding

Jefferson County Commission
 Budget Summary
 Dept 808-SOLID WASTE AUTHORITY
 FY2021-2022

1/29/2021

| 001808-SOLID WASTE AUTHORITY | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|-------------------------------|-----------------|-----------------|-----------------|----------------|-----------------|---------|
| CONTRIBUTIONS TO OTH | | | | | | |
| TOTAL CONTRIBUTIONS TO OTH | <u>0</u> | <u>0</u> | <u>0</u> | 0.00% | <u>0</u> | 100.00% |
| DEPARTMENT GRAND TOTAL | <u><u>0</u></u> | <u><u>0</u></u> | <u><u>0</u></u> | 0.00% | <u><u>0</u></u> | 100.00% |

Jefferson County Commission
 Budget Summary
 Dept 900-PARKS AND RECREATION
 FY2021-2022

1/29/2021

| 001900-PARKS AND RECREATION | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|---------------------------------------|----------------|----------------|----------------|----------------|-----------------|---------|
| CONTRACTUAL SERVICES | | | | | | |
| 421100 TELEPHONE | 0 | 2,107 | 0 | 0.00% | 2,107 | 0.00% |
| TOTAL CONTRACTUAL SERVICES | <u>0</u> | <u>2,107</u> | <u>0</u> | 0.00% | <u>2,107</u> | 0.00% |
| CONTRIBUTIONS TO OTH | | | | | | |
| 456700 CONTR/TRSFR OTHR GOV UNIT | 270,464 | 380,215 | 114,402 | 30.09% | 287,445 | -24.40% |
| 456701 PARKS AND REC PERSONNEL CONTRB | 243,780 | 443,780 | 354,085 | 79.79% | 443,780 | 0.00% |
| 456702 PARKS AND REC SCHOLARSHIP FUND | 10,000 | 10,000 | 7,500 | 75.00% | 2,500 | -75.00% |
| 456706 IN-KIND RENT-PARKS AND REC | 151,730 | 152,790 | 76,395 | 50.00% | 153,850 | 0.69% |
| TOTAL CONTRIBUTIONS TO OTH | <u>675,974</u> | <u>986,785</u> | <u>552,382</u> | 55.98% | <u>887,575</u> | -10.05% |
| DEPARTMENT GRAND TOTAL | <u>675,974</u> | <u>988,892</u> | <u>552,382</u> | 55.86% | <u>889,682</u> | -10.03% |

BUDGET REQUEST

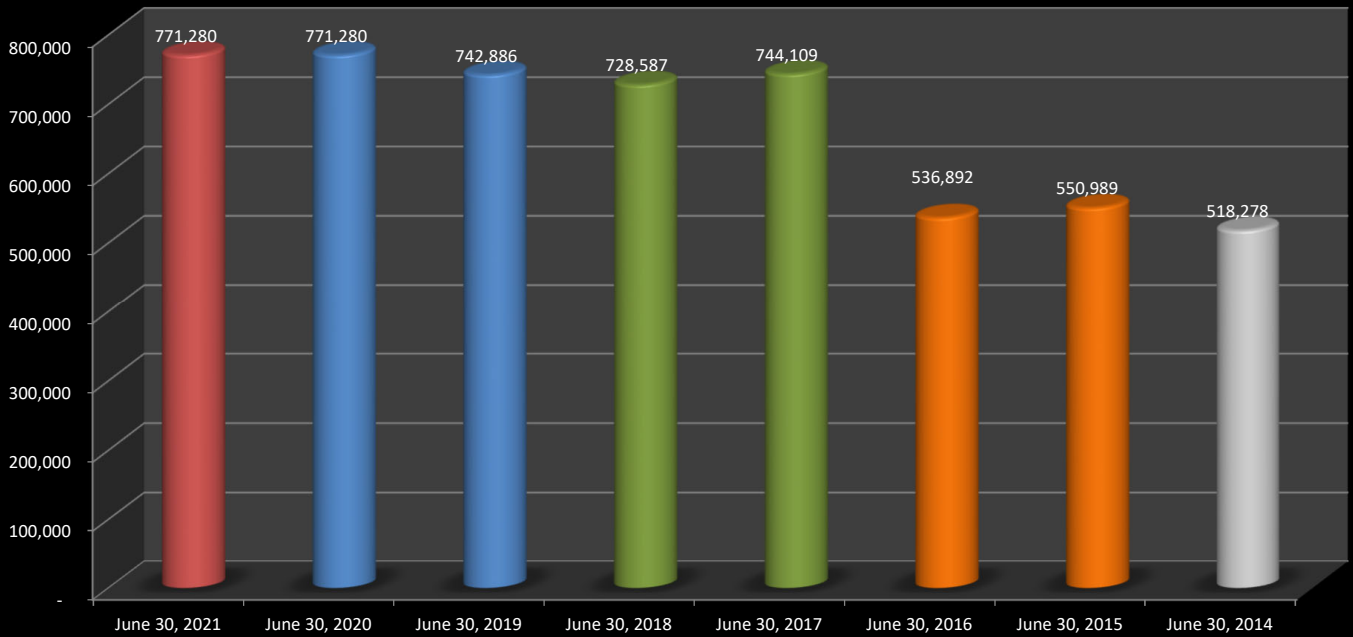
Fiscal Year: 2021 - 2022
Department: Parks and Recreation
Account Number: 900

Notes: Expenditure Data as of: 12/17/2020

| | FY20 Actual | FY21 Budget | FY21 YTD Actual | % Spent YTD | FY22 Budget Request | Working Total | Approved FY22 |
|---|-------------------|-------------------|-------------------|---------------|---------------------|---------------|---------------|
| Contributions/Transfers | | | | | | | |
| 211 Telephone | \$ - | \$ 2,107 | \$ - | 0.00% | \$ 2,107 | | |
| 567-0 Hotel/Motel | \$ 270,464 | \$ 380,215 | \$ 99,841 | 26.26% | \$ 287,445 | | |
| 567-03 Personnel Contribution | \$ 243,780 | \$ 443,780 | \$ 354,085 | 79.79% | \$ 443,780 | | |
| 567 Scholarship | \$ 10,000 | \$ 10,000 | \$ 7,500 | 75.00% | \$ 2,500 | | |
| 567 In-Kind Contributions-Land/Bldgs/Util | \$ 151,730 | \$ 152,790 | \$ 76,395 | 50.00% | \$ 153,850 | | |
| Total Contributions/Transfers | \$ 675,974 | \$ 988,892 | \$ 537,821 | 54.39% | \$ 889,682 | \$ - | \$ - |
| Department Grand Total | \$ 675,974 | \$ 988,892 | \$ 537,821 | 54.39% | \$ 889,682 | \$ - | \$ - |

*NOTE: Line 567-03 for FY21 includes COVID19 StopGap, one-time funding of \$185,000

8 Year Budget Analysis



45% of expected revenue

| Description | FY22 Request Mandated | FY22 Request Mission Critical | FY22 Request Discretionary | FY22 Request New Initiative | Justification/ Purpose |
|-------------------|-----------------------------|-------------------------------------|----------------------------------|-----------------------------------|--|
| Cell Phones (3) | | | 2,107 | | The JCPRC reimburses the county for department cell phones on a montly |
| | | | | | basis. |
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| Total | - | - | 2,107 | - | |
| Total Object Code | 2,107 | | | | |

45.0385% of expected revenue

| FY20 Actual | FY21 YTD as of 12/17/2020 | FY21 Budget |
|----------------|------------------------------|----------------|
| \$ 270,464 | \$ 99,841 | \$ 380,215 |

Dept 900 Parks Recreation FY22 (004).xlsm

567-03 Personnel Contribution

| FY20 Actual | FY21 YTD as of 12/17/2020 | FY21 Budget |
|----------------|------------------------------|----------------|
| \$ 243,780 | \$ 354,085 | \$ 443,780 |

| Description | FY22 Request Mandated | FY22 Request Mission Critical | FY22 Request Discretionary | FY22 Request New Initiative | Justification/ Purpose |
|--------------------------|-----------------------------|-------------------------------------|----------------------------------|-----------------------------------|---|
| Full-time Staff Salaries | | 443,780 | | | The Jefferson County Commission contributes funding to pay for full time staff. |
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| Total | - | 443,780 | - | - | |
| Total Object Code | 443,780 | | | | |

567 Schlorschip

| | | |
|----------------|------------------------------|----------------|
| FY20 Actual | FY21 YTD as of 12/17/2020 | FY21 Budget |
| \$ 10,000 | \$ 7,500 | \$ 10,000 |

| Description | FY22 Request Mandated | FY22 Request Mission Critical | FY22 Request Discretionary | FY22 Request New Initiative | Justification/ Purpose |
|-------------------------------|-----------------------------|-------------------------------------|----------------------------------|-----------------------------------|---|
| Youth Scholarships (Programs) | | | 2,500 | | Money used to provide program discounts to under privilege children that live |
| | | | | | in Jefferson County. Due to COVID-JCPRC did not utilize all monies allocated in |
| | | | | | FY21 so our request has been lowered as those monies will be spend in FY22. |
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| Total | | - | 2,500 | - | |
| Total Object Code | 2,500 | | | | |

Jefferson County Commission
 Budget Summary
 Dept 903-ARTS AND HUMANITIES
 FY2021-2022

1/29/2021

| 001903-ARTS AND HUMANITIES | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|----------------------------------|----------------|----------------|--------------|----------------|-----------------|---------|
| CONTRIBUTIONS TO OTH | | | | | | |
| 456700 CONTR/TRSFR OTHR GOV UNIT | 12,010 | 16,884 | 5,080 | 30.09% | 12,764 | -24.40% |
| TOTAL CONTRIBUTIONS TO OTH | <u>12,010</u> | <u>16,884</u> | <u>5,080</u> | 30.09% | <u>12,764</u> | -24.40% |
| DEPARTMENT GRAND TOTAL | <u>12,010</u> | <u>16,884</u> | <u>5,080</u> | 30.09% | <u>12,764</u> | -24.40% |

Jefferson County Commission
Budget Detail
Dept 903-ARTS AND HUMANITIES
FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------|---------------------|---------------|
|-------------|---------------------|---------------|

001903-ARTS AND HUMANITIES

| 001903.456700 - CONTR/TRSFR OTHR GOV UNIT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|--------------------|-----------------|--------------------|---------------------|
| | 12,010 | 5,080 | 16,884 | 12,764 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|---|---|--------------|
| 2.000% OF HOTEL OCCUPANCY TAX-MGORDON EST | MANDATED-JEFFERSON CO COMMISSION ESTABLISHES % | 12,764 |
| Total 001903.456700 - CONTR/TRSFR OTHR GOV UNIT | | 12,764 |

NOTES:

Jefferson County Commission
 Budget Summary
 Dept 908-COMMUNITY CENTER-FOOD PANTRY
 FY2021-2022

1/29/2021

| 001908-COMMUNITY CENTER-FOOD PANT | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|-------------------------------------|-----------------|-----------------|-----------------|----------------|----------------------|---------|
| CONTRIBUTIONS TO OTH | | | | | | |
| 456800 CONTRIBUTION/ TRANSFER OTHER | 0 | 0 | 0 | 0.00% | 45,000 | 100.00% |
| TOTAL CONTRIBUTIONS TO OTH | <u>0</u> | <u>0</u> | <u>0</u> | 0.00% | <u>45,000</u> | 100.00% |
| DEPARTMENT GRAND TOTAL | <u><u>0</u></u> | <u><u>0</u></u> | <u><u>0</u></u> | 0.00% | <u><u>45,000</u></u> | 100.00% |

Jefferson County Commission
Budget Detail
Dept 908-COMMUNITY CENTER-FOOD PANTRY
FY2021-2022

1/29/2021

Name Justificaton Amount
001908-COMMUNITY CENTER-FOOD PANTRY

| | | | | | |
|---|--|--------------------|-----------------|--------------------|---------------------|
| 001908.456800 - CONTRIBUTION/ JC MINISTRIES | | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | | 0 | 0 | 0 | 45,000 |
| MANDATED - Required by law or statute | | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | | |
| DESCRIPTION | | JUSTIFICATION | | | DEPT REQUEST |
| CASA-VOLUNTEER RECRUITMENT | | NEW INITIATIVE | | | 5,000 |
| JEFFERSON COUNTY MINISTRIES | | NEW INITIATIVE | | | 40,000 |
| Total 001908.456800 - CONTRIBUTION/ JC MINISTRIES | | | | | 45,000 |

NOTES:

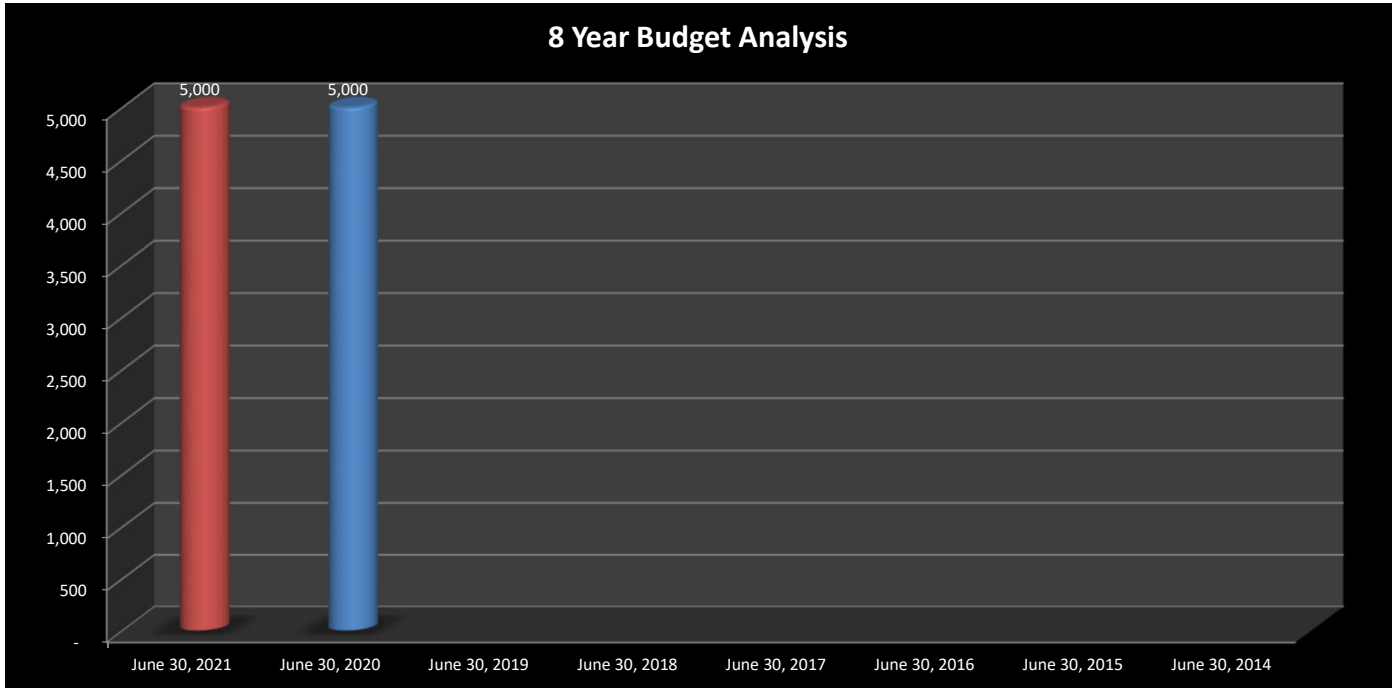
BUDGET REQUEST

Fiscal Year: 2021 - 2022
 Department: CASA Eastern Panhandle
 Account Number:

Notes: Expenditure Data as of: 12/17/2020

| | FY20 Actual | FY21 Budget | FY21 YTD Actual | % Spent YTD | FY22 Budget Request | Working Total | Approved FY22 |
|--|-----------------|-----------------|-----------------|-------------|---------------------|---------------|---------------|
| Contributions/Transfers | | | | | | | |
| 567 Contributions/Transfers oth Gov. Ent | \$ 5,000 | \$ 5,000 | \$ - | | \$ 5,000 | | |
| Total Contributions/Transfers | \$ 5,000 | \$ 5,000 | \$ - | | \$ 5,000 | \$ - | \$ - |
| Department Grand Total | \$ 5,000 | \$ 5,000 | \$ - | | \$ 5,000 | \$ - | \$ - |

FY20 Funding was from the Coal Severance Fund



567 Contributions to Other Govt Entities

| FY20 | FY21 YTD as of | FY21 |
|-------------|----------------|-------------|
| Actual | 12/17/2020 | Budget |
| \$ 5,000.00 | \$ - | \$ 5,000.00 |

| Description | FY22 Request Mandated | FY22 Request Mission Critical | FY22 Request Discretionary | FY22 Request New Initiative | Justification/ Purpose |
|----------------------------|-----------------------------|-------------------------------------|----------------------------------|-----------------------------------|---------------------------|
| Volunteer Recruitment CASA | | | 5,000 | | |
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| Total | - | - | 5,000 | - | |
| Total Object Code | 5,000 | | | | |

Mission Critical: CASA of the Eastern Panhandle
Volunteer Recruitment to Serve MORE Children
Funding Request: \$5,000

Organizational Overview

CASA-EP recruits, trains, and empowers community volunteers to advocate for children who have experienced abuse and neglect in the Eastern Panhandle. When the state steps in to protect a child's safety because the people responsible for protecting them have not, a judge appoints a highly-trained volunteer advocate to make independent and informed recommendations and help the judge decide what's best for the child. CASA volunteers work closely with legal and child welfare professionals, educators, community service providers, and foster parents to develop an in-depth knowledge of a case and advocate for child and family services. They form a one-on-one relationship with a child and stay with each case until it is closed and a safe, permanent, and loving home is secured.

During the pandemic, families have been quarantined and separated for months from their loved ones in an effort to stay healthy. Imagine what it's been like for hundreds of children across the Eastern Panhandle who were removed from their homes and placed in foster care during that time. Picture nearly 600 children having to relocate to a new home, new school, attend courtroom hearings with a revolving door of adults—all while coping with the trauma of abuse or neglect.

Our staff and nearly 80 volunteers have seen firsthand the pandemic's impact on the 325 children and families we serve. This includes the disruption of children's support networks and the suspension of critically important services like visitation with family, therapy and special education services.

Thankfully—and with much community support—CASA-EP pivoted to serve more children and families in 2020. We continue to recruit, provide online training, and hold virtually and socially-distanced swearing-in ceremonies for new volunteers. Staff and volunteers are also providing socially distant advocacy—Facetiming, texting, Zooming, and “visiting” from the safety of the sidewalk.

The Problem

As of December 31 2020, sixty children were involved in active child abuse and neglect cases in Jefferson County alone. While the reporting of suspected abuse and neglect has gone down in the county due to schools and child care center closures, the number of confirmed cases—and their severity—has tragically gone way up, +60% across the Eastern Panhandle.

While CASA-EP has grown and served 50% more children in 2020 vs. 2019, the need has increased in lock step, meaning we still are only serving 47% of the children who need CASA advocate.

Experiencing abuse, neglect and other forms of trauma can impact physical and mental health, academic achievement, and more. Sometimes, abuse and neglect of children can become a terrible cycle in which adults abused as children can become abusive with their own children. The negative impacts of child abuse can so grossly alter a person's physical, psychological and behavioral growth that it may perpetuate the cycle of child abuse and keep the foster care system "in business," depleting human spirits and public resources for decades.

The Solution

Based on National research, children who have a court-appointed volunteer have better outcomes. They receive more of the services that are critical to their long-term well-being than children who don't. They are more likely to succeed in school. And while their cases are among the most difficult and heartbreaking, children with court-appointed volunteers cycle through fewer foster placements and spend less time in foster care. They reach safe, permanent homes and loving families more quickly. This means significant savings of public dollars spent in out-of-home placements and a life-changing impact on a child's well-being that is beyond measure.

CASA-EP is unique among any other agency looking out for the best interests of children subjected to child abuse and neglect because:

- A CASA is an unpaid volunteer professional—we secure and support over 3,000 hours of volunteer time a year
- A CASA is closer to a one to one caseload than any other agency
- CASA-EP is the only outside agency that performs an entire independent analysis of a child's best interests
- In many cases, CASA-EP advocates form a long-term relationship with children and families they have served providing much-needed mentorship and support

The Proposed Program:

Volunteer Recruitment to Serve MORE Children

While progress was made by CASA-EP in 2020 to increase volunteer recruitment and children served numbers in Jefferson County, we know there is much more work to be done. Our goal is for every child before the courts in Jefferson County because of abuse or neglect to have a CASA advocate by their side.

To accomplish this goal, we will implement the following four strategies to increase volunteer recruitment of Jefferson County Residents and the number of children served in the county:

| Key Strategy | Tactical Overview | Key Metrics How will we know we are successful? |
|---------------------------------------|---|---|
| 1) Social Media | Use partnerships with 'like' Jefferson County groups and geographically-targeted social media advertising. | Number of volunteer inquiries from Jefferson County residents |
| 2) Direct Referrals | Leverage the network and civic and religious affiliations of current CASA-EP's volunteers from Jefferson County to build awareness and volunteer recruiting opportunities. | Number of volunteer inquiries from Jefferson County Number of volunteers trained and sworn in from direct referrals |
| 3) Community Events (Live or Virtual) | Engage promotionally with local Jefferson County events. Create targeted components to CASA-EP produced events to better reach and engage Jefferson County residents. | Number of Jefferson County 'happenings' where CASA-EP was present Number of people engaged from Jefferson County in CASA-EP events |
| 4) On-the-Ground Presence | Secure office space for a CASA-EP Volunteer Supervisor in Jefferson County. Allocate staff time for direct work in volunteer outreach and supervision in Jefferson County. | Number of children from Jefferson County served by CASA-EP |

Through this geographically focused, place-based recruitment and community engagement effort, we are committed to increasing the number of Jefferson County children served by CASA-EP from 47% to 75% in year 1 of the program.

We hope Jefferson County can continue to support this important program that serves our community's most vulnerable children and families. The need has never been greater.

Jefferson County – 2021/22 Funding Request

Project Budget: Volunteer Recruitment to Serve More Children

| Budget Item | Description | Amount |
|--|---|-----------------|
| EXPENSE | | |
| Professional Fees | Jefferson County-based Outreach Coordinator/ Consultant \$20.00 per hour, 50 hours per month, over nine months | \$9,000 |
| Program Promotional Materials for Volunteers | Brochure and graphics for digital outreach efforts | \$750 |
| Meetings and Training | Food and Beverage | \$250 |
| Total Expense | | \$10,000 |
| REVENUE | | |
| Jefferson County Request | Budget Allocation | \$5,000 |
| CASA-EP | Project Match | \$5,000 |
| Total Support Revenue | | \$10,000 |

BUDGET REQUEST

Fiscal Year: 2021 - 2022

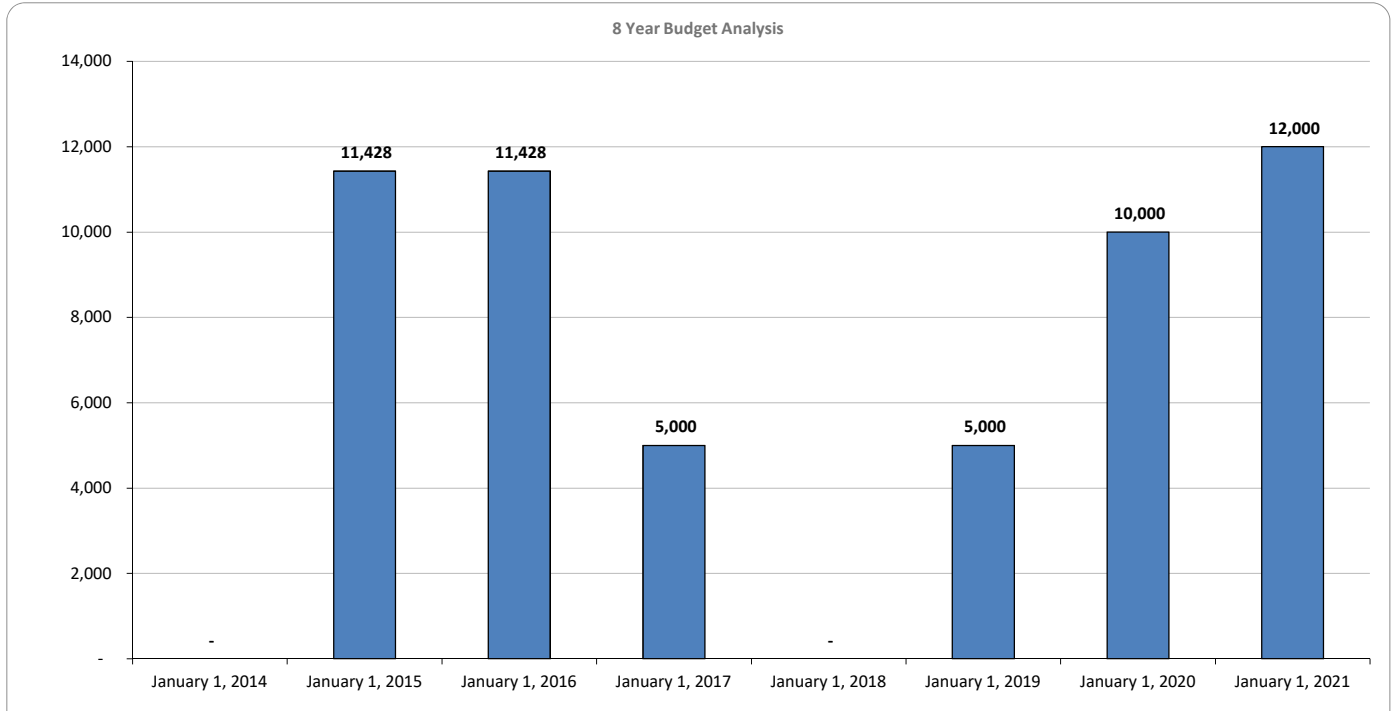
Department: Jefferson County Ministries

Account Number:

Notes: Expenditure Data as of: 12/17/2020

| | FY20 Actual | FY21 Budget | FY21 YTD | % Spent | FY22 Budget | Working | Approved |
|--|------------------|------------------|-----------------|---------|------------------|-------------|-------------|
| Contributions/Transfers | | | | | | | |
| 567 Contributions/Transfers oth Gov. Ent | \$ 10,000 | \$ 12,000 | \$ 9,000 | 100.00% | \$ 40,000 | | |
| | | | | | | | |
| Total Contributions/Transfers | \$ 10,000 | \$ 12,000 | \$ 9,000 | | \$ 40,000 | \$ - | \$ - |
| | | | | | | | |
| Department Grand Total | \$ 10,000 | \$ 12,000 | \$ 9,000 | | \$ 40,000 | \$ - | \$ - |

FY19, FY20 & FY21 -One Time Funding from the Coal Severance Fund



567 Contributions to Other Govt Entities

| FY20 | FY21 YTD as of | FY21 |
|--------------|----------------|--------------|
| Actual | 12/17/2020 | Budget |
| \$ 10,000.00 | \$ 9,000.00 | \$ 12,000.00 |

| Description | FY22 Request Mandated | FY22 Request Mission Critical | FY22 Request Discretionary | FY22 Request New Initiative | Justification/ Purpose |
|-------------------|-----------------------------|-------------------------------------|----------------------------------|-----------------------------------|---------------------------|
| | | 40,000 | | | |
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| Total | - | 40,000 | - | - | |
| Total Object Code | 40,000 | | | | |

Michelle Gordon

From: Keith Lowry <directorkeith@jccm.us>
Sent: Tuesday, January 12, 2021 3:40 PM
To: Michelle Gordon
Subject: Revision to Budget Submission
Attachments: Dept 95X Jefferson County Ministries (3).xlsx

Michelle,

After some consideration and chatting with Mayor Bob Trainor and others, I am submitting a change to our previous budget submission. If that doesn't make sense, or if I am too late, please let me know.

All the best,
Keith Lowry
Executive Director, JCCM
571.213.4651

Jefferson County Commission
 Budget Summary
 Dept 909-HISTORICAL COMMISSION
 FY2021-2022

1/29/2021

| 001909-HISTORICAL COMMISSION | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|----------------------------------|----------------------|----------------------|---------------------|----------------|----------------------|---------|
| CONTRIBUTIONS TO OTH | | | | | | |
| 456700 CONTR/TRSFR OTHR GOV UNIT | 17,784 | 25,001 | 7,522 | 30.09% | 20,401 | -18.40% |
| TOTAL CONTRIBUTIONS TO OTH | <u>17,784</u> | <u>25,001</u> | <u>7,522</u> | 30.09% | <u>20,401</u> | -18.40% |
| DEPARTMENT GRAND TOTAL | <u><u>17,784</u></u> | <u><u>25,001</u></u> | <u><u>7,522</u></u> | 30.09% | <u><u>20,401</u></u> | -18.40% |

Jefferson County Commission
Budget Detail
Dept 909-HISTORICAL COMMISSION
FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> | | |
|---|---------------------|------------------------------|--------------------|---------------------|
| 001909-HISTORICAL COMMISSION | | | | |
| 001909.456700 - CONTR/TRSFR OTHR GOV UNIT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 17,784 | 7,522 | 25,001 | 20,401 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST |
| HOTEL OCC TAX-2.9615% MGORDON EST | | MANDATED-COUNTY DETERMINES % | | 18,901 |
| CONTRIBUTION TO JC HIST PRES TRUST | | NEW INITIATIVE | | 1,500 |
| Total 001909.456700 - CONTR/TRSFR OTHR GOV UNIT | | | | 20,401 |

NOTES:

Jefferson County Commission
 Budget Summary
 Dept 911-VISITORS BUREAU
 FY2021-2022

1/29/2021

| 001911-VISITORS BUREAU | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|----------------------------------|----------------|----------------|----------------|----------------|-----------------|---------|
| CONTRIBUTIONS TO OTH | | | | | | |
| 456700 CONTR/TRSFR OTHR GOV UNIT | 300,258 | 422,100 | 127,004 | 30.09% | 319,110 | -24.40% |
| 456704 CONTR/TRFR OTHER GOV UNIT | 7,500 | 0 | 0 | 0.00% | 0 | 100.00% |
| TOTAL CONTRIBUTIONS TO OTH | <u>307,758</u> | <u>422,100</u> | <u>127,004</u> | 30.09% | <u>319,110</u> | -24.40% |
| DEPARTMENT GRAND TOTAL | <u>307,758</u> | <u>422,100</u> | <u>127,004</u> | 30.09% | <u>319,110</u> | -24.40% |

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------|---------------------|---------------|
|-------------|---------------------|---------------|

001911-VISITORS BUREAU

| 001911.456700 - CONTR/TRSFR HOTEL OCC-CVB | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|---|--------------------|-----------------|--------------------|---------------------|
| | 300,258 | 127,004 | 422,100 | 319,110 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|---|---------------------|--------------|
| 50% OF HOTEL OCCUPANCY TAX-MGORDON ESTIMATED | MANDATED-STATE CODE | 319,110 |
| Total 001911.456700 - CONTR/TRSFR HOTEL OCC-CVB | | 319,110 |

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 911-VISITORS BUREAU
 FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | | | <u>Amount</u> |
|---|---------------------------|------------------------|---------------------------|----------------------------|
| 001911.456704 - CONTR/TRFR OTHER-CVB | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 7,500 | 0 | 0 | 0 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | | DEPT REQUEST |
| | | | | |

Total 001911.456704 - CONTR/TRFR OTHER-CVB

NOTES:

Jefferson County Commission
 Budget Summary
 Dept 916-LIBRARIES
 FY2021-2022

1/29/2021

| 001916-LIBRARIES | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|----------------------------------|----------------|----------------|----------------|----------------|-----------------|--------|
| CONTRIBUTIONS TO OTH | | | | | | |
| 456700 CONTR/TRSFR OTHR GOV UNIT | 330,000 | 330,000 | 247,500 | 75.00% | 395,320 | 19.79% |
| TOTAL CONTRIBUTIONS TO OTH | <u>330,000</u> | <u>330,000</u> | <u>247,500</u> | 75.00% | <u>395,320</u> | 19.79% |
| DEPARTMENT GRAND TOTAL | <u>330,000</u> | <u>330,000</u> | <u>247,500</u> | 75.00% | <u>395,320</u> | 19.79% |

Jefferson County Commission
Budget Detail
Dept 916-LIBRARIES
FY2021-2022

1/29/2021

Name Justificaton Amount
001916-LIBRARIES

| 001916.456700 - CONTR/TRSFR OTHR GOV UNIT | FY20 ACTUAL | FY21 YTD | FY21 BUDGET | FY22 REQUEST |
|--|--------------------|-----------------|--------------------|---------------------|
| | 330,000 | 247,500 | 330,000 | 395,320 |
| MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | JUSTIFICATION | | DEPT REQUEST | |
| BOL-HRPRS FRY-MATERIALS | MISSION CRITICAL | | 19,672 | |
| BOL-HRPRS FRY-OPERATIONS | MISSION CRITICAL | | 19,673 | |
| BOL-HRPRS FRY-SALARIES | MISSION CRITICAL | | 43,155 | |
| CHARLES TOWN-MATERIALS | MISSION CRITICAL | | 30,500 | |
| CHARLES TOWN-SALARIES | MISSION CRITICAL | | 52,000 | |
| SHEPHERDSTOWN-MATERIALS | MISSION CRITICAL | | 16,500 | |
| SHEPHERDSTOWN-OPERATIONS | MISSION CRITICAL | | 16,500 | |
| SHEPHERDSTOWN-SALARIES | MISSION CRITICAL | | 49,500 | |
| SO JEFFERSON-MATERIALS | MISSION CRITICAL | | 8,850 | |
| SO JEFFERSON-OPERATIONS | MISSION CRITICAL | | 38,000 | |
| SO JEFFERSON-SALARIES | MISSION CRITICAL | | 35,650 | |
| BOL-HRPRS FRY-MATERIALS-HOTSPOTS | NEW INITIATIVE | | 2,160 | |
| BOL-HRPRS FRY-OPERATIONS-INC UTILITY/AUDIT | NEW INITIATIVE | | 2,500 | |
| BOL-HRPRS FRY-SALARIES INCREASED HOURS | NEW INITIATIVE | | 8,000 | |
| CHARLES TOWN-STAFF RAISES AND PERSONNEL | NEW INITIATIVE | | 18,000 | |
| SHEPHERDSTOWN-MATERIALS MEDIA LAB | NEW INITIATIVE | | 4,900 | |
| SHEPHERDSTOWN-ONE HALF TIME NEW POSITION | NEW INITIATIVE | | 15,600 | |
| SO JEFFERSON-MATERIALS-HOTSPOTS FOR PATRONS | NEW INITIATIVE | | 2,160 | |
| SO JEFFERSON-OPERATIONS-NEW AUDIT EXP | NEW INITIATIVE | | 2,000 | |
| SO JEFFERSON-STAFF RAISES | NEW INITIATIVE | | 6,500 | |

Jefferson County Commission
Budget Detail
Dept 916-LIBRARIES
FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|--|--|-----------------------|
| SHEPHERDSTOWN-OPERATIONS-NEW LIBRARY | NEW INITIATIVE-MAINT COST NEW LIBRARY SPACE | 3,500 |
| Total 001916.456700 - CONTR/TRSFR OTHR GOV UNIT | | <u>395,320</u> |

NOTES:

Jefferson County Commission
 Budget Summary
 Dept 952-SENIOR CITIZENS
 FY2021-2022

1/29/2021

| 001952-SENIOR CITIZENS | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|----------------------------------|-----------------|-----------------|-----------------|----------------|----------------------|---------|
| CONTRIBUTIONS TO OTH | | | | | | |
| 456700 CONTR/TRSFR OTHR GOV UNIT | 0 | 0 | 0 | 0.00% | 14,382 | 100.00% |
| TOTAL CONTRIBUTIONS TO OTH | <u>0</u> | <u>0</u> | <u>0</u> | 0.00% | <u>14,382</u> | 100.00% |
| DEPARTMENT GRAND TOTAL | <u><u>0</u></u> | <u><u>0</u></u> | <u><u>0</u></u> | 0.00% | <u><u>14,382</u></u> | 100.00% |

Jefferson County Commission
Budget Detail
Dept 952-SENIOR CITIZENS
FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> |
|-------------|---------------------|---------------|
|-------------|---------------------|---------------|

001952-SENIOR CITIZENS

| 001952.456700 - CONTR/TRSFR OTHR GOV UNIT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
|--|--------------------|-----------------|--------------------|---------------------|
| | 0 | 0 | 0 | 14,382 |

MANDATED - Required by law or statute
MISSION CRITICAL - Elimination would result in failure to meet critical functions
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical
NEW INITIATIVE - Spending not included in the prior year budget

| DESCRIPTION | JUSTIFICATION | DEPT REQUEST |
|--|------------------|--------------|
| LOCAL MATCH FOR GRANT-TRANS/NUTRIT/ CAREGIVER | MISSION CRITICAL | 14,382 |
| Total 001952.456700 - CONTR/TRSFR OTHR GOV UNIT | | 14,382 |

NOTES:

BUDGET REQUEST

Fiscal Year: 2021 - 2022

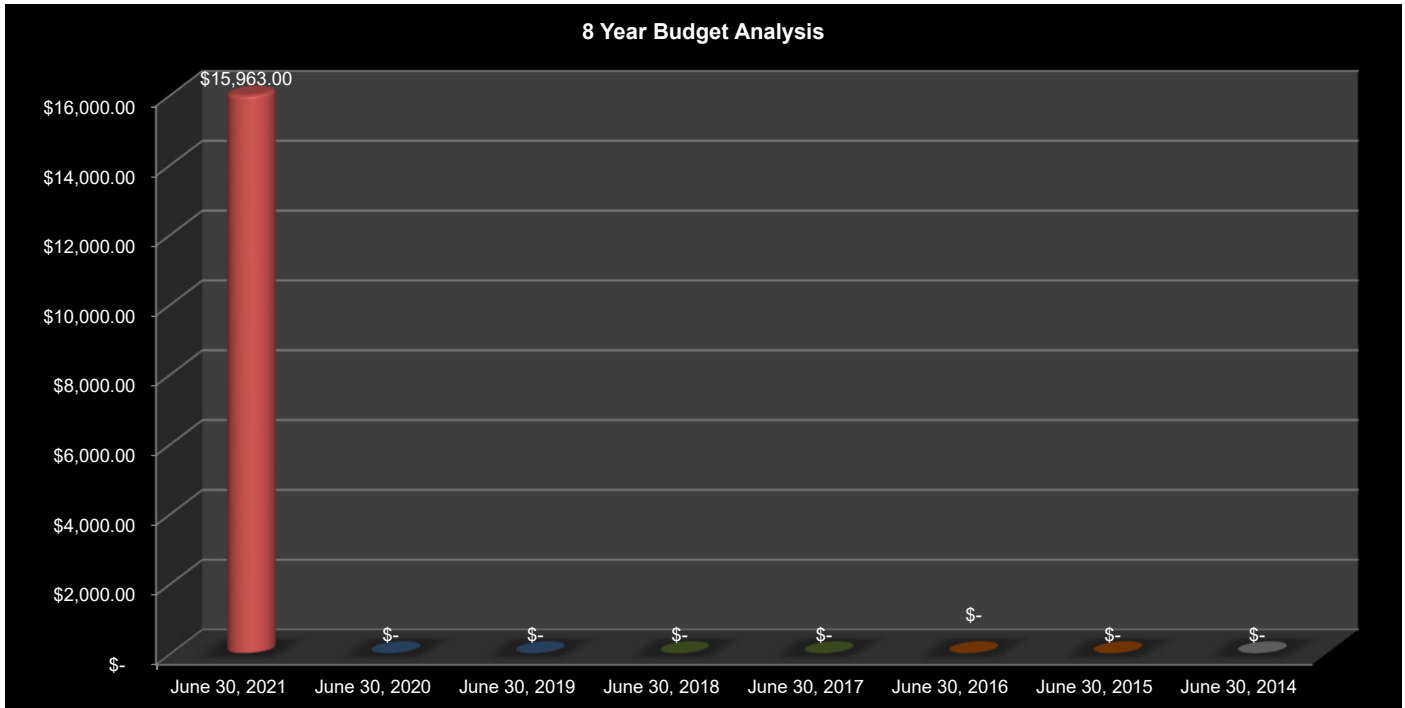
Department: Senior Citizens

Account Number: 952

Notes: Expenditure Data as of: 12/17/2020

| | FY20 Actual | FY21 Budget | FY21 YTD Actual | % Spent YTD | FY22 Budget Request | Working Total | Approved FY22 |
|--|-------------|-------------|-----------------|-------------|---------------------|---------------|---------------|
| Contributions/Transfers | | | | | | | |
| 567 Contributions/Transfers oth Gov. Ent | \$ - | \$ 15,963 | \$ - | | \$ 14,382 | | |
| Total Contributions/Transfers | \$ - | \$ 15,963 | \$ - | | \$ 14,382 | \$ - | \$ - |
| Department Grand Total | \$ - | \$ 15,963 | \$ - | | \$ 14,382 | \$ - | \$ - |

NOTE: For FY21, \$15,963 was approved and funded by the Coal Severance Fund



567 Contributions to Other Govt Entities

| | | | |
|----|--------|----------------|-----------|
| | FY20 | FY21 YTD as of | FY21 |
| | Actual | 12/17/2020 | Budget |
| \$ | - | \$ - | \$ 15,963 |

| Description | FY22 Request Mandated | FY22 Request Mission Critical | FY22 Request Discretionary | FY22 Request New Initiative | Justification/ Purpose |
|--|-----------------------------|-------------------------------------|----------------------------------|-----------------------------------|--|
| Request for funding to provide local match for Title 3 grant | | 14,382 | | | Jefferson County Council on Aging requests the funds from the county commission to cover the required local match for four Title 3 grants. These grants cover transportation services, nutrition, evidence based programs and family caregiver services. |
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| Total | - | 14,382 | - | - | |
| Total Object Code | 14,382 | | | | |

Jefferson County Commission
 Budget Summary
 Dept 953-PUBLIC TRANSPORTATION
 FY2021-2022

1/29/2021

| 001953-PUBLIC TRANSPORTATION | FY20 ACTUAL | FY21 BUDGET | FY21 YTD | % SPENT YTD | FY22 REQUEST | |
|----------------------------------|----------------|----------------|-------------|----------------|-----------------|---------|
| CONTRIBUTIONS TO OTH | | | | | | |
| 456700 CONTR/TRSFR OTHR GOV UNIT | 60,000 | 30,000 | 0 | 0.00% | 60,000 | 100.00% |
| TOTAL CONTRIBUTIONS TO OTH | <u>60,000</u> | <u>30,000</u> | <u>0</u> | 0.00% | <u>60,000</u> | 100.00% |
| DEPARTMENT GRAND TOTAL | <u>60,000</u> | <u>30,000</u> | <u>0</u> | 0.00% | <u>60,000</u> | 100.00% |

Jefferson County Commission
Budget Detail
Dept 953-PUBLIC TRANSPORTATION
FY2021-2022

1/29/2021

| <u>Name</u> | <u>Justificaton</u> | <u>Amount</u> | | |
|---|---------------------|------------------|--------------------|---------------------|
| 001953-PUBLIC TRANSPORTATION | | | | |
| 001953.456700 - CONTR/TRSFR OTHR GOV UNIT | <u>FY20 ACTUAL</u> | <u>FY21 YTD</u> | <u>FY21 BUDGET</u> | <u>FY22 REQUEST</u> |
| | 60,000 | 0 | 30,000 | 60,000 |
| MANDATED - Required by law or statute | | | | |
| MISSION CRITICAL - Elimination would result in failure to meet critical functions | | | | |
| DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical | | | | |
| NEW INITIATIVE - Spending not included in the prior year budget | | | | |
| DESCRIPTION | | JUSTIFICATION | | DEPT REQUEST |
| EPTA-FUNDING FOR LOCAL MATCH REQUIREMENTS | | MISSION CRITICAL | | 60,000 |
| Total 001953.456700 - CONTR/TRSFR OTHR GOV UNIT | | | | 60,000 |

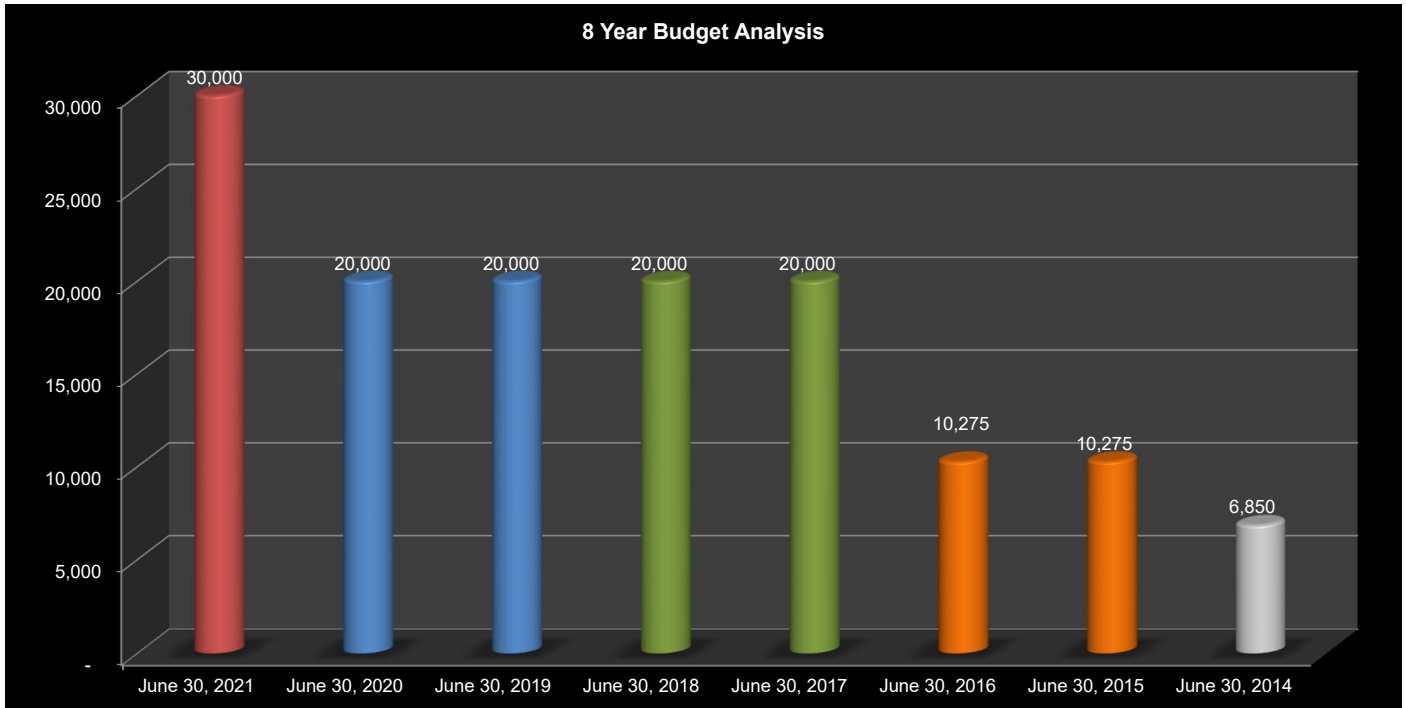
NOTES:

BUDGET REQUEST

Fiscal Year: 2021 - 2022
Department: Public Transit
Account Number: 953

Notes: Expenditure Data as of: 12/17/2020

| | FY20 Actual | FY21 Budget | FY21 YTD Actual | % Spent YTD | FY22 Budget Request | Working Total | Approved FY22 |
|--|------------------|------------------|------------------|---------------|---------------------|---------------|---------------|
| Contributions/Transfers | | | | | | | |
| 567 Contributions/Transfers oth Gov. Ent | \$ 20,000 | \$ 30,000 | \$ 10,751 | 35.84% | \$ 60,000 | | |
| Total Contributions/Transfers | \$ 20,000 | \$ 30,000 | \$ 10,751 | 35.84% | \$ 60,000 | \$ - | \$ - |
| Department Grand Total | \$ 20,000 | \$ 30,000 | \$ 10,751 | 35.84% | \$ 60,000 | \$ - | \$ - |



567 Contributions to Other Govt Entities

| | | | |
|----|----------------|------------------------------|----------------|
| | FY20 Actual | FY21 YTD as of 12/17/2020 | FY21 Budget |
| \$ | 20,000 | \$ 10,751 | \$ 30,000 |

| Description | FY22 Request Mandated | FY22 Request Mission Critical | FY22 Request Discretionary | FY22 Request New Initiative | Justification/ Purpose |
|-------------------|-----------------------------|-------------------------------------|----------------------------------|-----------------------------------|---|
| | | 60,000 | | | As demand for services increase and population statistics increase in our service, EPTA will be required to depend on local funding as the federal funding is anticiapted to decrease when the population in our urbanized zone exceeds 199,999 residents. EPTA has managed growth responsibly and looks to continue to grow and serve the ridership of Jefferson County. |
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| Total | - | 60,000 | - | - | |
| Total Object Code | 60,000 | | | | |



January 26, 2021

Jefferson County Commission
124 East Washington Street
PO Box 250
Charles Town WV 25414
Attn: Michelle Gordon

Re: FY 21/22 Funding Requested

Dear Jefferson County Commissioners,

Total FY 21/22 funding requested from the County Commission

EPTA is requesting \$60,000.00 annual support for funding FY 21/22. As the area's public transit provider, we are aware of the changing demographics of our service area. EPTA is committed to grow and adapt to the needs of our growing communities increased demand for public transit services. EPTA provides critical infrastructure to the communities served.

EPTA significant accomplishments for FY 20/21

1. Prior to March 2020 EPTA ridership trend was again on track to record increased passenger trips
2. EPTA continues to provided critical transportation services for employees, medical transportation and essential travel during this ongoing COVID-19 Pandemic
3. Completed second five (5) year Transportation Development Plan
4. Completed the Public Transit Agency Safety Plan as required by the FTA
5. Expanded Demand Response fleet adding two (2) additional mini vans
6. Support Vehicle replacement using 5339 grant funding
7. EPTA in partnership with WV Public Transit Association (18 public transit agencies) began providing SOR Grant critical transportation services for individuals seeking recovery locally and across the state

The following agencies had committed to the following funds for FY 20/21

Berkeley County \$51,300

City of Martinsburg \$55,000

446 Novak Drive, Martinsburg WV 25405 Office: 304-263-0876 Fax: 304-264-9253

| | |
|----------------------|----------|
| Jefferson County | \$30,000 |
| City of Charles Town | \$9,000 |
| City of Ranson | \$12,000 |
| Bolivar | \$2,500 |

What major activities are planned by EPTA for FY 21/22

1. EPTA Transit Center Project: Ground breaking
2. Purchase replacement buses/vehicles: two (2) large duty buses (24+2passenger) – Delayed due to COVID from FY 20/21
3. Purchase additional bus shelters – Delayed due to COVID from FY 20/21
4. Purchase and installation of bus stop signage to enhance community transit wayfinding – Delayed due to COVID from FY 20/21
5. Celebrating 45 years of transportation to Berkeley and Jefferson Counties.

What will Jefferson County funds be used for:

EPTA will be using all funds towards operations of the transit services provided to the elderly, disabled, veterans, and all other ridership. While EPTA receives federal funds towards operation and capital expenses, these funds cannot be accessed without the local match that Jefferson County allocates to EPTA. It is essential and critical support that Jefferson County provides.

Without increasing local support for our agency, it will be challenging to meet the changing and growing demands for more service for an expanding community. While EPTA has managed growth in a responsible manner over the last 7 years, as the eastern panhandle grows and as the results of the 2020 Census report for population increases in our area, under the guidelines when populations exceeds 199,999 in the service area, EPTA Federal allocations decrease. It is imperative that EPTA seek additional commitments from our supporting municipalities.

COVI-19 Pandemic

There have been many challenges since March, 2020 operating with daily increased positive cases in the service area. EPTA has remained operational and continued to provide transportation services. EPTA reduced its workforce by 50% in March through the end of June when EPTA's largest revenue sources Harpers Ferry National Historic Park, Shepherd University and MARC suspended operations. These funding sources have been and continue to be affected by the pandemic as well. EPTA continued to provide essential travel for workforce, life sustaining medical transportation and essential shopping trips. A reduction of routes supporting Jefferson and Berkeley Counties. Critical connections between the two counties was maintained. As Executive

Director of this organization, I am extremely proud of the selflessness of our employees who continued to provide these services. July 2020, EPTA returned to full service and all staff returned to duty and has been providing safe, essential transportation to our residents. Please consider this request, so we may continue to provide transportation services to seniors, veterans, employees providing essential services and all passengers who rely on public transportation.

Regards,

A handwritten signature in black ink that reads "Elaine Bartoldson". The signature is fluid and cursive, with the first name "Elaine" being more prominent than the last name "Bartoldson".

Elaine Bartoldson, CCTM
Executive Director

CC: File

Eastern Panhandle Transit Authority

| | | FY21 | FY22 |
|-----------------------------|--|--------------|--------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| Farebox Cash | | 96,000.00 | 96,000.00 |
| Farebox Tickets | | 74,000.00 | 74,000.00 |
| Grants | | | |
| Operating Grant | | 760,373.00 | 760,373.00 |
| Preventative Maintenance | | 215,500.00 | 215,500.00 |
| 5310 Mobility Manager WV | | 30,000.00 | 30,000.00 |
| Commuter Service State WV | | 32,728.00 | 0.00 |
| Total Grants | | 1,038,601.00 | 1,005,873.00 |
| Local Funds | | | |
| Advertising Income | | | |
| In-kind Advertising | | 44,772.00 | 44,772.00 |
| Advertising Income - Other | | 50,000.00 | 50,000.00 |
| Total Advertising Income | | 94,772.00 | 94,772.00 |
| Contract Revenue | | | |
| TANF | | 4,200.00 | 3,000.00 |
| HFHNP | | 270,000.00 | 210,000.00 |
| MARC/MD | | 5,000.00 | 2,500.00 |
| NEMT - LogistiCare | | 210,000.00 | 180,000.00 |
| Shepherd University | | 200,000.00 | 200,000.00 |
| Commuter Service/WV | | 158,000.00 | 75,000.00 |
| Berkeley County Services | | 50,000.00 | 50,000.00 |
| WVPTA | | 36,000.00 | 90,000.00 |
| Total Contract Revenue | | 933,200.00 | 810,500.00 |
| Local Contribution | | | |
| Berkeley County Commission | | 51,300.00 | 100,000.00 |
| Berkeley County In-Kind IT | | 10,275.00 | 10,275.00 |
| Bolivar Town Council | | 3,000.00 | 6,000.00 |
| City of Charles Town | | 9,000.00 | 20,000.00 |
| City of Martinsburg | | 55,000.00 | 100,000.00 |
| City of Ranson | | 12,000.00 | 24,000.00 |
| Harpers Ferry Town Council | | 3,000.00 | 6,000.00 |
| Jefferson County Commission | | 30,000.00 | 60,000.00 |
| Transit Contributions | | 2,500.00 | 2,500.00 |
| Total Local Contribution | | 176,075.00 | 328,775.00 |
| EPTA Facility Income | | 60,451.00 | 0.00 |
| Total Local Funds | | 1,109,275.00 | 1,139,275.00 |
| Total Income | | 2,473,099.00 | 2,409,920.00 |

Expense

| | | |
|--------------------------------------|------------|------------|
| MARC State WV | 0.00 | 0.00 |
| In Kind Expense | 44,772.00 | 44,772.00 |
| Ad Legal, Procure, Employment | 2,500.00 | 2,500.00 |
| Audit Costs | 4,600.00 | 5,400.00 |
| Bank Service Charges | 120.00 | 100.00 |
| Board Expense | 7,200.00 | 7,200.00 |
| Contractual/Professional Serv. | | |
| Consultant/Planning | 30,000.00 | 30,000.00 |
| Accounting | 3,500.00 | 10,000.00 |
| Computer Software & Maintenance | 19,500.00 | 10,000.00 |
| Total Contractual/Professional Serv. | 53,000.00 | 50,000.00 |
| Dues/Subscriptions/Memberships | 4,500.00 | 4,500.00 |
| Facility Maintenance | | |
| Facility Maintenance | 27,500.00 | 15,000.00 |
| Security | 1,000.00 | 1,000.00 |
| Total Facility Maintenance | 28,500.00 | 16,000.00 |
| Fuel | 225,000.00 | 225,000.00 |
| Garage/Vehicles | | |
| On -Site Vehicle Maint | 6,000.00 | 7,500.00 |
| Off-Site Vehicle Maint & Towing | 20,000.00 | 20,000.00 |
| Service Materials | 6,500.00 | 6,500.00 |
| Shop Equipment | 4,000.00 | 4,200.00 |
| Hand Tools | 1,000.00 | 1,000.00 |
| Total Shop Equipment | 37,500.00 | 39,200.00 |
| Tires | 14,000.00 | 14,000.00 |
| Vehicle Equipment | | |
| Replacement Parts | 30,000.00 | 30,000.00 |
| Zonar/Passio | 22,100.00 | 30,000.00 |
| Vehicle Equipment | 10,000.00 | 10,000.00 |
| Total Vehicle Equipment | 62,100.00 | 70,000.00 |
| Total Garage/Vehicles | 113,600.00 | 123,200.00 |
| Retirement/Employee | 0.00 | 0.00 |
| Insurance | | |
| Auto & Property/Casualty | 132,224.00 | 132,224.00 |
| Workers Comp | 43,000.00 | 43,000.00 |
| Total Insurance | 175,224.00 | 175,224.00 |
| Marketing | | |
| Advertising | 3,500.00 | 2,000.00 |
| Bus Logo | 500.00 | 500.00 |
| Promotional Items | 2,000.00 | 1,000.00 |

| | | |
|--------------------------------|------------|------------|
| Marketing Supplies | 2,000.00 | 1,000.00 |
| Text Alert | 500.00 | 500.00 |
| Web | 1,500.00 | 750.00 |
| Total Marketing | 10,000.00 | 5,750.00 |
| Office Expenses | | |
| Office Equipment | 8,000.00 | 8,000.00 |
| Personnel Expenses | 1,200.00 | 1,200.00 |
| Office Supplies | 3,500.00 | 3,500.00 |
| Advertising Commision | 7,500.00 | 7,500.00 |
| Total Office Expenses | 20,200.00 | 20,200.00 |
| Payroll Expenses | | |
| Dental Ins Company | 10,600.00 | 10,600.00 |
| Life,AD/D,STD,LTD | 31,245.00 | 33,000.00 |
| Pay Exp. - FICA | 104,032.00 | 110,000.00 |
| Pay Exp. - SUTA Exp. | 30,500.00 | 25,000.00 |
| Vision Ins Company Expense | 4,300.00 | 4,300.00 |
| Total Payroll Expenses | 180,677.00 | 182,900.00 |
| Postage and Delivery | 750.00 | 750.00 |
| Printing/Copying | 16,000.00 | 16,000.00 |
| Safety/Training Supplies | | |
| Drug/Alc, Phys, Back Ground | 6,000.00 | 6,000.00 |
| Safety/Training Supplies | 6,000.00 | 10,000.00 |
| Total Safety/Training Supplies | 12,000.00 | 16,000.00 |
| Salaries | | |
| Driver's Salaries | | |
| EPTA Driver | 399,640.00 | 399,640.00 |
| HFHNP Driver | 141,750.00 | 120,000.00 |
| MARC Driver | 35,020.00 | 25,000.00 |
| NEMT Driver | 133,000.00 | 133,000.00 |
| Demand Response Driver | 90,125.00 | 120,000.00 |
| Shepherd University Driver | 50,058.00 | 45,000.00 |
| Total Driver's Salaries | 849,593.00 | 842,640.00 |
| Maintenance | | |
| Mechanic | 70,500.00 | 70,720.00 |
| Fleet Specialist | 35,568.00 | 25,000.00 |
| HFHNP Mechanic | 56,500.00 | 56,765.00 |
| Total Maintenance | 162,568.00 | 152,485.00 |
| Staff Salaries | | |
| Deputy Director/Marketing | 52,500.00 | 52,500.00 |
| Director | 65,000.00 | 65,000.00 |
| Dispatcher | 66,492.00 | 67,600.00 |

| | | |
|----------------------------------|--------------|--------------|
| Operations Manager | 51,500.00 | 51,500.00 |
| Admin Assit/Mktg | 50,000.00 | 27,040.00 |
| Safety & Operations Specialist | 31,200.00 | 31,200.00 |
| Overtime | 40,000.00 | 18,404.00 |
| Procurement/Inventory/Maintenanc | 31,200.00 | 31,200.00 |
| Mobilty Manager | 29,640.00 | 29,580.00 |
| Total Staff Salaries | 417,532.00 | 374,024.00 |
| Total Salaries | 1,429,693.00 | 1,369,149.00 |
| Travel & Training | 15,000.00 | 15,000.00 |
| Uniforms (Employee) | | |
| Uniforms - Maintenance/Mechanic | 3,000.00 | 3,000.00 |
| Uniforms (Employee) | 6,000.00 | 6,000.00 |
| Total Uniforms (Employee) | 9,000.00 | 9,000.00 |
| EPTA Facility Expense | 69,766.00 | 75,000.00 |
| Utilities | | |
| Gas and Electric | 14,000.00 | 14,000.00 |
| Telephone/Communications | 17,000.00 | 16,000.00 |
| Waste/Trash | 3,000.00 | 3,500.00 |
| Water & Sewer | 2,500.00 | 2,500.00 |
| Berkeley County IT | 10,275.00 | 10,275.00 |
| Total Utilities | 46,775.00 | 46,275.00 |
| Total Expense | 2,468,877.00 | 2,409,920.00 |

