



April, 2013

QUARTERLY PARTNERSHIP MEETING AT THE ANVIL IN HARPERS FERRY ON APRIL 24TH

Jefferson County Commissioners:

Dale Manuel, President

Walt Pollish, V. President

Patsy Noland

Jane Tabb

Lyn Widmyer

Jefferson County Homeland Security and Emergency Management Steering Committee:

John Sherwood, Chair

Ed Smith, Vice Chair Fire and Rescue Representative

Jeff Jeffries, Health Representative

Katherine Dunbar, Good Shepherd Inter-Faith Caregivers

Mason Carter, Jefferson County Department of Engineering

Jeffrey Polczynski, ENP, Jefferson County Emergency Communications Center

Jane Tabb, County Commission Representative

Kelly Parsons, Nichols, DeHaven & Associates

Pete Dougherty, Jefferson County Sheriff

Chuck Ellison, Frontier Communications, Utility Representative.

John Reisenwebber, Jefferson County Development Authority

Sanford H. "Sandy" Green, Region 3 Homeland Security Area Liaison

Holly Morgan-Frye, Shepherd University Service Learning Program

Staff:

Barbara Miller, CEM, CFM Director

Terri Mehling, Planner/Program Manager/Deputy Director

Jessica Owens, Administrative Assistant, Public Information Officer and Volunteer Coordinator

JCHSEM will hold their Quarterly Partnership Luncheon at The Anvil in Harpers Ferry on Wednesday, April 24th at noon.

Stephen Story, who was previously scheduled to speak last fall, will be our speaker to discuss the Salvation Army and their activities during disasters. Mr. Story's previous speaking engagement was interrupted by Hurricane (Super Storm) Sandy, which necessitated the cancelation of our October luncheon due to EOC activation.

Kyle Struckman, of the National Weather Service in Sterling, VA will be presenting Jefferson County with their StormReady Re-Accreditation at the luncheon.

The Anvil will provide the following special menu for the event. Please include your menu choice with your RSVP. The choices are: Blackened Salmon Club Sandwich w/ Fries or Chef Salad with Ham, Turkey, Cheese & Egg w/ choice of salad dressing; or Prime Rib Sandwich w/ Fries. All include Iced Tea. Price inclusive of WV sales tax of 6% and gratuity of 18%. The cost of your meal will be \$15.00, payable at the luncheon to The Anvil.

RSVP to Jessica Owens at jowens@jeffersoncountywv.org or call her at 304-724-8914 prior to April 15th!



C.E.R.T. (Community Emergency Response Team) Training Being Held

CERT Training Class begins April 8, 2013 in Jefferson County!

Jefferson County Homeland Security & Emergency Management prepares everyday for emergencies. However, during a disaster, the number and scope of incidents can overwhelm conventional emergency services. The Community Emergency Response Team (CERT) program is an all-risk, all-hazard training. This valuable course is designed to help you protect yourself, your family, your neighbors and your neighborhood in an emergency situation.

Community-based preparedness planning allows us all to prepare for and respond to anticipated disruptions and potential hazards following a disaster. As individuals, we can prepare our homes and families to cope during that critical period. Through pre-event planning, neighborhoods and worksites can also work together to help reduce injuries, loss of lives, and property damage. Neighborhood preparedness will enhance the ability of individuals and neighborhoods to reduce their emergency needs and to manage their existing resources until professional assistance becomes available.

This training covers skills that are important to know in a disaster when emergency services are not immediately available. With training and practice, and by working as a team, you will be able to protect yourself and do the greatest good for the greatest number after a disaster. The training is designed for citizens with little or no training in the areas listed below, but those with some skills in these areas are also welcome to attend the training and participate in CERT. Homeowners or neighborhood groups, PTA's, service and social clubs, churches, businesses, or a group of individuals from a neighborhood are ideal groups to form CERT teams. The only requirements are that you be over 18 years old and live or work in Jefferson County.

Basic skills are taught in the areas of: Disaster Preparedness, Fire Safety, Disaster Medical Operations I and II; Terrorism Preparedness and Crime Prevention; Disaster Psychology, Special Populations and Animals in Disaster; Light Search and Rescue and CERT Volunteerism. All students participate in a final exercise at the end of the course.

Pre-registration is necessary and can be done by calling Jessica Owens at (304) 724-8914 to request a participant form or email to jowens@jeffersoncountywv.org. You can also find the CERT Training Form as well as additional information by visiting: <http://www.jeffersoncountywv.org/government/departments/homeland-security/cert-2.html>.



WV State All Hazards Mitigation Plan Update

The West Virginia Division of Homeland Security and Emergency Management (WVDHSEM) would appreciate your participation in the development of the **West Virginia 2013 Hazard Mitigation Plan Update**. A series of five stakeholder workshops will be held April 8-12, 2013 throughout the State in order to solicit comments on the hazards facing the state and the mitigation strategies to be implemented.

Hazard mitigation involves taking proactive action in order to reduce or eliminate long-term risk to people and their property from known hazards. Mitigation planning is the process of assessing hazards and developing mitigation actions. It includes assessment of existing capabilities, prioritization of resources, and development of a detailed action plan. Meaningful mitigation planning requires statewide partnerships with people, organizations, businesses, and communities.

In developing a hazard mitigation plan, West Virginia demonstrates its commitment to the protection of life and property within its jurisdiction. It also then becomes eligible for certain types of federal non-emergency mitigation assistance through FEMA's Hazard Mitigation Assistance (HMA) program. Adoption of a federally approved mitigation plan is a prerequisite to be eligible for federal mitigation assistance funding.

Please help West Virginia make meaningful decisions on where to invest its mitigation related resources by participating in a workshop. We encourage you to pass this to local officials, business partners, local organizations, school officials and citizens with an interest in the future of your community. We need to have a diverse group representing your area in order to maximize the effectiveness of the plan and available hazard mitigation resources. For complete details on dates and locations of the workshops, please see the attached guidance.

The meeting for those of us that live in the Eastern Panhandle, our meeting was held on April 8, 2013 1:30-3:00 PM, Cacapon Resort State Park, Cacapon Lodge, Washington Fairfax Room, 818 Cacapon Lodge Drive, Berkeley Springs, WV 25411

A contractor, Dewberry, will be facilitating these workshops. Please RSVP Jake Jarosz at JJarosz@Dewberry.com with the location where you plan to attend not later than March 25, 2013. If you have any questions about the workshops' purpose, dates/times/locations, directions, etc., please contact:
Jake Jarosz, CFM, JJarosz@Dewberry.com, (Office) 703-849-0535, (Cell) 703-675-9982

MGT 405 Mobilizing Faith-Based Community Organizations in Preparing for Disaster

Jefferson County Homeland Security and Emergency Management, along with the West Virginia Department of Military Affairs and Public Safety, will host the Rural Domestic Preparedness Consortium Course, “MGT-405, Mobilizing Faith-Based Community Organizations in Preparing for Disaster” on April 25 from 8 a.m.—5 p.m. at The Clarion Hotel and Conference Center in Shepherdstown.

This 8-hour, planning and management-level course trains faith-based community organization (FBCO) representatives, management-level emergency managers, and first responders from small and rural communities to strategically mobilize and engage members of FCBOs, including religious charities, nonprofits such as the Salvation Army, the American Red Cross, churches (both affiliated and unaffiliated), temples, synagogues, mosques, and NGOs etc., in a reciprocal approach to disaster planning that is integrated into current local and statewide emergency management efforts.

This course emphasizes grassroots mobilization and coordination efforts as a means of engaging all faith communities, thereby reaching those marginalized communities most vulnerable to disaster, most frequently excluded from the planning process, and ultimately, most difficult to aid in recovery. This course introduces vital emergency management concepts to FBCO leaders, many of whom will have had no prior experience with emergency management and also seeks to educate emergency managers and first responders about the critical role FBCOs can play in strengthening preparedness.

Core Capabilities that will be covered by this class include: Community Resilience, Critical Transportation, Housing, Infrastructure Systems, Mass Care Services, Operations Coordination, Planning, Public and Private Services and Resources, and Public Information and Warning.

Registration for this course is through the WV Department of Military Affairs and Public Safety’s Course Mill site at <http://www.dmaps.wv.gov/TrainingandExercises/Pages/default.aspx> Once you get to the website, **CLICK ON THE NAME OF THE COURSE** to sign up for it. If you have questions about how to register, contact Christian Fernley, WVDMAPS Training Officer at 304-558-2930.

JCHSEM Thanks ALL of its Volunteers during National Volunteer Week—April 21-27, 2013

National Volunteer Week is a time to celebrate people doing extraordinary things through service.

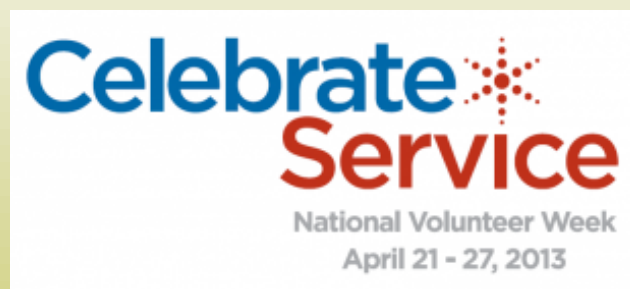
Established in 1974, National Volunteer Week focuses national attention on the impact and power of volunteerism and service as an integral aspect of our civic leadership. The week draws the support and endorsement of the president and Congress, governors, mayors and municipal leaders, as well as corporate and community groups across the country.

Emergency Management relies heavily on volunteers including Amateur Radio Operators, Volunteer Firefighters, Red Cross, Salvation Army and other VOADs (Voluntary Organizations Active in Disasters); EOC support staff, Community Emergency Response Team (C.E.R.T.), Faith-Based Organizations; Animal Sheltering volunteers; Medical Reserve Corps (MRC), university student volunteers, Local Emergency Planning Committee (L.E.P.C.); Storm Spotters, and other non-governmental organizations.

Volunteers provide not only emergency services, but contribute to community education programs, event support, and administrative roles, as well as training. Their capability and commitment enhances our capacity to prepare for, respond to, and recover from emergencies and disasters. Supporting these volunteers are their employers, whose commitment goes largely unnoticed. Their generosity allows these volunteers to take time off work, often with short notice, and sometimes for extended periods of time. We also acknowledge the self-employed volunteers that sacrifice earning capacity and resources to support our community. There is an incredible commitment by volunteers and their employers in Jefferson County!

During National Volunteer Week, 2013, Jefferson County Homeland Security and Emergency Management will hold their Quarterly Partnership Luncheon on Wednesday, April 24th; a “Mobilizing Faith-Based Organizations Training”; and participate in the Jefferson County Local Emergency Planning Committee’s Table Top Exercise.

JCHSEM thanks ALL of the volunteers during National Preparedness Week and always!



2013 Exercises

February 27-Concept and Operations Meeting for the 2013 WV Homeland Security Region 3 Exercises-Ponderosa in Moorefield.

March 25-Tabletop Exercise, Operation Newton, AT the Veteran's Administration in Martinsburg

April 4-Full Scale Exercise, Operation Newton, Veteran's Administration, Martinsburg

April 8-Mini Exercises at the Jefferson County Health Department with School Nurses

April 26-Jefferson County Local Emergency Planning Committee's Tabletop Exercise

May, Date/Place To Be Announced-WV Homeland Security Region 3 Tabletop Exercise

July, Date/Place To Be Announced-WV Homeland Security Region 3 Functional Exercise

September 14-WV Homeland Security Region 3 Full Scale Exercise

Jefferson County LEPC to Hold Table Top Exercise on April 26

The Jefferson County Local Emergency Planning Committee (LEPC) will hold a Table Top Exercise on Friday evening, April 26 from 1800-2100 hours at the Jefferson County Maintenance Department for local emergency responders, emergency operations center staff, emergency communications staff and local officials. The Table Top Exercise will be led by the LEPC's contractor, J.H. Consulting, LLC with the scenario of a hazardous materials accident.



Jefferson County Homeland Security and Emergency Management-Committees

Steering Committee, John Sherwood, Chair

The Steering Committee works with the JCHSEM Director to guide the activities of JCHSEM. A fourteen-member Steering Committee is made up of public and private representation. JCHSEM is a Department within the Jefferson County Commission, who has overall responsibility for the department and its employees. The Jefferson County Commission appoints all members to the steering committee. This committee meets on the 4th Tuesday of February, March, May, June, August, September and holds a Nov/Dec meeting at 9:00 a.m. in the JCHSEM EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced. The Quarterly Partnership meetings held in January, April, July, and October also serve as the Steering Committee meetings for those months.

Public Awareness, Education and Training Committee, Kelly Parsons, Chair

Any interested person can serve on this committee. The Public Awareness, Education and Training Committee is responsible to communicate the organization's activities to the public and to build support for JCHSEM's programs. They work with the Director and other staff to keep the entire community focused on the objectives of JCHSEM, the opportunities for additional involvement and support by updating citizens and businesses about what the partners are doing and how the community will and is benefiting from these efforts. Additionally, they are responsible to assist the program manager in setting up speaking engagements and public awareness events. This committee meets on the 2nd Wednesday of each month except December at 9:00 a.m. in the EOC at 28 Industrial Blvd., Kearneysville unless otherwise announced.

Partnership and Volunteer Development Committee, Holly Morgan-Frye, Chair

Any interested person can serve on this committee. The Partnership Development committee assists the staff in identification and recruitment of potential partners and what they have to offer in community preparedness. This committee will be responsible for activities to promote partnership or membership development and recruitment of volunteers. This committee meets quarterly in the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced. at 8:30 a.m. on the last Monday of January, April, July and October.

Risk Assessment and Mitigation Planning Committee, Jeff Jefferies, Chair

Any interested person may serve on this committee. The Risk Assessment/Mitigation Planning Committee will examine the community's risks and vulnerability to all hazards and assess the community's vulnerability to those risks. Additionally, they will look at specific buildings, infrastructure, etc. to determine which are most susceptible to risks. A Risk Assessment and Mitigation Plan was completed and adopted by the Jefferson County Commission, all Jefferson County municipalities, WVOHSEM, and Federal Emergency Management Agency in July, 2003; updated the original document in 2008. The 2013 Plan is now being developed. This committee meets on an "as needed basis". Please call the office at 728-3329 for exact dates and times.

Counter Terrorism Committee, Barbara Miller, Director, Chair

Membership to this sub-committee of the Risk Assessment and Mitigation Planning Committee is limited to members of law enforcement, emergency management, homeland security, emergency communications, Red Cross, schools, health care, fire companies, ambulance authority/EMS, and government, due to sensitive homeland security issues. The committee works on issues of planning and training for counter terrorism or human-caused disasters. Meetings are held on the 2nd Tuesday of the month at the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced.

If you are interested in joining any of our committees, contact either bmiller@jeffersoncountywv.org or tmehling@jeffersoncountywv.org

**Jefferson County Homeland
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Management**

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PUBLIC SAFETY; PUBLIC TRUST

The Jefferson County Commission's Homeland Security and Emergency Management Department is responsible for the coordination of preparedness, planning, response, recovery and mitigation of disasters and large emergencies in Jefferson County, West Virginia. Volunteer and community participation is encouraged and welcome. We currently have committees on Risk Assessment and Mitigation Planning; Public Awareness, Education and Training; Counter Terrorism; Partnership Development and Retention; and a Steering Committee that acts as an advisory group. We are responsible for the Citizen Corps/CERT, StormReady, Community Rating System, Resilient Neighbor Network and Project Impact programs. JCHSEM is also responsible for the Jefferson County R.A.C.E.S group.



Meetings & Events

April, 2013

- 4-Full Scale Exercise-Operation Newton VA Center, Martinsburg**
- 9-Eastern Panhandle Emergency Management Agencies meeting 1030-1430**
- 10 Public Awareness, Education and Training Committee at Jefferson County EOC at 0900**
- 11 County Ethics and Roberts Rules of Order Meeting at Library Meeting Room, 7 p.m.**
- 24-Quarterly Partnership Meeting at The Anvil, Harpers Ferry at Noon**
- 25-MGT 405 Training— Faith Based Community Organizations in Preparing for Disasters**
- 26-Jefferson County LEPC's Tabletop Exercise at JC Maintenance Department Building**
- 29-Partnership Development Committee, Jefferson County EOC Conference Room 0830**

* C.E.R.T. Classes will be held throughout April/May. Contact Terri Mehling at 304-728-3329 for more information.