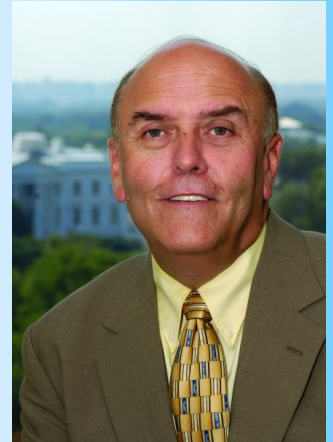




June/July, 2013

## Quarterly Partnership Meeting July 24 Sheriff, Pete Dougherty to speak

The first Quarterly Partnership Luncheon of Fiscal Year 2014 will be held at The Bavarian Inn in Shepherdstown on Wednesday, July 24 at Noon in the Hunt Room. The Speaker for the event will be Jefferson County Sheriff, Pete Dougherty. He will be giving an update on the Sheriff's Department since he came onboard earlier this year.



There will also be an update from JCHSEM on upcoming events, exercises, and trainings.

The cost for the luncheon is \$15.00, inclusive of tip and tax, and is payable to The Bavarian Inn at the door.

This will be a buffet luncheon with Field Green Salad with marinated mushroom, tomato Rhineland vinaigrette; Chicken Marsala with sliced mushrooms and marsala wine sauce, pasta primavera, fresh pasta tossed with garden vegetables with a sun dried tomato sauce, whipped potatoes, vegetable medley, assorted warm bread, assorted brownies, cookies, and petit fours, coffee/tea/soda.

Reservations are required and can be made by contacting Terri Mehling at 304-728-3329 or emailing to [tmehling@jeffersoncountywv.org](mailto:tmehling@jeffersoncountywv.org) as soon as possible, but no later than July 18th.

- Jefferson County Commissioners:**
- Dale Manuel, President
  - Walt Pellish, V. President
  - Patsy Noland
  - Jane Tabb
  - Lyn Widmyer
- Jefferson County Homeland Security and Emergency Management Steering Committee:**
- John Sherwood, Chair
  - Ed Smith, Vice Chair Fire and Rescue Representative
  - Jeff Jeffries, Health Representative
  - Katherine Dunbar, Good Shepherd Inter-Faith Caregivers
  - Mason Carter, Jefferson County Department of Engineering
  - Jeffrey Polczynski, ENP, Jefferson County Emergency Communications Center
  - Jane Tabb, County Commission Representative
  - Kelly Parsons, Nichols, DeHaven & Associates
  - Pete Dougherty, Jefferson County Sheriff
  - Chuck Ellison, Frontier Communications, Utility Representative.
  - John Reisenwebber, Jefferson County Development Authority
  - Sanford H. "Sandy" Green, Region 3 Homeland Security Area Liaison
  - Holly Morgan-Frye, Shepherd University Service Learning Program
- Staff:**
- Barbara Miller, CEM, CFM Director
  - Terri Mehling, Planner/Program Manager/Deputy Director
  - Jessica Owens, Administrative Assistant, Public Information Officer and Volunteer Coordinator



## 2013 Hurricane Names

Below you will find the listing of hurricane names for the Atlantic Ocean for the year 2013. For every year, there is a pre-approved list of tropical storm and hurricane names. These lists have been generated by the National Hurricane Center since 1953. At first, the lists consisted of only female names; however, since 1979, the lists alternate between male and female. Hurricanes are named alphabetically from the list in chronological order.

Andrea  
Barry  
Chantal  
Dorian  
Erin  
Fernand  
Gabrielle  
Humberto  
Ingrid  
Jerry  
Karen  
Lorenzo  
Melissa  
Nestor  
Olga  
Pablo  
Rebekah  
Sebastien  
Tanya  
Van  
Wendy



Hurricane Sandy  
Oct. 29, 2012

## 2013 Hurricane Season Kicks off with Tropical Storm Andrea

Weather forecasters are predicting an extremely active 2013 Hurricane Season as the U.S. East Coast is bracing for what could be a damaging and deadly hurricane season triggered by unusual climate conditions, according to officials at the National Oceanic and Atmospheric Administration.

Meteorologists say the confluence of warm tropical waters and the slim chance of a cyclone-suppressing El Niño event may fuel three to six major hurricanes over the course of the summer, Major hurricanes are defined as Category 3 or above.

Five days into the 2013 Hurricane Season, Tropical Storm Andrea formed in the Gulf of Mexico and storm warnings went into effect on both of Florida's coasts and continued up the East Coast with expectations of heavy rains, possible high winds, and a chance of tornadoes in some locations.

### Before a Hurricane—Yes, this far inland!

To prepare for a hurricane that could affect your property this far inland, you should take the following measures:

To begin preparing, you should build an emergency kit and make a family communications plan. Remember to also plan for your pets and/or livestock.

Know your surroundings.

Determine where you would go and how you would get there if you needed to evacuate your home for any reason.

Make plans to secure your property.

Be sure trees and shrubs around your home are well trimmed so they are more wind resistant.

Clear loose and clogged rain gutters and downspouts.

Reinforce your garage doors; if wind enters a garage it can cause dangerous and expensive structural damage.

Plan to bring in all outdoor furniture, decorations, garbage cans and anything else that is not tied down.

Install a generator for emergencies.

Stay Informed! Sign up for NIXLE Alerts to receive weather information and alerts from JCHSEM during emergencies. Text your Jefferson County zip code to 88877, when it replies, text again JCHSEM to begin receiving our alerts.

Hurricanes sometimes stall out over West Virginia often and can cause heavy rains that can cause extensive flood damage in floodplain and floodway areas. Everyone who is at risk and should consider flood insurance protection. Flood insurance is the only way to financially protect your property or business from flood damage. You must purchase flood insurance at least 30 days prior to any storm for it to be in effect. To learn more about your flooding risk and how to protect yourself and your business, visit the Federal Insurance and Mitigation Administration (NFIP) Web site, [www.floodsmart.gov](http://www.floodsmart.gov) or call 1-800-427-2419.

## Basic Disaster Supplies Kit

A disaster supplies kit is simply a collection of basic items your household may need in the event of an emergency.

Try to assemble your kit well in advance of an emergency. You may have to evacuate at a moment's notice and take essentials with you. You will probably not have time to search for the supplies you need or shop for them.

You may need to survive on your own after an emergency. This means having your own food, water and other supplies in sufficient quantity to last for at least 72 hours. Local officials and relief workers will be on the scene after a disaster but they cannot reach everyone immediately. You could get help in hours or it might take days.

Additionally, basic services such as electricity, gas, water, sewage treatment and telephones may be cut off for days or even a week, or longer. Your supplies kit should contain items to help you manage during these outages.

A basic emergency supply kit could include the following recommended items:

- Water, one gallon of water per person per day for at least two weeks, for drinking and sanitation
- Food, at least a two- week supply of non-perishable food
- Battery-powered or hand crank radio and a NOAA Weather Radio with tone alert and extra batteries for both
- Flashlight and extra batteries
- First aid kit
- Whistle to signal for help
- Dust mask to help filter contaminated air and plastic sheeting and duct tape to shelter-in-place
- Moist towelettes, garbage bags and plastic ties for personal sanitation
- Wrench or pliers to turn off utilities.
- Manual can opener for food
- Local /Regional maps
- Cell phone with chargers, inverter or solar charger
- First Aid Kit—Also everyone in the family who is old enough should be trained in First Aid
- Clothing for all members of the family
- STURDY shoes for all family members
- Supplies for your pets and/or farm animals
- Supplies for elderly or members of the family with special needs
- Supplies for the babies in your household



## VOLUNTEER OPPORTUNITIES

### Awareness Level Small Animal Emergency Sheltering Class

This course is a ONE DAY course. It will be held on Monday, July 15 from 0800-1700 at the Jefferson County Maintenance Building at 128 Industrial Blvd., Kearneysville, WV. There is a limit of 40 persons. If we exceed 40 people, we will have a second class on Tuesday, July 16th. Lunch is on your own.

Justification: Each year thousands of animals are affected by disasters in our country. West Virginia may be affected by tornados, floods, fire, hurricanes and more. When disaster strikes, we want to be there for the WHOLE family, including pets.

Course Topics: Personal Preparedness, Overview of the Incident Command System, Deployment Preparedness, Assisting in Shelter Set Up, Daily Care and Feeding, Proper Cage Cleaning and disinfection, Animal Behavior, Stress Management, Zoonotic Disease, Personal Safety, and more. This class will be taught by members of the Florida State Animal Coalition (FL-SARC). The course is certified by the Florida Department of Emergency Management, course code FL-003-RESP.

Prerequisites:

IS-100.b Introduction to Command System

IS-700.a NIMS, an Introduction

IS-200.b ICS for Single Resources and Initial Action Incidents

Recommended:

IS-10.a Animals in Disaster

IS-11.a Livestock in Disaster

IS-111.a Livestock in Disaster

IS-5a Introduction to Hazardous Materials

IS-288 The Role of Voluntary Agencies in Emergency Management

You must be over the age of 18 to take this class!

To register, please send the following information to [bmiller@jeffersoncountywv.org](mailto:bmiller@jeffersoncountywv.org)

Name

Address

Email

Mobile Phone number

Are you Over the Age of 18?

This course is free, due to a grant received from the State Administrative Agency. It is open to all West Virginia counties.

Questions should be directed to [bmiller@jeffersoncountywv.org](mailto:bmiller@jeffersoncountywv.org) or to 304-728-3290.







## **Jefferson LEPC to host Mass Fatalities Conference October 29-30, 2013**

The Jefferson County Local Emergency Planning Committee will host the 2013 Mass Fatalities Conference in beautiful and historic Harpers Ferry, WV on October 29-30, 2013. This conference will bring together various disciplines from across West Virginia and our partners in Virginia, Maryland, and Washington, D.C. to explore past incidents, discuss lessons learned and define best practices to enhance future response and decision-making in these complex disasters. The presentations given during this conference will be led by speakers with extensive disaster response background to include United Flight 93 on 9/11, Pentagon 9/11, Hurricane Katrina, the Sago Mine disaster, the Haiti Earthquake, and the Cameron mine explosion. Registration is \$169 per person. You can get the Early Bird Discount rate of \$145 if you register prior to June 30th. Registration, hotel information, speakers bios and opportunities for both vendors and sponsors can be found on the L.E.P.C.'s conference website at : <http://www.jeffersonlepc.org/>

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## **West Virginia State Emergency Response Commission to host WV LEPC/SERC Conference in August**

The 19th annual West Virginia LEPC/SERC Conference will be held August 26-28, 2013 at The Charleston Marriott, Charleston, WV. Watch for additional information on the WV Division of Homeland Security and Emergency Management's website or contact Melissa Buckley at 304-558-5380 or [sa.d.Buckley@wv.gov](mailto:sa.d.Buckley@wv.gov)

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## **Jefferson County Fair-Need Volunteers for our Booth!**

The Jefferson County Local Emergency Planning Committee will be paying for our booth space again this year and will also be working the booth, along with JCHSEM Staff and Volunteers. If you would like to work a shift in our booth, please go to CERVIS, our web-based volunteer management system and log in using your username and password. Go to Events on your dashboard, then click on 2013 Jefferson County Fair. You will be able to see what shifts are available and be able to choose the shift you would like to work. If you have forgotten your username or password or need assistance signing up, please contact Terri Mehling at 304-728-3329 or email to [tmehling@jeffersoncountywv.org](mailto:tmehling@jeffersoncountywv.org). The event will be available on CERVIS beginning July 8th.



# 2013 Exercises

February 27-Concept and Operations Meeting for the 2013 WV Homeland Security Region 3 Exercises-Ponderosa in Moorefield.

March 25-Tabletop Exercise, Operation Newton, AT the Veteran's Administration in Martinsburg

April 4-Full Scale Exercise, Operation Newton, Veteran's Administration, Martinsburg

April 8-Mini Exercises at the Jefferson County Health Department with School Nurses

April 26-Jefferson County Local Emergency Planning Committee's Tabletop Exercise

June 26 WV Homeland Security Region 3 Tabletop Exercise at James Rumsey in Berkeley County.

August 9-Place To Be Announced-WV Homeland Security Region 3 Functional Exercise

September 14-WV Homeland Security Region 3 Full Scale Exercise

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## WV Homeland Security Region III SAT DOWN Tabletop Exercise

**Martinsburg**-Representatives from the WV Homeland Security Region III participated in a tabletop exercise on Wednesday, June 26th in Martinsburg. The tabletop was attended by more than 25 organizations from Jefferson County, and more than 50 overall.

The scenario involved a Satellite crash that deposited debris, that could contain hazardous and radioactive materials across eastern West Virginia and southern Pennsylvania.

Each County worked through various modules that included advanced notification of a pending satellite crash, a pending crash warning for West Virginia, and eventually a satellite crash response.

Agencies represented from Jefferson County include: Jefferson County Homeland Security and Emergency Management, Jefferson County Emergency Communications Center, Jefferson County Commission, Jefferson County Local Emergency Planning Committee, Jefferson County Emergency Services Agency, Jefferson County Department of Health, Jefferson County Maintenance Department, Jefferson County GIS Department, City of Ranson, Citizens Fire Company; WVU Healthcare, Jefferson Medical Center, Shepherd University Police Department, WV State Police, Shepherdstown Police Department, Harpers Ferry Police Department, Charles Town Police Department, U.S. Customs and Border Protection, American Red Cross, National Weather Service/Sterling. Members of the 167th Air Guard and the VA Hospital checked in on the Jefferson County table often, as they might be providing people and/or resources to Jefferson in an actual event.

The Environmental Protection Agency sponsored, developed, and conducted the exercise. This scenario will continue to the Functional Exercise, scheduled for August 9th and the Full Scale Exercise on Saturday, September 14th. The Point of Contact for information on the SAT DOWN series of exercises is Don McLaughlin, Federal On-scene Coordinator, USEPA Region III, Philadelphia, PA. He can be reached at 215-814-5323 or [mclaughlin.don@epa.gov](mailto:mclaughlin.don@epa.gov)

## Jefferson County Homeland Security and Emergency Management-Committees

### **Steering Committee, John Sherwood, Chair**

The Steering Committee works with the JCHSEM Director to guide the activities of JCHSEM. A fourteen-member Steering Committee is made up of public and private representation. JCHSEM is a Department within the Jefferson County Commission, who has overall responsibility for the department and its employees. The Jefferson County Commission appoints all members to the steering committee. This committee meets on the 4<sup>th</sup> Tuesday of February, March, May, June, August, September and holds a Nov/Dec meeting at 9:00 a.m. in the JCHSEM EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced. The Quarterly Partnership meetings held in January, April, July, and October also serve as the Steering Committee meetings for those months.

### **Public Awareness, Education and Training Committee, Kelly Parsons, Chair**

Any interested person can serve on this committee. The Public Awareness, Education and Training Committee is responsible to communicate the organization's activities to the public and to build support for JCHSEM's programs. They work with the Director and other staff to keep the entire community focused on the objectives of JCHSEM, the opportunities for additional involvement and support by updating citizens and businesses about what the partners are doing and how the community will and is benefiting from these efforts. Additionally, they are responsible to assist the program manager in setting up speaking engagements and public awareness events. This committee meets on the 2<sup>nd</sup> Wednesday of each month except December at 9:00 a.m. in the EOC at 28 Industrial Blvd., Kearneysville unless otherwise announced.

### **Partnership and Volunteer Development Committee, Holly Morgan-Frye, Chair**

Any interested person can serve on this committee. The Partnership Development committee assists the staff in identification and recruitment of potential partners and what they have to offer in community preparedness. This committee will be responsible for activities to promote partnership or membership development and recruitment of volunteers. This committee meets quarterly in the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced. at 8:30 a.m. on the last Monday of January, April, July and October.

### **Risk Assessment and Mitigation Planning Committee, Jeff Jefferies, Chair**

Any interested person may serve on this committee. The Risk Assessment/Mitigation Planning Committee will examine the community's risks and vulnerability to all hazards and assess the community's vulnerability to those risks. Additionally, they will look at specific buildings, infrastructure, etc. to determine which are most susceptible to risks. A Risk Assessment and Mitigation Plan was completed and adopted by the Jefferson County Commission, all Jefferson County municipalities, WVHSEM, and Federal Emergency Management Agency in July, 2003. The plan was updated in 2008. The 2013 Plan was approved by WVDHSEM and FEMA in June, 2013. This committee meets on an "as needed basis". Please call the office at 728-3329 for exact dates and times.

### **Counter Terrorism Committee, Barbara Miller, Director, Chair**

Membership to this sub-committee of the Risk Assessment and Mitigation Planning Committee is limited to members of law enforcement, emergency management, homeland security, emergency communications, Red Cross, schools, health care, fire companies, ambulance authority/EMS, and government, due to sensitive homeland security issues. The committee works on issues of planning and training for counter terrorism or human-caused disasters. Meetings are held on the 2<sup>nd</sup> Tuesday of the month at the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced.

If you are interested in joining any of our committees, contact either [bmiller@jeffersoncountywv.org](mailto:bmiller@jeffersoncountywv.org) or [tmehling@jeffersoncountywv.org](mailto:tmehling@jeffersoncountywv.org)

**Jefferson County Homeland  
Security and Emergency  
Management**

28 Industrial Blvd., Suite 101  
Keameysville, WV 25430

Barbara Miller, Director  
Phone: 304-728-3290  
E-mail: [bmiller@jeffersoncountywv.org](mailto:bmiller@jeffersoncountywv.org)

Terri Mehling, Dep. Director, Planner and  
Program Manager  
Phone 304-728-3329  
Email: [tmehling@jeffersoncountywv.org](mailto:tmehling@jeffersoncountywv.org)

Jessica Owens, Administrative Assistant,  
Public Information Officer and Volunteer  
Coordinator  
Phone 304-724-8914  
Email:

Fax: 304-728-3320

**PUBLIC SAFETY; PUBLIC TRUST**

The Jefferson County Commission's Homeland Security and Emergency Management Department is responsible for the coordination of preparedness, planning, response, recovery and mitigation of disasters and large emergencies in Jefferson County, West Virginia. Volunteer and community participation is encouraged and welcome. We currently have committees on Risk Assessment and Mitigation Planning; Public Awareness, Education and Training; Counter Terrorism; Partnership Development and Retention; and a Steering Committee that acts as an advisory group. We are responsible for the Citizen Corps/CERT, StormReady, Community Rating System, Resilient Neighbor Network and Project Impact programs. JCHSEM is also responsible for the Jefferson County R.A.C.E.S group.



## **Meetings & Events**

### **July 2013**

4th Independence Day Holiday.....Offices are closed

15 & 16-Awareness Level Animal Sheltering Class 8 a.m.—5 p.m.

24-Quarterly Partnership Meeting at the Bavarian Inn at Noon. Reservations to 304-728-3329 or to [tmehling@jeffersoncountywv.org](mailto:tmehling@jeffersoncountywv.org) no later than July 18th.

29-Partnership Development Committee, 8:30 a.m. at Jefferson County EOC Conference Room

### **August**

9 EPA, WV Region III SAT DOWN Functional Exercise, Place TBA

18-24 Jefferson County Fair, JCHSEM Booth in Building #2

### **September**

14 EPA, WV Region III SAT DOWN Full Scale Exercise, Place TBA