

**Jefferson County Broadband Team Meeting
Wednesday, November 6th, 2019 @11 AM
Old Charles Town Library Meeting Room
200 E. Washington Street (Samuel Street Entrance)
Charles Town, West Virginia 25414**

AGENDA

- 1) **Welcome, participant introductions and determine chairperson for meeting: new members; inclusion of municipalities**
- 2) **Call to order**
- 3) **Approval of Agenda and Minutes**
- 4) **Finalize Scope of Work that includes actions items; RFP**
 - A) **Determination of broadband coverage and proof of lack of coverage for potential grants; EDA, HUD, USDA, etc.**
 - B) **Interviews with existing providers and future plans for coverage.**
 - C) **Fiber locations and access for business**
 - D) **Potential fixed wireless providers and review of assets**
 - E) **Future growth and Internet needs (5 years)**
 - F) **Member Additions to scope??**
- 5) **New business – Additional suggestions and input**
- 6) **Public comment**
- 7) **Next meeting date**
- 8) **Adjourn**