



June, 2011

## Jefferson County Commissioners:

**Patsy Noland, President****Dale Manuel, V. President****Frances Morgan****Walt Pellish****Lyn Widmyer**

## Jefferson County Homeland Security and Emergency Management Steering Committee:

**John Sherwood, Chair****Amy Jones, Vice Chair-  
Jefferson County Dept. of Health****Katherine Dunbar, Good Shepherd Inter-Faith Caregivers****Mason Carter, Jefferson County Department of Engineering****Jeffrey Polczynski, ENP, Jefferson County Emergency Communications Center****Dale Manuel, County Commission Representative****Kelly Parsons, Nichols, DeHaven & Associates****Ed Smith, Fire Representative****Bobby Shirley, Jefferson County Sheriff****Paul Espinosa, Frontier Communications, Utility Representative.****Tom Bayuzik, Jefferson County Development Authority****Pamela Holstein-Wallace, Region 3 Homeland Security Planner****Holly Morgan-Frye, Shepherd University Service Learning Program****Amy Grove, Eastern Panhandle Chapter, American Red Cross**

## Staff:

**Barbara Miller, CEM, CFM Director****Terri Mehling, Planner/  
Program Manager/Deputy Director****Jennifer Maggio, Administrative Assistant, Public Information Officer and Volunteer Coordinator**

## JCHSEM Receives \$13,000 Whole of Community Grant from Volunteer WV!

Charles Town- The Jefferson County Commission and Jefferson County Homeland Security and Emergency Management has received a \$13,000 "Whole of Community" DHS/Citizen Corps Grant through Volunteer WV!. This grant will enable JCHSEM to hold a luncheon to honor and recognize current volunteers for their service to our organization and to increase business partnerships; purchase a subscription to a web-based volunteer management system; purchase supplies for Fire Safety Month activities; pay for booth space and volunteers' tickets at the Jefferson County Fair; purchase items to attract people to our booth; sustain our C.E.R.T. program by paying for copies of new C.E.R.T. participation and instructor manuals; and purchase of National Preparedness Month supplies. The outreach activities serve to help us recruit additional partners and volunteers and to teach residents about the risks we face in Jefferson County.

The Whole of Community approach to Emergency Management is being promoted by the U.S. Department of Homeland Security (DHS) and the Federal Emergency Management Agency (FEMA). Instead of depending completely on government-centric emergency management, DHS and FEMA want emergency managers to reach out to the whole community, including private businesses, non-governmental organizations, volunteer agencies, faith-based organizations, etc. to involve them in planning for, protecting against, responding to, and recovering from all types of disasters.

"This grant enables us to encourage new business partner relationships and the opportunity to bring in some organizations that have not been involved with our organization in the past," said Barbara Miller, JCHSEM director. "The Whole of Community Concept is starting to crop up as a requirement for most of the federal and state grants and projects. In Jefferson County, we have been formally building partnerships such as these since 2002 when we were named as a FEMA Project Impact Community. We are very fortunate to live in a community that is extremely involved in sustainable partnerships, has well-trained volunteers, and readily shares resources within the region. Involving the Whole Community means taking care of the Whole Community; leveraging assets across the Whole Community, building resilience and resistance to future disasters across the Whole Community. "Whole of Community" is you, me, and everyone in our community taking a responsibility and a role in planning, protecting, mitigating, and recovering from incidents, man-made or natural. Too often, we have tried to stay within our own boxes, our own budgets, and our own planning. But especially during tough budgetary and economic times, when none of us has all of the assets to do everything ourselves, we need to admit limitations and reach out to partners in the private, public and voluntary sectors for support, expertise and resources. "

The grant period runs through December 9, 2011 and activities have already begun.

## SCENES FROM THE DEMONSTRATIONS



## WEST VIRGINIA SUMMIT & EXPO Homeland Security

Huntington, WV– Marshall University was the venue for the U.S. Senator Rockefeller and the Discover the Real West Virginia Foundation, Inc.'s 2011 Homeland Security Summit. This was the Senator's 4th Conference.

Day one included demonstrations by the Cabell County Mobile Command Center and License Plate Reader, WV Office of Miners' Health Safety and Training-Mobile Unit, WV Department of Homeland Security and Emergency Management's Mobile Operations Center and Portable Radio, WV National Guard Joint Incident Site Communications Kit; Memorial Tunnel Training Stream; Civil Support Team equipment on display; and the HH60 Blackhawk helicopter, Wood County's Mobile Command Unit, WV State Police demonstration and exhibits, Air Robotics-Unmanned Aerial Vehicle, U.S. Coast Guard Boat and Trailer, STS International, and WV Department of Environmental Protection. All demonstrations were held at the Marshall University Football Stadium Parking Lot.

The evening featured dinner at the Don Morris Room/Memorial Student Center, where Tom Heywood, Managing Partner of Bowles, Rice, McDavid, Graff & Love, LLP and President of the Real West Virginia Foundation, Inc. gave opening remarks followed by Major General James A. Hoyer led the pledge of allegiance. Video remarks were shown from The Honorable Nick J. Rahall, U.S. Congress. Further remarks were heard from U.S. Senator John D. Rockefeller, IV and Dr. Stephen Kopp, President of Marshall University.

The highlight of the conference was the keynote address by The Honorable Janet Napolitano, Secretary of U.S. Department of Homeland Security.

The next day's opening plenary session was: The 10 year anniversary of 9-11: Where are we now? Panelists included: Jimmy Gianato, Director of West Virginia Department of Homeland Security and Emergency Management, David Aguilar, Deputy Commissioner of U.S. Customs and Border Protection, Howard Goldman, Senior Counsel, Transportation Security Administration, Craig Hartzell, President, CEO and Founder, Azimuth, Inc., and Thomas Kirk, Director of WV Intelligence Fusion Center.







The Critical Infrastructure Panel included Major General James Hoyer, Adjutant General, WV National Guard; Patrick Donovan, Director Maritime and Intermodal Transportation; Mike Dorsey, WV Department of Environmental Protection; Capt. Kevin Kiefer, Chief, Office of Port and Facility Activities, U.S. Coast Guard; William A. Minear II, Director, CIP Programs, WV Fusion Center, and

Larry Pritchard, Director of the 2013 National Boy Scout Jamboree. Remarks were given by Governor Earl Ray Tomblin.

Additional sessions were held on Advances in Emergency Communications; Protecting your Business from Cyber Attacks & Crime and Privacy of Electronic Data; and Public Health/Institution Preparedness.



## Additional Photos from the Conference





## JCHSEM Participated in BARK IN THE PARK on June 4th

JCHSEM Staff and Volunteers participated in the Jefferson County Animal Welfare Society's annual event, Bark in the Park on Saturday June 4th. Under beautiful skies and surrounded by dogs and dog lovers, participants learned how to put together supplies for pets in case of disasters and how to include their pets in family disaster planning. This year our volunteers included: Charlotte Hernandez-Velez, Carmen Flores, Mike Davis, Sandy Hite, and Jessica Coulson, and JCHSEM Deputy Director, Terri Mehling.



## Volunteers and Staff Give Out Information at the Ranson Festival

C.E.R.T. volunteers supported JCHSEM at the Ranson Festival and worked alongside Terri Mehling and Jennifer Maggio, JCHSEM staff, to give out disaster preparedness information and to recruit participants for future C.E.R.T. classes. The group also talked to visitors about family disaster planning and surveyed them as to how prepared their families were. Volunteering this year were: Cheryl Beuning, Mike Davis, Jason Mickey, Peggy Sclater, and Stephen Brooks



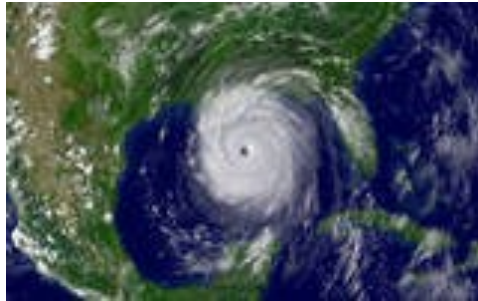
## Volunteer Opportunities

Throughout the Summer Months— JCHSEM's Disaster Ready Kids program is underway! Volunteers are needed to read to children, do programs on preparing pets for disasters, or teaching older children to work with their families to develop a family disaster supply kit and/or a family disaster plan. Volunteers working with children must successfully pass a background check, provide their own transportation to and from the site in Jefferson County, and be comfortable with children, reading out loud, and working through the activities with the children. All books and supplies will be supplied to the volunteer.

Now accepting volunteers to serve in the JCHSEM booth at the Jefferson County Fair during the week of August 21-27, 2011. Volunteers will serve in an information booth greeting visitors and giving out information and brochures about disaster preparedness and assist visitors to fill out survey forms. Volunteers must be able to work for up to 4 hour shifts in a non-air conditioned building. Our booth is inside. You will need to provide your own transportation to and from the event. You will be provided with a ticket to get into the fairground for the event. Volunteers will be working alongside a JCHSEM staff member during all shifts.

# The Unwelcome Guest List

## Hurricane Names for 2011



Arlene  
Bret  
Cindy  
Don  
Emily  
Franklin  
Gert  
Harvey  
Irene  
Jose  
Katia  
Lee  
Maria  
Nate  
Ophelia  
Phillipe  
Rena  
Sean  
Tammy  
Vince  
Whitney

# Training Opportunities



JUNE 9

Emergency Response Guidebook Training at the Jefferson County EOC at 7 p.m. Bob Jaffin will be the instructor. Contact Terri Mehling at 304-728-3329 to preregister for this free course.



JUNE 14, 15, & 16

G110, Emergency Management Operations Course (EMOC) for Local Governments

24 Hours

Instructors: Larry Allen/Jeff Harvey

The EMOC is an exercise-based program with planning sessions that begin weeks prior to the actual course, and it includes classroom sessions and exercises. The purpose of the EMOC is to improve operational capabilities as they relate to managing emergencies in the local community. The course places emphasis on the Emergency Operations Center as the focal point for managing a simulated emergency.

Selection Criteria: Elected and appointed city and county officials. These include mayor, city manager, city council, county commissioner, county manager, and other key positions, such as emergency management director and public information officer. Also included as eligible participants, are upper and mid-management personnel, including supervisory, operational, and communications staff from the fire service, law enforcement, public works, and emergency medical services. Volunteer groups should also participate.



Blackwater Falls State Park

20 JUL 0800 – 1600

21 JUL 0800 – 1200

G775, Emergency Operations Center (EOC) Management and Operations

Instructors: Dave Bradley/Larry Allen

This course explores the role, design, and functions of the EOC and their relationships as components of a multiagency coordination system. The course contains disaster-related examples, activities, and case studies that relate to EOCs and multiagency coordination systems at the local, State, and Federal levels of government. Selection Criteria: This course is open to all Federal, State, local, Tribal emergency managers; first responders to include incident commanders from all emergency management disciplines; private industry personnel responsible for coordination activities during a disaster; and Voluntary Organizations Active in Disaster (VOAD).



Pipestem State Park

23 AUG 0800 – 1700

24 AUG 0800 – 1600

G386, Mass Fatalities

17 Hours

Instructor: Carla McBee

This course prepares local and State response personnel and other responsible agencies and professionals to handle mass fatalities and effectively and to work with the survivors in an emergency or disaster.

This course covers incident management, mass fatalities, planning before and operations during an incident, establishing the morgue, family assistance from the Federal government. The course concludes with a tabletop exercise.

If you are interested in any of the state training, please contact the JCHSEM office for an application, which you must fill out, return to the JCHSEM Director for signature. It will then be forwarded on to the state training officer.

## Jefferson County Homeland Security and Emergency Management-Committees

Steering Committee, John Sherwood, Chair

The Steering Committee works with the JCHSEM Director to guide the activities of JCHSEM. A fourteen-member Steering Committee is made up of public and private representation. JCHSEM is a Department within the Jefferson County Commission, who has overall responsibility for the department and its employees. The Jefferson County Commission appoints all members to the steering committee. This committee meets on the 4<sup>th</sup> Tuesday of each month at 9:00 a.m. in the JCHSEM EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced.

Animals in Disaster Committee, Kelly Parsons, Chair

Any interested person can serve on this committee. The Animals in Disaster Committee is responsible for developing and updating the Animals in Disaster Plan and to work with the JCHSEM to make recommendations regarding the Animals Annex of the Emergency Operations Plan. They will also identify potential resources for animals before, during and after a disaster. The committee meets on the 3<sup>rd</sup> Monday of the months of January, April, July, October at 9:30 a.m. in the JCHSEM EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced.

Emergency Planning for People with Special Needs Committee-Chair –Pamela Holstein-Wallace, Chair

Any interested person can serve on this committee. The Emergency Planning for People with Special Needs Committee is responsible for training and planning for issues of people who have mobility problems, people who have sight or hearing problems, people who speak a language other than English as their first language, the elderly and the very young, people who use oxygen or other medical devices and anyone who may need special assistance during times of disasters and/or evacuations. This committee will work with the JCHSEM to update the portion of the Emergency Operations Plan that deals with these special needs. This committee meets on the 3<sup>rd</sup> Monday of the months of March, June, September, and December at 9:30 a.m. in the JCHSEM EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced. This room IS handicapped accessible.

Public Awareness, Education and Training Committee, Katherine Dunbar, Chair

Any interested person can serve on this committee. The Public Awareness, Education and Training Committee is responsible to communicate the organization's activities to the public and to build support for JCHSEM's programs. They work with the Director and other staff to keep the entire community focused on the objectives of JCHSEM, the opportunities for additional involvement and support by updating citizens and businesses about what the partners are doing and how the community will and is benefiting from these efforts. Additionally, they are responsible to assist the program manager in setting up speaking engagements and public awareness events. This committee meets on the 2<sup>nd</sup> Wednesday of each month except December at 8:30 a.m. in the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced.

Partnership and Volunteer Development Committee, Holly Morgan-Frye, Chair

Any interested person can serve on this committee. The Partnership Development committee assists the staff in identification and recruitment of potential partners and what they have to offer in community preparedness. This committee will be responsible for activities to promote partnership or membership development and recruitment of volunteers. This committee meets quarterly in the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced. at 9:30 a.m. on the last Monday of January, April, July and October.

Risk Assessment and Mitigation Planning Committee, Mason Carter, Chair

Any interested person may serve on this committee. The Risk Assessment/Mitigation Planning Committee will examine the community's risks and vulnerability to all hazards and assess the community's vulnerability to those risks. Additionally, they will look at specific buildings, infrastructure, etc. to determine which are most susceptible to risks. A Risk Assessment and Mitigation Plan was completed and adopted by the Jefferson County Commission, all Jefferson County municipalities, WVOHSEM, and Federal Emergency Management Agency in July, 2003. The committee currently updated the original document. This committee meets on an "as needed basis". Please call the office at 728-3329 for exact dates and times.

Counter Terrorism Committee, Barbara Miller, Director, Chair

Membership to this sub-committee of the Risk Assessment and Mitigation Planning Committee is limited to members of law enforcement, emergency management, homeland security, emergency communications, Red Cross, schools, health care, fire companies, ambulance authority/EMS, and government, due to sensitive homeland security issues. The committee works on issues of planning and training for counter terrorism or human-caused disasters. Meetings are held on the 2<sup>nd</sup> Tuesday of the month at the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced.

If you are interested in joining any of our committees, contact either [bmiller@jeffersoncountywv.org](mailto:bmiller@jeffersoncountywv.org) or [tmehling@jeffersoncountywv.org](mailto:tmehling@jeffersoncountywv.org)

Times, dates, places may need to be changed due to inclement weather, scheduling conflicts or EOC activation. If you have questions, call the JCHSEM office.



**Jefferson County Homeland  
Security and Emergency  
Management**

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Public Information Officer and Volunteer  
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**PUBLIC SAFETY; PUBLIC TRUST**

The Jefferson County Commission's Homeland Security and Emergency Management Department is responsible for the coordination of preparedness, planning, response, recovery and mitigation of disasters and large emergencies in Jefferson County, West Virginia. Volunteer and community participation is encouraged and welcome. We currently have committees on Risk Assessment and Mitigation Planning; Emergency Planning for Special Populations; Public Awareness, Education and Training; Counter Terrorism; Partnership Development and Retention; Animals in Disaster, and a Steering Committee that acts as an advisory group. We are responsible for the Citizen Corps/CERT, Storm-Ready, Community Rating System, and Project Impact programs. JCHSEM is also responsible for the Jefferson County R.A.C.E.S group.



**June Meetings and Events**

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- 1-2 Senator Rockefeller's Homeland Security Summit in Huntington, WV
- 4 Bark in the Park, Sponsored by Jefferson County Animal Welfare Society. 10-2 at Jefferson Memorial Park, Charles Town
- 7 May/June meeting of the JCHSEM Steering Committee at 9:00 a.m. in the Jefferson County EOC.
- 7 Counter Terrorism Committee at 1400 hours in the Jefferson County EOC
- 8 Jefferson County LEPC meeting at 7:30 a.m. at Billie's Restaurant in Ranson
- 8 Public Awareness, Education and Training Committee at 8:30 at Jefferson County EOC
- 9 Emergency Response Guidebook Training at 1900 at the Jefferson County EOC.
- 14-16 EMOC Training at North Bend State Park. WVDHSEM Training
- 20- West Virginia Day Holiday-County Offices are Closed
- 22-Risk Assessment and Mitigation Planning Committee Annual Review of Plan
- 27 Emergency Planning for People with Special Needs Committee at 9:30 at JCHSEM