



July, 2011

## Jefferson County Commissioners:

**Patsy Noland, President****Dale Manuel, V. President****Frances Morgan****Walt Pellish****Lyn Widmyer**

## Jefferson County Homeland Security and Emergency Management Steering Committee:

**John Sherwood, Chair****Amy Jones, Vice Chair-  
Jefferson County Dept. of Health****Katherine Dunbar, Good Shepherd Inter-Faith Caregivers****Mason Carter, Jefferson County Department of Engineering****Jeffrey Polczynski, ENP, Jefferson County Emergency Communications Center****Dale Manuel, County Commission Representative****Kelly Parsons, Nichols, DeHaven & Associates****Ed Smith, Fire Representative****Bobby Shirley, Jefferson County Sheriff****Paul Espinosa, Frontier Communications, Utility Representative.****Tom Bayuzik, Jefferson County Development Authority****Pamela Holstein-Wallace, Region 3 Homeland Security Planner****Holly Morgan-Frye, Shepherd University Service Learning Program****Amy Grove, Eastern Panhandle Chapter, American Red Cross**

## Staff:

**Barbara Miller, CEM, CFM Director****Terri Mehling, Planner/  
Program Manager/Deputy Director****Jennifer Maggio, Administrative Assistant, Public Information Officer and Volunteer Coordinator**

## Quarterly Partnership Meeting on July 27 at Hollywood Casino

FEMA Region 3 Regional Administrator, MaryAnn Tierney to Speak



JCHSEM will hold its Quarterly Partnership Meeting on Wednesday, July 27 at noon at the Epic Buffet at Hollywood Casino at Charles Town Races.

At the meeting, MaryAnn Tierney, Regional Administrator of FEMA Region III will speak to the group about FEMA's Whole of Community Initiative.

The Whole of Community approach to Emergency Management is being promoted by the U.S. Department of Homeland Security (DHS) and the Federal Emergency Management Agency (FEMA). Instead of depending completely on government-centric emergency management, DHS and FEMA want emergency managers to reach out to the whole community, including private businesses, non-governmental organizations, volunteer agencies, faith-based organizations, etc. to involve them in planning for, protecting against, responding to, and recovering from all types of disasters.

JCHSEM will also be recognizing their Volunteer of the Year; their Business Partner of the Year; and the Organization of the Year at this luncheon.

Cabinet Secretary, Joe Thornton, of West Virginia Military Affairs and Public Safety and Jimmy Gianato, the Director of West Virginia Department of Military Affairs and Public Safety, as well as Thom Kirk, Director of the WV Fusion Center will also be in attendance.

Our hosts, Hollywood Casino at Charles Town Races is graciously doing this luncheon free as a part of their partnership with JCHSEM for the first 125 people. We will have to cut off attendance when we reach 125, so call to make your reservation early at 304-728-3329 or email to [tmehling@jeffersoncountywv.org](mailto:tmehling@jeffersoncountywv.org) The deadline for reservations is July 19 or earlier if we have reached our maximum count.

Donated door prizes will be given away.

Throughout the Summer Months— JCHSEM’s Disaster Ready Kids program is underway! Volunteers are needed to read to children, do programs on preparing pets for disasters, or teaching older children to work with their families to develop a family disaster supply kit and/or a family disaster plan. Volunteers working with children must successfully pass a background check, provide their own transportation to and from the site in Jefferson County, and be comfortable with children, reading out loud, and working through the activities with the children. All books and supplies will be supplied to the volunteer.

If you are interested in becoming a volunteer for this program, contact Jennifer Maggio at 304-724-8914

## EMERGENCY PREPAREDNESS WORKSHOPS

### Barbara Miller and John Sherwood to Present on Jefferson County’s Disaster Resistant Kids Program

DHS/FEMA and the Red Cross are kicking off a nationwide series of workshops starting in Chicago to introduce a resilient community initiative, focusing on education of our youth in disaster preparedness.

West Virginia’s workshops will be held on July 25 and 26 from 9 a.m.—4 p.m. at the Monongalia County Health Department, 453 Van Voorhis Road, Morgantown, WV 26505.

**On July 25: Implementing Youth Emergency Preparedness Into Your Organization.** This workshop is designed to encourage leaders to implement youth preparedness education programs. Attendees could include school program directors, public and private school administrators, faith organizations, after-school programs, Citizen Corps programs, nonprofit organizations and more.

**On July 26: West Virginia: A Whole of Community’s Approach to Preparedness and Resilience.** This workshop is designed to build resistant West Virginia communities by involving stakeholders from the entire community in disaster planning and preparedness. Attendees could include private sector representatives, community organizations, faith organizations, K-12 administrators, higher education partners, nonprofit organizations and more.

Emergencies can happen at any time and often without warning. While emergency personnel do their best to quickly respond to emergencies, it could take time for them to arrive on the scene. The best way to help citizens during an emergency is to ensure they’re prepared in advance to sustain themselves and their families for the first 72 hours after a disaster strikes. Leading educators and scholars in the field of preparedness education believe that children can be the best envoys to bring this message home to their families.

Establishing a youth preparedness program in your community may seem like a daunting task, but this workshop will provide you with many of the resources available that can help your organization implement an effective program.

While children have unique needs during an emergency, they can also play a very important role when it comes to preparedness. Children can have a positive influence in the home. Children can be leaders during emergencies. Prepared children are more confident during an emergency.

This workshop will provide participants with information on how their organizations can integrate preparedness education into their program offerings. You will hear from experts who have developed and delivered some of the most successful youth preparedness programs across the country. In discussing their programs, they will discuss the following: Getting Started and Engaging Partners; Identifying Curriculum; Implementing Program; Promoting Program; and Sustainment and Evaluation. All participants will receive a “how to” guide for implementing preparedness programs as well as a catalog of youth preparedness resources.

## JCHSEM and Jefferson County Department of Health Sign MOU for Operating A Closed Dispensing Site.

On June 30, Jefferson County Homeland Security and Emergency Management and the Jefferson County Department of Health signed a Memorandum of Agreement for a Closed Point of Dispensing.

A Closed Point of Dispensing (POD) is a private location where medications are dispensed to a specific group of people. In this case, the specific group of people would include those working in the Emergency Operations Center during an activation where they would be supporting the Health Department's role in dispensing medications to the County. Jefferson County is a Community Readiness Initiative Community due to their proximity to the national capital region, and as such, the Health Department, under certain conditions, must be able to medicate the entire population of the County within 48 hours.

With the help of businesses, universities, community organization, and military installations, we can decrease the number of people going to the same places for medicine during a public health emergency. Closed PODs help to reach specific portions of the community more quickly. As a result, long lines and public anxiety can be reduced and resources can be used more efficiently.

No one can predict the next public health emergency. Unfortunately, a natural disaster or an act of terrorism could happen at any time. Therefore, we have to be prepared to respond to our community at a moment's notice. During a public health emergency, the general public is typically encouraged to come to common areas within the community to receive medications like churches, schools, and gymnasiums. These locations will be highly stressed in a situation where the entire population needs to be given medications within a short time frame. Providing medicines throughout closed PODs is one method planners are utilizing to reach populations faster and relieve some of the burden placed on common dispensing sites.

If your business or organization wants to become a Closed POD Partner, they can provide medicines to people within 48 hours. Their goal can be reached with your help. Becoming a closed POD partner with Jefferson County Health Department is a significant step in helping protect the health and safety of your organization, your family, and our community. For further information or to become a Closed POD Partner, contact Sandy Hite, Threat Preparedness Coordinator at Jefferson County Department of Health at 304-728-8416 or email to [sandy.d.hite@wv.gov](mailto:sandy.d.hite@wv.gov)

### **Volunteer to Work JCHSEM's Booth at the Fair**

**Now accepting volunteers to serve in the JCHSEM booth at the Jefferson County Fair during the week of August 21-27, 2011. Volunteers will serve in an information booth greeting visitors and giving out information and brochures about disaster preparedness and assist visitors to fill out survey forms. Volunteers must be able to work for up to 4 hour shifts in a non-air conditioned building. Our booth is inside. You will need to provide your own transportation to and from the event. You will be provided with a ticket to get into the fairground for the event. Volunteers will be working alongside a JCHSEM staff member during all shifts.**

**If you are interested in volunteering for this opportunity, please contact Jennifer Maggio at the JCHSEM office at 304-724-8914.**

# Training Opportunities



Blackwater Falls State Park

20 JUL 0800 – 1600

21 JUL 0800 – 1200

G775, Emergency Operations Center (EOC) Management and Operations

Instructors: Dave Bradley/Larry Allen

This course explores the role, design, and functions of the EOC and their relationships as components of a multiagency coordination system. The course contains disaster-related examples, activities, and case studies that relate to EOCs and multiagency coordination systems at the local, State, and Federal levels of government. Selection Criteria: This course is open to all Federal, State, local, Tribal emergency managers; first responders to include incident commanders from all emergency management disciplines; private industry personnel responsible for coordination activities during a disaster; and Voluntary Organizations Active in Disaster (VOAD).

JULY 19-WV Homeland Security SAA, WV Department of Ag, and WV Dept. of Health & Human Resources will hold a 1-Day FREE Training Session: Animal Disease Response Training on July 19, 2011 from 8 a.m.—5 p.m. at the WVU Kearneysville Tree Fruit Research Education Center/Education Building in Kearneysville, WV. Responders play a critical role in containing and recovering from an animal disease outbreak by assessing the local emergency, assisting response efforts, coordinating resources, and assuring that all components of the response are carried out quickly and accurately to prevent further contamination. Animal Disease Response Training provides the critical information needed to minimize the effects of an outbreak on your community. For additional info, go to [AgPreparedness.org](http://AgPreparedness.org) For more info, contact Roy McCallister at 304-558-2214 or email to [rmccallister@wvda.us](mailto:rmccallister@wvda.us) To register, go to [www.agpreparedness.org](http://www.agpreparedness.org). Registration deadline is 5 p.m. on July 12, 2011. Space is limited. Registration is a prerequisite to admittance.



Pipestem State Park

23 AUG 0800 – 1700

24 AUG 0800 – 1600

G386, Mass Fatalities

17 Hours

Instructor: Carla McBee

This course prepares local and State response personnel and other responsible agencies and professionals to handle mass fatalities and effectively and to work with the survivors in an emergency or disaster. This course covers incident management, mass fatalities, planning before and operations during an incident, establishing the morgue, family assistance from the Federal government. The course concludes with a tabletop exercise.

If you are interested in any of the state training, please contact the JCHSEM office for an application, which you must fill out, return to the JCHSEM Director for signature. It will then be forwarded on to the state training officer.

## Jefferson County Homeland Security and Emergency Management-Committees

Steering Committee, John Sherwood, Chair

The Steering Committee works with the JCHSEM Director to guide the activities of JCHSEM. A fourteen-member Steering Committee is made up of public and private representation. JCHSEM is a Department within the Jefferson County Commission, who has overall responsibility for the department and its employees. The Jefferson County Commission appoints all members to the steering committee. This committee meets on the 4<sup>th</sup> Tuesday of each month at 9:00 a.m. in the JCHSEM EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced.

Animals in Disaster Committee, Kelly Parsons, Chair

Any interested person can serve on this committee. The Animals in Disaster Committee is responsible for developing and updating the Animals in Disaster Plan and to work with the JCHSEM to make recommendations regarding the Animals Annex of the Emergency Operations Plan. They will also identify potential resources for animals before, during and after a disaster. The committee meets on the 3<sup>rd</sup> Monday of the months of January, April, July, October at 9:30 a.m. in the JCHSEM EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced.

Emergency Planning for People with Special Needs Committee-Chair – Chair

Any interested person can serve on this committee. The Emergency Planning for People with Special Needs Committee is responsible for training and planning for issues of people who have mobility problems, people who have sight or hearing problems, people who speak a language other than English as their first language, the elderly and the very young, people who use oxygen or other medical devices and anyone who may need special assistance during times of disasters and/or evacuations. This committee will work with the JCOHSEM to update the portion of the Emergency Operations Plan that deals with these special needs. This committee meets on the 3<sup>rd</sup> Monday of the months of March, June, September, and December at 9:30 a.m. in the JCHSEM EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced. This room IS handicapped accessible.

Public Awareness, Education and Training Committee, Katherine Dunbar, Chair

Any interested person can serve on this committee. The Public Awareness, Education and Training Committee is responsible to communicate the organization's activities to the public and to build support for JCHSEM's programs. They work with the Director and other staff to keep the entire community focused on the objectives of JCHSEM, the opportunities for additional involvement and support by updating citizens and businesses about what the partners are doing and how the community will and is benefiting from these efforts. Additionally, they are responsible to assist the program manager in setting up speaking engagements and public awareness events. This committee meets on the 2<sup>nd</sup> Wednesday of each month except December at 8:30 a.m. in the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced.

Partnership and Volunteer Development Committee, Holly Morgan-Frye, Chair

Any interested person can serve on this committee. The Partnership Development committee assists the staff in identification and recruitment of potential partners and what they have to offer in community preparedness. This committee will be responsible for activities to promote partnership or membership development and recruitment of volunteers. This committee meets quarterly in the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced. at 9:30 a.m. on the last Monday of January, April, July and October.

Risk Assessment and Mitigation Planning Committee, Mason Carter, Chair

Any interested person may serve on this committee. The Risk Assessment/Mitigation Planning Committee will examine the community's risks and vulnerability to all hazards and assess the community's vulnerability to those risks. Additionally, they will look at specific buildings, infrastructure, etc. to determine which are most susceptible to risks. A Risk Assessment and Mitigation Plan was completed and adopted by the Jefferson County Commission, all Jefferson County municipalities, WVOHSEM, and Federal Emergency Management Agency in July, 2003. The committee currently updated the original document. This committee meets on an "as needed basis". Please call the office at 728-3329 for exact dates and times.

Counter Terrorism Committee, Barbara Miller, Director, Chair

Membership to this sub-committee of the Risk Assessment and Mitigation Planning Committee is limited to members of law enforcement, emergency management, homeland security, emergency communications, Red Cross, schools, health care, fire companies, ambulance authority/EMS, and government, due to sensitive homeland security issues. The committee works on issues of planning and training for counter terrorism or human-caused disasters. Meetings are held on the 2<sup>nd</sup> Tuesday of the month at the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced.

If you are interested in joining any of our committees, contact either [bmiller@jeffersoncountywv.org](mailto:bmiller@jeffersoncountywv.org) or [tmehling@jeffersoncountywv.org](mailto:tmehling@jeffersoncountywv.org)

Times, dates, places may need to be changed due to inclement weather, scheduling conflicts or EOC activation. If you have questions, call the JCHSEM office.

**Jefferson County Homeland Security and Emergency Management**

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**PUBLIC SAFETY; PUBLIC TRUST**

The Jefferson County Commission's Homeland Security and Emergency Management Department is responsible for the coordination of preparedness, planning, response, recovery and mitigation of disasters and large emergencies in Jefferson County, West Virginia. Volunteer and community participation is encouraged and welcome. We currently have committees on Risk Assessment and Mitigation Planning; Emergency Planning for Special Populations; Public Awareness, Education and Training; Counter Terrorism; Partnership Development and Retention; Animals in Disaster, and a Steering Committee that acts as an advisory group. We are responsible for the Citizen Corps/CERT, Storm-Ready, Community Rating System, and Project Impact programs. JCHSEM is also responsible for the Jefferson County R.A.C.E.S group.



**July Meetings and Events**

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- 4 Holiday-Office is Closed
- 7 HAM Radio Testing Night at JCHSEM 1730
- 11 Director meeting with Boy Scouts to work on Emergency Preparedness Badge
- 12 Counter Terrorism Committee at 1400 hours in the Jefferson County EOC
- 13 Jefferson County LEPC meeting at 7:30 a.m. at Billie's Restaurant in Ranson
- 13 Public Awareness, Education and Training Committee 0830 at Jefferson County EOC
- 18 Animals in Disaster Committee at 0930 at Jefferson County EOC
- 19 Animal Disease Response Training at WVU Tree Fruit Research Facility, Kearneysville
- 20-21 G775 EOC Management and Operations Course at BWFSP, sponsored by WVDHSEM
- 25-26 FEMA Region 3 Youth and Community Preparedness Summit in Morgantown
- 27 Quarterly Partnership Meeting at Hollywood Casino. MUST have reservations. Call 728-3329 for more information.