



September, 2015



Jefferson County Homeland Security & Emergency Management

www.jeffersoncountywv.org/homeland-security.html

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Jefferson County Commissioners:

Jane Tabb, President

Patsy Noland, Vice President

Eric Bell

Dale Manuel

Walt Pellish

Jefferson County Homeland Security and Emergency Management Steering Committee:

John Sherwood, Chair

Ed Smith, Vice Chair Fire and Rescue Representative

Jeff Jeffries, Health Representative

Katherine Dunbar, Good Shepherd Inter-Faith Caregivers

Mason Carter, Jefferson County Department of Engineering

Jeffrey Polczynski, ENP, Jefferson County Emergency Communications Center

Jane Tabb, County Commission Representative

Kelly Parsons, Nichols, DeHaven & Associates

Pete Dougherty, Jefferson County Sheriff

Chuck Ellison, Frontier Communications, Utility Representative.

John Reisenweber, Jefferson County Development Authority

Sanford H. "Sandy" Green, Region 3 Homeland Security Area Liaison

Holly Frye, Shepherd University Service Learning Program

Staff:

Barbara Miller, CEM, CFM Director

Sandee Niles, Planner/Program Manager/Deputy Director

Brandon Vallee, Administrative Assistant, Public Information Officer and Volunteer Coordinator



JCHSEM is sponsoring the National Weather Service's

SKYWARN Stormspotter Class Floods

September 9, 2015

at Independent Fire Company, 200 West Second Avenue,
Ranson, WV 26538
6:00-9:00 p.m.

Training in the Flood class is a good overview of flood threats in this area. It is intended for everyone. Basics I is a prerequisite for this class. The Flood class includes:

Role of spotters & review of area

What to report & how

Types of flooding

Forecasting and meteorology of flooding

Review of some flooding cases

NWS products for flooding

To register for this free class, go to:

<http://www.eventbrite.com/e/skywarn-storm-spotter-class-flood-tickets-18135485726>

If you have questions or need assistance with your registration, contact Sandee Niles, JCHSEM Deputy Director at sniles@jeffersoncountywv.org or call 304-728-3329.

If you are interested in seeing all of the Skywarn Stormspotter Classes that are currently available, go to <http://www.weather.gov/lwx/skywarn>

Every Business Should Have A Plan. Business Continuity Planning Workshop

Jefferson County Homeland Security and Emergency Management is sponsoring two Business Continuity Planning Workshops to be held on September 23, as a part of their National Preparedness Month Activities. There are two workshops to choose from. You may register for the afternoon class from 1:00-4:00 p.m. or the evening class from 6:00-9:00 p.m. Both classes are being taught by the WV Department of Military Affairs and Public Safety's Continuity Program Manager, Matt Blackwood, with assistance from David Skeen, WV Department of Homeland Security and Emergency Management. Both classes are being taught at the Jefferson County Maintenance Department's Meeting Room, 128 Industrial Blvd., Kearneysville, WV 25430. You must pre-register to attend.

Whether you own a small business or a large one, work for a non-profit group or are a part of a government agency, you need to have a BCP (Business Continuity Plan).

How quickly your company can get back to business after a tornado, a public health emergency, a fire or flood often depends on emergency planning done before the event happens. Business fires, cyber attacks, and wind damages demonstrate the importance of being prepared. When you also consider that the number of declared major disasters nearly doubled in the 1990's compared to the previous decade, preparedness becomes an even more critical issue. Though each situation is unique, any organization can be better prepared if it plans carefully, puts emergency procedures in place, and practices for all kinds of emergencies. If businesses are ready to survive and recover, the nation and our economy are more secure. America's businesses form the backbone of the nation's economy; small businesses alone account for more than 99% of all companies with employees, employ 50% of all private sector workers and provide nearly 45% of the nation's payroll. A commitment to planning today will help support employees, customers, the community, the local economy and even the country. It also protects your business investment and gives your company a better chance for survival. Business continuity planning outlines commonsense measures business owners and managers can take to start getting ready. It provides practical information to help you plan for your company's future. These recommendations reflect the Emergency Preparedness and Business Continuity Standard (NFPA 1600) developed by the National Fire Protection Association and endorsed by the American National Standards Institute and the U.S. Department of Homeland Security. Every business should have a plan. Get ready now.

You must pre-register to attend. You can register for either offering at: <https://www.eventbrite.com/e/business-continuity-planning-workshop-tickets-18253279049>.

If you need assistance registering for this event or have questions, please email to bmiller@jeffersoncountywv.org.





Source Water Protection Plan Training Being Offered by Region 9 Planning and Development Council

There will be a Source Water Protection Plan Training Workshop on Thursday, September 3 from 9:00 a.m.—4:00 p.m. at the Clarion Hotel and Conference Center in Shepherdstown, West Virginia.

The objective of this workshop will be to assist public water suppliers with meeting a 2016 deadline regarding updates to Source Water Protection Plans, promote communication among stakeholders, and discuss recommendations for a new PWS Study Commission. The WV Rural Water Association will be providing this training.

Water operators in attendance will receive 6 hours of Water Operator CEHs at no charge.

Other members of SWAP Teams, such as Mayors, PSD Managers, members of LEPCs, County Health Departments, etc., are welcomed to this free class. Registration closes on August 28th, but if you miss the deadline, you are encouraged to contact Region 9 to see if there is still room!

Registration is 8:30—9:00 a.m.

History of Spills & review of existing source water protection plans 9:00-10:00

Break

Intro. To SB373 and Contingency Planning 10:15-Noon

Lunch Noon—1:00

Current Status of SWAP Updates 1:00-1:30

Statute & Elements of the contingency Plan 1:30-2:00

Tabletop Exercises on Spill Response 2:00—2:45

Break

Open Discussion, Funding Information from DEP & BPH 3:00-4:00

For information on how to register, contact Rachel Snavelly at Region 9 Planning and Development Council. rsnavely@region9wv.com or call 304-263-1743.

L-146 Homeland Security Exercise and Training Course (HSEEP) to be taught in Kearneysville on Oct. 7/8

The L-146 Homeland Security Exercise and Training Course (HSEEP) will be taught on October 7/8 at the Jefferson County Maintenance Department Meeting Room from 0800-1700 daily. Lunch will be provided. This course will be taught by Greg Fuller and Jerry Beckett for WV Division of Homeland Security and Emergency Management.

The two-day period of instruction is for those individuals that are directly involved in the planning, design and evaluation of training exercises. The intermediate-level training course incorporates exercise guidance and best practices from the HSEEP Volumes. It is an interactive course that allows participants to share personal lessons learned and best practices while gaining practical experience. In addition to the instructor-led course presentations, the course includes small group activities; group discussions; introductions to HSEEP; related initiatives such as supporting technology; and capabilities-based planning. This approach provides participants with hands-on experience that readily translates to real-world exercise responsibilities. Activities include creating exercise documentation, conducting planning conferences and briefings, and practicing exercise evaluation.

Prerequisites for this course include:

IS-120a-Introduction to Exercises

<https://training.fema.gov/is/courseoverview.aspx?code=is-120.a>

IS 130-Exercise Evaluation

<https://training.fema.gov/is/courseoverview.aspx?code=is-130>

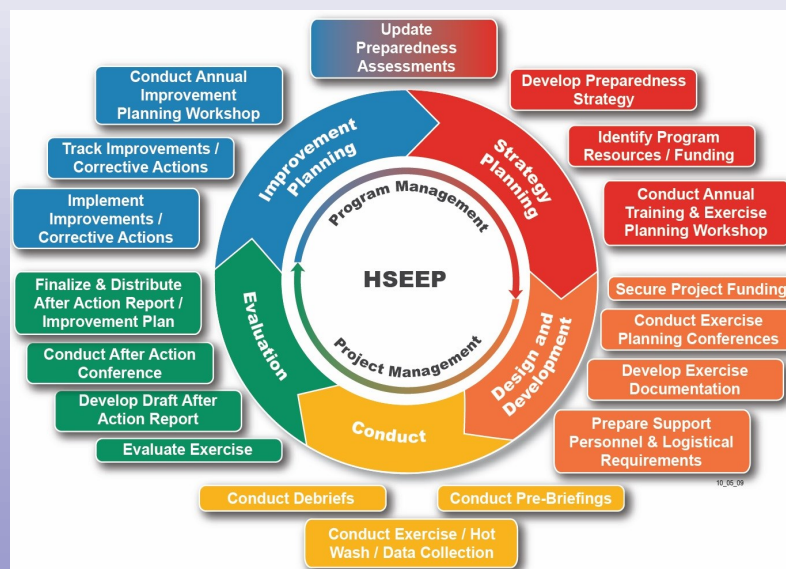
Please note that IS-120 does not meet the prerequisite; it must be IS-120a.

To register for this course, go to the WV Department of Military Affairs and Public Safety's website at:

<http://www.onlinelearning.wv.gov/dmapscm6/cm710/home.html>

If you have not yet registered for courses on this site, you will need to create a username and password first.

Questions about signing up for this course should be directed to WV State Training Officer, Christian Fernley at 304-558-5380. For local logistics for the course, contact JCHSEM at 304-728-3329.





The LEPC of Jefferson County, West Virginia Presents: 2015 Mass Fatalities Conference

The LEPC of Jefferson County, West Virginia will present the 2015 Mass Fatalities Conference on October 27/28, 2015 at The Clarion Hotel and Conference Center in Shepherdstown.

This conference will bring together various disciplines from across the State and our partners in Virginia, Maryland, and Washington, DC to explore past incidents, discuss lessons learned, and define best practices to enhance future responses and decision-making in these complex disasters. The presentations given during this conference will be led by speakers with extensive disaster response background.

In addition to the presentations, a two day workshop on mass casualty incident management has been added for first responders. It is highly recommended to register early, as this workshop will fill quickly!

To register, go to <https://www.eventbrite.com/e/2015-mass-fatalities-conference-tickets-15444450768>

This year, we also have special pricing for Military, Law Enforcement, Firefighters, and EMS personnel. Cost for that group is \$90.67.

Regular Early Bird Registration is \$132.87 until August 31st.

Full Conference Registration is \$179.29

At the conference website listed above, you will also find out additional information about hotel reservations and the full conference agenda, as well as vendor and sponsor opportunities. Questions can be sent to lepc@jeffersoncountywv.org

Disaster Exercises, 2015

WV Homeland Security Region III (WVHSR3) Initial Planning Workshop was held in Moorefield in December, 2014. Representatives of all of the Counties of WVHSR3 were in attendance. Additional planning meetings are upcoming.

WV Hospital Association, Regions 8 & 9 After Action Meeting.....January 20, 2015 in Hampshire Co.

Jefferson County Government, Continuity of Operations Training and Tabletop Exercise, January 23, 2015

THIRA Training Workshop, Berkeley County.....April 13, 2015

WV Homeland Security Region III Tabletop Exercise.....April 22, 2015

WV Homeland Security Region III Functional Exercise.....July 20, 2015

Jefferson County LEPC Table Top Exercise.....July 23, 2015

WV Homeland Security Region III EM Communications Drill.....August 1, 2015

WV Homeland Security Region III Full Scale Exercise.....September 19, 2015 in each of the Counties of WV Homeland Security Region III. The Jefferson County EOC will be activated, as well as, Emergency Responders in the field.

WV Homeland Security Region 3 Improvement Planning Workshop ..October 2, 2015 at Canaan Valley Hotel and Conference Center, Davis, WV

An effective exercise program is an essential component of our preparedness as it validates plans, tests operational capabilities, maintains leadership effectiveness, and examines ways to utilize the whole community. Exercise program management involves a collaborative approach that integrates resources, organizations, and individuals in order to identify and achieve program priorities.



Jefferson County Homeland Security and Emergency Management-Committees

Steering Committee, John Sherwood, Chair

The Steering Committee works with the JCHSEM Director to guide the activities of JCHSEM. A fourteen-member Steering Committee is made up of public and private representation. JCHSEM is a Department within the Jefferson County Commission, who has overall responsibility for the department and its employees. The Jefferson County Commission appoints all members to the steering committee. This committee meets on the 4th Tuesday of February, March, May, June, August, September and holds a Nov/Dec meeting at 9:00 a.m. in the JCHSEM EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced. The Quarterly Partnership meetings held in January, April, July, and October also serve as the Steering Committee meetings for those months.

Public Awareness, Education and Training Committee, Katherine Dunbar, Chair

Any interested person can serve on this committee. The Public Awareness, Education and Training Committee is responsible to communicate the organization's activities to the public and to build support for JCHSEM's programs. They work with the Director and other staff to keep the entire community focused on the objectives of JCHSEM, the opportunities for additional involvement and support by updating citizens and businesses about what the partners are doing and how the community will and is benefiting from these efforts. Additionally, they are responsible to assist the program manager in setting up speaking engagements and public awareness events. This committee meets monthly on the 2nd Wednesday of the at 0830 in the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced.

Partnership and Volunteer Development Committee, Holly Frye, Chair

Any interested person can serve on this committee. The Partnership Development committee assists the staff in identification and recruitment of potential partners and what they have to offer in community preparedness. This committee will be responsible for activities to promote partnership or membership development and recruitment of volunteers. This committee meets quarterly in the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced. at 0830 on the last Monday of January, April, July and October.

Risk Assessment and Mitigation Planning Committee, Jeff Jefferies, Chair

Any interested person may serve on this committee. The Risk Assessment/Mitigation Planning Committee examine the community's risks and vulnerability to all hazards and assess the community's vulnerability to those risks. A Risk Assessment and Mitigation Plan was completed and adopted by the Jefferson County Commission, all Jefferson County municipalities, WVHSEM, and Federal Emergency Management Agency in July, 2003. The plan was updated in 2008 and 2013. The 2013 Plan was approved by WVDHSEM and FEMA in June, 2013. This committee meets Quarterly. Please call the office for exact dates and times.

Counter Terrorism Committee, Barbara Miller, Director, Chair

Membership to this sub-committee of the Risk Assessment and Mitigation Planning Committee is limited to members of law enforcement, emergency management, homeland security, emergency communications, Red Cross, schools, health care, fire companies, ambulance authority/EMS, and government, due to sensitive homeland security issues. The committee works on issues of planning and training for counter terrorism or human-caused disasters. Meetings are held on the 2nd Tuesday of the month at the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced.

If you are interested in joining any of our committees, contact either bmiller@jeffersoncountywv.org or bvallee@jeffersoncountywv.org

Times, dates, places may need to be changed due to inclement weather, scheduling conflicts or EOC activation. If you have questions, call the JCHSEM office.

**Jefferson County Homeland
Security and Emergency
Management**

28 Industrial Blvd., Suite 101
Kearneysville, WV 25430

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Fax: 304-728-3320

PUBLIC SAFETY; PUBLIC TRUST

The Jefferson County Commission's Homeland Security and Emergency Management Department is responsible for the coordination of preparedness, planning, response, recovery and mitigation of disasters and large emergencies in Jefferson County, West Virginia. Volunteer and community participation is encouraged and welcome. We currently have committees on Risk Assessment and Mitigation Planning; Public Awareness, Education and Training; Counter Terrorism; Partnership Development and Retention; and a Steering Committee that acts as an advisory group. We are responsible for the Citizen Corps/CERT, StormReady, Community Rating System, Resilient Neighbor Network and Project Impact programs. JCHSEM is also responsible for the Jefferson County R.A.C.E.S group.



Meetings & Events

September, 2015

- 3 Ham Radio Testing at the EOC
- 4 Region 9 Planning and Development Council's Source Water Protection Meeting at The Clarion 0900-1600.
- 8 Counter Terrorism Committee, 1400 hours, Jefferson County EOC.
- 9 Jefferson County LEPC @ 0730 at IHOP
- 9 Public Awareness Committee Meeting 0900
- 9 Skywarn Stormspotter Class-Flood at Independent Fire Company, Ranson, WV 1800-2100
- 10 Preparedness Presentation to AARP Members
- 19 WV Homeland Security Region 3 Full Scale Exercise-Venues throughout Jefferson, Berkeley, Morgan, Hardy, Grant, Hampshire, Mineral and Pendleton Counties.
- 22 Steering Committee Meeting at 0900 at the Jefferson County EOC
- 23 Business Continuity Planning Training, Jefferson County Maintenance Department Meeting Room. Choose the 1300-1600 or the 18-2100 offering. You only need to attend one (afternoon or evening).
- 27-30-Statewide Interoperable Radio Network Conference at Camp Dawson, Kingwood, WV Contact: Bobby Hoge, Vice Chairman, WVSIRN (304) 425-4911 merc911@citlink.net

October 7 & 8-HSEEP Course (Homeland Security Exercise and Evaluation Program) at JC Maintenance Dept. Meeting Room. 8-5 each day. Lunch will be provided.

October 13-15 WV State Emergency Response Commission/Local Emergency Planning Committee Conference at Camp Dawson, Kingwood, WV Contact: Melissa Cross 304-558-5380

October 27-28, 2015 for the Jefferson County LEPC's Mass Fatalities Conference at The Clarion Hotel and Conference Center in Shepherdstown. <https://www.eventbrite.com/e/2015-mass-fatalities-conference-tickets-15444450768>