

Jefferson County Commission FY21 Budget-DRAFT

07/01/2020– 06/30/2021



Jefferson County Commission FY21 Budget Meeting Schedule

**Please arrive 15 minutes prior to your scheduled time.*

Monday, February 10, 2020 - NO MEETINGS

Tuesday, February 11, 2020 - NO MEETINGS

Wednesday, February 12, 2020 (Morning & Afternoon)

9:30-9:45	<i>Review of the budget process - Michelle Gordon</i>
9:45-10:00	<i>Review of Projected Revenues & Expenditure Requests - Michelle</i>
10:00-10:15	001401-456802 Misc Req-EWVRAA-Eastern WV Regional Airport-Neil Doran
10:15-10:30	001401-456800 Misc Req- Eastern Panhandle Conservation District - Nancy Lutz
10:30-10:45	001401-456800 G2011 Day Report Center - Ronda Eddy
10:45-11:00	BREAK
11:00-11:15	900-Parks & Recs - Jennifer Myers
11:15-11:30	916-Libraries
11:30-11:45	908-Jefferson Co Ministries
11:45-12:00	909-Historical Commission - Martin Burke
12:00-1:30	LUNCH BREAK
1:30-1:45	952-Jefferson Co Council on Aging
1:45-2:00	428-Technology Budget - Russ Burgess
2:00-2:15	440-Engineering (includes Planning, Zoning & GIS) - Roger Goodwin
2:15-2:30	412-Agricultural Agent- Emily Morrow
2:30-2:45	BREAK
2:45-3:00	711-Homeland Security - Steve Allen
3:00-Close	712-911 Center - Jeff Polcynski

Thursday, February 13, 2020 - EVENING ONLY

6:00-6:30	246-Capital Projects-Bill Polk, Michelle Gordon
6:30-7:00	700, 701, 704-Sheriff, 404-Tax Office, 716-Dog Warden - Pete Dougherty
7:00-7:30	713, 715-Fire & JCESA- Allen Keyser

Friday, February 14, 2020 (Morning)

9:30-9:45	424-Maintenance, 717-Central Garage, 425-Other Buildings - Laura Kuhn
9:45-10:00	402 & 413-County Clerk & Elections Budgets - Jackie Shadle
10:00-10:15	403-Circuit Clerk - Laura Storm
10:15-10:30	406, 407, 408-Assessor Budget - Angie Banks
10:30-10:45	405-Prosecuting Attorney-Matt Harvey
10:45-11:00	BREAK
11:00-11:15	431-Development Authority - Lyn Goodwin
11:15-11:30	401-Commission Budget - Stephanie Grove & Sandy McDonald
11:30-Close	002-Coal Severance Fund- Michelle Gordon Depts 415- Mag Court, 429-RDA-Michelle Gordon <i>Establish Budget Balancing Schedule & CLOSING QUESTIONS FOR MICHELLE</i>

No Request Submitted:

800-Jefferson County Health Department
808-Landfill
903-Arts & Humanities
911-CVB Annette Gavin
950-CASA-Eastern Panhandle
953-Public Transit-Doug Pixler

Jefferson County Commission FY21 Budget Process Calendar

- **November:** Finance Director to compile estimate of revenues
- **December 1, 2019:** More accurate property valuations are available. Finance Director to adjust projected revenues
- **December 5, 2019:** Budget Charge from Commissioners
- **Mid December 2019:** Preliminary health insurance renewal rates available
- **Mid December 2019:** Budget reports distributed to departments (per auditor's office should be done no later than the 1st week of February)
- **January 15, 2020:** Department Heads to return budgets to Finance Director (per regulation must be done by March 2nd)
- **January 21, 2020:** Elected Officials to return budgets to Finance Director (per regulation must be done by March 2nd)
- **January 31, 2020:** Budget Binders distributed to Commissioners
- **February 4, 2020:** Tuesday evening Budget 101 (7PM)
- **February 10 – 14:** Need to schedule two to three full days of individual department budget presentations to the Commissioners
- **March 2, 2020:** Assessor to certify value of real and personal property (per regulation must be done by March 3rd)
- **March 9 – 13:** Schedule community forum for public hearing of budget (per regulation must be done between March 7th and March 28th)
- **Mid March 2020:** Final health insurance renewal rates obtained
- **March 19, 2020:** Currently, this is an evening regular session. Commissioners adopt budget (per regulation must be done by March 29th) or **Special Session on Tuesday, March 26, 2020.**
- **March 28, 2020:** Budget must be published by March 28th each year in the local paper of record.
- **April 2020:** Health insurance renewal rates/options presented to Commissioners
- **April 21, 2020:** Commissioners reconvene and consider any objections, and proceeds with the laying of property tax levy rates (per regulation must be done on April 21st, the 3rd Tuesday of April) – Normally a 9:30 meeting.
- **April 24, 2020:** Finance Director to forward the levy order to the State Auditor's Office (per regulation must be done within 3 days of the 3rd Tuesday in April)



JEFFERSON COUNTY COMMISSION

124 East Washington Street, P.O. Box 250, Charles Town, WV 25414

Phone: (304) 728-3284 **Fax:** (304) 725-7916

Web: www.jeffersoncountywv.org

PRESIDENT

Jane Tabb

January 31, 2020

VICE PRESIDENT

Ralph Lorenzetti

Honorable Commissioners

Jefferson County, West Virginia

COMMISSIONER

Josh Compton

I present to you the Fiscal Year 2021 operating and capital improvements program (CIP) budget requests from department heads, elected officials, and community organizations for Jefferson County. The budget document for FY21 represents the dedicated work of the County's senior leadership and support staff over the past several months. Adoption of the budget is one of the most important actions taken each year. The County's annual budget applies resources in an effective and responsible manner consistent with the policy direction set forth by the Jefferson County Commission. In the next few months, difficult decisions will be made to develop a balanced budget while allocating the county's scarce resources and maintaining sound financial management practices. The FY21 budget and outlook for future years comes with financial challenges that must be taken into consideration during the balancing process.

COMMISSIONER

Patrician Noland

COMMISSIONER

Caleb Wayne Hudson

The County continues to face reduced availability of financial resources, the growing needs of the business and residential community, and the rising cost of providing services. The County's ability to meet the demands of continuing current service levels and workforce support are negatively impacted by continued revenue shortfalls. The County has experienced multiple years of lean operations and repeated deferment of capital projects and operating expenditures. As a result, areas for substantial cost reduction were not easily identified and are not able to be achieved without the elimination of full or partial services.

FY2021 Budget Focus

The FY21 budget includes recognition of the service provided by County employees through the proposed merit increases and a cost of living adjustment for employees, numerous requests for position additions and reclassifications to enhance and maintain needed levels of services provided, and planning for future capital outlay needs.

The FY21 requests for operating expenditure allocations for the General Fund totals \$29.0 million, an increase of 14.86% over last year's total operating budget of \$25.3 million. Total estimated revenue for FY21 is estimated at \$25.9 million. This is a 1.9% increase (\$480,000) over FY20's budgeted revenue of \$25.4 million. The increase is primarily a result of projected assessable base growth for real and personal property tax (\$335,000), projected increases in wine liquor tax (\$119,000). Revenue assumptions for FY21 include a 2.3% decrease in Video Lottery Revenue (-\$33,400) over FY20 and an increase of \$85,000 in table games revenue (\$564,400) over the FY20 budget of \$479,400.

Assessable Base & Tax Levy Rate

Assessable Base. The assessable base decreased to a low of \$3.0 billion in FY14; however, the assessable base has been increasing in recent years. New construction accounted for \$55 million of the \$170 million increase in FY20. In FY21 it is projected that the existing property assessable base will increase by \$129 million or 2.0% (from 3,723 million to 3,852 million). This is a good economic indicator and shows that market values for existing property are on the rise. In FY21, new construction is estimated to be \$41 million and is consistent with prior year figures for new construction. Because existing property values are expected to increase by

County Administrator
Stephanie Grove

Deputy County Administrator
Sandy Slusher McDonald

2.0% in FY21, the County is expected to remain at the max levy rate. The max levy rate was reached in FY19. The total assessable base projected for FY21 is \$3,893 million which is a 3.0% overall increase when compared to FY20's total assessable base of \$3,778 million. The County normally realizes a tax revenue increase of approximately \$500,000; and, the FY21 budget includes a tax revenue increase of \$335,000.

	Valuation														
		% of	%		% of	%		% of	%		%	New	Existing	%	
	Class II	Tot	Chg	Class III	Tot	Chg	Class IV	Tot	Chg	Totals	Chg	Property	property	Chg	
Fiscal Year															
FY2021 Estimate	2,566,665,112	65.9%	4.9%	921,537,356	23.7%	-0.2%	405,080,619	10.4%	-0.7%	3,893,283,087	3.0%	41,164,622	3,852,118,465	2.0%	
FY2020	2,446,201,200	64.7%	7.6%	923,809,887	24.5%	-1.9%	408,140,959	10.8%	3.5%	3,778,152,046	4.7%	55,084,524	3,723,067,522	3.2%	
FY2019	2,272,882,100	63.0%	4.0%	941,438,798	26.1%	-0.1%	394,218,819	10.9%	1.9%	3,608,539,717	2.7%	46,283,923	3,562,255,794	1.4%	
FY2018	2,184,710,420	62.2%	2.7%	942,520,834	26.8%	8.7%	387,012,500	11.0%	-2.7%	3,514,243,754	3.6%	117,815,590	3,396,428,164	0.1%	
FY2017	2,127,107,610	62.7%	7.5%	867,108,278	25.6%	1.8%	397,765,932	11.7%	5.5%	3,391,981,820	5.8%	50,125,292	3,341,856,528	4.2%	
FY2016	1,977,898,240	61.7%	4.0%	851,651,539	26.6%	1.0%	376,990,644	11.8%	0.2%	3,206,540,423	2.7%	46,833,731	3,159,706,692	1.2%	
FY2015	1,901,426,070	60.9%	3.5%	843,296,811	27.0%	-0.5%	376,253,589	12.1%	3.1%	3,120,976,470	2.3%	36,258,450	3,084,718,020	1.2%	
FY2014	1,837,314,930	60.3%	-1.5%	847,249,885	27.8%	1.4%	364,890,027	12.0%	-0.5%	3,049,454,842	-0.6%	51,775,592	2,997,679,250	-2.3%	
FY2013	1,865,152,520	60.8%	-6.2%	835,533,540	27.2%	-1.5%	366,552,161	12.0%	-1.2%	3,067,238,221	-4.4%	51,975,811	3,015,262,410	-6.0%	
FY2012	1,989,212,550	62.0%	-6.2%	848,325,714	26.4%	-2.3%	370,977,693	11.6%	-7.1%	3,208,515,957	-5.3%	50,148,602	3,158,367,355	-6.8%	
FY2011	2,119,649,580	62.6%	-15.9%	868,421,052	25.6%	-9.9%	399,273,387	11.8%	-8.9%	3,387,344,019	-13.6%	33,797,775	3,353,546,244	-14.5%	
FY2010	2,520,735,550	64.3%	-1.9%	963,739,417	24.6%	-3.9%	438,125,221	11.2%	0.7%	3,922,600,188	-2.1%	90,913,324	3,831,686,864	-4.4%	
FY2009	2,568,421,740	64.1%	16.0%	1,002,329,292	25.0%	12.9%	435,255,769	10.9%	23.6%	4,006,006,801	15.7%	127,335,046	3,878,671,755	12.0%	

Tax Levy Rate. According to WV Code 11-8-6e, the County is permitted to increase the Levy Rate each year without a public hearing as long as the levy rate increase doesn't result in an increase of more than 1% of the prior year projected property tax revenue. Due to a slow recovery of the market values for existing properties, the County reached the max levy rate in FY19. It is anticipated that in FY21, the levy rate for the County will remain at the State's max levy rate of \$28.60 cents per \$100 of assessed value for Class II properties (see table below). The Levy Rate and Max Levy Rate by Class in cents per \$100 of assessed value for FY20 and the previous four (4) fiscal years is as follows:

Fiscal Year	Levy Rate by Class				%	Max Levy Rate by Class			
	I	II	III	IV		I	II	III	IV
2021 Projected	14.30	28.60	57.20	57.20	0.00%	14.30	28.60	57.20	57.20
2021	14.30	28.60	57.20	57.20	0.00%	14.30	28.60	57.20	57.20
2019	14.30	28.60	57.20	57.20	0.36%	14.30	28.60	57.20	57.20
2018	14.25	28.50	56.99	56.99	2.21%	14.30	28.60	57.20	57.20

Even though the FY21 levy rate is not projected to increase, some property owners may still see an increase in their annual tax bill. Owners with property value increases due to market and economic growth may experience an increase in their annual tax bills.

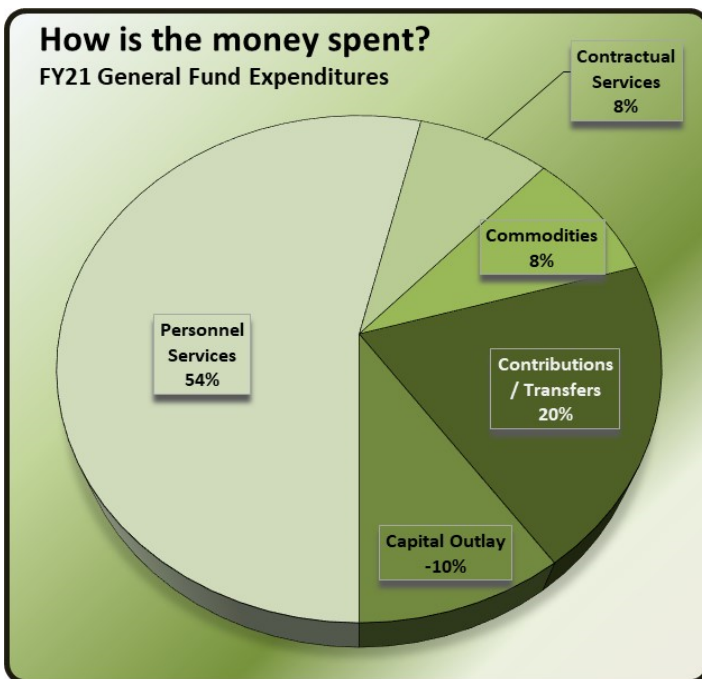
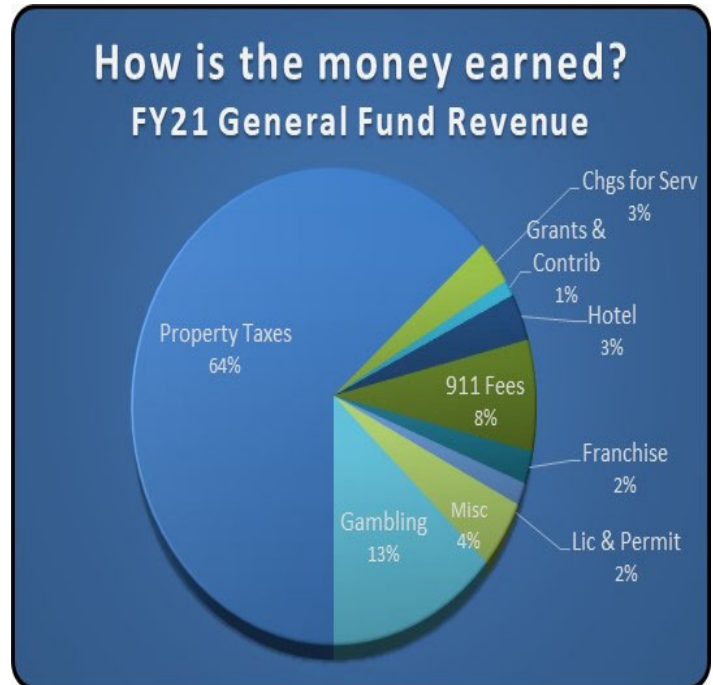
As other major events occur, **future increases to other revenue sources may be needed to generate sufficient revenues to support current services.** As an alternative, expenditure cuts that would result in reductions in operations, reduced service levels, or shifting services to other service providers may need to be considered. Other major events that could impact the County could include another economic or construction downturn causing loss of revenue, or a major weather event creating unexpected expenditures. Based on revenue projections and department requests for FY21, and Capital Outlay needs for FY21 and future years, the Commission must make approximately \$4.0 million in expenditure cuts or revenue additions to balance the budget for FY21.

Where does the money come from? Where does the money go?

Jefferson County Commission
General Fund

Revenue by Type	FY21 Budget		FY20 Budget	
Property Taxes	16,508,729	63.7%	16,118,030	63.3%
Charges for Services	808,025	3.1%	854,411	3.4%
Grants & Contributions	290,000	1.1%	290,000	1.1%
Hotel Occupancy Taxes	847,300	3.3%	807,450	3.2%
911 Fees	1,962,900	7.6%	1,962,900	7.7%
Franchise Agreements	566,000	2.2%	554,900	2.2%
Licenses & Permits	386,640	1.5%	357,695	1.4%
Miscellaneous	1,160,612	4.5%	1,156,807	4.5%
Gambling Revenue	3,399,000	13.1%	3,347,400	13.2%
Total Revenues	25,929,206		25,449,593	

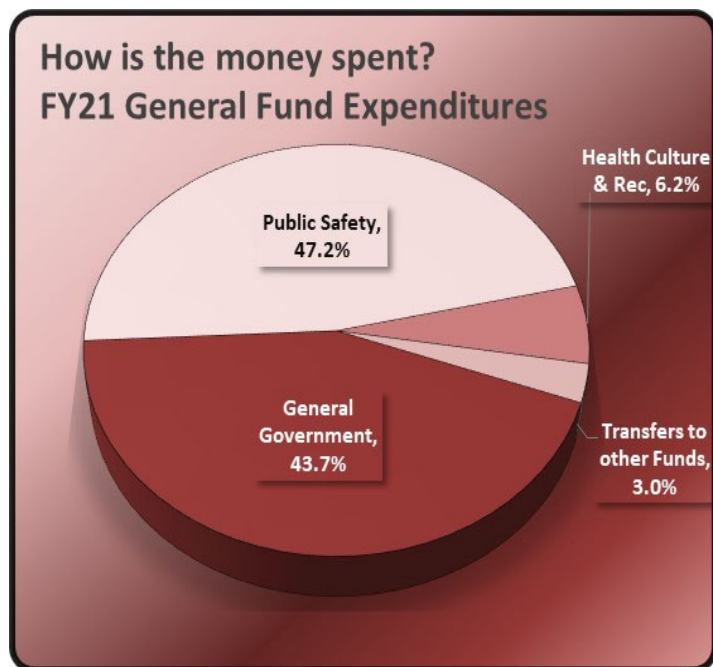
Revenue from the General Fund comes primarily from Taxes at 64% or \$16.5 million for FY21's Budget. Taxes consist of real and personal property taxes, gas & oil tax, horse racing, and hotel occupancy tax. Gambling revenue and 911 Fees make up the next largest revenue sources at 13% or \$3.4 million and 8% or \$2.0 million respectively. Total revenue is estimated at \$25.9 million for FY21's budget.



Jefferson County Commission
General Fund

Expenditure by Object	FY21 Budget		FY20 Budget	
Wages & Benefits	16,593,036	55.4%	15,180,566	56.3%
Contracted & Professional Svcs	2,668,427	8.9%	2,443,305	9.1%
Commodities	1,078,632	3.6%	1,086,182	4.0%
Jail Costs	1,200,000	4.0%	1,500,000	5.6%
Contributions to other entities	7,301,600	24.4%	4,916,413	18.2%
Transfers to other Funds	1,099,350	3.7%	1,812,859	6.7%
Capital Outlay	-	0.0%	13,100	0.0%
Total Expenditures	29,941,045		26,952,425	

Wages & Benefits are the largest General Fund expenditure at 55% or \$16.6 million for FY21's Budget. Other significant expenditures include \$7.3 million in Contributions and Transfers and \$1.2 million in Jail Costs. Total expenditures requests are \$29.9 million for FY21's budget.



Jefferson County Commission
General Fund

Expenditures by Type	FY21 Budget		FY20 Budget	
General Government	13,076,370	43.7%	12,305,189	45.7%
Public Safety	14,117,623	47.2%	11,286,694	41.9%
Health Culture & Rec	1,847,702	6.2%	1,692,947	6.3%
Transfers to other Funds	899,350	3.0%	1,667,598	6.2%
Total Expenditures	29,941,045		26,952,428	
Net Surplus (Deficit)	(3,836,839)		(1,502,835)	

The County provides a variety of services, and the largest expense is for Public Safety at 47.2% of the FY21 submitted budget or \$14.1 million. Public Safety includes personnel and operating expenditures to maintain the County's police department, emergency services, and the 911 communications center. General Government makes up the next largest component at 43.7% or \$13.1 million in submissions for FY21. General Government includes personnel and operating expenditures for departments like the County and Circuit Court Clerks, Assessor, Tax Office, Engineering, Planning, Zoning and Maintenance.

Capital Outlay and Maintenance

Infrastructure and facility needs are addressed in both the capital and operating budgets. The operating budget includes funding for one-time maintenance, repairs and equipment purchases for various departments and buildings and \$899,350 in Transfers to the Capital Outlay Fund. The Capital Outlay Fund budget includes \$1.9 million in funding requests for (See also attached Project Listing):

- Demolition and construction of a downtown Charles Town County Complex for administrative, engineering, clerk and tax operations. Approval of this project would require future financing.
- Remodeling the Animal Control building.
- Upgrades to the County's information technology hardware and software systems.
- Building, lighting and HVAC upgrades, repairs and replacements to create energy and cost savings, and improve safety.
- Replacement of vehicles that includes four (4) patrol vehicles for law enforcement, one (1) vehicle for animal control, and two (2) vehicles for the Jefferson County Emergency Services Agency.
- Capital contribution requests from the Historic Landmarks Commission for building construction, renovations, repairs and upgrades.

Employee Salary and Benefits

In recognition of the outstanding service provided by employees for Jefferson County, the FY21 budget request includes a salary increases for full-time employees and permanent Sheriff's Officers. Future employee merit increases or cost of living adjustments will be evaluated for affordability annually during the budgetary process. Additionally, it is estimated that the County's medical insurance costs will increase by 8% or \$170,000 in FY21. It is anticipated that this increase will be shared between employees and the County. An estimated increase of 4-7% or \$115,000 is included for medical insurance benefits provided to full-time employees.

Additional department requests are outlined in the Department Highlights section.

Department Request Highlights

401-County Commission

1) Requests for 2 new positions were received: Human Resource Generalist for \$ 424,683 \$74,621; and a Grant Coordinator for \$61,943

2) The Day Report Center is asking for an increase from their normal grant match to fund case managers due to increased need. The total cost increase approximately \$34,841.

3) All other increases were a result of placeholders for anticipated insurance renewal rates m(\$115,000), and wage increases for the entire county (\$270,000).

4) Miscellaneous New Requests:

EWRAA-Airport is requesting \$22,649 to partially fund maintenance and capital improvements.

EPCD-Conservation District is requesting \$8,000 for stream monitoring, watershed associations, and youth education.

402-County Clerk

1) The Clerk of the County Commission is requesting new funding of \$10,000 for potential lawsuits. 35,484

2) Additional funding of \$10,457 for added staff increases in addition to the Countywide increase that may be approved.

3) Increased overtime of \$1,187.

4) Printer replacements totalling \$3,780.

5) An increase of \$5,000 for record book repairs.

405-Prosecuting Attorney

\$57,630 is requested for a new support staff position 57,630

424-Maintenance Department

Due to departmental restructuring, postage has been returned to the maintenance department as a line item 120,000

425-Other Buildings Maintenance

Based on historical trends, utilities were increased by \$99,000 99,000

428-IT Data Processing

Increases include: maintenance of the wireless tower infrastructure (\$9,000), training for new employees (\$7,250), professional services for website support (\$12,800); computer hardware (\$30,400). 59,450

431- JC Development Authority

Decreases from the elimination of a position that no longer has grant funding (\$80,000), and reductions in professional services for legal fees of (\$85,000) are offset by a JCDA Board request to increase the starting salary for the unfilled Director position by \$30,000 with benefits. (135,000)

Department Request Highlights-continued

700-Law Enforcement

The Sheriff has requested 10 new deputies. 672,650

704-Regional Jail

Regional Jail Fees include a decrease of \$300,000 based on recent trends. (300,000)

712-911 Communication Center

1) New Dispatcher initiative requesting 3 additional positions for dispatchers at a total of \$165,000. With the increase in staffing, the department is requesting to upgrade 4 existing Dispatchers to Assistant Supervisors at a total of \$10,000. 250,500

2) Requesting a new position for CAD Administrator at \$75,500.

715-JCESA

Requesting funding for 27 new full time staff members. 2,160,000

900-Parks & Recreation

Requesting an additional funding for a new position (facility coordinator). 30,000

908-Community Center

Jefferson County Ministries is requesting \$12,000 to assist with programs they currently offer to local homeless persons, and to supplement the homeless shelter when it has more than 16 persons in attendance. 12,000

909-Historic Commission

Requesting an additional \$5,000 to as a one time contribution to the Jefferson County Historic Preservation Fund. 5,000

916-Libraries

Requesting an additional \$50,000 to fund County library operating costs. 50,000

952-Senior Citizens

Jefferson County Council on Aging is requesting new funding to cover the local portion of a grant match for meals for older citizens. 7,043

953-Public Transit

Placeholder for the State's request that Jefferson County contribute to Marc Train services. 80,000

Budget Schedule

County departments, component units, and community agencies will present their FY21 budget request to the Commission from February 12 through February 14, 2020, and budget balancing will commence the following week through February 28, 2020. All meetings are open to the public and can be viewed online at the County's website www.jeffersoncountywv.org. A public forum on the FY21 Requested Budget and Budget process will be held on February 4, 2020 at 7:00 PM. A Special Session to approve the Fiscal Year 2020 Budget will be held at the end of March 2019 and must be held prior to March 28th. Lastly, a Special Session to Lay the Levy for Fiscal Year 2020 will be held on April 21, 2020.

The preparation of the budget each year is a significant undertaking by all County Departments, and I wish to express my appreciation to everyone who assisted in the development of the FY21 Budget.

Sincerely,

Michelle Gordon
Finance Director
mgordon@jeffersoncountywv.org

**Jefferson County Commission
FY21 Budget**
Date Prepared: 1/29/2020

Department	No.	FY2018 Actual	FY2019 Actual	FY2020 Budget	FY2021 Submitted Budget	% Chg
Expenditures by Dept						
Commission	401	1,803,308	1,928,689	2,060,608	2,069,641	20.61%
Merit Increase		-	-	-	195,000	
COLA		-	-	-	75,000	
New Req-Airport		-	-	-	22,649	
New Req-Conservation Dist		-	-	-	8,000	
Insurance Premium Increase 4-7%		-	-	-	115,001	
County Clerk	402	689,210	677,164	715,203	769,281	7.56%
Circuit Clerk	403	603,737	623,346	638,440	631,370	-1.11%
Sheriff's Tax Office	404	534,898	506,881	543,544	539,874	-0.68%
Prosecuting Attorney	405	1,802,123	1,806,652	1,816,077	1,952,571	7.52%
Assessor	406	503,027	530,016	537,199	533,755	-0.64%
Assesor Valuation Fund	407	489,362	508,508	529,664	528,199	-0.28%
State Wide Computer Network	408	54,879	57,865	43,110	54,871	27.28%
Agricultural Agent	412	104,774	122,803	136,777	137,637	0.63%
County Clerk Elections	413	314,493	311,982	303,533	307,338	1.25%
Magistrate Court	415	2,365	2,298	3,000	3,000	0.00%
Maintenance Dept	424	1,025,702	1,078,105	1,120,540	1,233,707	10.10%
Other Building	425	666,808	710,177	623,734	726,300	16.44%
Data Processing (IT)	428	363,558	438,865	567,681	618,256	8.91%
RDA	429	19,794	19,794	19,795	19,795	0.00%
EC Development	431	505,337	553,549	652,503	502,077	-23.05%
Engineering, Planning, Zoning, GIS	440	1,342,956	1,379,995	1,468,501	1,507,663	2.67%
Transfers to Other Entities	697	-	3,067	-	3,100	100.00%
Contingency for Emergencies	699	-	-	200,000	200,000	0.00%
Law Enforcement	700	4,191,733	4,313,311	4,290,371	4,859,339	13.26%
Service of Process	701	23,122	18,700	19,100	18,900	-1.05%
Regional Jail	704	1,582,600	1,204,513	1,500,000	1,200,000	-20.00%
Homeland Security	711	222,794	238,496	270,436	268,164	-0.84%
Communication Center (911)	712	1,791,156	1,807,990	2,136,051	2,480,935	16.15%
JCESA - Ambulance	715	2,024,472	2,102,376	2,231,347	4,462,847	100.01%
JCESA - Fire	713	665,000	665,000	577,500	577,500	0.00%
Animal Control	716	221,007	283,849	261,889	249,938	-4.56%
Central Garage	717	317,514	301,626	325,280	322,285	-0.92%
Health Department	800	79,550	79,980	80,380	80,782	0.50%
Landfill	808	-	-	-	-	
Parks and Recreation	900	728,587	742,886	771,280	818,892	6.17%
Arts and Humanities	903	14,767	15,369	16,149	16,884	4.55%
Community Center	908	-	-	-	12,000	100.00%
Historical Commission	909	21,867	25,257	23,913	30,001	25.46%
Visitors Bureau	911	383,280	384,213	411,225	422,100	2.64%
Library	916	330,000	330,000	330,000	380,000	15.15%
Senior Citizens	952	-	-	-	7,043	100.00%
Public Transit	953	20,000	20,000	60,000	80,000	33.33%
Total Expenditures		\$ 23,443,780	\$ 23,793,322	\$ 25,284,830	\$ 29,041,695	14.86%
Revenue		\$ 24,698,543	\$ 25,346,564	\$ 25,449,593	\$ 25,929,206	1.88%
Operating Surplus / (Deficit)		\$ 1,254,763	\$ 1,553,242	\$ 164,763	\$ (3,112,489)	

Transfers to Other Funds

Trns to Capital Fund (5% Gambling)	696	\$ 388,000	\$ 562,000	\$ 729,400	\$ 899,350	
Trns to Capital Fund	696	583,200	38,755	938,198	-	
Subtotal Trns to C/O Fund		971,200	600,755	1,667,598	899,350	-46.07%
Trns to Stabilization Fund	696	-	-	-	-	
Trns (from) to Other Funds	696	(233,213)	-	-	-	
Total Transfers Out of General Fund		\$ 737,987	\$ 600,755	\$ 1,667,598	\$ 899,350	-46.07%
Net Use of Funds - Surplus / (Deficit)		\$ 516,776	\$ 952,487	\$ (1,502,835)	\$ (4,011,839)	

Beginning Fund Balance	699	\$ 4,669,371	\$ 5,186,147	\$ 6,138,634	\$ 4,635,799	
Net Change in Fund Balance		516,776	952,487	(1,502,835)	(4,011,839)	
Ending Fund Balance		\$ 5,186,147	\$ 6,138,634	\$ 4,635,799	\$ 623,960	
Fund Balance as a % of Oper Exp		22.12%	25.80%	18.33%	2.15%	

Fund Balance Reserve Policy

JCC Policy Minimum of 16.67% of Exp	\$ 3,908,078	\$ 3,966,347	\$ 4,214,981	\$ 4,841,251	
JCC Goal of 20.00% of Expenditures	\$ 4,688,756	\$ 4,758,664	\$ 5,056,966	\$ 5,808,339	
State Required 10.0% of Expenditures	\$ 2,344,378	\$ 2,379,332	\$ 2,528,483	\$ 2,904,170	

Jefferson County Commission
General Fund
Five Year Projection (FY2021 - FY2025)

	2 Year Actuals		FY20		Proj Chg %	Submitted Budget FY21	Projection			
	Actual FY18	Actual FY19	Projection	Budget			TREND FY22	TREND FY23	TREND FY24	TREND FY25
Revenue										
Taxes	13,551,915	13,827,216	13,785,695	14,610,640		14,945,769	15,374,460	15,811,260	16,266,360	16,735,160
<i>Tax Revenue % Inc/(Dec)</i>	6.2%	2.0%	-0.3%	5.7%		2.3%	2.9%	2.8%	2.9%	2.9%
Tax Penalties	287,868	308,187	308,000	313,100	1.0%	311,080	314,190	317,330	320,500	323,710
Property Transfer	970,973	759,477	950,000	1,084,070	6.0%	1,007,000	1,067,420	1,131,470	1,199,360	1,271,320
Gas/oil	62,174	85,562	100,552	88,130	3.0%	103,570	106,680	109,880	113,180	116,580
Horse Racing	10,098	9,681	10,296	10,440	2.0%	10,500	10,710	10,920	11,140	11,360
Wine Liquor	17,243	43,303	127,000	11,650	3.0%	130,810	134,730	138,770	142,930	147,220
Hotel Occupancy	738,360	768,425	804,000	807,450	5.0%	844,200	869,530	895,620	940,400	987,420
<i>Hotel Occ % Inc/(Dec)</i>	-4.8%	4.1%	4.6%	5.1%		5.0%	3.0%	3.0%	5.0%	5.0%
Hotel Occupancy- Other Entity	-	3,067	3,100	-		3,100	3,100	3,100	3,100	3,100
Waste Coal	-	5,562	-	-		-	-	-	-	-
Bldg Permits	275,866	328,778	358,000	357,695		386,640	413,700	426,110	438,890	443,280
<i>Building Permit % Inc/(Dec)</i>	9.1%	19.2%	8.9%	8.8%		8.0%	7.0%	3.0%	3.0%	1.0%
Grants	644,424	506,093	195,000	270,000		270,000	220,000	220,000	220,000	220,000
Payment in lieu of taxes	17,593	19,296	19,000	20,000		20,000	20,000	20,000	20,000	20,000
Sheriff Service Process	20,016	17,051	19,100	19,100		18,900	19,000	19,000	19,000	19,000
Sheriff Earnings	195,596	190,624	192,600	192,600	1.0%	190,500	192,410	194,330	196,270	198,230
Clerk Earnings	223,629	173,780	201,990	207,000	0.5%	198,800	199,790	200,790	201,790	202,800
Circuit Clerk Earnings	45,786	59,453	60,000	58,770	1.0%	60,000	60,600	61,210	61,820	62,440
Prosecuting Earnings	1,550	2,133	2,000	1,554	1.0%	1,841	1,860	1,880	1,900	1,920
Charges for Services	-	40,860	-	41,400		-	-	-	-	-
Rent	318,490	306,906	313,987	313,987	2.0%	316,484	322,810	329,270	335,860	342,580
911 Fees	1,760,952	1,909,065	1,905,700	1,962,900		1,962,900	1,982,500	2,002,300	2,022,300	2,042,500
<i>911 Fees % Inc/(Dec)</i>	-5.3%	8.4%	-0.2%	2.8%		3.0%	1.0%	1.0%	1.0%	1.0%
Franchise Agreements	522,938	824,770	554,900	554,900		566,000	571,700	577,400	583,200	589,000
<i>Franchise Fees % Inc/(Dec)</i>	11.1%	59.1%	-32.7%	-32.7%		2.0%	1.0%	1.0%	1.0%	1.0%
IRP fees	15,680	18,789	15,800	15,800	1.0%	17,200	17,370	17,540	17,720	17,900
Jail fees	112,557	97,087	98,000	98,000	0.5%	98,000	98,490	98,980	99,470	99,970
Interest	31,436	36,882	34,770	32,871	0.2%	33,413	33,480	33,550	33,620	33,690
Misc revenue	49,782	66,435	46,372	46,372	1.0%	45,400	45,850	46,310	46,770	47,240
Sheriff Commission	11,581	11,514	11,520	11,600	1.0%	11,600	11,720	11,840	11,960	12,080
Table Games	634,044	635,682	620,000	479,400		564,400	536,200	509,400	499,200	489,200
<i>Table Games % Inc/(Dec)</i>	-13.9%	0.3%	-2.5%	-24.6%		-9.0%	-5.0%	-5.0%	-2.0%	-2.0%
Filing Fees	-	4,941	-	-		-	-	-	-	-
Video Lottery	3,038,420	2,999,873	2,900,000	2,868,000		2,834,600	2,777,900	2,722,300	2,667,900	2,614,500
<i>Video Lottery % Inc/(Dec)</i>	-4.6%	-1.3%	-3.3%	-4.4%		-2.3%	-2.0%	-2.0%	-2.0%	-2.0%
Defeasance of Debt	40,226	-	-	-		-	-	-	-	-
Reimbursements	230,065	241,285	170,000	178,500	1.0%	184,300	186,140	188,000	189,880	191,780
Gain/Loss on Sale of Fixed Assets	10,726	10,922	-	-		-	-	-	-	-
Charges to other entities	70,098	-	100,000	-		-	-	-	-	-
Trans from other entities	36,430	220	-	-		-	-	-	-	-
General School Reimbursements	266,698	307,276	264,000	264,000	1.0%	264,000	266,640	269,310	272,000	274,720
Trns Assessor Val fund	485,329	510,200	529,664	529,664	2.0%	528,199	538,760	549,540	560,530	571,740
Total Revenue	24,698,543	25,130,395	24,701,046	25,449,593		25,929,206	26,397,740	26,917,410	27,497,050	28,090,440

Jefferson County Commission

General Fund

Five Year Projection (FY2021 - FY2025)

	2 Year Actuals					Submitted Budget FY21	Projection			
	Actual FY18	Actual FY19					FY20		TREND FY22	TREND FY23
			Projection	Budget	Proj Chg %					
Expenditures										
Commission	1,803,308	1,928,689	2,029,699	2,060,608	2.0%	2,069,641	2,111,030	2,153,250	2,196,320	2,240,250
Employee Increases (~2% Merit)	-	-	-	-		195,000	198,900	202,878	206,936	211,074
Employee Increases (COLA)	-	-	-	-		75,000	80,300	85,900	91,900	98,300
95X New Requests	-	-	-	-		30,649	-	-	-	-
Health Increases (5%)	-	-	-	-		115,001	115,000	120,750	126,788	133,127
County Clerk	689,210	677,164	704,475	715,203	2.0%	769,281	784,670	800,360	816,370	832,700
Circuit Clerk	603,737	623,346	628,863	638,440	2.0%	631,370	644,000	656,880	670,020	683,420
Sheriff's Tax Office	534,898	506,881	535,391	543,544	2.0%	539,874	550,670	561,680	572,910	584,370
Prosecuting Attorney	1,802,123	1,806,652	1,788,836	1,816,077	2.0%	1,952,571	1,991,620	2,031,450	2,072,080	2,113,520
Assessor	503,027	530,016	529,141	537,199	2.0%	533,755	544,430	555,320	566,430	577,760
Assesor Valuation Fund	489,362	508,508	521,719	529,664	2.0%	528,199	538,760	549,540	560,530	571,740
State Wide Computer Network	54,879	57,865	42,463	43,110	2.0%	54,871	55,970	57,090	58,230	59,390
Agricultural Agent	104,774	122,803	134,725	136,777	2.0%	137,637	140,390	143,200	146,060	148,980
County Clerk Elections	314,493	311,982	298,980	303,533	2.0%	307,338	313,480	319,750	326,150	332,670
Magistrate Court	2,365	2,298	2,955	3,000	2.0%	3,000	3,060	3,120	3,180	3,240
Maintenance Dept	1,025,702	1,078,105	1,103,732	1,120,540	3.0%	1,233,707	1,270,720	1,308,840	1,348,110	1,388,550
Other Building	666,808	710,177	614,378	623,734	2.0%	726,300	740,830	755,650	770,760	786,180
Data Processing (IT)	363,558	438,865	559,166	567,681	2.0%	618,256	630,620	643,230	656,090	669,210
RDA	19,794	19,794	19,498	19,795	2.0%	19,795	20,190	20,590	21,000	21,420
EC Development	505,337	553,549	642,715	652,503	2.0%	502,077	512,120	522,360	532,810	543,470
Engineering, Planning, Zoning, GIS	1,342,956	1,379,995	1,446,473	1,468,501	2.0%	1,507,663	1,537,820	1,568,580	1,599,950	1,631,950
Hotel Occupancy Other Entities	-	3,067	3,100	-		3,100	3,100	3,100	3,100	3,100
Contingency for Emergencies	-	-	197,000	200,000		200,000	200,000	200,000	200,000	200,000
Law Enforcement	4,191,733	4,313,311	4,226,015	4,290,371	2.0%	4,859,339	4,956,530	5,055,660	5,156,770	5,259,910
Service of Process	23,122	18,700	18,814	19,100		18,900	19,000	19,000	19,000	19,000
Regional Jail	1,582,600	1,204,513	1,477,500	1,500,000	2.0%	1,200,000	1,224,000	1,248,480	1,273,450	1,298,920
Regional Jail % Inc/(Dec)	5.0%	-23.9%	22.7%	24.5%		-18.8%	2.0%	2.0%	2.0%	2.0%
Homeland Security	222,794	238,496	266,379	270,436	2.0%	268,164	273,530	279,000	284,580	290,270
Communication Center (911)	1,791,156	1,807,990	2,104,010	2,136,051	2.0%	2,480,935	2,530,550	2,581,160	2,632,780	2,685,440
JCESA - Ambulance	2,024,472	2,102,376	2,197,877	2,231,347	2.0%	4,462,847	4,552,100	4,643,140	4,736,000	4,830,720
JCESA - Fire	665,000	665,000	568,838	577,500	0.0%	577,500	577,500	577,500	577,500	577,500
Animal Control	221,007	283,849	257,961	261,889	2.0%	249,938	254,940	260,040	265,240	270,540
Central Garage	317,514	301,626	320,401	325,280	6.0%	322,285	341,620	362,120	383,850	406,880
Health Department	79,550	79,980	79,174	80,380	2.0%	80,782	82,400	84,050	85,730	87,440
Parks and Recreation	728,587	742,886	759,711	771,280	3.9%	818,892	859,673	872,967	894,694	917,445
Arts and Humanities	14,767	15,369	15,907	16,149	5.0%	16,884	17,391	17,912	18,808	19,748
Community Center	-	-	-	-		12,000	12,000	12,000	12,000	12,000
Historical Commission	21,867	25,257	23,554	23,913	5.0%	30,001	25,751	26,524	27,850	29,242
Visitors Bureau	383,280	384,213	405,057	411,225	5.0%	422,100	434,765	447,810	470,200	493,710
Library	330,000	330,000	325,050	330,000	0.0%	380,000	380,000	380,000	380,000	380,000
Senior Citizens	-	-	-	-		7,043	7,043	7,043	7,043	7,043
Public Transit	20,000	20,000	59,100	60,000		80,000	80,000	80,000	80,000	80,000
Total Expenditures	23,443,780	23,793,322	24,908,657	25,284,830		29,041,695	29,616,473	30,217,924	30,851,218	31,500,229
Net Surplus / (Deficit)	1,254,763	1,337,073	(207,612)	164,763		(3,112,489)	(3,218,734)	(3,300,514)	(3,354,169)	(3,409,790)

Jefferson County Commission
General Fund
Five Year Projection (FY2021 - FY2025)

	2 Year Actuals		FY20		Proj Chg %	Submitted Budget FY21	Projection			
	Actual FY18	Actual FY19	Projection	Budget			TREND FY22	TREND FY23	TREND FY24	TREND FY25
Net Surplus / (Deficit)	1,254,763	1,337,073	(207,612)	164,763		(3,112,489)	(3,218,734)	(3,300,514)	(3,354,169)	(3,409,790)
Transfers from/ (to) Other Funds										
Transfers to Capital Outlay Fund										
Trns to Capital Fund (5% Gambling)	-	(562,000)	(729,400)	(729,400)		(899,350)	(1,065,100)	(1,226,700)	(1,385,100)	(1,540,300)
Trns to Capital Fund	(971,200)	(38,755)	(938,198)	(938,198)		-	-	-	-	-
Subtotal Trns to Capital Outlay Fund	(971,200)	(600,755)	(1,667,598)	(1,667,598)		(899,350)	(1,065,100)	(1,226,700)	(1,385,100)	(1,540,300)
Trns from Coal Severance Fund	70,000	70,000	-	-		-	-	-	-	-
Trns from (to) Other Funds	163,213	146,169	-	-		-	-	-	-	-
Total Transfers Out of General Fund	(737,987)	(384,586)	(1,667,598)	(1,667,598)		(899,350)	(1,065,100)	(1,226,700)	(1,385,100)	(1,540,300)
Net Uses of Funds -Surplus/(Deficit)	516,776	952,487	(1,875,210)	(1,502,835)		(4,011,839)	(4,283,834)	(4,527,214)	(4,739,269)	(4,950,090)
Fund Balance										
Beginning Fund Balance	4,669,371	5,186,147	6,138,634	6,138,634		4,635,799	623,960	(3,659,874)	(8,187,088)	(12,926,357)
Net Change in Fund Balance	516,776	952,487	(1,875,210)	(1,502,835)		(4,011,839)	(4,283,834)	(4,527,214)	(4,739,269)	(4,950,090)
Ending Fund Balance	5,186,147	6,138,634	4,263,425	4,635,799		623,960	(3,659,874)	(8,187,088)	(12,926,357)	(17,876,446)
Fund Balance as a % of Operating Exp	22.12%	25.80%	17.12%	18.33%		2.15%	-12.36%	-27.09%	-41.90%	-56.8%

Jefferson County Commission
Capital Outlay Fund Project Listing
FY21 thru FY25

Priority						Projection for FY21 thru FY25				
(1-5)	Description	Page No.	Location/Building	FY19 Budget	FY20 Projected	FY21	FY22	FY23	FY24	FY25
1	Courthouse Repairs	2	Courthouse	\$150,000	\$150,000	\$150,000	\$150,000	\$200,000	\$150,000	\$150,000
1	Magistrate Court-2nd Floor Renovations	3	Courthouse	\$0	\$50,000	\$0	\$300,000	\$0	\$0	\$0
1	DataCenter Windows Server OS	4	IT Data Processing	\$0	\$0	\$45,000	\$0	\$0	\$0	\$0
1	Lagoon & Sinkhole Construction	5	Bardane Industrial Park	\$250,000	\$50,000	\$0	\$0	\$0	\$0	\$0
1	Financial System	6	IT Data Processing	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0
1	IBM AS400	7	IT Data Processing	\$0	\$45,000	\$0	\$0	\$0	\$0	\$0
1	911 Center Monitor Replacement	8	IT Data Processing	\$0	\$12,500	\$0	\$0	\$0	\$0	\$0
2	Replacement Vehicle	9	Sheriff Law Enforcement	\$183,000	\$200,000	\$225,000	\$200,000	\$220,000	\$220,000	\$220,000
2	Replacement Vehicle	10	Animal Control	\$0	\$0	\$45,000	\$44,000	\$0	\$44,000	\$0
2	Parking Area Downtown	11	Downtown Campus	\$0	\$0	\$0	\$55,000	\$0	\$0	\$0
2	Demo or Repair	12	Smoot Building	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0
3	Air Handler	13	Public Serivces Center	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0
5	Lighting Retro	14	All Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3	Remodel / Renovations	15	Animal Control / Old School House	\$0	\$13,000	\$0	\$100,000	\$0	\$0	\$0
3	Vehicle Replacement	16	Engineering	\$25,000	\$25,000	\$0	\$25,000	\$0	\$0	\$25,000
4	Elevator	17	Mason/Moffit Buildings	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0
5	Area Between Buildings	18	Sheriff & 911 Communications	\$0	\$0	\$70,000	\$0	\$0	\$0	\$0
1	Impact Fee Recalculation	19	Engineering	\$0	\$55,000	\$0	\$0	\$0	\$0	\$0
3	Bolivar-Harpers Ferry Public Library	20	Building Renovations	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0
3	Shepherdstown Public Library	21	Building Renovations	\$100,000	\$0	\$0	\$0	\$0	\$200,000	\$0
3	Historical Commision	22	Building & Site Renovations	\$0	\$0	\$0	\$0	\$0	\$0	\$270,000
5	Police Headquarters	23	Building Purchase & Renovation	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500,000
1	Courthouse Portico	24	Courthouse	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0
1	County Campus	25	Building Purchases, Demo, Construction	\$0	\$50,000	\$1,000,000	\$4,000,000	\$0	\$0	\$1,000,000
5	Police Substation	26	Renovation	\$0	\$0	\$0	\$0	\$0	\$0	\$2,200,000
5	JCESA Expansion	27	JCESA	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000
1	JCESA Vehicles & Eqpt	28	JCESA	\$0	\$60,000	\$130,000	\$65,000	\$70,000	\$70,000	\$70,000
Totals				\$733,000	\$830,500	\$1,795,000	\$5,189,000	\$490,000	\$684,000	\$8,435,000

					Projection for FY21 thru FY25				
		FY19 Budget	FY20 Projected		FY21	FY22	FY23	FY24	FY25
Beginning Fund Balance		3,974,431	3,894,736		4,504,226	3,742,576	3,387,076	3,657,776	3,892,876
Transfers from General Fund		600,755	1,667,598		899,350	1,065,100	1,226,700	1,385,100	1,540,300
Transfers from Financial Stab Fund		210,013	200,000		200,000	-	-	-	-
Grant Revenue		100,000							
Financing Proceeds		-	-		-	4,320,000	-	-	8,036,000
Other Revenues		28,316	15,000		15,000	15,000	15,000	15,000	15,000
Less: Debt Payments		180,108	180,108		-	-	-	-	-
Less: Bond Issuance Costs 8%		-	-		-	135,600	-	-	642,880
Less: Bond Debt Pmts 4%-15 YR		-	-		-	200,000	400,000	400,000	800,000
Less: ESA Debt Payment		81,000	61,000		81,000	81,000	81,000	81,000	81,000
Less: Expenditures		757,671	1,032,000		1,795,000	5,339,000	490,000	684,000	8,435,000
Ending Fund Balance		3,894,736	4,504,226		3,742,576	3,387,076	3,657,776	3,892,876	3,525,296

Fund Balance Requirements	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Minimum Reserve Met	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

(Per JCC Cap Outlay Policy 307)

Priority		Projection for FY21 thru FY25									Project
(1-5)	Description	Page No.	Location/Building	FY19 Budget	FY20 Projected	FY21	FY22	FY23	FY24	FY25	Total
1	Courthouse Repairs	2	Courthouse	\$150,000	\$150,000	\$150,000	\$150,000	\$200,000	\$150,000	\$150,000	\$800,000
1	Magistrate Court-2nd Floor Renovations	3	Courthouse	\$0	\$50,000	\$0	\$300,000	\$0	\$0	\$0	\$300,000
1	DataCenter Windows Server OS	4	IT Data Processing	\$0	\$0	\$45,000	\$0	\$0	\$0	\$0	\$45,000
1	Lagoon & Sinkhole Construction		Bardane Industrial Park	\$250,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0
1	Financial System	5	IT Data Processing	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$100,000
1	IBM AS400		IT Data Processing	\$0	\$45,000	\$0	\$0	\$0	\$0	\$0	\$0
1	911 Center Monitor Replacement		IT Data Processing	\$0	\$12,500	\$0	\$0	\$0	\$0	\$0	\$0
2	Replacement Vehicle	6	Sheriff Law Enforcement	\$183,000	\$200,000	\$225,000	\$200,000	\$220,000	\$220,000	\$220,000	\$1,085,000
2	Replacement Vehicle	7	Animal Control	\$0	\$0	\$45,000	\$44,000	\$0	\$44,000	\$0	\$133,000
2	Parking Area Downtown	8	Downtown Campus	\$0	\$0	\$0	\$55,000	\$0	\$0	\$0	\$55,000
2	Demo or Repair		Smoot Building	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3	Air Handler		Public Services Center	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0
3	Remodel / Renovations	9	Animal Control / Old School House	\$0	\$13,000	\$0	\$100,000	\$0	\$0	\$0	\$100,000
3	Vehicle Replacement	10	Engineering	\$25,000	\$25,000	\$0	\$25,000	\$0	\$0	\$25,000	\$50,000
4	Elevator	11	Mason/Moffit Buildings	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$250,000
5	Area Between Buildings	12	Sheriff & 911 Communications	\$0	\$0	\$70,000	\$0	\$0	\$0	\$0	\$70,000
1	Impact Fee Recalculation		Engineering	\$0	\$55,000	\$0	\$0	\$0	\$0	\$0	\$0
3	Bolivar-Harpers Ferry Public Library		Building Renovations	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0
3	Shepherdstown Public Library	13	Building Renovations	\$100,000	\$0	\$0	\$0	\$0	\$200,000	\$0	\$200,000
3	Historical Commision	14	Building & Site Renovations	\$0	\$0	\$0	\$0	\$0	\$0	\$270,000	\$270,000
5	Police Headquarters	16	Building Purchase & Renovation	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500,000	\$2,500,000
1	Courthouse Portico	15	Courthouse	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$30,000
1	County Campus	17	Building Purchases, Demo, Construction	\$0	\$50,000	\$1,000,000	\$4,000,000	\$0	\$0	\$1,000,000	\$6,000,000
5	Police Substation	18	Renovation	\$0	\$0	\$0	\$0	\$0	\$0	\$2,200,000	\$2,200,000
5	JCESA Expansion	19	JCESA	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000	\$2,000,000
1	JCESA Vehicles & Eqpt	20	JCESA	\$0	\$60,000	\$130,000	\$65,000	\$70,000	\$70,000	\$70,000	\$405,000
Totals				\$733,000	\$830,500	\$1,795,000	\$5,189,000	\$490,000	\$684,000	\$8,435,000	\$16,593,000

				Projection for FY21 thru FY25				
		FY19 Budget	FY20 Projected	FY21	FY22	FY23	FY24	FY25
Beginning Fund Balance		3,974,431	3,894,736	4,504,226	3,742,576	3,387,076	3,657,776	3,892,876
Transfers from General Fund		600,755	1,667,598	899,350	1,065,100	1,226,700	1,385,100	1,540,300
Transfers from Financial Stab Fund		210,013	200,000	200,000	-	-	-	-
Grant Revenue		100,000						
Financing Proceeds		-	-	-	4,320,000	-	-	8,036,000
Other Revenues		28,316	15,000	15,000	15,000	15,000	15,000	15,000
Less: Debt Payments		180,108	180,108	-	-	-	-	-
Less: Bond Issuance Costs 8%		-	-	-	135,600	-	-	642,880
Less: Bond Debt Pmts 4%-15 YR		-	-	-	200,000	400,000	400,000	800,000
Less: ESA Debt Payment		81,000	61,000	81,000	81,000	81,000	81,000	81,000
Less: Expenditures		757,671	1,032,000	1,795,000	5,339,000	490,000	684,000	8,435,000
Ending Fund Balance		3,894,736	4,504,226	3,742,576	3,387,076	3,657,776	3,892,876	3,525,296
Fund Balance Requirements	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Minimum Reserve Met	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes

(Per JCC Cap Outlay Policy 307)

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'21 thru FY'25

Project Name Building Repairs
Project Number

Type Maintenance
Useful Life 1 year
Category Buildings & Structures
Location Maintenance
Fiscal Year Submitted FY 2019

Department Maintenance
Contact Bill Polk
Priority 1



Project Picture

Project Description

Repairs to exterior of Courthouse and other County Buildings.

Justification

Estimated Project Time

Budget Impact/Other

FY19: 'No bids received for the Courthouse exterior at this time and no similar projects to base a cost estimate; however, construction costs could be in the range of \$150,000 to \$300,000

Previously Approved Budget

Expenditures	FY'21	FY22	FY23	FY24	FY25	Total
Buildings & Structures	150,000	150,000	200,000	150,000	150,000	800,000
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	150,000	150,000	200,000	150,000	150,000	800,000
Funding Sources	FY'21	FY22	FY23	FY24	FY25	Total
General Fund Transfers to CIP	150,000	150,000	200,000	150,000	150,000	800,000
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	150,000	150,000	200,000	150,000	150,000	800,000

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'21 thru FY'25

Project Name Remodel-2nd floor Magistrate Court-3rd courtroom
Project Number

Type Maintenance
Useful Life 1 year
Category Buildings & Structures
Location Courthouse
Fiscal Year Submitted FY 2019
Department Maintenance
Contact Bill Polk
Priority 1



Project Picture

Project Description

Remodel and renovations to the 2nd floor of the Courthouse to add a 3rd courtroom and remove several offices.

Justification

Estimated Project Time

Budget Impact/Other

No bids received at this time and no similar projects to base a cost estimate; however, construction costs could be in the range of \$250,000 to \$300,000

Expenditures	FY21	FY22	FY23	FY24	FY25	Total
Buildings & Structures	-	300,000	-	-	-	300,000
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	-	300,000	-	-	-	300,000
Funding Sources	FY21	FY22	FY23	FY24	FY25	Total
General Fund Transfers to CIP	-	300,000	-	-	-	300,000
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	-	300,000	-	-	-	300,000

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'21 thru FY'25

Project Name DataCenter Windows Server Operating System Upgrades
Project Number

Type New Purchase
Useful Life 5-8 years
Category Software
Location Information Technology
Fiscal Year Submitted 2020
Department Information Technology
Contact Russell Burgess
Priority 1



Project Picture

Project Description

Downtown and Bardane Campus requirement to maintain Windows Server Operating Systems to meet software requirements of the various software applications utilized by the Jefferson County Commission departments and Jefferson County Elected Officials. Virtual infrastructure is currently running on Windows Server 2012 Datacenter Edition and needs to be upgraded for virtual machines to run the current operating systems.

Justification

The Datacenter Windows Operating System the Jefferson County Commission is running is two versions behind the current standard and as such will become a non-supported version by various software applications including but not limited to the Emergency Communications Centers Computer Aided Dispatch (CAD) System. Without maintaining operating system software to the required supported versions other software support and maintenance contracts will be voided. Upgrading to the current version also ensures better security and the remediation of outdated software vulnerabilities that may be exploited by cyber criminals.

Estimated Project Time 4th quarter of 2020

To meet expected software upgrade and End of Life Projections purchase should take place by 4th quarter of 2020 and implementation in 1st quarter of 2021

Budget Impact/Other

There will be an expected lifespan of the software of 5-8 years before upgrades should become necessary. Cybersecurity most likely the driving force in shortened lifespan of the software.

Previously Approved Budget	\$	-					
Expenditures	FY'21	FY22	FY23	FY24	FY25	Total	
DataCenter OS Upgrades	45,000	-	-	-	-	45,000	
	-	-	-	-	-	-	
	-	-	-	-	-	-	
Total	45,000	-	-	-	-	45,000	
Funding Sources	FY'21	FY22	FY23	FY24	FY25	Total	
Capital Outlay Fund	45,000	-	-	-	-	45,000	
Impact Fees	-	-	-	-	-	-	
	-	-	-	-	-	-	
Total	45,000	-	-	-	-	45,000	
Project Total	\$ 45,000						

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'21 thru FY'25

Project Name	Financial System
Project Number	

Type	Replacement	Department	IT Data Processing
Useful Life	10 Years	Contact	Russ Burgess
Category	Software	Priority	1
Location			
Fiscal Year Submitted	FY18		



Project Picture

Project Description
<p>This project will allow for the implementation of a PC-server based municipal financial system, replacing the 20+ years old AS400 system (financials). This software will improve the County's ability to process all financial information as well as increase our ability to account for assets, inventory, work management, HR/Payroll, and subsidiary system information. The system will also provide us the ability to take advantage of integrations with our vendors in regard to order placement, price discounts, EFT/ACH, etc. Finally, the system will allow us to improve access to County government for our citizens who are increasingly becoming technologically savvy and are asking for real-time interaction with County services.</p> <p>\$301,675 was approved in FY18 for this project. An additional \$100,000 is needed for optional equipment and modules.</p>

Justification
Need to replace obsolete hardware and software.

Estimated Project Time

Budget Impact/Other
There will be ongoing maintenance/support fees budgeted which will take effect the year after implementation. There may also be yearly review and possible upgrade of server components. Estimated annual maintenance fees are \$26,331.00

Previously Approved Budget		\$ 301,675				
Expenditures	FY21	FY22	FY23	FY24	FY25	Total
Software & Equipment	100,000	-	-	-	-	100,000
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	100,000	-	-	-	-	100,000
Funding Sources	FY21	FY22	FY23	FY24	FY25	Total
Fund Balance Carry Forward from FY 18	-	-	-	-	-	-
Transfers to CIP from General Fund	100,000	-	-	-	-	100,000
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	100,000	-	-	-	-	100,000
Project Total	\$ 401,675					

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'21 thru FY'25

Project Name Sheriff Law Enforcement Vehicle Replacement
Project Number

Type New Purchase
Useful Life 5-10 Years
Category Automobiles
Location Sheriff
Fiscal Year Submitted FY2019

Department Sheriff Law Enforcement
Contact Pete Dougherty
Priority 2



Project Picture

Project Description

Replacement Vehicles

Justification

Estimated Project Time

Budget Impact/Other

This will be a one time expenditure. There will be yearly WV state inspections and routine maintenance costs. Plus the costs of fuel.

Expenditures	FY'21	FY22	FY23	FY24	FY25	Total
Vehicles	225,000	200,000	220,000	220,000	220,000	1,085,000
						-
						-
						-
Total	225,000	200,000	220,000	220,000	220,000	1,085,000
Funding Sources	FY'21	FY22	FY23	FY24	FY25	Total
General Fund Transfers to CIP	225,000	200,000	220,000	220,000	220,000	1,085,000
						-
						-
						-
Total	225,000	200,000	220,000	220,000	220,000	1,085,000

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'21 thru FY'25

Project Name Animal Control Vehicle Replacement
Project Number

Type New Purchase
Useful Life 5-10 Years
Category Automobiles
Location Animal Control
Fiscal Year Submitted FY2019

Department Animal Control
Contact Pete Dougherty
Priority 2



Project Picture

Project Description

I would like to request to purchase a replacement that we establish a replacement schedule for Animal Control Vehicles.

Justification

Vehicles are nearing the end of their useful life and have high mileage.

Estimated Project Time

Budget Impact/Other

This will be a one time expenditure. There will be yearly WV state inspections and routine maintenance costs. Plus the costs of fuel.

Expenditures	FY'21	FY22	FY23	FY24	FY25	Total
Vehicles	45,000	44,000	-	44,000	-	133,000
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	45,000	44,000	-	44,000	-	133,000
Funding Sources	FY'21	FY22	FY23	FY24	FY25	Total
General Fund Transfers to CIP	45,000	44,000	-	44,000	-	133,000
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	45,000	44,000	-	44,000	-	133,000

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'21 thru FY'25

Project Name Parking Area Downtown
Project Number 4

Type Repair
Useful Life 10 years +
Category
Location Charles Town
Fiscal Year Submitted FY17

Department Maintenance
Contact Bill Polk
Priority 2



Project Picture

Project Description

Parking area behind Courthouse and Hunter House building is starting to deteriorate. The parking area needs resurfaced and redesigned to maximize the vehicle parking area.

Justification

Areas of the parking area are sinking and cracking. Mason building down spouts are no longer effective Pot holes and major yearly repairs are going to start within the next couple of years.

Estimated Project Time

One month

Budget Impact/Other

If the parking area is not resurfaced it will start to have a major impact on the Maintenance Department budget in the coming years.

Expenditures	FY'21	FY22	FY23	FY24	FY25	Total
Material and Labor	-	55,000	-	-	-	55,000
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	-	55,000	-	-	-	55,000

Funding Sources	FY'21	FY22	FY23	FY24	FY25	Total
General Fund	-	55,000	-	-	-	55,000
State Grant	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	-	55,000	-	-	-	55,000

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'21 thru FY'25

Project Name	Animal Control
Project Number	

Type	Construction	Department	Maintenance
Useful Life	15+ Years	Contact	Bill Polk
Category	Buildings	Priority	3
Location	Animal Control		
Fiscal Year Submitted	FY16		



Project Picture

Project Description
FY20: 'Installation of Kennels at the Animal Control Building. Future Years: Remodel Animal Control or begin renovations on the old school house.

Justification
'The kennels at Animal Control are aging and are in constant need of maintenance and repairs. Office space is at an minimum amount for the Animal Control Officers.

Estimated Project Time

Budget Impact/Other

Expenditures	FY'21	FY22	FY23	FY24	FY25	Total
Maintenance	-	100,000	-	-	-	100,000
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	-	100,000	-	-	-	100,000

Funding Sources	FY'21	FY22	FY23	FY24	FY25	Total
General Fund Transfers to CIP	-	100,000	-	-	-	100,000
State Grant	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	-	100,000	-	-	-	100,000

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'21 thru FY'25

Project Name	Engineering Vehicles
Project Number	



Project Picture

Type	Replacement	Department	Engineering
Useful Life	10 Years	Contact	Roger Goodwin
Category	Automobiles & Trucks	Priority	3
Location	Engineering		
Fiscal Year Submitted	FY19		

Project Description
<p>FY22: Requesting funding for the purchase of a vehicle for the Department of Engineering, Planning & Zoning - Office of Building Permits & Inspections. The primary use of this vehicle would be by the building inspectors for performing building inspections. The vehicle needs to be replaced with another small all-wheel drive SUV/Crossover type vehicle (e.g. Jeep Patriot). The vehicle could also be utilized by other department staff, as needed. Also, to replace deteriorating vehicles to improve safety and reliability for Inspectors and for county employees utilizing pool vehicles, and to improve customer service.</p> <p>FY25: As part of our replacement schedule</p>

Justification
<p>FY22: normal replacement cycle for engineering, permitting vehicles</p>

Estimated Project Time

Budget Impact/Other
<p>This will be a one time expenditure. There will be yearly WV state inspections and routine maintenance costs. Plus the costs of fuel.</p>

Expenditures	FY'21	FY22	FY23	FY24	FY25	Total
Automobiles & Trucks	-	25,000	-	-	25,000	50,000
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	-	25,000	-	-	25,000	50,000
Funding Sources	FY'21	FY22	FY23	FY24	FY25	Total
General Fund Transfers to CIP	-	25,000	-	-	25,000	50,000
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	-	25,000	-	-	25,000	50,000

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'21 thru FY'25

Project Name Elevator for Mason/Moffit
Project Number

Type Construction
Useful Life 20 +years
Category Equipment
Location Mason/Moffit
Fiscal Year Submitted FY16

Department Maintenance
Contact Bill Polk
Priority 4



Project Picture

Project Description

Install an elevator to access the Moffit and Mason buildings. The ideal location would be where the Smoot building is located.

Justification

This would make both buildings ADA compliant. At which point, the space on the second floor could be better utilized.

Estimated Project Time

3 to 6 months

Budget Impact/Other

Expenditures	FY'21	FY22	FY23	FY24	FY25	Total
Equipment	-	250,000	-	-	-	250,000
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	-	250,000	-	-	-	250,000
Funding Sources	FY'21	FY22	FY23	FY24	FY25	Total
General Fund Transfers to CIP	-	250,000	-	-	-	250,000
State Grant	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	-	250,000	-	-	-	250,000

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'21 thru FY'25

Project Name	Area between Sheriff and Communications Ctr
Project Number	5



Project Picture

Type	Construction	Department	Maintenance
Useful Life	20+ years	Contact	Bill Polk
Category	Land Improvements	Priority	5
Location	Bardane Campus		
Fiscal Year Submitted	FY17		

Project Description
Utilize the area between the Sheriff's office and the 911 Communications Center for parking or a small office/storage building for Sheriff.

Justification
Parking is becoming a premium at the Communications Center and Sheriff's building. As well as, space needed for the reserves and deputies and storage.

Estimated Project Time
3 to 6 months

Budget Impact/Other
There is no budget impact at this time.

Expenditures	FY'21	FY22	FY23	FY24	FY25	Total
Professional Services/	70,000	-	-	-	-	70,000
Construction/Labor	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	70,000	-	-	-	-	70,000

Funding Sources	FY'21	FY22	FY23	FY24	FY25	Total
General Fund Transfers to CIP	70,000	-	-	-	-	70,000
State Grant	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	70,000	-	-	-	-	70,000

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'21 thru FY'25

Project Name Shepherdstown Public Library
Project Number

Type Improvement
Useful Life 30 Years
Category Buildings
Location Shepherdstown
Fiscal Year Submitted FY19

Department Libraries
Contact Hali Taylor
Priority 3



Project Picture

Project Description

The Shepherdstown Public Library is required, by law, to serve 1/3 of Jefferson County residents, which translates to a 19,000-person service area. The current facility, at 2,000sf, is completely insufficient as determined by the West Virginia Library Commission's Needs Assessment Report, including being out of compliance with ADA. Over the past five years, we have worked diligently to raise funds for a new building. The community has demonstrated its deep commitment to and support for the project by contributing \$2.56 million of the \$2.95 million needed. We request that the County Commission commit to a level of investment equivalent to 10% of the estimated total project cost, which comes to approximately \$300,000.

Justification

Investment by the Jefferson County Commission demonstrates not only its compliance with West Virginia state requirements, but also its commitment to economic expansion and improved quality of life for the citizens of Jefferson County. As you know, libraries attract businesses, families and are catalysts for economic development and growth, and provide access and services for all community members.

Estimated Project Time

Budget Impact/Other

One-time Contribution

Previously Approved Budget \$ 100,000

Expenditures	FY'21	FY22	FY23	FY24	FY25	Total
Contributions to Other Entities	-	-	-	200,000	-	200,000
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	-	-	-	200,000	-	200,000

Funding Sources	FY'21	FY22	FY23	FY24	FY25	Total
General Fund Transfers to CIP	-	-	-	200,000	-	200,000
Impact Fees	-	-	-	-	-	-
	-	-	-	-	-	-
Total	-	-	-	200,000	-	200,000

Project Total \$ 100,000

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'21 thru FY'25

Project Name Historic Landmarks Commission
Project Number

Type Improvement
Useful Life 30 Years
Category Buildings
Location Jefferson County
Fiscal Year Submitted FY19

Department JCHLC
Contact Martin Burke
Priority 3



Project Picture

Project Description

- 1) Site improvements and security upgrades at Peter Burr Farm \$150,000
Purchase of approximately three acres of property in front of main house to provide visual buffer and community garden area. Improve site definition and security. Relocate chain link fence away from main house & spring house. Construct perimeter fencing to define and protect site and visitors. Install additional security sensors and cameras. Install crushed stone paths to provide ADA access to all structures. Repair upstairs lath and plaster in main house. Restore main house fire place. Extend water line to kitchen garden. Utility building renovations, kitchen and bathrooms .
- 2) Ruins stabilization, safety upgrades, and construction of a pull off at Shepherdstown Battlefield \$50,000
Removal of trees and vegetation from stone foundations. Preservation treatment of stone and brick walls. Install guardrail along River Rd to protect ruins and visitors.
- 3) Stabilization of Duffield's Depot \$70,000
Removal of debris and collapsed section of building. Grading or construction of a beam to prevent water intrusion in basement. Mothball the stone portion of the structure.

Justification

Estimated Project Time

Budget Impact/Other

One-time Contribution

Expenditures	FY'21	FY22	FY23	FY24	FY25	Total
Contributions to Other Entities	-	-	-	-	270,000	270,000
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	-	-	-	-	270,000	270,000
Funding Sources	FY'21	FY22	FY23	FY24	FY25	Total
General Fund Transfers to CIP	-	-	-	-	270,000	270,000
Impact Fees	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	-	-	-	-	270,000	270,000

Capital Improvement Program
Jefferson County Commission, West Virginia

FY'21 thru FY'25

Project Name	Courthouse Portico
Project Number	

Type	Improvement	Department	Maintenance
Useful Life		Contact	Bill Polk
Category	Security	Priority	1
Location	Courthouse		
Fiscal Year Submitted	2020		



Project Picture

Project Description
Installation of a portico at the entrance of the Courthouse

Justification
This is to provide for enhanced security at the entrance of the Courthouse. The Sheriff is also applying for grant funds for this project.

Estimated Project Time
Approximately 60 days.

Budget Impact/Other
This would be a one time expense with minor maintenance upkeep.

Expenditures	FY'21	FY22	FY23	FY24	FY25	Total
Portico	30,000	-		-		30,000
						-
						-
						-
Total	30,000	-	-	-	-	30,000

Funding Sources	FY'21	FY22	FY23	FY24	FY25	Total
Capital Outlay	30,000	-	-	-	-	30,000
State Grant						-
Federal Grant						-
General Fund						-
						-
Total	30,000	-	-	-	-	30,000

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'21 thru FY'25

Project Name Police Headquarters
Project Number

Type Improvement
Useful Life 30 Years
Category Buildings
Location To be determined
Fiscal Year Submitted FY19

Department Sheriff
Contact Pete Dougherty
Priority 5



Project Picture

Project Description

Purchase and renovations to a building in the County Seat for the Sheriff's headquarters.

Justification

Estimated Project Time

Budget Impact/Other

Expenditures	FY'21	FY22	FY23	FY24	FY25	Total
Buildings	-	-	-	-	2,500,000	2,500,000
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	-	-	-	-	2,500,000	2,500,000

Funding Sources	FY'21	FY22	FY23	FY24	FY25	Total
Bond Proceeds	-	-	-	-	2,500,000	2,500,000
Impact Fees	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	-	-	-	-	2,500,000	2,500,000

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'21 thru FY'25

Project Name County Campus
Project Number

Type Improvement
Useful Life 30 Years
Category Buildings
Location To be determined
Fiscal Year Submitted FY19

Department Commission
Contact Bill Polk
Priority 1



Project Picture

Project Description

Purchase, demolition and construction of buildings to create a County Campus in Charles Town.

Demolition of County buildings between the Courthouse and the Hunter House. Construction of a new County facility to house most downtown departments in a single facility.

PLEASE SEE ATTACHED PROPOSAL FOR THIS PROJECT

Justification

FY20 - Research of feasibility of project. Revisit plans that were previous drawn up approximately 10 years ago for this demo and construction. Report back to the Commission with a project plan to proceed with demo and construction.

FY22 - During this fiscal year, we would commence on the demolition and rebuild.

Estimated Project Time

FY20 for the research and planning. FY21 for demo and construction.

Budget Impact/Other

This project will reduce the cost of future operating costs. Utilities, maintenance/repair, security costs, IT/networking will all be greatly reduced with the construction of a new building. The current buildings are aging and require maintenance and repair which will only increase as the buildings get older. A new building would be more energy efficient and save on utilities.

Previously Approved Budget

\$ 50,000

Expenditures	FY'21	FY22	FY23	FY24	FY25	Total
Buildings	1,000,000	4,000,000	-	-	1,000,000	6,000,000
Study	-	-	-	-	-	-
	-	-	-	-	-	-
Total	1,000,000	4,000,000	-	-	1,000,000	6,000,000

Funding Sources

	FY'21	FY22	FY23	FY24	FY25	Total
Financing Proceeds	-	4,000,000	-	-	1,000,000	5,000,000
c/o Fund	1,000,000	-	-	-	-	1,000,000
	-	-	-	-	-	-
Total	1,000,000	4,000,000	-	-	1,000,000	6,000,000

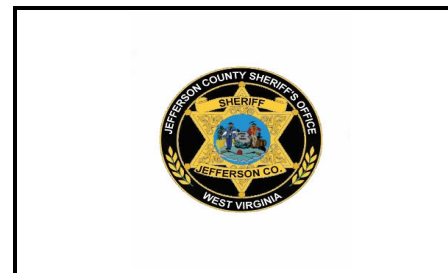
Project Total \$ 6,050,000

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'21 thru FY'25

Project Name	Police Substation
Project Number	



Project Picture

Type	Improvement	Department	Sheriff
Useful Life	30 Years	Contact	Pete Dougherty
Category	Buildings	Priority	5
Location	To be determined		
Fiscal Year Submitted	FY17		

Project Description
Renovations to police substation. A Police Substation will reduce response time for complaints and calls in that immediate area creating efficiencies and increasing safety

Justification

Estimated Project Time

Budget Impact/Other

Expenditures	FY'21	FY22	FY23	FY24	FY25	Total
Buildings	-	-	-	-	2,200,000	2,200,000
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	-	-	-	-	2,200,000	2,200,000

Funding Sources	FY'21	FY22	FY23	FY24	FY25	Total
Bond Proceeds	-	-	-	-	2,200,000	2,200,000
Impact Fees	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	-	-	-	-	2,200,000	2,200,000

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'21 thru FY'25

Project Name JCESA Facility Expansion
Project Number

Type Improvement
Useful Life 30 Years
Category Buildings
Location To be determined
Fiscal Year Submitted FY19

Department JCESA
Contact Allen Keyser
Priority 5



Project Picture

Project Description

Expansion of the JCESA facility is expected to be needed in the future. Expansion is a result of growth in commercial and residential construction throughout the County and increased need resulting from the Opioid Drug problem.

Justification

Estimated Project Time

Budget Impact/Other

Expenditures	FY'21	FY22	FY23	FY24	FY25	Total
Contributions to Other Agencies for Buildings	-	-	-	-	2,000,000	2,000,000
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	-	-	-	-	2,000,000	2,000,000

Funding Sources	FY'21	FY22	FY23	FY24	FY25	Total
Bond Proceeds	-	-	-	-	2,000,000	2,000,000
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	-	-	-	-	2,000,000	2,000,000

Capital Improvement Program

Jefferson County Commission, West Virginia

FY'21 thru FY'25

Project Name JCESA Vehicle Replacement Plan
Project Number

Type New Purchase
Useful Life 5-8 years
Category Automobiles
Location JCESA
Fiscal Year Submitted 2020

Department JCESA
Contact Allen Keyser
Priority 1



Project Picture

Project Description

Due to an aging fleet, increased repairs and downtime, the JCESA department needs to build in a regular replacement cycle for its existing vehicles. The median age of our fleet is about 10 years and the average mileage nearly 100k. We anticipate the need to replace 2 vehicles in FY21 budget and then one every year through FY25 in order to maintain service level for the community. The primary use of these vehicles is as emergency response chase cars, used by paramedics and EMTs to respond to incidents to complete or complement an ambulance crew or fire suppression unit, provide immediate care while waiting for an ambulance or essential assistance during a high acuity or labor intensive incident.

Justification

Maintenance expenses and downtime have increased significantly. There have been several occasions this year where multiple vehicles being down for repairs at the same time resulted in a shortage of emergency response vehicles available. One vehicle was decommissioned in FY20 due to estimated repairs exceeding value. Once the vehicle ordered in FY20 is placed in service, another vehicle will be decommissioned.

Estimated Project Time

We would like to order two vehicles as soon as possible in the FY21 budget, and one each subsequent year.

Budget Impact/Other

There will be yearly WV state inspections and routine maintenance costs. Plus the costs of fuel. Additionally, as older vehicles are replaced more regularly, we anticipate that the cost of larger repairs and maintenance (i.e. transmissions, engines, etc) will decrease.

Expenditures	FY'21	FY22	FY23	FY24	FY25	Total
Contributions to Other Agencies -Vehicles & Eqpt	130,000	65,000	70,000	70,000	70,000	405,000
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	130,000	65,000	70,000	70,000	70,000	405,000
Funding Sources	FY'21	FY22	FY23	FY24	FY25	Total
Capital Outlay Fund	130,000	65,000	70,000	70,000	70,000	405,000
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	130,000	65,000	70,000	70,000	70,000	405,000

Jefferson County Commission
 Budget Summary
 Dept 401-COUNTY COMMISSION
 FY2020-2021

1/29/2020

001401-COUNTY COMMISSION	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
PERSONNEL SERVICES						
410100 OFFICIALS SALARY	208,738	202,541	115,428	56.99%	206,975	2.19%
410300 EMPLOYEES SALARY AND WAGES	348,731	405,824	223,117	54.98%	777,135	91.50%
410400 FICA TAX	33,478	37,780	20,358	53.89%	43,076	14.02%
410401 MEDICARE EXPENSE	7,830	8,829	4,761	53.93%	10,080	14.17%
410500 HEALTH INSURANCE	108,838	223,866	71,317	31.86%	247,425	10.52%
410600 RETIREMENT	39,020	44,282	24,730	55.85%	54,856	23.88%
410801 OVERTIME	1,499	1,000	1,101	110.12%	1,000	0.00%
TOTAL PERSONNEL SERVICES	748,134	924,122	460,813	49.86%	1,340,547	45.06%
CONTRACTUAL SERVICES						
421100 TELEPHONE	673	850	292	34.34%	850	0.00%
421400 TRAVEL	326	4,000	0	0.00%	4,000	0.00%
421800 POSTAGE	77,024	120,000	61,343	51.12%	0	100.00%
422000 ADVERTISING / LEGAL PUBS	4,595	6,200	2,768	44.64%	6,200	0.00%
422100 TRAINING AND EDUCATION	579	2,500	0	0.00%	2,500	0.00%
422200 DUES AND SUBSCRIPTIONS	8,310	9,115	6,847	75.12%	9,115	0.00%
422300 PROFESSIONAL SERVICES	151,952	60,750	29,819	49.09%	70,750	16.46%
422301 HRA-HEALTH REIMBURSEMENT ACCT	150,151	138,000	91,142	66.05%	200,000	44.93%
422320 EMPLOYEE ASSISTANCE PGM	3,858	3,800	1,872	49.26%	3,800	0.00%
422400 AUDIT COSTS	23,481	35,000	0	0.00%	35,000	0.00%
422600 INSURANCE AND BONDS	320,295	328,355	321,498	97.91%	336,639	2.52%
422601 WORKERS COMP INSURANCE	136,308	146,647	90,414	61.65%	126,590	-13.68%
422602 UNEMPLOYMENT INSURANCE	40,515	20,000	14,920	74.60%	20,000	0.00%
423000 CONTRACTED SERVICES	2,465	3,000	1,289	42.96%	3,000	0.00%
423700 OTHER FEES AND TAXES	1,361	0	0	0.00%	0	100.00%
423900 INSURANCE PREMIUM RETIREE	94,080	92,280	52,152	56.51%	105,000	13.78%
TOTAL CONTRACTUAL SERVICES	1,015,972	970,497	674,355	69.49%	923,444	-4.85%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	1,291	1,000	53	5.29%	1,000	0.00%
TOTAL COMMODITIES	1,291	1,000	53	5.29%	1,000	0.00%
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	4,800	4,800	4,800	100.00%	4,800	0.00%
456800 CONTRIBUTION/ TRANSFER OTHER	150,010	0	0	0.00%	8,000	100.00%
456800 CONTRIBUTION/ TRANSFER OTHER G2011	0	150,010	112,508	75.00%	184,851	23.23%
456801 CONTRIBUTION - OZONE	8,483	10,179	10,179	100.00%	0	100.00%
456802 CONTRIBUTION - AIRPORT AUTH	0	0	0	0.00%	22,649	100.00%
TOTAL CONTRIBUTIONS TO OTH	163,293	164,989	127,487	77.27%	220,300	33.52%
DEPARTMENT GRAND TOTAL	1,928,689	2,060,608	1,262,707	61.28%	2,485,291	20.61%

Jefferson County Commission
Budget Detail
Dept 401-COUNTY COMMISSION
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001401-COUNTY COMMISSION				
001401.410100 - OFFICIALS SALARY	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	208,738	115,428	202,541	206,975
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
COMPTON, JOSHUA				41,395
HUDSON, CALEB				41,395
LORENZETTI, RALPH				41,395
NOLAND, PATRICIA				41,395
TABB, JANE				41,395
Total 001401.410100 - OFFICIALS SALARY				206,975

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 401-COUNTY COMMISSION
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001401.410300 - EMPLOYEES SALARY AND WAGES	FY19 ACTUAL FY20 YTD FY20 BUDGET FY21 REQUEST	
	348,731 223,117 405,824 777,135	
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
RECLASS TO AMBULANCE FEE FUND		(35,701)
COLA FOR ENTIRE COUNTY	MISSION CRITICAL	75,000
MERIT INCREASES FOR ENTIRE COUNTY	MISSION CRITICAL	195,000
GRANT COORDINATOR	NEW INITIATIVE	43,635
HUMAN RESOURCE GENERALIST	NEW INITIATIVE-CRITICAL NEED TO RELIEVE CO ADMN	54,320
CARROLL, JESSICA		41,908
GORDON, MICHELLE		94,657
GROVE, STEPHANIE		108,982
MCDONALD, SANDRA		80,129
POLK, WILLIAM		83,504
WEIMER, SUSAN		35,701
Total 001401.410300 - EMPLOYEES SALARY AND WAGES		<u>777,135</u>

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 401-COUNTY COMMISSION
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001401.410400 - FICA TAX	FY19 ACTUAL	FY20 YTD
	FY20 BUDGET	FY21 REQUEST
	33,478	20,358
		37,780
		43,076
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
FICA FOR OVERTIME		62
RECLASS TO AMBULANCE FEE FUND		(2,184)
GRANT COORDINATOR	NEW INITIATIVE	2,705
HUMAN RESOURCE GENERALIST	NEW INITIATIVE-CRITICAL NEED	3,368
CARROLL, JESSICA		2,569
COMPTON, JOSHUA		2,234
GORDON, MICHELLE		5,493
GROVE, STEPHANIE		6,381
HUDSON, CALEB		2,567
LORENZETTI, RALPH		2,536
MCDONALD, SANDRA		4,939
NOLAND, PATRICIA		2,537
POLK, WILLIAM		5,148
TABB, JANE		2,537
WEIMER, SUSAN		2,184
Total 001401.410400 - FICA TAX		43,076

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 401-COUNTY COMMISSION
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001401.410401 - MEDICARE EXPENSE	FY19 ACTUAL	FY20 YTD
	FY20 BUDGET	FY21 REQUEST
	7,830	4,761
		8,829
		10,080
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
MEDICARE FOR OVERTIME		15
RECLASS TO AMBULANCE FEE FUND		(511)
GRANT COORDINATOR	NEW INITIATIVE	633
HUMAN RESOURCE GENERALIST	NEW INITIATIVE-CRITICAL NEED	788
CARROLL, JESSICA		601
COMPTON, JOSHUA		523
GORDON, MICHELLE		1,285
GROVE, STEPHANIE		1,493
HUDSON, CALEB		601
LORENZETTI, RALPH		594
MCDONALD, SANDRA		1,155
NOLAND, PATRICIA		594
POLK, WILLIAM		1,204
TABB, JANE		594
WEIMER, SUSAN		511
Total 001401.410401 - MEDICARE EXPENSE		10,080

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 401-COUNTY COMMISSION
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001401.410500 - HEALTH INSURANCE	FY19 ACTUAL	FY20 YTD
	FY20 BUDGET	FY21 REQUEST
	108,838	71,317
		223,866
		247,425
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
5-8% INCREASE FOR ENTIRE COUNTY		115,001
RECLASS TO AMBULANCE FEE FUND		(10,170)
GRANT COORDINATOR	NEW INITIATIVE	10,170
HUMAN RESOURCE GENERALIST	NEW INITIATIVE-CRITICAL NEED	10,170
CARROLL, JESSICA		9,651
CARROLL, JESSICA		282
CARROLL, JESSICA		84
CARROLL, JESSICA		153
COMPTON, JOSHUA		19,963
COMPTON, JOSHUA		153
GORDON, MICHELLE		19,963
GORDON, MICHELLE		282
GORDON, MICHELLE		84
GORDON, MICHELLE		153
GROVE, STEPHANIE		19,963
GROVE, STEPHANIE		282
GROVE, STEPHANIE		84
GROVE, STEPHANIE		153
HUDSON, CALEB		153
LORENZETTI, RALPH		77

Jefferson County Commission
 Budget Detail
 Dept 401-COUNTY COMMISSION
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
MCDONALD, SANDRA		9,651
MCDONALD, SANDRA		282
MCDONALD, SANDRA		84
MCDONALD, SANDRA		153
NOLAND, PATRICIA		9,651
NOLAND, PATRICIA		282
NOLAND, PATRICIA		84
NOLAND, PATRICIA		77
POLK, WILLIAM		9,651
POLK, WILLIAM		282
POLK, WILLIAM		84
POLK, WILLIAM		153
TABB, JANE		9,651
TABB, JANE		282
TABB, JANE		84
TABB, JANE		153
WEIMER, SUSAN		9,651
WEIMER, SUSAN		282
WEIMER, SUSAN		84
WEIMER, SUSAN		153
Total 001401.410500 - HEALTH INSURANCE		<u>247,425</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001401.410600 - RETIREMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	39,020	24,730	44,282	54,856
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION		DEPT REQUEST	
RECLASS TO AMBULANCE FEE FUND			(3,571)	
GRANT COORDINATOR	NEW INITIATIVE		4,364	
HUMAN RESOURCE GENERALIST	NEW INITIATIVE-CRITICAL NEED		5,432	
CARROLL, JESSICA			4,191	
GORDON, MICHELLE			9,466	
GROVE, STEPHANIE			10,899	
MCDONALD, SANDRA			8,013	
POLK, WILLIAM			8,351	
TABB, JANE			4,140	
WEIMER, SUSAN			3,571	
Total 001401.410600 - RETIREMENT			54,856	

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.410801 - OVERTIME	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,499	1,101	1,000	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
OVERTIME FOR CLERICAL STAFF	EVENING MEETINGS			1,000
TRANSFER TO AMBULANCE BILLINGS	SEASONAL PROCESSING			(1,000)
OVERTIME FOR AMBULANCE BILLING	SEASONAL PROCESSING.			1,000
Total 001401.410801 - OVERTIME				1,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.421100 - TELEPHONE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	673	292	850	850
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
DEPUTY ADMINISTRATOR CELL	DISCRETIONARY-BACK UP TO ADMINISTRATOR & EM DIR			850
Total 001401.421100 - TELEPHONE				850

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001401.421400 - TRAVEL	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	326	0	4,000	4,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
COMMISSIONER TRAVEL-LEGISLATURE, TRaing, ST MEETGS		DISCRETIONARY		1,000
STAFF TRAVEL-TRaING, MEETINGS THROUGHOUT STATE		DISCRETIONARY		1,000
AUDITOR TRNG-REQ'D FOR COMMISSIONERS		MISSION CRITICAL-STATE CODE REQUIRED		2,000
Total 001401.421400 - TRAVEL				4,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.421800 - POSTAGE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	77,024	60,997	120,000	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
Total 001401.421800 - POSTAGE				<u>0</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.422000 - ADVERTISING / LEGAL PUBS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	4,595	2,768	6,200	6,200
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
NOTICES, BDS & COMM APPTMTS, PUBLIC HEARINGS, ETC	MANDATED BY STATE CODE			3,000
PUBLISH FINANCIAL STATEMENTS	MANDATED BY STATE CODE			3,200
Total 001401.422000 - ADVERTISING / LEGAL PUBS				6,200

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.422100 - TRAINING AND EDUCATION	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	579	0	2,500	2,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TRAINING AND CONFERENCES	DISCRETIONARY			2,500
Total 001401.422100 - TRAINING AND EDUCATION				2,500

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>
001401.422200 - DUES AND SUBSCRIPTIONS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
	8,310	6,847	9,115
<u>FY21 REQUEST</u>			
9,115			
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
NACO ANNUAL DUES	DISCRETIONARY	600
WV STATE BAR	DISCRETIONARY-CO ADMINISTRATOR ANNUAL DUES	250
GOVT FINANCE OFFICER ASSOC	DISCRETIONARY-FINANCE DIRECTOR ANNUAL DUES	600
SOCIETY FOR HR MGMT DUES	DISCRETIONARY-PROVIDES HR MGMT RESOURCES	200
NACO ANNUAL DUES	MISSION CRITICAL	965
WVACO ANNUAL DUES	MISSION CRITICAL	6,500
Total 001401.422200 - DUES AND SUBSCRIPTIONS		9,115

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.422300 - PROFESSIONAL SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	151,952	29,819	60,750	70,750
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ATTY-SPECIALIZED LEGAL ISSUES	DISCRETIONARY			60,000
HIRE RIGHT-BACKGROUND CHECKS FOR NEW HIRES	MISSION CRITICAL			250
MENTAL HLTH HEARGS-LEWIS CO CLK-	MISSION CRITICAL-REQ FOR MENTAL HYGIENE CASES			500
LEADERSHIP DEVELOPMENT/HR TRAINING	NEW INITIATIVE-DEPT HEAD MGMT/HR TRAINING			10,000
Total 001401.422300 - PROFESSIONAL SERVICES				70,750

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.422301 - HRA-HEALTH REIMBURSEMENT ACCT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	150,151	91,142	138,000	200,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
EMPLOYEE HRA-USED TO REDUCE EE DEDUCTIBLE	MISSION CRITICAL			200,000
Total 001401.422301 - HRA-HEALTH REIMBURSEMENT ACCT				<u>200,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.422320 - EMPLOYEE ASSISTANCE PGM	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	3,858	1,872	3,800	3,800
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
EAP -MAZZITTI & SULLIVAN	DISCRETIONARY			3,800
Total 001401.422320 - EMPLOYEE ASSISTANCE PGM				3,800

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.422400 - AUDIT COSTS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	23,481	0	35,000	35,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
AUDIT-FEE SET BY STATE AUDITOR'S OFFICE	MANDATED-STATE CODE			35,000
Total 001401.422400 - AUDIT COSTS				35,000

NOTES:

Name	Justificaton	Amount		
001401.422600 - INSURANCE AND BONDS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	320,295	321,498	328,355	336,639
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION	DEPT REQUEST		
WVCORP-AUTO 2.2% INCREASE	MANDATED	87,943		
WVCORP-CRIME EXPOSURE 2.2% INCREASE	MANDATED	971		
WVCORP-GENERAL LIABILITY 2.2% INCREASE	MANDATED	136,623		
WVCORP-INCREASED LIMITS OF LIAB 2.2% INCREASE	MANDATED	36,099		
WVCORP-INLAND MARINE 2.2% INCREASE	MANDATED	4,975		
WVCORP-PROPERTY INSURANCE 2.2% INCREASE	MANDATED	36,314		
WVCORP-PUBLIC OFFICIALS LIAB 2.2% INCREASE	MANDATED	33,001		
WVCORP-VOLUNTEER POLICY NO INCREASE	MANDATED	713		
Total 001401.422600 - INSURANCE AND BONDS		336,639		

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.422601 - WORKERS COMP INSURANCE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	136,308	90,414	146,647	126,590
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
WVCORP-W/C INSURANCE 5.0% INCREASE	MANDATED			126,590
Total 001401.422601 - WORKERS COMP INSURANCE				126,590

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.422602 - UNEMPLOYMENT INSURANCE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	40,515	14,920	20,000	20,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
WV UNEMPLOYMENT INSURANCE	MANDATED			20,000
Total 001401.422602 - UNEMPLOYMENT INSURANCE				20,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.423000 - CONTRACTED SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	2,465	1,289	3,000	3,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
COLOR COPIER-ADD'L FOR COLOR COPIES	MISSION CRITICAL			3,000
Total 001401.423000 - CONTRACTED SERVICES				<u>3,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.423700 - OTHER FEES AND TAXES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,361	0	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001401.423700 - OTHER FEES AND TAXES

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.423900 - INSURANCE PREMIUM RETIREE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	94,080	52,152	92,280	105,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PEIA-RETIREE HEALTH INSURANCE	MANDATED			105,000
Total 001401.423900 - INSURANCE PREMIUM RETIREE				105,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.434100 - MATERIALS AND SUPPLIES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,291	53	1,000	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
OFFICE SUPPLIES, BATTERIES, INK, LAW ORDER BOOKS	MISSION CRITICAL			1,000
Total 001401.434100 - MATERIALS AND SUPPLIES				1,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.456700 - CONTR/TRSFR OTHR GOV UNIT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	4,800	4,800	4,800	4,800
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PROSECUTING ATTORNEY INSTITUTE	MANDATED BY STATE CODE			4,800
Total 001401.456700 - CONTR/TRSFR OTHR GOV UNIT				4,800

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.456800 - CONTRIBUTION/ TRANSFER OTHER	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	112,508	150,010	184,851
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PERSONNEL-CASH MATCH-COMMUNITY CORRECTIONS GRANT	MANDATED			41,600
RENT-CASH MATCH-COMMUNITY CORRECTIONS GRANT	MANDATED			35,640
UTILITIES-CASH MATCH-COMMUNITY CORRECTIONS GRANT	MANDATED			24,811
BRIM-PROC LIAB, PROPERTY & VEHICLES INSURANCE	MISSION CRITICAL			19,000
EMPLOYEE HEALTH INSURANCE	MISSION CRITICAL TO RETAIN EMPLOYEES			42,000
RETIREMENT (3%)	MISSION CRITICAL TO RETAIN EMPLOYEES			15,800
W/C INSURANCE	MISSION CRITICAL TO RETAIN EMPLOYEES			6,000
EPCD FY21 REQUEST SEE ATTACHED	NEW INITIATIVE			8,000
Total 001401.456800 - CONTRIBUTION/ TRANSFER OTHER				192,851

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.456801 - CONTRIBUTION - OZONE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	8,483	10,179	10,179	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001401.456801 - CONTRIBUTION - OZONE

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.456802 - CONTRIBUTION - AIRPORT AUTH	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	0	0	22,649
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
1/15TH MATCH FOR FAA GRANTS	MISSION CRITICAL			500
ECONOMIC DEVELOPMENT EFFORTS	MISSION CRITICAL			14,334
EWVRAA MR ALLEN APPT TERM 8/29/19-7/2/22	MISSION CRITICAL			5,000
YEARLY AIRFIELD MAINTENANCE	MISSION CRITICAL			2,815
Total 001401.456802 - CONTRIBUTION - AIRPORT AUTH				22,649

NOTES:

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

Amount

001401-COUNTY COMMISSION

1127-CARROLL, JESSICA	0504- 40103 EXECUTIVE ADMIN ASST-80HR	
001401.410300-EMPLOYEES SALARY AND WAGES		41,908
001401.410400-FICA TAX		2,569
001401.410401-MEDICARE EXPENSE		601
001401.410500-HEALTH INSURANCE		10,170
001401.410600-RETIREMENT		4,191
Totals 1127-CARROLL, JESSICA		59,439
1162-COMPTON, JOSHUA	ECOM- 40110 COUNTY COMMISSIONER	
001401.410100-OFFICIALS SALARY		41,395
001401.410400-FICA TAX		2,234
001401.410401-MEDICARE EXPENSE		523
001401.410500-HEALTH INSURANCE		20,116
Totals 1162-COMPTON, JOSHUA		64,268
1149-GORDON, MICHELLE	0907- 40105 CHIEF FINANCIAL OFFICER	
001401.410300-EMPLOYEES SALARY AND WAGES		94,657
001401.410400-FICA TAX		5,493
001401.410401-MEDICARE EXPENSE		1,285
001401.410500-HEALTH INSURANCE		20,482
001401.410600-RETIREMENT		9,466
Totals 1149-GORDON, MICHELLE		131,383
1067-GROVE, STEPHANIE	1000- 40106 COUNTY ADMINISTRATOR	
001401.410300-EMPLOYEES SALARY AND WAGES		108,982
001401.410400-FICA TAX		6,381
001401.410401-MEDICARE EXPENSE		1,493
001401.410500-HEALTH INSURANCE		20,482
001401.410600-RETIREMENT		10,899
Totals 1067-GROVE, STEPHANIE		148,237
1164-HUDSON, CALEB	ECOM- 40111 COUNTY COMMISSIONER	
001401.410100-OFFICIALS SALARY		41,395
001401.410400-FICA TAX		2,567
001401.410401-MEDICARE EXPENSE		601
001401.410500-HEALTH INSURANCE		153
Totals 1164-HUDSON, CALEB		44,716
1001-LORENZETTI, RALPH	ECOM- 40107 COUNTY COMMISSIONER	
001401.410100-OFFICIALS SALARY		41,395
001401.410400-FICA TAX		2,536
001401.410401-MEDICARE EXPENSE		594
001401.410500-HEALTH INSURANCE		77
Totals 1001-LORENZETTI, RALPH		44,602
1004-MCDONALD, SANDRA	0802- 40104 DEPUTY COUNTY ADMINISTRATOR	
001401.410300-EMPLOYEES SALARY AND WAGES		80,129
001401.410400-FICA TAX		4,939
001401.410401-MEDICARE EXPENSE		1,155
001401.410500-HEALTH INSURANCE		10,170
001401.410600-RETIREMENT		8,013
Totals 1004-MCDONALD, SANDRA		104,406

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

Amount

1018-NOLAND, PATRICIA	ECOM- 40108 COUNTY COMMISSIONER	
001401.410100-OFFICIALS SALARY		41,395
001401.410400-FICA TAX		2,537
001401.410401-MEDICARE EXPENSE		594
001401.410500-HEALTH INSURANCE		10,094
Totals 1018-NOLAND, PATRICIA		54,620
1038-POLK, WILLIAM	0714- 40112 PROJECT MANAGER	
001401.410300-EMPLOYEES SALARY AND WAGES		83,504
001401.410400-FICA TAX		5,148
001401.410401-MEDICARE EXPENSE		1,204
001401.410500-HEALTH INSURANCE		10,170
001401.410600-RETIREMENT		8,351
Totals 1038-POLK, WILLIAM		108,377
1032-TABB, JANE	ECOM- 40109 COUNTY COMMISSIONER	
001401.410100-OFFICIALS SALARY		41,395
001401.410400-FICA TAX		2,537
001401.410401-MEDICARE EXPENSE		594
001401.410500-HEALTH INSURANCE		10,170
001401.410600-RETIREMENT		4,140
Totals 1032-TABB, JANE		58,836
1177-WEIMER, SUSAN	0205- 40101 ADMINISTRATIVE ASSISTANT-80HR	
001401.410300-EMPLOYEES SALARY AND WAGES		35,701
001401.410400-FICA TAX		2,184
001401.410401-MEDICARE EXPENSE		511
001401.410500-HEALTH INSURANCE		10,170
001401.410600-RETIREMENT		3,571
Totals 1177-WEIMER, SUSAN		52,137
Department Total-001401-COUNTY COMMISSION		1,339,547.00

Jefferson County Commission
WVCorp Insurance Rates
FY20 Renewal

Description	FY18 Amount	FY19 Amount	FY20 Amount	FY19 to FY20 Inc/(Dec)	% Inc/(Dec)	FY20 Budget	Est %	Amount Over/(Under)
Business Auto	85,744	86,554	86,050	(504)	-0.6%	88,458	2.2%	(2,408)
Crime Exposure	950	950	950	-	0.0%	971	2.2%	(21)
General Liability	128,700	131,942	133,682	1,740	1.3%	134,845	2.2%	(1,163)
Increased Limits of Liability	19,793	19,913	35,322	15,409	77.4%	20,351	2.2%	14,971
Inland Marine	2,789	3,826	4,868	1,042	27.2%	3,910	2.2%	958
Public Officials Liability	40,115	41,872	32,291	(9,581)	-22.9%	42,793	2.2%	(10,502)
PR-Boiler & Machinery	35,532	35,532	35,532	-	0.0%	36,314	2.2%	(782)
Subtotal Bond Ins 226.000	313,623	320,589	328,695	8,106	2.5%	327,642	2.2%	1,053
Workers' Comp 226.001	153,432	132,590	120,552	(12,038)	-9.1%	146,647	10.6%	(26,095)
Total WVCorp	467,055	453,179	449,247	(3,932)	-0.9%	474,289	4.7%	(25,042)

Description	FY18 Amount	FY19 Amount	FY20 Amount	Amount Inc/(Dec)	% Inc/(Dec)
W/C Experience Rating	0.96	0.83	0.83	-	0.0%
Covered Payroll	10,219,000	10,432,333	10,740,111	307,778	3.0%
Total Building Values	30,538,100	30,538,100	30,538,100	-	0.0%
Total Contents Values	2,819,500	2,669,500	2,669,500	-	0.0%
Inland Marine Values	2,531,950	3,477,860	3,543,427	65,567	1.9%
Computers/Electronic Data					
Processing Hardware	-	-	882,350	882,350	
Auto Count	87	92	91	(1)	-1.1%

Description	FY18 Deductible	FY19 Deductible	FY20 Deductible
Business Auto			
Liability	None	None	None
Comprehensive	1,000	1,000	1,000
Collision	1,000	1,000	1,000
Crime Exposure	250	250	250
General Liability	None	None	None
Cyber Risk	None	None	None
Law Enforcement Liability	5,000	5,000	5,000
Increased Limits of Liability	None	None	None
Public Officials Liability	5,000	5,000	5,000
PR-Boiler & Machinery	1,000	1,000	1,000
Property	5,000	5,000	5,000
Computers	2,500	2,500	2,500
Inland Marine	2,500	2,500	2,500
Workers' Compensation	None	None	None

Jefferson County Commission
W/C Rate History

Classification	Code	FY20			FY21 Estimate		
			Rate per			Rate per	
		Payroll	\$100 PR	Contribution	Payroll	\$100 PR	Contribution
Police Officers & Drivers	7720	2,622,145	3.35	87,842	2,699,498	3.42	92,242
Auto Service or Repair	8380	66,046	1.92	1,268	67,994	1.96	1,332
Clerical	8810	5,225,776	0.17	8,884	5,379,936	0.17	9,329
Attorney-All Employee	8820	1,283,102	0.11	1,411	1,320,954	0.11	1,482
Animal Control	8831	173,977	0.93	1,618	179,109	0.95	1,699
Building Operated by Owner	9015	614,911	2.62	16,111	633,051	2.67	16,918
Municipal Employees NOC	9410	754,154	2.81	21,192	776,402	2.87	22,253
	Total	\$ 10,740,111	2.95%		\$ 11,056,944	2.95%	
Manual Contribution				\$ 138,326			\$ 145,255
Experience Modification			0.00%	0.83		0.00%	0.83
Modified Contribution				\$ 114,811			\$ 120,562
Regulator & Debt Reduction				1.05			1.05
Total Estimated Contribution			-9.08%	\$ 120,552		5.01%	\$ 126,590
Quarterly Payment				\$ 30,138			\$ 31,648
Employer's Liability		FY20			FY21 Estimate		
Bodily Injury by Accident				\$ 1,000,000			\$ 1,000,000
Bodily Injury by Disease (Per Person)				\$ 1,000,000			\$ 1,000,000
Bodily Injury by Disease (Per Accident)				\$ 1,000,000			\$ 1,000,000

January 21, 2020

Nancy Lutz
EPCD Chair
151 Aiken Center Suit #2
Martinsburg, WV 25404

This memo is attached to the outline of the budget request prepared by EPCD Jefferson County for FY 2021. The requested funds are for Jefferson County only and will be detailed at the budget hearing.

Please accept this as our request to be heard and inform the County Commission of the important work done by this organization on behalf of the residents of Jefferson County who elected us. Thank you in advance for your time and consideration of this important issue.

Nancy Lutz
EPCD Chair
Jefferson County Conservation Supervisor

dairyaive29@gmail.com

Here is a synopsis of what the Eastern Panhandle Conservation District has done in Jefferson County during FY 2020

Nearly \$500,000 has been spent on:

- 1) Agriculture Enhancement Programs (AEP)
- 2) Water Quality Improvement Programs (WQIP)
- 3) Stream and Livestock Fencing Cost Sharing
- 4) Cost Sharing for Lime, and Seeding
- 5) Consultations for Agricultural and Non Agriculture Cooperators.
- 6) Reducing numbers of fecal coliform colonies in Jefferson County streams
- 7) Stream bank tree planting in Elks Run watershed area
- 8) Upland tree planting at Sam Michaels' Park and another site in Elk's Run watershed.
- 9) Annual Tree sale and Rain Barrel sale
- 10) Giving an evergreen seedling participating school 3rd grade student in Jefferson County
- 11) Supported the creation of Out of Doors classroom at North Jefferson Elementary
- 12) Storm Water Runoff Abatement on Concourse at Jefferson County Fairgrounds
- 13) Nearly 100 Jefferson County septic tanks received cost sharing for pumping and repairs in FY 2020
- 14) Assisted in the annual FEMA risk Mapping Program
- 15) Display at Jefferson County Fair for second year
- 16) Supported largest Tree Contest, ongoing for more than 40 years
- 17) Hosted Mid Atlantic Regional Watershed Management Meeting, Keynote speaker Ag Commissioner Kent Leonhardt
- 18) Hosted Annual legislators' Conference, including 3 of 4 chair persons of Major Committees in WV Legislature.
- 19) Agriculture and Conservation Education
 - A. Jefferson High School ENVIROTHON Team placed 3rd statewide.
 - B. Several conservation poster and photo winners came from Jefferson County
 - C. Eastern Panhandle Conservation District has the only Conservation Education Specialist in West Virginia.

These activities will continue, provided funding continues at existing levels.

The Eastern Panhandle Conservation District plans to the same programs in FY 2021 as last year.

The West Virginia Association of Conservation Districts had sufficient confidence in the leadership of the Eastern Panhandle Conservation District to elect one of our members to Vice President of the Association. Another member has been tasked to draft a bill for the WV State Legislature to create a permanent source of funding for conservation in West Virginia. This is targeted for introduction to the 2021 WV Legislative Session.

-** The 2019-2020 Conservation Year goals are

- 1) Clean Potable Water
- 2) Create an environment in which pollinators may thrive
- 3) Reach out to NON-AGRICULTURAL COOPERATORS

The West Virginia Association of Conservation Districts has decided to have its July 2020 Quarterly Meeting in Jefferson County 19-20-21 July 2020 at Clarion Harper's Ferry. There will be a county Ag tour ending in a barbecue and joint meeting at Harewood with the Jefferson County Historical Society. The Washington Family will receive Jefferson County's first WEST VIRGINIA SESTERCENTENNIAL FARM AWARD.

Comes now the Eastern Panhandle Conservation District and requests the following funding for programs in Jefferson County. All monies so appropriated will be spent in Jefferson County.

1) Conservation Education	\$2500
2) Water Pollution Monitoring Stations in ELKS RUN Watershed Area.	\$2500
3) Launch Bullskin Watershed Area Association	\$1000
4) Encourage Pollinator Habitats throughout Jefferson County	\$1500
5) Contribute to last phase of Emerald Ash Borer Treatments for trees at Morgan's Grove Park	\$ 500
TOTAL REQUESTED	\$8,000.00

BUDGET REQUEST

Fiscal Year: 2020 - 2021

Department: Day Report Center

Account Number: 401-568

Notes: Expenditure Data as of: 12/17/2019

		FY19 Actual	FY20 Budget	FY20 YTD Actual	% Spent YTD	FY21 Budget Request	Working Total	Approved FY21
568	Contributions/Transfers							
	Contributions/Transfers oth Gov. Ent	\$ 150,010	\$ 150,010	\$ 112,508	75.00%	\$ 184,851		
	Total Contributions/Transfers	\$ 150,010	\$ 150,010	\$ 112,508	75.00%	\$ 184,851	\$ -	\$ -
Department Grand Total		\$ 150,010	\$ 150,010	\$ 112,508	75.00%	\$ 184,851	\$ -	\$ -

568 Co Comm Other Contribution

FY19 Actual	FY20 YTD as of 12/17/2019	FY20 Budget
\$ 150,010	\$ 112,508	\$ 150,010

Description	FY21 Request Mandated	FY21 Request Mission Critical	FY21 Request Discretionary	FY21 Request New Initiative	Justification/ Purpose
Personnel/Contractual	41,600				Cash Match for Community Corrections Grant
Rent	35,640				Cash Match for Community Corrections Grant
Utilities	24,811				Cash Match for Community Corrections Grant
BRIM		19,000			Processional Liability, Property and Vehicle Insurance
Workers' Compensation		6,000			Worker Protection serving a high-risk population
Employee Health Insurance		42,000			Critical to Recruitment and Retention of Highly Qualified Employees
Retirement (3%)		15,800			Critical to Recruitment and Retention of Highly Qualified Employees
Total	102,051	82,800	-	-	
Total Object Code	184,851				

BUDGET REQUEST

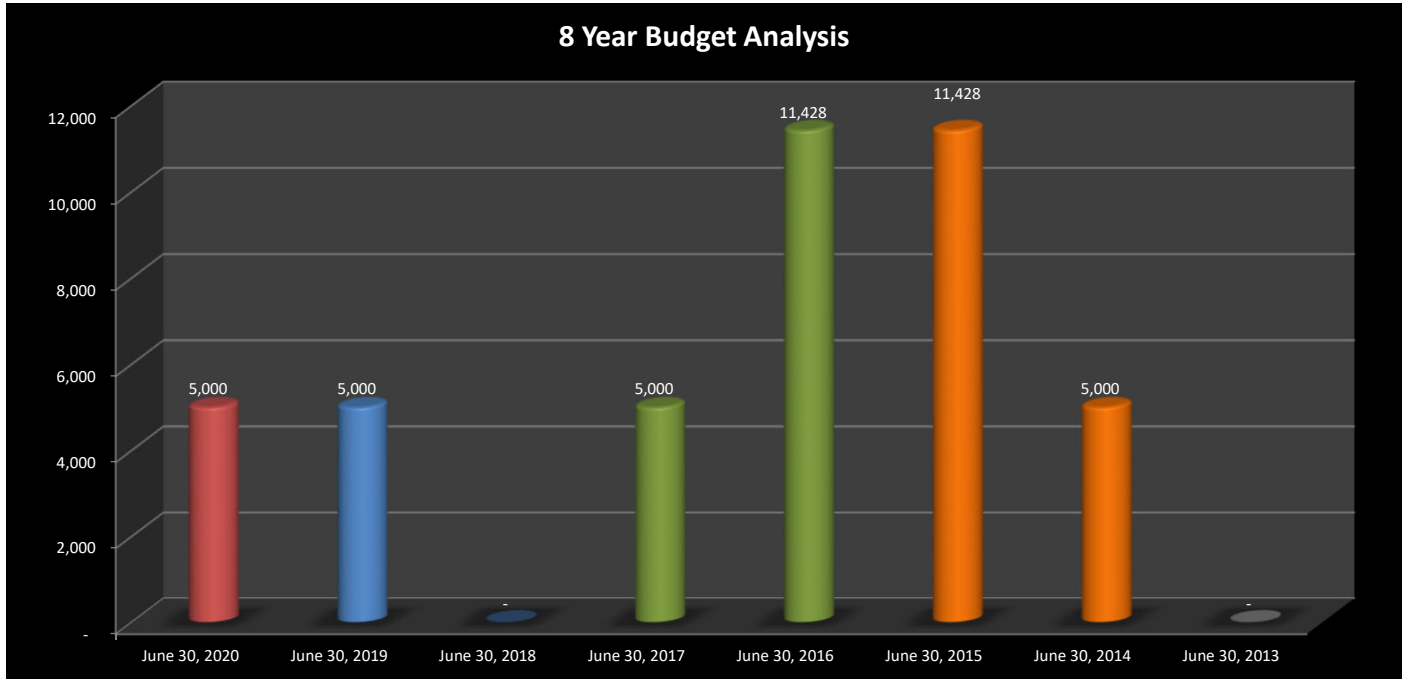
Fiscal Year: 2020 - 2021

Department: WV Regional Airport

Account Number:

Notes: Expenditure Data as of: 12/17/2019

	FY19 Actual	FY20 Budget	FY20 YTD Actual	% Spent YTD	FY21 Budget Request	Working Total	Approved FY21
Contributions/Transfers							
567 Contributions/Transfers oth Gov. Ent	\$ 5,000	\$ 5,000	\$ 1,250	25.00%	\$ 22,649		
Total Contributions/Transfers	\$ 5,000	\$ 5,000	\$ 1,250	25.00%	\$ 22,649	\$ -	\$ -
Department Grand Total	\$ 5,000	\$ 5,000	\$ 1,250	25.00%	\$ 22,649	\$ -	\$ -



567 Contributions to Other Govt Entities

	FY19	FY20 YTD as of	FY20
	Actual	1/14/2020	Budget
\$	5,000.00	\$ 5,000.00	\$ 5,000.00

Description	FY21 Request Mandated	FY21 Request Mission Critical	FY21 Request Discretionary	FY21 Request New Initiative	Justification/ Purpose
Jefferson County Appointment	5,000				Mr. John W. Allen appointment to EWVRAA (Term 08/29/19-07/02/22)
Yearly Airfield Maintenance		2,815			Subsidizes the airfield maintenance expenses incurred with Military Joint Use Agreement (AJUA) and the huge scale of the airport. Military only pays the EWVRAA a total of \$27,248 per year.
Local Match Assistance		500			1/15th (1 seat) 06.67% of Local Match for FAA Grants
Critical New Initiative Funding (Economic Development Efforts)		14,334			Imminent, Major Economic Development Initiative. Requesting critical assistance with transitional expenses to allow this move towards financial self-sufficiency, improved services and maintenance of airport.
Total	5,000	17,649	-	-	
Total Object Code	22,649				

Eastern WV Regional Airport Authority
FY 2020-2021 PROPOSED BUDGET
July 2020 through June 2021

Ordinary Income/Expense	
AIRFIELD INCOME	
AA-Owned Hangar Leases	104,000.00
RampTie Down Leases	4,500.00
Total AIRFIELD INCOME	108,500.00
AIRPORT FEES	
1315 Airport Rd. PILOT Pmt	0.00
Aircraft Landing & Ramp Fees	10,500.00
COMM OPERATING	3,833.00
FAA Maintenance Fees	2,900.00
FBO Fuel Flowage Fees	16,000.00
NGB Air Guard Joint Use Agrmnt	27,247.00
Through-Fence Airfield Access	6,834.00
Triumph/TPG Airport MaintUseFee	16,988.00
Total AIRPORT FEES	84,302.00
LAND LEASES	
EAA Chapter 1071 Land Lease	100.00
Farm Leases	563.00
Shentel Land Lease	13,911.00
Stephen David Stg	6,000.00
Triumph/TPG Land Lease	33.00
Total LAND LEASES	20,607.00
LOCAL GOV CONTRIBUTIONS	
Berkeley County	181,162.00
City of Martinsburg	135,875.00
Jefferson County	22,649.00
Total LOCAL GOV CONTRIBUTIONS	339,686.00
TERMINAL INCOME	
Office Leases	22,500.00
Restaurant Lease	8,400.00
Total TERMINAL INCOME	30,900.00
Total Income	583,995.00
Expense	
ADMINISTRATIVE	
ACCOUNTING	8,500.00
Dues & Subscriptions	2,500.00
Legal Services	25,000.00
Marketing & Advertising	30,000.00
Meals & Entertainment	0.00
Office Equipment	4,000.00
Office Supplies/Expenses	4,000.00
Postage	500.00
Professional Services	6,000.00
Travel & Meals & Training	30,000.00

Eastern WV Regional Airport Authority
FY 2020-2021 PROPOSED BUDGET
July 2020 through June 2021

Total ADMINISTRATIVE	110,500.00
INSURANCE	
Airport Liability	3,200.00
Airport Vehicle Insurance	1,500.00
Directors/Officers	4,500.00
Hangars/Equipment	11,000.00
Workers Compensation	3,000.00
Total INSURANCE	23,200.00
MAINT & REPAIR	
Airfield	11,000.00
Equipment & Safety	6,000.00
Gas/Diesel Fuel	4,500.00
GENERAL MAINT	0.00
Hangars	4,000.00
Licenses, Permits, & Fees	1,800.00
Terminal	10,000.00
Total MAINT & REPAIR	37,300.00
PAYROLL/LIABILITY	
Contracted Labor	1,000.00
Employees Salaries/Wages	250,000.00
Health/Dental/Life Insurance	45,000.00
Payroll Taxes	20,000.00
Retirement	26,000.00
Total PAYROLL/LIABILITY	342,000.00
UTILITIES	
Dumpster Expense	2,280.00
Electric-Maint/Hangar	4,500.00
Electric-Terminal/Airfield	33,000.00
Restaurant Utilities	1,200.00
Telephone & Internet	5,200.00
Water/Sewer	4,000.00
Total UTILITIES	50,180.00
Total Expense	563,180.00
	20,815.00

Jefferson County Commission
Budget Summary
Dept 402-COUNTY CLERK
FY2020-2021

1/29/2020

001402-COUNTY CLERK	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
PERSONNEL SERVICES						
410100 OFFICIALS SALARY	63,287	62,093	34,629	55.77%	62,093	0.00%
410300 EMPLOYEES SALARY AND WAGES	399,443	427,654	239,926	56.10%	428,349	0.16%
410400 FICA TAX	27,928	30,618	16,329	53.33%	29,569	-3.43%
410401 MEDICARE EXPENSE	6,532	7,164	3,819	53.30%	6,920	-3.41%
410500 HEALTH INSURANCE	66,756	76,840	67,925	88.40%	106,885	39.10%
410600 RETIREMENT	45,183	49,476	26,934	54.44%	49,050	-0.86%
410801 OVERTIME	74	2,500	417	16.67%	5,000	100.00%
410802 PART TIME / EXTRA HELP	0	0	97	0.00%	0	100.00%
TOTAL PERSONNEL SERVICES	609,203	656,345	390,074	59.43%	687,866	4.80%
CONTRACTUAL SERVICES						
421200 PRINTING	398	500	205	40.93%	500	0.00%
421400 TRAVEL	1,900	3,550	260	7.32%	4,950	39.44%
421600 MAINT/REP EQUIPMENT	0	200	0	0.00%	200	0.00%
421800 POSTAGE	137	150	151	100.77%	150	0.00%
422000 ADVERTISING / LEGAL PUBS	3,228	4,100	1,505	36.71%	4,100	0.00%
422100 TRAINING AND EDUCATION	1,459	3,750	140	3.73%	4,865	29.73%
422200 DUES AND SUBSCRIPTIONS	770	995	60	6.03%	1,030	3.52%
422300 PROFESSIONAL SERVICES	0	1,500	1,484	98.96%	10,000	566.67%
423000 CONTRACTED SERVICES	35,765	37,400	28,511	76.23%	38,920	4.06%
423700 OTHER FEES AND TAXES	729	0	0	0.00%	0	100.00%
TOTAL CONTRACTUAL SERVICES	44,386	52,145	32,316	61.97%	64,715	24.11%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	6,933	6,713	1,622	24.16%	7,920	17.98%
434200 RECORD BOOKS	16,642	0	0	0.00%	5,000	100.00%
435400 COMPUTER HARDWARE	0	0	0	0.00%	3,780	100.00%
TOTAL COMMODITIES	23,575	6,713	1,622	24.16%	16,700	148.77%
DEPARTMENT GRAND TOTAL	677,164	715,203	424,012	59.29%	769,281	7.56%

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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001402-COUNTY CLERK

001402.410100 - OFFICIALS SALARY	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	63,287	34,629	62,093	62,093
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
SHADLE, JACQUELINE		62,093
Total 001402.410100 - OFFICIALS SALARY		62,093

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 402-COUNTY CLERK
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001402.410300 - EMPLOYEES SALARY AND WAGES	FY19 ACTUAL	FY20 YTD
	FY20 BUDGET	FY21 REQUEST
	399,443	239,926
		427,654
		428,349
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
DEPT REQUEST FOR EMPLOYEE INCREASES	NEW INITIATIVE	8,813
CARR, SHARI		45,992
CLARK, KATRINA		43,907
CONN, EDGAR		30,001
DAVIS, DEANNA		32,869
DAY, HEATHER		34,501
FIELDS, VIVIAN		49,189
FIELDS, SHAKIRA		40,501
MAGAHA, GAIL		60,393
NELSON, BESSIE		40,001
OLDEN, KAREN		42,182
Total 001402.410300 - EMPLOYEES SALARY AND WAGES		428,349

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 402-COUNTY CLERK
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001402.410400 - FICA TAX	FY19 ACTUAL	FY20 YTD
	FY20 BUDGET	FY21 REQUEST
	27,928	16,329
		30,618
		29,569
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
FICA FOR OVERTIME		310
DEPT REQUEST FOR EMPLOYEE INCREASES	NEW INITIATIVE	546
CARR, SHARI		2,822
CLARK, KATRINA		2,346
CONN, EDGAR		1,831
DAVIS, DEANNA		1,794
DAY, HEATHER		2,083
FIELDS, VIVIAN		3,050
FIELDS, SHAKIRA		2,482
MAGAHA, GAIL		3,625
NELSON, BESSIE		2,481
OLDEN, KAREN		2,392
SHADLE, JACQUELINE		3,807
Total 001402.410400 - FICA TAX		29,569

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 402-COUNTY CLERK
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001402.410401 - MEDICARE EXPENSE	FY19 ACTUAL	FY20 YTD
	FY20 BUDGET	FY21 REQUEST
	6,532	3,819
		7,164
		6,920
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
MEDICARE FOR OVERTIME		73
DEPT REQUEST FOR EMPLOYEE INCREASES	NEW INITIATIVE	128
CARR, SHARI		660
CLARK, KATRINA		549
CONN, EDGAR		428
DAVIS, DEANNA		420
DAY, HEATHER		487
FIELDS, VIVIAN		714
FIELDS, SHAKIRA		581
MAGAHA, GAIL		848
NELSON, BESSIE		581
OLDEN, KAREN		560
SHADLE, JACQUELINE		891
Total 001402.410401 - MEDICARE EXPENSE		6,920

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 402-COUNTY CLERK
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001402.410500 - HEALTH INSURANCE	FY19 ACTUAL	FY20 YTD
	FY20 BUDGET	FY21 REQUEST
	66,756	67,925
		76,840
		106,885
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
CARR, SHARI		9,651
CARR, SHARI		282
CARR, SHARI		84
CARR, SHARI		153
CLARK, KATRINA		19,963
CLARK, KATRINA		282
CLARK, KATRINA		84
CLARK, KATRINA		153
CONN, EDGAR		9,651
CONN, EDGAR		282
CONN, EDGAR		84
CONN, EDGAR		153
DAVIS, DEANNA		16,662
DAVIS, DEANNA		282
DAVIS, DEANNA		84
DAVIS, DEANNA		153
DAY, HEATHER		9,651
DAY, HEATHER		282
DAY, HEATHER		84
DAY, HEATHER		153

Jefferson County Commission
 Budget Detail
 Dept 402-COUNTY CLERK
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
FIELDS, VIVIAN		84
FIELDS, VIVIAN		153
FIELDS, VIVIAN		282
FIELDS, SHAKIRA		9,651
FIELDS, SHAKIRA		282
FIELDS, SHAKIRA		84
FIELDS, SHAKIRA		153
MAGAHA, GAIL		9,651
MAGAHA, GAIL		282
MAGAHA, GAIL		84
MAGAHA, GAIL		153
NELSON, BESSIE		153
OLDEN, KAREN		16,662
OLDEN, KAREN		282
OLDEN, KAREN		84
OLDEN, KAREN		153
SHADLE, JACQUELINE		282
SHADLE, JACQUELINE		84
SHADLE, JACQUELINE		153
Total 001402.410500 - HEALTH INSURANCE		<u><u>106,885</u></u>

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001402.410600 - RETIREMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	45,183	26,934	49,476	49,050
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION		DEPT REQUEST	
DEPT REQUEST FOR EMPLOYEE INCREASES	NEW INITIATIVE		881	
CARR, SHARI			4,600	
CLARK, KATRINA			4,391	
CONN, EDGAR			3,001	
DAVIS, DEANNA			3,287	
DAY, HEATHER			3,450	
FIELDS, VIVIAN			4,919	
FIELDS, SHAKIRA			4,051	
MAGAHA, GAIL			6,040	
NELSON, BESSIE			4,001	
OLDEN, KAREN			4,219	
SHADLE, JACQUELINE			6,210	
Total 001402.410600 - RETIREMENT			49,050	

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001402.410801 - OVERTIME	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	74	417	2,500	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
OVERTIME	CRITICAL			5,000
Total 001402.410801 - OVERTIME				5,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001402.410802 - PART TIME / EXTRA HELP	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	97	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
Total 001402.410802 - PART TIME / EXTRA HELP				<u>0</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001402.421200 - PRINTING	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	398	205	500	500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
BIRTH AND MARRIAGE LICENSE FOLDERS	DISCRETIONARY			500
Total 001402.421200 - PRINTING				500

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001402.421400 - TRAVEL	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,900	260	3,550	4,950
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
COMMUNITY LEADERSHIP ACADEMY, COUNTY CLERK	CRITICAL			400
PAYROLL, MILEAGE, ETC. YEAR END GOVERNMENT SECTOR	CRITICAL			100
STATE AUDITOR TRAINING, 3 PEOPLE-4 DAYS(3 NIGHTS),\$300.00 PER DIEM AND	CRITICAL			1,650
WVACO-FALL MEETING-COUNTY CLERK-3DAYS (2NIGHTS), \$100.00 PER	CRITICAL			400
WVACO-SPRING MEETING-COUNTY CLERK-3 DAYS(2 NIGHTS)100.00 PER DIEM	CRITICAL			400
MISC. ADDITIONAL TRAINING IF OFFERED	DISCRETIONARY			2,000
Total 001402.421400 - TRAVEL				4,950

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001402.421600 - MAINT/REP EQUIPMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	0	200	200
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
REPAIR AND MAINTENANCE ON TYPEWRITERS	CRITICAL			200
Total 001402.421600 - MAINT/REP EQUIPMENT				200

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001402.421800 - POSTAGE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	137	151	150	150
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
UNITED STATES POSTAL SERVICE, YEARLY BOX RENTAL	MANDATED			150
Total 001402.421800 - POSTAGE				<u>150</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001402.422000 - ADVERTISING / LEGAL PUBS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	3,228	1,505	4,100	4,100
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION		DEPT REQUEST	
EMPLOYEE ADS, HELP WANTED ADS	MANDATED		100	
PROBATE ADS, PUBLISH ESTATES	MANDATED		4,000	
Total 001402.422000 - ADVERTISING / LEGAL PUBS			4,100	

NOTES:

Name	Justificaton		Amount	
001402.422100 - TRAINING AND EDUCATION	FY19 ACTUAL	FY20 YTD	FY20 BUDGET	FY21 REQUEST
	1,459	140	3,750	4,865
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
WVACO SPRING ANNUAL MEETING CONFERENCE FEES/1 PERSON	CRITICAL			225
AMERICAN PAYROLL ASSOCIATION, UPDATE AND NEW BOOKS FOR PAYROLL	CRITICAL			500
ANNUAL STATE AUDITOR TRAINING, CONFERENCE FEES/3 PEOPLE	CRITICAL			825
COMMUNITY LEADERSHIP ACADEMY, COUNTY CLERK	CRITICAL			200
LOCAL CHAPTER APA, PAYROLL	CRITICAL			200
MISC. ADDITIONAL TRAINING IF AVAILABLE	CRITICAL			2,000
TOURISM SUMMIT, EDUCATION, COUNTY CLERK	CRITICAL			90
WEBINAR AFFORDABLE CARE, FINANCE	CRITICAL			200
WVACO FALL ANNUAL MEETING, CONFERENCE FEES/1 PERSON	CRITICAL			225
YEAR END GOVERNMENT SECTOR, PAYROLL PROCESSING	CRITICAL			400
Total 001402.422100 - TRAINING AND EDUCATION				4,865
NOTES:				

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001402.422200 - DUES AND SUBSCRIPTIONS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	770	60	995	1,030
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
AMERICAN PAYROLL ASSOCIATION-SHARI CARR DUES	CRITICAL			254
YEARLY SUBSCRIPTION FOR PROBATE	CRITICAL			36
WV LABOR LAW POSTER SERVICE	MANDATED			90
WVACO YEARLY DUES	MANDATED			650
Total 001402.422200 - DUES AND SUBSCRIPTIONS				1,030

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001402.422300 - PROFESSIONAL SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	1,484	1,500	10,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
LEGAL FEES	DISCRETIONARY			10,000
Total 001402.422300 - PROFESSIONAL SERVICES				10,000

NOTES:

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001402.423000 - CONTRACTED SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	35,765	28,511	37,400	38,920
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
4 XEROX MACHINES	CRITICAL			15,000
FINANCIAL STATEMENT	CRITICAL			100
MISC	CRITICAL			1,000
SHRED BOXES	CRITICAL			420
COMPILED TECHNOLOGY-HDW SUPPORT	MANDATED			2,500
COMPILED TECHNOLOGY-ANNUAL CONTRACT	MANDATED			16,800
COMPILED TECHNOLOGY-MICRO FOCUS RELATIVITY MAINT	MANDATED			900
COMPILED TECHNOLOGY-MICRO FOCUS RUNTIME MAINT	MANDATED			2,200
Total 001402.423000 - CONTRACTED SERVICES				38,920

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001402.423700 - OTHER FEES AND TAXES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	729	0	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION		DEPT REQUEST	

Total 001402.423700 - OTHER FEES AND TAXES

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001402.434100 - MATERIALS AND SUPPLIES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	6,933	1,622	6,713	7,920
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
EXPANDING FOLDERS, NOTARY SEALS, ENVELOPES, STORAGE BOXES, OFFICE	CRITICAL			4,593
MISC SUPPLIES	DISCRETIONARY			1,000
CHECKS FOR ACCOUNTS PAYABLE	MANDATED			272
RIBBONS, GOLD SEALS, INKERS, DEPOSIT SLIPS, CHECKS AND	MANDATED			2,055
Total 001402.434100 - MATERIALS AND SUPPLIES				<u>7,920</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001402.434200 - RECORD BOOKS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	16,642	0	0	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
REPAIR OF BOOKS	CRITICAL			5,000
Total 001402.434200 - RECORD BOOKS				5,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001402.435400 - COMPUTER HARDWARE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	0	0	3,780
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
NEED TO REPLACE 2 RECEIPT PRINTERS/FRONT OFFICE	CRITICAL			1,780
NEED TO REPLACE 2 VITAL PRINTERS/FRONT OFFICE	CRITICAL			2,000
Total 001402.435400 - COMPUTER HARDWARE				<u>3,780</u>

NOTES:

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

Amount

001402-COUNTY CLERK

3000-CARR, SHARI	0519- 40209 DEPUTY CLERK-PR/AP -70HR	
001402.410300-EMPLOYEES SALARY AND WAGES		45,992
001402.410400-FICA TAX		2,822
001402.410401-MEDICARE EXPENSE		660
001402.410500-HEALTH INSURANCE		10,170
001402.410600-RETIREMENT		4,600
Totals 3000-CARR, SHARI		64,244
1081-CLARK, KATRINA	0206- 40203 DEPUTY CLERK -70HR	
001402.410300-EMPLOYEES SALARY AND WAGES		43,907
001402.410400-FICA TAX		2,346
001402.410401-MEDICARE EXPENSE		549
001402.410500-HEALTH INSURANCE		20,482
001402.410600-RETIREMENT		4,391
Totals 1081-CLARK, KATRINA		71,675
3013-CONN, EDGAR	0206- 40204 DEPUTY CLERK -70HR	
001402.410300-EMPLOYEES SALARY AND WAGES		30,001
001402.410400-FICA TAX		1,831
001402.410401-MEDICARE EXPENSE		428
001402.410500-HEALTH INSURANCE		10,170
001402.410600-RETIREMENT		3,001
Totals 3013-CONN, EDGAR		45,431
3001-DAVIS, DEANNA	0206- 40206 DEPUTY CLERK -70HR	
001402.410300-EMPLOYEES SALARY AND WAGES		32,869
001402.410400-FICA TAX		1,794
001402.410401-MEDICARE EXPENSE		420
001402.410500-HEALTH INSURANCE		17,181
001402.410600-RETIREMENT		3,287
Totals 3001-DAVIS, DEANNA		55,551
1643-DAY, HEATHER	0206- 40205 DEPUTY CLERK -70HR	
001402.410300-EMPLOYEES SALARY AND WAGES		34,501
001402.410400-FICA TAX		2,083
001402.410401-MEDICARE EXPENSE		487
001402.410500-HEALTH INSURANCE		10,170
001402.410600-RETIREMENT		3,450
Totals 1643-DAY, HEATHER		50,691
1065-FIELDS, VIVIAN	0519- 40207 DEPUTY CLERK-PR/AP -70HR	
001402.410300-EMPLOYEES SALARY AND WAGES		49,189
001402.410400-FICA TAX		3,050
001402.410401-MEDICARE EXPENSE		714
001402.410500-HEALTH INSURANCE		519
001402.410600-RETIREMENT		4,919
Totals 1065-FIELDS, VIVIAN		58,391
1074-FIELDS, SHAKIRA	0206- 40202 DEPUTY CLERK -70HR	
001402.410300-EMPLOYEES SALARY AND WAGES		40,501
001402.410400-FICA TAX		2,482
001402.410401-MEDICARE EXPENSE		581

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

	<u>Amount</u>
001402.410500-HEALTH INSURANCE	10,170
001402.410600-RETIREMENT	4,051
Totals 1074-FIELDS, SHAKIRA	57,785
1010-MAGAHA, GAIL 0602- 40210 SENIOR CHIEF DEPUTY CLERK-70HR	
001402.410300-EMPLOYEES SALARY AND WAGES	60,393
001402.410400-FICA TAX	3,625
001402.410401-MEDICARE EXPENSE	848
001402.410500-HEALTH INSURANCE	10,170
001402.410600-RETIREMENT	6,040
Totals 1010-MAGAHA, GAIL	81,076
8007-NELSON, BESSIE 0519- 40208 DEPUTY CLERK-PR/AP -70HR	
001402.410300-EMPLOYEES SALARY AND WAGES	40,001
001402.410400-FICA TAX	2,481
001402.410401-MEDICARE EXPENSE	581
001402.410500-HEALTH INSURANCE	153
001402.410600-RETIREMENT	4,001
Totals 8007-NELSON, BESSIE	47,217
1056-OLDEN, KAREN 0206- 40201 DEPUTY CLERK -70HR	
001402.410300-EMPLOYEES SALARY AND WAGES	42,182
001402.410400-FICA TAX	2,392
001402.410401-MEDICARE EXPENSE	560
001402.410500-HEALTH INSURANCE	17,181
001402.410600-RETIREMENT	4,219
Totals 1056-OLDEN, KAREN	66,534
1128-SHADLE, JACQUELINE ECOC- 40211 COUNTY CLERK	
001402.410100-OFFICIALS SALARY	62,093
001402.410400-FICA TAX	3,807
001402.410401-MEDICARE EXPENSE	891
001402.410500-HEALTH INSURANCE	519
001402.410600-RETIREMENT	6,210
Totals 1128-SHADLE, JACQUELINE	73,520
Department Total-001402-COUNTY CLERK	682,866.00

Jefferson County Commission
 Budget Summary
 Dept 403-CIRCUIT CLERK
 FY2020-2021

1/29/2020

001403-CIRCUIT CLERK	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
PERSONNEL SERVICES						
410100 OFFICIALS SALARY	63,287	62,093	34,629	55.77%	62,093	0.00%
410300 EMPLOYEES SALARY AND WAGES	339,914	346,505	192,728	55.62%	346,510	0.00%
410400 FICA TAX	23,317	25,339	13,207	52.12%	23,748	-6.28%
410401 MEDICARE EXPENSE	5,453	5,931	3,089	52.08%	5,558	-6.29%
410500 HEALTH INSURANCE	133,372	136,908	75,818	55.38%	129,996	-5.05%
410600 RETIREMENT	40,320	40,919	22,736	55.56%	40,865	-0.13%
TOTAL PERSONNEL SERVICES	605,663	617,695	342,206	55.40%	608,770	-1.44%
CONTRACTUAL SERVICES						
421200 PRINTING	1,435	2,250	2,056	91.39%	2,500	11.11%
421400 TRAVEL	2,517	3,500	582	16.62%	3,500	0.00%
422100 TRAINING AND EDUCATION	1,115	1,625	0	0.00%	1,800	10.77%
422200 DUES AND SUBSCRIPTIONS	258	300	0	0.00%	300	0.00%
423000 CONTRACTED SERVICES	5,132	5,570	3,201	57.47%	6,000	7.72%
TOTAL CONTRACTUAL SERVICES	10,457	13,245	5,839	44.09%	14,100	6.46%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	6,593	5,000	3,932	78.64%	6,000	20.00%
434200 RECORD BOOKS	634	2,500	1,857	74.29%	2,500	0.00%
TOTAL COMMODITIES	7,227	7,500	5,790	77.19%	8,500	13.33%
DEPARTMENT GRAND TOTAL	623,346	638,440	353,835	55.42%	631,370	-1.11%

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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001403-CIRCUIT CLERK

001403.410100 - OFFICIALS SALARY	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	63,287	34,629	62,093	62,093
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
STORM, LAURA		62,093
Total 001403.410100 - OFFICIALS SALARY		62,093

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001403.410300 - EMPLOYEES SALARY AND WAGES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	339,914	192,728	346,505	346,510
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
CHALK, REBECCA				35,614
COMBS, SAMANTHA				32,286
COOPER, EDITH				32,101
MASON, SHAYNA				45,320
NOBREGA, NICOLE				35,000
REYNOLDS, ASHTYN				35,799
WALTERS, LISA				38,356
WOLFE, JAMIE				38,267
YOKLEY, TAMMY				53,767
Total 001403.410300 - EMPLOYEES SALARY AND WAGES				346,510

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 403-CIRCUIT CLERK
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001403.410400 - FICA TAX	FY19 ACTUAL	FY20 YTD
	FY20 BUDGET	FY21 REQUEST
	23,317	13,207
		25,339
		23,748
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
CHALK, REBECCA		2,173
COMBS, SAMANTHA		1,626
COOPER, EDITH		1,961
MASON, SHAYNA		2,434
NOBREGA, NICOLE		2,141
REYNOLDS, ASHTYN		2,176
STORM, LAURA		3,797
WALTERS, LISA		2,349
WOLFE, JAMIE		2,001
YOKLEY, TAMMY		3,090
Total 001403.410400 - FICA TAX		23,748

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>
001403.410401 - MEDICARE EXPENSE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
	5,453	3,089	5,931
			<u>FY21 REQUEST</u>
			5,558
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION	JUSTIFICATION		DEPT REQUEST
CHALK, REBECCA			509
COMBS, SAMANTHA			381
COOPER, EDITH			459
MASON, SHAYNA			570
NOBREGA, NICOLE			501
REYNOLDS, ASHTYN			509
STORM, LAURA			888
WALTERS, LISA			550
WOLFE, JAMIE			468
YOKLEY, TAMMY			723
Total 001403.410401 - MEDICARE EXPENSE			<u><u>5,558</u></u>
NOTES:			

Jefferson County Commission
 Budget Detail
 Dept 403-CIRCUIT CLERK
 FY2020-2021

1/28/2020

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001403.410500 - HEALTH INSURANCE		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
		133,372	75,818	136,908
				<u>FY21 REQUEST</u>
				129,996
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
CHALK, REBECCA				9,651
CHALK, REBECCA				282
CHALK, REBECCA				84
CHALK, REBECCA				153
COMBS, SAMANTHA				19,963
COMBS, SAMANTHA				282
COMBS, SAMANTHA				84
COMBS, SAMANTHA				153
COOPER, EDITH				9,651
COOPER, EDITH				282
COOPER, EDITH				84
COOPER, EDITH				153
MASON, SHAYNA				19,963
MASON, SHAYNA				282
MASON, SHAYNA				84
MASON, SHAYNA				153
NOBREGA, NICOLE				9,651
NOBREGA, NICOLE				282
NOBREGA, NICOLE				84
NOBREGA, NICOLE				153

Jefferson County Commission
 Budget Detail
 Dept 403-CIRCUIT CLERK
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
REYNOLDS, ASHTYN		282
REYNOLDS, ASHTYN		84
REYNOLDS, ASHTYN		153
STORM, LAURA		9,651
STORM, LAURA		282
STORM, LAURA		84
STORM, LAURA		153
WALTERS, LISA		9,651
WALTERS, LISA		282
WALTERS, LISA		84
WALTERS, LISA		153
WOLFE, JAMIE		19,963
WOLFE, JAMIE		282
WOLFE, JAMIE		84
WOLFE, JAMIE		153
YOKLEY, TAMMY		16,662
YOKLEY, TAMMY		282
YOKLEY, TAMMY		84
YOKLEY, TAMMY		153
Total 001403.410500 - HEALTH INSURANCE		<u><u>129,996</u></u>

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>
001403.410600 - RETIREMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
	40,320	22,736	40,919
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION	JUSTIFICATION		DEPT REQUEST
CHALK, REBECCA			3,562
COMBS, SAMANTHA			3,229
COOPER, EDITH			3,210
MASON, SHAYNA			4,533
NOBREGA, NICOLE			3,501
REYNOLDS, ASHTYN			3,580
STORM, LAURA			6,210
WALTERS, LISA			3,836
WOLFE, JAMIE			3,827
YOKLEY, TAMMY			5,377
Total 001403.410600 - RETIREMENT			40,865

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001403.421200 - PRINTING	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,435	2,056	2,250	2,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001403.421200 - PRINTING

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001403.421400 - TRAVEL		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
		2,517	582	3,500
				<u>FY21 REQUEST</u>
				3,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST

Total 001403.421400 - TRAVEL

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001403.422100 - TRAINING AND EDUCATION		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
		1,115	0	<u>FY21 REQUEST</u>
				1,800
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST

Total 001403.422100 - TRAINING AND EDUCATION

NOTES:

<u>Name</u>		<u>Justificaton</u>			<u>Amount</u>
001403.422200 - DUES AND SUBSCRIPTIONS		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
		258	0	300	300
MANDATED - Required by law or statute					
MISSION CRITICAL - Elimination would result in failure to meet critical functions					
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical					
NEW INITIATIVE - Spending not included in the prior year budget					
DESCRIPTION		JUSTIFICATION			DEPT REQUEST

Total 001403.422200 - DUES AND SUBSCRIPTIONS

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001403.423000 - CONTRACTED SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	5,132	3,201	5,570	6,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001403.423000 - CONTRACTED SERVICES

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001403.434100 - MATERIALS AND SUPPLIES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	6,593	3,871	5,000	6,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001403.434100 - MATERIALS AND SUPPLIES

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001403.434200 - RECORD BOOKS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	634	1,857	2,500	2,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001403.434200 - RECORD BOOKS

NOTES:

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

Amount

001403-CIRCUIT CLERK

1089-CHALK, REBECCA		0206- 40301 DEPUTY CLERK -70HR	
001403.410300-EMPLOYEES SALARY AND WAGES			35,614
001403.410400-FICA TAX			2,173
001403.410401-MEDICARE EXPENSE			509
001403.410500-HEALTH INSURANCE			10,170
001403.410600-RETIREMENT			3,562
Totals 1089-CHALK, REBECCA			52,028
1171-COMBS, SAMANTHA		0206- 40307 DEPUTY CLERK -70HR	
001403.410300-EMPLOYEES SALARY AND WAGES			32,286
001403.410400-FICA TAX			1,626
001403.410401-MEDICARE EXPENSE			381
001403.410500-HEALTH INSURANCE			20,482
001403.410600-RETIREMENT			3,229
Totals 1171-COMBS, SAMANTHA			58,004
1143-COOPER, EDITH		0206- 40306 DEPUTY CLERK -70HR	
001403.410300-EMPLOYEES SALARY AND WAGES			32,101
001403.410400-FICA TAX			1,961
001403.410401-MEDICARE EXPENSE			459
001403.410500-HEALTH INSURANCE			10,170
001403.410600-RETIREMENT			3,210
Totals 1143-COOPER, EDITH			47,901
1015-MASON, SHAYNA		0402- 40308 ASSISTANT CLERK-70HR	
001403.410300-EMPLOYEES SALARY AND WAGES			45,320
001403.410400-FICA TAX			2,434
001403.410401-MEDICARE EXPENSE			570
001403.410500-HEALTH INSURANCE			20,482
001403.410600-RETIREMENT			4,533
Totals 1015-MASON, SHAYNA			73,339
1123-NOBREGA, NICOLE		0206- 40304 DEPUTY CLERK -70HR	
001403.410300-EMPLOYEES SALARY AND WAGES			35,000
001403.410400-FICA TAX			2,141
001403.410401-MEDICARE EXPENSE			501
001403.410500-HEALTH INSURANCE			10,170
001403.410600-RETIREMENT			3,501
Totals 1123-NOBREGA, NICOLE			51,313
1090-REYNOLDS, ASHTYN		0206- 40302 DEPUTY CLERK -70HR	
001403.410300-EMPLOYEES SALARY AND WAGES			35,799
001403.410400-FICA TAX			2,176
001403.410401-MEDICARE EXPENSE			509
001403.410500-HEALTH INSURANCE			519
001403.410600-RETIREMENT			3,580
Totals 1090-REYNOLDS, ASHTYN			42,583
1036-STORM, LAURA		ECIC- 40310 CIRCUIT CLERK	
001403.410100-OFFICIALS SALARY			62,093
001403.410400-FICA TAX			3,797
001403.410401-MEDICARE EXPENSE			888

Jefferson County Commission
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	<u>Amount</u>
001403.410500-HEALTH INSURANCE	10,170
001403.410600-RETIREMENT	6,210
Totals 1036-STORM, LAURA	83,158
1117-WALTERS, LISA 0206- 40303 DEPUTY CLERK -70HR	
001403.410300-EMPLOYEES SALARY AND WAGES	38,356
001403.410400-FICA TAX	2,349
001403.410401-MEDICARE EXPENSE	550
001403.410500-HEALTH INSURANCE	10,170
001403.410600-RETIREMENT	3,836
Totals 1117-WALTERS, LISA	55,261
1134-WOLFE, JAMIE 0206- 40305 DEPUTY CLERK -70HR	
001403.410300-EMPLOYEES SALARY AND WAGES	38,267
001403.410400-FICA TAX	2,001
001403.410401-MEDICARE EXPENSE	468
001403.410500-HEALTH INSURANCE	20,482
001403.410600-RETIREMENT	3,827
Totals 1134-WOLFE, JAMIE	65,045
1021-YOKLEY, TAMMY 0509- 40309 CHIEF DEPUTY CLERK-70HR	
001403.410300-EMPLOYEES SALARY AND WAGES	53,767
001403.410400-FICA TAX	3,090
001403.410401-MEDICARE EXPENSE	723
001403.410500-HEALTH INSURANCE	17,181
001403.410600-RETIREMENT	5,377
Totals 1021-YOKLEY, TAMMY	80,138
Department Total-001403-CIRCUIT CLERK	608,770.00

Jefferson County Commission
 Budget Summary
 Dept 404-SHERIFF AND TREASURER
 FY2020-2021

1/29/2020

001404-SHERIFF AND TREASURER	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
PERSONNEL SERVICES						
410100 OFFICIALS SALARY	51,233	50,266	28,033	55.77%	50,266	0.00%
410200 OFFICIALS SALARY SUPPLEM	15,000	15,000	15,000	100.00%	15,000	0.00%
410300 EMPLOYEES SALARY AND WAGES	284,129	289,570	161,497	55.77%	289,526	-0.02%
410400 FICA TAX	21,681	22,653	12,596	55.60%	21,367	-5.68%
410401 MEDICARE EXPENSE	5,070	5,303	2,946	55.55%	5,000	-5.71%
410500 HEALTH INSURANCE	48,833	48,866	28,507	58.34%	48,882	0.03%
410600 RETIREMENT	36,958	36,036	21,327	59.18%	33,983	-5.70%
410801 OVERTIME	1,123	1,500	1,122	74.77%	1,500	0.00%
410802 PART TIME / EXTRA HELP	4,203	9,000	720	8.00%	9,000	0.00%
TOTAL PERSONNEL SERVICES	468,229	478,194	271,747	56.83%	474,524	-0.77%
CONTRACTUAL SERVICES						
421200 PRINTING	5,923	10,000	848	8.48%	10,000	0.00%
421400 TRAVEL	237	1,000	227	22.66%	1,000	0.00%
422000 ADVERTISING / LEGAL PUBS	11,870	12,500	6,002	48.02%	12,500	0.00%
422100 TRAINING AND EDUCATION	756	1,000	450	45.00%	1,000	0.00%
422200 DUES AND SUBSCRIPTIONS	30	100	30	30.00%	100	0.00%
422300 PROFESSIONAL SERVICES	4,200	5,000	4,200	84.00%	5,000	0.00%
422900 COURT COSTS AND DAMAGES	0	1,000	0	0.00%	1,000	0.00%
423000 CONTRACTED SERVICES	12,909	31,500	8,536	27.10%	31,500	0.00%
423200 BANK CHARGES	514	750	380	50.68%	750	0.00%
TOTAL CONTRACTUAL SERVICES	36,439	62,850	20,673	32.89%	62,850	0.00%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	2,213	2,500	849	33.97%	2,500	0.00%
TOTAL COMMODITIES	2,213	2,500	849	33.97%	2,500	0.00%
DEPARTMENT GRAND TOTAL	506,881	543,544	293,269	53.95%	539,874	-0.68%

Jefferson County Commission
Budget Detail
Dept 404-SHERIFF AND TREASURER
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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001404-SHERIFF AND TREASURER

001404.410100 - OFFICIALS SALARY	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	51,233	28,033	50,266	50,266
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
DOUGHERTY, PETER		50,266
Total 001404.410100 - OFFICIALS SALARY		50,266

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.410200 - OFFICIALS SALARY SUPPLEM	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	15,000	15,000	15,000	15,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				15,000
Total 001404.410200 - OFFICIALS SALARY SUPPLEM				15,000

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001404.410300 - EMPLOYEES SALARY AND WAGES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	284,129	161,497	289,570	289,526
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
BROWN, DIANN				43,902
HENDRICKS, TERESA				78,400
NICK, KAREN				42,803
PUTTOCK, CHRISTINE				35,539
STEPHENSON, EVELYN				44,491
THOMPSON, MARY				44,391
Total 001404.410300 - EMPLOYEES SALARY AND WAGES				<u>289,526</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001404.410400 - FICA TAX	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	21,681	12,596	22,653	21,367
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION		DEPT REQUEST	
FICA FOR OVERTIME			93	
FICA FOR PT/EXTRA HELP			558	
BROWN, DIANN			2,478	
DOUGHERTY, PETER			3,096	
HENDRICKS, TERESA			4,832	
NICK, KAREN			2,654	
PUTTOCK, CHRISTINE			2,204	
STEPHENSON, EVELYN			2,729	
THOMPSON, MARY			2,723	
Total 001404.410400 - FICA TAX			<u>21,367</u>	

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001404.410401 - MEDICARE EXPENSE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	5,070	2,946	5,303	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MEDICARE FOR OVERTIME				22
MEDICARE FOR PT/EXTRA HELP				131
BROWN, DIANN				580
DOUGHERTY, PETER				724
HENDRICKS, TERESA				1,130
NICK, KAREN				621
PUTTOCK, CHRISTINE				516
STEPHENSON, EVELYN				639
THOMPSON, MARY				637
Total 001404.410401 - MEDICARE EXPENSE				5,000

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 404-SHERIFF AND TREASURER
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001404.410500 - HEALTH INSURANCE	FY19 ACTUAL	FY20 YTD
	FY20 BUDGET	FY21 REQUEST
	48,833	28,507
		48,866
		48,882
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
BROWN, DIANN		16,662
BROWN, DIANN		282
BROWN, DIANN		84
BROWN, DIANN		153
DOUGHERTY, PETER		282
DOUGHERTY, PETER		84
DOUGHERTY, PETER		153
HENDRICKS, TERESA		9,651
HENDRICKS, TERESA		282
HENDRICKS, TERESA		84
HENDRICKS, TERESA		153
NICK, KAREN		153
PUTTOCK, CHRISTINE		282
PUTTOCK, CHRISTINE		84
PUTTOCK, CHRISTINE		153
STEPHENSON, EVELYN		9,651
STEPHENSON, EVELYN		282
STEPHENSON, EVELYN		84
STEPHENSON, EVELYN		153
THOMPSON, MARY		9,651

Jefferson County Commission
Budget Detail
Dept 404-SHERIFF AND TREASURER
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
THOMPSON, MARY		282
THOMPSON, MARY		84
THOMPSON, MARY		153
Total 001404.410500 - HEALTH INSURANCE		<u>48,882</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001404.410600 - RETIREMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	36,958	21,327	36,036	33,983
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
BROWN, DIANN				4,391
DOUGHERTY, PETER				5,027
HENDRICKS, TERESA				7,841
NICK, KAREN				4,281
PUTTOCK, CHRISTINE				3,554
STEPHENSON, EVELYN				4,450
THOMPSON, MARY				4,439
Total 001404.410600 - RETIREMENT				33,983

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.410801 - OVERTIME	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,123	1,122	1,500	1,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				1,500
Total 001404.410801 - OVERTIME				1,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.410802 - PART TIME / EXTRA HELP	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	4,203	720	9,000	9,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				9,000
Total 001404.410802 - PART TIME / EXTRA HELP				<u>9,000</u>

NOTES:

<u>Name</u>		<u>Justificaton</u>			<u>Amount</u>
001404.421200 - PRINTING		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
		5,923	848	10,000	10,000
MANDATED - Required by law or statute					
MISSION CRITICAL - Elimination would result in failure to meet critical functions					
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical					
NEW INITIATIVE - Spending not included in the prior year budget					
DESCRIPTION		JUSTIFICATION			DEPT REQUEST
					10,000
Total 001404.421200 - PRINTING					<u>10,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.421400 - TRAVEL	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	237	227	1,000	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				1,000
Total 001404.421400 - TRAVEL				<u>1,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.422000 - ADVERTISING / LEGAL PUBS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	11,870	6,002	12,500	12,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				12,500
Total 001404.422000 - ADVERTISING / LEGAL PUBS				12,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.422100 - TRAINING AND EDUCATION	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	756	450	1,000	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				1,000
Total 001404.422100 - TRAINING AND EDUCATION				<u>1,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.422200 - DUES AND SUBSCRIPTIONS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	30	30	100	100
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				100
Total 001404.422200 - DUES AND SUBSCRIPTIONS				100

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.422300 - PROFESSIONAL SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	4,200	4,200	5,000	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				5,000
Total 001404.422300 - PROFESSIONAL SERVICES				5,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.422900 - COURT COSTS AND DAMAGES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	0	1,000	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				1,000
Total 001404.422900 - COURT COSTS AND DAMAGES				<u>1,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.423000 - CONTRACTED SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	12,909	8,536	31,500	31,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				31,500
Total 001404.423000 - CONTRACTED SERVICES				<u>31,500</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.423200 - BANK CHARGES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	514	380	750	750
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				750
Total 001404.423200 - BANK CHARGES				<u>750</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.434100 - MATERIALS AND SUPPLIES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	2,213	849	2,500	2,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				2,500
Total 001404.434100 - MATERIALS AND SUPPLIES				<u>2,500</u>

NOTES:

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

Amount

001404-SHERIFF AND TREASURER

1154-BROWN, DIANN	0400- 40405 ASSISTANT CHIEF TAX DEPUTY	
001404.410300-EMPLOYEES SALARY AND WAGES		43,902
001404.410400-FICA TAX		2,478
001404.410401-MEDICARE EXPENSE		580
001404.410500-HEALTH INSURANCE		17,181
001404.410600-RETIREMENT		4,391
Totals 1154-BROWN, DIANN		68,532
1114-DOUGHERTY, PETER	ESHF- 40407 SHERIFF	
001404.410100-OFFICIALS SALARY		50,266
001404.410400-FICA TAX		3,096
001404.410401-MEDICARE EXPENSE		724
001404.410500-HEALTH INSURANCE		519
001404.410600-RETIREMENT		5,027
Totals 1114-DOUGHERTY, PETER		59,632
1028-HENDRICKS, TERESA	0701- 40406 CHIEF TAX DEPUTY	
001404.410300-EMPLOYEES SALARY AND WAGES		78,400
001404.410400-FICA TAX		4,832
001404.410401-MEDICARE EXPENSE		1,130
001404.410500-HEALTH INSURANCE		10,170
001404.410600-RETIREMENT		7,841
Totals 1028-HENDRICKS, TERESA		102,373
1085-NICK, KAREN	0203- 40403 TAX DEPUTY	
001404.410300-EMPLOYEES SALARY AND WAGES		42,803
001404.410400-FICA TAX		2,654
001404.410401-MEDICARE EXPENSE		621
001404.410500-HEALTH INSURANCE		153
001404.410600-RETIREMENT		4,281
Totals 1085-NICK, KAREN		50,512
1161-PUTTOCK, CHRISTINE	0203- 40404 TAX DEPUTY	
001404.410300-EMPLOYEES SALARY AND WAGES		35,539
001404.410400-FICA TAX		2,204
001404.410401-MEDICARE EXPENSE		516
001404.410500-HEALTH INSURANCE		519
001404.410600-RETIREMENT		3,554
Totals 1161-PUTTOCK, CHRISTINE		42,332
1046-STEPHENSON, EVELYN	0203- 40401 TAX DEPUTY	
001404.410300-EMPLOYEES SALARY AND WAGES		44,491
001404.410400-FICA TAX		2,729
001404.410401-MEDICARE EXPENSE		639
001404.410500-HEALTH INSURANCE		10,170
001404.410600-RETIREMENT		4,450
Totals 1046-STEPHENSON, EVELYN		62,479
1068-THOMPSON, MARY	0203- 40402 TAX DEPUTY	
001404.410300-EMPLOYEES SALARY AND WAGES		44,391
001404.410400-FICA TAX		2,723
001404.410401-MEDICARE EXPENSE		637

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

	<u>Amount</u>
001404.410500-HEALTH INSURANCE	10,170
001404.410600-RETIREMENT	4,439
Totals 1068-THOMPSON, MARY	<u>62,360</u>
Department Total-001404-SHERIFF AND TREASURER	<u><u>464,024.00</u></u>

Jefferson County Commission
 Budget Summary
 Dept 405-PROSECUTING ATTORNEY
 FY2020-2021

1/29/2020

001405-PROSECUTING ATTORNEY	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
PERSONNEL SERVICES						
410100 OFFICIALS SALARY	110,273	108,192	60,338	55.77%	108,192	0.00%
410300 EMPLOYEES SALARY AND WAGES	1,139,353	1,198,385	659,467	55.03%	1,240,549	3.52%
410400 FICA TAX	76,411	81,139	44,081	54.33%	82,658	1.87%
410401 MEDICARE EXPENSE	17,871	18,983	10,310	54.31%	19,341	1.89%
410500 HEALTH INSURANCE	227,081	205,044	144,792	70.62%	265,598	29.53%
410600 RETIREMENT	123,863	130,884	71,914	54.95%	134,883	3.06%
410802 PART TIME / EXTRA HELP	21,472	2,000	14,969	748.43%	27,000	250.00%
TOTAL PERSONNEL SERVICES	1,716,324	1,744,627	1,005,870	57.66%	1,878,221	7.66%
CONTRACTUAL SERVICES						
421100 TELEPHONE	1,346	1,200	584	48.65%	1,300	8.33%
421400 TRAVEL	10,904	12,000	5,742	47.85%	8,000	-33.33%
421401 TRAVEL-WITNESS PER DIEM	1,211	0	3,094	0.00%	4,000	100.00%
421800 POSTAGE	14	250	174	69.72%	250	0.00%
422000 ADVERTISING / LEGAL PUBS	8	500	0	0.00%	500	0.00%
422100 TRAINING AND EDUCATION	1,434	0	672	0.00%	2,800	100.00%
422200 DUES AND SUBSCRIPTIONS	19,612	22,500	7,559	33.60%	22,500	0.00%
422300 PROFESSIONAL SERVICES	3,643	15,000	3,627	24.18%	15,000	0.00%
422900 COURT COSTS AND DAMAGES	0	0	2,781	0.00%	0	100.00%
423000 CONTRACTED SERVICES	6,426	6,000	2,050	34.17%	6,000	0.00%
423700 OTHER FEES AND TAXES	537	0	0	0.00%	0	100.00%
TOTAL CONTRACTUAL SERVICES	45,134	57,450	26,284	45.75%	60,350	5.05%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	6,244	4,000	3,267	81.68%	4,000	0.00%
435300 COMPUTER SOFTWARE	38,950	10,000	224	2.24%	10,000	0.00%
TOTAL COMMODITIES	45,194	14,000	3,491	24.94%	14,000	0.00%
DEPARTMENT GRAND TOTAL	1,806,652	1,816,077	1,035,645	57.03%	1,952,571	7.52%

Jefferson County Commission
Budget Detail
Dept 405-PROSECUTING ATTORNEY
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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001405-PROSECUTING ATTORNEY

001405.410100 - OFFICIALS SALARY	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	110,273	60,338	108,192	108,192
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
HARVEY, MATTHEW		108,192

Total 001405.410100 - OFFICIALS SALARY	<u><u>108,192</u></u>
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NOTES:

Jefferson County Commission
 Budget Detail
 Dept 405-PROSECUTING ATTORNEY
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001405.410300 - EMPLOYEES SALARY AND WAGES	FY19 ACTUAL	FY20 YTD
	FY20 BUDGET	FY21 REQUEST
	1,139,353	659,467
		1,198,385
		1,240,549
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
NEW SUPPORT STAFF FOR FELONY/GRAND JURY	NEW INITIATIVE	40,000
AINSWORTH, CHARLOTTE		43,118
BURLETT, SHANNON		36,070
COCHRAN, NATHAN		97,821
CREAMER, MORGAN		67,946
DANNER, CYNTHIA		41,584
EDWARDS-BRIGHT, MYOSHIA		45,413
GREEN, JAMIE		30,182
GROH, STEPHEN		97,946
HALL, REBECCA		46,819
HAZEL, MARION		80,000
JONES, GREGORY		100,265
KIDWELL, PATSY		37,802
LUKE, ELYSSA		67,946
MATSCHAT, LYNDSEY		83,100
MCMILLION, GAIL		36,302
RIDEOUTT, LECTOR		55,748
WARD, ADAM		80,000
YOUNG, DEBRA		69,387
ZAHRADNIK, NEIL		83,100

Jefferson County Commission
Budget Detail
Dept 405-PROSECUTING ATTORNEY
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
Total 001405.410300 - EMPLOYEES SALARY AND WAGES		<u>1,240,549</u>

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 405-PROSECUTING ATTORNEY
 FY2020-2021

1/28/2020

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001405.410400 - FICA TAX		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
		76,411	44,081	81,139
				<u>FY21 REQUEST</u>
				82,658
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
LAWYER INTERNSHIP PROGRAM		DISCRETIONARY		124
VOCA PT SUPPORT STAFF-GRANT FUNDED		MISSION CRITICAL-GRANT FUNDED		1,550
NEW SUPPORT STAFF FOR FELONY/GRAND JURY		NEW INITIATIVE		2,480
AINSWORTH, CHARLOTTE				2,674
BURLETT, SHANNON				2,207
COCHRAN, NATHAN				5,689
CREAMER, MORGAN				4,183
DANNER, CYNTHIA				2,549
EDWARDS-BRIGHT, MYOSHIA				2,786
GREEN, JAMIE				1,842
GROH, STEPHEN				6,043
HALL, REBECCA				2,536
HARVEY, MATTHEW				6,679
HAZEL, MARION				4,584
JONES, GREGORY				5,985
KIDWELL, PATSY				2,293
LUKE, ELYSSA				3,990
MATSCHAT, LYNDSEY				4,776
MCMILLION, GAIL				2,200
RIDEOUTT, LECTOR				3,427

Jefferson County Commission
Budget Detail
Dept 405-PROSECUTING ATTORNEY
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
WARD, ADAM		4,931
YOUNG, DEBRA		4,007
ZAHRADNIK, NEIL		5,123
Total 001405.410400 - FICA TAX		<u>82,658</u>

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 405-PROSECUTING ATTORNEY
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001405.410401 - MEDICARE EXPENSE	FY19 ACTUAL	FY20 YTD
	FY20 BUDGET	FY21 REQUEST
	17,871	10,310
		18,983
		19,341
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
LAWYER INTERNSHIP PROGRAM	DISCRETIONARY	29
VOCA PT SUPPORT STAFF-GRANT FUNDED	MISSION CRITICAL-GRANT FUNDED	363
NEW SUPPORT STAFF FOR FELONY/GRAND JURY	NEW INITIATIVE	580
AINSWORTH, CHARLOTTE		626
BURLETT, SHANNON		517
COCHRAN, NATHAN		1,331
CREAMER, MORGAN		979
DANNER, CYNTHIA		596
EDWARDS-BRIGHT, MYOSHIA		652
GREEN, JAMIE		431
GROH, STEPHEN		1,414
HALL, REBECCA		594
HARVEY, MATTHEW		1,562
HAZEL, MARION		1,072
JONES, GREGORY		1,400
KIDWELL, PATSY		537
LUKE, ELYSSA		933
MATSCHAT, LYNDSEY		1,117
MCMILLION, GAIL		515
RIDEOUTT, LECTOR		802

Jefferson County Commission
Budget Detail
Dept 405-PROSECUTING ATTORNEY
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
WARD, ADAM		1,154
YOUNG, DEBRA		938
ZAHRADNIK, NEIL		1,199
Total 001405.410401 - MEDICARE EXPENSE		<u>19,341</u>

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 405-PROSECUTING ATTORNEY
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001405.410500 - HEALTH INSURANCE	FY19 ACTUAL	FY20 YTD
	FY20 BUDGET	FY21 REQUEST
	227,081	144,792
		205,044
		265,598
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
NEW SUPPORT STAFF FOR FELONY/GRAND JURY	NEW INITIATIVE	10,170
AINSWORTH, CHARLOTTE		153
BURLETT, SHANNON		9,651
BURLETT, SHANNON		282
BURLETT, SHANNON		84
BURLETT, SHANNON		153
COCHRAN, NATHAN		19,963
COCHRAN, NATHAN		282
COCHRAN, NATHAN		84
COCHRAN, NATHAN		153
CREAMER, MORGAN		9,651
CREAMER, MORGAN		282
CREAMER, MORGAN		84
CREAMER, MORGAN		153
DANNER, CYNTHIA		9,651
DANNER, CYNTHIA		282
DANNER, CYNTHIA		84
DANNER, CYNTHIA		153
EDWARDS-BRIGHT, MYOSHIA		9,651
EDWARDS-BRIGHT, MYOSHIA		282

Jefferson County Commission
 Budget Detail
 Dept 405-PROSECUTING ATTORNEY
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
EDWARDS-BRIGHT, MYOSHIA		84
EDWARDS-BRIGHT, MYOSHIA		153
GREEN, JAMIE		9,651
GREEN, JAMIE		282
GREEN, JAMIE		84
GREEN, JAMIE		153
GROH, STEPHEN		9,651
GROH, STEPHEN		282
GROH, STEPHEN		84
GROH, STEPHEN		153
HALL, REBECCA		19,963
HALL, REBECCA		282
HALL, REBECCA		153
HARVEY, MATTHEW		9,651
HARVEY, MATTHEW		282
HARVEY, MATTHEW		84
HARVEY, MATTHEW		153
HAZEL, MARION		19,963
HAZEL, MARION		282
HAZEL, MARION		84
HAZEL, MARION		153
JONES, GREGORY		16,662
JONES, GREGORY		282
JONES, GREGORY		84

Jefferson County Commission
 Budget Detail
 Dept 405-PROSECUTING ATTORNEY
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
JONES, GREGORY		153
KIDWELL, PATSY		9,651
KIDWELL, PATSY		282
KIDWELL, PATSY		84
KIDWELL, PATSY		77
LUKE, ELYSSA		16,662
LUKE, ELYSSA		282
LUKE, ELYSSA		84
LUKE, ELYSSA		153
MATSCHAT, LYNDSEY		19,963
MATSCHAT, LYNDSEY		282
MATSCHAT, LYNDSEY		84
MATSCHAT, LYNDSEY		153
MCMILLION, GAIL		9,651
MCMILLION, GAIL		282
MCMILLION, GAIL		84
MCMILLION, GAIL		77
RIDEOUTT, LECTOR		9,651
RIDEOUTT, LECTOR		282
RIDEOUTT, LECTOR		84
RIDEOUTT, LECTOR		153
WARD, ADAM		9,651
WARD, ADAM		282
WARD, ADAM		84

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
WARD, ADAM		153
YOUNG, DEBRA		16,662
YOUNG, DEBRA		282
YOUNG, DEBRA		84
YOUNG, DEBRA		153
ZAHRADNIK, NEIL		9,651
ZAHRADNIK, NEIL		282
ZAHRADNIK, NEIL		84
ZAHRADNIK, NEIL		153

Total 001405.410500 - HEALTH INSURANCE	<u><u>265,598</u></u>
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NOTES:

Jefferson County Commission
 Budget Detail
 Dept 405-PROSECUTING ATTORNEY
 FY2020-2021

1/28/2020

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001405.410600 - RETIREMENT		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
		123,863	71,914	130,884
				<u>FY21 REQUEST</u>
				134,883
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
NEW SUPPORT STAFF FOR FELONY/GRAND JURY		NEW INITIATIVE		4,000
AINSWORTH, CHARLOTTE				4,312
BURLETT, SHANNON				3,607
COCHRAN, NATHAN				9,782
CREAMER, MORGAN				6,795
DANNER, CYNTHIA				4,159
EDWARDS-BRIGHT, MYOSHIA				4,542
GREEN, JAMIE				3,019
GROH, STEPHEN				9,795
HALL, REBECCA				4,682
HARVEY, MATTHEW				10,820
HAZEL, MARION				8,000
JONES, GREGORY				10,027
KIDWELL, PATSY				3,781
LUKE, ELYSSA				6,795
MATSCHAT, LYNDSY				8,311
MCMILLION, GAIL				3,631
RIDEOUTT, LECTOR				5,575
WARD, ADAM				8,000
YOUNG, DEBRA				6,939

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
ZAHRADNIK, NEIL		8,311
Total 001405.410600 - RETIREMENT		<u><u>134,883</u></u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.410802 - PART TIME / EXTRA HELP	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	21,472	14,969	2,000	27,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
LAWYER INTERNSHIP PROGRAM	DISCRETIONARY			2,000
VOCA PT HELP-GRANT FUNDED	MISSION CRITICAL-GRANT FUNDED			25,000
Total 001405.410802 - PART TIME / EXTRA HELP				<u>27,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.421100 - TELEPHONE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,346	584	1,200	1,300
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
2 CELL PHONES FOR STAFF TO USE FOR WORK PURPOSES	MISSION CRITICAL			1,300
Total 001405.421100 - TELEPHONE				<u>1,300</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.421400 - TRAVEL	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	10,904	5,742	12,000	8,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TRAVEL FOR CLE'S AND OTHER WORK RELATED PURPOSES	MISSION CRITICAL			8,000
Total 001405.421400 - TRAVEL				8,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.421401 - TRAVEL-WITNESS PER DIEM	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,211	3,094	0	4,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TRAVEL FOR WITNESS PER DIEM	MISSION CRITICAL			4,000
Total 001405.421401 - TRAVEL-WITNESS PER DIEM				4,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.421800 - POSTAGE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	14	174	250	250
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MISC POSTAGE FOR FILINGS AND MAILINGS	MISSION CRITICAL			250
Total 001405.421800 - POSTAGE				250

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001405.422000 - ADVERTISING / LEGAL PUBS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	8	0	500	500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
AD SPACE FOR LEGAL ADS REQUIRED TO BE PUBLISHED	MISSION CRITICAL			500
Total 001405.422000 - ADVERTISING / LEGAL PUBS				500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.422100 - TRAINING AND EDUCATION	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,434	672	0	2,800
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
SUMMER PROSECUTOR CONFERENCE	MANDATED-REQUIRED CLE			1,800
WINTER PROSECUTOR CONFERENCE	MANDATED-REQUIRED CLE			1,000
Total 001405.422100 - TRAINING AND EDUCATION				2,800

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001405.422200 - DUES AND SUBSCRIPTIONS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	19,612	7,559	22,500	22,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
WV STATE BAR DUES	MANDATED			2,500
LEXIS-NEXIS COMPUTERIZED LEGAL RESEARCH	MISSION CRITICAL			17,000
VARIOUS PUBLICATIONS FOR RESEARCH	MISSION CRITICAL			3,000
Total 001405.422200 - DUES AND SUBSCRIPTIONS				<u>22,500</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.422300 - PROFESSIONAL SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	3,643	3,627	15,000	15,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
HEARING & TRIAL TRANSCRIPTS FOR LITIGATION	MISSION CRITICAL			15,000
Total 001405.422300 - PROFESSIONAL SERVICES				15,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.422900 - COURT COSTS AND DAMAGES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	2,781	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
Total 001405.422900 - COURT COSTS AND DAMAGES				<u><u>0</u></u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.423000 - CONTRACTED SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	6,426	2,050	6,000	6,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
RICOH COPIER SERVICES	MISSION CRITICAL			6,000
Total 001405.423000 - CONTRACTED SERVICES				6,000

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001405.423700 - OTHER FEES AND TAXES		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
		<u>FY21 REQUEST</u>		
		537	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST

Total 001405.423700 - OTHER FEES AND TAXES

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.434100 - MATERIALS AND SUPPLIES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	6,244	3,267	4,000	4,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
VARIOUS OFFICE SUPPLIES	MISSION CRITICAL			4,000
Total 001405.434100 - MATERIALS AND SUPPLIES				4,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.435300 - COMPUTER SOFTWARE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	38,950	224	10,000	10,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
CASE MGMT SOFTWR-ANNUAL SUBSC & MAINT	MISSION CRITICAL			10,000
Total 001405.435300 - COMPUTER SOFTWARE				<u>10,000</u>

NOTES:

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

Amount

001405-PROSECUTING ATTORNEY

1167-AINSWORTH, CHARLOTTE 0507- 40509 PARALEGAL -70HR

001405.410300-EMPLOYEES SALARY AND WAGES	43,118
001405.410400-FICA TAX	2,674
001405.410401-MEDICARE EXPENSE	626
001405.410500-HEALTH INSURANCE	153
001405.410600-RETIREMENT	4,312

Totals 1167-AINSWORTH, CHARLOTTE **50,883**

1138-BURLETT, SHANNON 0401- 40505 LEGAL ASSISTANT-70HR

001405.410300-EMPLOYEES SALARY AND WAGES	36,070
001405.410400-FICA TAX	2,207
001405.410401-MEDICARE EXPENSE	517
001405.410500-HEALTH INSURANCE	10,170
001405.410600-RETIREMENT	3,607

Totals 1138-BURLETT, SHANNON **52,571**

1139-COCHRAN, NATHAN 0901- 40520 ASST PROSECUTING ATTY III

001405.410300-EMPLOYEES SALARY AND WAGES	97,821
001405.410400-FICA TAX	5,689
001405.410401-MEDICARE EXPENSE	1,331
001405.410500-HEALTH INSURANCE	20,482
001405.410600-RETIREMENT	9,782

Totals 1139-COCHRAN, NATHAN **135,105**

1121-CREAMER, MORGAN 0713- 40513 ASST PROSECUTING ATTY I

001405.410300-EMPLOYEES SALARY AND WAGES	67,946
001405.410400-FICA TAX	4,183
001405.410401-MEDICARE EXPENSE	979
001405.410500-HEALTH INSURANCE	10,170
001405.410600-RETIREMENT	6,795

Totals 1121-CREAMER, MORGAN **90,073**

1107-DANNER, CYNTHIA 0507- 40508 PARALEGAL -70HR

001405.410300-EMPLOYEES SALARY AND WAGES	41,584
001405.410400-FICA TAX	2,549
001405.410401-MEDICARE EXPENSE	596
001405.410500-HEALTH INSURANCE	10,170
001405.410600-RETIREMENT	4,159

Totals 1107-DANNER, CYNTHIA **59,058**

1024-EDWARDS-BRIGHT, MYOSH 0507- 40507 PARALEGAL -70HR

001405.410300-EMPLOYEES SALARY AND WAGES	45,413
001405.410400-FICA TAX	2,786
001405.410401-MEDICARE EXPENSE	652
001405.410500-HEALTH INSURANCE	10,170
001405.410600-RETIREMENT	4,542

Totals 1024-EDWARDS-BRIGHT, MYOSHIA **63,563**

1199-GREEN, JAMIE 0101- 40521 RECEPTIONIST -70HR

001405.410300-EMPLOYEES SALARY AND WAGES	30,182
001405.410400-FICA TAX	1,842
001405.410401-MEDICARE EXPENSE	431

Jefferson County Commission
Payroll Projection
FY2020-2021

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	<u>Amount</u>
001405.410500-HEALTH INSURANCE	10,170
001405.410600-RETIREMENT	3,019
Totals 1199-GREEN, JAMIE	45,644
1052-GROH, STEPHEN 0901- 40518 ASST PROSECUTING ATTY III	
001405.410300-EMPLOYEES SALARY AND WAGES	97,946
001405.410400-FICA TAX	6,043
001405.410401-MEDICARE EXPENSE	1,414
001405.410500-HEALTH INSURANCE	10,170
001405.410600-RETIREMENT	9,795
Totals 1052-GROH, STEPHEN	125,368
1202-HALL, REBECCA 0508- 40510 VICTIM ADVOCATE-80HR	
001405.410300-EMPLOYEES SALARY AND WAGES	46,819
001405.410400-FICA TAX	2,536
001405.410401-MEDICARE EXPENSE	594
001405.410500-HEALTH INSURANCE	20,398
001405.410600-RETIREMENT	4,682
Totals 1202-HALL, REBECCA	75,029
1163-HARVEY, MATTHEW EPRS- 40501 PROSECUTING ATTORNEY	
001405.410100-OFFICIALS SALARY	108,192
001405.410400-FICA TAX	6,679
001405.410401-MEDICARE EXPENSE	1,562
001405.410500-HEALTH INSURANCE	10,170
001405.410600-RETIREMENT	10,820
Totals 1163-HARVEY, MATTHEW	137,423
3002-HAZEL, MARION 0713- 40524 ASST PROSECUTING ATTY I	
001405.410300-EMPLOYEES SALARY AND WAGES	80,000
001405.410400-FICA TAX	4,584
001405.410401-MEDICARE EXPENSE	1,072
001405.410500-HEALTH INSURANCE	20,482
001405.410600-RETIREMENT	8,000
Totals 3002-HAZEL, MARION	114,138
1059-JONES, GREGORY 0901- 40519 ASST PROSECUTING ATTY III	
001405.410300-EMPLOYEES SALARY AND WAGES	100,265
001405.410400-FICA TAX	5,985
001405.410401-MEDICARE EXPENSE	1,400
001405.410500-HEALTH INSURANCE	17,181
001405.410600-RETIREMENT	10,027
Totals 1059-JONES, GREGORY	134,858
1096-KIDWELL, PATSY 0401- 40504 LEGAL ASSISTANT-70HR	
001405.410300-EMPLOYEES SALARY AND WAGES	37,802
001405.410400-FICA TAX	2,293
001405.410401-MEDICARE EXPENSE	537
001405.410500-HEALTH INSURANCE	10,094
001405.410600-RETIREMENT	3,781
Totals 1096-KIDWELL, PATSY	54,507
1191-LUKE, ELYSSA 0713- 40514 ASST PROSECUTING ATTY I	
001405.410300-EMPLOYEES SALARY AND WAGES	67,946
001405.410400-FICA TAX	3,990
001405.410401-MEDICARE EXPENSE	933

Jefferson County Commission
Payroll Projection
FY2020-2021

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	<u>Amount</u>
001405.410500-HEALTH INSURANCE	17,181
001405.410600-RETIREMENT	6,795
Totals 1191-LUKE, ELYSSA	96,845
1126-MATSCHAT, LYNDSEY 0801- 40516 ASST PROSECUTING ATTY II	
001405.410300-EMPLOYEES SALARY AND WAGES	83,100
001405.410400-FICA TAX	4,776
001405.410401-MEDICARE EXPENSE	1,117
001405.410500-HEALTH INSURANCE	20,482
001405.410600-RETIREMENT	8,311
Totals 1126-MATSCHAT, LYNDSEY	117,786
1043-MCMILLION, GAIL 0213- 40502 ASSISTANT VICTIM ADVOCATE-70HR	
001405.410300-EMPLOYEES SALARY AND WAGES	36,302
001405.410400-FICA TAX	2,200
001405.410401-MEDICARE EXPENSE	515
001405.410500-HEALTH INSURANCE	10,094
001405.410600-RETIREMENT	3,631
Totals 1043-MCMILLION, GAIL	52,742
1013-RIDEOUTT, LECTOR 0507- 40506 PARALEGAL -70HR	
001405.410300-EMPLOYEES SALARY AND WAGES	55,748
001405.410400-FICA TAX	3,427
001405.410401-MEDICARE EXPENSE	802
001405.410500-HEALTH INSURANCE	10,170
001405.410600-RETIREMENT	5,575
Totals 1013-RIDEOUTT, LECTOR	75,722
1204-WARD, ADAM 0801- 40517 ASST PROSECUTING ATTY II	
001405.410300-EMPLOYEES SALARY AND WAGES	80,000
001405.410400-FICA TAX	4,931
001405.410401-MEDICARE EXPENSE	1,154
001405.410500-HEALTH INSURANCE	10,170
001405.410600-RETIREMENT	8,000
Totals 1204-WARD, ADAM	104,255
1029-YOUNG, DEBRA 0702- 40512 SENIOR VICTIM ADVOCATE-80HR	
001405.410300-EMPLOYEES SALARY AND WAGES	69,387
001405.410400-FICA TAX	4,007
001405.410401-MEDICARE EXPENSE	938
001405.410500-HEALTH INSURANCE	17,181
001405.410600-RETIREMENT	6,939
Totals 1029-YOUNG, DEBRA	98,452
1122-ZAHRADNIK, NEIL 0801- 40515 ASST PROSECUTING ATTY II	
001405.410300-EMPLOYEES SALARY AND WAGES	83,100
001405.410400-FICA TAX	5,123
001405.410401-MEDICARE EXPENSE	1,199
001405.410500-HEALTH INSURANCE	10,170
001405.410600-RETIREMENT	8,311
Totals 1122-ZAHRADNIK, NEIL	107,903
Department Total-001405-PROSECUTING ATTORNEY	1,851,221.00

Jefferson County Commission
 Budget Summary
 Dept 406-ASSESSOR
 FY2020-2021

1/29/2020

001406-ASSESSOR	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
PERSONNEL SERVICES						
410100 OFFICIALS SALARY	51,233	50,267	28,033	55.77%	50,266	0.00%
410200 OFFICIALS SALARY SUPPLEM	20,027	20,027	20,027	100.00%	20,027	0.00%
410300 EMPLOYEES SALARY AND WAGES	260,658	253,609	144,465	56.96%	255,002	0.55%
410400 FICA TAX	21,887	22,986	13,819	60.12%	21,003	-8.63%
410401 MEDICARE EXPENSE	5,119	5,378	3,232	60.10%	4,914	-8.63%
410500 HEALTH INSURANCE	87,582	88,457	51,623	58.36%	88,513	0.06%
410600 RETIREMENT	32,966	33,175	19,311	58.21%	30,530	-7.97%
410801 OVERTIME	5,682	8,000	5,221	65.26%	8,000	0.00%
410802 PART TIME / EXTRA HELP	29,032	38,800	32,555	83.90%	38,800	0.00%
TOTAL PERSONNEL SERVICES	514,185	520,699	318,286	61.13%	517,055	-0.70%
CONTRACTUAL SERVICES						
421200 PRINTING	3,624	5,100	306	6.00%	5,100	0.00%
421400 TRAVEL	1,896	1,500	282	18.79%	1,500	0.00%
422000 ADVERTISING / LEGAL PUBS	1,225	1,500	595	39.69%	1,500	0.00%
422200 DUES AND SUBSCRIPTIONS	100	100	100	100.00%	100	0.00%
423000 CONTRACTED SERVICES	3,370	3,500	2,425	69.27%	3,500	0.00%
423700 OTHER FEES AND TAXES	1,159	0	0	0.00%	0	100.00%
TOTAL CONTRACTUAL SERVICES	11,374	11,700	3,708	31.69%	11,700	0.00%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	3,124	3,600	504	14.01%	3,600	0.00%
434200 RECORD BOOKS	1,334	1,200	0	0.00%	1,400	16.67%
TOTAL COMMODITIES	4,458	4,800	504	10.50%	5,000	4.17%
DEPARTMENT GRAND TOTAL	530,016	537,199	322,498	60.03%	533,755	-0.64%

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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001406-ASSESSOR

001406.410100 - OFFICIALS SALARY	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	51,233	28,033	50,267	50,266
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
BANKS, ANGELA		50,266

Total 001406.410100 - OFFICIALS SALARY	50,266
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NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001406.410200 - OFFICIALS SALARY SUPPLEM	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	20,027	20,027	20,027	20,027
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
	MANDATED FUNCTION			20,027
Total 001406.410200 - OFFICIALS SALARY SUPPLEM				20,027

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001406.410300 - EMPLOYEES SALARY AND WAGES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	260,658	144,465	253,609	255,002
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
SILVIOUS RACHEL-POSITION CHANGE	MISSION CRITICAL			1,800
BERRY, AMY				34,800
JENKINS, WENDY				35,500
MICKEY, JASON				52,500
NELSON, VANDA				41,201
SILVIOUS, RACHEL				41,201
THOMPSON, HOPE				48,000
Total 001406.410300 - EMPLOYEES SALARY AND WAGES				<u>255,002</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001406.410400 - FICA TAX	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	21,887	13,819	22,986	21,003
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION		DEPT REQUEST	
FICA FOR OVERTIME			496	
FICA FOR PT/EXTRA HELP			2,406	
SILVIOUS RACHEL POSITION CHANGE	MISSION CRITICAL		112	
BANKS, ANGELA			2,873	
BERRY, AMY			2,128	
JENKINS, WENDY			2,172	
MICKEY, JASON			2,879	
NELSON, VANDA			2,509	
SILVIOUS, RACHEL			2,481	
THOMPSON, HOPE			2,947	
Total 001406.410400 - FICA TAX			<u>21,003</u>	

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001406.410401 - MEDICARE EXPENSE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	5,119	3,232	5,378	4,914
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
MEDICARE FOR OVERTIME				116
MEDICARE FOR PT/EXTRA HELP				563
SILVIOUS RACHEL-POSITION CHANGE		MISSION CRITICAL		26
BANKS, ANGELA				672
BERRY, AMY				498
JENKINS, WENDY				508
MICKEY, JASON				674
NELSON, VANDA				587
SILVIOUS, RACHEL				581
THOMPSON, HOPE				689
Total 001406.410401 - MEDICARE EXPENSE				<u>4,914</u>

NOTES:

Jefferson County Commission
Budget Detail
Dept 406-ASSESSOR
FY2020-2021

1/28/2020

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001406.410500 - HEALTH INSURANCE		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
		87,582	51,623	88,457
				<u>FY21 REQUEST</u>
				88,513
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
BANKS, ANGELA				16,662
BANKS, ANGELA				282
BANKS, ANGELA				84
BANKS, ANGELA				153
BERRY, AMY				9,651
BERRY, AMY				282
BERRY, AMY				84
BERRY, AMY				153
JENKINS, WENDY				9,651
JENKINS, WENDY				282
JENKINS, WENDY				84
JENKINS, WENDY				153
MICKEY, JASON				19,963
MICKEY, JASON				282
MICKEY, JASON				84
MICKEY, JASON				153
NELSON, VANDA				9,651
NELSON, VANDA				282
NELSON, VANDA				84
NELSON, VANDA				153

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
SILVIOUS, RACHEL		9,651
SILVIOUS, RACHEL		282
SILVIOUS, RACHEL		84
SILVIOUS, RACHEL		153
THOMPSON, HOPE		9,651
THOMPSON, HOPE		282
THOMPSON, HOPE		84
THOMPSON, HOPE		153

Total 001406.410500 - HEALTH INSURANCE	<u><u>88,513</u></u>
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NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001406.410600 - RETIREMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	32,966	19,311	33,175	30,530
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
SILVIOUS RACHEL-POSITION CHANGE		MISSION CRITICAL		180
BANKS, ANGELA				5,027
BERRY, AMY				3,481
JENKINS, WENDY				3,551
MICKEY, JASON				5,250
NELSON, VANDA				4,120
SILVIOUS, RACHEL				4,120
THOMPSON, HOPE				4,801
Total 001406.410600 - RETIREMENT				30,530

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001406.410801 - OVERTIME	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	5,682	5,221	8,000	8,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
	MISSION CRITICAL			8,000
Total 001406.410801 - OVERTIME				8,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001406.410802 - PART TIME / EXTRA HELP	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	29,032	32,555	38,800	38,800
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
	MISSION CRITICAL			38,800
Total 001406.410802 - PART TIME / EXTRA HELP				38,800

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001406.421200 - PRINTING	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	3,624	306	5,100	5,100
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PRINTING	MISSION CRITICAL			5,100
Total 001406.421200 - PRINTING				<u>5,100</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001406.421400 - TRAVEL	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,896	282	1,500	1,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ANNUAL TRAINING	MANDATED			1,500
Total 001406.421400 - TRAVEL				1,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001406.422000 - ADVERTISING / LEGAL PUBS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,225	595	1,500	1,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
LEGAL NOTICES	MANDATED			1,500
Total 001406.422000 - ADVERTISING / LEGAL PUBS				1,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001406.422200 - DUES AND SUBSCRIPTIONS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	100	100	100	100
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
AWVA ANNUAL DUES	DISCRETIONARY			100
Total 001406.422200 - DUES AND SUBSCRIPTIONS				100

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001406.423000 - CONTRACTED SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	3,370	2,425	3,500	3,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
COPIER, SUPPLEMENTALS SYSTEM,DOG PROGAM	MISSION CRITICAL			3,500
Total 001406.423000 - CONTRACTED SERVICES				3,500

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>	
001406.423700 - OTHER FEES AND TAXES		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
		1,159	0	0	0
MANDATED - Required by law or statute					
MISSION CRITICAL - Elimination would result in failure to meet critical functions					
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical					
NEW INITIATIVE - Spending not included in the prior year budget					
DESCRIPTION		JUSTIFICATION		DEPT REQUEST	

Total 001406.423700 - OTHER FEES AND TAXES

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001406.434100 - MATERIALS AND SUPPLIES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	3,124	504	3,600	3,600
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
BINDERS,FOLDERS,LABELS,TONERS,DRU MS,MISC	MISSION CRITICAL			3,600
Total 001406.434100 - MATERIALS AND SUPPLIES				3,600

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001406.434200 - RECORD BOOKS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,334	0	1,200	1,400
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
LAND BOOK BINDERS	MANDATED FUNCTION			1,400
Total 001406.434200 - RECORD BOOKS				<u>1,400</u>

NOTES:

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

Amount

001406-ASSESSOR

1016-BANKS, ANGELA		EASR- 40601 ASSESSOR	
001406.410100-OFFICIALS SALARY			50,266
001406.410400-FICA TAX			2,873
001406.410401-MEDICARE EXPENSE			672
001406.410500-HEALTH INSURANCE			17,181
001406.410600-RETIREMENT			5,027
Totals 1016-BANKS, ANGELA			76,019
1205-BERRY, AMY		0218- 40602 ASSESSOR CLERK-80	
001406.410300-EMPLOYEES SALARY AND WAGES			34,800
001406.410400-FICA TAX			2,128
001406.410401-MEDICARE EXPENSE			498
001406.410500-HEALTH INSURANCE			10,170
001406.410600-RETIREMENT			3,481
Totals 1205-BERRY, AMY			51,077
1190-JENKINS, WENDY		0218- 40603 ASSESSOR CLERK-80	
001406.410300-EMPLOYEES SALARY AND WAGES			35,500
001406.410400-FICA TAX			2,172
001406.410401-MEDICARE EXPENSE			508
001406.410500-HEALTH INSURANCE			10,170
001406.410600-RETIREMENT			3,551
Totals 1190-JENKINS, WENDY			51,901
1091-MICKEY, JASON		0412- 40604 ASSESSOR SENIOR TAX APPRAISER	
001406.410300-EMPLOYEES SALARY AND WAGES			52,500
001406.410400-FICA TAX			2,879
001406.410401-MEDICARE EXPENSE			674
001406.410500-HEALTH INSURANCE			20,482
001406.410600-RETIREMENT			5,250
Totals 1091-MICKEY, JASON			81,785
1092-NELSON, VANDA		0408- 40605 ASSESSOR SENIOR CLERK	
001406.410300-EMPLOYEES SALARY AND WAGES			41,201
001406.410400-FICA TAX			2,509
001406.410401-MEDICARE EXPENSE			587
001406.410500-HEALTH INSURANCE			10,170
001406.410600-RETIREMENT			4,120
Totals 1092-NELSON, VANDA			58,587
1093-SILVIOUS, RACHEL		0408- 40606 ASSESSOR SENIOR CLERK	
001406.410300-EMPLOYEES SALARY AND WAGES			41,201
001406.410400-FICA TAX			2,481
001406.410401-MEDICARE EXPENSE			581
001406.410500-HEALTH INSURANCE			10,170
001406.410600-RETIREMENT			4,120
Totals 1093-SILVIOUS, RACHEL			58,553
1057-THOMPSON, HOPE		0408- 40607 ASSESSOR SENIOR CLERK	
001406.410300-EMPLOYEES SALARY AND WAGES			48,000
001406.410400-FICA TAX			2,947
001406.410401-MEDICARE EXPENSE			689

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

	<u>Amount</u>
001406.410500-HEALTH INSURANCE	10,170
001406.410600-RETIREMENT	4,801
Totals 1057-THOMPSON, HOPE	<u>66,607</u>
Department Total-001406-ASSESSOR	<u><u>470,255</u></u>

Jefferson County Commission
 Budget Summary
 Dept 407-ASSESSORS VALUATION FUND
 FY2020-2021

1/29/2020

001407-ASSESSORS VALUATION FUND	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	364,057	373,800	208,422	55.76%	373,806	0.00%
410400 FICA TAX	22,796	24,542	13,207	53.81%	23,877	-2.71%
410401 MEDICARE EXPENSE	5,331	5,743	3,089	53.78%	5,588	-2.70%
410500 HEALTH INSURANCE	65,480	65,496	38,226	58.36%	65,544	0.07%
410600 RETIREMENT	35,068	38,083	20,290	53.28%	37,384	-1.84%
410801 OVERTIME	4,814	7,000	2,089	29.84%	7,000	0.00%
410802 PART TIME / EXTRA HELP	9,990	15,000	8,550	57.00%	15,000	0.00%
TOTAL PERSONNEL SERVICES	<u>507,537</u>	<u>529,664</u>	<u>293,871</u>	55.48%	<u>528,199</u>	-0.28%
CONTRACTUAL SERVICES						
423700 OTHER FEES AND TAXES	972	0	0	0.00%	0	100.00%
TOTAL CONTRACTUAL SERVICES	<u>972</u>	<u>0</u>	<u>0</u>	0.00%	<u>0</u>	100.00%
DEPARTMENT GRAND TOTAL	<u><u>508,508</u></u>	<u><u>529,664</u></u>	<u><u>293,871</u></u>	55.48%	<u><u>528,199</u></u>	-0.28%

Jefferson County Commission
Budget Detail
Dept 407-ASSESSORS VALUATION FUND
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001407-ASSESSORS VALUATION FUND				
001407.410300 - EMPLOYEES SALARY AND WAGES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	364,057	208,422	373,800	373,806
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
BARNHART, LAURA		36,001
BENNETT, MONICA		50,700
BOWERS, ELIZABETH		60,601
GAINEY, MARGARET		37,001
MYERS, VICTORIA		69,501
WILLIAMS, RUSSELL		51,501
WILLINGHAM, RHONDA		68,501
Total 001407.410300 - EMPLOYEES SALARY AND WAGES		<u><u>373,806</u></u>

NOTES:

Jefferson County Commission
Budget Detail
Dept 407-ASSESSORS VALUATION FUND
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001407.410400 - FICA TAX	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	22,796	13,207	24,542	23,877
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

NOTES:

Jefferson County Commission
Budget Detail
Dept 407-ASSESSORS VALUATION FUND
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>
001407.410401 - MEDICARE EXPENSE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
	5,331	3,089	5,743
			<u>FY21 REQUEST</u>
			5,588
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION	JUSTIFICATION		DEPT REQUEST
MEDICARE FOR OVERTIME			102
MEDICARE FOR PT/EXTRA HELP			218
BARNHART, LAURA			523
BENNETT, MONICA			727
BOWERS, ELIZABETH			865
GAINEY, MARGARET			530
MYERS, VICTORIA			951
WILLIAMS, RUSSELL			690
WILLINGHAM, RHONDA			982
Total 001407.410401 - MEDICARE EXPENSE			5,588

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 407-ASSESSORS VALUATION FUND
 FY2020-2021

1/28/2020

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001407.410500 - HEALTH INSURANCE		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
		65,480	38,226	65,496
				<u>FY21 REQUEST</u>
				65,544
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
BARNHART, LAURA				153
BENNETT, MONICA				282
BENNETT, MONICA				84
BENNETT, MONICA				153
BOWERS, ELIZABETH				9,651
BOWERS, ELIZABETH				282
BOWERS, ELIZABETH				84
BOWERS, ELIZABETH				153
GAINEY, MARGARET				9,651
GAINEY, MARGARET				282
GAINEY, MARGARET				84
GAINEY, MARGARET				153
MYERS, VICTORIA				16,662
MYERS, VICTORIA				282
MYERS, VICTORIA				84
MYERS, VICTORIA				153
WILLIAMS, RUSSELL				16,662
WILLIAMS, RUSSELL				282
WILLIAMS, RUSSELL				84
WILLIAMS, RUSSELL				153

Jefferson County Commission
Budget Detail
Dept 407-ASSESSORS VALUATION FUND
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
WILLINGHAM, RHONDA		9,651
WILLINGHAM, RHONDA		282
WILLINGHAM, RHONDA		84
WILLINGHAM, RHONDA		153
Total 001407.410500 - HEALTH INSURANCE		<u><u>65,544</u></u>

NOTES:

Jefferson County Commission
Budget Detail
Dept 407-ASSESSORS VALUATION FUND
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001407.410600 - RETIREMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	35,068	20,290	38,083	37,384
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
BARNHART, LAURA				3,600
BENNETT, MONICA				5,070
BOWERS, ELIZABETH				6,061
GAINEY, MARGARET				3,701
MYERS, VICTORIA				6,951
WILLIAMS, RUSSELL				5,151
WILLINGHAM, RHONDA				6,850
Total 001407.410600 - RETIREMENT				37,384

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001407.410801 - OVERTIME	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	4,814	2,089	7,000	7,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
	MISSION CRITICAL			7,000
Total 001407.410801 - OVERTIME				7,000

NOTES:

Jefferson County Commission
Budget Detail
Dept 407-ASSESSORS VALUATION FUND
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001407.410802 - PART TIME / EXTRA HELP	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	9,990	8,550	15,000	15,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
	MISSION CRITICAL			15,000
Total 001407.410802 - PART TIME / EXTRA HELP				15,000

NOTES:

Jefferson County Commission
Budget Detail
Dept 407-ASSESSORS VALUATION FUND
FY2020-2021

1/28/2020

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001407.423700 - OTHER FEES AND TAXES		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
		<u>FY21 REQUEST</u>		
		972	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST

Total 001407.423700 - OTHER FEES AND TAXES

NOTES:

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

Amount

001407-ASSESSORS VALUATION FUND

1174-BARNHART, LAURA	0218- 40701 ASSESSOR CLERK-80	
001407.410300-EMPLOYEES SALARY AND WAGES		36,001
001407.410400-FICA TAX		2,233
001407.410401-MEDICARE EXPENSE		523
001407.410500-HEALTH INSURANCE		153
001407.410600-RETIREMENT		3,600
Totals 1174-BARNHART, LAURA		42,510
1034-BENNETT, MONICA	0417- 40702 ASSESSOR DATA COLLECTOR II	
001407.410300-EMPLOYEES SALARY AND WAGES		50,700
001407.410400-FICA TAX		3,106
001407.410401-MEDICARE EXPENSE		727
001407.410500-HEALTH INSURANCE		519
001407.410600-RETIREMENT		5,070
Totals 1034-BENNETT, MONICA		60,122
1003-BOWERS, ELIZABETH	0524- 40703 CHIEF APPRAISER COORDINATOR	
001407.410300-EMPLOYEES SALARY AND WAGES		60,601
001407.410400-FICA TAX		3,698
001407.410401-MEDICARE EXPENSE		865
001407.410500-HEALTH INSURANCE		10,170
001407.410600-RETIREMENT		6,061
Totals 1003-BOWERS, ELIZABETH		81,395
1097-GAINEY, MARGARET	0220- 40704 ASSESSOR DATA COLLECTOR I	
001407.410300-EMPLOYEES SALARY AND WAGES		37,001
001407.410400-FICA TAX		2,265
001407.410401-MEDICARE EXPENSE		530
001407.410500-HEALTH INSURANCE		10,170
001407.410600-RETIREMENT		3,701
Totals 1097-GAINEY, MARGARET		53,667
1063-MYERS, VICTORIA	0605- 40705 MAPPING SPECIALIST/IT/PROGRAMR	
001407.410300-EMPLOYEES SALARY AND WAGES		69,501
001407.410400-FICA TAX		4,065
001407.410401-MEDICARE EXPENSE		951
001407.410500-HEALTH INSURANCE		17,181
001407.410600-RETIREMENT		6,951
Totals 1063-MYERS, VICTORIA		98,649
1041-WILLIAMS, RUSSELL	0412- 40706 ASSESSOR SENIOR TAX APPRAISER	
001407.410300-EMPLOYEES SALARY AND WAGES		51,501
001407.410400-FICA TAX		2,949
001407.410401-MEDICARE EXPENSE		690
001407.410500-HEALTH INSURANCE		17,181
001407.410600-RETIREMENT		5,151
Totals 1041-WILLIAMS, RUSSELL		77,472
1019-WILLINGHAM, RHONDA	0705- 40707 ASSESSOR CHIEF DEPUTY	
001407.410300-EMPLOYEES SALARY AND WAGES		68,501
001407.410400-FICA TAX		4,197
001407.410401-MEDICARE EXPENSE		982

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

	<u>Amount</u>
001407.410500-HEALTH INSURANCE	10,170
001407.410600-RETIREMENT	6,850
Totals 1019-WILLINGHAM, RHONDA	<u>90,700</u>
Department Total-001407-ASSESSORS VALUATION FUN	<u><u>506,199</u></u>

Jefferson County Commission
 Budget Summary
 Dept 408-STATEWIDE COMPUTER NET
 FY2020-2021

1/29/2020

001408-STATEWIDE COMPUTER NET	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
COMMODITIES						
434900 CHARGES BY OTHR GOV UNITS	57,865	43,110	0	0.00%	54,871	27.28%
TOTAL COMMODITIES	<u>57,865</u>	<u>43,110</u>	<u>0</u>	0.00%	<u>54,871</u>	27.28%
DEPARTMENT GRAND TOTAL	<u><u>57,865</u></u>	<u><u>43,110</u></u>	<u><u>0</u></u>	0.00%	<u><u>54,871</u></u>	27.28%

Jefferson County Commission
Budget Detail
Dept 408-STATEWIDE COMPUTER NET
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001408-STATEWIDE COMPUTER NET				
001408.434900 - CHARGES BY OTHR GOV UNITS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	57,865	0	43,110	54,871
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
TAX DEPARTMENT HELP DESK,REPORTS,....		MISSION CRITICAL		54,871
Total 001408.434900 - CHARGES BY OTHR GOV UNITS				54,871

NOTES:

Jefferson County Commission
 Budget Summary
 Dept 412-AGRICULTURAL AGENT
 FY2020-2021

1/29/2020

001412-AGRICULTURAL AGENT	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	67,112	68,846	38,479	55.89%	70,037	1.73%
410400 FICA TAX	3,770	4,295	2,158	50.24%	3,966	-7.66%
410401 MEDICARE EXPENSE	882	1,005	505	50.21%	929	-7.56%
410500 HEALTH INSURANCE	20,979	20,999	12,225	58.22%	21,001	0.01%
410600 RETIREMENT	6,715	6,932	3,840	55.39%	7,004	1.04%
410801 OVERTIME	37	400	(79)	-19.76%	400	0.00%
TOTAL PERSONNEL SERVICES	99,495	102,477	57,126	55.75%	103,337	0.84%
CONTRACTUAL SERVICES						
421400 TRAVEL	3,587	5,000	1,462	29.24%	5,000	0.00%
421600 MAINT/REP EQUIPMENT	0	1,000	0	0.00%	1,000	0.00%
422200 DUES AND SUBSCRIPTIONS	4	150	95	63.33%	150	0.00%
423000 CONTRACTED SERVICES	4,246	8,950	2,017	22.54%	8,950	0.00%
TOTAL CONTRACTUAL SERVICES	7,838	15,100	3,574	23.67%	15,100	0.00%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	670	2,500	463	18.52%	2,500	0.00%
435400 COMPUTER HARDWARE	0	1,900	0	0.00%	1,900	0.00%
TOTAL COMMODITIES	670	4,400	463	10.52%	4,400	0.00%
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	14,800	14,800	11,100	75.00%	14,800	0.00%
TOTAL CONTRIBUTIONS TO OTH	14,800	14,800	11,100	75.00%	14,800	0.00%
DEPARTMENT GRAND TOTAL	122,803	136,777	72,263	52.83%	137,637	0.63%

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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001412-AGRICULTURAL AGENT

001412.410300 - EMPLOYEES SALARY AND WAGES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	67,112	38,479	68,846	70,037
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
BLAKER, APRIL		41,506
MASTERS, AMANDA		28,531

Total 001412.410300 - EMPLOYEES SALARY AND WAGES	<u>70,037</u>
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NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001412.410400 - FICA TAX	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	3,770	2,158	4,295	3,966
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
FICA FOR OVERTIME				25
BLAKER, APRIL				2,186
MASTERS, AMANDA				1,755
Total 001412.410400 - FICA TAX				<u><u>3,966</u></u>

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 412-AGRICULTURAL AGENT
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001412.410401 - MEDICARE EXPENSE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	882	505	1,005	929
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MEDICARE FOR OVERTIME				6
BLAKER, APRIL				512
MASTERS, AMANDA				411
Total 001412.410401 - MEDICARE EXPENSE				<u>929</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001412.410500 - HEALTH INSURANCE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	20,979	12,225	20,999	21,001
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
BLAKER, APRIL				19,963
BLAKER, APRIL				282
BLAKER, APRIL				84
BLAKER, APRIL				153
MASTERS, AMANDA				282
MASTERS, AMANDA				84
MASTERS, AMANDA				153
Total 001412.410500 - HEALTH INSURANCE				<u>21,001</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001412.410600 - RETIREMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	6,715	3,840	6,932	7,004
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
BLAKER, APRIL				4,151
MASTERS, AMANDA				2,853
Total 001412.410600 - RETIREMENT				<u>7,004</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001412.410801 - OVERTIME	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	37	(79)	400	400
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				400
Total 001412.410801 - OVERTIME				400

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001412.421400 - TRAVEL	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	3,587	1,462	5,000	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MILEAGE REIMBURSTMENT USED FOR EXTENSION AGENT TRA				5,000
Total 001412.421400 - TRAVEL				5,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001412.421600 - MAINT/REP EQUIPMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	0	1,000	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
REPAIRS ON THE COPIER				1,000
Total 001412.421600 - MAINT/REP EQUIPMENT				1,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001412.422200 - DUES AND SUBSCRIPTIONS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	4	95	150	150
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				150
Total 001412.422200 - DUES AND SUBSCRIPTIONS				150

NOTES:

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001412.423000 - CONTRACTED SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	4,246	2,017	8,950	8,950
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
		COPIER CONTRACT		8,950
Total 001412.423000 - CONTRACTED SERVICES				8,950

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001412.434100 - MATERIALS AND SUPPLIES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	670	463	2,500	2,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
OFFICE SUPPLIES				2,500
Total 001412.434100 - MATERIALS AND SUPPLIES				2,500

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001412.435400 - COMPUTER HARDWARE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	0	1,900	1,900
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
COMPUTERS ARE PURCHASE THROUGH WVU'S BULK ORDER				1,900
Total 001412.435400 - COMPUTER HARDWARE				<u>1,900</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001412.456700 - CONTR/TRSFR OTHR GOV UNIT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	14,800	11,100	14,800	14,800
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TRAVEL, PROGRAM ASSISTANT, AND PROF. DEVELOPMENT				14,800
Total 001412.456700 - CONTR/TRSFR OTHR GOV UNIT				14,800

NOTES:

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

Amount

001412-AGRICULTURAL AGENT

1023-BLAKER, APRIL	0205- 41202 ADMINISTRATIVE ASSISTANT-80HR	
001412.410300-EMPLOYEES SALARY AND WAGES		41,506
001412.410400-FICA TAX		2,186
001412.410401-MEDICARE EXPENSE		512
001412.410500-HEALTH INSURANCE		20,482
001412.410600-RETIREMENT		4,151
Totals 1023-BLAKER, APRIL		68,837
1184-MASTERS, AMANDA	0204- 41201 ADMINISTRATIVE ASSISTANT-70HR	
001412.410300-EMPLOYEES SALARY AND WAGES		28,531
001412.410400-FICA TAX		1,755
001412.410401-MEDICARE EXPENSE		411
001412.410500-HEALTH INSURANCE		519
001412.410600-RETIREMENT		2,853
Totals 1184-MASTERS, AMANDA		34,069
Department Total-001412-AGRICULTURAL AGENT		102,937

Jefferson County Commission
 Budget Summary
 Dept 413-ELECTIONS COUNTY CLERK
 FY2020-2021

1/29/2020

001413-ELECTIONS COUNTY CLERK	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	84,782	86,805	48,228	55.56%	89,073	2.61%
410400 FICA TAX	5,841	9,909	2,783	28.09%	9,673	-2.38%
410401 MEDICARE EXPENSE	1,366	2,318	651	28.08%	2,263	-2.37%
410500 HEALTH INSURANCE	20,614	20,640	12,035	58.31%	20,635	-0.02%
410600 RETIREMENT	9,289	9,675	4,830	49.92%	8,908	-7.93%
410801 OVERTIME	7,423	10,000	74	0.74%	10,000	0.00%
410802 PART TIME / EXTRA HELP	56,453	63,000	0	0.00%	63,000	0.00%
TOTAL PERSONNEL SERVICES	185,768	202,347	68,601	33.90%	203,552	0.60%
CONTRACTUAL SERVICES						
421200 PRINTING	776	1,450	0	0.00%	1,450	0.00%
421400 TRAVEL	499	1,200	936	78.00%	1,800	50.00%
421600 MAINT/REP EQUIPMENT	44,241	44,336	0	0.00%	44,336	0.00%
421900 BLDG/EQUIP RENTAL	3,866	4,600	0	0.00%	4,600	0.00%
422000 ADVERTISING / LEGAL PUBS	808	2,800	0	0.00%	2,800	0.00%
422300 PROFESSIONAL SERVICES	0	5,000	0	0.00%	5,000	0.00%
TOTAL CONTRACTUAL SERVICES	50,191	59,386	936	1.58%	59,986	1.01%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	25,834	41,800	161	0.38%	43,800	4.78%
435400 COMPUTER HARDWARE G1960	50,189	0	0	0.00%	0	100.00%
TOTAL COMMODITIES	76,023	41,800	161	0.38%	43,800	4.78%
DEPARTMENT GRAND TOTAL	311,982	303,533	69,698	22.96%	307,338	1.25%

Jefferson County Commission
Budget Detail
Dept 413-ELECTIONS COUNTY CLERK
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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001413-ELECTIONS COUNTY CLERK

001413.410300 - EMPLOYEES SALARY AND WAGES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	84,782	48,228	86,805	89,073
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
PACETTI, SHAUN		34,655
PAINTER, ALICE		54,418

Total 001413.410300 - EMPLOYEES SALARY AND WAGES	<u>89,073</u>
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NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001413.410400 - FICA TAX	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	5,841	2,783	9,909	9,673
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
FICA FOR OVERTIME				620
FICA FOR PT/EXTRA HELP				3,906
PACETTI, SHAUN				2,149
PAINTER, ALICE				2,998
Total 001413.410400 - FICA TAX				9,673

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001413.410401 - MEDICARE EXPENSE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,366	651	2,318	2,263
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MEDICARE FOR OVERTIME				145
MEDICARE FOR PT/EXTRA HELP				914
PACETTI, SHAUN				503
PAINTER, ALICE				701
Total 001413.410401 - MEDICARE EXPENSE				
				2,263

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001413.410500 - HEALTH INSURANCE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	20,614	12,035	20,640	20,635
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
PACETTI, SHAUN				153
PAINTER, ALICE				19,963
PAINTER, ALICE				282
PAINTER, ALICE				84
PAINTER, ALICE				153
Total 001413.410500 - HEALTH INSURANCE				<u>20,635</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001413.410600 - RETIREMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	9,289	4,830	9,675	8,908
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PACETTI, SHAUN				3,466
PAINTER, ALICE				5,442
Total 001413.410600 - RETIREMENT				8,908

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001413.410801 - OVERTIME	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	7,423	74	10,000	10,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
EV AND CLERK STAFF 2020 GENERAL	MISSION CRITICAL			10,000
Total 001413.410801 - OVERTIME				10,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001413.410802 - PART TIME / EXTRA HELP	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	56,453	0	63,000	63,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
POLL WORKERS, EARLY VOTING & ELECTION NIGHT STAFF	MISSION CRITICAL			63,000
Total 001413.410802 - PART TIME / EXTRA HELP				<u>63,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001413.421200 - PRINTING	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	776	0	1,450	1,450
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
POLL BOOKS, TRAINING MATERIAL	MISSION CRITICAL			1,450
Total 001413.421200 - PRINTING				1,450

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001413.421400 - TRAVEL	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	499	936	1,200	1,800
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
REQUIRED ELECTION TRAINING	DISCRETIONARY			1,200
POLL WORKER MILEAGE	MANDATED			600
Total 001413.421400 - TRAVEL				1,800

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001413.421600 - MAINT/REP EQUIPMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	44,241	0	44,336	44,336
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MAINTENANCE CONTRACT FOR ELECTION EQUIPMENT	MISSION CRITICAL			44,336
Total 001413.421600 - MAINT/REP EQUIPMENT				<u>44,336</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001413.421900 - BLDG/EQUIP RENTAL	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	3,866	0	4,600	4,600
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TRUCK RENTAL FOR EQUIPMENT DELIVERY	MISSION CRITICAL			600
POLLING PLACE RENTAL	REQUEST MANDATED			4,000
Total 001413.421900 - BLDG/EQUIP RENTAL				4,600

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001413.422000 - ADVERTISING / LEGAL PUBS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	808	0	2,800	2,800
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ELECTION RELATED LEGAL ADS	REQUEST MANDATED			2,800
Total 001413.422000 - ADVERTISING / LEGAL PUBS				2,800

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001413.422300 - PROFESSIONAL SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	0	5,000	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ELECTION NIGHT SUPPORT STAFF FROM ES&S	MISSION CRITICAL			5,000
Total 001413.422300 - PROFESSIONAL SERVICES				5,000

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001413.434100 - MATERIALS AND SUPPLIES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	25,834	161	41,800	43,800
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ABSENTEE PRINTED BALLOTS & BALLOT STOCK	MISSION CRITICAL			21,000
AUDIO CODING	MISSION CRITICAL			3,000
BALLOT CODING	MISSION CRITICAL			6,500
BALLOT LAYOUT	MISSION CRITICAL			3,000
EAC CERTIFIED THUMB DRIVES - REPLACEMENTS	MISSION CRITICAL			1,000
EPOLL BOOK & DS200 PAPER ROLLS	MISSION CRITICAL			800
EPOLL BOOK SETUP	MISSION CRITICAL			3,000
VARIOUS ELECTION SUPPLIES: SECURITY SEALS, EARLY VOTING	MISSION CRITICAL			5,500
Total 001413.434100 - MATERIALS AND SUPPLIES				<u>43,800</u>

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>	
001413.435400 - COMPUTER HARDWARE		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
		50,189	0	0	0
MANDATED - Required by law or statute					
MISSION CRITICAL - Elimination would result in failure to meet critical functions					
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical					
NEW INITIATIVE - Spending not included in the prior year budget					
DESCRIPTION		JUSTIFICATION		DEPT REQUEST	

Total 001413.435400 G1960- COMPUTER HARDWARE

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001413.435600 - LICENSE AND ANNUAL FEES		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
		<u>FY21 REQUEST</u>		
		0	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST

Total 001413.435600 - LICENSE AND ANNUAL FEES

NOTES:

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

Amount

001413-ELECTIONS COUNTY CLERK

1189-PACETTI, SHAUN	0206- 41301 DEPUTY CLERK -70HR	
001413.410300-EMPLOYEES SALARY AND WAGES		34,655
001413.410400-FICA TAX		2,149
001413.410401-MEDICARE EXPENSE		503
001413.410500-HEALTH INSURANCE		153
001413.410600-RETIREMENT		3,466
Totals 1189-PACETTI, SHAUN		40,926
1064-PAINTER, ALICE	0602- 41302 SENIOR CHIEF DEPUTY CLERK-70HR	
001413.410300-EMPLOYEES SALARY AND WAGES		54,418
001413.410400-FICA TAX		2,998
001413.410401-MEDICARE EXPENSE		701
001413.410500-HEALTH INSURANCE		20,482
001413.410600-RETIREMENT		5,442
Totals 1064-PAINTER, ALICE		84,041
Department Total-001413-ELECTIONS COUNTY CLERK		130,552

Jefferson County Commission
 Budget Summary
 Dept 415-MAGISTRATE COURT
 FY2020-2021

1/29/2020

001415-MAGISTRATE COURT	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
CONTRACTUAL SERVICES						
421100 TELEPHONE	2,298	3,000	1,320	44.00%	3,000	0.00%
TOTAL CONTRACTUAL SERVICES	<u>2,298</u>	<u>3,000</u>	<u>1,320</u>	44.00%	<u>3,000</u>	0.00%
DEPARTMENT GRAND TOTAL	<u>2,298</u>	<u>3,000</u>	<u>1,320</u>	44.00%	<u>3,000</u>	0.00%

Jefferson County Commission
Budget Detail
Dept 415-MAGISTRATE COURT
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001415-MAGISTRATE COURT				
001415.421100 - TELEPHONE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	2,298	1,320	3,000	3,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST

Total 001415.421100 - TELEPHONE

NOTES:

Jefferson County Commission
 Budget Summary
 Dept 424-COURTHOUSE (MAINTENANCE)
 FY2020-2021

1/29/2020

001424-COURTHOUSE (MAINTENANCE)	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	591,769	628,816	330,464	52.55%	614,187	-2.33%
410400 FICA TAX	35,935	40,233	19,863	49.37%	37,397	-7.05%
410401 MEDICARE EXPENSE	8,404	9,418	4,654	49.42%	8,750	-7.09%
410500 HEALTH INSURANCE	179,106	180,879	104,721	57.90%	180,947	0.04%
410600 RETIREMENT	60,923	63,194	33,783	53.46%	61,426	-2.80%
410801 OVERTIME	18,198	20,000	7,220	36.10%	20,000	0.00%
TOTAL PERSONNEL SERVICES	894,335	942,540	500,704	53.12%	922,707	-2.10%
CONTRACTUAL SERVICES						
421100 TELEPHONE	123,459	115,000	74,730	64.98%	124,000	7.83%
421301 ELECTRICITY	27,993	22,000	11,436	51.98%	26,000	18.18%
421302 FUEL OIL	5,651	8,000	1,170	14.63%	8,000	0.00%
421303 WATER AND SEWER	1,539	1,000	432	43.16%	1,500	50.00%
421400 TRAVEL	0	1,000	940	94.00%	1,000	0.00%
421500 MAINT/REP BLDG AND GRNDS	6,392	5,000	589	11.77%	5,000	0.00%
421600 MAINT/REP EQUIPMENT	1,545	5,000	836	16.72%	5,000	0.00%
421800 POSTAGE	0	0	0	0.00%	120,000	100.00%
422000 ADVERTISING / LEGAL PUBS	252	1,000	527	52.66%	1,000	0.00%
422100 TRAINING AND EDUCATION	0	2,500	2,499	99.96%	2,500	0.00%
422200 DUES AND SUBSCRIPTIONS	901	500	208	41.60%	500	0.00%
422300 PROFESSIONAL SERVICES	171	2,500	2,340	93.60%	2,000	-20.00%
423000 CONTRACTED SERVICES	5,674	7,000	3,778	53.98%	7,000	0.00%
423700 OTHER FEES AND TAXES	1,307	0	0	0.00%	0	100.00%
TOTAL CONTRACTUAL SERVICES	174,883	170,500	99,485	58.35%	303,500	78.01%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	6,296	6,000	446	7.43%	6,000	0.00%
434500 UNIFORMS	2,591	1,500	406	27.09%	1,500	0.00%
TOTAL COMMODITIES	8,887	7,500	852	11.36%	7,500	0.00%
DEPARTMENT GRAND TOTAL	1,078,105	1,120,540	601,041	53.64%	1,233,707	10.10%

Jefferson County Commission
Budget Detail
Dept 424-COURTHOUSE (MAINTENANCE)
FY2020-2021

1/28/2020

Name Justificaton Amount
001424-COURTHOUSE (MAINTENANCE)

001424.410300 - EMPLOYEES SALARY AND WAGES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	591,769	330,464	628,816	614,187
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
DOANE, RANDALL		48,408
FARIAS, MEGAN		32,529
FRANCO-ZALESKI, JUANA		32,532
GAINEY, TONY		42,254
GREGORY, MYRON		50,742
KEMP, DAVID		32,698
KUHN, LAURA		56,100
MARTINSON, AMANDA		34,415
MCINTYRE, RICCI		32,532
MILBOURNE, RYAN		46,262
PERKINS, BRYAN		42,630
THOMAS, LEONARD		55,357
VACANT008000, POSITION		70,458
WISE, CHARLES		37,270

Total 001424.410300 - EMPLOYEES SALARY AND WAGES **614,187**

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 424-COURTHOUSE (MAINTENANCE)
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001424.410400 - FICA TAX	FY19 ACTUAL	FY20 YTD
	FY20 BUDGET	FY21 REQUEST
	35,935	19,863
		40,233
		37,397
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
FICA FOR OVERTIME		1,240
DOANE, RANDALL		2,779
FARIAS, MEGAN		1,987
FRANCO-ZALESKI, JUANA		1,777
GAINEY, TONY		2,590
GREGORY, MYRON		2,886
KEMP, DAVID		1,998
KUHN, LAURA		3,103
MARTINSON, AMANDA		2,104
MCINTYRE, RICCI		1,988
MILBOURNE, RYAN		2,493
PERKINS, BRYAN		2,614
THOMAS, LEONARD		3,188
VACANT008000, POSITION		4,339
WISE, CHARLES		2,311
Total 001424.410400 - FICA TAX		<u>37,397</u>

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 424-COURTHOUSE (MAINTENANCE)
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001424.410401 - MEDICARE EXPENSE	FY19 ACTUAL	FY20 YTD
	FY20 BUDGET	FY21 REQUEST
	8,404	4,654
		9,418
		8,750
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
MEDICARE FOR OVERTIME		290
DOANE, RANDALL		650
FARIAS, MEGAN		465
FRANCO-ZALESKI, JUANA		416
GAINEY, TONY		606
GREGORY, MYRON		675
KEMP, DAVID		468
KUHN, LAURA		726
MARTINSON, AMANDA		492
MCINTYRE, RICCI		465
MILBOURNE, RYAN		583
PERKINS, BRYAN		612
THOMAS, LEONARD		746
VACANT008000, POSITION		1,015
WISE, CHARLES		541
Total 001424.410401 - MEDICARE EXPENSE		8,750

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 424-COURTHOUSE (MAINTENANCE)
 FY2020-2021

1/28/2020

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001424.410500 - HEALTH INSURANCE		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
		179,106	104,721	180,879
				<u>FY21 REQUEST</u>
				180,947
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
DOANE, RANDALL				16,662
DOANE, RANDALL				282
DOANE, RANDALL				84
DOANE, RANDALL				153
FARIAS, MEGAN				9,651
FARIAS, MEGAN				282
FARIAS, MEGAN				84
FARIAS, MEGAN				153
FRANCO-ZALESKI, JUANA				16,662
FRANCO-ZALESKI, JUANA				282
FRANCO-ZALESKI, JUANA				153
GAINEY, TONY				9,651
GAINEY, TONY				282
GAINEY, TONY				84
GAINEY, TONY				153
GREGORY, MYRON				16,662
GREGORY, MYRON				282
GREGORY, MYRON				84
GREGORY, MYRON				153
KEMP, DAVID				9,651

Jefferson County Commission
 Budget Detail
 Dept 424-COURTHOUSE (MAINTENANCE)
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
KEMP, DAVID		282
KEMP, DAVID		84
KEMP, DAVID		153
KUHN, LAURA		19,963
KUHN, LAURA		282
KUHN, LAURA		84
KUHN, LAURA		153
MARTINSON, AMANDA		9,651
MARTINSON, AMANDA		282
MARTINSON, AMANDA		84
MARTINSON, AMANDA		153
MCINTYRE, RICCI		9,651
MCINTYRE, RICCI		282
MCINTYRE, RICCI		84
MCINTYRE, RICCI		153
MILBOURNE, RYAN		19,963
MILBOURNE, RYAN		282
MILBOURNE, RYAN		84
MILBOURNE, RYAN		153
PERKINS, BRYAN		9,651
PERKINS, BRYAN		282
PERKINS, BRYAN		84
PERKINS, BRYAN		153
THOMAS, LEONARD		16,662

Jefferson County Commission
 Budget Detail
 Dept 424-COURTHOUSE (MAINTENANCE)
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
THOMAS, LEONARD		282
THOMAS, LEONARD		84
THOMAS, LEONARD		153
VACANT008000, POSITION		9,651
VACANT008000, POSITION		282
VACANT008000, POSITION		84
VACANT008000, POSITION		153
WISE, CHARLES		153

Total 001424.410500 - HEALTH INSURANCE

180,947

NOTES:

Jefferson County Commission
Budget Detail
Dept 424-COURTHOUSE (MAINTENANCE)
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>
001424.410600 - RETIREMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
	60,923	33,783	63,194
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION	JUSTIFICATION		DEPT REQUEST
DOANE, RANDALL			4,841
FARIAS, MEGAN			3,253
FRANCO-ZALESKI, JUANA			3,254
GAINEY, TONY			4,226
GREGORY, MYRON			5,075
KEMP, DAVID			3,270
KUHN, LAURA			5,611
MARTINSON, AMANDA			3,442
MCINTYRE, RICCI			3,254
MILBOURNE, RYAN			4,627
PERKINS, BRYAN			4,263
THOMAS, LEONARD			5,536
VACANT008000, POSITION			7,046
WISE, CHARLES			3,728
Total 001424.410600 - RETIREMENT			61,426

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.410801 - OVERTIME	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	18,198	7,220	20,000	20,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
OVERTIME	NEEDED FOR EMERGENCIES, SNOW REMOVAL, CALL OUTS			20,000
Total 001424.410801 - OVERTIME				<u>20,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.421100 - TELEPHONE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	123,459	74,730	115,000	124,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
HISTORICAL TREND				124,000
Total 001424.421100 - TELEPHONE				124,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.421301 - ELECTRICITY	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	27,993	11,436	22,000	26,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ELECTRICITY EXPENSES FOR THE COURTHOUSE	ELECTRICITY REQUIRED FUNCTION			26,000
Total 001424.421301 - ELECTRICITY				26,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.421302 - FUEL OIL	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	5,651	1,170	8,000	8,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
HEATING OIL FOR THE COURTHOUSE	HEATING MUST BE PROVIDED DURING COLD WEATHER			8,000
Total 001424.421302 - FUEL OIL				8,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.421303 - WATER AND SEWER	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,539	432	1,000	1,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
WATER/SEWER SERVICES FOR COURTHOUSE	WATER/SEWER SERVICES REQUIRED			1,500
Total 001424.421303 - WATER AND SEWER				1,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.421400 - TRAVEL	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	940	1,000	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TRAVEL EXPENSES	WILL BE USED FOR STAFF TO TRAVEL TO TRAINING			1,000
Total 001424.421400 - TRAVEL				1,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.421500 - MAINT/REP BLDG AND GRNDS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	6,392	589	5,000	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TO PROVIDE MAINT/REPAIRS TO COURTHOUSE	NEEDED FOR CONTINUED UPKEEP OF COURTHOUSE			5,000
Total 001424.421500 - MAINT/REP BLDG AND GRNDS				5,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.421600 - MAINT/REP EQUIPMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,545	836	5,000	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MAINT/REP FOR COURTHOUSE EQUIPMENT	TO MAINTAIN EQUIP TO KEEP COURTHOUSE FUNCTIONING			5,000
Total 001424.421600 - MAINT/REP EQUIPMENT				<u>5,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.421800 - POSTAGE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	0	0	120,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
COUNTYWIDE POSTAGE-LARGE VOLUME ASSESSR & CO CLK	MISSION CRITICAL			120,000
Total 001424.421800 - POSTAGE				<u>120,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.422000 - ADVERTISING / LEGAL PUBS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	252	527	1,000	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ADS FOR JOB OPENINGS, RFP'S , ETC	NEEDED FOR BID ADS, JOB AD, ETC			1,000
Total 001424.422000 - ADVERTISING / LEGAL PUBS				1,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.422100 - TRAINING AND EDUCATION	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	2,499	2,500	2,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TRAINING FOR STAFF	PROVIDING TRAINING TO ADVANCE JOB SKILLS			2,500
Total 001424.422100 - TRAINING AND EDUCATION				2,500

NOTES:

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001424.422200 - DUES AND SUBSCRIPTIONS	<u>FY19 ACTUAL</u> 901	<u>FY20 YTD</u> 208	<u>FY20 BUDGET</u> 500	<u>FY21 REQUEST</u> 500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
DUES/SUBSCRIPTIONS	NEEDED FOR DUES FOR NATL FIRE PROTECTION ASSO. ETC			500
Total 001424.422200 - DUES AND SUBSCRIPTIONS				500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.422300 - PROFESSIONAL SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	171	2,340	2,500	2,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
SERVICES NEEDED FOR COURTHOUSE	SERVICES PROVIDED TO MAINTAIN COURTHOUSE			2,000
Total 001424.422300 - PROFESSIONAL SERVICES				2,000

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001424.423000 - CONTRACTED SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	5,674	3,778	7,000	7,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
CONTRACTED SERVICES TO MAINTAIN COURTHOUSE	INCLUDES PEST CONTROL, WATER TREATMENT, ETC.			7,000
Total 001424.423000 - CONTRACTED SERVICES				7,000

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>	
001424.423700 - OTHER FEES AND TAXES		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
		1,307	0	0	0
MANDATED - Required by law or statute					
MISSION CRITICAL - Elimination would result in failure to meet critical functions					
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical					
NEW INITIATIVE - Spending not included in the prior year budget					
DESCRIPTION		JUSTIFICATION		DEPT REQUEST	

Total 001424.423700 - OTHER FEES AND TAXES

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.434100 - MATERIALS AND SUPPLIES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	6,296	446	6,000	6,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MATERIALS/SUPPLIES NEEDED FOR COURTHOUSE	INCLUDES OFFICE SUPPLIES, PAPER, CLEANING PRODUCTS			6,000
Total 001424.434100 - MATERIALS AND SUPPLIES				6,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.434500 - UNIFORMS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	2,591	406	1,500	1,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
UNIFORM NEEDS: SHIRTS, WORK SHOES, RAIN GEAR, COAT	NEEDED FOR MAINTENANCE PERSONNEL			1,500
Total 001424.434500 - UNIFORMS				1,500

NOTES:

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

Amount

001424-COURTHOUSE (MAINTENANCE)

1198-DOANE, RANDALL	0511- 42412 MAINTENANCE - MECHANIC	
001424.410300-EMPLOYEES SALARY AND WAGES		48,408
001424.410400-FICA TAX		2,779
001424.410401-MEDICARE EXPENSE		650
001424.410500-HEALTH INSURANCE		17,181
001424.410600-RETIREMENT		4,841
Totals 1198-DOANE, RANDALL		73,859
1156-FARIAS, MEGAN	0211- 42405 CUSTODIAN	
001424.410300-EMPLOYEES SALARY AND WAGES		32,529
001424.410400-FICA TAX		1,987
001424.410401-MEDICARE EXPENSE		465
001424.410500-HEALTH INSURANCE		10,170
001424.410600-RETIREMENT		3,253
Totals 1156-FARIAS, MEGAN		48,404
1146-FRANCO-ZALESKI, JUANA	0211- 42403 CUSTODIAN	
001424.410300-EMPLOYEES SALARY AND WAGES		32,532
001424.410400-FICA TAX		1,777
001424.410401-MEDICARE EXPENSE		416
001424.410500-HEALTH INSURANCE		17,097
001424.410600-RETIREMENT		3,254
Totals 1146-FRANCO-ZALESKI, JUANA		55,076
1094-GAINEY, TONY	0415- 42409 MAINTENANCE HELPER	
001424.410300-EMPLOYEES SALARY AND WAGES		42,254
001424.410400-FICA TAX		2,590
001424.410401-MEDICARE EXPENSE		606
001424.410500-HEALTH INSURANCE		10,170
001424.410600-RETIREMENT		4,226
Totals 1094-GAINEY, TONY		59,846
1080-GREGORY, MYRON	0511- 42411 MAINTENANCE - MECHANIC	
001424.410300-EMPLOYEES SALARY AND WAGES		50,742
001424.410400-FICA TAX		2,886
001424.410401-MEDICARE EXPENSE		675
001424.410500-HEALTH INSURANCE		17,181
001424.410600-RETIREMENT		5,075
Totals 1080-GREGORY, MYRON		76,559
1147-KEMP, DAVID	0209- 42402 GENERAL LABORER	
001424.410300-EMPLOYEES SALARY AND WAGES		32,698
001424.410400-FICA TAX		1,998
001424.410401-MEDICARE EXPENSE		468
001424.410500-HEALTH INSURANCE		10,170
001424.410600-RETIREMENT		3,270
Totals 1147-KEMP, DAVID		48,604
1022-KUHN, LAURA	0506- 42415 OFFICE MANGER 80HR-EXEMPT	
001424.410300-EMPLOYEES SALARY AND WAGES		56,100
001424.410400-FICA TAX		3,103
001424.410401-MEDICARE EXPENSE		726

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

	<u>Amount</u>
001424.410500-HEALTH INSURANCE	20,482
001424.410600-RETIREMENT	5,611
Totals 1022-KUHN, LAURA	86,022
1186-MARTINSON, AMANDA 0200- 42401 OFFICE ASSISTANT-80HR	
001424.410300-EMPLOYEES SALARY AND WAGES	34,415
001424.410400-FICA TAX	2,104
001424.410401-MEDICARE EXPENSE	492
001424.410500-HEALTH INSURANCE	10,170
001424.410600-RETIREMENT	3,442
Totals 1186-MARTINSON, AMANDA	50,623
1148-MCINTYRE, RICCI 0211- 42404 CUSTODIAN	
001424.410300-EMPLOYEES SALARY AND WAGES	32,532
001424.410400-FICA TAX	1,988
001424.410401-MEDICARE EXPENSE	465
001424.410500-HEALTH INSURANCE	10,170
001424.410600-RETIREMENT	3,254
Totals 1148-MCINTYRE, RICCI	48,409
1073-MILBOURNE, RYAN 0415- 42408 MAINTENANCE HELPER	
001424.410300-EMPLOYEES SALARY AND WAGES	46,262
001424.410400-FICA TAX	2,493
001424.410401-MEDICARE EXPENSE	583
001424.410500-HEALTH INSURANCE	20,482
001424.410600-RETIREMENT	4,627
Totals 1073-MILBOURNE, RYAN	74,447
1009-PERKINS, BRYAN 0212- 42417 MAIL CLERK	
001424.410300-EMPLOYEES SALARY AND WAGES	42,630
001424.410400-FICA TAX	2,614
001424.410401-MEDICARE EXPENSE	612
001424.410500-HEALTH INSURANCE	10,170
001424.410600-RETIREMENT	4,263
Totals 1009-PERKINS, BRYAN	60,289
1108-THOMAS, LEONARD 0520- 42413 MAINTENANCE - CARPENTER	
001424.410300-EMPLOYEES SALARY AND WAGES	55,357
001424.410400-FICA TAX	3,188
001424.410401-MEDICARE EXPENSE	746
001424.410500-HEALTH INSURANCE	17,181
001424.410600-RETIREMENT	5,536
Totals 1108-THOMAS, LEONARD	82,008
8000-VACANT008000, POSITION 0806- 42414 MAINTENANCE DIRECTOR	
001424.410300-EMPLOYEES SALARY AND WAGES	70,458
001424.410400-FICA TAX	4,339
001424.410401-MEDICARE EXPENSE	1,015
001424.410500-HEALTH INSURANCE	10,170
001424.410600-RETIREMENT	7,046
Totals 8000-VACANT008000, POSITION	93,028
1157-WISE, CHARLES 0415- 42410 MAINTENANCE HELPER	
001424.410300-EMPLOYEES SALARY AND WAGES	37,270
001424.410400-FICA TAX	2,311
001424.410401-MEDICARE EXPENSE	541

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

	<u>Amount</u>
001424.410500-HEALTH INSURANCE	153
001424.410600-RETIREMENT	3,728
Totals 1157-WISE, CHARLES	<u>44,003</u>
Department Total-001424-COURTHOUSE (MAINTENANCE)	<u><u>902,707</u></u>

Jefferson County Commission
 Budget Summary
 Dept 425-OTHER BUILDINGS
 FY2020-2021

1/29/2020

001425-OTHER BUILDINGS	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
CONTRACTUAL SERVICES						
421301 ELECTRICITY	345,403	250,400	119,938	47.90%	345,000	37.78%
421302 FUEL OIL	21,832	18,000	2,230	12.39%	18,000	0.00%
421303 WATER AND SEWER	31,399	30,000	11,124	37.08%	32,000	6.67%
421304 OTHER UTILITIES	22,216	20,000	8,261	41.30%	22,500	12.50%
421500 MAINT/REP BLDG AND GRNDS	23,228	30,000	17,781	59.27%	30,000	0.00%
421600 MAINT/REP EQUIPMENT	45,270	40,000	13,569	33.92%	40,000	0.00%
421601 MAINT/REP SECURITY SYS	17,650	15,000	3,991	26.61%	15,000	0.00%
421900 BLDG/EQUIP RENTAL	0	800	0	0.00%	800	0.00%
421905 CHARLES TOWN LIBRARY RENT	18,000	18,000	12,000	66.67%	18,000	0.00%
422300 PROFESSIONAL SERVICES	11,606	15,000	14,995	99.97%	15,000	0.00%
423000 CONTRACTED SERVICES	74,297	70,000	53,724	76.75%	70,000	0.00%
TOTAL CONTRACTUAL SERVICES	610,900	507,200	257,614	50.79%	606,300	19.54%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	89,410	90,000	42,041	46.71%	90,000	0.00%
434100 MATERIALS AND SUPPLIES 00017	9,867	26,534	8,433	31.78%	30,000	13.06%
TOTAL COMMODITIES	99,277	116,534	50,474	43.31%	120,000	2.97%
DEPARTMENT GRAND TOTAL	710,177	623,734	308,087	49.39%	726,300	16.44%

Jefferson County Commission
Budget Detail
Dept 425-OTHER BUILDINGS
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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001425-OTHER BUILDINGS

001425.421301 - ELECTRICITY	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	345,403	119,938	250,400	345,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
ELECTRICITY FOR COUNTY BUILDINGS	REQUIRED TO MAINTAIN FUNCTIONS OF COUNTY BLDGS	345,000

Total 001425.421301 - ELECTRICITY	<u><u>345,000</u></u>
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NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001425.421302 - FUEL OIL	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	21,832	2,230	18,000	18,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
FUEL OIL FOR COUNTY BUILDINGS	NEEDED TO HEAT BUILDINGS IN COLD WEATHER			18,000
Total 001425.421302 - FUEL OIL				18,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001425.421303 - WATER AND SEWER	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	31,399	11,124	30,000	32,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
WATER/SEWER SERVICES FOR COUNTY BUILDINGS	NEEDED SERVICES FOR OPERATIONS OF COUNTY			32,000
Total 001425.421303 - WATER AND SEWER				<u>32,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001425.421304 - OTHER UTILITIES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	22,216	8,261	20,000	22,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
INCLUDES COMCAST, WASTE MANAGEMENT, ETC.	NEEDED FOR TRASH PICKUP, CABLE, ALL OTHER UTLTIES			22,500
Total 001425.421304 - OTHER UTILITIES				22,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001425.421500 - MAINT/REP BLDG AND GRNDS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	23,228	17,781	30,000	30,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TO MAINTAIN ALL COUNTY BUILDINGS/GROUND	NEEDED TO KEEP ALL BUILDINGS/GROUND FUNCTIONING			30,000
Total 001425.421500 - MAINT/REP BLDG AND GRNDS				30,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001425.421600 - MAINT/REP EQUIPMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	45,270	13,569	40,000	40,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MAINTENANCE OF COUNTY EQUIPMENT	MAINT/REPAIRS TO KEEP CO EQUIP FUNCTIONING			40,000
Total 001425.421600 - MAINT/REP EQUIPMENT				40,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001425.421601 - MAINT/REP SECURITY SYS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	17,650	3,991	15,000	15,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MAINT/REP SECURITY SYSTEM, CAMERAS, ACCESS, DOORS	NEEDED TO MAINTAIN THE SECURITY OF CO BLDGS			15,000
Total 001425.421601 - MAINT/REP SECURITY SYS				15,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001425.421900 - BLDG/EQUIP RENTAL	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	0	800	800
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
NEEDED FOR RENTAL OF EQUIPMENT	OCCASIONAL NEED TO RENT EQUIP FOR			
NEEDED FOR PROJECTS	SPECIAL PROJECTS			800
Total 001425.421900 - BLDG/EQUIP RENTAL				800

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001425.421905 - CHARLES TOWN LIBRARY RENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	18,000	12,000	18,000	18,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
CT LIBRARY MEETING ROOM RENT	RENTAL FOR USE OF MEETING ROOM			18,000
Total 001425.421905 - CHARLES TOWN LIBRARY RENT				18,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001425.422300 - PROFESSIONAL SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	11,606	14,995	15,000	15,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
VARIOUS SERVICES PROVIDED BY OUTSIDE VENDORS		SERVICES NEEDED FOR BUILDINGS & GROUNDS		15,000
Total 001425.422300 - PROFESSIONAL SERVICES				15,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001425.423000 - CONTRACTED SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	74,297	53,724	70,000	70,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
SERVICES INCLUDE PEST CONTROL, MAINT AGREEMENTS,	NEEDED TO KEEP BLDGS/GROUNDS WORKING PROPERLY			70,000
Total 001425.423000 - CONTRACTED SERVICES				70,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001425.434100 - MATERIALS AND SUPPLIES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	89,410	42,041	90,000	90,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
SUPPLIES FOR CLEANING, PAPER, FILTERS, ELECTRICAL,	SUPPLIES NEEDED TO MAINTAIN BUILDINGS/GROUNDS			90,000
CVB PROJECT	TO FINISH PROJECT. CVB WILL COVER PROJECT COSTS.			30,000
Total 001425.434100 00017- MATERIALS AND SUPPLIES				120,000

NOTES:

Jefferson County Commission
 Budget Summary
 Dept 428-IT DATA PROCESSING
 FY2020-2021

1/29/2020

001428-IT DATA PROCESSING	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	113,423	165,537	83,336	50.34%	156,642	-5.37%
410400 FICA TAX	6,783	10,265	5,182	50.48%	10,185	-0.78%
410401 MEDICARE EXPENSE	1,586	2,401	1,212	50.47%	2,384	-0.71%
410500 HEALTH INSURANCE	17,304	44,695	20,189	45.17%	37,521	-16.05%
410600 RETIREMENT	10,984	16,555	8,188	49.46%	15,216	-8.09%
410802 PART TIME / EXTRA HELP	0	0	2,933	0.00%	12,500	100.00%
TOTAL PERSONNEL SERVICES	150,080	239,453	121,040	50.55%	234,448	-2.09%
CONTRACTUAL SERVICES						
421100 TELEPHONE	1,895	2,350	932	39.65%	2,350	0.00%
421600 MAINT/REP EQUIPMENT	450	0	0	0.00%	9,000	100.00%
422100 TRAINING AND EDUCATION	0	0	72	0.00%	7,250	100.00%
422300 PROFESSIONAL SERVICES	9,664	10,650	10,071	94.57%	23,450	120.19%
423000 CONTRACTED SERVICES	5,880	1,000	2,936	293.58%	3,250	225.00%
TOTAL CONTRACTUAL SERVICES	17,889	14,000	14,011	100.08%	45,300	223.57%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	36,413	27,500	15,318	55.70%	28,750	4.55%
435300 COMPUTER SOFTWARE	33,561	30,180	939	3.11%	31,800	5.37%
435400 COMPUTER HARDWARE	88,294	85,600	29,102	34.00%	116,000	35.51%
435500 INFORMATION TECH SUPPORT	59,103	56,590	26,203	46.30%	57,750	2.05%
435600 LICENSE AND ANNUAL FEES	53,526	114,358	30,493	26.66%	104,208	-8.88%
TOTAL COMMODITIES	270,896	314,228	102,054	32.48%	338,508	7.73%
DEPARTMENT GRAND TOTAL	438,865	567,681	237,106	41.77%	618,256	8.91%

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001428-IT DATA PROCESSING				
001428.410300 - EMPLOYEES SALARY AND WAGES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	113,423	83,336	165,537	156,642
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
ROSEN	ANDREW	PROMOTION - IT SUPPORT HELPDESK LEVEL 2 - LEVEL 3		5,000
BURGESS, RUSSELL				76,641
ROSEN, ANDREW				40,001
WILT, ABIGAIL				35,000
Total 001428.410300 - EMPLOYEES SALARY AND WAGES				156,642

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001428.410400 - FICA TAX	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	6,783	5,182	10,265	10,185
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
FICA FOR PT/EXTRA HELP				775
ANDREW ROSEN	PROMOTION - IT SUPPORT HELPDESK LEVEL 2 - LEVEL 3			310
BURGESS, RUSSELL				4,508
ROSEN, ANDREW				2,451
WILT, ABIGAIL				2,141
Total 001428.410400 - FICA TAX				10,185

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001428.410401 - MEDICARE EXPENSE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,586	1,212	2,401	2,384
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MEDICARE FOR PT/EXTRA HELP				181
ROSEN, ANDREW	PROMOTION - IT SUPPORT HELPDESK LEVEL 2 - LEVEL 3			73
BURGESS, RUSSELL				1,055
ROSEN, ANDREW				574
WILT, ABIGAIL				501
Total 001428.410401 - MEDICARE EXPENSE				2,384

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>
001428.410500 - HEALTH INSURANCE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
	17,304	20,189	44,695
			<u>FY21 REQUEST</u>
			37,521
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION	JUSTIFICATION		DEPT REQUEST
BURGESS, RUSSELL			16,662
BURGESS, RUSSELL			282
BURGESS, RUSSELL			84
BURGESS, RUSSELL			153
ROSEN, ANDREW			9,651
ROSEN, ANDREW			282
ROSEN, ANDREW			84
ROSEN, ANDREW			153
WILT, ABIGAIL			9,651
WILT, ABIGAIL			282
WILT, ABIGAIL			84
WILT, ABIGAIL			153
Total 001428.410500 - HEALTH INSURANCE			37,521

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001428.410600 - RETIREMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	10,984	8,188	16,555	15,216
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ANDREW ROSEN PROMOTION	PROMOTION - IT SUPPORT HELPDESK LEVEL 2 - LEVEL 3			50
BURGESS, RUSSELL				7,665
ROSEN, ANDREW				4,001
WILT, ABIGAIL				3,500
Total 001428.410600 - RETIREMENT				15,216

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001428.410802 - PART TIME / EXTRA HELP	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	2,933	0	12,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TYLER AMICK PART TIME EMPLOYEE	HIRED IN 2019			12,500
Total 001428.410802 - PART TIME / EXTRA HELP				12,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001428.421100 - TELEPHONE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,895	932	2,350	2,350
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
CELLULAR SERVICE/ENGINEERING				
DEPARTMENT FIELD MIFI				2,350
Total 001428.421100 - TELEPHONE				2,350

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001428.421600 - MAINT/REP EQUIPMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	450	0	0	9,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MAINTENANCE WIRELESSS TOWER INFRASTRUCTURE				9,000
Total 001428.421600 - MAINT/REP EQUIPMENT				9,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001428.422100 - TRAINING AND EDUCATION	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	72	0	7,250
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
CICSO CCNA TRAINING/EDUCATION NETWORKING				3,500
CYBER SECURITY TRAINING				2,500
TRAINING/EDUCATION APLUS CYBER AND NETWORKING				1,250
Total 001428.422100 - TRAINING AND EDUCATION				7,250

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001428.422300 - PROFESSIONAL SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	9,664	10,071	10,650	23,450
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
GRANICUS YEARLY WEBSITE SUPPORT MAINTENANCE				10,950
SECURITY OPERATIONS CENTER SERVICES CYBERSECURITY				12,500
Total 001428.422300 - PROFESSIONAL SERVICES				<u>23,450</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001428.423000 - CONTRACTED SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	5,880	2,936	1,000	3,250
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
QUALITY UPTIME SERVICES ECC				
MITSUBISHI BATTERY SYS				3,250
Total 001428.423000 - CONTRACTED SERVICES				<u>3,250</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001428.434100 - MATERIALS AND SUPPLIES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	36,413	15,318	27,500	28,750
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
BATTERY BACKUPS ALL COUNTY				2,750
CABLES MONITORS USB BACKUPS KEYBOARDS MICE				13,500
PRINTER TONER PRINTHEADS MAINTENANCE KITS				12,500
Total 001428.434100 - MATERIALS AND SUPPLIES				<u>28,750</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001428.435300 - COMPUTER SOFTWARE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	33,561	939	30,180	31,800
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ADOBE SOFTWARE ALL COUNTY				7,500
EMERGENCY COMMUNICATIONS CENTER SOFTWARE				3,300
MICROSOFT/OTHERS SOFTWARE COUNTY COMMISSION OFFICE				7,500
MYGOV ONLINE PERMITTING ENGINEERING DEPARTMENT				13,500
Total 001428.435300 - COMPUTER SOFTWARE				<u>31,800</u>

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 428-IT DATA PROCESSING
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001428.435400 - COMPUTER HARDWARE	FY19 ACTUAL	FY20 YTD
	FY20 BUDGET	FY21 REQUEST
	88,294	29,102
		85,600
		116,000
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
COMMISSION MEETING ROOM AUDIO/VIDEO SYSTEM UPGRADE		18,500
DELL LAPTOP REPLACEMENT/UPGRADE COUNTY COMM		8,000
DELL WORKSTATIONS COUNTY COMM REPLACEMENT/UPGRADE		24,000
ENGINEERING DEPARTMENT INTERACTIVE SMARTBOARD		8,000
FUJITSU SCANNER REPLACEMENT/UPGRADE		2,500
MICROSOFT STUDIO UNIT ENGINEERING		3,000
MICROSOFT SURFACE UNITS		6,000
NETWORK ATTACHED STORAGE UPGRADE VNXE3300		21,000
PANASONIC TOUGHBOOKS SHERIFFS OFFICE		6,000
PRINTER REPLACEMENT/UPGRADE COUNTY COMM		5,000
ROUTER UPGRADES		5,000
UBIQUITI WIRELESS INFRASTRUCTURE		2,500
VMWARE HOST MEMORY UPGRADES		6,500
Total 001428.435400 - COMPUTER HARDWARE		116,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001428.435500 - INFORMATION TECH SUPPORT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	59,103	26,203	56,590	57,750
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
INFORMATION TECHNOLOGY CONSULTING CONTRACT				52,800
JCSM GROUP SECURITY SUPPORT				1,500
MICROSOFT SUPPORT INCIDENTS				950
SOFTWARE SYSTEMS SUPPORT				2,500
Total 001428.435500 - INFORMATION TECH SUPPORT				<u>57,750</u>

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 428-IT DATA PROCESSING
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001428.435600 - LICENSE AND ANNUAL FEES	FY19 ACTUAL	FY20 YTD
	53,526	29,706
		FY20 BUDGET
		114,358
		FY21 REQUEST
		104,208
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
AVENU INSIGHTS AS 400 SUPPORT CONTRACT		15,180
BARRACUDA EMAIL AV/FW/SPAM MAINTENANCE SUPPORT		3,896
CCW PRINTER/SOFTWARE SHERIFFS OFFICE TOTALID		820
DUNCAN PARNELL GPS MAINTENANCE ENGINEERING GIS		975
EMC STORAGE NETWORKS VNXE 3200 UNITY 300		8,950
ENGINEERING BLUEBEAM SOFTWARE UPGRADE SUPPORT		350
ENGINEERING PLOTTER/SCANNER T2350 MAINTENANCE		1,450
ENGINEERING TRIMBLE SOFTWARE UPGRADE SUPPORT		350
ESRI GIS SOFTWARE MAINTENANCE SUPPORT ENGINEERING		12,405
EXPECTATIONS SOFTWARE EMERGENCY COMMUNICATIONS		160
GST AMBULANCE FEE SOFTARE SUPPORT MAINTENANCE		2,100
IBM HARDWARE SOFTWARE SUPPORT AS 400		3,538
JUDICIAL DIALOGUE SOFTWARE MAINTENANCE PROSECUTOR		8,085
LOGMEIN WEBSITE INTERNET SUPPORT		200
PROFOUND LOGIC AS 400 SUPPORT MAINTENANCE		880
SOLARWINDS MINI DAMEWARE MAINTENANCE		125
SOLARWINDS PATCH MANAGEMENT MAINTENANCE		1,200
STIMULUS SOFTWARE TABLINE EMAIL ARCHIVING		1,207
TEXTEDLY COMMUNICATIONS COUNTY COMMISSION ALL		250
TYLER SOFTWARE SUPPORT MAINTENANCE CONTRACT		26,000

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
VEEAM BACKUP REPLICATION SUPPORT COUNTY COMMISSION		3,581
VMWARE ESSENTIALS SUPPORT COUNTY COMMISSION		2,676
VMWARE ESSENTIALS SUPPORT EMERGENCY COMMUNICATIONS		2,676
VMWARE HORIZON VIEW COUNTY COMMISSION		1,956
VMWARE HORIZON VIEW EMERGENCY COMMUNICATIONS		1,956
WATCHGUARD FIREWALL NETWORK PERIMETER COUNTY COMM		3,242

Total 001428.435600 - LICENSE AND ANNUAL FEES	<u>104,208</u>
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NOTES:

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

Amount

001428-IT DATA PROCESSING

1130-BURGESS, RUSSELL	0803- 42802 DIRECTOR OF INFO TECH (IT)	
001428.410300-EMPLOYEES SALARY AND WAGES		76,641
001428.410400-FICA TAX		4,508
001428.410401-MEDICARE EXPENSE		1,055
001428.410500-HEALTH INSURANCE		17,181
001428.410600-RETIREMENT		7,665
Totals 1130-BURGESS, RUSSELL		107,050
3007-ROSEN, ANDREW	0403- 42803 INFO TECH (IT) SPECIALIST I-80	
001428.410300-EMPLOYEES SALARY AND WAGES		40,001
001428.410400-FICA TAX		2,451
001428.410401-MEDICARE EXPENSE		574
001428.410500-HEALTH INSURANCE		10,170
001428.410600-RETIREMENT		4,001
Totals 3007-ROSEN, ANDREW		57,197
3004-WILT, ABIGAIL	0403- 42801 INFO TECH (IT) SPECIALIST I-80	
001428.410300-EMPLOYEES SALARY AND WAGES		35,000
001428.410400-FICA TAX		2,141
001428.410401-MEDICARE EXPENSE		501
001428.410500-HEALTH INSURANCE		10,170
001428.410600-RETIREMENT		3,500
Totals 3004-WILT, ABIGAIL		51,312
Department Total-001428-IT DATA PROCESSING		221,948

Jefferson County Commission
 Budget Summary
 Dept 429-REGIONAL DEVELOPMENT AUTH
 FY2020-2021

1/29/2020

001429-REGIONAL DEVELOPMENT AUTH	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	19,794	19,795	19,794	100.00%	19,795	0.00%
TOTAL CONTRIBUTIONS TO OTH	<u>19,794</u>	<u>19,795</u>	<u>19,794</u>	100.00%	<u>19,795</u>	0.00%
DEPARTMENT GRAND TOTAL	<u>19,794</u>	<u>19,795</u>	<u>19,794</u>	100.00%	<u>19,795</u>	0.00%

Jefferson County Commission
Budget Detail
Dept 429-REGIONAL DEVELOPMENT AUTH
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001429-REGIONAL DEVELOPMENT AUTH				
001429.456700 - CONTR/TRSFR OTHR GOV UNIT	<u>FY19 ACTUAL</u> 19,794	<u>FY20 YTD</u> 19,794	<u>FY20 BUDGET</u> 19,795	<u>FY21 REQUEST</u> 19,795
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST

Total 001429.456700 - CONTR/TRSFR OTHR GOV UNIT

NOTES:

Jefferson County Commission
 Budget Summary
 Dept 431-DEVELOPMENT AUTHORITY
 FY2020-2021

1/29/2020

001431-DEVELOPMENT AUTHORITY	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	269,348	269,210	114,560	42.55%	252,552	-6.19%
410400 FICA TAX	15,696	16,694	6,839	40.97%	15,327	-8.19%
410401 MEDICARE EXPENSE	3,671	3,907	1,600	40.94%	3,587	-8.19%
410500 HEALTH INSURANCE	76,704	78,431	27,851	35.51%	47,691	-39.19%
410600 RETIREMENT	25,980	26,855	11,071	41.23%	25,257	-5.95%
TOTAL PERSONNEL SERVICES	391,399	395,097	161,922	40.98%	344,414	-12.83%
CONTRACTUAL SERVICES						
422300 PROFESSIONAL SERVICES	0	95,000	95,000	100.00%	0	-100.00%
TOTAL CONTRACTUAL SERVICES	0	95,000	95,000	100.00%	0	-100.00%
CONTRIBUTIONS TO OTH						
456707 IN-KIND RENT-JC DEVELOPMNT AUTH	37,200	37,386	18,693	50.00%	37,573	0.50%
456708 IN-KIND RENT-FARMLAND PROT BD	13,950	14,020	7,010	50.00%	14,090	0.50%
456800 CONTRIBUTION/ TRANSFER OTHER	106,000	106,000	79,500	75.00%	106,000	0.00%
456802 CONTRIBUTION - AIRPORT AUTH	5,000	5,000	1,250	25.00%	0	-100.00%
TOTAL CONTRIBUTIONS TO OTH	162,150	162,406	106,453	65.55%	157,663	-2.92%
DEPARTMENT GRAND TOTAL	553,549	652,503	363,375	55.69%	502,077	-23.05%

NOTE: The Busines Coach Position is no longer grant funded and was eliminated in FY20

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001431-DEVELOPMENT AUTHORITY				
001431.410300 - EMPLOYEES SALARY AND WAGES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	269,348	114,560	269,210	252,552
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
ADDITIONAL NEEDED FOR DIRECTOR POSITION				35,000
GOODWIN, LYN				70,458
JONES, JANE				45,374
VACANT008001, POSITION				41,300
WHEELER, ELIZABETH				60,420
Total 001431.410300 - EMPLOYEES SALARY AND WAGES				252,552

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001431.410400 - FICA TAX	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	15,696	6,839	16,694	15,327
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ADDITIONAL NEEDED FOR DIRECTOR POSITION				2,170
GOODWIN, LYN				4,339
JONES, JANE				2,570
VACANT008001, POSITION				2,531
WHEELER, ELIZABETH				3,717
Total 001431.410400 - FICA TAX				<u>15,327</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001431.410401 - MEDICARE EXPENSE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	3,671	1,600	3,907	3,587
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ADDITIONAL NEEDED FOR DIRECTOR POSITION				508
GOODWIN, LYN				1,015
JONES, JANE				601
VACANT008001, POSITION				593
WHEELER, ELIZABETH				870
Total 001431.410401 - MEDICARE EXPENSE				<u>3,587</u>

NOTES:

Jefferson County Commission
Budget Detail
Dept 431-DEVELOPMENT AUTHORITY
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001431.410500 - HEALTH INSURANCE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	76,704	27,851	78,431	47,691
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
GOODWIN, LYN				9,651
GOODWIN, LYN				282
GOODWIN, LYN				84
GOODWIN, LYN				153
JONES, JANE				16,662
JONES, JANE				282
JONES, JANE				84
JONES, JANE				153
VACANT008001, POSITION				9,651
VACANT008001, POSITION				282
VACANT008001, POSITION				84
VACANT008001, POSITION				153
WHEELER, ELIZABETH				9,651
WHEELER, ELIZABETH				282
WHEELER, ELIZABETH				84
WHEELER, ELIZABETH				153
Total 001431.410500 - HEALTH INSURANCE				47,691

NOTES:

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001431.410600 - RETIREMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	25,980	11,071	26,855	25,257
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ADDITIONAL NEEDED FOR DIRECTOR POSITION				3,500
GOODWIN, LYN				7,046
JONES, JANE				4,538
VACANT008001, POSITION				4,131
WHEELER, ELIZABETH				6,042
Total 001431.410600 - RETIREMENT				<u>25,257</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001431.422300 - PROFESSIONAL SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	95,000	95,000	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001431.422300 - PROFESSIONAL SERVICES

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001431.456707 - IN-KIND RENT-JC DEVELPMNT AUTH	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	37,200	18,693	37,386	37,573
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
IN-KIND RENT FOR OFFICE SPACE/UTILITIES	MISSION CRITICAL			37,573
Total 001431.456707 - IN-KIND RENT-JC DEVELPMNT AUTH				<u>37,573</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001431.456708 - IN-KIND RENT-FARMLAND PROT BD	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	13,950	7,010	14,020	14,090
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
IN-KIND RENT FOR OFFICE SPACE/UTILITIES	MISSION CRITICAL			14,090
Total 001431.456708 - IN-KIND RENT-FARMLAND PROT BD				14,090

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 431-DEVELOPMENT AUTHORITY
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001431.456800 - CONTRIBUTION/ TRANSFER OTHER	FY19 ACTUAL	FY20 YTD	FY20 BUDGET	FY21 REQUEST
	106,000	79,500	106,000	106,000
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
COMPUTER SERVICES	MISSION CRITICAL			4,000
DUES & SUBSCRIPTIONS	MISSION CRITICAL			1,500
EPEF PROGRAMS	MISSION CRITICAL			1,000
HOTEL, MEALS, MILEAGE, ETC.	MISSION CRITICAL			15,000
LIABILITY INSURANCE	MISSION CRITICAL			2,250
MAINTENANCE - BURR BUSINESS PARK (MOWING, ETC.)	MISSION CRITICAL			2,500
MARKETING - ADVERTISING & SPONSORSHIPS	MISSION CRITICAL			5,000
MARKETING - EMAIL MARKETING SOFTWARE	MISSION CRITICAL			750
MARKETING - GRAPHIC DESIGN/MARKETING MATERIALS	MISSION CRITICAL			1,750
MARKETING - PROPERTY DATABASE & COMMUNITY INFO	MISSION CRITICAL			6,500
MARKETING - SITE CONSULTANT/BUSINESS OUTREACH	MISSION CRITICAL			5,000
MARKETING - WEBSITE MAINTENANCE, SEO, SOFTWARE	MISSION CRITICAL			6,000
MEETINGS WITH BUSINESS OWNERS, PROSPECTS, ETC.	MISSION CRITICAL			1,500
POSTAGE	MISSION CRITICAL			250
PRINTING COSTS - MARKETING MATERIALS, CARTRIDGES,	MISSION CRITICAL			4,000
PROFESSIONAL SERVICES - ACCOUNTING & AUDIT	MISSION CRITICAL			9,500
PROFESSIONAL SERVICES - ENGINEERING	MISSION CRITICAL			1,000
PROFESSIONAL SERVICES - LEGAL	MISSION CRITICAL			25,000
PROFESSIONAL SERVICES - STRATEGIC PLANNING	MISSION CRITICAL			5,500
SUPPLIES - OFFICE	MISSION CRITICAL			2,000

Jefferson County Commission
 Budget Detail
 Dept 431-DEVELOPMENT AUTHORITY
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
TELEPHONE SERVICES	MISSION CRITICAL	3,000
TRAINING - CONTINUING EDUCATION FOR STAFF	MISSION CRITICAL	3,000
Total 001431.456800 - CONTRIBUTION/ TRANSFER OTHER		<u>106,000</u>

NOTES:

<u>Name</u>		<u>Justificaton</u>			<u>Amount</u>
001431.456802 - CONTRIBUTION - AIRPORT AUTH		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
		5,000	1,250	5,000	0
MANDATED - Required by law or statute					
MISSION CRITICAL - Elimination would result in failure to meet critical functions					
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical					
NEW INITIATIVE - Spending not included in the prior year budget					
DESCRIPTION		JUSTIFICATION			DEPT REQUEST

Total 001431.456802 - CONTRIBUTION - AIRPORT AUTH

NOTES:

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

Amount

001431-DEVELOPMENT AUTHORITY

1145-GOODWIN, LYN	0805- 43105 DIRECTOR-DEVELOPMENT AUTHORITY	
001431.410300-EMPLOYEES SALARY AND WAGES		70,458
001431.410400-FICA TAX		4,339
001431.410401-MEDICARE EXPENSE		1,015
001431.410500-HEALTH INSURANCE		10,170
001431.410600-RETIREMENT		7,046
Totals 1145-GOODWIN, LYN		93,028
1113-JONES, JANE	0414- 43102 ADMINISTRATIVE ASSISTANT II-80	
001431.410300-EMPLOYEES SALARY AND WAGES		45,374
001431.410400-FICA TAX		2,570
001431.410401-MEDICARE EXPENSE		601
001431.410500-HEALTH INSURANCE		17,181
001431.410600-RETIREMENT		4,538
Totals 1113-JONES, JANE		70,264
8001-VACANT008001, POSITION	0409- 43101 PROGRAM MANAGER JCDA	
001431.410300-EMPLOYEES SALARY AND WAGES		41,300
001431.410400-FICA TAX		2,531
001431.410401-MEDICARE EXPENSE		593
001431.410500-HEALTH INSURANCE		10,170
001431.410600-RETIREMENT		4,131
Totals 8001-VACANT008001, POSITION		58,725
1105-WHEELER, ELIZABETH	0522- 43103 FARMLAND PROTECTION DIRECTOR	
001431.410300-EMPLOYEES SALARY AND WAGES		60,420
001431.410400-FICA TAX		3,717
001431.410401-MEDICARE EXPENSE		870
001431.410500-HEALTH INSURANCE		10,170
001431.410600-RETIREMENT		6,042
Totals 1105-WHEELER, ELIZABETH		81,219
Department Total-001431-DEVELOPMENT AUTHORITY		344,414

Jefferson County Commission
 Budget Summary
 Dept 440-ENGINEERING-PLANNING-ZONING
 FY2020-2021

1/29/2020

001440-ENGINEERING-PLANNING-ZONING	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	947,049	1,015,688	562,757	55.41%	1,028,575	1.27%
410400 FICA TAX	56,482	63,289	33,400	52.77%	61,214	-3.28%
410401 MEDICARE EXPENSE	13,209	14,808	7,811	52.75%	14,252	-3.75%
410500 HEALTH INSURANCE	230,133	225,096	147,204	65.40%	252,352	12.11%
410600 RETIREMENT	95,114	102,243	56,473	55.23%	102,865	0.61%
410801 OVERTIME	4,337	5,000	1,974	39.49%	5,000	0.00%
TOTAL PERSONNEL SERVICES	1,346,324	1,426,124	809,621	56.77%	1,464,258	2.67%
CONTRACTUAL SERVICES						
421100 TELEPHONE	2,619	3,040	1,211	39.82%	3,200	5.26%
421200 PRINTING	0	300	0	0.00%	500	66.67%
421400 TRAVEL	1,326	3,990	552	13.83%	3,990	0.00%
421600 MAINT/REP EQUIPMENT	609	615	628	102.11%	750	21.95%
422000 ADVERTISING / LEGAL PUBS	1,882	3,700	486	13.12%	3,700	0.00%
422100 TRAINING AND EDUCATION	2,520	5,447	1,830	33.60%	5,750	5.56%
422200 DUES AND SUBSCRIPTIONS	2,122	2,660	420	15.79%	2,890	8.65%
422300 PROFESSIONAL SERVICES	300	0	4,565	0.00%	0	100.00%
422900 COURT COSTS AND DAMAGES	2,500	0	0	0.00%	0	100.00%
423000 CONTRACTED SERVICES	2,446	5,000	1,019	20.39%	5,000	0.00%
423001 CONTRACTED SVCS-GIS DEPT	1,517	1,600	632	39.51%	1,600	0.00%
423002 CONTRACTED SVCS-PLANNING DEPT	5,535	6,300	2,403	38.14%	6,300	0.00%
423600 REFUNDING ERRONEOUS PAYMENTS	294	0	300	0.00%	0	100.00%
TOTAL CONTRACTUAL SERVICES	23,670	32,652	14,045	43.02%	33,680	3.15%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	3,313	3,100	1,836	59.23%	3,100	0.00%
434101 MATERIALS AND SUPP-GIS DEPT	6,035	5,625	1,134	20.16%	5,625	0.00%
434102 MATERIALS AND SUPP-PLANG DEPT	653	1,000	698	69.83%	1,000	0.00%
TOTAL COMMODITIES	10,000	9,725	3,669	37.72%	9,725	0.00%
DEPARTMENT GRAND TOTAL	1,379,995	1,468,501	827,335	56.34%	1,507,663	2.67%

Jefferson County Commission
 Budget Detail
 Dept 440-ENGINEERING-PLANNING-ZONING
 FY2020-2021

1/28/2020

Name Justificaton Amount
001440-ENGINEERING-PLANNING-ZONING

001440.410300 - EMPLOYEES SALARY AND WAGES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	947,049	562,757	1,015,688	1,028,575
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
BEAULIEU, ALEXANDRA		53,013
BROCKMAN, JENNIFER		87,749
BURKE, RACHAEL		35,950
BURNS, REBECCA		69,945
CARTER, DAVID		42,008
DUNN, DUANE		43,086
FAGAN, TODD		74,351
GARZA, RONALD		45,216
GOODWIN, ROGER		108,004
GORMONT, JESSICA		48,568
GREENHOLTZ, RHONDA		38,710
HARTMAN, JENNILEE		45,328
KENT, JOSEPH		77,700
MASON, DONNA		42,687
MONAGHAN, MICHAEL		58,483
SAUNDERS, JONATHAN		81,605
SCHUTZ, WENDY		40,222
SECOLA, CARMEENE		35,950

Jefferson County Commission
Budget Detail
Dept 440-ENGINEERING-PLANNING-ZONING
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
Total 001440.410300 - EMPLOYEES SALARY AND WAGES		<u>1,028,575</u>

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 440-ENGINEERING-PLANNING-ZONING
 FY2020-2021

1/28/2020

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001440.410400 - FICA TAX		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
		56,482	33,400	63,289
				<u>FY21 REQUEST</u>
				61,214
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
FICA FOR OVERTIME				310
BEAULIEU, ALEXANDRA				2,916
BROCKMAN, JENNIFER				5,065
BURKE, RACHAEL				2,002
BURNS, REBECCA				4,276
CARTER, DAVID				2,575
DUNN, DUANE				2,296
FAGAN, TODD				4,580
GARZA, RONALD				2,774
GOODWIN, ROGER				6,667
GORMONT, JESSICA				2,982
GREENHOLTZ, RHONDA				2,156
HARTMAN, JENNILEE				2,435
KENT, JOSEPH				4,788
MASON, DONNA				2,552
MONAGHAN, MICHAEL				3,382
SAUNDERS, JONATHAN				5,030
SCHUTZ, WENDY				2,443
SECOLA, CARMEENE				1,985

Jefferson County Commission
Budget Detail
Dept 440-ENGINEERING-PLANNING-ZONING
FY2020-2021

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<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
Total 001440.410400 - FICA TAX		<u>61,214</u>

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 440-ENGINEERING-PLANNING-ZONING
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001440.410401 - MEDICARE EXPENSE	FY19 ACTUAL	FY20 YTD
	FY20 BUDGET	FY21 REQUEST
	13,209	7,811
		14,808
		14,252
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
MEDICARE FOR OVERTIME		73
BEAULIEU, ALEXANDRA		682
BROCKMAN, JENNIFER		1,185
BURKE, RACHAEL		469
BURNS, REBECCA		1,000
CARTER, DAVID		603
DUNN, DUANE		537
FAGAN, TODD		1,072
GARZA, RONALD		649
GOODWIN, ROGER		1,560
GORMONT, JESSICA		698
GREENHOLTZ, RHONDA		505
HARTMAN, JENNILEE		570
KENT, JOSEPH		1,120
MASON, DONNA		597
MONAGHAN, MICHAEL		791
SAUNDERS, JONATHAN		1,177
SCHUTZ, WENDY		572
SECOLA, CARMEENE		465

Jefferson County Commission
Budget Detail
Dept 440-ENGINEERING-PLANNING-ZONING
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
Total 001440.410401 - MEDICARE EXPENSE		<u>14,325</u>

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 440-ENGINEERING-PLANNING-ZONING
 FY2020-2021

1/28/2020

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001440.410500 - HEALTH INSURANCE		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
		230,133	147,204	225,096
				<u>FY21 REQUEST</u>
				252,352
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
BEAULIEU, ALEXANDRA				19,963
BEAULIEU, ALEXANDRA				282
BEAULIEU, ALEXANDRA				84
BEAULIEU, ALEXANDRA				153
BROCKMAN, JENNIFER				19,963
BROCKMAN, JENNIFER				282
BROCKMAN, JENNIFER				84
BROCKMAN, JENNIFER				153
BURKE, RACHAEL				16,662
BURKE, RACHAEL				282
BURKE, RACHAEL				84
BURKE, RACHAEL				153
BURNS, REBECCA				9,651
BURNS, REBECCA				282
BURNS, REBECCA				84
BURNS, REBECCA				153
CARTER, DAVID				9,651
CARTER, DAVID				282
CARTER, DAVID				84
CARTER, DAVID				153

Jefferson County Commission
 Budget Detail
 Dept 440-ENGINEERING-PLANNING-ZONING
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
DUNN, DUANE		19,963
DUNN, DUANE		282
DUNN, DUANE		84
DUNN, DUANE		153
FAGAN, TODD		9,651
FAGAN, TODD		282
FAGAN, TODD		84
FAGAN, TODD		153
GARZA, RONALD		9,651
GARZA, RONALD		282
GARZA, RONALD		84
GARZA, RONALD		153
GOODWIN, ROGER		9,651
GOODWIN, ROGER		282
GOODWIN, ROGER		84
GOODWIN, ROGER		153
GORMONT, JESSICA		9,651
GORMONT, JESSICA		282
GORMONT, JESSICA		84
GORMONT, JESSICA		153
GREENHOLTZ, RHONDA		16,662
GREENHOLTZ, RHONDA		282
GREENHOLTZ, RHONDA		84
GREENHOLTZ, RHONDA		153

Jefferson County Commission
 Budget Detail
 Dept 440-ENGINEERING-PLANNING-ZONING
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
HARTMAN, JENNILEE		19,963
HARTMAN, JENNILEE		282
HARTMAN, JENNILEE		84
HARTMAN, JENNILEE		153
KENT, JOSEPH		9,651
KENT, JOSEPH		282
KENT, JOSEPH		84
KENT, JOSEPH		153
MASON, DONNA		9,651
MASON, DONNA		282
MASON, DONNA		84
MASON, DONNA		153
MONAGHAN, MICHAEL		16,662
MONAGHAN, MICHAEL		282
MONAGHAN, MICHAEL		84
MONAGHAN, MICHAEL		153
SAUNDERS, JONATHAN		9,651
SAUNDERS, JONATHAN		282
SAUNDERS, JONATHAN		84
SAUNDERS, JONATHAN		153
SCHUTZ, WENDY		9,651
SCHUTZ, WENDY		282
SCHUTZ, WENDY		84
SCHUTZ, WENDY		153

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
SECOLA, CARMEENE		16,662
SECOLA, CARMEENE		282
SECOLA, CARMEENE		84
SECOLA, CARMEENE		153
Total 001440.410500 - HEALTH INSURANCE		<u><u>252,352</u></u>

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 440-ENGINEERING-PLANNING-ZONING
 FY2020-2021

1/28/2020

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001440.410600 - RETIREMENT		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
		95,114	56,473	102,243
				<u>FY21 REQUEST</u>
				102,865
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
BEAULIEU, ALEXANDRA				5,302
BROCKMAN, JENNIFER				8,775
BURKE, RACHAEL				3,596
BURNS, REBECCA				6,995
CARTER, DAVID				4,201
DUNN, DUANE				4,309
FAGAN, TODD				7,435
GARZA, RONALD				4,522
GOODWIN, ROGER				10,801
GORMONT, JESSICA				4,857
GREENHOLTZ, RHONDA				3,871
HARTMAN, JENNILEE				4,533
KENT, JOSEPH				7,770
MASON, DONNA				4,269
MONAGHAN, MICHAEL				5,849
SAUNDERS, JONATHAN				8,161
SCHUTZ, WENDY				4,023
SECOLA, CARMEENE				3,596

Jefferson County Commission
Budget Detail
Dept 440-ENGINEERING-PLANNING-ZONING
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
Total 001440.410600 - RETIREMENT		<u>102,865</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.410801 - OVERTIME	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	4,337	1,974	5,000	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
OVERTIME	COVER FRONT DESK & INSPECTOR OT			5,000
Total 001440.410801 - OVERTIME				5,000

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001440.421100 - TELEPHONE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	2,619	1,211	3,040	3,200
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TELEPHONE - BLDG INSPECTORS	CELL PHONE FEES			900
TELEPHONE - ENGINEERING	CELL PHONE FEES			835
TELEPHONE - GIS	CELL PHONE FEES			675
TELEPHONE - PLANNING & ZONING	CELL PHONE FEES			790
Total 001440.421100 - TELEPHONE				3,200

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.421200 - PRINTING	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	0	300	500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PRINTING	INSPECTION STICKERS & PLACARDS			500
Total 001440.421200 - PRINTING				500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.421400 - TRAVEL	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,326	552	3,990	3,990
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TRAVEL	MANDATORY TRAINING & TESTING			3,990
Total 001440.421400 - TRAVEL				3,990

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.421600 - MAINT/REP EQUIPMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	609	628	615	750
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MAINTENANCE - EQUIPMENT	SERVICE CONTRACT FOR SCANNER/PLOTTER			750
Total 001440.421600 - MAINT/REP EQUIPMENT				750

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001440.422000 - ADVERTISING / LEGAL PUBS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,882	486	3,700	3,700
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
LEGAL ADS - ENGINEERING	PROPERTY SAFETY & AD FOR BIDS			1,200
LEGAL ADS - PLANNING & ZONING	PUBLIC NOTICES			2,500
Total 001440.422000 - ADVERTISING / LEGAL PUBS				<u>3,700</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.422100 - TRAINING AND EDUCATION	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	2,520	1,830	5,447	5,750
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TRAINING & EDUCATION	MANDATORY CONTINUING EDUCATION & CERTS			5,750
Total 001440.422100 - TRAINING AND EDUCATION				5,750

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.422200 - DUES AND SUBSCRIPTIONS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	2,122	420	2,660	2,890
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
DUES & SUBSCRIPTIONS - PLANNING & ZONING	AICP & APA CERTIFICATION			550
DUES & SUBSCRIPTIONS - WVCOA	BLDG CODE CONTINUING EDUCATION			600
DUES & SUBSCRIPTIONS - ICC MEMBERSHIP	BLDG INSPECTOR CERTIFICATIONS & TRAINING			225
DUES & SUBSCRIPTIONS - STATE FIRE MARSHAL - INSPEC	BLDG INSPECTOR REGISTRATION			375
DUES & SUBSCRIPTIONS - ASFPM	MANDATORY CFM CERTIFICATION			330
DUES & SUBSCRIPTIONS	MANDATORY CONTINUING EDUCATION			350
DUES & SUBSCRIPTIONS - CFM RENEWAL	STATE FLOODPLAIN MANAGER CERTIFICATION			260
DUES & SUBSCRIPTIONS - GIS	WVAGP GIS CONTINUING EDUCATION			200
Total 001440.422200 - DUES AND SUBSCRIPTIONS				2,890

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001440.422300 - PROFESSIONAL SERVICES		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
		300	4,565	0
				<u>FY21 REQUEST</u>
				0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST

Total 001440.422300 - PROFESSIONAL SERVICES

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001440.422900 - COURT COSTS AND DAMAGES		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
		<u>FY21 REQUEST</u>		
		2,500	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST

Total 001440.422900 - COURT COSTS AND DAMAGES

NOTES:

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001440.423000 - CONTRACTED SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	2,446	1,019	5,000	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
CONTRACTED SERVICES - ENGINEERING	COPIER MAINTENANCE & COPY COSTS			3,500
CONTRACTED SERVICES - ENGINEERING	PROPERTY SAFETY PROCESS SERVER COSTS			1,500
Total 001440.423000 - CONTRACTED SERVICES				<u>5,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>
001440.423001 - CONTRACTED SVCS-GIS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
DEPT	1,517	632	1,600
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION	JUSTIFICATION		DEPT REQUEST
CONTRACTED SERVICES - GIS	COPIER MAINTENANCE & COPY COSTS		1,600
Total 001440.423001 - CONTRACTED SVCS-GIS DEPT			1,600

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.423002 - CONTRACTED SVCS-PLANNING DEPT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	5,535	2,403	6,300	6,300
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
CONTRACTED SERVICES - PLANNING & ZONING	COPIER MAINTENANCE & COPY COSTS			6,300
Total 001440.423002 - CONTRACTED SVCS-PLANNING DEPT				6,300

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001440.423600 - REFUNDING ERRONEOUS PAYMENTS		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
		294	150	0
				<u>FY21 REQUEST</u>
				0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST

Total 001440.423600 - REFUNDING ERRONEOUS PAYMENTS

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.434100 - MATERIALS AND SUPPLIES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	3,313	1,836	3,100	3,100
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MATERIALS & SUPPLIES - ENGINEERING	MISSION CRITICAL OFFICE SUPPLIES			3,100
Total 001440.434100 - MATERIALS AND SUPPLIES				3,100

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001440.434101 - MATERIALS AND SUPP-GIS DEPT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	6,035	1,134	5,625	5,625
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
OFFICE SUPPLIES - GIS	PLOTTER INK			125
OFFICE SUPPLIES - GIS	PLOTTER PAPER & MAPPING SUPPLIES			700
OFFICE SUPPLIES - GIS	STREET SIGN BLADES - LYLE SIGNS			4,000
OFFICE SUPPLIES - GIS	STREET SIGN POSTS & HARDWARE			800
Total 001440.434101 - MATERIALS AND SUPP-GIS DEPT				<u>5,625</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.434102 - MATERIALS AND SUPP-PLANG DEPT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	653	698	1,000	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
OFFICE SUPPLIES - PLANNING & ZONING	MISSION CRITICAL OFFICE SUPPLIES			1,000
Total 001440.434102 - MATERIALS AND SUPP-PLANG DEPT				1,000

NOTES:

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

Amount

001440-ENGINEERING-PLANNING-ZONING

1115-BEAULIEU, ALEXANDRA 0600- 44012 ZONING ADMINISTRATOR-70

001440.410300-EMPLOYEES SALARY AND WAGES	53,013
001440.410400-FICA TAX	2,916
001440.410401-MEDICARE EXPENSE	682
001440.410500-HEALTH INSURANCE	20,482
001440.410600-RETIREMENT	5,302

Totals 1115-BEAULIEU, ALEXANDRA **82,395**

1095-BROCKMAN, JENNIFER 0700- 44013 COUNTY PLANNER

001440.410300-EMPLOYEES SALARY AND WAGES	87,749
001440.410400-FICA TAX	5,065
001440.410401-MEDICARE EXPENSE	1,185
001440.410500-HEALTH INSURANCE	20,482
001440.410600-RETIREMENT	8,775

Totals 1095-BROCKMAN, JENNIFER **123,256**

1196-BURKE, RACHAEL 0406- 44002 PLANNING CLERK-70HR

001440.410300-EMPLOYEES SALARY AND WAGES	35,950
001440.410400-FICA TAX	2,002
001440.410401-MEDICARE EXPENSE	469
001440.410500-HEALTH INSURANCE	17,181
001440.410600-RETIREMENT	3,596

Totals 1196-BURKE, RACHAEL **59,198**

1006-BURNS, REBECCA 0505- 44017 OFFICE MANGER -70HR EXEMPT

001440.410300-EMPLOYEES SALARY AND WAGES	69,945
001440.410400-FICA TAX	4,276
001440.410401-MEDICARE EXPENSE	1,000
001440.410500-HEALTH INSURANCE	10,170
001440.410600-RETIREMENT	6,995

Totals 1006-BURNS, REBECCA **92,386**

1042-CARTER, DAVID 0411- 44005 ORDINANCE COMP/FLOOD PL M-70HR

001440.410300-EMPLOYEES SALARY AND WAGES	42,008
001440.410400-FICA TAX	2,575
001440.410401-MEDICARE EXPENSE	603
001440.410500-HEALTH INSURANCE	10,170
001440.410600-RETIREMENT	4,201

Totals 1042-CARTER, DAVID **59,557**

1201-DUNN, DUANE 0501- 44008 BUILDING PLANS REVIEWER-70HR

001440.410300-EMPLOYEES SALARY AND WAGES	43,086
001440.410400-FICA TAX	2,296
001440.410401-MEDICARE EXPENSE	537
001440.410500-HEALTH INSURANCE	20,482
001440.410600-RETIREMENT	4,309

Totals 1201-DUNN, DUANE **70,710**

1076-FAGAN, TODD 0710- 44016 GIS & ADDRESSING MANAGER -80HR

001440.410300-EMPLOYEES SALARY AND WAGES	74,351
001440.410400-FICA TAX	4,580
001440.410401-MEDICARE EXPENSE	1,072

Jefferson County Commission
Payroll Projection
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	<u>Amount</u>
001440.410500-HEALTH INSURANCE	10,170
001440.410600-RETIREMENT	7,435
Totals 1076-FAGAN, TODD	97,608
1144-GARZA, RONALD 0514- 44009 BUILDING INSPECTOR-70HR	
001440.410300-EMPLOYEES SALARY AND WAGES	45,216
001440.410400-FICA TAX	2,774
001440.410401-MEDICARE EXPENSE	649
001440.410500-HEALTH INSURANCE	10,170
001440.410600-RETIREMENT	4,522
Totals 1144-GARZA, RONALD	63,331
1037-GOODWIN, ROGER 0902- 44018 CHIEF COUNTY ENGINEER	
001440.410300-EMPLOYEES SALARY AND WAGES	108,004
001440.410400-FICA TAX	6,667
001440.410401-MEDICARE EXPENSE	1,560
001440.410500-HEALTH INSURANCE	10,170
001440.410600-RETIREMENT	10,801
Totals 1037-GOODWIN, ROGER	137,202
1082-GORMONT, JESSICA 0500- 44007 GIS ANALYST-80HR	
001440.410300-EMPLOYEES SALARY AND WAGES	48,568
001440.410400-FICA TAX	2,982
001440.410401-MEDICARE EXPENSE	698
001440.410500-HEALTH INSURANCE	10,170
001440.410600-RETIREMENT	4,857
Totals 1082-GORMONT, JESSICA	67,275
1132-GREENHOLTZ, RHONDA 0416- 44006 ADMINISTRATIVE ASSISTANT II-70	
001440.410300-EMPLOYEES SALARY AND WAGES	38,710
001440.410400-FICA TAX	2,156
001440.410401-MEDICARE EXPENSE	505
001440.410500-HEALTH INSURANCE	17,181
001440.410600-RETIREMENT	3,871
Totals 1132-GREENHOLTZ, RHONDA	62,423
1048-HARTMAN, JENNILEE 0410- 44004 PLANNING CLERK-70HR	
001440.410300-EMPLOYEES SALARY AND WAGES	45,328
001440.410400-FICA TAX	2,435
001440.410401-MEDICARE EXPENSE	570
001440.410500-HEALTH INSURANCE	20,482
001440.410600-RETIREMENT	4,533
Totals 1048-HARTMAN, JENNILEE	73,348
1109-KENT, JOSEPH 0704- 44015 LAND DEVELOPMENT INSPECTR-80HR	
001440.410300-EMPLOYEES SALARY AND WAGES	77,700
001440.410400-FICA TAX	4,788
001440.410401-MEDICARE EXPENSE	1,120
001440.410500-HEALTH INSURANCE	10,170
001440.410600-RETIREMENT	7,770
Totals 1109-KENT, JOSEPH	101,548
1053-MASON, DONNA 0523- 44011 IMP FEE PROGRAM SPECIALST-70HR	
001440.410300-EMPLOYEES SALARY AND WAGES	42,687
001440.410400-FICA TAX	2,552
001440.410401-MEDICARE EXPENSE	597

Jefferson County Commission
Payroll Projection
FY2020-2021

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	<u>Amount</u>
001440.410500-HEALTH INSURANCE	10,170
001440.410600-RETIREMENT	4,269
Totals 1053-MASON, DONNA	60,275
1047-MONAGHAN, MICHAEL 0515- 44010 LEAD BUILDING INSPECTOR-70HR	
001440.410300-EMPLOYEES SALARY AND WAGES	58,483
001440.410400-FICA TAX	3,382
001440.410401-MEDICARE EXPENSE	791
001440.410500-HEALTH INSURANCE	17,181
001440.410600-RETIREMENT	5,849
Totals 1047-MONAGHAN, MICHAEL	85,686
1088-SAUNDERS, JONATHAN 0703- 44014 COUNTY ENGINEER	
001440.410300-EMPLOYEES SALARY AND WAGES	81,605
001440.410400-FICA TAX	5,030
001440.410401-MEDICARE EXPENSE	1,177
001440.410500-HEALTH INSURANCE	10,170
001440.410600-RETIREMENT	8,161
Totals 1088-SAUNDERS, JONATHAN	106,143
1102-SCHUTZ, WENDY 0405- 44001 PERMIT TECHNICIAN -70HR	
001440.410300-EMPLOYEES SALARY AND WAGES	40,222
001440.410400-FICA TAX	2,443
001440.410401-MEDICARE EXPENSE	572
001440.410500-HEALTH INSURANCE	10,170
001440.410600-RETIREMENT	4,023
Totals 1102-SCHUTZ, WENDY	57,430
1206-SECOLA, CARMEENE 0407- 44003 OFFICE CLERK-70HR	
001440.410300-EMPLOYEES SALARY AND WAGES	35,950
001440.410400-FICA TAX	1,985
001440.410401-MEDICARE EXPENSE	465
001440.410500-HEALTH INSURANCE	17,181
001440.410600-RETIREMENT	3,596
Totals 1206-SECOLA, CARMEENE	59,177
Department Total-001440-ENGINEERING-PLANNING-ZONING	1,459,331

Jefferson County Commission
Budget Summary
Dept 700-SHERIFF LAW ENFORCEMENT
FY2020-2021

1/29/2020

001700-SHERIFF LAW ENFORCEMENT	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	2,165,383	2,043,898	1,200,205	58.72%	2,678,201	31.03%
410300 EMPLOYEES SALARY AND WAGES G1946	111	0	0	0.00%	0	100.00%
410300 EMPLOYEES SALARY AND WAGES G1948	661	0	0	0.00%	0	100.00%
410300 EMPLOYEES SALARY AND WAGES G1950	1,845	0	0	0.00%	0	100.00%
410300 EMPLOYEES SALARY AND WAGES G1951	55,605	0	0	0.00%	0	100.00%
410300 EMPLOYEES SALARY AND WAGES GRANT	0	215,000	0	0.00%	0	100.00%
410301 INCREMENTAL PAY	16,740	18,840	2,760	14.65%	19,380	2.87%
410303 EMPLOYEES SAL & WGS-BAILFF FT	0	0	0	0.00%	278,890	100.00%
410400 FICA TAX	175,236	181,615	98,989	54.50%	208,035	14.55%
410401 MEDICARE EXPENSE	40,983	42,478	23,151	54.50%	48,670	14.58%
410500 HEALTH INSURANCE	510,289	483,568	296,235	61.26%	625,129	29.27%
410600 RETIREMENT	298,516	338,262	169,391	50.08%	334,284	-1.18%
410801 OVERTIME	284,101	190,000	175,691	92.47%	220,000	15.79%
410802 PART TIME / EXTRA HELP	5,524	2,500	4,653	186.12%	2,500	0.00%
410803 CIRCUIT COURT BAILIFF PAY	384,258	413,528	272,848	65.98%	156,000	-62.28%
410804 TRIP GUARD PAY	19,836	25,000	6,217	24.87%	25,000	0.00%
TOTAL PERSONNEL SERVICES	3,959,088	3,954,689	2,250,140	56.90%	4,596,089	16.22%
CONTRACTUAL SERVICES						
421100 TELEPHONE	19,020	25,000	9,624	38.50%	30,000	20.00%
421200 PRINTING	268	750	536	71.47%	750	0.00%
421400 TRAVEL	4,017	7,000	1,550	22.14%	7,000	0.00%
421400 TRAVEL G1951	0	0	1,655	0.00%	0	100.00%
421400 TRAVEL GRANT	0	4,000	0	0.00%	0	100.00%
421600 MAINT/REP EQUIPMENT	720	2,000	0	0.00%	2,000	0.00%
421800 POSTAGE	1,551	1,000	1,315	131.53%	2,000	100.00%
422000 ADVERTISING / LEGAL PUBS	220	1,500	0	0.00%	1,500	0.00%
422100 TRAINING AND EDUCATION	20,337	18,000	9,937	55.21%	18,000	0.00%
422100 TRAINING AND EDUCATION GRANT	0	1,560	0	0.00%	0	100.00%
422200 DUES AND SUBSCRIPTIONS	4,399	4,000	270	6.75%	4,000	0.00%
422300 PROFESSIONAL SERVICES	4,717	5,000	1,586	31.73%	5,000	0.00%
422900 COURT COSTS AND DAMAGES	6,838	5,000	0	0.00%	5,000	0.00%
423000 CONTRACTED SERVICES	13,679	31,000	3,552	11.46%	31,000	0.00%
TOTAL CONTRACTUAL SERVICES	75,765	105,810	30,026	28.38%	106,250	0.42%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	69,319	110,000	39,767	36.15%	100,000	-9.09%
434100 MATERIALS AND SUPPLIES G1949	0	0	6,820	0.00%	0	100.00%
434100 MATERIALS AND SUPPLIES GRANT	35,190	66,900	0	0.00%	20,000	-70.10%
434300 AUTO SUPPLIES	46,182	32,372	16,000	49.43%	25,000	-22.77%
434500 UNIFORMS	15,966	7,500	7,500	100.00%	12,000	60.00%
435400 COMPUTER HARDWARE G1971	99,590	0	0	0.00%	0	100.00%
TOTAL COMMODITIES	266,247	216,772	70,087	32.33%	157,000	-27.57%
CAPITAL OUTLAY						
445900 CAPITAL OUTLAY-EQUIPMENT	12,211	0	14,930	0.00%	0	100.00%
446000 CAPITAL OUTLAY-CONSTRUCTN G2020	0	13,100	836	6.38%	0	100.00%
TOTAL CAPITAL OUTLAY	12,211	13,100	15,766	120.35%	0	-100.00%
DEPARTMENT GRAND TOTAL	4,313,311	4,290,371	2,366,019	55.15%	4,859,339	13.26%

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
 FY2020-2021

1/28/2020

Name Justification Amount
001700-SHERIFF LAW ENFORCEMENT

001700.410300 - EMPLOYEES SALARY AND WAGES	FY19 ACTUAL	FY20 YTD	FY20 BUDGET	FY21 REQUEST
	2,165,383	1,200,205	2,043,898	2,678,201

MANDATED - Required by law or statute
 MISSION CRITICAL - Elimination would result in failure to meet critical functions
 DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical
 NEW INITIATIVE - Spending not included in the prior year budget

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
10 NEW EMPLOYEES		475,000
TO COVER UPCOMING PROMOTIONS AND DESIGNATIONS		15,000
PLACEHOLDER-CHIEF POSITION	MANDATED-NEW SHERIFF MAY USE THIS	40,000
ARMEL, MATTHEW		55,562
BOOBER, DAVID		50,750
BOYCE, KEVIN		70,646
BROWN, EMMA		28,342
CHANDLER, KRAIG		47,501
COLBERT, DAVID		80,667
CONWAY, BRANDON		67,013
COX, DARRELL		47,501
DEMORY, SCOTT		61,974
ELLIS, CHARLES		47,501
FLETCHER, RONALD		83,031
FLETCHER, DOUGLAS		58,196
FORMAN, JOSEPH		64,183
GRANTHAM, JOSEPH		50,559
HARPER, MATTHEW		47,501
HESS, CHARLES		59,191
HOCKMAN, ALBERT		61,974

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
HOCKMAN, CHRISTIAN		48,941
HOLZ, STEVEN		70,466
KILMER, GLEN		61,974
LEMON, JENNIFER		32,170
LOWE, DEBORAH		54,708
LUPIS, VICTOR		77,870
MAHONY, ROBIN		47,501
MALONEY, ELIZABETH		55,130
MCCUSKER, BRYAN		48,941
MOBLEY, TAMMY		42,067
MOFFETT, JOSEPH		48,941
OSHEA, CONOR		48,941
PALMER, TERRY		41,210
PROPPS, KELSEY		47,501
SELL, ROBERT		74,032
STELY, TRAVIS		48,941
TABLER, DUSTIN		67,697
THOMAS, ALLAN		61,974
TIONG, VINCENT		67,517
WILHELM, WILLIAM		48,941
WILLIAMS, BENJAMIN		70,646
Total 001700.410300 - EMPLOYEES SALARY AND WAGES		<u>2,678,201</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.410301 - INCREMENTAL PAY	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	16,740	2,760	18,840	19,380
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MANDATED				19,380
Total 001700.410301 - INCREMENTAL PAY				19,380

NOTES:

Jefferson County Commission
Budget Detail
Dept 700-SHERIFF LAW ENFORCEMENT
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001700.410303 - EMPLOYEES SAL & WGS-BAILFF FT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	0	0	278,890
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
BRUNSWICK, LOUIS				44,601
FEAGANS, FORREST				27,423
PETERSEN, ROBERT				25,480
PITTINGER, DOUGLAS				27,651
POTTER, WILLIAM				32,288
RENNER, MARK				39,301
SAYAMPANATHAN, DAVID				27,300
VANGILDER, CHARLES				27,423
WIMER, DARYLL				27,423
Total 001700.410303 - EMPLOYEES SAL & WGS-BAILFF FT				278,890

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
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<u>Name</u>	<u>Justification</u>	<u>Amount</u>
001700.410400 - FICA TAX	FY19 ACTUAL	FY20 YTD
	FY20 BUDGET	FY21 REQUEST
	175,236	98,989
		181,615
		208,035
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
FICA FOR OVERTIME		22,103
FICA FOR PT /EXTRA HELP		155
PLACEHOLDER-CHIEF POSITION	MANDATED-NEW SHERIFF MAY USE THIS	2,480
FICA FOR PT BAILIFFS	MISSION CRITICAL	9,672
FICA FOR 10 NEW DEPUTIES	NEW INITIATIVE	29,450
ARMEL, MATTHEW		3,416
BOOBER, DAVID		2,771
BOYCE, KEVIN		4,351
BROWN, EMMA		1,657
BRUNSWICK, LOUIS		2,762
CHANDLER, KRAIG		2,916
COLBERT, DAVID		4,972
CONWAY, BRANDON		3,911
COX, DARRELL		2,916
DEMORY, SCOTT		3,843
ELLIS, CHARLES		2,916
FEAGANS, FORREST		1,701
FLETCHER, RONALD		5,119
FLETCHER, DOUGLAS		3,233
FORMAN, JOSEPH		3,921
GRANTHAM, JOSEPH		3,105

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 Dept 700-SHERIFF LAW ENFORCEMENT
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<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
HARPER, MATTHEW		2,916
HESS, CHARLES		3,294
HOCKMAN, ALBERT		3,467
HOCKMAN, CHRISTIAN		3,005
HOLZ, STEVEN		4,340
KILMER, GLEN		3,445
LEMON, JENNIFER		1,930
LOWE, DEBORAH		3,016
LUPIS, VICTOR		4,452
MAHONY, ROBIN		2,902
MALONEY, ELIZABETH		3,351
MCCUSKER, BRYAN		2,658
MOBLEY, TAMMY		2,312
MOFFETT, JOSEPH		3,005
OSHEA, CONOR		3,005
PALMER, TERRY		2,259
PETERSEN, ROBERT		1,577
PITTINGER, DOUGLAS		1,715
POTTER, WILLIAM		2,002
PROPPS, KELSEY		2,916
RENNER, MARK		2,407
SAYAMPANATHAN, DAVID		1,693
SELL, ROBERT		4,544
STELY, TRAVIS		3,005

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Dept 700-SHERIFF LAW ENFORCEMENT
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<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
TABLER, DUSTIN		3,821
THOMAS, ALLAN		3,437
TIONG, VINCENT		3,810
VANGILDER, CHARLES		1,701
WILHELM, WILLIAM		3,005
WILLIAMS, BENJAMIN		4,004
WIMER, DARYLL		1,671
Total 001700.410400 - FICA TAX		<u>208,035</u>

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<u>Name</u>	<u>Justification</u>		<u>Amount</u>	
001700.410401 - MEDICARE EXPENSE	FY19 ACTUAL	FY20 YTD	FY20 BUDGET	FY21 REQUEST
	40,983	23,151	42,478	48,670
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION		DEPT REQUEST	
MEDICARE FOR OVERTIME			5,169	
MEDICARE FOR PT/EXTRA HELP			36	
PLACEHOLDER-CHIEF POSITION	MANDATED-NEW SHERIFF MAY USE		580	
MEDICARE FOR PT BAILIFFS	MISSION CRITICAL		2,262	
MEDICARE FOR 10 NEW DEPUTIES	NEW INITIATIVE		6,890	
ARMEL, MATTHEW			799	
BOOBER, DAVID			648	
BOYCE, KEVIN			1,018	
BROWN, EMMA			388	
BRUNSWICK, LOUIS			646	
CHANDLER, KRAIG			682	
COLBERT, DAVID			1,163	
CONWAY, BRANDON			915	
COX, DARRELL			682	
DEMORY, SCOTT			899	
ELLIS, CHARLES			682	
FEAGANS, FORREST			398	
FLETCHER, RONALD			1,198	
FLETCHER, DOUGLAS			756	
FORMAN, JOSEPH			918	
GRANTHAM, JOSEPH			727	

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 Dept 700-SHERIFF LAW ENFORCEMENT
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<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
HARPER, MATTHEW		682
HESS, CHARLES		771
HOCKMAN, ALBERT		811
HOCKMAN, CHRISTIAN		703
HOLZ, STEVEN		1,015
KILMER, GLEN		806
LEMON, JENNIFER		452
LOWE, DEBORAH		706
LUPIS, VICTOR		1,042
MAHONY, ROBIN		679
MALONEY, ELIZABETH		784
MCCUSKER, BRYAN		622
MOBLEY, TAMMY		541
MOFFETT, JOSEPH		703
OSHEA, CONOR		703
PALMER, TERRY		529
PETERSEN, ROBERT		369
PITTINGER, DOUGLAS		401
POTTER, WILLIAM		469
PROPPS, KELSEY		682
RENNER, MARK		563
SAYAMPANATHAN, DAVID		396
SELL, ROBERT		1,063
STELY, TRAVIS		703

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Dept 700-SHERIFF LAW ENFORCEMENT
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<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
TABLER, DUSTIN		894
THOMAS, ALLAN		804
TIONG, VINCENT		892
VANGILDER, CHARLES		398
WILHELM, WILLIAM		703
WILLIAMS, BENJAMIN		937
WIMER, DARYLL		391
Total 001700.410401 - MEDICARE EXPENSE		<u>48,670</u>

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 Dept 700-SHERIFF LAW ENFORCEMENT
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<u>Name</u>	<u>Justification</u>	<u>Amount</u>
001700.410500 - HEALTH INSURANCE	FY19 ACTUAL	FY20 YTD
	FY20 BUDGET	FY21 REQUEST
	510,289	296,235
		483,568
		625,129
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
HEALTH INS FOR 10 NEW DEPUTIES	NEW INITIATIVE	101,700
ARMEL, MATTHEW		9,651
ARMEL, MATTHEW		282
ARMEL, MATTHEW		84
ARMEL, MATTHEW		153
BOOBER, DAVID		19,963
BOOBER, DAVID		282
BOOBER, DAVID		84
BOOBER, DAVID		153
BOYCE, KEVIN		9,651
BOYCE, KEVIN		282
BOYCE, KEVIN		84
BOYCE, KEVIN		153
BROWN, EMMA		282
BROWN, EMMA		84
BROWN, EMMA		153
BRUNSWICK, LOUIS		282
BRUNSWICK, LOUIS		84
BRUNSWICK, LOUIS		77
CHANDLER, KRAIG		9,651
CHANDLER, KRAIG		282

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 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
 FY2020-2021

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<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
CHANDLER, KRAIG		84
CHANDLER, KRAIG		153
COLBERT, DAVID		9,651
COLBERT, DAVID		282
COLBERT, DAVID		84
COLBERT, DAVID		153
CONWAY, BRANDON		16,662
CONWAY, BRANDON		282
CONWAY, BRANDON		84
CONWAY, BRANDON		153
COX, DARRELL		9,651
COX, DARRELL		282
COX, DARRELL		84
COX, DARRELL		153
DEMORY, SCOTT		84
DEMORY, SCOTT		153
ELLIS, CHARLES		9,651
ELLIS, CHARLES		282
ELLIS, CHARLES		84
ELLIS, CHARLES		153
FEAGANS, FORREST		153
FLETCHER, RONALD		9,651
FLETCHER, RONALD		282
FLETCHER, RONALD		84

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 Dept 700-SHERIFF LAW ENFORCEMENT
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<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
FLETCHER, RONALD		153
FLETCHER, DOUGLAS		19,963
FLETCHER, DOUGLAS		282
FLETCHER, DOUGLAS		84
FLETCHER, DOUGLAS		153
FORMAN, JOSEPH		9,651
FORMAN, JOSEPH		282
FORMAN, JOSEPH		84
FORMAN, JOSEPH		153
GRANTHAM, JOSEPH		9,651
GRANTHAM, JOSEPH		282
GRANTHAM, JOSEPH		84
GRANTHAM, JOSEPH		153
HARPER, MATTHEW		9,651
HARPER, MATTHEW		282
HARPER, MATTHEW		84
HARPER, MATTHEW		153
HESS, CHARLES		19,963
HESS, CHARLES		282
HESS, CHARLES		84
HESS, CHARLES		153
HOCKMAN, ALBERT		19,963
HOCKMAN, ALBERT		282
HOCKMAN, ALBERT		84

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 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
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<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
HOCKMAN, ALBERT		153
HOCKMAN, CHRISTIAN		9,651
HOCKMAN, CHRISTIAN		282
HOCKMAN, CHRISTIAN		84
HOCKMAN, CHRISTIAN		153
HOLZ, STEVEN		9,651
HOLZ, STEVEN		282
HOLZ, STEVEN		84
HOLZ, STEVEN		153
KILMER, GLEN		19,963
KILMER, GLEN		282
KILMER, GLEN		84
KILMER, GLEN		153
LEMON, JENNIFER		9,651
LEMON, JENNIFER		282
LEMON, JENNIFER		84
LEMON, JENNIFER		153
LOWE, DEBORAH		19,963
LOWE, DEBORAH		282
LOWE, DEBORAH		84
LOWE, DEBORAH		153
LUPIS, VICTOR		19,963
LUPIS, VICTOR		282
LUPIS, VICTOR		84

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 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
 FY2020-2021

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<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
LUPIS, VICTOR		153
MAHONY, ROBIN		282
MAHONY, ROBIN		84
MAHONY, ROBIN		153
MALONEY, ELIZABETH		9,651
MALONEY, ELIZABETH		282
MALONEY, ELIZABETH		84
MALONEY, ELIZABETH		153
MCCUSKER, BRYAN		19,963
MCCUSKER, BRYAN		282
MCCUSKER, BRYAN		84
MCCUSKER, BRYAN		153
MOBLEY, TAMMY		16,662
MOBLEY, TAMMY		282
MOBLEY, TAMMY		84
MOBLEY, TAMMY		153
MOFFETT, JOSEPH		9,651
MOFFETT, JOSEPH		282
MOFFETT, JOSEPH		84
MOFFETT, JOSEPH		153
OSHEA, CONOR		9,651
OSHEA, CONOR		84
OSHEA, CONOR		153
PALMER, TERRY		16,662

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 Dept 700-SHERIFF LAW ENFORCEMENT
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<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
PALMER, TERRY		282
PALMER, TERRY		84
PALMER, TERRY		153
PETERSEN, ROBERT		84
PETERSEN, ROBERT		153
PITTINGER, DOUGLAS		77
POTTER, WILLIAM		153
PROPPS, KELSEY		9,651
PROPPS, KELSEY		282
PROPPS, KELSEY		84
PROPPS, KELSEY		153
RENNER, MARK		9,651
RENNER, MARK		282
RENNER, MARK		84
RENNER, MARK		153
SAYAMPANATHAN, DAVID		153
SELL, ROBERT		9,651
SELL, ROBERT		282
SELL, ROBERT		84
SELL, ROBERT		153
STELY, TRAVIS		9,651
STELY, TRAVIS		282
STELY, TRAVIS		84
STELY, TRAVIS		153

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 Dept 700-SHERIFF LAW ENFORCEMENT
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<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
TABLER, DUSTIN		19,963
TABLER, DUSTIN		282
TABLER, DUSTIN		84
TABLER, DUSTIN		153
THOMAS, ALLAN		19,963
THOMAS, ALLAN		282
THOMAS, ALLAN		84
THOMAS, ALLAN		153
TIONG, VINCENT		19,963
TIONG, VINCENT		282
TIONG, VINCENT		84
TIONG, VINCENT		153
VANGILDER, CHARLES		153
WILHELM, WILLIAM		9,651
WILHELM, WILLIAM		282
WILHELM, WILLIAM		84
WILHELM, WILLIAM		153
WILLIAMS, BENJAMIN		19,963
WILLIAMS, BENJAMIN		282
WILLIAMS, BENJAMIN		84
WILLIAMS, BENJAMIN		153
WIMER, DARYLL		9,651
WIMER, DARYLL		282
WIMER, DARYLL		84

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<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
WIMER, DARYLL		153
Total 001700.410500 - HEALTH INSURANCE		<u>625,129</u>

NOTES:

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Name	Justificaton			Amount
001700.410600 - RETIREMENT	FY19 ACTUAL	FY20 YTD	FY20 BUDGET	FY21 REQUEST
	298,516	169,391	338,262	334,284
	MANDATED - Required by law or statute			
	MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PLACEHOLDER-CHIEF POSITION	MANDATED-NEW SHERIFF MAY USE			4,000
RETIREMENT FOR 10 NEW DEPUTIES	NEW INITIATIVE			57,000
ARMEL, MATTHEW				6,668
BOYCE, KEVIN				8,478
BROWN, EMMA				2,835
BRUNSWICK, LOUIS				4,461
CHANDLER, KRAIG				5,700
COLBERT, DAVID				9,681
CONWAY, BRANDON				8,042
COX, DARRELL				5,700
DEMORY, SCOTT				7,437
ELLIS, CHARLES				5,700
FEAGANS, FORREST				2,743
FLETCHER, RONALD				9,964
FLETCHER, DOUGLAS				6,984
FORMAN, JOSEPH				7,702
GRANTHAM, JOSEPH				6,068
HARPER, MATTHEW				5,700
HESS, CHARLES				7,103
HOCKMAN, ALBERT				7,437
HOCKMAN, CHRISTIAN				5,873

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<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
HOLZ, STEVEN		8,456
KILMER, GLEN		7,437
LEMON, JENNIFER		3,217
LOWE, DEBORAH		5,471
LUPIS, VICTOR		9,345
MAHONY, ROBIN		5,700
MALONEY, ELIZABETH		5,514
MCCUSKER, BRYAN		5,873
MOBLEY, TAMMY		4,207
MOFFETT, JOSEPH		5,873
OSHEA, CONOR		5,873
PALMER, TERRY		4,121
PETERSEN, ROBERT		2,548
PITTINGER, DOUGLAS		2,766
POTTER, WILLIAM		3,229
PROPPS, KELSEY		5,700
RENNER, MARK		3,930
SAYAMPANATHAN, DAVID		2,730
SELL, ROBERT		8,884
STELY, TRAVIS		5,873
TABLER, DUSTIN		8,124
THOMAS, ALLAN		6,198
TIONG, VINCENT		8,102
VANGILDER, CHARLES		2,743

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<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
WILHELM, WILLIAM		5,873
WILLIAMS, BENJAMIN		8,478
WIMER, DARYLL		2,743
Total 001700.410600 - RETIREMENT		<u>334,284</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.410801 - OVERTIME	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	284,101	175,691	190,000	220,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PROJECTED OVERTIME NEEDS				220,000
Total 001700.410801 - OVERTIME				220,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.410802 - PART TIME / EXTRA HELP	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	5,524	4,653	2,500	2,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				2,500
Total 001700.410802 - PART TIME / EXTRA HELP				<u>2,500</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.410803 - CIRCUIT COURT BAILIFF PAY	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	384,258	272,848	413,528	156,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PT BAILIFFS CIRCUIT COURT (FT NOW IN 410303)	MISSION CRITICAL			156,000
Total 001700.410803 - CIRCUIT COURT BAILIFF PAY				156,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.410804 - TRIP GUARD PAY	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	19,836	6,217	25,000	25,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				25,000
Total 001700.410804 - TRIP GUARD PAY				<u>25,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.421100 - TELEPHONE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	19,020	9,624	25,000	30,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				30,000
Total 001700.421100 - TELEPHONE				<u>30,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.421200 - PRINTING	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	268	536	750	750
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				750
Total 001700.421200 - PRINTING				<u>750</u>

NOTES:

<u>Name</u>		<u>Justificaton</u>			<u>Amount</u>
001700.421400 - TRAVEL		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
		4,017	1,550	7,000	7,000
MANDATED - Required by law or statute					
MISSION CRITICAL - Elimination would result in failure to meet critical functions					
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical					
NEW INITIATIVE - Spending not included in the prior year budget					
DESCRIPTION		JUSTIFICATION			DEPT REQUEST
					7,000
Total 001700.421400 - TRAVEL					<u>7,000</u>

NOTES:

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<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.421600 - MAINT/REP EQUIPMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	720	0	2,000	2,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				2,000
Total 001700.421600 - MAINT/REP EQUIPMENT				<u>2,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.421800 - POSTAGE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,551	1,204	1,000	2,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
	INCREASE DUE TO REQUIRED MAILING AND TRACKING			2,000
Total 001700.421800 - POSTAGE				2,000

NOTES:

Jefferson County Commission
Budget Detail
Dept 700-SHERIFF LAW ENFORCEMENT
FY2020-2021

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<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001700.422000 - ADVERTISING / LEGAL Pubs	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	220	0	1,500	1,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
				1,500
Total 001700.422000 - ADVERTISING / LEGAL Pubs				1,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.422100 - TRAINING AND EDUCATION	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	20,337	9,937	18,000	18,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				18,000
Total 001700.422100 - TRAINING AND EDUCATION				18,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.422200 - DUES AND SUBSCRIPTIONS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	4,399	270	4,000	4,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				4,000
Total 001700.422200 - DUES AND SUBSCRIPTIONS				4,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.422300 - PROFESSIONAL SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	4,717	1,586	5,000	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				5,000
Total 001700.422300 - PROFESSIONAL SERVICES				5,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.422900 - COURT COSTS AND DAMAGES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	6,838	0	5,000	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				5,000
Total 001700.422900 - COURT COSTS AND DAMAGES				<u>5,000</u>

NOTES:

Jefferson County Commission
Budget Detail
Dept 700-SHERIFF LAW ENFORCEMENT
FY2020-2021

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<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.423000 - CONTRACTED SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	13,679	3,552	31,000	31,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				31,000
Total 001700.423000 - CONTRACTED SERVICES				31,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.434100 - MATERIALS AND SUPPLIES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	69,319	39,767	110,000	100,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
REGULAR BUDGET				100,000
Total 001700.434100 - MATERIALS AND SUPPLIES				100,000

NOTES:

001700.434100 - MATERIALS AND SUPPLIES GRANT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	35,190	0	66,900	20,000
	MANDATED - Required by law or statute			
	MISSION CRITICAL - Elimination would result in failure to meet critical functions			
	DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
POTENTIAL MATCHES				20,000
Total 001700.434100 GRANT- MATERIALS AND SUPPLIES				20,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.434300 - AUTO SUPPLIES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	46,182	16,000	32,372	25,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				25,000
Total 001700.434300 - AUTO SUPPLIES				<u>25,000</u>

NOTES:

<u>Name</u>		<u>Justificaton</u>			<u>Amount</u>
001700.434500 - UNIFORMS		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
		15,966	7,500	7,500	12,000
MANDATED - Required by law or statute					
MISSION CRITICAL - Elimination would result in failure to meet critical functions					
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical					
NEW INITIATIVE - Spending not included in the prior year budget					
DESCRIPTION		JUSTIFICATION			DEPT REQUEST
					12,000
Total 001700.434500 - UNIFORMS					<u>12,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.445900 - CAPITAL OUTLAY-EQUIPMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	12,211	14,930	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001700.445900 - CAPITAL OUTLAY-EQUIPMENT

NOTES:

Jefferson County Commission
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Amount

001700-SHERIFF LAW ENFORCEMENT

1106-ARMEL, MATTHEW		1DEP- 70034 DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES			55,562
001700.410400-FICA TAX			3,416
001700.410401-MEDICARE EXPENSE			799
001700.410500-HEALTH INSURANCE			10,170
001700.410600-RETIREMENT			6,668
Totals 1106-ARMEL, MATTHEW			76,615
1187-BOOBER, DAVID		0518- 70033 FORENSIC ANALYST -80HR	
001700.410300-EMPLOYEES SALARY AND WAGES			50,750
001700.410400-FICA TAX			2,771
001700.410401-MEDICARE EXPENSE			648
001700.410500-HEALTH INSURANCE			20,482
Totals 1187-BOOBER, DAVID			74,651
1049-BOYCE, KEVIN		3SGT- 70060 SERGEANT	
001700.410300-EMPLOYEES SALARY AND WAGES			70,646
001700.410400-FICA TAX			4,351
001700.410401-MEDICARE EXPENSE			1,018
001700.410500-HEALTH INSURANCE			10,170
001700.410600-RETIREMENT			8,478
Totals 1049-BOYCE, KEVIN			94,663
1169-BROWN, EMMA		0204- 70003 ADMINISTRATIVE ASSISTANT-70HR	
001700.410300-EMPLOYEES SALARY AND WAGES			28,342
001700.410400-FICA TAX			1,657
001700.410401-MEDICARE EXPENSE			388
001700.410500-HEALTH INSURANCE			519
001700.410600-RETIREMENT			2,835
Totals 1169-BROWN, EMMA			33,741
1030-BRUNSWICK, LOUIS		0215- 70005 BAILIFF-FT - 80HR	
001700.410303-EMPLOYEES SAL & WGS-BAILFF FT			44,601
001700.410400-FICA TAX			2,762
001700.410401-MEDICARE EXPENSE			646
001700.410500-HEALTH INSURANCE			443
001700.410600-RETIREMENT			4,461
Totals 1030-BRUNSWICK, LOUIS			52,913
1178-CHANDLER, KRAIG		1DEP- 70042 DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES			47,501
001700.410400-FICA TAX			2,916
001700.410401-MEDICARE EXPENSE			682
001700.410500-HEALTH INSURANCE			10,170
001700.410600-RETIREMENT			5,700
Totals 1178-CHANDLER, KRAIG			66,969
1027-COLBERT, DAVID		4LT- 70063 LIEUTENANT	
001700.410300-EMPLOYEES SALARY AND WAGES			80,667
001700.410400-FICA TAX			4,972
001700.410401-MEDICARE EXPENSE			1,163
001700.410500-HEALTH INSURANCE			10,170

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	<u>Amount</u>
001700.410600-RETIREMENT	9,681
Totals 1027-COLBERT, DAVID	106,653
1078-CONWAY, BRANDON 3SGT- 70062 SERGEANT	
001700.410300-EMPLOYEES SALARY AND WAGES	67,013
001700.410400-FICA TAX	3,911
001700.410401-MEDICARE EXPENSE	915
001700.410500-HEALTH INSURANCE	17,181
001700.410600-RETIREMENT	8,042
Totals 1078-CONWAY, BRANDON	97,062
3025-COX, DARRELL 1DEP- 70077 DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES	47,501
001700.410400-FICA TAX	2,916
001700.410401-MEDICARE EXPENSE	682
001700.410500-HEALTH INSURANCE	10,170
001700.410600-RETIREMENT	5,700
Totals 3025-COX, DARRELL	66,969
1077-DEMORY, SCOTT 1DFC- 70048 DEPUTY FIRST CLASS	
001700.410300-EMPLOYEES SALARY AND WAGES	61,974
001700.410400-FICA TAX	3,843
001700.410401-MEDICARE EXPENSE	899
001700.410500-HEALTH INSURANCE	237
001700.410600-RETIREMENT	7,437
Totals 1077-DEMORY, SCOTT	74,390
1193-ELLIS, CHARLES 1DEP- 70045 DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES	47,501
001700.410400-FICA TAX	2,916
001700.410401-MEDICARE EXPENSE	682
001700.410500-HEALTH INSURANCE	10,170
001700.410600-RETIREMENT	5,700
Totals 1193-ELLIS, CHARLES	66,969
1176-FEAGANS, FORREST 0222- 70007 BAILIFF-FT - 70HR	
001700.410303-EMPLOYEES SAL & WGS-BAILFF FT	27,423
001700.410400-FICA TAX	1,701
001700.410401-MEDICARE EXPENSE	398
001700.410500-HEALTH INSURANCE	153
001700.410600-RETIREMENT	2,743
Totals 1176-FEAGANS, FORREST	32,418
1035-FLETCHER, RONALD 6CHF- 70065 CHIEF DEPUTY / CHIEF OF STAFF	
001700.410300-EMPLOYEES SALARY AND WAGES	83,031
001700.410400-FICA TAX	5,119
001700.410401-MEDICARE EXPENSE	1,198
001700.410500-HEALTH INSURANCE	10,170
001700.410600-RETIREMENT	9,964
Totals 1035-FLETCHER, RONALD	109,482
1101-FLETCHER, DOUGLAS 2CPL- 70056 CORPORAL	
001700.410300-EMPLOYEES SALARY AND WAGES	58,196
001700.410400-FICA TAX	3,233
001700.410401-MEDICARE EXPENSE	756
001700.410500-HEALTH INSURANCE	20,482

Jefferson County Commission
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	<u>Amount</u>
001700.410600-RETIREMENT	6,984
Totals 1101-FLETCHER, DOUGLAS	89,651
1020-FORMAN, JOSEPH 2CPL- 70052 CORPORAL	
001700.410300-EMPLOYEES SALARY AND WAGES	64,183
001700.410400-FICA TAX	3,921
001700.410401-MEDICARE EXPENSE	918
001700.410500-HEALTH INSURANCE	10,170
001700.410600-RETIREMENT	7,702
Totals 1020-FORMAN, JOSEPH	86,894
1131-GRANTHAM, JOSEPH 1DEP- 70036 DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES	50,559
001700.410400-FICA TAX	3,105
001700.410401-MEDICARE EXPENSE	727
001700.410500-HEALTH INSURANCE	10,170
001700.410600-RETIREMENT	6,068
Totals 1131-GRANTHAM, JOSEPH	70,629
1716-HARPER, MATTHEW 1DEP- 70055 DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES	47,501
001700.410400-FICA TAX	2,916
001700.410401-MEDICARE EXPENSE	682
001700.410500-HEALTH INSURANCE	10,170
001700.410600-RETIREMENT	5,700
Totals 1716-HARPER, MATTHEW	66,969
1098-HESS, CHARLES 1DFC- 70050 DEPUTY FIRST CLASS	
001700.410300-EMPLOYEES SALARY AND WAGES	59,191
001700.410400-FICA TAX	3,294
001700.410401-MEDICARE EXPENSE	771
001700.410500-HEALTH INSURANCE	20,482
001700.410600-RETIREMENT	7,103
Totals 1098-HESS, CHARLES	90,841
1079-HOCKMAN, ALBERT 1DFC- 70049 DEPUTY FIRST CLASS	
001700.410300-EMPLOYEES SALARY AND WAGES	61,974
001700.410400-FICA TAX	3,467
001700.410401-MEDICARE EXPENSE	811
001700.410500-HEALTH INSURANCE	20,482
001700.410600-RETIREMENT	7,437
Totals 1079-HOCKMAN, ALBERT	94,171
1182-HOCKMAN, CHRISTIAN 1DEP- 70044 DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES	48,941
001700.410400-FICA TAX	3,005
001700.410401-MEDICARE EXPENSE	703
001700.410500-HEALTH INSURANCE	10,170
001700.410600-RETIREMENT	5,873
Totals 1182-HOCKMAN, CHRISTIAN	68,692
1058-HOLZ, STEVEN 3SGT- 70061 SERGEANT	
001700.410300-EMPLOYEES SALARY AND WAGES	70,466
001700.410400-FICA TAX	4,340
001700.410401-MEDICARE EXPENSE	1,015
001700.410500-HEALTH INSURANCE	10,170

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	<u>Amount</u>
001700.410600-RETIREMENT	8,456
Totals 1058-HOLZ, STEVEN	94,447
1061-KILMER, GLEN 1DFC- 70046 DEPUTY FIRST CLASS	
001700.410300-EMPLOYEES SALARY AND WAGES	61,974
001700.410400-FICA TAX	3,445
001700.410401-MEDICARE EXPENSE	806
001700.410500-HEALTH INSURANCE	20,482
001700.410600-RETIREMENT	7,437
Totals 1061-KILMER, GLEN	94,144
1116-LEMON, JENNIFER 0204- 70002 ADMINISTRATIVE ASSISTANT-70HR	
001700.410300-EMPLOYEES SALARY AND WAGES	32,170
001700.410400-FICA TAX	1,930
001700.410401-MEDICARE EXPENSE	452
001700.410500-HEALTH INSURANCE	10,170
001700.410600-RETIREMENT	3,217
Totals 1116-LEMON, JENNIFER	47,939
1072-LOWE, DEBORAH 0503- 70031 EXECUTIVE ASSISTANT-EXEMPT	
001700.410300-EMPLOYEES SALARY AND WAGES	54,708
001700.410400-FICA TAX	3,016
001700.410401-MEDICARE EXPENSE	706
001700.410500-HEALTH INSURANCE	20,482
001700.410600-RETIREMENT	5,471
Totals 1072-LOWE, DEBORAH	84,383
1031-LUPIS, VICTOR 4LT- 70064 LIEUTENANT	
001700.410300-EMPLOYEES SALARY AND WAGES	77,870
001700.410400-FICA TAX	4,452
001700.410401-MEDICARE EXPENSE	1,042
001700.410500-HEALTH INSURANCE	20,482
001700.410600-RETIREMENT	9,345
Totals 1031-LUPIS, VICTOR	113,191
1118-MAHONY, ROBIN 1DEP- 70035 DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES	47,501
001700.410400-FICA TAX	2,902
001700.410401-MEDICARE EXPENSE	679
001700.410500-HEALTH INSURANCE	519
001700.410600-RETIREMENT	5,700
Totals 1118-MAHONY, ROBIN	57,301
1060-MALONEY, ELIZABETH 0506- 70032 OFFICE MANGER 80HR-EXEMPT	
001700.410300-EMPLOYEES SALARY AND WAGES	55,130
001700.410400-FICA TAX	3,351
001700.410401-MEDICARE EXPENSE	784
001700.410500-HEALTH INSURANCE	10,170
001700.410600-RETIREMENT	5,514
Totals 1060-MALONEY, ELIZABETH	74,949
1150-MCCUSKER, BRYAN 1DEP- 70038 DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES	48,941
001700.410400-FICA TAX	2,658
001700.410401-MEDICARE EXPENSE	622
001700.410500-HEALTH INSURANCE	20,482

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	<u>Amount</u>
001700.410600-RETIREMENT	5,873
Totals 1150-MCCUSKER, BRYAN	78,576
1054-MOBLEY, TAMMY 0205- 70001 ADMINISTRATIVE ASSISTANT-80HR	
001700.410300-EMPLOYEES SALARY AND WAGES	42,067
001700.410400-FICA TAX	2,312
001700.410401-MEDICARE EXPENSE	541
001700.410500-HEALTH INSURANCE	17,181
001700.410600-RETIREMENT	4,207
Totals 1054-MOBLEY, TAMMY	66,308
1172-MOFFETT, JOSEPH 1DEP- 70041 DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES	48,941
001700.410400-FICA TAX	3,005
001700.410401-MEDICARE EXPENSE	703
001700.410500-HEALTH INSURANCE	10,170
001700.410600-RETIREMENT	5,873
Totals 1172-MOFFETT, JOSEPH	68,692
1142-OSHEA, CONOR 1DEP- 70037 DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES	48,941
001700.410400-FICA TAX	3,005
001700.410401-MEDICARE EXPENSE	703
001700.410500-HEALTH INSURANCE	9,888
001700.410600-RETIREMENT	5,873
Totals 1142-OSHEA, CONOR	68,410
1025-PALMER, TERRY 0221- 70051 SPECIAL DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES	41,210
001700.410400-FICA TAX	2,259
001700.410401-MEDICARE EXPENSE	529
001700.410500-HEALTH INSURANCE	17,181
001700.410600-RETIREMENT	4,121
Totals 1025-PALMER, TERRY	65,300
1175-PETERSEN, ROBERT 0222- 70075 BAILIFF-FT - 70HR	
001700.410303-EMPLOYEES SAL & WGS-BAILFF FT	25,480
001700.410400-FICA TAX	1,577
001700.410401-MEDICARE EXPENSE	369
001700.410500-HEALTH INSURANCE	237
001700.410600-RETIREMENT	2,548
Totals 1175-PETERSEN, ROBERT	30,211
1141-PITTINGER, DOUGLAS 0222- 70008 BAILIFF-FT - 70HR	
001700.410303-EMPLOYEES SAL & WGS-BAILFF FT	27,651
001700.410400-FICA TAX	1,715
001700.410401-MEDICARE EXPENSE	401
001700.410500-HEALTH INSURANCE	77
001700.410600-RETIREMENT	2,766
Totals 1141-PITTINGER, DOUGLAS	32,610
1119-POTTER, WILLIAM 0222- 70006 BAILIFF-FT - 70HR	
001700.410303-EMPLOYEES SAL & WGS-BAILFF FT	32,288
001700.410400-FICA TAX	2,002
001700.410401-MEDICARE EXPENSE	469
001700.410500-HEALTH INSURANCE	153

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	<u>Amount</u>
001700.410600-RETIREMENT	3,229
Totals 1119-POTTER, WILLIAM	38,141
1181-PROPPS, KELSEY 1DEP- 70043 DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES	47,501
001700.410400-FICA TAX	2,916
001700.410401-MEDICARE EXPENSE	682
001700.410500-HEALTH INSURANCE	10,170
001700.410600-RETIREMENT	5,700
Totals 1181-PROPPS, KELSEY	66,969
1011-RENNER, MARK 0215- 70004 BAILIFF-FT - 80HR	
001700.410303-EMPLOYEES SAL & WGS-BAILFF FT	39,301
001700.410400-FICA TAX	2,407
001700.410401-MEDICARE EXPENSE	563
001700.410500-HEALTH INSURANCE	10,170
001700.410600-RETIREMENT	3,930
Totals 1011-RENNER, MARK	56,371
1234-SAYAMPANATHAN, DAVID 0222- 70068 BAILIFF-FT - 70HR	
001700.410303-EMPLOYEES SAL & WGS-BAILFF FT	27,300
001700.410400-FICA TAX	1,693
001700.410401-MEDICARE EXPENSE	396
001700.410500-HEALTH INSURANCE	153
001700.410600-RETIREMENT	2,730
Totals 1234-SAYAMPANATHAN, DAVID	32,272
1045-SELL, ROBERT 3SGT- 70059 SERGEANT	
001700.410300-EMPLOYEES SALARY AND WAGES	74,032
001700.410400-FICA TAX	4,544
001700.410401-MEDICARE EXPENSE	1,063
001700.410500-HEALTH INSURANCE	10,170
001700.410600-RETIREMENT	8,884
Totals 1045-SELL, ROBERT	98,693
1160-STELY, TRAVIS 1DEP- 70039 DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES	48,941
001700.410400-FICA TAX	3,005
001700.410401-MEDICARE EXPENSE	703
001700.410500-HEALTH INSURANCE	10,170
001700.410600-RETIREMENT	5,873
Totals 1160-STELY, TRAVIS	68,692
1050-TABLER, DUSTIN 2CPL- 70053 CORPORAL	
001700.410300-EMPLOYEES SALARY AND WAGES	67,697
001700.410400-FICA TAX	3,821
001700.410401-MEDICARE EXPENSE	894
001700.410500-HEALTH INSURANCE	20,482
001700.410600-RETIREMENT	8,124
Totals 1050-TABLER, DUSTIN	101,018
1069-THOMAS, ALLAN 1DFC- 70047 DEPUTY FIRST CLASS	
001700.410300-EMPLOYEES SALARY AND WAGES	61,974
001700.410400-FICA TAX	3,437
001700.410401-MEDICARE EXPENSE	804
001700.410500-HEALTH INSURANCE	20,482

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

	<u>Amount</u>
001700.410600-RETIREMENT	6,198
Totals 1069-THOMAS, ALLAN	92,895
1055-TIONG, VINCENT 2CPL- 70054 CORPORAL	
001700.410300-EMPLOYEES SALARY AND WAGES	67,517
001700.410400-FICA TAX	3,810
001700.410401-MEDICARE EXPENSE	892
001700.410500-HEALTH INSURANCE	20,482
001700.410600-RETIREMENT	8,102
Totals 1055-TIONG, VINCENT	100,803
1200-VANGILDER, CHARLES 0222- 70076 BAILIFF-FT - 70HR	
001700.410303-EMPLOYEES SAL & WGS-BAILFF FT	27,423
001700.410400-FICA TAX	1,701
001700.410401-MEDICARE EXPENSE	398
001700.410500-HEALTH INSURANCE	153
001700.410600-RETIREMENT	2,743
Totals 1200-VANGILDER, CHARLES	32,418
1168-WILHELM, WILLIAM 1DEP- 70040 DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES	48,941
001700.410400-FICA TAX	3,005
001700.410401-MEDICARE EXPENSE	703
001700.410500-HEALTH INSURANCE	10,170
001700.410600-RETIREMENT	5,873
Totals 1168-WILHELM, WILLIAM	68,692
1051-WILLIAMS, BENJAMIN 3PRO- 70058 PRO OFFICER-SERGEANT	
001700.410300-EMPLOYEES SALARY AND WAGES	70,646
001700.410400-FICA TAX	4,004
001700.410401-MEDICARE EXPENSE	937
001700.410500-HEALTH INSURANCE	20,482
001700.410600-RETIREMENT	8,478
Totals 1051-WILLIAMS, BENJAMIN	104,547
1165-WIMER, DARYLL 0222- 70074 BAILIFF-FT - 70HR	
001700.410303-EMPLOYEES SAL & WGS-BAILFF FT	27,423
001700.410400-FICA TAX	1,671
001700.410401-MEDICARE EXPENSE	391
001700.410500-HEALTH INSURANCE	10,170
001700.410600-RETIREMENT	2,743
Totals 1165-WIMER, DARYLL	42,398
Department Total-001700-SHERIFF LAW ENFORCEMENT	4,192,589

Jefferson County Commission
 Budget Summary
 Dept 701-SHERIFF SVC OF PROCESS
 FY2020-2021

1/29/2020

001701-SHERIFF SVC OF PROCESS	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
COMMODITIES						
434500 UNIFORMS	18,700	19,100	953	4.99%	18,900	-1.05%
TOTAL COMMODITIES	<u>18,700</u>	<u>19,100</u>	<u>953</u>	4.99%	<u>18,900</u>	-1.05%
DEPARTMENT GRAND TOTAL	<u>18,700</u>	<u>19,100</u>	<u>953</u>	4.99%	<u>18,900</u>	-1.05%

Jefferson County Commission
Budget Detail
Dept 701-SHERIFF SVC OF PROCESS
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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001701-SHERIFF SVC OF PROCESS

001701.434500 - UNIFORMS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	18,700	953	19,100	18,900
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
OFFSET BY SHERIFF SERVICE PROCESS DEDICATED REV	MANDATED	18,900

Total 001701.434500 - UNIFORMS	18,900
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NOTES:

Jefferson County Commission
 Budget Summary
 Dept 704-REGIONAL JAIL
 FY2020-2021

1/29/2020

001704-REGIONAL JAIL	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
COMMODITIES						
434400 C/F PRISONERS REG JAIL FEE	1,204,513	1,500,000	465,903	31.06%	1,200,000	-20.00%
TOTAL COMMODITIES	<u>1,204,513</u>	<u>1,500,000</u>	<u>465,903</u>	31.06%	<u>1,200,000</u>	-20.00%
DEPARTMENT GRAND TOTAL	<u><u>1,204,513</u></u>	<u><u>1,500,000</u></u>	<u><u>465,903</u></u>	31.06%	<u><u>1,200,000</u></u>	-20.00%

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001704-REGIONAL JAIL				
001704.434400 - C/F PRISONERS REG JAIL FEE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,204,513	465,903	1,500,000	1,200,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
HISTORICAL TREND-MGORDON	MANDATED			1,200,000
Total 001704.434400 - C/F PRISONERS REG JAIL FEE				<u>1,200,000</u>

NOTES:

Jefferson County Commission
Jail Fees (001.704.03.344.000.PS.000)

Month	FY15	FY16	FY17	FY18	Mo-Mo	Cumulative by Mo	FY19	Mo-Mo	Cumulative by Mo	FY20	Mo-Mo	FY20 Estimated	Cumulative by Mo
June 2013													
July	108,997	101,808	112,567	128,828	14.4%	14.4%	119,226	-7.5%	-7.5%	85,826	-28.0%		-28.0%
August	116,813	117,489	108,852	133,604	22.7%	18.5%	115,366	-13.7%	-10.6%	88,732	-23.1%		-25.6%
September	114,642	93,460	110,879	131,626	18.7%	18.6%	102,628	-22.0%	-14.4%	73,358	-28.5%		-26.5%
October	112,037	118,792	125,554	136,789	8.9%	15.9%	103,641	-24.2%	-17.0%	89,890	-13.3%		-23.4%
November	109,721	103,738	115,504	131,578	13.9%	15.5%	95,439	-27.5%	-19.0%	68,660	-28.1%		-24.2%
December	104,152	111,458	141,759	136,065	-4.0%	11.7%	99,685	-26.7%	-20.4%	54,378	-45.5%		-27.5%
January	115,848	105,282	125,788	143,978	14.5%	12.1%	101,759	-29.3%	-21.7%			73,700	
February	102,648	82,604	116,862	134,666	15.2%	12.5%	103,593	-23.1%	-21.9%			75,100	
March	95,680	95,535	148,079	151,989	2.6%	11.1%	97,127	-36.1%	-23.6%			70,400	
April	81,543	85,161	143,930	114,304	-20.6%	7.5%	91,000	-20.4%	-23.4%			65,900	
May	91,241	86,078	134,811	127,234	-5.6%	6.2%	94,425	-25.8%	-23.6%			68,400	
June	76,139	94,570	122,893	111,940	-8.9%	5.0%	80,626	-28.0%	-23.9%			58,400	
Total	1,229,458	1,195,973	1,507,475	1,582,600	5.0%		1,204,514	-23.9%		460,843	-27.5%	411,900	
	0.4%	-2.7%	26.0%	7.2% Avg Inc FY14-FY18									
				16.9% Act Increase in FY19 Bud									
				1,850,000 FY19 Budget			1,408,031	FY20 Budget Estimate		1,200,000	FY21 Budget Estimate		
				1,697,000 FY19 Revised Projection			1,204,514	FY19 YTD		460,843	FY20 YTD		
				(153,000) Potential Revision			-	FY19 Projected Remaining		411,900	FY20 Projected Remaining		
				1,582,600 FY18 Total Expense			1,204,514	FY19 Total Projected Expense		872,743	FY20 Total Projected Expense		
				1,720,000 FY18 Revised Budget			1,850,000	FY19 Revised Budget		1,500,000	FY20 Revised Budget		
				(137,400) FY18 Under Budget			(645,487)	FY19 Budget Revision		(627,257)	FY20 Budget Revision		
							1,500,000	FY20 Budget		1,500,000	FY21 Budget		

Jefferson County Commission
 Budget Summary
 Dept 711-HOMELAND SECURITY
 FY2020-2021

1/29/2020

001711-HOMELAND SECURITY	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	145,471	160,055	90,115	56.30%	164,476	2.76%
410400 FICA TAX	8,623	9,925	5,342	53.82%	9,772	-1.54%
410401 MEDICARE EXPENSE	2,017	2,322	1,251	53.85%	2,287	-1.51%
410500 HEALTH INSURANCE	33,176	40,812	17,967	44.02%	30,805	-24.52%
410600 RETIREMENT	14,481	16,032	9,011	56.21%	16,449	2.60%
TOTAL PERSONNEL SERVICES	203,768	229,146	123,685	53.98%	223,789	-2.34%
CONTRACTUAL SERVICES						
421100 TELEPHONE	7,214	2,700	995	36.84%	2,700	0.00%
421200 PRINTING	0	1,000	0	0.00%	1,000	0.00%
421400 TRAVEL	292	7,800	728	9.33%	5,800	-25.64%
421600 MAINT/REP EQUIPMENT	27	1,000	0	0.00%	1,000	0.00%
422000 ADVERTISING / LEGAL PUBS	0	500	0	0.00%	500	0.00%
422100 TRAINING AND EDUCATION	80	3,075	154	5.02%	4,575	48.78%
422200 DUES AND SUBSCRIPTIONS	300	1,015	300	29.56%	650	-35.96%
422300 PROFESSIONAL SERVICES	17,000	5,000	3,750	75.00%	5,000	0.00%
423000 CONTRACTED SERVICES	6,755	9,700	4,713	48.59%	9,250	-4.64%
TOTAL CONTRACTUAL SERVICES	31,668	31,790	10,640	33.47%	30,475	-4.14%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	3,060	9,500	578	6.08%	7,900	-16.84%
435400 COMPUTER HARDWARE	0	0	0	0.00%	6,000	100.00%
TOTAL COMMODITIES	3,060	9,500	578	6.08%	13,900	46.32%
DEPARTMENT GRAND TOTAL	238,496	270,436	134,903	49.88%	268,164	-0.84%

Jefferson County Commission
Budget Detail
Dept 711-HOMELAND SECURITY
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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001711-HOMELAND SECURITY

001711.410300 - EMPLOYEES SALARY AND WAGES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	145,471	90,115	160,055	164,476
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
ALLEN, STEPHEN		75,138
GUSTAFSON, BRIANNA		39,526
SAGER, JAMES		49,812

Total 001711.410300 - EMPLOYEES SALARY AND WAGES	<u>164,476</u>
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NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001711.410400 - FICA TAX	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	8,623	5,342	9,925	9,772
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ALLEN, STEPHEN				4,608
GUSTAFSON, BRIANNA				2,451
SAGER, JAMES				2,713
Total 001711.410400 - FICA TAX				<u><u>9,772</u></u>

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001711.410401 - MEDICARE EXPENSE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	2,017	1,251	2,322	2,287
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ALLEN, STEPHEN				1,078
GUSTAFSON, BRIANNA				574
SAGER, JAMES				635
Total 001711.410401 - MEDICARE EXPENSE				<u><u>2,287</u></u>

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001711.410500 - HEALTH INSURANCE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	33,176	17,967	40,812	30,805
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION		DEPT REQUEST	
ALLEN, STEPHEN			9,651	
ALLEN, STEPHEN			282	
ALLEN, STEPHEN			84	
ALLEN, STEPHEN			153	
GUSTAFSON, BRIANNA			153	
SAGER, JAMES			19,963	
SAGER, JAMES			282	
SAGER, JAMES			84	
SAGER, JAMES			153	
Total 001711.410500 - HEALTH INSURANCE			<u>30,805</u>	

NOTES:

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001711.410600 - RETIREMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	14,481	9,011	16,032	16,449
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ALLEN, STEPHEN				7,514
GUSTAFSON, BRIANNA				3,953
SAGER, JAMES				4,982
Total 001711.410600 - RETIREMENT				<u>16,449</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>
001711.421100 - TELEPHONE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
	7,214	995	2,700
<u>FY21 REQUEST</u>			
2,700			
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION	JUSTIFICATION		DEPT REQUEST
1 HOT SPOT FOR CAD IN DIRECTORS VEHICLE	MISSION CRITICAL		300
3 CELL PHONES SERVICES	MISSION CRITICAL		2,400
Total 001711.421100 - TELEPHONE			2,700

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001711.421200 - PRINTING	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	0	1,000	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
BROCHURES, PLANS, AND NOTICES	MISSION CRITICAL			1,000
Total 001711.421200 - PRINTING				1,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001711.421400 - TRAVEL	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	292	728	7,800	5,800
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
EMERGENCY MANAGEMENT INSTITUTE	MANDATED BY STATE FOR EMPG FUNDING			1,000
STATE MEETINGS AND TRAINING COURSES	MANDATED BY STATE FOR EMPG FUNDING			3,000
STATE EMERGENCY MANAGEMENT CONFERENCE	MISSION CRITICAL			800
STATE FLOODPLAIN MANAGERS WORKSHOP	MISSION CRITICAL			500
STATE INTEROPERABLE RADIO CONFERENCE	MISSION CRITICAL			500
Total 001711.421400 - TRAVEL				5,800

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001711.421600 - MAINT/REP EQUIPMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	27	0	1,000	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
SMALL UNANTICIPATED REPAIRS TO ANY EQUIPMENT.	MISSION CRITICAL			1,000
Total 001711.421600 - MAINT/REP EQUIPMENT				1,000

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001711.422000 - ADVERTISING / LEGAL PUBS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	0	500	500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
REQUIRED LEGAL ADS SUCH AS BIDS, PUBLIC MEETINGS,	MANDATED			500
Total 001711.422000 - ADVERTISING / LEGAL PUBS				500

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001711.422100 - TRAINING AND EDUCATION	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	80	154	3,075	4,575
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MATERIALS FOR PUBLIC EDUCATION AT JC FAIR, OTHERS	DISCRETIONARY			1,650
CONFERENCE/WORKSHOP REGISTRATIONS REQD BY EMPG	MISSION CRITICAL			1,175
TRAINING MANUALS/SUPPLIES FOR TRAINING COURSES	MISSION CRITICAL			1,750
Total 001711.422100 - TRAINING AND EDUCATION				<u>4,575</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001711.422200 - DUES AND SUBSCRIPTIONS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	300	300	1,015	650
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
DUES NATIONAL FIRE PROTECTION ASSN	DISCRETIONARY			175
DUES NATURAL HAZARDS MITIGATION ASSN	DISCRETIONARY			50
DUES STATE FLOODPLAIN MGRS ASSN.	MANDATED			300
DUES STATE WV EMERGENCY MANAGERS ASSN	MANDATED			125
Total 001711.422200 - DUES AND SUBSCRIPTIONS				650

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001711.422300 - PROFESSIONAL SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	17,000	3,750	5,000	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
EMERGENCY OPERATIONS PLAN UPDATE	MANDATED			5,000
Total 001711.422300 - PROFESSIONAL SERVICES				5,000

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001711.423000 - CONTRACTED SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	6,755	4,713	9,700	9,250
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
HIRE RIGHT EMPLOYEE BACKGROUND INVESTIGATIONS	MANDATED			2,500
CERVIS VOLUNTEER MANAGEMENT SYSTEM WEB BASED	MISSION CRITICAL			1,800
FUTURITY/ORION WEB-BASED DAMAGE ASSESSMENT PROGRAM	MISSION CRITICAL			1,000
NET MOTION LICENSE FOR USING CAD	MISSION CRITICAL			150
NIXLE/EVERBRIDGE EMERGENCY ALERT NOTIFICATION SYST	MISSION CRITICAL			3,800
Total 001711.423000 - CONTRACTED SERVICES				9,250

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001711.434100 - MATERIALS AND SUPPLIES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	3,060	578	9,500	7,900
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION		DEPT REQUEST	
VARIOUS PROTECTIVE EQUIPMENT FOR CERT TRAINEES			1,500	
AUTOMOBILE WASHES FOR 2 VEHICLES	DISCRETIONARY		100	
BOOKS/DVDS FOR PUB ED/DISASTER READY KIDS PROGRAMS	DISCRETIONARY		500	
EOC MATERIALS/SUPPLIES FOR ACTIVATIONS	MANDATED		3,000	
EOC SUPPLIES FOR EXERCISES REQUIRED FOR EMPG	MANDATED		1,500	
APPLICATIONS NEEDED ON IPHONES/IPADS FOR EM	MISSION CRITICAL		300	
OFFICE SUPPLIES NOT AVAILABLE AT MAINTENANCE	MISSION CRITICAL		1,000	
Total 001711.434100 - MATERIALS AND SUPPLIES				<u>7,900</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001711.435400 - COMPUTER HARDWARE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	0	0	6,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
REPLACEMENT LAPTOP COMPUTERS FOR HSEM STAFF	LAPTOPS WERE PURCHASED IN 2014 AND USED ON A DAILY			6,000
Total 001711.435400 - COMPUTER HARDWARE				6,000

NOTES:

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

Amount

001711-HOMELAND SECURITY

1155-ALLEN, STEPHEN	0804- 71103 DIRECTOR HOMELD SEC & EMER MGT	
001711.410300-EMPLOYEES SALARY AND WAGES		75,138
001711.410400-FICA TAX		4,608
001711.410401-MEDICARE EXPENSE		1,078
001711.410500-HEALTH INSURANCE		10,170
001711.410600-RETIREMENT		7,514
Totals 1155-ALLEN, STEPHEN		98,508
1210-GUSTAFSON, BRIANNA	0414- 71101 ADMINISTRATIVE ASSISTANT II-80	
001711.410300-EMPLOYEES SALARY AND WAGES		39,526
001711.410400-FICA TAX		2,451
001711.410401-MEDICARE EXPENSE		574
001711.410500-HEALTH INSURANCE		153
001711.410600-RETIREMENT		3,953
Totals 1210-GUSTAFSON, BRIANNA		46,657
1192-SAGER, JAMES	0512- 71102 PROGRAM MANAGER HOMELAND SEC	
001711.410300-EMPLOYEES SALARY AND WAGES		49,812
001711.410400-FICA TAX		2,713
001711.410401-MEDICARE EXPENSE		635
001711.410500-HEALTH INSURANCE		20,482
001711.410600-RETIREMENT		4,982
Totals 1192-SAGER, JAMES		78,624
Department Total-001711-HOMELAND SECURITY		223,789

Jefferson County Commission
 Budget Summary
 Dept 712-COMMUNICATIONS CENTER
 FY2020-2021

1/29/2020

001712-COMMUNICATIONS CENTER	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	1,060,420	1,289,165	607,538	47.13%	1,454,505	12.83%
410400 FICA TAX	68,517	85,844	39,451	45.96%	89,007	3.68%
410401 MEDICARE EXPENSE	16,024	20,218	9,227	45.64%	21,000	3.87%
410500 HEALTH INSURANCE	264,566	290,181	157,630	54.32%	359,701	23.96%
410600 RETIREMENT	109,744	133,470	63,615	47.66%	138,774	3.97%
410801 OVERTIME	67,999	55,000	33,099	60.18%	60,000	9.09%
410802 PART TIME / EXTRA HELP	25,908	40,000	24,448	61.12%	50,000	25.00%
TOTAL PERSONNEL SERVICES	1,613,178	1,913,878	935,008	48.85%	2,172,987	13.54%
CONTRACTUAL SERVICES						
421100 TELEPHONE	69,225	76,454	32,182	42.09%	77,568	1.46%
421200 PRINTING	0	250	0	0.00%	0	100.00%
421400 TRAVEL	3,442	10,982	2,381	21.68%	22,303	103.09%
421600 MAINT/REP EQUIPMENT	94,964	87,135	16,286	18.69%	147,663	69.46%
422100 TRAINING AND EDUCATION	5,936	13,585	4,565	33.60%	23,631	73.95%
422200 DUES AND SUBSCRIPTIONS	653	958	492	51.36%	958	0.00%
422300 PROFESSIONAL SERVICES	11,992	12,000	8,000	66.67%	12,000	0.00%
423000 CONTRACTED SERVICES	1,991	9,309	3,299	35.44%	13,997	50.36%
423700 OTHER FEES AND TAXES	2,005	0	0	0.00%	0	100.00%
TOTAL CONTRACTUAL SERVICES	190,208	210,673	67,205	31.90%	298,120	41.51%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	2,048	4,000	3,347	83.68%	9,828	145.70%
435300 COMPUTER SOFTWARE	2,556	7,500	0	0.00%	0	100.00%
TOTAL COMMODITIES	4,604	11,500	3,347	29.11%	9,828	-14.54%
DEPARTMENT GRAND TOTAL	1,807,990	2,136,051	1,005,560	47.08%	2,480,935	16.15%

Jefferson County Commission
 Budget Detail
 Dept 712-COMMUNICATIONS CENTER
 FY2020-2021

1/28/2020

Name Justificaton Amount
001712-COMMUNICATIONS CENTER

001712.410300 - EMPLOYEES SALARY AND WAGES	FY19 ACTUAL	FY20 YTD	FY20 BUDGET	FY21 REQUEST
	1,060,420	607,538	1,289,165	1,454,505
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
TRAINING PAY - CTO	5% TRAINING PAY PROVIDED TO CTO WHILE TRAINING	7,176
CAD ADMINISTRATOR	CAD ADMINISTRATOR INITIATIVE - CRITICAL	55,000
ASST SUPERVISOR INITIATIVE	ESTABLISH ASST SPVR/SHIFT TRAINER POSITION	8,528
ADD 3 PSD'S	INCREASE MIN STAFF; CALL VOLUME, TAC, ASST. SPVR	112,464
STEP INCREASE NEW TRAINEE	STEP INCREASE PROVIDED TO TRAINEE AFTER RELEASE	4,686
ASHLEY, JESSICA		39,412
BREEDEN, SHAWN		48,704
BROWN, LORI		52,589
COSTELLO, LYNN		63,457
DUDASH, PAMELA		55,351
DUTKO, ELIZABETH		35,964
ENGLE, CHRISTOPHER		39,219
FINLEY, JEFFERY		37,489
HAHN, RICHARD		40,397
HAYDEN, JAMES		58,614
HESS, BROOKE		52,742
HOVERMALE, STACI		47,171
KETCHENS, HEATHER		38,238
KING, KATHRYN		42,015
MCINTYRE, MERRI		48,585

Jefferson County Commission
Budget Detail
Dept 712-COMMUNICATIONS CENTER
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
MICHAEL, JOHN-MARK		37,489
MILLER, CHRISTINE		44,291
MURPHY, JOSEPH		63,500
POLCZYNSKI, JEFFREY		98,648
SCHWEITZER, WILLIAM		55,357
SEIDEL, CHRISTIE		38,800
VACANT008002, POSITION		37,488
VACANT008003, POSITION		37,488
VACANT008004, POSITION		37,488
VACANT008005, POSITION		37,488
WIEGAND, JULIANNE		39,867
WOODWARD, MAKENZIE		38,800

Total 001712.410300 - EMPLOYEES SALARY AND WAGES	<u><u>1,454,505</u></u>
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NOTES:

Jefferson County Commission
 Budget Detail
 Dept 712-COMMUNICATIONS CENTER
 FY2020-2021

1/28/2020

Name	Justificaton	Amount
001712.410400 - FICA TAX		
	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>
	68,517	39,451
	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	85,844	89,007
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
FICA ASSISTANT SUPERVISOR		529
FICA EXTRA HELP-PART TIME		3,100
FICA NEW DISPATCHER INITIATIVE		6,973
FICA OVERTIME		3,410
ASHLEY, JESSICA		2,085
BREEDEN, SHAWN		2,773
BROWN, LORI		3,017
COSTELLO, LYNN		3,404
DUDASH, PAMELA		3,157
DUTKO, ELIZABETH		2,201
ENGLE, CHRISTOPHER		2,188
FINLEY, JEFFERY		2,295
HAHN, RICHARD		2,475
HAYDEN, JAMES		3,258
HESS, BROOKE		3,271
HOVERMALE, STACI		2,895
KETCHENS, HEATHER		2,342
KING, KATHRYN		2,522
MCINTYRE, MERRI		2,962
MICHAEL, JOHN-MARK		2,325

Jefferson County Commission
Budget Detail
Dept 712-COMMUNICATIONS CENTER
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
MILLER, CHRISTINE		2,717
MURPHY, JOSEPH		3,561
POLCZYNSKI, JEFFREY		6,031
SCHWEITZER, WILLIAM		3,142
SEIDEL, CHRISTIE		2,376
VACANT008002, POSITION		2,295
VACANT008003, POSITION		2,295
VACANT008004, POSITION		2,295
VACANT008005, POSITION		2,295
WIEGAND, JULIANNE		2,442
WOODWARD, MAKENZIE		2,376

Total 001712.410400 - FICA TAX

89,007

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 712-COMMUNICATIONS CENTER
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001712.410401 - MEDICARE EXPENSE	FY19 ACTUAL	FY20 YTD
	FY20 BUDGET	FY21 REQUEST
	16,024	9,227
		20,218
		21,000
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
MEDICARE ASSISTANT SUPERVISOR		124
MEDICARE EXTRA HELP		725
MEDICARE NEW DISPATCHER INITIATIVE		1,631
MEDICARE NEW EMPLOYEE STEP INCREASE		68
MEDICARE OVERTIME		798
MEDICARE TRAINING PAY		105
ASHLEY, JESSICA		488
BREEDEN, SHAWN		649
BROWN, LORI		706
COSTELLO, LYNN		797
DUDASH, PAMELA		739
DUTKO, ELIZABETH		515
ENGLE, CHRISTOPHER		512
FINLEY, JEFFERY		537
HAHN, RICHARD		579
HAYDEN, JAMES		762
HESS, BROOKE		765
HOVERMALE, STACI		678
KETCHENS, HEATHER		548
KING, KATHRYN		590

Jefferson County Commission
 Budget Detail
 Dept 712-COMMUNICATIONS CENTER
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
MCINTYRE, MERRI		693
MICHAEL, JOHN-MARK		544
MILLER, CHRISTINE		636
MURPHY, JOSEPH		833
POLCZYNSKI, JEFFREY		1,411
SCHWEITZER, WILLIAM		735
SEIDEL, CHRISTIE		556
VACANT008002, POSITION		537
VACANT008003, POSITION		537
VACANT008004, POSITION		537
VACANT008005, POSITION		537
WIEGAND, JULIANNE		572
WOODWARD, MAKENZIE		556
Total 001712.410401 - MEDICARE EXPENSE		<u><u>21,000</u></u>

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 712-COMMUNICATIONS CENTER
 FY2020-2021

1/28/2020

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001712.410500 - HEALTH INSURANCE		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
		264,566	157,630	290,181
				<u>FY21 REQUEST</u>
				359,701
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
NEW DISPATCHER INITIATIVE INSURANCES				28,926
ASHLEY, JESSICA				19,963
ASHLEY, JESSICA				282
ASHLEY, JESSICA				84
ASHLEY, JESSICA				153
BREEDEN, SHAWN				16,662
BREEDEN, SHAWN				282
BREEDEN, SHAWN				84
BREEDEN, SHAWN				153
BROWN, LORI				16,662
BROWN, LORI				282
BROWN, LORI				84
BROWN, LORI				153
COSTELLO, LYNN				19,963
COSTELLO, LYNN				282
COSTELLO, LYNN				84
COSTELLO, LYNN				153
DUDASH, PAMELA				16,662
DUDASH, PAMELA				282
DUDASH, PAMELA				84

Jefferson County Commission
 Budget Detail
 Dept 712-COMMUNICATIONS CENTER
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
DUDASH, PAMELA		153
DUTKO, ELIZABETH		9,651
DUTKO, ELIZABETH		282
DUTKO, ELIZABETH		84
DUTKO, ELIZABETH		153
ENGLE, CHRISTOPHER		16,662
ENGLE, CHRISTOPHER		282
ENGLE, CHRISTOPHER		84
ENGLE, CHRISTOPHER		153
FINLEY, JEFFERY		9,651
FINLEY, JEFFERY		282
FINLEY, JEFFERY		153
HAHN, RICHARD		9,651
HAHN, RICHARD		282
HAHN, RICHARD		84
HAHN, RICHARD		153
HAYDEN, JAMES		19,963
HAYDEN, JAMES		282
HAYDEN, JAMES		84
HAYDEN, JAMES		153
HESS, BROOKE		153
HOVERMALE, STACI		9,651
HOVERMALE, STACI		282
HOVERMALE, STACI		84

Jefferson County Commission
 Budget Detail
 Dept 712-COMMUNICATIONS CENTER
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
HOVERMALE, STACI		153
KETCHENS, HEATHER		9,651
KETCHENS, HEATHER		282
KETCHENS, HEATHER		84
KETCHENS, HEATHER		153
KING, KATHRYN		9,651
KING, KATHRYN		282
KING, KATHRYN		84
KING, KATHRYN		153
MCINTYRE, MERRI		9,651
MCINTYRE, MERRI		282
MCINTYRE, MERRI		84
MCINTYRE, MERRI		153
MICHAEL, JOHN-MARK		153
MILLER, CHRISTINE		9,651
MILLER, CHRISTINE		282
MILLER, CHRISTINE		84
MILLER, CHRISTINE		153
MURPHY, JOSEPH		19,963
MURPHY, JOSEPH		282
MURPHY, JOSEPH		84
MURPHY, JOSEPH		153
POLCZYNSKI, JEFFREY		9,651
POLCZYNSKI, JEFFREY		282

Jefferson County Commission
 Budget Detail
 Dept 712-COMMUNICATIONS CENTER
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
POLCZYNSKI, JEFFREY		84
POLCZYNSKI, JEFFREY		153
SCHWEITZER, WILLIAM		16,662
SCHWEITZER, WILLIAM		282
SCHWEITZER, WILLIAM		84
SCHWEITZER, WILLIAM		153
SEIDEL, CHRISTIE		9,651
SEIDEL, CHRISTIE		282
SEIDEL, CHRISTIE		84
SEIDEL, CHRISTIE		153
VACANT008002, POSITION		9,651
VACANT008002, POSITION		282
VACANT008002, POSITION		84
VACANT008002, POSITION		153
VACANT008003, POSITION		9,651
VACANT008003, POSITION		282
VACANT008003, POSITION		84
VACANT008003, POSITION		153
VACANT008004, POSITION		9,651
VACANT008004, POSITION		282
VACANT008004, POSITION		84
VACANT008004, POSITION		153
VACANT008005, POSITION		9,651
VACANT008005, POSITION		282

Jefferson County Commission
Budget Detail
Dept 712-COMMUNICATIONS CENTER
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
VACANT008005, POSITION		84
VACANT008005, POSITION		153
WIEGAND, JULIANNE		9,651
WIEGAND, JULIANNE		282
WIEGAND, JULIANNE		84
WIEGAND, JULIANNE		153
WOODWARD, MAKENZIE		9,651
WOODWARD, MAKENZIE		282
WOODWARD, MAKENZIE		84
WOODWARD, MAKENZIE		153

Total 001712.410500 - HEALTH INSURANCE	<u><u>359,701</u></u>
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NOTES:

Jefferson County Commission
 Budget Detail
 Dept 712-COMMUNICATIONS CENTER
 FY2020-2021

1/28/2020

Name	Justificaton	Amount
001712.410600 - RETIREMENT		
	FY19 ACTUAL	FY20 YTD
	109,744	63,615
	FY20 BUDGET	FY21 REQUEST
	133,470	138,774
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
ASSISTANT SPVR INITIATIVE RETIREMENT		853
NEW DISPATCHER INITIATIVE RETIREMENT (3 POSITIONS)		11,246
ASHLEY, JESSICA		3,942
BREEDEN, SHAWN		4,871
BROWN, LORI		5,259
COSTELLO, LYNN		6,346
DUDASH, PAMELA		5,536
DUTKO, ELIZABETH		3,597
ENGLE, CHRISTOPHER		3,922
FINLEY, JEFFERY		3,749
HAHN, RICHARD		4,040
HAYDEN, JAMES		5,862
HESS, BROOKE		5,275
HOVERMALE, STACI		4,718
KETCHENS, HEATHER		3,824
KING, KATHRYN		4,202
MCINTYRE, MERRI		4,859
MICHAEL, JOHN-MARK		3,749
MILLER, CHRISTINE		4,430
MURPHY, JOSEPH		6,350

Jefferson County Commission
 Budget Detail
 Dept 712-COMMUNICATIONS CENTER
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
POLCZYNSKI, JEFFREY		9,865
SCHWEITZER, WILLIAM		5,536
SEIDEL, CHRISTIE		3,880
VACANT008002, POSITION		3,749
VACANT008003, POSITION		3,749
VACANT008004, POSITION		3,749
VACANT008005, POSITION		3,749
WIEGAND, JULIANNE		3,987
WOODWARD, MAKENZIE		3,880
Total 001712.410600 - RETIREMENT		<u>138,774</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001712.410801 - OVERTIME	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	67,999	33,099	55,000	60,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
OVERTIME TO ENSURE MINIMUM STAFFING LEVELS ARE MET	MISSION CRITICAL. LINE ALSO COVERS FLEX & EMER			60,000
Total 001712.410801 - OVERTIME				60,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001712.410802 - PART TIME / EXTRA HELP	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	25,908	24,448	40,000	50,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PART-TIME STAFFING	PSDS MINIMUM STAFFING, CAD AND EMD-QA			50,000
Total 001712.410802 - PART TIME / EXTRA HELP				<u>50,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001712.421100 - TELEPHONE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	69,225	32,182	76,454	77,568
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
FRONTIER 9-1-1 TARIFF & ALI DATABASE	MANDATED	60,002
AT&T LONG DISTANCE	MISSION CRITICAL	1,920
SPRINT WIRELESS - ECC	MISSION CRITICAL	4,140
LANGUAGE LINE	MISSION CRITICAL - 911 TRANSLATION SVCS	2,200
SPRINT WIRELESS - MBB	MISSION CRITICAL - CTPD RPD STPD REIMBURSED TO CTY	9,306
Total 001712.421100 - TELEPHONE		77,568

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001712.421200 - PRINTING		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
		<u>FY21 REQUEST</u>		
		0	0	250
				0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST

Total 001712.421200 - PRINTING

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 712-COMMUNICATIONS CENTER
 FY2020-2021

1/28/2020

Name	Justificaton			Amount
001712.421400 - TRAVEL	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	3,442	2,381	10,982	22,303
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
SPILLMAN USER CONFERENCE - SLC	DISCRETIONARY - 1 EE - CAD ADMIN			2,359
NAVIGATOR - EMD-QA/EMS CONFERENCE	DISCRETIONARY - 1 EE - EMD-Q			1,788
NENA CONFERENCE	DISCRETIONARY - 1 EE - NATL EXPO & CONF			1,788
APCO CONFERENCE	DISCRETIONARY - 2 EE APCO CONF & EXPO			3,575
CHARLESTON - WEAPON CERT	MANDATE - PSD WEAPON SYSTEM CERTIFICATION			1,756
MISC PARKING	MISC PARKING CHARLESTON - WEAPON			52
SPILLMAN USER CONFERENCE - SLC	MISSION CRITICAL - 1 EE - CAD ADMIN			2,359
NAVIGATOR - EMD-QA/EMS CONFERENCE	MISSION CRITICAL - 3 EE - EMD-Q'S			5,707
SIRN - WV STATE RADIO CONFERENCE	MISSION CRITICAL - 3 EE - RADIO PROGRAMMERS			1,730
MISC MILEAGE	MISSION CRITICAL - MISC MILEAGE			275
MISC PERDIEM	MISSION CRITICAL - MISC PERDIEM			255
CHARLESTON WEAPON CERT	NEW INITIATIVE - NEW DISPATCHER INITIATIVE			659
Total 001712.421400 - TRAVEL				22,303

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 712-COMMUNICATIONS CENTER
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001712.421600 - MAINT/REP EQUIPMENT	FY19 ACTUAL	FY20 YTD
	FY20 BUDGET	FY21 REQUEST
	94,964	16,286
		87,135
		147,663
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
MOTOROLA - BARCODE SCANNER FOR INVENTORY	DISCRETIONARY	35
MOTOROLA - FLEET EQUIPMENT MAINT	DISCRETIONARY	3,300
REPLACEMENT LED FLAT PANEL DISPLAY	DISCRETIONARY	900
MOTOROLA - PROGRAMMING AND TEST CABLES	DISCRETIONARY - NEEDED FOR PROGRAMMING	103
MOTOROLA - APX6000 & CHARGER	DISCRETIONARY - NEEDED FOR PROGRAMMING FIRE	3,327
MOTOROLA - APX4000 & CHARGER	DISCRETIONARY - NEEDED FOR PROGRAMMING LAW	2,651
NEXTEST WEAPON RECERT SOFTWARE SMA	MANDATE	275
PRIORITY DISPATCH CORP - PRO-QA/AQUA SMA	MANDATED	8,625
AGENCY 360 - CTO - TRAINEE DOR EVAL SMA	MISSION CRITICAL	1,200
BIDDLE - CRITICAL SMA - CANDIDATE TESTING SOFTWARE	MISSION CRITICAL	600
CPI - OPENFOX - WEAPON CJIS SOFTWARE SMA	MISSION CRITICAL	1,800
FRONTIER - VESTA 911 SYSTEM T&M	MISSION CRITICAL	9,600
MOTOROLA - FLEET EQUIPMENT MAINT	MISSION CRITICAL	6,700
MOTOROLA - RADIO SYSTEM SMA	MISSION CRITICAL	39,163
MOTOROLA - SPILLMAN CAD SMA	MISSION CRITICAL	47,084
PRIORITY DISPATCH CORP - 2ND AQUA LICENSE	MISSION CRITICAL	1,000
XEROX - COPIER SMA	MISSION CRITICAL	4,500
XYBIX - CONSOLE REPAIR MAINTENANCE	MISSION CRITICAL	1,200
NETMOTION VPN SMA	MISSION CRITICAL - AGENCIES REIMBURSE CNTY	10,935
INFORMER SYSTEMS - SCHEDULE EXPRESS SMA	MISSION CRITICAL - ECC SCHEDULING SYSTEM	4,665

Jefferson County Commission
Budget Detail
Dept 712-COMMUNICATIONS CENTER
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
Total 001712.421600 - MAINT/REP EQUIPMENT		<u>147,663</u>

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 712-COMMUNICATIONS CENTER
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justification</u>	<u>Amount</u>
001712.422100 - TRAINING AND EDUCATION	FY19 ACTUAL FY20 YTD FY20 BUDGET FY21 REQUEST	
	5,936 4,565 13,585 23,631	
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
ASSISTANT SPVR APCO CTO CERT	ASSISTANT SUPERVISOR INITIATIVE	996
ASSISTANT SPVR CDE REGISTRATION CERT	ASSISTANT SUPERVISOR INITIATIVE	1,556
PRIORITY DISPATCH - EMD-Q CERTIFICATION	DISCRETIONARY - NEW QA EE CERTIFICATION	550
APCO - CONFERENCE REGISTRATION	DISCRETIONARY - REGISTRATION 1 EE	500
SPILLMAN CONFERENCE REGISTRATION	DISCRETIONARY - REGISTRATION 1 EE	900
NENA CONFERENCE REGISTRATION	DISCRETIONARY - REGISTRATION 2 EE	1,250
PRIORITY DISPATCH - EMD RECERT	MANDATE	800
WVSP - WEAPON CERTIFICATION	MANDATE - NCIC NETWORK CERTIFICATION	800
PRIORITY DISPATCH - EMD INITIAL CERTIFICATION	MANDATE - NEW STAFF FILLING VACANCIES	2,920
APCO - TRAINING CERTIFICATION REGISTRATION	MANDATE - REGISTRATION FOR VACANCIES	1,032
SPILLMAN CONFERENCE REGISTRATION	MISSION CRITICAL - REGISTRATION 1 EE	900
SIEC - SIRM CONFERENCE	MISSION CRITICAL - REGISTRATION 2 PROGRAMMERS	300
NAVIGATOR EMD CONFERENCE	MISSION CRITICAL - TRAINING COSTS FOR EMD-Q'S	2,600
CONTINUING DISPATCH EDUCATION - VARIOUS CLASSES	MISSION CRITICAL - VARIOUS CLASSES SEE NOTES	5,293
APCO PSD1 40 HOUR CERT REGISTRATION	NEW DISPATCHER INITIATIVE 3 EE	387
PRIORITY DISPATCH EMD CERT REGISTRATION	NEW DISPATCHER INITIATIVE 3 EE	1,095
WVSP WEAPON CERT REGISTRATION	NEW DISPATCHER INITIATIVE 3 EE	300
CONTINUING DISPATCH EDUCATION	NEW DISPATCHER INITIATIVE 3 EE CDE	1,452

Jefferson County Commission
Budget Detail
Dept 712-COMMUNICATIONS CENTER
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
Total 001712.422100 - TRAINING AND EDUCATION		<u>23,631</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001712.422200 - DUES AND SUBSCRIPTIONS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	653	492	958	958
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
THE JOURNAL	DISCRETIONARY			208
WV E911 COUNCIL	MANDATE - E911 COUNCIL VOTING MEMBER DUES			100
APCO - ASSOC DUES	MANDATE - MGRS, TRAINERS, SPVRS			350
NENA - YEAR DUES	MISSION CRITICAL			300
Total 001712.422200 - DUES AND SUBSCRIPTIONS				958

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001712.422300 - PROFESSIONAL SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	11,992	8,000	12,000	12,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
EMD / EMS MEDICAL DIRECTOR CONTRACT	MANDATE - MEDICAL DIRECTOR OVERSEES EMD PROGRAM			12,000
Total 001712.422300 - PROFESSIONAL SERVICES				12,000

NOTES:

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001712.423000 - CONTRACTED SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,991	3,299	9,309	13,997
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
BACKGROUND INVESTIGATION - NEW EMPLOYEES	DISCRETIONARY - ANTICIPATED OPENINGS			3,000
BACKGROUND INVESTIGATION - NEW EMPLOYEES	MISSION CRITICAL			5,200
ATLANTIC OCCUPSYCH - NEW EMPLOYEES	MISSION CRITICAL - PRE-EMPLOYMENT PSYCHOLOGICAL			2,950
NORFOLK SOUTHERN RAILROAD	MISSION CRITICAL - RENT FOR BLUE RIDGE RADIO TOWER			12
ATLANTIC OCCUPSYCH - NEW DISPATCHER INITIATIVE	NEW DISPATCHER INITIATIVE - 3 EE			885
BACKGROUND INVESTIGATION - NEW DISPATCHER INIT	NEW DISPATCHER INITIATIVE - 3 EE			1,950
Total 001712.423000 - CONTRACTED SERVICES				<u>13,997</u>

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>	
001712.423700 - OTHER FEES AND TAXES		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
		2,005	0	0	0
MANDATED - Required by law or statute					
MISSION CRITICAL - Elimination would result in failure to meet critical functions					
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical					
NEW INITIATIVE - Spending not included in the prior year budget					
DESCRIPTION		JUSTIFICATION		DEPT REQUEST	

Total 001712.423700 - OTHER FEES AND TAXES

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001712.434100 - MATERIALS AND SUPPLIES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	2,048	3,347	4,000	9,828
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
VARIOUS SUPPLIES FOR OFFICE				6,500
REPLACEMENT MATTRESSES FOR BUNK ROOMS	DISCRETIONARY - REPLACE 4 MATTRESSES 12 YRS OLD			1,200
PUBLIC EDUCATION - COUNTY FAIR	MISSION CRITICAL - SUPPLIES FOR FAIR PROMOTING 911			1,120
PUBLIC EDUCATION - MEETINGS/TRAININGS/CLASSES	MISSION CRITICAL - SUPPLIES FOR OTHER PUB-ED			1,008
Total 001712.434100 - MATERIALS AND SUPPLIES				9,828

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001712.435300 - COMPUTER SOFTWARE		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
		<u>FY21 REQUEST</u>		
		2,556	0	7,500
				0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST

Total 001712.435300 - COMPUTER SOFTWARE

NOTES:

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

Amount

001712-COMMUNICATIONS CENTER

1158-ASHLEY, JESSICA		0404- 71220 DISPATCHER II	
001712.410300-EMPLOYEES SALARY AND WAGES			39,412
001712.410400-FICA TAX			2,085
001712.410401-MEDICARE EXPENSE			488
001712.410500-HEALTH INSURANCE			20,482
001712.410600-RETIREMENT			3,942
Totals 1158-ASHLEY, JESSICA			66,409
1044-BREEDEN, SHAWN		0404- 71214 DISPATCHER II	
001712.410300-EMPLOYEES SALARY AND WAGES			48,704
001712.410400-FICA TAX			2,773
001712.410401-MEDICARE EXPENSE			649
001712.410500-HEALTH INSURANCE			17,181
001712.410600-RETIREMENT			4,871
Totals 1044-BREEDEN, SHAWN			74,178
1110-BROWN, LORI		0513- 71227 EMD COORDINATOR-80HR	
001712.410300-EMPLOYEES SALARY AND WAGES			52,589
001712.410400-FICA TAX			3,017
001712.410401-MEDICARE EXPENSE			706
001712.410500-HEALTH INSURANCE			17,181
001712.410600-RETIREMENT			5,259
Totals 1110-BROWN, LORI			78,752
1008-COSTELLO, LYNN		0516- 71229 SUPERVISOR-PUB SFTY DISPATCHER	
001712.410300-EMPLOYEES SALARY AND WAGES			63,457
001712.410400-FICA TAX			3,404
001712.410401-MEDICARE EXPENSE			797
001712.410500-HEALTH INSURANCE			20,482
001712.410600-RETIREMENT			6,346
Totals 1008-COSTELLO, LYNN			94,486
1026-DUDASH, PAMELA		0404- 71212 DISPATCHER II	
001712.410300-EMPLOYEES SALARY AND WAGES			55,351
001712.410400-FICA TAX			3,157
001712.410401-MEDICARE EXPENSE			739
001712.410500-HEALTH INSURANCE			17,181
001712.410600-RETIREMENT			5,536
Totals 1026-DUDASH, PAMELA			81,964
1173-DUTKO, ELIZABETH		0205- 71201 ADMINISTRATIVE ASSISTANT-80HR	
001712.410300-EMPLOYEES SALARY AND WAGES			35,964
001712.410400-FICA TAX			2,201
001712.410401-MEDICARE EXPENSE			515
001712.410500-HEALTH INSURANCE			10,170
001712.410600-RETIREMENT			3,597
Totals 1173-DUTKO, ELIZABETH			52,447
1159-ENGLE, CHRISTOPHER		0404- 71221 DISPATCHER II	
001712.410300-EMPLOYEES SALARY AND WAGES			39,219
001712.410400-FICA TAX			2,188
001712.410401-MEDICARE EXPENSE			512

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

	<u>Amount</u>
001712.410500-HEALTH INSURANCE	17,181
001712.410600-RETIREMENT	3,922
Totals 1159-ENGLE, CHRISTOPHER	63,022
3022-FINLEY, JEFFERY 0207- 71203 DISPATCHER I	
001712.410300-EMPLOYEES SALARY AND WAGES	37,489
001712.410400-FICA TAX	2,295
001712.410401-MEDICARE EXPENSE	537
001712.410500-HEALTH INSURANCE	10,086
001712.410600-RETIREMENT	3,749
Totals 3022-FINLEY, JEFFERY	54,156
1153-HAHN, RICHARD 0404- 71219 DISPATCHER II	
001712.410300-EMPLOYEES SALARY AND WAGES	40,397
001712.410400-FICA TAX	2,475
001712.410401-MEDICARE EXPENSE	579
001712.410500-HEALTH INSURANCE	10,170
001712.410600-RETIREMENT	4,040
Totals 1153-HAHN, RICHARD	57,661
1005-HAYDEN, JAMES 0516- 71228 SUPERVISOR-PUB SFTY DISPATCHER	
001712.410300-EMPLOYEES SALARY AND WAGES	58,614
001712.410400-FICA TAX	3,258
001712.410401-MEDICARE EXPENSE	762
001712.410500-HEALTH INSURANCE	20,482
001712.410600-RETIREMENT	5,862
Totals 1005-HAYDEN, JAMES	88,978
1087-HESS, BROOKE 0516- 71231 SUPERVISOR-PUB SFTY DISPATCHER	
001712.410300-EMPLOYEES SALARY AND WAGES	52,742
001712.410400-FICA TAX	3,271
001712.410401-MEDICARE EXPENSE	765
001712.410500-HEALTH INSURANCE	153
001712.410600-RETIREMENT	5,275
Totals 1087-HESS, BROOKE	62,206
1071-HOVERMALE, STACI 0404- 71215 DISPATCHER II	
001712.410300-EMPLOYEES SALARY AND WAGES	47,171
001712.410400-FICA TAX	2,895
001712.410401-MEDICARE EXPENSE	678
001712.410500-HEALTH INSURANCE	10,170
001712.410600-RETIREMENT	4,718
Totals 1071-HOVERMALE, STACI	65,632
1211-KETCHENS, HEATHER 0404- 71225 DISPATCHER II	
001712.410300-EMPLOYEES SALARY AND WAGES	38,238
001712.410400-FICA TAX	2,342
001712.410401-MEDICARE EXPENSE	548
001712.410500-HEALTH INSURANCE	10,170
001712.410600-RETIREMENT	3,824
Totals 1211-KETCHENS, HEATHER	55,122
1099-KING, KATHRYN 0404- 71217 DISPATCHER II	
001712.410300-EMPLOYEES SALARY AND WAGES	42,015
001712.410400-FICA TAX	2,522
001712.410401-MEDICARE EXPENSE	590

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

	<u>Amount</u>
001712.410500-HEALTH INSURANCE	10,170
001712.410600-RETIREMENT	4,202
Totals 1099-KING, KATHRYN	59,499
1039-MCINTYRE, MERRI 0404- 71213 DISPATCHER II	
001712.410300-EMPLOYEES SALARY AND WAGES	48,585
001712.410400-FICA TAX	2,962
001712.410401-MEDICARE EXPENSE	693
001712.410500-HEALTH INSURANCE	10,170
001712.410600-RETIREMENT	4,859
Totals 1039-MCINTYRE, MERRI	67,269
3021-MICHAEL, JOHN-MARK 0207- 71202 DISPATCHER I	
001712.410300-EMPLOYEES SALARY AND WAGES	37,489
001712.410400-FICA TAX	2,325
001712.410401-MEDICARE EXPENSE	544
001712.410500-HEALTH INSURANCE	153
001712.410600-RETIREMENT	3,749
Totals 3021-MICHAEL, JOHN-MARK	44,260
1075-MILLER, CHRISTINE 0404- 71216 DISPATCHER II	
001712.410300-EMPLOYEES SALARY AND WAGES	44,291
001712.410400-FICA TAX	2,717
001712.410401-MEDICARE EXPENSE	636
001712.410500-HEALTH INSURANCE	10,170
001712.410600-RETIREMENT	4,430
Totals 1075-MILLER, CHRISTINE	62,244
3023-MURPHY, JOSEPH 0706- 71233 DEPUTY DIRECTOR OF COMMUNCATN	
001712.410300-EMPLOYEES SALARY AND WAGES	63,500
001712.410400-FICA TAX	3,561
001712.410401-MEDICARE EXPENSE	833
001712.410500-HEALTH INSURANCE	20,482
001712.410600-RETIREMENT	6,350
Totals 3023-MURPHY, JOSEPH	94,726
1033-POLCZYNSKI, JEFFREY 0900- 71234 DIRECTOR OF COMMUNICATIONS	
001712.410300-EMPLOYEES SALARY AND WAGES	98,648
001712.410400-FICA TAX	6,031
001712.410401-MEDICARE EXPENSE	1,411
001712.410500-HEALTH INSURANCE	10,170
001712.410600-RETIREMENT	9,865
Totals 1033-POLCZYNSKI, JEFFREY	126,125
1084-SCHWEITZER, WILLIAM 0516- 71230 SUPERVISOR-PUB SFTY DISPATCHER	
001712.410300-EMPLOYEES SALARY AND WAGES	55,357
001712.410400-FICA TAX	3,142
001712.410401-MEDICARE EXPENSE	735
001712.410500-HEALTH INSURANCE	17,181
001712.410600-RETIREMENT	5,536
Totals 1084-SCHWEITZER, WILLIAM	81,951
1194-SEIDEL, CHRISTIE 0404- 71223 DISPATCHER II	
001712.410300-EMPLOYEES SALARY AND WAGES	38,800
001712.410400-FICA TAX	2,376
001712.410401-MEDICARE EXPENSE	556

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

	<u>Amount</u>
001712.410500-HEALTH INSURANCE	10,170
001712.410600-RETIREMENT	3,880
Totals 1194-SEIDEL, CHRISTIE	55,782
8002-VACANT008002, POSITION 0207- 71204 DISPATCHER I	
001712.410300-EMPLOYEES SALARY AND WAGES	37,488
001712.410400-FICA TAX	2,295
001712.410401-MEDICARE EXPENSE	537
001712.410500-HEALTH INSURANCE	10,170
001712.410600-RETIREMENT	3,749
Totals 8002-VACANT008002, POSITION	54,239
8003-VACANT008003, POSITION 0207- 71205 DISPATCHER I	
001712.410300-EMPLOYEES SALARY AND WAGES	37,488
001712.410400-FICA TAX	2,295
001712.410401-MEDICARE EXPENSE	537
001712.410500-HEALTH INSURANCE	10,170
001712.410600-RETIREMENT	3,749
Totals 8003-VACANT008003, POSITION	54,239
8004-VACANT008004, POSITION 0404- 71218 DISPATCHER II	
001712.410300-EMPLOYEES SALARY AND WAGES	37,488
001712.410400-FICA TAX	2,295
001712.410401-MEDICARE EXPENSE	537
001712.410500-HEALTH INSURANCE	10,170
001712.410600-RETIREMENT	3,749
Totals 8004-VACANT008004, POSITION	54,239
8005-VACANT008005, POSITION 0207- 71237 DISPATCHER I	
001712.410300-EMPLOYEES SALARY AND WAGES	37,488
001712.410400-FICA TAX	2,295
001712.410401-MEDICARE EXPENSE	537
001712.410500-HEALTH INSURANCE	10,170
001712.410600-RETIREMENT	3,749
Totals 8005-VACANT008005, POSITION	54,239
1185-WIEGAND, JULIANNE 0404- 71222 DISPATCHER II	
001712.410300-EMPLOYEES SALARY AND WAGES	39,867
001712.410400-FICA TAX	2,442
001712.410401-MEDICARE EXPENSE	572
001712.410500-HEALTH INSURANCE	10,170
001712.410600-RETIREMENT	3,987
Totals 1185-WIEGAND, JULIANNE	57,038
1195-WOODWARD, MAKENZIE 0404- 71224 DISPATCHER II	
001712.410300-EMPLOYEES SALARY AND WAGES	38,800
001712.410400-FICA TAX	2,376
001712.410401-MEDICARE EXPENSE	556
001712.410500-HEALTH INSURANCE	10,170
001712.410600-RETIREMENT	3,880
Totals 1195-WOODWARD, MAKENZIE	55,782
Department Total-001712-COMMUNICATIONS CENTER	2,062,987

Jefferson County Commission
 Budget Summary
 Dept 713-FIRE DEPARTMENTS
 FY2020-2021

1/29/2020

001713-FIRE DEPARTMENTS	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	665,000	577,500	330,000	57.14%	577,500	0.00%
TOTAL CONTRIBUTIONS TO OTH	665,000	577,500	330,000	57.14%	577,500	0.00%
DEPARTMENT GRAND TOTAL	665,000	577,500	330,000	57.14%	577,500	0.00%

Jefferson County Commission
Budget Detail
Dept 713-FIRE DEPARTMENTS
FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001713-FIRE DEPARTMENTS				
001713.456700 - CONTR/TRSFR OTHR GOV UNIT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	665,000	330,000	577,500	577,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
\$82,500 PER VFD (7 VFD TOTAL)	MISSION CRITICAL			577,500
Total 001713.456700 - CONTR/TRSFR OTHR GOV UNIT				577,500

NOTES:

Jefferson County Commission
Fire Company Summary
 Calendar Year 2017

	2017	Pg. 5 Shep	Pg. 7 Ind	Pg. 9 Friend	Pg. 11 Cit	Pg. 13 Middle	Pg. 15 Blue Rdg	Pg. 17 Baker
Balance Sheet								
Assets								
Cash	2,147,915	465,492	647,274	235,692	220,208	454,380	24,575	100,294
Accounts Receivable	27,237	-	-	-	13,437	-	-	13,800
Inventory	2,533	-	-	-	2,533	-	-	-
Prepaid Expenses	84,500	17,014	-	-	67,486	-	-	-
Investments	7,801,719	23,325	4,704,309	334,095	2,739,990	-	-	-
Fixed Assets	-	-	-	-	-	-	-	-
Land	2,287,426	468,407	-	-	1,362,252	100,000	266,767	90,000
Buildings	7,657,343	1,576,758	2,228,642	-	2,252,156	1,090,293	87,104	422,390
A/D	(2,994,384)	(899,312)	(883,261)	-	(905,958)	(116,852)	(87,104)	(101,897)
Leashold Improvements	75,747	-	-	-	26,700	-	35,888	13,159
A/D	(66,362)	-	-	-	(21,293)	-	(35,888)	(9,181)
Equipment	10,438,258	1,950,529	3,241,120	-	3,090,222	468,411	1,395,908	292,068
A/D	(5,849,425)	-	(2,415,884)	-	(1,905,745)	(177,909)	(1,159,287)	(190,600)
Other	1,860,843	-	-	1,753,241	107,602	-	-	-
A/D	(1,670,390)	-	-	(1,566,089)	(104,301)	-	-	-
Intangible Assets	25,074	-	-	-	-	8,823	9,258	6,993
Total Assets	21,828,034	3,602,213	7,522,200	756,939	6,945,289	1,827,146	537,221	637,026
Liabilities								
Deferred Revenue	369	369	-	-	-	-	-	-
Accounts Payable	103,551	-	-	821	50,827	48,259	3,644	-
Notes Payable	2,908,692	525,000	-	-	877,513	938,399	369,081	198,699
Total Liabilities	3,012,612	525,369	-	821	928,340	986,658	372,725	198,699
Fund Balance								
Unrestricted Net Assets	11,293,222	3,076,844	-	756,118	6,016,949	840,488	164,496	438,327
Total Liabilities & Net Assets	14,305,834	3,602,213	-	756,939	6,945,289	1,827,146	537,221	637,026
Income Statement								
Revenue								
Contributions & Grants	1,469,596	1,154,316	196,667	14,113	5,000	99,500	-	-
Jefferson County Commission	712,470	87,470	85,000	85,000	95,000	170,000	95,000	95,000
WV State	349,874	49,982	49,982	49,982	49,982	49,982	49,982	49,982
Other	319,712	95,325	98,695	52,760	16,749	20,505	5,749	29,929
Ambulance Fire Billing	1,376,031	262,477	504,592	84,963	274,769	74,044	152,766	22,420
Fire Billing	640	640	-	-	-	-	-	-
Fundraising Revenue	126,897	83,292	8,161	-	35,444	-	-	-
Pizza Revenue	50,364	-	-	-	-	-	50,364	-
Concessions Revenue	48,335	-	-	-	-	27,395	20,940	-
Pool Water Revenue	16,438	-	-	-	-	-	16,438	-
Subtotal Fundraising	242,034	83,292	8,161	-	35,444	27,395	87,742	-
Gaming	837,295	-	-	-	-	837,295	-	-
Bingo	300,802	169,552	131,250	-	-	-	-	-
Other	846,602	531,915	273,598	-	-	-	-	41,089
Subtotal Gaming	1,984,699	701,467	404,848	-	-	837,295	-	41,089
Investment Income	240,954	3,662	123,737	20,400	92,976	172	7	-

Jefferson County Commission
Fire Company Summary
Calendar Year 2017

	2017	Pg. 5 Shep	Pg. 7 Ind	Pg. 9 Friend	Pg. 11 Cit	Pg. 13 Middle	Pg. 15 Blue Rdg	Pg. 17 Baker
Sale of Assets	1,765,850	-	1,508,789	3,921	234,140	15,000	-	4,000
Less: Book Value	(1,549,990)	-	(1,378,674)	-	(164,749)	(5,400)	-	(1,167)
Gain/Loss	215,860	-	130,115	3,921	69,391	9,600	-	2,833
Other & Rental Income	84,042	7,785	39,615	13,209	23,433	-	-	-
Total Revenue	6,995,912	2,446,416	1,641,412	324,348	662,744	1,288,493	391,246	241,253
Expenses								
Operating	258,250	258,250	-	-	-	-	-	-
Wages & Benefits	119,620	-	66,467	14,649	-	5,920	32,584	-
Accounting	25,341	-	6,320	4,625	-	3,882	7,379	3,135
Other Fees & Services	84,700	-	45,389	-	21,849	8,158	8,699	605
Advertising	-	-	-	-	-	-	-	-
Office Expense	58,741	-	-	2,911	14,366	14,847	13,851	12,766
Occupancy	319,764	125,335	75,753	-	36,081	24,808	34,469	23,318
Travel	585	-	-	-	585	-	-	-
Conferences	11,000	-	-	-	-	3,608	4,095	3,297
Interest	99,849	18,809	-	895	22,390	33,959	17,882	5,914
Depreciation	1,260,203	293,730	273,195	73,303	456,016	62,654	64,360	36,945
Insurance	449,003	53,773	209,706	23,412	76,346	23,998	39,212	22,556
Fire Supplies	281,921	-	-	26,806	35,846	48,702	121,989	48,578
Medical Supplies	276,262	52,279	65,547	17,898	61,225	36,461	29,293	13,559
Fuel	181,706	65,269	17,933	6,444	45,534	9,657	30,666	6,203
Other	408,872	82,599	232,597	61,726	23,492	7,490	-	968
Total Functional Expenses	3,835,817	950,044	992,907	232,669	793,730	284,144	404,479	177,844
Fundraising Exp	109,545	64,536	-	-	17,819	27,190	-	-
Concession	12,621	-	-	-	-	-	12,621	-
Pool Water	10,567	-	-	-	-	-	10,567	-
Pizza	35,076	-	-	-	-	-	35,076	-
Gaming Exp	1,625,132	574,640	326,318	-	-	694,282	-	29,892
Total Expenses	5,628,758	1,589,220	1,319,225	232,669	811,549	1,005,616	462,743	207,736
Net Surplus / (Deficit)	1,367,154	857,196	322,187	91,679	(148,805)	282,877	(71,497)	33,517
Non Cash Entries								
Add: Depreciation	1,260,203	293,730	273,195	73,303	456,016	62,654	64,360	36,945
Less: Principal Pmts Estimated	(154,484)	-	-	(21,412)	(20,000)	(31,271)	(35,106)	(46,695)
Cash Basis	2,472,873	1,150,926	595,382	143,570	287,211	314,260	(42,243)	23,767
Capital Needs								
Financed Purchases	1,015,820	-	-	-	920,000	-	50,320	45,500
Capital Purchases	(2,465,448)	(1,000,000)	(241,212)	(14,816)	(985,000)	(128,600)	(50,320)	(45,500)
Capital Cash Needs	1,023,245	150,926	354,170	128,754	222,211	185,660	(42,243)	23,767
NOTES:								
Net Fundraising	74,225	18,756	8,161	-	17,625	205	29,478	-
Net Gaming	359,567	126,827	78,530	-	-	143,013	-	11,197
Gaming Exp % of Rev	82%	82%	81%			83%		73%
Adjusted Fund Balance (no FA)	10,063,904	505,831	5,351,583	569,787	3,043,654	454,380	24,575	114,094
Fund Bal as a % of Oper Exp	223%	39%	512%	315%	810%	47%	6%	52%
Months of operating	27	5	61	38	97	6	1	6
Years of operating	2.2	0.4	5.1	3.2	8.1	0.5	0.1	0.5

Jefferson County Commission
Fire Company Summary
Calendar Year 2018

	2018	Pg. 5 Shep	Pg. 7 Ind	Pg. 9 Friend	Pg. 11 Cit	Pg. 13 Middle	Pg. 15 Blue Rdg	Pg. 17 Baker
Balance Sheet								
Assets								
Cash	2,153,161	591,982	575,828	406,068	-	454,993	17,921	106,369
Accounts Receivable	13,800	-	-	-	-	-	-	13,800
Inventory	-	-	-	-	-	-	-	-
Prepaid Expenses	13,145	13,145	-	-	-	-	-	-
Investments	5,030,146	23,325	4,685,343	321,478	-	-	-	-
Fixed Assets	-	-	-	-	-	-	-	-
Land	925,174	468,407	-	-	-	100,000	266,767	90,000
Buildings	5,409,687	1,576,758	2,233,142	-	-	1,090,293	87,104	422,390
A/D	(2,241,690)	(944,908)	(950,801)	-	-	(146,420)	(87,104)	(112,457)
Leashold Improvements	49,047	-	-	-	-	-	35,888	13,159
A/D	(45,790)	-	-	-	-	-	(35,888)	(9,902)
Equipment	9,676,816	3,754,615	3,386,891	-	-	931,007	1,188,935	415,368
A/D	(6,107,039)	(2,058,485)	(2,621,966)	-	-	(235,352)	(971,047)	(220,189)
Other	1,808,688	50,059	-	1,758,629	-	-	-	-
A/D	(1,646,178)	(38,414)	-	(1,607,764)	-	-	-	-
Intangible Assets	22,003	-	-	-	-	7,721	8,760	5,522
Total Assets	15,060,970	3,436,484	7,308,437	878,411	-	2,202,242	511,336	724,060
Liabilities								
Deferred Revenue	369	369	-	-	-	-	-	-
Accounts Payable	4,277	-	-	1,600	-	383	1,767	527
Notes Payable	1,888,783	340,000	-	-	-	905,660	358,794	284,329
Total Liabilities	1,893,429	340,369	-	1,600	-	906,043	360,561	284,856
Fund Balance								
Unrestricted Net Assets	13,167,541	3,096,115	7,308,437	876,811	-	1,296,199	150,775	439,204
Total Liabilities & Net Assets	15,060,970	3,436,484	7,308,437	878,411	-	2,202,242	511,336	724,060
Income Statement								
Revenue								
Contributions & Grants	407,374	25,781	-	-	-	381,593	-	-
Jefferson County Commission	635,000	85,000	85,000	180,000	-	95,000	95,000	95,000
WV State	320,162	53,353	53,353	53,397	-	53,353	53,353	53,353
Other	394,122	137,028	185,139	44,528	-	9,165	-	18,262
Ambulance Fire Billing	973,426	227,320	485,192	65,781	-	64,647	111,580	18,906
Fire Billing	117	117	-	-	-	-	-	-
Fundraising Revenue	82,407	74,289	8,118	-	-	-	-	-
Pizza Revenue	19,510	-	-	-	-	-	19,510	-
Concessions Revenue	40,131	-	-	-	-	27,939	12,192	-
Pool Water Revenue	11,248	-	-	-	-	-	11,248	-
Subtotal Fundraising	153,296	74,289	8,118	-	-	27,939	42,950	-
Gaming	863,945	-	-	-	-	863,945	-	-
Bingo	281,070	165,201	115,869	-	-	-	-	-
Other	880,224	630,184	222,154	-	-	-	-	27,886
Subtotal Gaming	2,025,239	795,385	338,023	-	-	863,945	-	27,886
Investment Income	143,743	6,930	129,109	7,450	-	249	5	-

Jefferson County Commission
Fire Company Summary
Calendar Year 2018

	2018	Pg. 5 Shep	Pg. 7 Ind	Pg. 9 Friend	Pg. 11 Cit	Pg. 13 Middle	Pg. 15 Blue Rdg	Pg. 17 Baker
Sale of Assets	576,924	40,000	468,766	1,444	-	3,000	60,214	3,500
Less: Book Value	(461,370)	-	(461,370)	-	-	-	-	-
Gain/Loss	115,554	40,000	7,396	1,444	-	3,000	60,214	3,500
Other & Rental Income	71,345	11,850	34,751	24,744	-	-	-	-
Total Revenue	5,239,378	1,457,053	1,326,081	377,344	-	1,498,891	363,102	216,907
Expenses								
Operating	-	-	-	-	-	-	-	-
Wages & Benefits	138,987	-	57,679	26,357	-	4,265	32,706	17,980
Accounting	26,205	-	5,585	4,975	-	3,955	8,145	3,545
Other Fees & Services	49,944	-	33,589	-	-	7,559	8,796	-
Advertising	191	-	-	-	-	-	-	191
Office Expense	61,259	-	-	3,943	-	27,286	17,467	12,563
Occupancy	254,362	108,630	70,614	-	-	28,451	24,114	22,553
Travel	61	-	-	61	-	-	-	-
Conferences	7,521	-	-	-	-	4,306	2,035	1,180
Interest	78,929	15,372	-	46	-	32,515	19,553	11,443
Depreciation	854,148	334,165	273,622	41,675	-	88,112	74,232	42,342
Insurance	371,211	58,284	186,100	32,533	-	27,829	47,257	19,208
Fire Supplies	136,647	-	-	11,213	-	34,175	61,311	29,948
Medical Supplies	183,689	32,041	80,969	17,812	-	12,764	23,127	16,976
Fuel	93,843	19,686	14,660	6,795	-	11,256	32,483	8,963
Other	449,944	164,346	168,488	111,241	-	3,731	-	2,138
Total Functional Expenses	2,706,941	732,524	891,306	256,651	-	286,204	351,226	189,030
Fundraising Exp	94,944	65,398	-	-	-	29,546	-	-
Concession	6,165	-	-	-	-	-	6,165	-
Pool Water	4,027	-	-	-	-	-	4,027	-
Pizza	15,405	-	-	-	-	-	15,405	-
Gaming Exp	1,703,565	643,931	305,204	-	-	727,430	-	27,000
Total Expenses	4,531,047	1,441,853	1,196,510	256,651	-	1,043,180	376,823	216,030
Net Surplus / (Deficit)	708,331	15,200	129,571	120,693	-	455,711	(13,721)	877
Non Cash Entries								
Add: Depreciation	854,148	334,165	273,622	41,675	-	88,112	74,232	42,342
Less: Principal Pmts Estimated	(258,026)	(185,000)	-	-	-	(32,739)	(10,287)	(30,000)
Cash Basis	1,304,453	164,365	403,193	162,368	-	511,084	50,224	13,219
Capital Needs								
Financed Purchases	120,000	-	-	-	-	-	-	120,000
Capital Purchases	(1,735,984)	(1,000,000)	(145,000)	(5,388)	-	(462,596)	-	(123,000)
Capital Cash Needs	(311,531)	(835,635)	258,193	156,980	-	48,488	50,224	10,219
NOTES:								
Net Fundraising	32,755	8,891	8,118	0	0	(1,607)	17,353	0
Net Gaming	321,674	151,454	32,819	0	0	136,515	0	886
Gaming Exp % of Rev	84%	81%	90%			84%		97%
Adjusted Fund Balance (no FA)	7,210,252	628,452	5,261,171	727,546	-	454,993	17,921	120,169
Fund Bal as a % of Oper Exp	183%	49%	570%	338%	#DIV/0!	46%	6%	59%
Months of operating	22	6	68	41	#DIV/0!	6	1	7
Years of operating	1.8	0.5	5.7	3.4	#DIV/0!	0.5	0.1	0.6

Jefferson County Commission
 Budget Summary
 Dept 715-AMBULANCE AUTHORITY
 FY2020-2021

1/29/2020

001715-AMBULANCE AUTHORITY	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	2,037,000	2,231,347	1,673,510	75.00%	4,462,847	100.01%
TOTAL CONTRIBUTIONS TO OTH	<u>2,037,000</u>	<u>2,231,347</u>	<u>1,673,510</u>	75.00%	<u>4,462,847</u>	100.01%
DEPARTMENT GRAND TOTAL	<u>2,037,000</u>	<u>2,231,347</u>	<u>1,673,510</u>	75.00%	<u>4,462,847</u>	100.01%

Jefferson County Commission
 Budget Detail
 Dept 715-AMBULANCE AUTHORITY
 FY2020-2021

1/28/2020

Name	Justificaton	Amount		
001715-AMBULANCE AUTHORITY				
001715.456700 - CONTR/TRSFR OTHR GOV UNIT	FY19 ACTUAL 2,037,000	FY20 YTD 1,673,510	FY20 BUDGET 2,231,347	FY21 REQUEST 4,462,847
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
TECH SVCS/TRNG-ADDL TRNG REDUCE RISK/IMP PATIENT		DISCRETIONARY REDUCE RISK/IMPROVE PATIENT CARE		11,500
AUTO & LIABILITY INSURANCE		MISSION CRITICAL		42,000
BLDG MAINT, UTILITIES, TELEPHONE		MISSION CRITICAL		30,000
DENTAL INS FOR EXISTING EMPLOYEES		MISSION CRITICAL		12,000
EMS SUPPLIES		MISSION CRITICAL		54,000
EQUIPMENT DEPRECIATION		MISSION CRITICAL		20,000
EQUIPMENT RENTAL		MISSION CRITICAL		5,000
FICA/MEDICARE EXISTING EMPLOYEES		MISSION CRITICAL		93,000
FUEL		MISSION CRITICAL		18,000
FULL TIME EMPLOYEES		MISSION CRITICAL		1,191,000
HOSP INSURANCE FOR EXISTING EMPLOYEES		MISSION CRITICAL		225,000
LICENSE OPS		MISSION CRITICAL		3,000
LIFE INSURANCE FOR EXISTING EMPLOYEES		MISSION CRITICAL		10,000
MAINTENANCE		MISSION CRITICAL		14,000
MEDICAL DIRECTOR		MISSION CRITICAL		8,400
MISSION CRITICAL		MISSION CRITICAL		28,000
OFFICE EXPENSES, DUES, POSTAGE, ETC		MISSION CRITICAL		10,000
RETIREMENT FOR EXISTING EMPLOYEES		MISSION CRITICAL		125,000
SERVICES: AUDIT/BILLING/PROFESSIONAL		MISSION CRITICAL		56,000
SUPPLIES		MISSION CRITICAL		4,000

Jefferson County Commission
 Budget Detail
 Dept 715-AMBULANCE AUTHORITY
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
TECH SERVICES / TRAINING	MISSION CRITICAL	65,500
UNIFORMS SCBA	MISSION CRITICAL	86,447
W/C FOR EXISTING EMPLOYEES	MISSION CRITICAL	163,000
PART TIME OPS	MISSION CRITICAL	25,000
27 NEW FULL TIME STAFF-NEW INITIATIVE	NEW INITIATIVE-27 POSITIONS	1,353,000
DENTAL INS FOR 27 NEW FT STAFF-NEW INITIATIVE	NEW INITIATIVE-27 POSITIONS	13,000
FICA/MEDICARE FOR 27 NEW FT STAFF-NEW INITIATIVE	NEW INITIATIVE-27 POSITIONS	104,000
HOSP INSURANCE FOR 27 NEW FT STAFF-NEW INITIATIVE	NEW INITIATIVE-27 POSITIONS	234,000
LIFE INSURANCE FOR 27 NEW FT STAFF-NEW INITIATIVE	NEW INITIATIVE-27 POSITIONS	12,000
MISSION CRITICAL FOR 27 NEW FT STAFF-NEW INITIATIV	NEW INITIATIVE-27 POSITIONS	23,000
RETIREMENT FOR 27 NEW FT STAFF-NEW INITIATIVE	NEW INITIATIVE-27 POSITIONS	143,000
UNIFORMS SCBA-FOR 27 NEW FT STAFF - NEW INITIATIVE	NEW INITIATIVE-27 POSITIONS	95,000
VISION INS FOR 27 NEW FT STAFF-NEW INITIATIVE	NEW INITIATIVE-27 POSITIONS	3,000
W/C FOR 27 NEW FULL TIME STAFF-NEW INITIATIVE	NEW INITIATIVE-27 POSITIONS	180,000
VISION INS FOR EXISTING EMPLOYEES-NEW INITIATIVE	NEW INITIATIVE-FOR EXISTING EMPLOYEES	3,000

Total 001715.456700 - CONTR/TRSFR OTHR GOV UNIT

4,462,847

NOTES:

Jefferson County Commission
Budget Summary
Dept 716-ANIMAL CONTROL
FY2020-2021

1/29/2020

001716-ANIMAL CONTROL	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	149,762	153,478	83,749	54.57%	154,262	0.51%
410400 FICA TAX	10,055	10,634	5,535	52.05%	10,444	-1.79%
410401 MEDICARE EXPENSE	2,352	2,489	1,294	52.01%	2,444	-1.81%
410500 HEALTH INSURANCE	29,799	30,689	12,024	39.18%	20,659	-32.68%
410600 RETIREMENT	16,529	17,149	9,257	53.98%	15,429	-10.03%
410801 OVERTIME	18,837	18,000	8,819	49.00%	18,000	0.00%
410802 PART TIME / EXTRA HELP	0	2,500	0	0.00%	2,000	-20.00%
TOTAL PERSONNEL SERVICES	227,334	234,939	120,678	51.37%	223,238	-4.98%
CONTRACTUAL SERVICES						
421100 TELEPHONE	673	750	292	38.92%	1,000	33.33%
421200 PRINTING	489	750	0	0.00%	750	0.00%
421400 TRAVEL	39	2,000	0	0.00%	2,000	0.00%
421600 MAINT/REP EQUIPMENT	0	0	121	0.00%	0	100.00%
422000 ADVERTISING / LEGAL PUBS	0	500	0	0.00%	500	0.00%
422100 TRAINING AND EDUCATION	1,344	2,000	40	2.00%	2,000	0.00%
422200 DUES AND SUBSCRIPTIONS	231	450	200	44.44%	450	0.00%
422300 PROFESSIONAL SERVICES	6,894	11,000	2,134	19.40%	11,000	0.00%
422300 PROFESSIONAL SERVICES G1930	0	0	2,511	0.00%	0	100.00%
423000 CONTRACTED SERVICES	2,790	2,500	758	30.33%	2,000	-20.00%
TOTAL CONTRACTUAL SERVICES	12,461	19,950	6,056	30.36%	19,700	-1.25%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	1,918	4,000	3,782	94.55%	4,000	0.00%
434300 AUTO SUPPLIES	1,136	1,000	633	63.34%	1,000	0.00%
434500 UNIFORMS	373	2,000	989	49.47%	2,000	0.00%
TOTAL COMMODITIES	3,426	7,000	5,405	77.21%	7,000	0.00%
CAPITAL OUTLAY						
445900 CAPITAL OUTLAY-EQUIPMENT	40,628	0	0	0.00%	0	100.00%
TOTAL CAPITAL OUTLAY	40,628	0	0	0.00%	0	100.00%
DEPARTMENT GRAND TOTAL	283,849	261,889	132,139	50.46%	249,938	-4.56%

Name	Justificaton	Amount		
001716-ANIMAL CONTROL				
001716.410300 - EMPLOYEES SALARY AND WAGES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	149,762	83,749	153,478	154,262
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
DUCKETT, DANIELLE				32,803
EBERSOLE, JESSICA				44,563
POPE, CHRISTINA				43,152
TURLEY, DOROTHY				33,744
Total 001716.410300 - EMPLOYEES SALARY AND WAGES				<u>154,262</u>

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 716-ANIMAL CONTROL
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001716.410400 - FICA TAX	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	10,055	5,535	10,634	10,444
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION		DEPT REQUEST	
FICA FOR OVERTIME			1,116	
FICA FOR PT/EXTRA HELP			124	
DUCKETT, DANIELLE			2,034	
EBERSOLE, JESSICA			2,764	
POPE, CHRISTINA			2,322	
TURLEY, DOROTHY			2,084	
Total 001716.410400 - FICA TAX			<u><u>10,444</u></u>	

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 716-ANIMAL CONTROL
 FY2020-2021

1/28/2020

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.410401 - MEDICARE EXPENSE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	2,352	1,294	2,489	2,444
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MEDICARE FOR OVERTIME				261
MEDICARE FOR PT/EXTRA HELP				29
DUCKETT, DANIELLE				476
EBERSOLE, JESSICA				647
POPE, CHRISTINA				543
TURLEY, DOROTHY				488
Total 001716.410401 - MEDICARE EXPENSE				<u><u>2,444</u></u>

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001716.410500 - HEALTH INSURANCE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	29,799	12,024	30,689	20,659
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION		DEPT REQUEST	
DUCKETT, DANIELLE			153	
EBERSOLE, JESSICA			153	
POPE, CHRISTINA			19,963	
POPE, CHRISTINA			153	
TURLEY, DOROTHY			84	
TURLEY, DOROTHY			153	
Total 001716.410500 - HEALTH INSURANCE				<u>20,659</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001716.410600 - RETIREMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	16,529	9,257	17,149	15,429
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
DUCKETT, DANIELLE				3,281
EBERSOLE, JESSICA				4,457
POPE, CHRISTINA				4,316
TURLEY, DOROTHY				3,375
Total 001716.410600 - RETIREMENT				15,429

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.410801 - OVERTIME	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	18,837	8,819	18,000	18,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				18,000
Total 001716.410801 - OVERTIME				18,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.410802 - PART TIME / EXTRA HELP	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	0	2,500	2,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				2,000
Total 001716.410802 - PART TIME / EXTRA HELP				<u>2,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.421100 - TELEPHONE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	673	292	750	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				1,000
Total 001716.421100 - TELEPHONE				1,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.421200 - PRINTING	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	489	0	750	750
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				750
Total 001716.421200 - PRINTING				750

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.421400 - TRAVEL	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	39	0	2,000	2,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				2,000
Total 001716.421400 - TRAVEL				2,000

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001716.421600 - MAINT/REP EQUIPMENT		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
		0	121	0
				<u>FY21 REQUEST</u>
				0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST

Total 001716.421600 - MAINT/REP EQUIPMENT

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.422000 - ADVERTISING / LEGAL PUBS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	0	500	500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				500
Total 001716.422000 - ADVERTISING / LEGAL PUBS				500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.422100 - TRAINING AND EDUCATION	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,344	40	2,000	2,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				2,000
Total 001716.422100 - TRAINING AND EDUCATION				<u>2,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.422200 - DUES AND SUBSCRIPTIONS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	231	200	450	450
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				450
Total 001716.422200 - DUES AND SUBSCRIPTIONS				450

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>
001716.422300 - PROFESSIONAL SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
	6,894	2,134	11,000
			<u>FY21 REQUEST</u>
			11,000
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION	JUSTIFICATION		DEPT REQUEST
			11,000
Total 001716.422300 G1930- PROFESSIONAL SERVICES			<u>11,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.423000 - CONTRACTED SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	2,790	758	2,500	2,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				2,000
Total 001716.423000 - CONTRACTED SERVICES				2,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.434100 - MATERIALS AND SUPPLIES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,918	3,782	4,000	4,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				4,000
Total 001716.434100 - MATERIALS AND SUPPLIES				4,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.434300 - AUTO SUPPLIES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,136	633	1,000	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				1,000
Total 001716.434300 - AUTO SUPPLIES				1,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.434500 - UNIFORMS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	373	989	2,000	2,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				2,000
Total 001716.434500 - UNIFORMS				2,000

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001716.445900 - CAPITAL OUTLAY-EQUIPMENT		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
		<u>FY21 REQUEST</u>		
		40,628	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST

Total 001716.445900 - CAPITAL OUTLAY-EQUIPMENT

NOTES:

Jefferson County Commission
Payroll Projection
FY2020-2021

1/28/2020

Amount

001716-ANIMAL CONTROL

3016-DUCKETT, DANIELLE	0421- 71604 ANIMAL CONTROL OFFICER-80HR	
001716.410300-EMPLOYEES SALARY AND WAGES		32,803
001716.410400-FICA TAX		2,034
001716.410401-MEDICARE EXPENSE		476
001716.410500-HEALTH INSURANCE		153
001716.410600-RETIREMENT		3,281
Totals 3016-DUCKETT, DANIELLE		38,747
1066-EBERSOLE, JESSICA	0413- 71601 ANIMAL CONTROL OFFICER-80HR	
001716.410300-EMPLOYEES SALARY AND WAGES		44,563
001716.410400-FICA TAX		2,764
001716.410401-MEDICARE EXPENSE		647
001716.410500-HEALTH INSURANCE		153
001716.410600-RETIREMENT		4,457
Totals 1066-EBERSOLE, JESSICA		52,584
1083-POPE, CHRISTINA	0413- 71602 ANIMAL CONTROL OFFICER-80HR	
001716.410300-EMPLOYEES SALARY AND WAGES		43,152
001716.410400-FICA TAX		2,322
001716.410401-MEDICARE EXPENSE		543
001716.410500-HEALTH INSURANCE		20,116
001716.410600-RETIREMENT		4,316
Totals 1083-POPE, CHRISTINA		70,449
1112-TURLEY, DOROTHY	0413- 71603 ANIMAL CONTROL OFFICER-80HR	
001716.410300-EMPLOYEES SALARY AND WAGES		33,744
001716.410400-FICA TAX		2,084
001716.410401-MEDICARE EXPENSE		488
001716.410500-HEALTH INSURANCE		237
001716.410600-RETIREMENT		3,375
Totals 1112-TURLEY, DOROTHY		39,928
Department Total-001716-ANIMAL CONTROL		203,238

Jefferson County Commission
Budget Summary
Dept 717-CENTRAL GARAGE
FY2020-2021

1/29/2020

001717-CENTRAL GARAGE	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	44,629	47,575	26,372	55.43%	48,234	1.39%
410400 FICA TAX	2,860	3,074	1,641	53.37%	3,085	0.36%
410401 MEDICARE EXPENSE	669	720	384	53.28%	722	0.28%
410500 HEALTH INSURANCE	10,161	10,174	5,931	58.30%	10,170	-0.04%
410600 RETIREMENT	4,635	4,987	2,673	53.60%	4,824	-3.27%
410801 OVERTIME	1,819	2,000	358	17.90%	2,000	0.00%
TOTAL PERSONNEL SERVICES	64,773	68,530	37,359	54.51%	69,035	0.74%
CONTRACTUAL SERVICES						
421400 TRAVEL	0	250	0	0.00%	250	0.00%
421600 MAINT/REP EQUIPMENT	0	1,000	0	0.00%	1,000	0.00%
421700 MAINT/REP AUTO	313	5,000	238	4.75%	5,000	0.00%
422300 PROFESSIONAL SERVICES	969	2,000	930	46.50%	1,500	-25.00%
TOTAL CONTRACTUAL SERVICES	1,282	8,250	1,168	14.15%	7,750	-6.06%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	40,306	48,000	19,374	40.36%	45,000	-6.25%
434200 RECORD BOOKS	0	500	375	75.00%	500	0.00%
434300 AUTO SUPPLIES	997	0	0	0.00%	0	100.00%
434301 AUTO SUPPLIES- FUEL ONLY	194,268	200,000	98,067	49.03%	200,000	0.00%
TOTAL COMMODITIES	235,571	248,500	117,816	47.41%	245,500	-1.21%
DEPARTMENT GRAND TOTAL	301,626	325,280	156,343	48.06%	322,285	-0.92%

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001717-CENTRAL GARAGE				
001717.410300 - EMPLOYEES SALARY AND WAGES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	44,629	26,372	47,575	48,234
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
BLACKFORD, MEREDITH				48,234
Total 001717.410300 - EMPLOYEES SALARY AND WAGES				<u>48,234</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001717.410400 - FICA TAX	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	2,860	1,641	3,074	3,085
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
FICA FOR OVERTIME				124
BLACKFORD, MEREDITH				2,961
Total 001717.410400 - FICA TAX				3,085

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001717.410401 - MEDICARE EXPENSE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	669	384	720	722
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MEDICARE FOR OVERTIME				29
BLACKFORD, MEREDITH				693
Total 001717.410401 - MEDICARE EXPENSE				<u>722</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001717.410500 - HEALTH INSURANCE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	10,161	5,931	10,174	10,170
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
BLACKFORD, MEREDITH				9,651
BLACKFORD, MEREDITH				282
BLACKFORD, MEREDITH				84
BLACKFORD, MEREDITH				153
Total 001717.410500 - HEALTH INSURANCE				10,170

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001717.410600 - RETIREMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	4,635	2,673	4,987	4,824
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
BLACKFORD, MEREDITH				4,824
Total 001717.410600 - RETIREMENT				4,824

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001717.410801 - OVERTIME	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	1,819	358	2,000	2,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
OVERTIME	NEEDED FOR EMERGENCIES, SNOW REMOVAL, ETC			2,000
Total 001717.410801 - OVERTIME				2,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001717.421400 - TRAVEL	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	0	250	250
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TRAVEL	OCCASIONAL TRAVEL RELATING TO VEHICLES			250
Total 001717.421400 - TRAVEL				250

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001717.421600 - MAINT/REP EQUIPMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	0	1,000	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MAINTENANCE/REPAIR EQUIPMENT	NEEDED FOR REPAIR OF AUTO SHOP EQUIPMENT			1,000
Total 001717.421600 - MAINT/REP EQUIPMENT				1,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001717.421700 - MAINT/REP AUTO	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	313	238	5,000	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MAINTENANCE/REPAIR AUTO	NEEDED FOR AUTO WORK PERFORMED BY OUTSIDE VENDORS			5,000
Total 001717.421700 - MAINT/REP AUTO				<u>5,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001717.422300 - PROFESSIONAL SERVICES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	969	930	2,000	1,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PROFESSIONAL SERVICES	SERVICES REQUIRED IN AUTO SHOP			1,500
Total 001717.422300 - PROFESSIONAL SERVICES				<u>1,500</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001717.434100 - MATERIALS AND SUPPLIES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	40,306	19,374	48,000	45,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MATERIALS AND SUPPLIES	ITEMS NEEDED FOR AUTO SHOP			45,000
Total 001717.434100 - MATERIALS AND SUPPLIES				<u>45,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001717.434200 - RECORD BOOKS	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	375	500	500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
RECORD BOOKS	USED MAINLY FOR WV INSPECTION STICKERS/RECORDS			500
Total 001717.434200 - RECORD BOOKS				500

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001717.434300 - AUTO SUPPLIES		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
		997	0	0
				<u>FY21 REQUEST</u>
				0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST

Total 001717.434300 - AUTO SUPPLIES

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001717.434301 - AUTO SUPPLIES- FUEL ONLY	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	194,268	98,067	200,000	200,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
FUEL	COST FOR GASOLINE/DIESEL			200,000
Total 001717.434301 - AUTO SUPPLIES- FUEL ONLY				200,000

NOTES:

Jefferson County Commission
Payroll Projection
FY2020-2021

1/29/2020

Amount

001717-CENTRAL GARAGE

1140-BLACKFORD, MEREDITH	0521- 71701 MAINTENANCE - AUTO MECHANIC	
001717.410300-EMPLOYEES SALARY AND WAGES		48,234
001717.410400-FICA TAX		2,961
001717.410401-MEDICARE EXPENSE		693
001717.410500-HEALTH INSURANCE		10,170
001717.410600-RETIREMENT		4,824
Totals 1140-BLACKFORD, MEREDITH		66,882
Department Total-001717-CENTRAL GARAGE		67,035

Jefferson County Commission
 Budget Summary
 Dept 800-LOCAL HEALTH DEPT
 FY2020-2021

1/29/2020

001800-LOCAL HEALTH DEPT	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
CONTRIBUTIONS TO OTH						
456705 IN-KIND RENT-HEALTH DEPARTMENT	79,980	80,380	40,190	50.00%	80,782	0.50%
TOTAL CONTRIBUTIONS TO OTH	<u>79,980</u>	<u>80,380</u>	<u>40,190</u>	50.00%	<u>80,782</u>	0.50%
DEPARTMENT GRAND TOTAL	<u><u>79,980</u></u>	<u><u>80,380</u></u>	<u><u>40,190</u></u>	50.00%	<u><u>80,782</u></u>	0.50%

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001800-LOCAL HEALTH DEPT				
001800.456700 - CONTR/TRSFR OTHR GOV UNIT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	0	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001800.456700 - CONTR/TRSFR OTHR GOV UNIT

NOTES: NO SUBMISSION RECEIVED FOR FY21

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001800.456705 - IN-KIND RENT-HEALTH DEPARTMENT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	79,980	40,190	80,380	80,782
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
IN KIND RENT FOR SPACE, UTIL, ETC	MANDATED-HAS OFFSETTING IN KIND REV			80,782
Total 001800.456705 - IN-KIND RENT-HEALTH DEPARTMENT				<u>80,782</u>

NOTES: NO SUBMISSION RECEIVED FOR FY21

Jefferson County Commission
 Budget Summary
 Dept 808-SOLID WASTE AUTHORITY
 FY2020-2021

1/29/2020

001808-SOLID WASTE AUTHORITY	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
CONTRIBUTIONS TO OTH						
TOTAL CONTRIBUTIONS TO OTH	0	0	0	0.00%	0	100.00%
DEPARTMENT GRAND TOTAL	0	0	0	0.00%	0	100.00%

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001808-SOLID WASTE AUTHORITY				
001808.456700 - CONTR/TRSFR OTHR GOV UNIT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	0	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST

Total 001808.456700 - CONTR/TRSFR OTHR GOV UNIT

NOTES: NO SUBMISSION RECEIVED FOR FY21

Jefferson County Commission
 Budget Summary
 Dept 900-PARKS AND RECREATION
 FY2020-2021

1/29/2020

001900-PARKS AND RECREATION	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
CONTRACTUAL SERVICES						
421100 TELEPHONE	(151)	2,107	0	0.00%	2,107	0.00%
TOTAL CONTRACTUAL SERVICES	<u>(151)</u>	<u>2,107</u>	<u>0</u>	0.00%	<u>2,107</u>	0.00%
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	346,087	363,663	223,249	61.39%	380,215	4.55%
456701 PARKS AND REC PERSONNEL CONTRB	243,780	243,780	182,835	75.00%	273,780	12.31%
456702 PARKS AND REC SCHOLARSHIP FUND	2,500	10,000	10,000	100.00%	10,000	0.00%
456706 IN-KIND RENT-PARKS AND REC	150,670	151,730	75,865	50.00%	152,790	0.70%
TOTAL CONTRIBUTIONS TO OTH	<u>743,037</u>	<u>769,173</u>	<u>491,949</u>	63.96%	<u>816,785</u>	6.19%
DEPARTMENT GRAND TOTAL	<u><u>742,886</u></u>	<u><u>771,280</u></u>	<u><u>491,949</u></u>	63.78%	<u><u>818,892</u></u>	6.17%

Jefferson County Commission
Budget Detail
Dept 900-PARKS AND RECREATION
FY2020-2021

1/29/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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001900-PARKS AND RECREATION

001900.421100 - TELEPHONE	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	(151)	0	2,107	2,107
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
JCPRC REIMBURSES CO FOR DEPT CELL PHONES	DISCRETIONARY-JCPRC REIMBURSES CO	2,107

Total 001900.421100 - TELEPHONE	2,107
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NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001900.456700 - CONTR/TRSFR OTHR GOV-HOTEL OCC	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	346,087	223,249	363,663	380,215
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
HOTEL OCC TAX-45.0385% MGORDON ESTIMATE	MANDATED-COUNTY DETERMINES %			380,215
Total 001900.456700 - CONTR/TRSFR OTHR GOV-HOTEL OCC				<u>380,215</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001900.456701 - PARKS AND REC PERSONNEL CONTRB	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	243,780	182,835	243,780	273,780
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
5 FULL-TIME SALARIES-COUNTY CONTRIBUTION	MISSION CRITICAL			243,780
FACILITY COOR POSITION-NEW (PREVIOUSLY CUT)	NEW INITIATIVE-REPLACE PRIOR CUT			30,000
Total 001900.456701 - PARKS AND REC PERSONNEL CONTRB				<u>273,780</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001900.456702 - PARKS AND REC SCHOLARSHIP FUND	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	2,500	10,000	10,000	10,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
YOUTH PROG SCHLRSHP-SERVES UNDERPRIVILEGED	DISCRETIONARY			10,000
Total 001900.456702 - PARKS AND REC SCHOLARSHIP FUND				<u>10,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001900.456706 - IN-KIND RENT-PARKS AND REC	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	150,670	75,865	151,730	152,790
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
IN-KIND RENT MGORDON CALCULATION	MANDATED-OFFSET BY INKIND CONTRIB REV			152,790
Total 001900.456706 - IN-KIND RENT-PARKS AND REC				<u>152,790</u>

NOTES:

Jefferson County Commission
 Budget Summary
 Dept 903-ARTS AND HUMANITIES
 FY2020-2021

1/29/2020

001903-ARTS AND HUMANITIES	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	15,369	16,149	9,914	61.39%	16,884	4.55%
TOTAL CONTRIBUTIONS TO OTH	<u>15,369</u>	<u>16,149</u>	<u>9,914</u>	61.39%	<u>16,884</u>	4.55%
DEPARTMENT GRAND TOTAL	<u>15,369</u>	<u>16,149</u>	<u>9,914</u>	61.39%	<u>16,884</u>	4.55%

Jefferson County Commission
Budget Detail
Dept 903-ARTS AND HUMANITIES
FY2020-2021

1/29/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001903-ARTS AND HUMANITIES				
001903.456700 - CONTR/TRSFR OTHR GOV UNIT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	15,369	9,914	16,149	16,884
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
2.000% OF HOTEL OCCUPANCY TAX-MGORDON EST		MANDATED-JEFFERSON CO COMMISSION ESTABLISHES %		16,884
Total 001903.456700 - CONTR/TRSFR OTHR GOV UNIT				16,884

NOTES: NO ADDITIONAL FUNDING REQUESTED FOR FY21

Jefferson County Commission
 Budget Summary
 Dept 908-COMMUNITY CENTER-JC MINISTRIES
 FY2020-2021

1/29/2020

001908-COMMUNITY CENTER-JC MINISTRI	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
CONTRIBUTIONS TO OTH						
456800 CONTRIBUTION/ TRANSFER OTHER	0	0	0	0.00%	12,000	100.00%
TOTAL CONTRIBUTIONS TO OTH	<u>0</u>	<u>0</u>	<u>0</u>	0.00%	<u>12,000</u>	100.00%
DEPARTMENT GRAND TOTAL	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	0.00%	<u><u>12,000</u></u>	100.00%

Jefferson County Commission
Budget Detail
Dept 908-COMMUNITY CENTER-JC MINISTRIES
FY2020-2021

1/29/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001908-COMMUNITY CENTER-JC MINISTRIES				
001908.456800 - CONTRIBUTION/ JC MINISTRIES	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	0	0	0	12,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
CASE MGMT SAL-HOMELESS CLIENT FOCUS		MISSION CRITICAL		6,000
HOTEL COSTS-SUPPLEMENT SHELTER WHEN >16 IN SHELTER		MISSION CRITICAL		3,000
RENT & DEPOSIT ASST FOR HOMELESS		MISSION CRITICAL		3,000
Total 001908.456800 - CONTRIBUTION/ JC MINISTRIES				12,000

NOTES: ONE TIME FUNDING LAST YEAR WAS PAID FOR OUT OF THE COAL SEVERANCE FUND

567 Contributions to Other Govt Entities

FY19 Actual	FY20 YTD as of 12/17/2019	FY20 Budget
\$ 4,000.00	\$ 7,500.00	\$ 10,000.00

Description	FY21 Request Mandated	FY21 Request Mission Critical	FY21 Request Discretionary	FY21 Request New Initiative	Justification/ Purpose
All monies will go towards ur Shelter Plan. Details below:					
Assistance with First Month's Rent and Deposit		3,000			To reduce the number of homeless in Jefferson County, we offer assistance for those who can pay a portion of the rent but not 100%. We provide assistance with the first month's rent and Deposit.
Case Management Salaries		6,000			Case managers assist in moving our clients from homelessness to homed and into appropriate health services often necessary to maintain housing. We currently do not have enough case management resources to effectively manage all our clients.
Hotel costs for Shelter overflow and clients with special needs		3,000			Our Shelter accomodates 16 of our homeless residents. At times, we have more than 16 requiring shelter. We have arrangements with two local hotels to accommodate the overflow at a reduced rate. We also have clients with physical and mental disabilities who do not do well in the shelter so we obtain motel rooms for them.
Total	-	12,000	-	-	
Total Object Code	12,000				

Jefferson County Commission
 Budget Summary
 Dept 909-HISTORICAL COMMISSION
 FY2020-2021

1/29/2020

001909-HISTORICAL COMMISSION	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	22,757	23,913	14,680	61.39%	30,001	25.46%
456710 IN-KIND CONTRIBUTION	2,500	0	0	0.00%	0	100.00%
TOTAL CONTRIBUTIONS TO OTH	<u>25,257</u>	<u>23,913</u>	<u>14,680</u>	61.39%	<u>30,001</u>	25.46%
DEPARTMENT GRAND TOTAL	<u>25,257</u>	<u>23,913</u>	<u>14,680</u>	61.39%	<u>30,001</u>	25.46%

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001909-HISTORICAL COMMISSION				
001909.456700 - CONTR/TRSFR OTHR GOV UNIT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	22,757	14,680	23,913	30,001
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
HOTEL OCC TAX-2.9615% MGORDON EST	MANDATED-COUNTY DETERMINES %			25,001
JC HISTORIC PRESERVATION FUND CONTRIB	NEW INITIATIVE			5,000
Total 001909.456700 - CONTR/TRSFR OTHR GOV UNIT				30,001

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001909.456710 - IN-KIND CONTRIBUTION-JCHLC		<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>
		<u>FY21 REQUEST</u>		
		2,500	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST

Total 001909.456710 - IN-KIND CONTRIBUTION-JCHLC

NOTES:

Jefferson County Commission
 Budget Summary
 Dept 911-VISITORS BUREAU
 FY2020-2021

1/29/2020

001911-VISITORS BUREAU	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	384,213	411,225	247,842	60.27%	422,100	2.64%
TOTAL CONTRIBUTIONS TO OTH	<u>384,213</u>	<u>411,225</u>	<u>247,842</u>	60.27%	<u>422,100</u>	2.64%
DEPARTMENT GRAND TOTAL	<u><u>384,213</u></u>	<u><u>411,225</u></u>	<u><u>247,842</u></u>	60.27%	<u><u>422,100</u></u>	2.64%

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001911-VISITORS BUREAU				
001911.456700 - CONTR/TRSFR OTHR GOV UNIT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	384,213	247,842	411,225	422,100
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
50% OF HOTEL OCCUPANCY TAX-MGORDON ESTIMATED	MANDATED-STATE CODE			422,100
Total 001911.456700 - CONTR/TRSFR OTHR GOV UNIT				<u>422,100</u>

NOTES: NO REQUEST WAS SUBMITTED FOR FY21

Jefferson County Commission
 Budget Summary
 Dept 916-LIBRARIES
 FY2020-2021

1/30/2020

001916-LIBRARIES	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	330,000	330,000	247,500	75.00%	380,000	15.15%
TOTAL CONTRIBUTIONS TO OTH	<u>330,000</u>	<u>330,000</u>	<u>247,500</u>	75.00%	<u>380,000</u>	15.15%
DEPARTMENT GRAND TOTAL	<u><u>330,000</u></u>	<u><u>330,000</u></u>	<u><u>247,500</u></u>	75.00%	<u><u>380,000</u></u>	15.15%

Jefferson County Commission
 Budget Detail
 Dept 916-LIBRARIES
 FY2020-2021

1/29/2020

Name Justificaton Amount
001916-LIBRARIES

001916.456700 - CONTR/TRSFR OTHR GOV UNIT	FY19 ACTUAL	FY20 YTD	FY20 BUDGET	FY21 REQUEST
	330,000	247,500	330,000	380,000
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
BOL-HRPRS FRY-OPERATIONS	MISSION CRITICAL	39,345
BOL-HRPRS FRY-SALARIES	MISSION CRITICAL	43,155
CHARLES TOWN-MATERIALS	MISSION CRITICAL	30,500
CHARLES TOWN-SALARIES	MISSION CRITICAL	52,000
SHEPHERDSTOWN-MATERIALS	MISSION CRITICAL	16,500
SHEPHERDSTOWN-OPERATIONS	MISSION CRITICAL	16,500
SHEPHERDSTOWN-SALARIES	MISSION CRITICAL	49,500
SO JEFFERSON-MATERIALS	MISSION CRITICAL	8,850
SO JEFFERSON-OPERATIONS	MISSION CRITICAL	38,000
SO JEFFERSON-SALARIES	MISSION CRITICAL	35,650
BOL-HRPRS FRY-OPERATIONS-NEW AUDIT EXP	NEW INITIATIVE	2,000
BOL-HRPRS FRY-SALARIES INCREASED HOURS	NEW INITIATIVE	8,000
CHARLES TOWN-SALARIES INCREASED HOURS	NEW INITIATIVE	15,000
SHEPHERDSTOWN-SALARIES INCREASED HOURS	NEW INITIATIVE	10,000
SO JEFFERSON-OPERATIONS-NEW AUDIT EXP	NEW INITIATIVE	3,500
SO JEFFERSON-SALARIES INCREASED HOURS	NEW INITIATIVE	6,500
SHEPHERDSTOWN-OPERATIONS-NEW TRANSITION	NEW INITIATIVE-TRANSITION TO NEW LIBRARY SPACE	5,000

Jefferson County Commission
Budget Detail
Dept 916-LIBRARIES
FY2020-2021

1/29/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
Total 001916.456700 - CONTR/TRSFR OTHR GOV UNIT		<u>380,000</u>

NOTES:

Jefferson County Commission
 Budget Summary
 Dept 952-SENIOR CITIZENS
 FY2020-2021

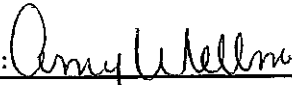
1/29/2020

001952-SENIOR CITIZENS	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	0	0	0	0.00%	7,043	100.00%
TOTAL CONTRIBUTIONS TO OTH	<u>0</u>	<u>0</u>	<u>0</u>	0.00%	<u>7,043</u>	100.00%
DEPARTMENT GRAND TOTAL	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	0.00%	<u><u>7,043</u></u>	100.00%

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001952-SENIOR CITIZENS		
001952.456700 - CONTR/TRSFR OTHR GOV UNIT	<u>FY19 ACTUAL</u> 0	<u>FY20 YTD</u> 0
	<u>FY20 BUDGET</u> 0	<u>FY21 REQUEST</u> 7,043
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
LOCAL MATCH FOR GRANT-MEALS FOR OLDER CITIZENS	MISSION CRITICAL	7,043
Total 001952.456700 - CONTR/TRSFR OTHR GOV UNIT		<u><u>7,043</u></u>

NOTES:

FY 2020 Service Provider Budget
Title III - B, C1, C2, D & E
General Information Page

Name of Service Provider: Jefferson County Council on Aging					
Name, Address & Phone Number of Applicant (Grantee) Jefferson County Council on Aging 103 W 5th Ave. Ranson, WV 25438 Phone: 304-725-4044			Address Where Service Provision will be Conducted Jefferson County Council on Aging 103 W 5th Ave. Ranson, WV 25438 Phone: 304-725-4044		
Proposed Project Period: Beginning: 10/01/19 Ending: 09/30/20			Name of Director or Coordinator Amy Wellman, JCCOA Executive Director		
Type of Application <input checked="" type="checkbox"/> New <input type="checkbox"/> Revision - Date _____ <input type="checkbox"/> Continuation <input type="checkbox"/> Supplement			Geographic Area Covered by Proposed Agency Jefferson County		
COMPUTATION OF FUNDS REQUESTED					
	III B	III C1	III C2	III D	III E
A. Title III Funds Request	39619	58032	83509	2446	21129
B. Local Match	6988			432	7043
C. Program Income	1500	11000	11000		
D. State Funds	29687	2283	3827	5241	
E. LIFE					
F. Total Cost (A+B+C+D+E)	77794	71315	98336	8119	28172
Other Resources					
Terms and Conditions: <i>It is understood and agreed by the undersigned that:</i> 1) <i>Funds granted as a result of this request are to be expended for the purpose set forth herein and in accordance with all applicable laws, regulations, policies, and procedures of this State and the Administration on Community Living of the U. S. Department of Health and Human Services.</i> 2) <i>Any proposed changes in the proposal as approved will be submitted in writing by the applicant and upon notification of approval by the AAA and State Agency, shall be deemed incorporated into and become a part of this agreement.</i> 3) <i>Funds awarded by this agency may be terminated at any time for violations of any terms and requirements of this agreement.</i>					
Individual Authorized to Commit Applicant Organization to this Agreement (Grantee)					
Name: <u>Amy Wellman</u>			Signature: <u></u>		
Title: <u>Executive Director</u>			Date: <u>08-16-2019</u>		

Federal FY 2020



County Provider Plan

**Provider Agency:
Jefferson County Council on Aging**

Issued July 2019

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Part I: VERIFICATION OF INTENT

_____Jefferson County_____Plan
(County)

The FY 2020 Provider Plan is hereby submitted for the:

Jefferson County

(Planning & Service Area)

This document is for approval of Bureau funded services and activities from October 1, 2019 through September 30, 2020

Jefferson County Council on Aging

(Name of Provider Agency)

assures that this document adheres to all of the provisions of the Older Americans Act, as implemented by the Administration on Community Living and the Bureau, during the period identified. The Provider Agency named above will assume full authority to develop and administer the Provider Plan in accordance with all requirements of the Act and related State policies, procedures and regulations. In accepting this authority, the Provider Agency assumes the major responsibilities to develop and administer a comprehensive and coordinated system of services and activities for providing a positive impact on the lives of elderly people within the service area.

By submitting this Provider Plan to the _____Upper Potomac Area Agency on Aging_____for approval, the Provider Agency Board, it's Director, managers, and counselors agree to comply with the FY 2020 Provider Plan Assurances.

(Date)

(Provider Agency Director's Signature)

The governing body of the Provider Agency has reviewed this Plan and supports all information contained herein.

(Date)

(Sponsoring Board's Signature)

PART II: FY 2020 ASSURANCE OF COMPLIANCE

This section asserts and affirms the Provider's acceptance of the Bureau of Senior Services and federal and state conditions and assurances which govern use of Older Americans Act funds as well as other programs of the West Virginia Bureau of Senior Services as the designated focal point for the delivery of Older Americans Act services through the Bureau.

The Jefferson County Council on Aging confirms that the following assurances of compliance will be followed:

The Provider shall, in order to be approved by the Area Agency on Aging, prepare and develop a provider plan for its planning and service area. Each plan shall be based upon a uniform format for provider plans within the State prepared in accordance with the Older Americans Act. Each plan shall-

provide, through a comprehensive and coordinated system, for supportive services, nutrition services where appropriate, and maintenance of senior centers, within the planning and service area covered by the plan, including determining the extent of need for supportive services, nutrition services, and multipurpose senior centers in such area (taking into consideration, among other things, the number of older individuals with low incomes residing in such area, the number of older individuals who have greatest economic need (with particular attention to low-income older individuals, including low-income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas) residing in such area, the number of older individuals who have greatest social need (with particular attention to low-income older individuals, including low-income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas) residing in such area, the number of older individuals at risk for institutional placement residing in such area, and the number of older individuals who are Indians residing in such area, and the efforts of voluntary organizations in the community, evaluating the effectiveness of the use of resources in meeting such need. Each plan shall:

- Administer the program(s) in accordance with the Older Americans Act, the West Virginia Bureau of Senior Services State Plan, the Area Agency on Aging, and all applicable regulations, policies and procedures issued by the State and Federal.
- Plan and coordinate the service grants and contracts in such a manner as to assure services are available throughout a full twelve month operational year.
- Use such methods of administration (including methods relating to the establishment and maintenance of personnel standards) as are necessary for the proper and efficient administration of the Plan.
- Meet all requirements with respect to reporting and data collection.
- Agree not to impose any requirements of residency or citizenship as condition of participation in the receipt of services under the Older Americans Act.

- Agree to operate fully in conformance with all applicable Federal, State, and local statutes for fire, health, safety, and sanitation as prescribed by law, regulation or policy.
- Agree to maintain sufficient financial control and accounting procedures to assure proper disbursement of and accounting for all funds managed by the Provider.
- cooperate with legal assistance programs for older individuals throughout the geographical area and meet all requirements with respect to legal assistance as specified within the Act and West Virginia Bureau of Senior Services policies and procedures.
- Assure that all program income and financial contributions donated under a specific title will be used to improve service capabilities and increase services under that title. Agree to expend all funds under each entitlement within the Older American Act exclusively for targeted populations and services so specified within the contract policy.
- provide assurances that an adequate proportion, as required under section 307(a)(2) of the Older Americans Act, of the amount allotted for part B to the planning and service area will be expended for the delivery of each of the following categories of services—
 - A. services associated with access to services (transportation, health services, outreach, information and assistance, which may include information and assistance to consumers on availability of services under part B and how to receive benefits under and participate in publicly supported programs for which the consumer may be eligible); and
 - B. in-home services, including supportive services for families of older individuals who are victims of Alzheimer's disease and related disorders with neurological and organic brain dysfunction; and
 - C. legal assistance; and
 - D. assurances that the provider agency on aging will report annually to the Area Agency in detail the amount of funds expended for each such category during the fiscal year most recently concluded;
- designate, where feasible, a focal point for comprehensive service delivery within the contract area, giving special consideration to designating multipurpose senior centers (including multipurpose senior centers operated by organizations referred to in paragraph (6)(C) of section 306 of the Older Americans Act) as such focal point; and specify, in grants, contracts, and agreements implementing the plan, the identity of each focal point so designated;
- the provider agency will—
 - A. set specific objectives, consistent with AAA and State policy, for providing services to older individuals with greatest economic need, older individuals with greatest social need, and older individuals at risk for institutional placement;
 - B. include specific objectives for providing services to low-income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas; and

- C. include proposed methods to achieve the objectives described in items (aa) and (bb) of sub clause (l);
- the Area Agency on Aging will include in each agreement made with a provider of any service under this title, a requirement that such provider agency will—
 - A. specify how the provider intends to satisfy the service needs of low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas in the area served by the provider;
 - B. to the maximum extent feasible, provide services to low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas in accordance with their need for such services; and
 - C. meet specific objectives established by ACL for providing services to low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas within the planning and service area; and
- with respect to the fiscal year preceding the fiscal year for which such plan is prepared—
 - A. identify the number of low-income minority older individuals in the planning and service area;
 - B. describe the methods used to satisfy the service needs of such minority older individuals; and
 - C. provide information on the extent to which the provider agency met the objectives
- the provider agency will use outreach efforts that will—
 - A. identify individuals eligible for assistance under this Act, with special emphasis on—
 - 1. older individuals residing in rural areas;
 - 2. older individuals with greatest economic need (with particular attention to low-income minority individuals and older individuals residing in rural areas);
 - 3. older individuals with greatest social need (with particular attention to low-income minority individuals and older individuals residing in rural areas);
 - 4. older individuals with severe disabilities;
 - 5. older individuals with limited English proficiency;
 - 6. older individuals with Alzheimer's disease and related disorders with neurological and organic brain dysfunction (and the caretakers of such individuals); and
 - 7. older individuals at risk for institutional placement; and
 - 8. inform the older individuals referred to in the aforementioned seven (7) sub-clauses, and the caretakers of such individuals, of the availability of such assistance; and
- the provider agency will ensure that each activity undertaken by the agency, including planning, advocacy, and systems development, will include a focus on the needs of low-income minority older individuals and older individuals residing in rural areas;
- the provider agency will coordinate planning, identification, assessment of needs, and provision of services for older individuals with disabilities, with particular attention to individuals with severe

disabilities, and individuals at risk for institutional placement with agencies that develop or provide services for individuals with disabilities;

- provide that the provider agency will—
 - A. take into account in connection with matters of general policy arising in the development and administration of the provider plan, the views of recipients of services under such plan through public hearings and comments;
 - B. serve as the advocate and focal point for older individuals within the community by (in cooperation with agencies, organizations, and individuals participating in activities under the plan) monitoring, evaluating, and commenting upon all policies, programs, hearings, levies, and community actions which will affect older individuals;
- where possible, enter into arrangements with organizations providing day care services for children, assistance to older individuals caring for relatives who are children, and respite for families, so as to provide opportunities for older individuals to aid or assist on a voluntary basis in the delivery of such services to children, adults, and families;
- if possible regarding the provision of services under Title III, make use of trained volunteers in providing direct services delivered to older individuals and individuals with disabilities needing such services and, if possible, work in coordination with organizations that have experience in providing training, placement, and stipends for volunteers or participants (such as organizations carrying out Federal service programs administered by the Corporation for National and Community Service), in community service settings;
- establish an advisory council consisting of older individuals (including minority individuals and older individuals residing in rural areas) who are participants or who are eligible to participate in programs assisted under this Act, family caregivers of such individuals, representatives of older individuals, service providers, representatives of the business community, local elected officials, providers of veterans' health care (if appropriate), and the general public, to advise continuously on all matters relating to the development of the area plan, the administration of the plan and operations conducted under the plan.
- in cooperation with the Area Agency on Aging, the Bureau and with the State agency responsible for mental health services, increase public awareness of mental health disorders, remove barriers to diagnosis and treatment, and coordinate mental health services (including mental health screenings with mental health services provided by community health centers and by other public agencies and nonprofit private organizations;
- if there is a significant population of older individuals who are Indians in the planning and service area of the provider agency, the provider agency shall conduct outreach activities to identify such individuals in such area and shall inform such individuals of the availability of assistance under this Act;
- provide that the provider agency shall, cooperate with the Area Agency to facilitate the local development and implementation of a comprehensive, coordinated system for providing long-term care in home and community-based settings, in a manner responsive to the needs and preferences of older individuals and their family caregivers, by—

- A. collaborating, coordinating activities, and consulting with other local public and private agencies and organizations responsible for administering programs, benefits, and services related to providing long-term care;
 - B. conducting analyses and making recommendations with respect to strategies for modifying the local system of long-term care to better—
 - 1. respond to the needs and preferences of older individuals and family caregivers;
 - 2. facilitate the provision, by service providers, of long-term care in-home and community-based settings; and
 - 3. target services to older individuals at risk for institutional placement, to permit such individuals to remain in home and community-based settings;
 - C. implementing evidence-based programs to assist older individuals and their family caregivers in learning about and making behavioral changes intended to reduce the risk of injury, disease, and disability among older individuals; and
 - D. providing for the availability and distribution of information relating to the need to plan in advance for long-term care
- provide information and assurances concerning services to older individuals who are Native Americans (referred to in this paragraph as “older Native Americans”), including—
 - A. information concerning whether there is a significant population of older Native Americans in the planning and service area and if so, an assurance that the provider agency will pursue activities, including outreach, to increase access of those older Native Americans to programs and benefits provided under this title;
 - B. an assurance that the provider agency will, to the maximum extent practicable, coordinate the services the agency provides under this title with services provided under title VI; and
 - C. an assurance that the provider agency will make services under the provider plan available, to the same extent as such services are available to older individuals within the planning and service area, to older Native Americans; and
 - provide the Bureau grievance policy procedure for older individuals who are dissatisfied with or denied services under this title, via Bureau established policy;
 - provide that the provider agency will establish procedures for coordination of services with entities conducting other Federal or federally assisted programs for older individuals at the local level, with particular emphasis on entities conducting programs described in section 203(b) of the Older Americans Act within the planning and service area.
 - provide assurances that the provider agency will—
 - A. maintain the integrity and public purpose of services provided, and service providers, under this title in all contractual and commercial relationships;
 - B. disclose to the Assistant Secretary, the State agency and/or the Area Agency—

- (i) the identity of each non-governmental entity with which such agency has a contract or commercial relationship relating to providing any service to older individuals; and
 - (ii) the nature of such contract or such relationship;
- C. demonstrate that a loss or diminution in the quantity or quality of the services provided, or to be provided, under this title by such agency has not resulted and will not result from such contract or such relationship;
 - D. demonstrate that the quantity or quality of the services to be provided under this title by such agency will be enhanced as a result of such contract or such relationship; and
 - E. on the request of the Assistant Secretary, the State or Area Agency, for the purpose of monitoring compliance with this Act (including conducting an audit), disclose all sources and expenditures of funds such agency receives or expends to provide services to older individuals;
- provide assurances that preference in receiving services under this title will not be given by the provider agency to particular older individuals as a result of a contract or commercial relationship that is not carried out to implement this title;
 - provide assurances that funds received under this title will be used—
 - A. to provide benefits and services to older individuals, giving priority to older individuals identified in paragraph (4)(A)(i); and
 - B. in compliance with the assurances specified in paragraph (13) and the limitations specified in section 212 of the Older Americans Act;
 - provide, to the extent feasible, for the furnishing of services under this Act, consistent with self-directed care; and
 - include information detailing how the provider agency will coordinate activities, and develop long-range emergency preparedness plans, with local and State emergency response agencies, relief organizations, local and State governments, and any other institutions that have responsibility for disaster relief service delivery.
 - 1. A provider agency may include in the provider plan an assessment of how prepared the service provider within its planning and service area is for any anticipated change in the number of older individuals during the 10-year period following the fiscal year for which the plan is submitted.
 - 2. Such assessment may include—
 - A. the projected change in the number of older individuals in the planning and service area;
 - B. an analysis of how such change may affect such individuals, including individuals with low incomes, individuals with greatest economic need, minority older individuals, older individuals residing in rural areas, and older individuals with limited English proficiency;

- C. an analysis of how the programs, policies, and services provided by such Area Agency can be improved, and how resource levels can be adjusted to meet the needs of the changing population of older individuals in the planning and service area; and,
 - D. an analysis of how the change in the number of individuals age 85 and older in the planning and service area is expected to affect the need for supportive services.
3. A provider agency , in cooperation with government officials, the Area Agency, State agencies, tribal organizations, or local entities, may make recommendations to government officials in the planning and service area and the State, on actions determined by the provider agency to build the capacity in the planning and service area to meet the needs of older individuals for—
- A. health and human services;
 - B. land use;
 - C. housing;
 - D. transportation;
 - E. public safety;
 - F. workforce and economic development;
 - G. recreation;
 - H. education;
 - I. civic engagement;
 - J. emergency preparedness; and
 - K. any other service as determined by such agency.
- C1. If the head of an Area Agency finds that a provider agency has failed to comply with Federal or State laws, including the provider plan requirements of this section, regulations, or policies, the Area Agency may withhold a portion of the funds to the provider agency available under this title.
- 2A. The head of the Area Agency shall not make a final determination withholding funds under paragraph (1) without first affording the provider agency due process in accordance with procedures established by the Area Agency on Aging and State agency.
- B. At a minimum, such procedures shall include procedures for—
- i. providing notice of an action to withhold funds;
 - ii. providing documentation of the need for such action.
- 3A. If the State agency withholds the funds, the State agency may use funds withheld to directly administer programs under this Title in the planning and service area for a period not to exceed 180 days, except as provided in subparagraph (B).
- B. If the State agency determines the provider has not taken corrective action, or the State agency does not approve the corrective action, during the 180 day period described in subparagraph (A), the State agency may extend the period for not more than 90 days.

- Provider agency awarded funding from the Area Agency on Aging assures compliance with all conditions outlined in the Notification of Grant Award.

Provider Plan Part III: Section A – COMMUNITY FOCAL POINTSCounty: Jefferson CountyAdministrative Office Name: Anna Mae Reedy Senior CenterAddress: 103 W 5th Ave. Ranson, WV 25438Phone #: 304-725-4044 E-mail: jccoadirector@frontiernet.netContact Person: Amy Wellman, JCCOA Executive DirectorDays/Hours of Operation: Monday-Friday 8:00 a.m to 4 p.m.**Multi-purpose Senior Centers or Comprehensive Service Delivery Sites**County: Jefferson CountyCenter/Site Name: Charles TowersAddress: 151 Augustine Ave. Charles Town, WV 25414Phone #: 304-725-4044 E-mail: jccoadirector@frontiernet.netContact Person: Amy Wellman, JCCOA Executive DirectorDays/Hours of Operation: Monday, Tuesday, Thursday and Friday 11:30 a.m.-1:30 p.m.County: Jefferson CountyCenter/Site Name: Blue Ridge Volunteer Fire DepartmentAddress: 181 Keys Ferry Road, Harpers Ferry, WV 25425Phone #: 304-725-4044 E-mail: jccoadirector@frontiernet.netContact Person: Amy Wellman, JCCOA Executive DirectorDays/Hours of Operation: Tuesday and Thursday 11:00 a.m to 1:00 p.m.

County: _____

Center/Site Name: _____

Address: _____

Phone #: _____ E-mail: _____

Contact Person: _____

Days/Hours of Operation _____

Provider Plan Part III: Section B – COUNTY MEAL SITES

Provider Agency:			
County:			
*Nutrition Site Location (name, address, phone number, & contact person/site supervisor)	Home-Delivery Yes or No	Days of Week Site is Open	Hours of Operation
1. Anna Mae Reedy Senior Center 103 W. 5 th Ave. Ranson, WV 25438	Yes	Monday-Friday	8:00 am-4:00 pm
2. Charles Towers 151 Augustine Ave. Charles Town, WV 25414	Yes	Monday, Tuesday, Thursday and Friday	11:30 a.m – 1:00 p.m.
3. Blue Ridge Volunteer Fire Department 181 Keys Ferry Rd. Harpers Ferry, WV 25425	Yes	Tuesday and Thursday	11:00 a.m. – 1:00 p.m.
4.			
5.			
6.			
7.			
8.			

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* All locations where meals are served.

Provider Plan Part III: Section C – COUNTY HOME-DELIVERED MEAL ROUTES

Provider Agency: Jefferson County Council on Aging		
County: Jefferson County		
Nutrition Site Location (name, address, phone number, & contact person/site supervisor)	List Route Names (Estimate Mileage from the Nutrition Site to the furthest Delivery Location)	Time Duration of Route
1. JCCOA 2. 103 W 4 th Ave. 3. Ranson, WV 25438 4. Amy Wellman JCCOA Executive Director 5. 304-725--4044	Ranson and Charles Town Mileage: 20	3.5 hrs
2. JCCOA 103 W. 5 th Ave. Ranson, WV 25438 Amy Wellman, JCCOA Executive Director 304-725-4044	Bolivar Harpers Ferry Mileage: 20	1 hr
3. JCCOA 103 W. 5 th Ave. Ranson, WV 25438 Amy Wellman, JCCOA Executive Director 304-725-4044	Charles Towers Mileage: 2	1 hr
4. JCCOA 103 W. 5 th Ave. Ranson, WV 25438 Amy Wellman, JCCOA Executive Director 304-725-4044	Summit Point Middleway Shenandoah Junction Mileage: 34	2.5 hrs
5. JCCOA 103 W. 5 th Ave. Ranson, WV 25438 Amy Wellman, JCCOA Executive Director 304-725-4044	Blue Ridge Mileage: 18	2.25 hrs
6.		
7.		
8.		

Provider:

Provider Plan Part III - Section D: PROGRAM SERVICE PROJECTIONS

FY 2020 (October 1, 2019 to September 30, 2020) - Original

Titles III - B/C: Supportive & Nutrition Services

Cluster 1

Service Activity	60+ Served	Total Units
Adult Day Care (\$8 per hour)		
Home-Delivered Meals (\$5.75 per meal)		11105
Homemaker (\$13 per hour)		
Chore (\$13 per hour)		
Personal Care (\$16 per hour)		
Home-Delivered Pick-Up Meals (\$5.25/ meal)		
Home Delivered Non Emergency		6400
Frozen/ Shelf stable/Pre-prepared (\$3.75/meal)		

Cluster 2

Service Activity	60+ Served	Total Units
Assisted Transportation (1 way trip)		7000
Congregate Meal (\$ 5.25 per meal)		10349
Congregate Temporary Pick-Up Meals (\$5.25/ meal)		
Nutrition Counseling (1 session)		
Congregate Non Emergency		
Frozen/ Shelf stable/ Pre-prepared (\$3.75/ meal)		

Cluster 3

Service Activity	60+ Served	Total Units
Information & Assistance (contacts)	150	500
Outreach (contacts)	50	100
Transportation (1 way trip)		5803
Nutrition Education (1 session)		

Provider:**Provider Plan Part III - Section D: PROGRAM SERVICE PROJECTIONS**

FY 2020 (October 1, 2019 to September 30, 2020) - Original

Other: Titles III - B/C: Supportive & Nutrition Services

Service Activity	60+ Served	Total Units
Group Meals (meals)	240	1260
Group Client Support (hours)*	80	12
Individual Client Support (hours)**	200	600

*Instruction and Training, Material Aid

**Counseling, Discount, Letter/ Writing/ Reading/ Prescription Aid/ Telephoning/ Visiting/ Medication Mgmt

Title III-D Evidenced Based Programs

Service Activity	60+ Served	Total Units
Chronic Disease Self Management (hours)		42
Dining with Diabetes (hours)		
A Matter of Balance (hours)		
Healthy Steps for Older Adults (hours)		
Ta Ji Quan: Moving for Better Balance (hours)		
Tai Chi for Arthritis (hours)		
Tai Chi for Diabetes (hours)		
Tai Chi for Osteoporosis (hours)		
Walk with Ease (hours)		36
Stepping On (hours)		
Other Approved (hours)		

Title III-E: Family Caregiver Services

Service Activity	60+ Served	Total Units
Caregiver Counseling/ Support Group (hours)		
Caregiver Information & Assistance (contact)		
Caregiver Training (hours) Not Agency Staff		
Congregate Respite (\$8 per hour)		
In Home Respite (\$14 per hour)		

Provider:

Provider Plan Part IV - Section A: Titles III B, D & E Program Narrative

Attach additional pages if necessary

1. Specify how provider will target and provide services to older individuals with the greatest economic and/or social needs with particular attention to low-income individuals, including low-income minority individuals, individuals with limited English proficiency, individuals at risk for institutional placement and individuals residing in rural (isolated) areas.

Response:

JCCOA will provide services to older individuals who are low income and in the greatest economic need by continuing Outreach Coordination, Service Coordination, RN Assessments, Transportation Services, Congregate and Home Delivered Meals. JCCOA will ensure services are provided to those with the greatest economic need by utilizing the SAEF form that was developed by the State of West Virginia to prioritize our waitlist.

Provider:

Provider Plan Part IV - Section A: Titles III B, D & E Program Narrative

Attach additional pages if necessary

2. Specify how the provider will identify older individuals with Alzheimer's disease and related disorders (and the caretakers of such individuals) and assist them in accessing appropriate services and resources.

Response:

JCCOA will provide services to meet the needs of older individuals with Alzheimer's Disease by identifying caretakers of these individuals and assist them in assessing appropriate services and resources. JCCOA currently has two staff members who are certified by the Alzheimer Association as Alzheimer Support Specialists.

3. If there is a significant older Native American population in provider's geographic service area, specify how provider will inform older Native Americans about services and access to services.

Response:

Jefferson County does not have a significant Native American population.

4. Specify how provider's agency will target and provide services to older individuals with severe disabilities.

Response:

JCCOA provides services to all seniors. We utilize the SAEF Form to prioritize those clients with the greatest need.

Provider:

Provider Plan Part IV - Section A: Titles III B, D & E Program Narrative

Attach additional pages if necessary

5. Briefly, specify how the provider will address coordination with emergency response agencies for emergency preparedness (include information on coordination with county health department emergency preparedness plans).

Response:

Whenever an emergency affecting the agency reaches proportions THAT CANNOT BE HANDLED BY ROUTINE MEASURES, JCCOA will follow our Inclement Weather/Natural Disaster Plan. Since an emergency can be sudden and happen without advance warning, our procedures are written to be flexible in order to accommodate contingencies of various types and magnitudes.

Emergency Closure or Service of Services

1. JCCOA will be closed or delay services when JCCOA Officials deem it to be in the best interest of the agency, our employees, clients and guests.
2. JCCOA can monitor the agency's main (published) phone line to determine the status of the agency operations. JCCOA attempts to operate with the County Government; however, JCCOA is responsible for the maintenance and security of our buildings and grounds. For this reason, there may be times that JCCOA is not operating on a regular schedule when the County is.

Contingency Services:

1. JCCOA monitors weather forecasts. In the event that inclement weather is predicted, our Nutrition Team provides additional meals to our clients (in need), as a precautionary measure.
2. We do NOT provide Transportation Services for client's once the County has determined the roads are unsafe.
3. Clients are notified in advance of possible closure and are instructed to call our main phone line to determine the status of operations.
4. In-Home Care services are monitored by a JCCOA On-Call Staff. Clients are contacted by phone to determine any emergency needs.

The Executive Director has the authority to limit, cancel or delay services when warranted by emergency circumstances.

Provider:

Provider Plan Part IV - Section B: Titles III B, C, D, & E Public Comment Period

Attach additional pages if necessary

6. Attach public comment agenda, attendance sheet and minutes from the agency's public comment period.

Response:

A copy of the Agenda and attendance is attached.

FY 20 Title III B Budget

Provider:

Pg. 1

	Title III	State	Other Funding (PI, Local, LIFE)	Total
1. Personnel and Fringe Benefits <i>(Include position, rate, fte)</i>				
				\$ -
				\$ -
Sub-Total	\$ -	\$ -	\$ -	\$ -
<i>(Include each item, rate, amount)</i>				
Social Security Wages x .0765				\$ -
Workers Comp				\$ -
Unemployment				\$ -
Sub-Total	\$ -	\$ -	\$ -	\$ -
Total Personnel and Fringe Benefits	\$ -	\$ -	\$ -	\$ -
2. Travel (Miles * Reimbursement rate)				\$ -
				\$ -
				\$ -
				\$ -
Total Travel	\$ -	\$ -	\$ -	\$ -
3. Printing and Supplies (Include Detail)				\$ -
				\$ -
				\$ -
Total Printing and Supplies	\$ -	\$ -	\$ -	\$ -
4. Equipment (Items over \$5,000)				\$ -
				\$ -
				\$ -
Total Equipment	\$ -	\$ -	\$ -	\$ -
5. Building Space (Include Detail)				\$ -
				\$ -
				\$ -
Total Building Space	\$ -	\$ -	\$ -	\$ -

FY 20 Title III B Budget

Provider:

Pg. 2

	Title III	State	Other Funding (PI, Local, LIFE)	Total
6. Communications/ Utilites (Include Detail)				\$ -
				\$ -
				\$ -
				\$ -
Total Communications/ Utilites	\$ -	\$ -	\$ -	\$ -
7. Other (List each item and cost)				
Fuel and Oil				
Garage Storage				
Maintenance & Repair				
Insurance-Vehicles				
Training				\$ -
Contractual-Transportation				\$ -
Phone/ cell cost/ radios				\$ -
Overhead-allocated direct				\$ -
				\$ -
				\$ -
				\$ -
Total Other	\$ -	\$ -	\$ -	\$ -
8. Indirect Cost (Provide base x rate)				
45.91				\$ -
				\$ -
Total Indirect Cost	\$ -	\$ -	\$ -	\$ -

	Title III	State	Other Funding (PI, Local, LIFE)	Total
Total Line Item Budget	\$ -	\$ -	\$ -	\$ -

FY 20 Title III B Budget

Provider:

Transportation

	Title III	State	Other Funding (PI, Local, LIFE)	Total
1. Personnel and Fringe Benefits <i>(Include position, rate, fte)</i>				
Driver 9.86 per hour FT (2080 hrs)	\$8,000.00	\$12,509.80		\$ 20,509.80
Driver 9.85 per hour PT (832 hrs)	\$5,115.00	\$3,080.20		\$ 8,195.20
Driver 9.84 per hour PT (364 hrs)			\$3,585.40	\$ 3,585.40
				0
				0
Sub-Total	\$ 13,115.00	\$ 15,590.00	\$ 3,585.40	\$ 32,290.40
<i>(Include each item, rate, amount)</i>				
Social Security Wages x .0765	1003.3	\$1,192.64	\$274.28	\$ 2,470.22
Workers Comp	710.83	\$844.98	\$194.33	\$ 1,750.14
Unemployment	275.42	\$327.39	\$75.29	\$ 678.10
				-
				-
				-
Sub-Total	\$ 1,989.55	\$ 2,898.38	\$ 543.90	\$ 4,898.46
Total Personnel and Fringe Benefits	\$ 15,104.55	\$ 18,488.38	\$ 4,129.30	\$ 37,188.86
2. Equipment (Items over \$5,000)				
				\$ -
				\$ -
				\$ -
				\$ -
Total Equipment	\$ -	\$ -	\$ -	\$ -
3. Other				
Fuel & Oil	\$6,500.00	\$1,400.00	\$1,000.00	\$ 8,900.00
Garage/Storage				\$ -
Maintenance & Repair	\$6,500.00	\$1,183.00	\$612.64	\$ 8,295.64
Insurance - Vehicles	\$5,493.35	\$1,497.27		\$ 6,990.62
Training Costs				\$ -
Contractual-Transportation				\$ -
Phone/Cell Costs/Radios				\$ -
Uniforms				\$ -
Overhead - Allocated Direct				\$ -
Indirects (base x rate)	6021.1	\$7,118.35	\$1,646.06	\$ 14,785.51
Other: <i>(list)</i>				\$ -
Printing and Supplies for driver manifest			\$ 1,100.00	\$ 1,100.00
Total Other	\$ 24,514.45	\$ 11,198.62	\$ 4,358.70	\$ 40,071.77
TOTAL TRANSPORTATION ATTACHMENT	\$ 39,619.00	\$ 29,687.00	\$ 8,488.00	\$ 77,260.63

FY 20 Title III B Budget

Provider:

Pg. 3

	Federal	State	Other Funding (PI, Local, LIFE)	Total
Total Line Item Budget	\$ -	\$ -	\$ -	\$ -
Transportation Budget	\$ 39,619.00	\$ 29,687.00	\$ 8,488.00	\$ 77,794.00

9. Priority Services				
	Number of Units	Rate		
Adult Day Care	\$ 8.00	\$ -	\$ -	\$ -
Homemaker	\$ 13.00	\$ -	\$ -	\$ -
Chore	\$ 13.00	\$ -	\$ -	\$ -
Personal Care	\$ 16.00	\$ -	\$ -	\$ -
				\$ -
Total Priority Services		\$ -	\$ -	\$ -
Total Title III B Budget		\$ 39,619.00	\$ 29,687.00	\$ 8,488.00
(Line Item+Transportation + Priority)				
				\$ 77,794.00

Federal Allocation	\$ -
State	\$ -
LIFE	\$ -
Program Income	\$ -
Local	\$ -
Total IIIB Budget	\$ - (H17)

FY 20 Title III B Budget

Provider:

Title III-B Match Summary Page

	Title III-B	LIFE	State	Local	PI	Other	TOTAL
A1. Local Cash Match (Sources)							
PT Driver 7 hrs week (NEMT services)				\$3,585.40			\$ 3,585.40
Fringe				\$543.90			\$ 543.90
Maintenance & Repairs				\$612.64			
Indirects				\$1,646.06			\$ 1,646.06
Fuel				\$1,000.00			\$ 1,000.00
Printing and supplies					1500		\$ 1,500.00
Subtotal	\$ -	\$ -	\$ -	\$ 7,388.00	\$ 1,500.00	\$ -	\$ -
A2. Restricted Funds							
							\$ -
							\$ -
							\$ -
							\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
B. In-Kind Match-Local (Sources)							
							\$ -
							\$ -
							\$ -
							\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C. State Match Resources:							
(Include all state match used to meet							\$ -
minimum match, LIFE indicated is part							\$ -
of the budget used here only for match							\$ -
purposes) Programs for Elderly State							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL MATCH	\$ -	\$ -	\$ -	\$ 6,988.00	\$ 1,500.00	\$ -	\$ 8,488.00

Note: Match for Title III B and Title IIID must equal federal allocation divided by 5.67.

Note: Match for Title IIIE must meet federal allocation divided by 3.

FY 20 Title III C Budget

Provider:

Pg. 1

Title III Budget Projections	C-1	C-2	Total C1&C2	LIFE	Other	Total
Personnel and Fringe Benefits <i>(Include position, rate, fte)</i>						
Nutrition Manager (\$13.00 x 1300 hrs)	6929	9971				\$ 16,900.00
Lead Cook (\$10.00 x 2080)	8528	12272				\$ 20,800.00
Nutrition Aide/Driver (10.02 x 1040)	4272.8	6148				\$ 10,420.80
Nutrition Aide/Driver (9.26x1300 hrs)	4935.58	7102.42				\$ 12,038.00
Nutrition Aide/Driver (9.10 x 1300 hrs)	4850.3	6979.7				\$ 11,830.00
Nutrition Aide/Driver (8.75 x 1300 hrs)	4550	6825				\$ 11,375.00
						\$ -
						\$ -
						\$ -
Sub-Total	\$ 34,065.68	\$ 49,298.12	\$ -	\$ -	\$ -	\$ 83,363.80
<i>(Include each item, rate, amount)</i>						
Socail Security Wages x .0765	2606.03	3771.31				\$ 6,377.34
Workers Comp	1846.36	2671.96				\$ 4,518.32
Unemployment	715.38	1035.26				\$ 1,750.64
						\$ -
						\$ -
						\$ -
Sub-Total	\$ 5,167.77	\$ 7,478.53	\$ -	\$ -	\$ -	\$ 12,646.30
Total Personnel and Fringe Benefits	\$ 39,233.45	\$ 56,776.65	\$ -	\$ -	\$ -	\$ 96,010.10

Raw Food -- (Detail as to # of meals and rate per meal, NSIP included)						
C1 meals (11,105) = 1.48 per meal	16442					\$ 16,442.00
C2 meals (10349) + 6400 shelf stable		18926.58				\$ 18,926.58
1.83 per meal but rate is low due to in-kind contribution CTRS						\$ -
						\$ -
						\$ -
Total Raw Food	\$ 16,442.00	\$ 18,926.58	\$ -	\$ -	\$ -	\$ 35,368.58

Disposable Products						
						\$ -
*						\$ -
*						\$ -
						\$ -
						\$ -
Total Disposable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* Total food costs divided by the number of meals.

FY 20 Title III C Budget

Provider:

Pg. 2

Title III Budget Projections	C-1	C-2	Total C1&C2	LIFE	Other	Total
Equipment						\$ -
						\$ -
						\$ -
Total Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Contracted Services						\$ -
						\$ -
						\$ -
Total Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Transportation						\$ -
						\$ -
						\$ -
Total Transportation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

[illegible]

Indirect	15639.55	22632.77				\$ 38,272.32
						\$ -
						\$ -
Total Indirect	\$ 15,639.55	\$ 22,632.77	\$ -	\$ -	\$ -	\$ 38,272.32

* Utilities include: electric, gas, refuse, telephone, water, etc.

FY 20 Title III C Budget

Provider:

Pg. 3

	C-1	C-2	Total C1-2	Support by others
1. Personnel	39233.45	56776.65		
2. Raw Food	16442	18926.58		
3. Disposable Products				
4. Equipment				
5. Contracted Services				
6. Transportation				
7. Other Cost				
Total Direct Cost	\$ 55,675.45	\$ 75,703.23	\$ -	\$ -
8. Indirects				
Total Indirect Cost	\$ 15,639.55	\$ 22,632.77	\$ -	\$ -
Total (Direct and Indirect) Cost	\$ 71,315.00	\$ 98,336.00	\$ -	\$ -

Sources	C-1	C-2	Total C1-2
Federal Funds Title III	58032	83509	
State Funds			
NSIP			
Title III C St. Supplement	2283	3827	
Local Non Fed Match			
Project Income	11000	11000	
Total	\$ 71,315.00	\$ 98,336.00	\$ -

Projected Meals	11105	10349	21454
shelf stable		6400	6400
Meal Reimbursement Rate	5.25	5.75/3.25	
Cost			

FY 20 Title III D Budget

Provider:

Pg. 1

	Title III	State	Other Funding (PI, Local, LIFE)	Total
1. Personnel and Fringe Benefits <i>(Include position, rate, fte)</i>				\$ -
Walk with Ease (2x 6 wks) 36				\$ -
1 instruct 10.92 per hour	262.08	\$131.04		\$ 393.12
1 instruct 17.40 per hour	417.6	\$208.80		\$ 626.40
				\$ -
Chronic Disease (2 hrs wk 6 wks x2				\$ -
2 instructors - 51.17 per hour	818.72	\$409.36		\$ 1,228.08
				\$ -
Sub-Total	\$ 1,498.40	\$ 749.20	\$ -	\$ 2,247.60
<i>(Include each item, rate, amount)</i>				
Social Security Wages x .0765	114.62	\$57.31		\$ 171.93
Workers Comp	81.21	\$40.61		\$ 121.82
Unemployment	31.47	\$15.73		\$ 47.20
Sub-Total	\$ 227.30	\$ 113.65	\$ -	\$ 340.95
Total Personnel and Fringe Benefits	\$ 1,725.70	\$ 862.85	\$ -	\$ 2,588.55
2. Travel (Miles * Reimbursement rate)				
Advertising 3D programs		\$1,695.16		\$ -
Training Staff/Instructors		\$613.17		\$ -
				\$ -
	\$ -			\$ -
Total Travel	\$ -	\$2,308.33		\$ 2,246.88
3. Printing and Supplies (Include Detail)				
	32.38	1725.86	432	\$ 2,190.24
				\$ -
				\$ -
				\$ -
Total Printing and Supplies	\$ 32.38	\$ 1,725.86	\$ 432.00	\$ 2,190.24
4. Equipment (Items over \$5,000)				
				\$ -
				\$ -
				\$ -
				\$ -
Total Equipment	\$ -	\$ -	\$ -	\$ -
5. Building Space (Include Detail)				
				\$ -
				\$ -
				\$ -
				\$ -
Total Building Space	\$ -	\$ -	\$ -	\$ -

FY 20 Title III D Budget

Provider:

Pg. 2

	Title III	State	Other Funding (PI, Local, LIFE)	Total
6. Communications/ Utilites (Include Detail)				\$ -
				\$ -
				\$ -
				\$ -
Total Communications/ Utilites	\$ -	\$ -	\$ -	\$ -
7. Other (List each item and cost)				\$ -
Fuel and Oil				\$ -
Garage Storage				\$ -
Maintenance & Repair				\$ -
Insurance-Vehicles				\$ -
Training				\$ -
Contractual-Transportation				\$ -
Phone/ cell cost/ radios				\$ -
Overhead-allocated direct				\$ -
				\$ -
				\$ -
				\$ -
Total Other	\$ -	\$ -	\$ -	\$ -
8. Indirect Cost (Provide base x rate)	687.92	\$343.96		\$ -
				\$ -
				\$ -
Total Indirect Cost	\$ 687.92	\$ 343.96	\$ -	\$ -

	Title III	State	Other Funding (PI, Local, LIFE)	Total
Total Line Item Budget	\$ 2,446.00	\$ 5,241.00	\$ 432.00	\$ 8,119.00

Federal Allocation	\$ -
State	\$ -
LIFE	\$ -
Program Income	\$ -
Local	\$ -
Total IIIB Budget	<u>\$ -</u>

Note: Match for Title III-E must meet federal allocation divided by 3.

FY 20 Title III E Budget

Provider:

Pg. 1

	Title III	State	Other Funding (PI, Local, LIFE)	Total
1. Personnel and Fringe Benefits				
<i>(Include position, rate, fte)</i>				
CR Aide 25 hrs wk x \$8.75 hr	9615		\$1,760.00	\$ 11,375.00
CR Aide 12 hrs wk x \$8.75 hr	3500		\$1,960.00	\$ 5,460.00
				\$ -
				\$ -
				\$ -
Sub-Total	\$ 13,115.00	\$ -	\$ 3,720.00	\$ 16,835.00
<i>(Include each item, rate, amount)</i>				
Socail Security Wages x .0765	1003.3		\$284.58	\$ 1,287.88
Workers Comp	710.83		\$201.62	\$ 912.45
Unemployment	275.42		\$78.12	\$ 353.54
				\$ -
				\$ -
				\$ -
Sub-Total	\$ 1,989.55	\$ -	\$ 564.32	\$ 2,553.87
Total Personnel and Fringe Benefits	\$ 15,104.55	\$ -	\$ 4,284.32	\$ 19,388.87
2. Travel (Miles * Reimbursement rate)				
				\$ -
				\$ -
				\$ -
				\$ -
Total Travel	\$ -	\$ -	\$ -	\$ -
3. Printing and Supplies (Include Detail)				
	\$ 3.35		1050.83	\$ 1,054.18
				\$ -
				\$ -
				\$ -
Total Printing and Supplies	\$ 3.35	\$ -	\$ 1,050.83	\$ 1,054.18
4. Equipment (Items over \$5,000)				
				\$ -
				\$ -
				\$ -
				\$ -
Total Equipment	\$ -	\$ -	\$ -	\$ -
5. Building Space (Include Detail)				
				\$ -
				\$ -
				\$ -
				\$ -
Total Building Space	\$ -	\$ -	\$ -	\$ -

FY 20 Title III E Budget

Provider:

Pg. 2

	Title III	State	Other Funding (PI, Local, LIFE)	Total
6. Communications/ Utilites (Include Detail)				\$ -
				\$ -
				\$ -
				\$ -
Total Communications/ Utilites	\$ -	\$ -	\$ -	\$ -
7. Other (List each item and cost)				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Total Other	\$ -	\$ -	\$ -	\$ -
8. Indirect Cost (Provide base x rate)				
	6021.1		\$1,707.85	\$ 7,728.95
				\$ -
				\$ -
Total Indirect Cost	\$ 6,021.10	\$ -	\$ 1,707.85	\$ 7,728.95

	Title III	State	Other Funding (PI, Local, LIFE)	Total
Total Line Item Budget	\$ 21,129.00	\$ -	\$ 7,043.00	\$ 28,172.00

FY 20 Title III E Budget

Provider:

Pg. 3

	Federal	State	Other Funding (PI, Local, LIFE)	Total
Total Line Item Budget	\$ 21,129.00	\$ -	\$ 7,043.00	\$ 28,172.00

9. Priority Services							
	Number of Units	Rate					
In-Home Respite		\$ 14.00	\$ -	\$ -	\$ -	\$ -	\$ -
Congregate Respite		\$ 8.00	\$ -	\$ -	\$ -	\$ -	\$ -
Total Priority Services			\$ -	\$ -	\$ -	\$ -	\$ -
Total Title III E Budget (Line Item + Priortiy)			\$ 21,129.00	\$ -	\$ 7,043.00	\$ 28,172.00	

Federal Allocation	\$ -	
State	\$ -	
LIFE	\$ -	
Program Income	\$ -	
Local	\$ -	
Total IIIB Budget	\$ -	(H15)

FY 20 Title III E Budget

Provider:

Title III-E Match Summary Page

	Title III-E	LIFE	State	Local	PI	Other	TOTAL
A1. Local Cash Match (Sources)				7043			
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
A2. Restricted Funds							
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
B. In-Kind Match-Local (Sources)							
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C. State Match Resources:							\$ -
<i>(Include all state match used to meet</i>							\$ -
<i>minimum match, LIFE indicated is part</i>							\$ -
<i>of the budget used here only for match</i>							\$ -
<i>purposes) Programs for Elderly State</i>							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL MATCH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Note: Match for Title III B and Title IIID must equal federal allocation divided by 5.67.

Note: Match for Title IIIE must meet federal allocation divided by 3.

Jefferson County Commission
 Budget Summary
 Dept 953-PUBLIC TRANSPORTATION
 FY2020-2021

1/29/2020

001953-PUBLIC TRANSPORTATION	FY19 ACTUAL	FY20 BUDGET	FY20 YTD	% SPENT YTD	FY21 REQUEST	
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	20,000	60,000	15,000	25.00%	80,000	33.33%
TOTAL CONTRIBUTIONS TO OTH	<u>20,000</u>	<u>60,000</u>	<u>15,000</u>	25.00%	<u>80,000</u>	33.33%
DEPARTMENT GRAND TOTAL	<u>20,000</u>	<u>60,000</u>	<u>15,000</u>	25.00%	<u>80,000</u>	33.33%

Jefferson County Commission
Budget Detail
Dept 953-PUBLIC TRANSPORTATION
FY2020-2021

1/29/2020

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001953-PUBLIC TRANSPORTATION				
001953.456700 - CONTR/TRSFR OTHR GOV UNIT	<u>FY19 ACTUAL</u>	<u>FY20 YTD</u>	<u>FY20 BUDGET</u>	<u>FY21 REQUEST</u>
	20,000	15,000	60,000	80,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
MARC TRAIN FUNDING		NEW INITIATIVE		80,000
Total 001953.456700 - CONTR/TRSFR OTHR GOV UNIT				80,000

NOTES: NO REQUEST WAS SUBMITTED FOR FY21. MARC TRAIN FUNDING IS A PLACE HOLDER FOR DISCUSSION.