



JEFFERSON COUNTY COMMISSION

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DATE: April 19, 2018
TO: Honorable Commissioners
Jefferson County, West Virginia
FROM: Michelle Gordon, Finance Director
RE: Ambulance Fee Ordinance

Attached is the proposed revisions to the Jefferson County Emergency Service Fee Ordinance. Revisions are proposed to become effective with the billings beginning on July 1, 2018. The revisions are based on a detailed analysis performed in the fall of 2017, workshop discussions and decisions approved by majority votes during the FY19 budget process. Key components were approved as follows:

1. An increase in revenue of \$63,000 that is a result of restructuring the ordinance to include all non-residential properties in addition to residential and commercial. This increase is solely a result of the addition of formerly non-exempt properties and was approved unanimously to recoup the reduction in the General Fund contribution.
2. The increase that resulted from expenditure additions for the grade scale realignment and miscellaneous operating expenditures was approved by the majority to be paid for from the fee or \$158,000.
3. The majority also approved no increase to the residential.
4. Non-residential properties should be subject to a minimum fee payable of \$85.00 per unit.

For budgeting purposes, the proposed increases are offset by estimated decreases in late fee revenue (approximately \$50,000-\$60,000) and an increase in the allowance for doubtful accounts (approximately \$175,000-\$200,000).

Additional ordinance changes include the addition of tiered system of billing for non-residential properties that is based on building square footage. The proposed tiers are as follows:

Fees per 100 square foot of Building Square Footage:

Regular Rate for Non-Residential	\$2.842 / 100sf
Casino Rate (75% of Reg Rate)	\$2.132 / 100sf
Warehouse Rate (40% of Reg Rate)	\$1.137 / 100sf
Vacant >18 mos (25% of Reg Rate)	\$0.711 / 100sf

Miscellaneous per Unit Fees:

Unavailable Total building square footage	\$150.00 / unit
Minimum Fee (SF under 2,841sf)	\$85.00 / unit

Late Fees for Non-Residential:

Accounts paid on or after Oct 1-Dec 31	10%
Accounts paid on or after Jan 1-Mar 31	20%