



Jefferson County Homeland Security & Emergency Management

www.jeffersoncountywv.org/homeland-security.html

September, 2012

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and Emergency Management Steering
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Holly Morgan-Frye, Shepherd
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Program

Lorraine Kelly, American Red
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Staff:

Barbara Miller, CEM, CFM
Director

Terri Mehling, Planner/
Program Manager/Deputy
Director

Administrative Assistant,
Public Information Officer and
Volunteer Coordinator



September is
National Preparedness Month
ready.gov/pledge



September is National Preparedness Month, an annual nationwide effort to encourage Americans to plan and prepare for emergencies.

Unfortunately, Jefferson County experienced a derecho (straight line wind-storm) this summer. This was a powerful reminder that each of us is responsible to be ready for both predicted and unexpected emergencies. If you are not ready, you can pledge to prepare during September.

Families and individuals should plan as though they must go for at least a week without electricity, water service, access to a supermarket or other local services. To prepare, follow these four steps:

Stay informed. Get free information on what to do before, during and after emergencies at www.Ready.gov and www.Listo.gov. Stay aware of changing weather conditions by monitoring local media reports. Get a battery-powered and/or hand-crank radio with a weather band so you can hear emergency information when the power is out.

Make a plan. Discuss, agree on and document an emergency plan with those in your care. For sample plans, see www.Ready.gov.

Build a Kit. Keep enough emergency supplies on hand for you and those in your care. Start with non-perishable food and water, and then add first aid, prescriptions, flashlights and batteries. Remember supplies for children, those with special needs and pets.

Get Involved: Before a disaster happens, the whole community can get involved in programs and activities to make families, homes and businesses safer from risks and threats.

In any large emergency, police, fire and rescue may not always be able to reach you quickly, such as if trees and power lines are down. The most important thing you can do to help your local responders is being able to take care of yourself and your family. The more of us who are prepared, the quicker our community will recover.

Many families and teachers may want to talk with children about emergency preparedness during September. The Ready Kids website focuses on weather-related emergencies and helps educate children ages 8-12 about how they can help their families prepare. In-school materials for teachers also are available at www.ready.gov/kids or by calling 1-800-BE-READY, 1-888-SE-LISTO and TTY 1-800-462-7587.

To learn more about National Preparedness Month and to join the National Coalition of people and organizations who have pledged to prepare in September, go to www.Ready.gov.



A new class is being formed for the JCHSEM C.E.R.T. training in October/November.

C.E.R.T. is the Community Emergency Response Team Training. C.E.R.T. teaches you how to take care of yourself and your neighbors during disasters until emergency responders can get to you.

Classes within the course are taught by experts in each field who volunteer to teach the classes. These include:

- Disaster Preparedness
- Fire Safety
- Disaster Medical Ops 1
- Disaster Medical Ops 2
- Disaster Psychology
- Animals in Disaster
- Emergency Planning for People with Special Needs
- Terrorism Awareness and Crime Prevention
- Light Search and Rescue
- Final Exercise

Classes are held twice per week. Each of the 8 nights of class are 2-3 hours in length. You must finish all 8 modules and participate in the final exercise in order to receive your certificate. Participants who complete the course will receive a C.E.R.T. bag. This course is free. You must be over 18 years of age and live or work in Jefferson County to participate.

To request an application, contact Terri Mehling at 304-728-3329 or email to tmehling@jeffersoncountywv.org

Family Disaster Preparedness Night

JCHSEM will hold
Family Disaster Preparedness Night
 on
Wednesday, September 26
 at the
Independent Fire Company
200 West 2nd Street,
Ranson, WV 25438
 at
7:00 p.m.

The presentation will include:

- How to develop a Family Disaster Plan-JCHSEM
- What items you may need in your Family Disaster Kit and your Pet Disaster Kit-JCHSEM
- Information about Preparing for Public Health Emergencies will be presented by JC Dept. of Health
- Community Emergency Response Team Training (CERT), JCHSEM
- Red Cross will be talking about what they do in disasters.

Participants will receive a packet of information to take home, including a DVD on how to prepare your family for the next disaster.

We are asking for participants to pre-register so that we are sure to have enough packets and DVDs available for everyone. Please pre-register by calling 304-728-3329 or email to tmehling@jeffersoncountywv.org.

This is a Jefferson County Homeland Security and Emergency Management National Preparedness Month Activity. Our partners from the Red Cross and the Jefferson County Department of Health Threat Preparedness will also participate!

C.E.R.T.s are urged to attend this activity as a refresher course!



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FEMA



9-11 Remembrance at Independent Fire Company

The Independent Fire Company will be hosting its 11th annual 9-11 Remembrance ceremony on Tuesday, 11 September 2012 at 9:58 a.m. The ceremony will take place at the fire station, 200 West 2nd Avenue, Ranson, WV. It should last approximately 1/2 hour.

The eleventh anniversary commemoration will occur between the times the World Trade Center Towers collapsed. Those killed and injured at the Pentagon, in Shanksville, PA and in the War on Terror will also be honored. Assisting will be members of the Jefferson High School Cougar Air Force Junior ROTC and Washington High School Patriot Voices. Bagpipe music will be presented by Joe Kent. Local Boy Scout buglers will render Taps.

The public is encouraged to attend to help us remember. Available Police, Fire, EMS, and Military personnel are requested to attend, in uniform if possible.

For more information, contact Henry Christie, Chaplain at 304-725-9622 or 304-279-6024.

Middleway Fire Company Grand Opening



Middleway Volunteer Fire Company is having a grand opening for their new building on Saturday, September 8 from 1-6 p.m. Come out and see their new station, enjoy some fun, demonstrations, music, see HealthNet 8 Air Medivac, a Chicken BBQ, and bake sale. Middleway Fire Company is located 1/2 mile below Middleway, Across from Hinton Lane

SBA Disaster Assistance Available to Private Non-Profit Organizations in West Virginia

Atlanta-The U.S. Small Business Administration announces that certain Private Non-Profit Organizations (PNPs) in West Virginia that do not provide critical services of a governmental nature may be eligible to apply for low interest rate disaster loans. These loans are available as a result of a Presidential disaster declaration for Public Assistance resulting from damages caused by severe storms and wind that occurred on June 29 through July 1, 2012.

PNPs located in the following counties that provide non-critical services are eligible to apply: Barbour, Boone, Braxton, Cabell, Calhoun, Clay, Doddridge, Fayette, Gilmer, Grant, Greenbrier, Hardy, Harrison, Jackson, Jefferson, Kanawha, Lewis, Lincoln, Logan, Marshall, Mason, McDowell, Mercer, Mingo, Monroe, Nicholas, Pendleton, Pleasants, Pocahontas, Preston, Putnam, Raleigh, Randolph, Ritchie, Roane, Summers, Tucker, Tyler, Upshur, Wayne, Webster, Wetzel, Wirt, Wood and Wyoming in West Virginia. Examples of eligible non-critical PNP organizations include, but are not limited to, food kitchens, homeless shelters, museums, libraries, community centers, schools, and colleges.

“PNP organizations are urged to contact the West Virginia Division of Homeland Security and Emergency Management at www.dhsem.wv.gov to obtain information about local briefings. At the meeting, PNP representatives will need to provide information about their organizations,” said Frank Skaggs, director of SBA Field Operations Center East in Atlanta. The information will be used to submit a Request for Public Assistance which FEMA uses to determine if the PNP provides an essential governmental service and meets the definition of a “critical facility.” Based upon that conclusion, FEMA may provide the PNP with a Public Assistance reimbursement grant for their eligible costs or refer the PNP to SBA for disaster loan assistance.

PNP organizations may borrow up to \$2 million to repair or replace damaged or destroyed real estate, machinery and equipment, inventory and other business assets. The SBA may increase a loan up to 20 percent of the total amount of disaster damage to real estate and/or leasehold improvements, as verified by SBA, to make improvements that lessen the risk of property damage by future disasters of the same kind.

The SBA also offers Economic Injury Disaster Loans to PNP organization of all sizes to help meet working capital needs, such as ongoing operating expenses. Economic Injury Disaster Loan assistance is available regardless of whether the organization suffered any physical property damage. Interest rates are as low as 3 percent with terms up to 30 years. The SBA sets the loan amounts and terms based on each applicant’s financial condition.

Applicants may apply online using the Electronic Loan Application (ELA) via SBA’s secure website at <https://disasterloan.sba.gov/ela>.

Disaster loan information and application forms may also be obtained by calling the SBA’s Customer Service Center at 800-659-2955 (800-877-8339 for the deaf and hard-of-hearing) or by sending an email to disastercustomerservice@sba.gov. Loan applications can be downloaded from www.sba.gov. Completed applications should be mailed to: U.S. Small Business Administration, Processing and Disbursement Center, 14925 Kingsport Road, Fort Worth, TX 76155.

The filing deadline to return applications for physical property damage is September 21, 2012. The deadline to return economic injury applications is April 23, 2013. For more information about the SBA’s Disaster Loan Program, visit www.sba.gov

JCHSEM Held Two Public Meetings to Kick Off the 2013 Jefferson County Multi-Jurisdictional All Hazards Risk Assessment and Mitigation Plan on August 29

Two public meetings were held by Jefferson County Homeland Security and Emergency Management to kick off the 2013 Jefferson County Multi-Jurisdictional All Hazards Risk Assessment and Mitigation Plan on August 29th in the Jefferson County Maintenance Department's meeting room at 128 Industrial Blvd., Kearnesville, WV.

Jefferson County's Director of Homeland Security and Emergency Management, Barbara Miller welcomed stakeholders and shared a definition of mitigation with the group, gave some examples of mitigation activities, and encouraged the groups to "think outside the box" as they go through the process designed by F.E.M.A. (the Federal Emergency Management Agency) to update their plan. She then turned the meeting over to Terri Mehling, JCHSEM's Deputy Director/Planner/Project Manager who is the lead for this project and Doug Britvec and Casey Hamner, representatives of J.H. Consulting, LLC who is the contractor for the project.

Ms. Mehling discussed the history of mitigation planning in Jefferson County and what a Multi-Jurisdictional Risk Assessment and Mitigation plan is and that FEMA requires it to be updated every five years. Once a year the committee gathers to discuss the projects and strategies. She also discussed the process for the plan update and an estimated project schedule.

Mr. Britvec discussed hazards for consideration, including Dam Failure, Drought, Earthquake, Flooding, Hailstorm, Haz Mats, Landslide, Land Subsidence, Severe Thunderstorm, Severe Wind/Tornado, Severe Winter Storm, Solar Flares, Terrorism and Wildfires. He also discussed the requirements for the County and municipalities, and the profiling of hazards. He continued with a discussion to explain probability vs. severity, the asset inventory, analyzing development trends, and development of goals, objectives and strategies, and the adoption process.

Lastly, the group was asked to help make a list of things that have changed in the county since 2008 when the last update to the plan was completed. Some of these included the opening of Rt. 9 between Charles Town and Martinsburg, Driswood Elementary School, Rt. 9, including the new bridge going East of Charles Town and several other examples.

The Risk Assessment and Mitigation Planning Committee, which Mason Carter of the Jefferson County Department of Engineering chairs, will meet through November to update the plan, which must then gain approval from the West Virginia Division of Homeland Security and Emergency Management and F.E.M.A. and be approved by the Jefferson County Commission, and all of Jefferson County's Municipalities.

The next meeting will be held on September 18 at 2:00 p.m. in the Jefferson County EOC.

UPCOMING EXERCISES

There are many opportunities this year for agencies and departments to participate in exercises. Below is a list that our County will be involved with during 2012. If your agency or group is interested in participating in any of the exercises below, please contact JCHSEM as soon as possible. Those agencies and volunteers that serve in the EOC will be contacted to serve in the full scale exercises that involve their emergency function. Exercises are designed to test plans, procedures, and resources in a safe learning environment.

January

Regions 8 & 9-WV Hospital Association Exercise—COMPLETE

WV Department of Agriculture Workshop/Seminar-Avian Flu Scenario-COMPLETE

February

167th Air Guard TTX-Active Shooter Scenario-COMPLETE

County Government Continuity of Operations-Workshop/Seminar-COMPLETE

County Government Continuity of Operations-TTX-COMPLETE

EPA/Corp of Engineers-Jennings Randolph Lake Dam REGIONAL-Workshop/Seminar-COMPLETE

March

28-National Capitol Region-Mass Dispensing Full Scale Exercise-COMPLETE

April

30-Jefferson County LEPC Table Top Exercise. Hazardous Materials/Commodity Flow scenario-COMPLETE

June

7 in Mineral County, WV. EPA/Corp of Engineers-Jennings Randolph Lake Dam REGIONAL Table Top Exercise. This will include the counties of: Jefferson, Berkeley, Morgan, Hampshire, Hardy, Grant, and Mineral. –COMPLETE

14 Director was an evaluator for the Bluestone Dam Functional Exercise in Preston County-COMPLETE

July 30 at The Augusta Church of Christ in Augusta, Hampshire County. Jennings Randolph Lake Regional Functional Exercise. COMPLETE

Saturday, September 8

EPA/Corp of Engineers-Jennings Randolph Lake Dam REGIONAL Full Scale Exercise. This will include the counties of Jefferson, Berkeley, Morgan, Hampshire, Hardy, Grant, and Mineral. This exercise involves a breach of the DAM that will bring heavy flooding to the communities along the Potomac River. Please contact your local emergency manager in your county if you are interested in participating. Planning for this regional exercise is being developed by the EPA-Don McLaughlin and Chris Behr. HSEEP-compliant After Action Reports/Improvement Plans will be developed by EPA for the Jennings Randolph Lake Exercises.

*Other exercises will be considered as they are presented.

Jefferson County Homeland Security and Emergency Management-Committees

Steering Committee, John Sherwood, Chair

The Steering Committee works with the JCHSEM Director to guide the activities of JCHSEM. A fourteen-member Steering Committee is made up of public and private representation. JCHSEM is a Department within the Jefferson County Commission, who has overall responsibility for the department and its employees. The Jefferson County Commission appoints all members to the steering committee. This committee meets on the 4th Tuesday of February, March, May, June, August, September and holds a Nov/Dec meeting at 9:00 a.m. in the JCHSEM EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced. The Quarterly Partnership meetings held in January, April, July, and October also serve as the Steering Committee meetings for those months.

Animals in Disaster Committee, Kelly Parsons, Chair

Any interested person can serve on this committee. The Animals in Disaster Committee is responsible for developing and updating the Animals in Disaster Plan and to work with the JCHSEM to make recommendations regarding the Animals Annex of the Emergency Operations Plan. They will also identify potential resources for animals before, during and after a disaster. The committee meets on the 3rd Monday of the months of January, April, July, October at 9:30 a.m. in the JCHSEM EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced.

Emergency Planning for People with Special Needs Committee-

Any interested person can serve on this committee. The Emergency Planning for People with Special Needs Committee is responsible for training and planning for issues of people who have mobility problems, people who have sight or hearing problems, people who speak a language other than English as their first language, the elderly and the very young, people who use oxygen or other medical devices and anyone who may need special assistance during times of disasters and/or evacuations. This committee will work with the JCHSEM to update the portion of the Emergency Operations Plan that deals with these special needs. This committee meets on the 3rd Monday of the months of March, June, September, and December at 9:30 a.m. in the JCHSEM EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced. This room IS handicapped accessible.

Public Awareness, Education and Training Committee, Katherine Dunbar, Chair

Any interested person can serve on this committee. The Public Awareness, Education and Training Committee is responsible to communicate the organization's activities to the public and to build support for JCHSEM's programs. They work with the Director and other staff to keep the entire community focused on the objectives of JCHSEM, the opportunities for additional involvement and support by updating citizens and businesses about what the partners are doing and how the community will and is benefiting from these efforts. Additionally, they are responsible to assist the program manager in setting up speaking engagements and public awareness events. This committee meets on the 2nd Wednesday of each month except December at 8:30 a.m. in the EOC at 28 Industrial Blvd., Kearneysville unless otherwise announced.

Partnership and Volunteer Development Committee, Holly Morgan-Frye, Chair

Any interested person can serve on this committee. The Partnership Development committee assists the staff in identification and recruitment of potential partners and what they have to offer in community preparedness. This committee will be responsible for activities to promote partnership or membership development and recruitment of volunteers. This committee meets quarterly in the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced. at 8:30 a.m. on the last Monday of January, April, July and October.

Risk Assessment and Mitigation Planning Committee, Mason Carter, Chair

Any interested person may serve on this committee. The Risk Assessment/Mitigation Planning Committee will examine the community's risks and vulnerability to all hazards and assess the community's vulnerability to those risks. Additionally, they will look at specific buildings, infrastructure, etc. to determine which are most susceptible to risks. A Risk Assessment and Mitigation Plan was completed and adopted by the Jefferson County Commission, all Jefferson County municipalities, WVOHSEM, and Federal Emergency Management Agency in July, 2003; updated the original document in 2008. The 2013 Plan is now being developed. This committee meets on an "as needed basis". Please call the office at 728-3329 for exact dates and times.

Counter Terrorism Committee, Barbara Miller, Director, Chair

Membership to this sub-committee of the Risk Assessment and Mitigation Planning Committee is limited to members of law enforcement, emergency management, homeland security, emergency communications, Red Cross, schools, health care, fire companies, ambulance authority/EMS, and government, due to sensitive homeland security issues. The committee works on issues of planning and training for counter terrorism or human-caused disasters. Meetings are held on the 2nd Tuesday of the month at the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced.

If you are interested in joining any of our committees, contact either bmiller@jeffersoncountywv.org or tmehling@jeffersoncountywv.org

Times, dates, places may need to be changed due to inclement weather, scheduling conflicts or EOC activation. If you have questions, call the JCHSEM office.

**Jefferson County Homeland
Security and Emergency
Management**

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PUBLIC SAFETY; PUBLIC TRUST

The Jefferson County Commission's Homeland Security and Emergency Management Department is responsible for the coordination of preparedness, planning, response, recovery and mitigation of disasters and large emergencies in Jefferson County, West Virginia. Volunteer and community participation is encouraged and welcome. We currently have committees on Risk Assessment and Mitigation Planning; Emergency Planning for Special Populations; Public Awareness, Education and Training; Counter Terrorism; Partnership Development and Retention; Animals in Disaster, and a Steering Committee that acts as an advisory group. We are responsible for the Citizen Corps/CERT, Storm-Ready, Community Rating System, and Project Impact programs. JCHSEM is also responsible for the Jefferson County R.A.C.E.S group.



Meetings & Events

SEPTEMBER, 2012

- 3 Labor Day Holiday**
- 6 EOC Training for people who serve in the EOC during activations**
- 6 Ham Radio Testing at the Jefferson County EOC**
- 7 Communications Testing for the Full Scale Exercise;**
- 8 Regional Jennings Randolph Lake Dam Full Scale Exercise.....Various venues throughout WV Homeland Security Region III.**
- 12 Public Awareness Committee meeting at 0830 in the Jefferson County EOC**
- 16 WV Emergency Managers/Directors State Meeting in Morgantown**
- 17 Emergency Planning for People with Special Needs Committee 9:30 a.m. in the Jefferson County EOC**
- 18 Risk Assessment and Mitigation Planning Committee in the Jefferson County EOC**
- 17-19 LEPC/SERC Conference in Morgantown**
- 23-24 WAGIN Conference MD, WV, PA, Interoperability Meeting**
- 25 Steering Committee Meeting at 0900 in the Jefferson County EOC**
- 26 Family Disaster Preparedness Night at Independent Fire Company, 200 W. 2nd Street, Ranson, WV 25438**

There will not be a Counter Terrorism Committee Meeting in September.