

# JEFFERSON COUNTY, WEST VIRGINIA

## Department of Planning & Zoning

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October 27, 2008

TO: ALL MEMBERS OF THE SUBDIVISION REVIEW PANEL AND THE MEMBERS  
OF THE JEFFERSON COUNTY PLANNING COMMISSION

FROM: SHERRY KELLY, AICP  
DEPUTY DIRECTOR OF PLANNING

SUBJECT: SUBDIVISION WORK SESSION

The next work session of the Subdivision Review Panel will be held on Friday, November 7, 2008 in the Charles Town Library meeting room located at 200 East Washington Street at the entrance located on Samuel Street in Charles Town, West Virginia.

The following project will be considered.

10:00 A.M. – PRELIMINARY PLAT REVIEW – COLONIAL HILLS PHASE 3A (PC FILE #08-22).

The property is located south of Route 45 (Shepherdstown Rd) east of Potomac Farms Drive (alternate Rt. 45) and west of the Corporation of Shepherdstown. District: Shepherdstown, Map: 8, Parcel: 10. The subdivision is to consist of 55 town houses on 5.967 acres. Mark Colonial Hills, LLC is the owners/developer.

11:00 A.M. – PRELIMINARY PLAT REVIEW – SHEPHERDSTOWNE ESTATES (PC FILE #07-24).

The property is located northeast of Route 16 (Ridge Road) at its intersection with Route 480 (Kearneysville Pike). District: Shepherdstown, Map: 13, Parcel: 1. The subdivision is to consist of 12 single family homes on 100.86 acres. Michael & Sarah Shveda are the owners/developers.

We look forward to having as many members of the Subdivision Review Panel present as possible. Planning Commission files on subdivisions may be reviewed anytime during normal business hours.