



Jefferson County, West Virginia
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Office of Planning and Zoning
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2021 MEETING SCHEDULE

JEFFERSON COUNTY BOARD OF ZONING APPEALS

Board of Zoning Appeals meetings are held in the Old Charles Town Library Meeting Room located at 200 East Washington Street, at the side entrance on Samuel Street at 2:00 p.m.

<u>Submission Deadlines</u>	<u>Newspaper/Placard Posting</u>	<u>Scheduled Meetings</u>
Monday, January 4, 2021	Wednesday, January 13, 2021	Thursday, January 28, 2021
Monday, February 1, 2021	Wednesday, February 10, 2021	Thursday, February 25, 2021
Monday, March 1, 2021	Wednesday, March 10, 2021	Thursday, March 25, 2021
Monday, March 29, 2021	Wednesday, April 7, 2021	Thursday, April 22, 2021
Monday, May 3, 2021	Wednesday, May 12, 2021	Thursday, May 27, 2021
Monday, May 31, 2021	Wednesday, June 9, 2021	Thursday, June 24, 2021
Monday, June 28, 2021	Wednesday, July 7, 2021	Thursday, July 22, 2021
Monday, August 2, 2021	Wednesday, August 11, 2021	Thursday, August 26, 2021
Monday, August 30, 2021	Wednesday, September 8, 2021	Thursday, September 23, 2021
Monday, October 4, 2021	Wednesday, October 13, 2021	Thursday, October 28, 2021
Monday, October 25, 2021	Wednesday, November 3, 2021	Thursday, November 18, 2021*
Monday, November 15, 2021	Wednesday, November 24, 2021	Thursday, December 9, 2021*

*Meeting dates have been modified in observance of the Thanksgiving and Christmas Holidays.

The required zoning variance request form signed by the legal property owner, supporting documentation and applicable fees must be submitted to the office by close of business on the Submission Deadline date in order for the request to be sufficiently review and noticed in the Spirit of Jefferson. For all other applications please contact the office for the Submission Deadline date.

Changes in the time or location of the meeting shall be noticed on the County's website at www.jeffersoncountywv.org.
Note: if the President of the County Commission or the Chair of the Board of Zoning Appeals determines that weather conditions make travel unsafe for the public, County offices may close and/or the Board of Zoning Appeals meeting may be cancelled. Please check the County's website for possible meeting updates during inclement weather.

Agenda items that have been deferred due to a cancellation will be rescheduled. Per the Board's Rule of Procedure, no additional newspaper notice shall be given. All signs must remain posted on the respective properties until the rescheduled meeting date. Please call the office or check the County's website for the rescheduled meeting date.