



JEFFERSON COUNTY, WEST VIRGINIA

Department of Planning and Zoning

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2015 MEETING SCHEDULE OF THE JEFFERSON COUNTY BOARD OF ZONING APPEALS

Board of Zoning Appeals meetings are held in the Old Charles Town Library Meeting Room located at 200 East Washington Street, at the side entrance on Samuel Street at 2:00 p.m.

Scheduled Meetings	Submission Deadlines*
Thursday, January 22, 2015	Friday, December 26, 2014
Thursday, February 26, 2015	Friday, January 30, 2015
Thursday, March 26, 2015	Friday, February 27, 2015
Thursday, April 23, 2015	Friday, March 27, 2015
Thursday, May 28, 2015	Friday, April 24, 2015
Thursday, June 25, 2015	Friday, May 29, 2015
Thursday, July 23, 2015	Friday, June 26, 2015
Thursday, August 27, 2015	Friday, July 31, 2015
Thursday, September 24, 2015	Friday, August 28, 2015
Thursday, October 22, 2015	Friday, September 25, 2015
Thursday, November 12, 2015**	Friday, October 16, 2015
Thursday, December 10, 2015**	Friday, November 13, 2015

*The required zoning variance request form signed by the legal property owner, supporting documentation and applicable fees must be submitted to the office by close of business on the Submission Deadline date in order for the request to be sufficiently reviewed and noticed in the Spirit of Jefferson. For all other applications please contact the office for the Submission Deadline date.

**This is a rescheduled meeting date. County Offices are closed in observance of the Thanksgiving and Christmas Holidays, which coincides with the Board's original meeting dates of November 26 and December 24, 2015.

Changes in the time or location of the meeting shall be noticed on the County's website at www.jeffersoncountywv.org. Note: If the President of the County Commission or Chair of the Board of Zoning Appeals has determined weather conditions make travel unsafe for the public, County offices may close and/or the Board of Zoning Appeals meeting may be cancelled. Please check the County's website for possible meeting updates during inclement weather.

Agenda items that have been deferred due to a cancellation will be rescheduled. Per the Board's Rules of Procedure, no additional newspaper notice shall be given. Please keep signs posted on the respective properties until the reschedule meeting date. Please call the office or check the County's webpage for the rescheduled meeting date.