



October, 2011

Jefferson County Commissioners:

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Holly Morgan-Frye, Shepherd University Service Learning Program

Staff:

Barbara Miller, CEM, CFM
DirectorTerri Mehling, Planner/
Program Manager/Deputy Director

Jennifer Maggio, Administrative Assistant, Public Information Officer and Volunteer Coordinator

Quarterly Partnership Meeting on October 26th New Red Cross Executive to Speak



Jefferson County Homeland Security and Emergency Management's Quarterly Partnership Meeting will be held at the National Conservation Training Center near Shepherdstown on Wednesday, October 26 at Noon. The speaker for the event will be Lorraine "Lori" Kelly, who is the new Eastern Panhandle Red Cross Community Executive. She will be discussing the American Red Cross and her vision for taking it forward! There will also be

updates on coming events and activities within JCHSEM.

The price for lunch is \$9 for one time through the buffet or \$12 for all you can eat. This is payable at NCTC on the day of the luncheon. You will need to bring your driver license or Federal ID for identification for security at the "Welcome Gate".

You must RSVP no later than October 19th, when we will send our list to NCTC. You are encouraged to bring guests who may also be interested in joining our Partnership. We will have blank Partnership Agreements with us on that day, or you may email to bmiller@jeffersoncountywv.org to have one prepared ahead of time. We have a goal of 50 new partners prior to December 8th, which is one of the goals from our grant with Volunteer WV. Please help us to reach this goal!

There will be a \$25 Sheetz Gift Card and a \$25 Certificate from Home Depot to give away as door prizes for this event!

To register, please call Terri Mehling at 304-728-3329 or email her at tmehling@jeffersoncountywv.org

Please come out to welcome Lori to her new position with the Red Cross!

The address for NCTC is 698 Conservation Way, Shepherdstown, WV 25443. For driving directions, go to <http://nctc.fws.gov/meet/gettinghere.html>



Storm Spotter Class to be Held in Loudoun County

On Wednesday, December 14, 2011, the Loudoun County Office of Emergency Management will host a National Weather Service Skywarn Basics I course. This course starts at 7:00 p.m. in the Loudoun County Fire and Rescue Training Center Auditorium located at 16600 Courage Court, Leesburg, Virginia 20175, and will run until approximately 10:00 p.m. This course is a prerequisite for all other National Weather Service Skywarn courses. Basics I is a good general overview of severe weather for the general public. Upon completion of the course, you will be registered in the Skywarn Spotter program by the NWS. You will receive a spotter code from the NWS within 6 weeks. Training in Basics I includes:

- The basic organization of the National Weather Service
- The role and importance of the Skywarn spotter
- NWS Products and the Watch/Warning/Advisory system
- Thunderstorms
- Thunderstorm threats:
 - Lightning
 - Flooding
 - Hail
 - Tornadoes
 - Downbursts
- How to report vital info to the NWS
- The role of amateur short-wave (HAM) radio in the Spotter Program
- The Training Advisory is attached for your reference. Please contact Rob Hiltner at 703-737-8706 or Robert.Hiltner@loudoun.gov to register.

Presentations During Fire Prevention Month



The National Fire Prevention Association has proclaimed October as Fire Prevention Month throughout the United States. This year's theme is "Protect your Family from Fire!" Many fatalities, injuries, and property losses can be prevented by planning ahead and integrating fire safe behaviors into your daily activities. See how small actions can make a big difference in protecting your family from fire.

Jefferson County Homeland Security and Emergency Management will again be participating in Fire Prevention Month by having staff and volunteers come to classrooms to teach fire safety to students in Pre-K through Grade 3. Videos and DVDs are available for children to watch, coloring books and crayons to hand out. We will have something to hand out for all ages (while supplies last!). These programs are best suited to individual classrooms. They are not designed for large groups, such as assemblies. Please note supplies are very limited and are on a first come first serve basis.

Our program this year will begin October 1st. If your Jefferson County group is interested in a presentation, please choose your preferred dates between October 1st and October 30th. If you are interested please visit our website at www.jeffersoncountywv.org/homeland-security and click on forms. Fill out the form and return it by fax to 304-728-3320 to the attention of Jennifer Maggio, Administrative Assistant/PIO/Vol. Coordinator, as soon as possible. Someone will call or email you when your date/time is confirmed.

Our Public Information Officer, Jennifer Maggio also teaches a Fire Safety for Senior Citizens workshop. If you are interested in having her to give a presentation to your group, she can be reached at 304-724-8914.

Fall Offering of C.E.R.T.

The C.E.R.T. (Community Emergency Response Team) Training has been updated by F.E.M.A. We now have the new modules and this class will be the first one taught using the new materials! We will be meeting with our instructors in October to review the new materials with them and to go over changes to each of their curriculum. We will then be ready to start our Fall C.E.R.T. Course offering. Below is the schedule:

The Class Schedule is still being developed. Classes are from 6:00pm – 9:00pm (Some class dates may change due to Instructor scheduling and/or weather conditions or E.O.C. activation.) The modules and instructors are as follows:

Disaster Preparedness, Barbara Miller or Lucas Pierce, Instructor

Fire Safety and Fire Simulation, David Holmes, Instructor

Disaster Medical Ops I, Gene Rice, Instructor

Disaster Medical Ops II, Gene Rice, Instructor

Crime Prevention & Terrorism Awareness, Lt. Dave Colbert, Instructor

Light Search & Rescue, Mike Kanehl, Instructor

Disaster Psychology, Jeff Levesque, Instructor; Animals in Disaster, Terri Mehling, Instructor; and People with Special Needs, Terri Mehling, Instructor

CERT Volunteerism, Test, Final Exercise & Graduation

The classes are free and are open to residents who are over the age of 18 and live, work or volunteer in Jefferson County. You must complete all 8 modules in order to receive your participation certificate and your C.E.R.T. bag.

To register, go to <http://www.jeffersoncountywv.org/government/departments/homeland-security/cert-2.html>, print out the C.E.R.T. Training Form, sign it and send it to Terri Mehling at tmehling@jeffersoncountywv.org. She will need your registration at least one week prior to the beginning of the class to ensure that she has enough materials. If you do not have access to the internet, she can mail you a registration form.

Questions about the C.E.R.T. program should be addressed to Terri Mehling at 304-728-3329.



RABIES VACCINATION CLINIC

A rabies vaccination clinic will be held on October 29, 2011 from 10 a.m.—noon for Jefferson County Residents (ID REQUIRED) for Cats and Dogs only. Cost is \$10.00, cash only. The clinic will be held at the Jefferson County Animal Control Office at 161 Poor Farm Road in Kearneysville. For further information, contact Animal Control at 304-728-3289. Sponsored by the Jefferson County Animal Control, Jefferson County Health Department and the Hillside Veterinary Clinic. Please have all dogs on a leash and cats in a carrier!

National Recovery Framework Released

WASHINGTON – The U.S. Department of Homeland Security announced the release of the country's first-ever National Preparedness Goal. The goal is the first deliverable required under Presidential Policy Directive (PPD) 8: National Preparedness, which was released in April 2011. The goal sets the vision for nationwide preparedness and identifies the core capabilities and targets necessary to achieve preparedness across five mission areas laid out under PPD 8: prevention, protection, mitigation, response and recovery.

"As we work to build a more prepared nation, we must work with the entire community—the public and private sectors, faith-based and non-profit organizations, and most importantly the public," said FEMA Administrator Craig Fugate. "This goal recognizes that reality, and we will continue to work with all our stakeholders to implement PPD 8 and build a more prepared and resilient nation."

FEMA Administrator Craig Fugate announced the release of the goal at the annual National Emergency Managers Association (NEMA) Conference in Austin, Texas. The full goal can be found online at www.fema.gov/ppd8.

PPD 8 called for the development and maintenance of a National Preparedness Goal to define the core capabilities necessary to prepare for the specific types of incidents positing the greatest risk of security to the nation. This goal builds extensively on prior work of various stakeholder groups from around the nation, draws upon lessons learned from large-scale and catastrophic events and represent input from all stakeholders.

As directed by PPD 8, this goal will be reviewed regularly to ensure consistency with applicable policies, evolving conditions and the National Incident Management System.

For more information about PPD 8 and its implementation, visit www.fema.gov/ppd8.

RECOVERY CORE PRINCIPLES.

Individual and Family Empowerment.

Leadership and Local Primacy.

Pre-Disaster Recovery Planning.

Partnerships and Inclusiveness.

Public Information.

Unity of Effort.

Timeliness and Flexibility.

Resilience and Sustainability.

Psychological and Emotional Recovery.

Public Assistance Local Officials and Eligible Applicants Workshop Planned for November

JCHSEM and the WV Division of Homeland Security and Emergency Management will hold two Public Assistance Workshops for Local Officials and Eligible Applicants on Wednesday, November 30.

The Public Assistance Program, which is authorized by the Stafford Act, awards grants to assist State and local governments and certain Private Non-profit entities with the response to and recovery from disasters. Specifically, the program provides assistance for debris removal, emergency protective measures, and permanent restoration of infrastructure. The Federal share of these expenses typically cannot be less than 75% of eligible costs. The program also encourages protection from future damage by providing assistance for hazard mitigation measures during the recovery process.

“The most recent use of PA funds in Jefferson County was during the 2010 snowstorm,” said Barbara Miller, JCHSEM Director. “This workshop is designed to teach local officials about what Public Assistance is, what is it not, what kinds of expenses are considered eligible expenses, which ones are not, and how the whole process works.” This workshop is by invitation only and only for local officials, their financial staff, and eligible applicants. For more information, you may contact Barbara Miller at 304-728-3290 or email to bmiller@jeffersoncountywv.org

National Emergency Alert System Test on November 9, 2011

On November 9, 2011, at 2 p.m. Eastern Standard Time, the FCC and FEMA will conduct the first-ever, nationwide test of the Emergency Alert System (EAS). EAS alerts are transmitted over radio and television broadcast stations, cable TV and other media services. This test will NOT be done on the NOAA Weather Radios. The purpose of the November 9th test is to assess the reliability and effectiveness of the system as a way to alert the public during emergencies. Although FEMA and the FCC are taking steps to ensure that broadcast announcements are made during the test, some people may not see or hear these announcements and, as a result, 9-1-1 Call Centers may receive calls. There are monthly tests of the EAS, and the public will notice that this test will go for a full 2.5-3 minutes, compared to the usual 2 minute monthly test. Additional information can be found at the FCC's Public Safety and Homeland Security Bureau website at www.fcc.gov/pshs.

Joint Meeting of the Jefferson And Berkeley County LEPCs.

There will be a combined meeting of the Jefferson and Berkeley County Local Emergency Planning Committees on Monday, December 12 at 2:30 p.m. in the Berkeley County EOC. The purpose of the meeting is to meet with Don McLaughlin of the Environmental Protection Agency. The EPA is going to assist the Counties of the Eastern Panhandle with developing, carrying out and documenting a Regional Full Scale Exercise next Spring. Additionally, this meeting will provide an opportunity for members of the two LEPCs to network and get to know each other and each County's intricacies. Lite refreshments will be served. All members from both county's LEPCs are strongly encouraged to attend this meeting. Agencies that have specific things that they would like to test during the functional exercise should contact their respective Emergency Manager with details. This can include new plans, protocols or SOGs, new pieces of equipment, etc.

Strength-Based Grant Writing Workshop to be held at Priest Field

Volunteer West Virginia is pleased to bring a new training to the area. Strength-Based Grant Writing is intended to help build new capacity for nonprofit organizations. During the three-day training, participants will learn the nuts and bolts of preparing a grant proposal while being guided through a process that focuses on strengths and seeks to include stakeholders throughout the entire grant writing process. At the end of this training, participants will not only understand all the components of a grant application from needs statement to budget narrative, but will also have a new way of looking appreciatively at what works in their organization. This three day, hands-on, intensive workshop will help aspiring and experienced grant writers approach grant writing from a strength-based perspective. Strength-based grant writing seeks collaboration, shared understanding, and commitment to action by the organization and the larger community in identifying opportunities for change and new direction.

They will be asking questions such as: What are our organization's strengths? What can we build on? What makes us unique? How do we use our strengths to get results? What are our stakeholders asking for? How can we reframe challenges to be seen as exciting opportunities? What new skills do we need to move forward? What do we care deeply about? What do we want more of? What strategic initiatives would support our aspirations? What meaningful measures would indicate that we are on track to achieving our goals? What resources are needed to implement our most vital projects?

Dates: November 2-4, 2011

Cost: There is a \$175 registration fee per person. This fee covers the materials and lunch and breaks each day. Please make checks to: Volunteer West Virginia and include with your completed registration form. If you need an invoice, let them know. Registration is limited to the first 50 people.

Lodging and additional meals: At the request of Priest Field Pastoral Center, all lodging rooms, breakfasts and dinners must be reserved and paid for with your registration. The cost of a single room is \$49 per night. The cost of a double rooms is \$36 per person per night (\$72 total). Breakfast is \$8.50 and dinner is \$17.50. There is a 24-hour coffee and tea service available in the lower lobby.

Instructors: Alice Ruhnke is the founder and chief operating officer of The Grant Advantage. She works with nonprofit organizations to help them increase their organizational capacity and secure funding. www.thegrantadvantage.net Trish Hatfield, president of Character Ethics, helps people build skills, co-create solutions, and explore tough issues that lead to better performance as individuals and communities. www.characterethics.com

Topics: Introduction to Appreciative Inquiry and Strength-Based Approaches—Developing Grant Applications with the Ability to SOAAR (Strengths, Opportunities, Aspirations, Approaches, and Results)—Finding Funding Sources—Working with Foundations, Government, Corporations—Budgets-Pulling it All Together.

To obtain a registration form or if you have questions, contact Moya Doneghy at Volunteer West Virginia at 304-559-0111 or email to moya.doneghy@wv.gov

Jefferson County Homeland Security and Emergency Management-Committees

Steering Committee, John Sherwood, Chair

The Steering Committee works with the JCHSEM Director to guide the activities of JCHSEM. A fourteen-member Steering Committee is made up of public and private representation. JCHSEM is a Department within the Jefferson County Commission, who has overall responsibility for the department and its employees. The Jefferson County Commission appoints all members to the steering committee. This committee meets on the 4th Tuesday of each month at 9:00 a.m. in the JCHSEM EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced.

Animals in Disaster Committee, Kelly Parsons, Chair

Any interested person can serve on this committee. The Animals in Disaster Committee is responsible for developing and updating the Animals in Disaster Plan and to work with the JCHSEM to make recommendations regarding the Animals Annex of the Emergency Operations Plan. They will also identify potential resources for animals before, during and after a disaster. The committee meets on the 3rd Monday of the months of January, April, July, October at 9:30 a.m. in the JCHSEM EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced.

Emergency Planning for People with Special Needs Committee-Chair –, Chair

Any interested person can serve on this committee. The Emergency Planning for People with Special Needs Committee is responsible for training and planning for issues of people who have mobility problems, people who have sight or hearing problems, people who speak a language other than English as their first language, the elderly and the very young, people who use oxygen or other medical devices and anyone who may need special assistance during times of disasters and/or evacuations. This committee will work with the JCHSEM to update the portion of the Emergency Operations Plan that deals with these special needs. This committee meets on the 3rd Monday of the months of March, June, September, and December at 9:30 a.m. in the JCHSEM EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced. This room IS handicapped accessible.

Public Awareness, Education and Training Committee, Katherine Dunbar, Chair

Any interested person can serve on this committee. The Public Awareness, Education and Training Committee is responsible to communicate the organization's activities to the public and to build support for JCHSEM's programs. They work with the Director and other staff to keep the entire community focused on the objectives of JCHSEM, the opportunities for additional involvement and support by updating citizens and businesses about what the partners are doing and how the community will and is benefiting from these efforts. Additionally, they are responsible to assist the program manager in setting up speaking engagements and public awareness events. This committee meets on the 2nd Wednesday of each month except December at 8:30 a.m. in the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced.

Partnership and Volunteer Development Committee, Holly Morgan-Frye, Chair

Any interested person can serve on this committee. The Partnership Development committee assists the staff in identification and recruitment of potential partners and what they have to offer in community preparedness. This committee will be responsible for activities to promote partnership or membership development and recruitment of volunteers. This committee meets quarterly in the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced. at 9:30 a.m. on the last Monday of January, April, July and October.

Risk Assessment and Mitigation Planning Committee, Mason Carter, Chair

Any interested person may serve on this committee. The Risk Assessment/Mitigation Planning Committee will examine the community's risks and vulnerability to all hazards and assess the community's vulnerability to those risks. Additionally, they will look at specific buildings, infrastructure, etc. to determine which are most susceptible to risks. A Risk Assessment and Mitigation Plan was completed and adopted by the Jefferson County Commission, all Jefferson County municipalities, WVOHSEM, and Federal Emergency Management Agency in July, 2003. The committee currently updated the original document. This committee meets on an "as needed basis". Please call the office at 728-3329 for exact dates and times.

Counter Terrorism Committee, Barbara Miller, Director, Chair

Membership to this sub-committee of the Risk Assessment and Mitigation Planning Committee is limited to members of law enforcement, emergency management, homeland security, emergency communications, Red Cross, schools, health care, fire companies, ambulance authority/EMS, and government, due to sensitive homeland security issues. The committee works on issues of planning and training for counter terrorism or human-caused disasters. Meetings are held on the 2nd Tuesday of the month at the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced.

If you are interested in joining any of our committees, contact either bmiller@jeffersoncountywv.org or tmehling@jeffersoncountywv.org

Times, dates, places may need to be changed due to inclement weather, scheduling conflicts or EOC activation. If you have questions, call the JCHSEM office.

**Jefferson County Homeland
Security and Emergency
Management**

28 Industrial Blvd., Suite 101
Kearneysville, WV 25430

Barbara Miller, Director
Phone: 304-728-3290
E-mail: bmiller@jeffersoncountywv.org

Terri Mehling, Dep. Director, Planner and
Program Manager
Phone 304-728-3329
Email: tmehling@jeffersoncountywv.org

Jennifer Maggio, Administrative Assistant,
Public Information Officer and Volunteer
Coordinator
Phone 304-724-8914
Email: jmaggio@jeffersoncountywv.org

Fax: 304-728-3320

PUBLIC SAFETY; PUBLIC TRUST

The Jefferson County Commission's Homeland Security and Emergency Management Department is responsible for the coordination of preparedness, planning, response, recovery and mitigation of disasters and large emergencies in Jefferson County, West Virginia. Volunteer and community participation is encouraged and welcome. We currently have committees on Risk Assessment and Mitigation Planning; Emergency Planning for Special Populations; Public Awareness, Education and Training; Counter Terrorism; Partnership Development and Retention; Animals in Disaster, and a Steering Committee that acts as an advisory group. We are responsible for the Citizen Corps/CERT, Storm-Ready, Community Rating System, and Project Impact programs. JCHSEM is also responsible for the Jefferson County R.A.C.E.S group.



Meetings & Events

October

- 6 HAM Radio Testing at the EOC. 5:30 p.m.
- 11 LEPC meeting at Billie's in Ranson. 7:30 a.m.
- 11 Counter Terrorism Committee Meeting at 2:00 p.m. at Jefferson County EOC
- 11 Jefferson County Chamber of Commerce Public Safety Banquet at Hollywood Casino at Charles Town Races. 6:30 social; Dinner at 7:00 p.m. Tickets are \$10 and available at the Chamber of Commerce Office.
- 12 Public Awareness, Training and Education Committee Meeting at the Jefferson County EOC at 9:00 a.m.
- 13 Proposals are due for the Jefferson County COOP update, training and exercise. All bids to be received by 5 p.m.
- 17 Animals in Disaster Committee Meeting at Jefferson County EOC at 9:30 a.m. Focus on Agriculture
- 20 C.E.R.T. Instructors Meeting at Jefferson County EOC at 7:00 p.m.
- 26 Quarterly Partnership Meeting at NCTC near Shepherdstown. Lunch is \$9 for one trip; \$12 all you can eat. RSFP to Terri Mehling at tmehling@jeffersoncountywv.org

November

- 2-4 Volunteer West Virginia's Strength-Based Grant Workshop at Priest Field Pastoral Center, 9:30-5:00 each day. \$175 fee. Questions to Moya Doneghy at 304-558-0111. Taught by Trish Hatfield and Alice Ruhnke.
- 13 Regional Emergency Managers Planning session for Regional Functional Exercise in Flatwoods at 6:30 p.m.
- 14 WVDHSEM Workshop in Flatwoods for all Emergency Management Staff
- 14 State Emergency Manager Director's Meeting in Flatwoods immediately following the workshop
- 14 Eastern Panhandle Emergency Management Agencies meeting in Flatwoods immediately following the state meeting.