



August, 2013



## Jefferson County Homeland Security & Emergency Management

[www.jeffersoncountywv.org/homeland-security.html](http://www.jeffersoncountywv.org/homeland-security.html)

August, 2013

Jefferson County Commissioners:

Dale Manuel, President

Walt Pollish, V. President

Patsy Noland

Jane Tabb

Lyn Widmyer

Jefferson County Homeland Security and Emergency Management Steering Committee:

John Sherwood, Chair

Ed Smith, Vice Chair Fire and Rescue Representative

Jeff Jeffries, Health Representative

Katherine Dunbar, Good Shepherd Inter-Faith Caregivers

Mason Carter, Jefferson County Department of Engineering

Jeffrey Polczynski, ENP, Jefferson County Emergency Communications Center

Jane Tabb, County Commission Representative

Kelly Parsons, Nichols, DeHaven & Associates

Pete Dougherty, Jefferson County Sheriff

Chuck Ellison, Frontier Communications, Utility Representative.

John Reisenwebber, Jefferson County Development Authority

Sanford H. "Sandy" Green, Region 3 Homeland Security Area Liaison

Holly Morgan-Frye, Shepherd University Service Learning Program

Staff:

Barbara Miller, CEM, CFM Director

Terri Mehling, Planner/Program Manager/Deputy Director

Jessica Owens, Administrative Assistant, Public Information Officer and Volunteer Coordinator

## West Virginia Delegate, Tiffany Lawrence Awards JCHSEM with \$3,000 Grant

On August 1, WV Delegate Tiffany Lawrence awarded a \$3,000 Community Grant to Jefferson County Homeland Security and Emergency Management to purchase equipment that will be utilized during training sessions and meetings. JCHSEM wishes to thank Delegate Lawrence for her continued support of JCHSEM projects!



## Learn About Disaster Preparedness at the Jefferson County Fair!

JCHSEM will have a booth with the Jefferson County Local Emergency Planning Committee at the Jefferson County Fair. This year's fair will be held on August 18-24th. The JCHSEM booth will be located in Building #2. Various staff and volunteers will be at the booth throughout the week where they will be talking to local residents about preparedness and public information, information about the CERT program, LEPC membership, and children's coloring books will be available at the booth. We hope you will stop by during the week to say hello!



2013 FAIR DATES  
AUG. 18TH - AUG. 24TH



1707 LEETOWN PIKE,  
KEARNEYSVILLE, WV. 25430

### 2013 Hurricane Names

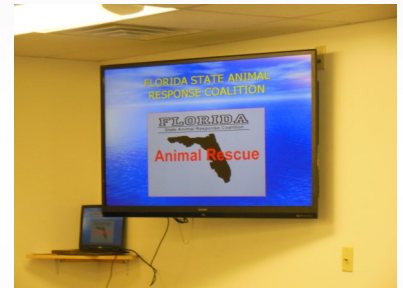
Below you will find the listing of hurricane names for the Atlantic Ocean for the year 2013. For every year, there is a pre-approved list of tropical storm and hurricane names. These lists have been generated by the National Hurricane Center since 1953. At first, the lists consisted of only female names; however, since 1979, the lists alternate between male and female. Hurricanes are named alphabetically from the list in chronological order.

Andrea  
Barry  
Chantal  
Dorian  
Erin  
Fernand  
Gabrielle  
Humberto  
Ingrid  
Jerry  
Karen  
Lorenzo  
Melissa  
Nestor  
Olga  
Pablo  
Rebekah  
Sebastien  
Tanya  
Van  
Wendy



## **JCHSEM Hosts Small Animal Disaster Sheltering Course in Kearneysville**

Members of Florida's SARC (State Animal Response Coalition) traveled to Jefferson County, WV to teach the Small Animal Disaster Sheltering Course for WV Homeland Security Region 3. The course, which was paid for through a grant from U.S. Homeland Security through the State Administrative Agency, was recommended in past Improvement Plans for the region. Participants from the counties of WV Homeland Security Region 3 attended the two-day training and received certificates for their participation.



## **FEMA Releases Guide for Developing High-Quality Emergency Operations Plans for Houses of Worship and Institutes of Higher Education**

JCHSEM has been working with several members of Jefferson County's Faith-Based Community over the past year to encourage each House of Worship to develop and implement their own Emergency Operations Plans, and Continuity Plans. JCHSEM in cooperation with the WV Department of Military Affairs and Public Safety, hosted the Mobilizing Faith Based Organizations in Preparing for Disaster training in April, that was very well attended. We also had Stephen Story of the Eastern Panhandle Salvation Army to speak at our Spring Quarterly Partnership Meeting about what that organization does before, during and after disasters. Now, the Federal Emergency Management Agency, FEMA, has released a new publication, "Guide for Developing High-Quality Emergency Operations Plans for Houses of Worship." The link to the new guide is at:

[https://s3-us-gov-west-1.amazonaws.com/dam-production/uploads/20130726-1919-25045-2833/developing\\_eops\\_for\\_houses\\_of\\_worship\\_final.pdf](https://s3-us-gov-west-1.amazonaws.com/dam-production/uploads/20130726-1919-25045-2833/developing_eops_for_houses_of_worship_final.pdf)

It is our hope that all local Houses of Worship will review the guidelines and it will open a dialog at each facility as to how to develop their own EOP that will work for them.

FEMA has also developed a like-guide for Institutes of Higher Education. That guide can be found at:

[https://s3-us-gov-west-1.amazonaws.com/dam-production/uploads/20130726-1922-25045-3638/remis\\_ihe\\_guide.pdf](https://s3-us-gov-west-1.amazonaws.com/dam-production/uploads/20130726-1922-25045-3638/remis_ihe_guide.pdf)

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### **WV Dam Safety Office holds Dam Workshop at Lake Shannondale Dam**

The West Virginia Dam Safety Office held a Dam Safety Workshop for Dam Owners, Emergency Managers, Responder representatives, Law Enforcement officials, and representatives of West Virginia Conservation on August 8 at Lake Shannondale Dam near Harpers Ferry, West Virginia. The day-long activity included General Information about Dams, Legal Issues/Ways to Reduce Liability, Information on Maintenance of Dams; Dam Response and Evacuations; and Emergency Action Plans. Jefferson County attendees included: M.J. Firestone and Joan O'Dell, owner and operator of the Lake Shannondale Dam; Earl Cogle, Chief of Blue Ridge Mountain Fire Company; Sheriff Pete Dougherty, Jefferson County Sheriff, Barbara Miller, Terri Mehling and Jessica Owens, Jefferson County Homeland Security and Emergency Management. Representatives from throughout the state attended the workshop.



## **Congratulations to Cheryl Beuning, Jefferson County's Amateur Radio Relay League Emergency Coordinator**



Cheryl Beuning, who served as a back-up to long-time former EC, Tom Adsit, has been appointed by the State Emergency Coordinator, Kenny Harris, to serve as Jefferson County's AARL Emergency Coordinator (EC). The ARRL Emergency Coordinator is a key team player in ARES on the local emergency scene. Working with the Section Emergency Coordinator, the DEC and Official Emergency Stations, the EC prepares for, and engages in management of communications needs in disasters in coordination with the local Emergency Manager.

"I am very pleased with the decision of the SEC," said Barbara Miller, Jefferson County Homeland Security and Emergency Management Director. "Cheryl has been a volunteer with JCHSEM for several years in a variety of capacities, including a member of CERT, call taker in the Emergency Operations Center, and as a back up to Tom Adsit in the Ham Room for exercises and activations. She has been a recipient of the JCHSEM's Volunteer of the Year Award." In keeping with the continuity of operations plans for the EOC, Cheryl's new back up is Peggy Sclater, and Mr. Adsit has offered to continue to assist as his schedule allows.





## Jefferson LEPC to host Mass Fatalities Conference October 29-30, 2013

The Jefferson County Local Emergency Planning Committee will host the 2013 Mass Fatalities Conference in beautiful and historic Harpers Ferry, WV on October 29-30, 2013. This conference will bring together various disciplines from across West Virginia and our partners in Virginia, Maryland, and Washington, D.C. to explore past incidents, discuss lessons learned and define best practices to enhance future response and decision-making in these complex disasters. The presentations given during this conference will be led by speakers with extensive disaster response background to include United Flight 93 on 9/11, Pentagon 9/11, Hurricane Katrina, the Sago Mine disaster, the Haiti Earthquake, and the Cameron mine explosion. Registration is \$169 per person. Discounts are offered for Volunteer Emergency Responders, Military, and students. Their registration is \$100. Registration, hotel information, speakers bios and opportunities for both vendors and sponsors can be found on the L.E.P.C.'s conference website at : <http://jclepc.davistrainingsolutions.com/Default.aspx>

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## West Virginia State Emergency Response Commission to host WV LEPC/SERC Conference in August

The 19th annual West Virginia LEPC/SERC Conference will be held August 26-28, 2013 at The Charleston Marriott, Charleston, WV. Watch for additional information on the WV Division of Homeland Security and Emergency Management's website or contact Melissa Buckley at 304-558-5380 or [Melisa.d.Buckley@wv.gov](mailto:Melisa.d.Buckley@wv.gov)

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## Jefferson County LEPC Members Tour Millville Dam

Some members of the Jefferson County Local Emergency Planning Committee (LEPC) recently toured the Millville Dam on the Shenandoah River with representatives of Potomac Edison, who own the dam.



## 2013 Exercises

February 27-Concept and Operations Meeting for the 2013 WV Homeland Security Region 3 Exercises-Ponderosa in Moorefield.

March 25-Tabletop Exercise, Operation Newton, AT the Veteran's Administration in Martinsburg

April 4-Full Scale Exercise, Operation Newton, Veteran's Administration, Martinsburg

April 8-Mini Exercises at the Jefferson County Health Department with School Nurses

April 26-Jefferson County Local Emergency Planning Committee's Tabletop Exercise

June 26 WV Homeland Security Region 3 Tabletop Exercise at James Rumsey in Berkeley County.

August 9-Hampshire County-Augusta, WV-WV Homeland Security Region 3 Functional Exercise

September 14-WV Homeland Security Region 3 Full Scale Exercise

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WV Homeland Security, Region 3 has completed their Tabletop and Functional Exercises for 2013. The Full Scale Exercise will be held on Saturday, September 14 throughout the counties of Region 3. Jefferson County will be testing the Jefferson County Department of Health's new Mass Fatalities Plan, the Jefferson County LEPC's new Hazardous Materials Response Plan, capabilities for medical surge, operation of the Jefferson County EOC, and capabilities to maintain communications throughout the event. All local agencies are invited and encouraged to participate!



## **Jefferson County Homeland Security and Emergency Management-Committees**

### **Steering Committee, John Sherwood, Chair**

The Steering Committee works with the JCHSEM Director to guide the activities of JCHSEM. A fourteen-member Steering Committee is made up of public and private representation. JCHSEM is a Department within the Jefferson County Commission, who has overall responsibility for the department and its employees. The Jefferson County Commission appoints all members to the steering committee. This committee meets on the 4<sup>th</sup> Tuesday of February, March, May, June, August, September and holds a Nov/Dec meeting at 9:00 a.m. in the JCHSEM EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced. The Quarterly Partnership meetings held in January, April, July, and October also serve as the Steering Committee meetings for those months.

### **Public Awareness, Education and Training Committee, Kelly Parsons, Chair**

Any interested person can serve on this committee. The Public Awareness, Education and Training Committee is responsible to communicate the organization's activities to the public and to build support for JCHSEM's programs. They work with the Director and other staff to keep the entire community focused on the objectives of JCHSEM, the opportunities for additional involvement and support by updating citizens and businesses about what the partners are doing and how the community will and is benefiting from these efforts. Additionally, they are responsible to assist the program manager in setting up speaking engagements and public awareness events. This committee meets on the 2<sup>nd</sup> Wednesday of each month except December at 9:00 a.m. in the EOC at 28 Industrial Blvd., Kearneysville unless otherwise announced.

### **Partnership and Volunteer Development Committee, Holly Morgan-Frye, Chair**

Any interested person can serve on this committee. The Partnership Development committee assists the staff in identification and recruitment of potential partners and what they have to offer in community preparedness. This committee will be responsible for activities to promote partnership or membership development and recruitment of volunteers. This committee meets quarterly in the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced. at 8:30 a.m. on the last Monday of January, April, July and October.

### **Risk Assessment and Mitigation Planning Committee, Jeff Jefferies, Chair**

Any interested person may serve on this committee. The Risk Assessment/Mitigation Planning Committee will examine the community's risks and vulnerability to all hazards and assess the community's vulnerability to those risks. Additionally, they will look at specific buildings, infrastructure, etc. to determine which are most susceptible to risks. A Risk Assessment and Mitigation Plan was completed and adopted by the Jefferson County Commission, all Jefferson County municipalities, WVHSEM, and Federal Emergency Management Agency in July, 2003. The plan was updated in 2008. The 2013 Plan was approved by WVDHSEM and FEMA in June, 2013. This committee meets on an "as needed basis". Please call the office at 728-3329 for exact dates and times.

### **Counter Terrorism Committee, Barbara Miller, Director, Chair**

Membership to this sub-committee of the Risk Assessment and Mitigation Planning Committee is limited to members of law enforcement, emergency management, homeland security, emergency communications, Red Cross, schools, health care, fire companies, ambulance authority/EMS, and government, due to sensitive homeland security issues. The committee works on issues of planning and training for counter terrorism or human-caused disasters. Meetings are held on the 2<sup>nd</sup> Tuesday of the month at the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced.

If you are interested in joining any of our committees, contact either [bmiller@jeffersoncountywv.org](mailto:bmiller@jeffersoncountywv.org) or [tmehling@jeffersoncountywv.org](mailto:tmehling@jeffersoncountywv.org)

**Jefferson County Homeland  
Security and Emergency  
Management**

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Jessica Owens, Administrative Assistant,  
Public Information Officer and Volunteer  
Coordinator  
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Email:

Fax: 304-728-3320

**PUBLIC SAFETY; PUBLIC TRUST**

The Jefferson County Commission's Homeland Security and Emergency Management Department is responsible for the coordination of preparedness, planning, response, recovery and mitigation of disasters and large emergencies in Jefferson County, West Virginia. Volunteer and community participation is encouraged and welcome. We currently have committees on Risk Assessment and Mitigation Planning; Public Awareness, Education and Training; Counter Terrorism; Partnership Development and Retention; and a Steering Committee that acts as an advisory group. We are responsible for the Citizen Corps/CERT, StormReady, Community Rating System, Resilient Neighbor Network and Project Impact programs. JCHSEM is also responsible for the Jefferson County R.A.C.E.S group.



## **Meetings & Events**

### **AUGUST, 2013**

**1-HAM Radio Testing at the EOC 1730**

**8-Dam Safety Workshop for Dam Owners and Emergency Managers at Lake Shannondale, 0730-1630, Registration required and fee charged by WV DEP.**

**9-WV Homeland Security Region 3, SAT DOWN Functional Exercise, Augusta, WV 1000**

**13-JCHSEM Counter Terrorism Committee at 1400 hours in the Jefferson County EOC**

**14-Jefferson County LEPC at 0730 at IHOP in Ranson**

**14-JCHSEM Public Awareness, Education & Training Committee, Jefferson County EOC at 0900**

**14-Third Thursday in Charles Town Event. JCHSEM will have an information booth in front of Community Ministries**

**18-24-Jefferson County Fair Booth. JCHSEM will be in Building #2**

**21-Senior Citizen Day at the Jefferson County Fair. Special handouts for seniors during the day.**

**25-28, WV SERC/LEPC Conference, Charleston Marriott, Charleston, WV**

**September 2-Labor Day Holiday, Office is Closed**