Schedule of Clerk's Fees to be Charged

Updated June 2021

								_	ated Jun	e 2021									
		§59-1-10		§59-1-10	0 (a) (8)		§5A-8-15	§29-26-6	§11-12	§31-18	§59-1-10 (c)(4)	§48-2-702			§11-2	22-2	§59-1-10(a)(7)	§5A-8-15	
	West		[·		Outdoor	Public	Courthouse	,	WV	Fund for	!		Property Transfer Stamp			Documents	Preservation	
]	Virginia	County	County	E-911		Heritage	Record &	Facilities	1 1	Housing	Civil	Marriage		<u> </u>	With Cons	sideration		Over 5 Pages	Over 19 pages
Fees and	State	Clerk's	Reappraisal	Center	Farmland	Conserv-	Preserv-	Improve-	Marriage	Develop-	Legal	Education	Minimum		Per	\$1,000 V	alue	Each	Each
Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	Fee	WV	8A-12-21			Additional	Additional 10
			['			۱ ۱	[۱ ۱	1	1	!		Housing	County Farmland	State	County	page	pages
	850 1 10										 				Protection	State	1.10		
Deed *	§59-1-10 (a) (1)	12.00	5.00	1.00	2.00	2.00	2.00	3.00			۱ ۱		27.00	20.00	2.20 **	2.20	or 2.20 up to 3.30	1.00	1.00
	§59-1-10	12.00										 		20.00	3.20	2.20	ар 10 5.50		
Deed of Trust*	(a) (1)	12.00	5.00	1.00	2.00	2.00	2.00	3.00				<u> </u>	27.00					1.00	1.00
Memorandum of	§59-1-10	12.00	5.00	1.00	2.00	2.00	2.00	2.00] ,				27.00]]			1.00	1.00
Deed of Trust*	(a) (1) §59-1-10	12.00	5.00	1.00	2.00	2.00	2.00	3.00	 		<u> </u>	 	27.00					1.00	1.00
Fixture Filing*	(a) (1)	12.00	5.00	1.00	2.00	2.00	2.00	3.00] ,		l		27.00]]			1.00	1.00
Trustee Report -	§59-1-10																		
property residence of grantor 38-1-8A	(a) (2)	20.00		'			2.00			20.00	l		42.00					1.00	1.00
	§59-1-10																		
Plat or Map	(a) (4) §59-1-10	10.00			<u> </u>		2.00	<u> </u>	<u> </u>		<u> </u>	<u> </u>	12.00						1.00
UCC Filings	§59-1-10 (a) (3)	10.00				I	2.00				l		12.00					1.00	1.00
J	§59-1-10	· · · · · · · · · · · · · · · · · · ·		·							L				<u>. </u>	<u> </u>	1		
Miscellaneous:	(a) (6)	1			, ,		,		·			1					ı	T	
Affidavit		5.00			2.50	2.50	2.00						12.00					1.00	1.00
Affidavit of Ownership		1		'							۱ ۱								
/Heirship		5.00	<u> </u>	ˈ l	2.50	2.50	2.00		<u> </u>	<u> </u>	<u> </u>	<u> </u>	12.00	<u> </u>	<u> </u>			1.00	1.00
Assignments		5.00			2.50	2.50	2.00						12.00					1.00	1.00
Bill of Sale		5.00			2.50	2.50	2.00						12.00					1.00	1.00
Certificate of		5.00			2.50	2.50	2.00						12.00					1.00	1.00
Incorporation	!	5.00 5.00	 	<u> </u>	2.50	2.50	2.00	 	 	 	ļ	 	12.00	 	\vdash			1.00	1.00
Execution	ļ	5.00	 		2.50	2.50	2.00	 	 		ļ	 	12.00	 	 			1.00	1.00
Judgment Land Contract	—	5.00	 		2.50	2.50	2.00	 	12.00	 	 			1.00	1.00				
Land Contract		5.00	 		2.50	2.50	2.00	 	 		 	 	12.00	\vdash	 			1.00	1.00
Lease Limited		5.00			2.30	2.50	2.00	 	 	 	 		12.00	 	 			1.00	1.00
Partnership	<u> </u>	5.00	<u> </u>		2.50	2.50	2.00				<u> </u>	<u> </u>	12.00	<u> </u>				1.00	1.00
Lis-Pendens		5.00			2.50	2.50	2.00						12.00					1.00	1.00
Living Trust		5.00			2.50	2.50	2.00						12.00					1.00	1.00
Mechanics Lien		5.00			2.50	2.50	2.00						12.00					1.00	1.00
Modification		5.00			2.50	2.50	2.00						12.00					1.00	1 00
Agreement	 	5.00		<u> </u>	2.50 2.50	2.50	2.00	 	 		 	 	12.00 12.00	 	\vdash		1	1.00	1.00
Orders (Court)		5.00			2.50	2.50	2.00		<u></u>	<u> </u>			12.00	<u> </u>				1.00	1.00

Schedule of Clerk's Fees to be Charged

								Upd	ated Jun	e 2021									
		§59-1-10 §59-1-10 (a			-10 (a) (8) §5A-8-15 §29-26				§11-12	§31-18	§59-1-10 (c)(4)	§48-2-702			§11-	-22-2		§59-1-10(a)(7)	§5A-8-15
	West					Outdoor	Public	Courthouse		WV	Fund for			Property Transfer Stamp				Documents	Preservation
	Virginia	County	County	E-911		Heritage	Record &	Facilities		Housing	Civil	Marriage			With Con	sideration		Over 5 Pages	Over 19 pages
Fees and	State	Clerk's	Reappraisal	Center	Farmland	Conserv-	Preserv-	Improve-	Marriage	Develop-	Legal	Education	Minimum		Pe	r \$1,000 V	alue	Each	Each
Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	Fee	WV	8A-12-21	·		Additional	Additional 10
														Housing	County Farmland Protection	State	County	page	pages
Power of																			
Attorney		5.00			2.50	2.50	2.00						12.00					1.00	1.00
Release		5.00			2.50	2.50	2.00						12.00					1.00	1.00
Right-of Way***		5.00			2.50	2.50	2.00						12.00	***	***	***	***	1.00	1.00
Statutory Lien		5.00			2.50	2.50	2.00						12.00					1.00	1.00
Subordination Agreement		5.00			2.50	2.50	2.00						12.00					1.00	1.00
Substitute Trustee		5.00			2.50	2.50	2.00						12.00					1.00	1.00
Trustee's Report		3.00			2.30	2.30	2.00						12.00					1.00	1.00
property not residence of grantor		5.00			2.50	2.50	2.00						12.00					1.00	1.00
Trustee's Appoin	ntments																		
(Lodges,																			
Institutions \ & Other)		10.00					2.00						12.00						1.00
(Church)	§35-1-6	1.00					2.00						3.00					1.00	1.00
Copies/Certifica					ı			ı	I							1	I		
Birth, Death or Marriage	§59-1-10																		
Certificate	(d) (4)	5.00											5.00						
Certified Copy																			
of Death, Birth,	§59-1-10																		
or Marriage	(d) (1)	5.00											5.00						
Copies	§59-1-10 (d) (1)	1.50			per page for	the first 2 pa	ges \$1.00 fo	r each additi	onal page				1.50						
Copies – Certified	§59-1-10 (d) (1&3)	2.50											2.50						
Copies - Electronic	§59-1-10	2.30				1	<u> </u>	1					2.30		 				
Form	(e)	Reasonabl	e fee, not to ex	ceed cost of	Document Sea	arch & Dupli	cation												
Justification	§59-1-10																		
of Surety	(d) (1&3)	2.50						1					2.50						
Probate			<u>. </u>						•						•	•	•		•
	§59-1-10												- 0.0						
Administer Oath	(b) §59-1-10	5.00					2.00	ļ					7.00						1.00
Appraisements	(a) (6)	5.00			2.50	2.50	2.00						12.00					1.00	1.00

						Scl	hedule	of Cle	rk's F	ees to b	e Cha	rged							
								Upd	ated Jun	ne 2021									
		§59-1-10		§59-1-1	10 (a) (8)		§5A-8-15	§29-26-6	§11-12	§31-18	§59-1-10 (c)(4)	§48-2-702			§11-	-22-2		§59-1-10(a)(7)	§5A-8-15
	West					Outdoor	Public	Courthouse	-	WV	Fund for			F	Property Tra	ansfer Stam	np	Documents	Preservation
	Virginia	County	County	E-911		Heritage	Record &	Facilities		Housing	Civil	Marriage			With Con	sideration		Over 5 Pages	Over 19 pages
Fees and	State	Clerk's	Reappraisal	Center	Farmland	Conserv-	Preserv-	Improve-	Marriage	Develop-	Legal	Education	Minimum		Per \$1,000 Value			Each	Each
Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	Fee	WV	8A-12-21	1 41,000 11	urue	Additional	Additional 10
														Housing	County Farmland	G	G .	page	pages
Appraisement –															Protection	State	County		
Publication		20.00											20.00						
(Fiduciary	§59-1-10												44.00						
Affidavit)	(a) (6)	5.00			2.50	2.50	2.00						12.00					1.00	1.00
Bond (Fiduciary)	§59-1-10 (a) (6)	5.00			2.50	2.50	2.00						12.00					1.00	1.00
Certificate of	(=) (=)	3.00			2.30	2.50	2.00						12.00					1.00	1.00
Appointment -	§59-1-10																		
Fiduciary	(d) (1&3)	2.50											2.50						
Claims Against Estate - Postage		nostage	per claim fil	ed									_						
Zistate Tostage	§59-1-10	postage	per ciann in	Cu															
Disclaimer	(a) (6)	5.00			2.50	2.50	2.00						12.00					1.00	1.00
Seal of Clerk	§59-1-10	1.00											1.00						
or Commission	(d) (3)	1.00	• `										1.00						
Settlements (Per	rsonai Ke	presentat	ives):			1						1		1					T
/Waiver																			
/Report - Mailed	§44-2-1	10.00					2.00						12.00					1.00	1.00
Settlement/																			
Waiver/Report - Published	§44-2-1	10.00					2.00						12.00					1.00	1.00
Settlements (Fig	_		ner)				2.00	<u>. </u>	I	<u>. </u>	<u>. </u>		12.00		l	<u> </u>	!	1.00	1.00
Settlement/Waiver	§44-2-1	46.05											10.00						1.00
/Report - Mailed	(b)	10.00					2.00						12.00					1.00	1.00
	44-2-1 (b) &																		
Settlement/Waiver	§59-1-10																		
/Report - Recorded	(d) *****	10.00			2.50	2.50	2.00						17.00					1.00	1.00
Will	§59-1-10 (a) (6)	5.00			2.50	2.50	2.00						12.00					1.00	1.00
VV III	§59-1-10	3.00			2.30	2.30	2.00		-				12.00		-			1.00	1.00
Will - Postage	(a) (6)	5.32			Cost of m	ailing certi	fied		<u> </u>		<u> </u>		5.32		<u> </u>				
Marriage License	§59-1-10																		
with premarital educational certificate	(c)	9.00					2.00	10.00	16.00				37.00						1.00
Marriage License without premarital	§59-1-10																		
educational certificate	(c)	9.00					2.00	10.00	21.00		5.00	10.00	57.00						1.00

Schedule of Clerk's Fees to be Charged **Updated June 2021** §59-1-10 §59-1-10 (a) (8) §5A-8-15 §29-26-6 §11-12 §31-18 §59-1-10 (c)(4 §48-2-702 §11-22-2 §5A-8-15 §59-1-10(a)(7) West Outdoor Public Courthouse WV Fund for Property Transfer Stamp Documents Preservation E-911 Virginia County County Heritage Record & Facilities Housing Civil Marriage With Consideration Over 5 Pages Over 19 pages Education Minimum State Clerk's Reappraisal Center Farmland Conserv-Preserv-Improve-Marriage Develop-Legal Per \$1,000 Value Fees and Each Each WV Additional Fund 8A-12-21 Other Remittance Code Fees Assessor Protection ation ation ment Licenses ment Fund Services Fund Fee Additional 10 Housing County pages Farmland State County Fees are to be remitted to Exclusive 10% to Remit 10% to ly for the General County Fund. General General Remit Remit Remit to Remit Remit Remit Remit funding Auditor. WV State Remit Remit to to to Fund to State to to to to Remit Fund county Housing Fund and the to Assessor's State State 90% to State Auditor State State State Remit State Remit 90% to to farmland State Treasurer by the 10th Valuation s Office to WV to General General Remit to Treasurer's Treasurer State Γreasurer Treasurer' Treasurer Treasurer' preservat Auditor General State s Office of the month. Fund Fund 911 Fund Office s Office Auditor s Office s Office s Office Housing s Office Fund Fund Auditor

Minimum Fee is the lowest amount that can be charged. Columns after Minimum Fee are additional fees that may apply as noted.

Note: Deeds, Property Transfer Stamp, County - \$1.10 or \$2.20 per \$1,000, after passage of SB 433 in 2017 permitted to increase above \$2.20 per \$1,000 but not to exceed \$3.30 per \$1,000

Note 1:

Instruments executed or acknowledged in West Virginia must contain the name of the person, and governmental agency, if any, that prepared such instrument at the conclusion of such instrument in the following form: "This instrument was prepared by (name)."

Note 2:

WV Code §5A-8-15 provides that the County Clerk shall charge and collect an additional one dollar fee for every document containing less than twenty pages filed for recording and an additional one dollar for each additional ten pages of document filed for recording. This fee is added whenever a document is presented for recording.

Note 3:

The additional fee for WV Housing of \$20.00 was added for any document that requires property transfer stamps.

^{* -} The County Clerk's Fees of \$12.00 shall be deposited into the general fund with \$2.00 dedicated to the operation of the county clerk's office.

^{** -} This 2.20 fee is charged only in Counties where the County Commission has formally created a farmland protection program per WV Code Chapter 8A.

^{*** -} Right of way with consideration could have WV Housing and property transfer stamp fees as well.

^{**** - \$1} toward General Fund; \$15 toward Familly Protection Shelter

	Schedule of Clerk's Fees to be Charged Updated June 2021																		
								Upd	ated Jun	e 2021									
		§59-1-10		§5A-8-15	A-8-15 §29-26-6 §11-12			§31-18 §59-1-10 (c)(4)				§11-	22-2		§59-1-10(a)(7)	§5A-8-15			
	West					Outdoor	Public	Courthouse	_	WV	Fund for			Property Transfer Stamp				Documents	Preservation
	Virginia	County	County	E-911		Heritage	Record &	Facilities		Housing	Civil	Marriage		With Consideration				Over 5 Pages	Over 19 pages
Fees and	State	Clerk's	Reappraisal	Center	Farmland	Conserv-	Preserv-	Improve-	Marriage	Develop-	Legal	Education	Minimum	1 cr 41,000 / uruc				Each	Each
Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	Fee	WV Housing	8A-12-21 County Farmland Protection	State	County	Additional page	Additional 10 pages
Fees are to be re the General Coun					Remit	Remit	10% to General	Remit	Remit to	Remit	Remit	Remit			Exclusive ly for funding	Remit			10% to General
State Auditor,		Remit	Remit to		to	to	Fund	to	State	to	to	to			county	to	Remit		Fund
Housing Fund	and the	to	Assessor's		State	State	90% to	State	Auditor'	State	State	State		Remit	farmland	State	to	Remit	90% to
State Treasurer by	the 10th	General	Valuation	Remit to	Treasurer's	Treasurer'	State	Treasurer'	s Office	Treasurer'	Treasurer'	Treasurer'			preservati	Auditor'	General	to General	State
of the month.		Fund	Fund	911 Fund	Office	s Office	Auditor	s Office	****	s Office	s Office	s Office		Housing	on	s Office	Fund	Fund	Auditor

Remittance of Fees

Housing

West Virginia Affordable Housing Trust Fund C/o West Virginia Housing Development Fund Account Department 1814 Virginia Street E. Charleston, WV 25301

Fees to Remit:

WV Housing

General County Fund

Remit to Sheriff

Fees to Remit:

County Clerk's Fees 10% of Public Record & Preservation 10% of Additional Preservation Documents Over 5 Pages Property Transfer Stamps - County

State Treasurer

West Virginia State Treasurer's Office 1900 Kanawha Boulevard East Charleston, WV 25305

Fees to Remit:

Farmland Protection Outdoor Heritage Conservation Courthouse Facilities Improvement WV Housing Development Fund (Banking Commissioner)

Fund for Civil Legal Services for Low Income Persons

Marriage Education Fund

State Auditor

Office of the State Auditor County Collections Division 1900 Kanawha Blvd Bldg 1, Room W-118 Charleston, WV 25305

Fees to Remit:

90% of Public Record & Preservation Marriage License 90% of Additional Preservation Fee Property Transfer Stamp - State