



October, 2015

**Jefferson County Commissioners:**

Jane Tabb, President

Patsy Noland, Vice President

Eric Bell

Dale Manuel

Walt Pellish

**Jefferson County Homeland Security and Emergency Management Steering Committee:**

John Sherwood, Chair

Ed Smith, Vice Chair Fire and Rescue Representative

Jeff Jeffries, Health Representative

Katherine Dunbar, Good Shepherd Inter-Faith Caregivers

Mason Carter, Jefferson County Department of Engineering

Jeffrey Polczynski, ENP, Jefferson County Emergency Communications Center

Jane Tabb, County Commission Representative

Kelly Parsons, Nichols, DeHaven & Associates

Pete Dougherty, Jefferson County Sheriff

Chuck Ellison, Frontier Communications, Utility Representative.

John Reisenweber, Jefferson County Development Authority

Sanford H. "Sandy" Green, Region 3 Homeland Security Area Liaison

Holly Frye, Shepherd University Service Learning Program

**Staff:**

Barbara Miller, CEM, CFM Director

Sandee Niles, Planner/Program Manager/Deputy Director

Brandon Vallee, Administrative Assistant, Public Information Officer and Volunteer Coordinator

## Quarterly Partnership Meeting to be held at Skipper's Downtown Dip & Deli on October 27th

Michelle Cook, VA Medical Center to Speak



The JCHSEM Quarterly Partnership Meeting will be held at Skipper's Downtown Dips & Deli on October 27 at noon. Skipper's is located at 114 West Washington Street, Charles Town, WV 25414.

Michelle Cook from the Veterans Affairs Medical Center (VAMC) in Martinsburg will be the featured speaker. She will be discussing the VAMC's homeless and suicide prevention programs. Ms. Cook will give an overview of the issues, particularly that law enforcement and emergency responders may face with Veterans and programs and services VA can offer in our area.

The cost for lunch is \$10 and will consist of :

- Sandwich Wrap (with choice of Turkey, Ham or Chicken Salad) OR Green Salad
- Pasta Salad
- Chips
- Drink

There is limited seating, so don't delay. Make your reservation today by contacting Sandee Niles at 304-728-3329 or emailing to [sniles@jeffersoncountywv.org](mailto:sniles@jeffersoncountywv.org) no later than Monday, October 19th. If you are emailing or leaving a message, be sure to include your choice of wrap (Turkey, Ham or Chicken Salad) or Green Salad.



## Pictures from the 2015 Clandestine Chaos Full Scale Exercise

Photos by Brandon Vallee, JCHSEM



Jefferson County EOC was activated throughout the exercise to support all of the participants and to manage information and resources. Communications were achieved using SIRN radios, Amateur Radio, HSIN Adobe Connect Chat Room, NIXLE, ETEAM, and WebEOC.

Jefferson County Department of Health set up a POD at Jefferson County High School to practice the public health capabilities. Additionally, they achieved their closed POD capabilities by administering “drugs” (skittles) to the staff at the EOC and the Emergency Communications Center.





The Salvation Army brought lunch for the EOC participants and Tom Guilliams participated briefly in the Mass Care ESF.



WVU Healthcare, Jefferson Medical Center participated by setting up and practicing their Decontamination capability, as well as activating their Incident Command Center for the exercise.



Shepherd University provided “victims” to be decontaminated at the hospital. The Eastern Panhandle Transit Authority provided transportation for the student volunteers.



JCHSEM wishes to acknowledge and thank all volunteers and agencies that participated in this annual exercise requirement!

## L-146 Homeland Security Exercise and Training Course (HSEEP) to be taught in Kearneysville on Oct. 7/8

The L-146 Homeland Security Exercise and Training Course (HSEEP) will be taught on October 7/8 at the Jefferson County Maintenance Department Meeting Room from 0800-1700 daily. Lunch will be provided. This course will be taught by Greg Fuller and Jerry Beckett for WV Division of Homeland Security and Emergency Management.

The two-day period of instruction is for those individuals that are directly involved in the planning, design and evaluation of training exercises. The intermediate-level training course incorporates exercise guidance and best practices from the HSEEP Volumes. It is an interactive course that allows participants to share personal lessons learned and best practices while gaining practical experience. In addition to the instructor-led course presentations, the course includes small group activities; group discussions; introductions to HSEEP; related initiatives such as supporting technology; and capabilities-based planning. This approach provides participants with hands-on experience that readily translates to real-world exercise responsibilities. Activities include creating exercise documentation, conducting planning conferences and briefings, and practicing exercise evaluation.

Prerequisites for this course include:

IS-120a-Introduction to Exercises

<https://training.fema.gov/is/courseoverview.aspx?code=is-120.a>

IS 130-Exercise Evaluation

<https://training.fema.gov/is/courseoverview.aspx?code=is-130>

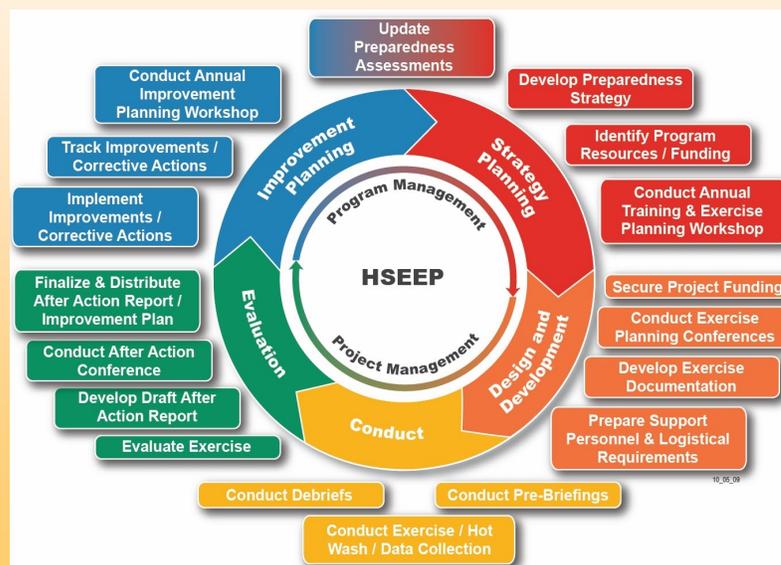
Please note that IS-120 does not meet the prerequisite; it must be IS-120a.

To register for this course, go to the WV Department of Military Affairs and Public Safety's website at:

<http://www.onlinelearning.wv.gov/dmapscm6/cm710/home.html>

If you have not yet registered for courses on this site, you will need to create a username and password first.

Questions about signing up for this course should be directed to WV State Training Officer, Christian Fernley at 304-558-5380. For local logistics for the course, contact JCHSEM at 304-728-3329.



**LOCAL EMERGENCY PLANNING COMMITTEE**



**LEPC**  
*...safety in knowledge®*

## **The LEPC of Jefferson County, West Virginia Presents: 2015 Mass Fatalities Conference**

The LEPC of Jefferson County, West Virginia will present the 2016 Mass Fatalities Conference on March 22/23, 2016 at The Clarion Hotel and Conference Center in Shepherdstown.

This conference will bring together various disciplines from across the State and our partners in Virginia, Maryland, and Washington, DC to explore past incidents, discuss lessons learned, and define best practices to enhance future responses and decision-making in these complex disasters. The presentations given during this conference will be led by speakers with extensive disaster response background.

In addition to the presentations, a two day workshop on mass casualty incident management has been added for first responders. It is highly recommended to register early, as this workshop will fill quickly!

To register, go to <https://www.eventbrite.com/e/2015-mass-fatalities-conference-tickets-15444450768>

This year, we also have special pricing for Military, Law Enforcement, Firefighters, and EMS personnel. Cost for that group is \$90.67.

Full Conference Registration is \$179.29

At the conference website listed above, you will also find out additional information about hotel reservations and the full conference agenda, as well as vendor and sponsor opportunities. Questions can be sent to [lepc@jeffersoncountywv.org](mailto:lepc@jeffersoncountywv.org)

# Disaster Exercises, 2015

WV Homeland Security Region III (WVHSR3) Initial Planning Workshop was held in Moorefield in December, 2014. Representatives of all of the Counties of WVHSR3 were in attendance. Additional planning meetings are upcoming.

WV Hospital Association, Regions 8 & 9 After Action Meeting.....January 20, 2015 in Hampshire Co.

Jefferson County Government, Continuity of Operations Training and Tabletop Exercise, January 23, 2015

THIRA Training Workshop, Berkeley County.....April 13, 2015

WV Homeland Security Region III Tabletop Exercise.....April 22, 2015

WV Homeland Security Region III Functional Exercise.....July 20, 2015

Jefferson County LEPC Table Top Exercise.....July 23, 2015

WV Homeland Security Region III EM Communications Drill.....August 1, 2015

WV Homeland Security Region III Full Scale Exercise.....September 19, 2015 in each of the Counties of WV Homeland Security Region III. The Jefferson County EOC will be activated, as well as, Emergency Responders in the field.

WV Homeland Security Region 3 Improvement Planning Workshop ..October 2, 2015 at Canaan Valley Hotel and Conference Center, Davis, WV

Homeland Security Exercise and Evaluation Program Training, October 7/8, 2015 at Jefferson County Maintenance Department.

**An effective exercise program is an essential component of our preparedness as it validates plans, tests operational capabilities, maintains leadership effectiveness, and examines ways to utilize the whole community. Exercise program management involves a collaborative approach that integrates resources, organizations, and individuals in order to identify and achieve program priorities.**



## Jefferson County Homeland Security and Emergency Management-Committees

### **Steering Committee, John Sherwood, Chair**

The Steering Committee works with the JCHSEM Director to guide the activities of JCHSEM. A fourteen-member Steering Committee is made up of public and private representation. JCHSEM is a Department within the Jefferson County Commission, who has overall responsibility for the department and its employees. The Jefferson County Commission appoints all members to the steering committee. This committee meets on the 4<sup>th</sup> Tuesday of February, March, May, June, August, September and holds a Nov/Dec meeting at 9:00 a.m. in the JCHSEM EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced. The Quarterly Partnership meetings held in January, April, July, and October also serve as the Steering Committee meetings for those months.

### **Public Awareness, Education and Training Committee, Katherine Dunbar, Chair**

Any interested person can serve on this committee. The Public Awareness, Education and Training Committee is responsible to communicate the organization's activities to the public and to build support for JCHSEM's programs. They work with the Director and other staff to keep the entire community focused on the objectives of JCHSEM, the opportunities for additional involvement and support by updating citizens and businesses about what the partners are doing and how the community will and is benefiting from these efforts. Additionally, they are responsible to assist the program manager in setting up speaking engagements and public awareness events. This committee meets monthly on the 2<sup>nd</sup> Wednesday of the at 0830 in the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced.

### **Partnership and Volunteer Development Committee, Holly Frye, Chair**

Any interested person can serve on this committee. The Partnership Development committee assists the staff in identification and recruitment of potential partners and what they have to offer in community preparedness. This committee will be responsible for activities to promote partnership or membership development and recruitment of volunteers. This committee meets quarterly in the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced. at 0830 on the last Monday of January, April, July and October.

### **Risk Assessment and Mitigation Planning Committee, Jeff Jefferies, Chair**

Any interested person may serve on this committee. The Risk Assessment/Mitigation Planning Committee examine the community's risks and vulnerability to all hazards and assess the community's vulnerability to those risks. A Risk Assessment and Mitigation Plan was completed and adopted by the Jefferson County Commission, all Jefferson County municipalities, WVHSEM, and Federal Emergency Management Agency in July, 2003. The plan was updated in 2008 and 2013. The 2013 Plan was approved by WVDHSEM and FEMA in June, 2013. This committee meets Quarterly. Please call the office for exact dates and times.

### **Counter Terrorism Committee, Barbara Miller, Director, Chair**

Membership to this sub-committee of the Risk Assessment and Mitigation Planning Committee is limited to members of law enforcement, emergency management, homeland security, emergency communications, Red Cross, schools, health care, fire companies, ambulance authority/EMS, and government, due to sensitive homeland security issues. The committee works on issues of planning and training for counter terrorism or human-caused disasters. Meetings are held on the 2<sup>nd</sup> Tuesday of the month at the EOC at 28 Industrial Blvd., Kearneysville, unless otherwise announced.

If you are interested in joining any of our committees, contact either [bmiller@jeffersoncountywv.org](mailto:bmiller@jeffersoncountywv.org) or [bvallee@jeffersoncountywv.org](mailto:bvallee@jeffersoncountywv.org)

Times, dates, places may need to be changed due to inclement weather, scheduling conflicts or EOC activation. If you have questions, call the JCHSEM office.

**Jefferson County Homeland  
Security and Emergency  
Management**

28 Industrial Blvd., Suite 101  
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**PUBLIC SAFETY; PUBLIC TRUST**

The Jefferson County Commission's Homeland Security and Emergency Management Department is responsible for the coordination of preparedness, planning, response, recovery and mitigation of disasters and large emergencies in Jefferson County, West Virginia. Volunteer and community participation is encouraged and welcome. We currently have committees on Risk Assessment and Mitigation Planning; Public Awareness, Education and Training; Counter Terrorism; Partnership Development and Retention; and a Steering Committee that acts as an advisory group. We are responsible for the Citizen Corps/CERT, StormReady, Community Rating System, Resilient Neighbor Network and Project Impact programs. JCHSEM is also responsible for the Jefferson County R.A.C.E.S group.



## **Meetings & Events**

### **October, 2015**

- 2 WV Homeland Security Regions 3 and 4 Improvement Planning Workshop in Canaan Valley at 0900
- 5 Annual Risk Assessment Workshop at the Jefferson County Maintenance Department at 1400
- 7 Executive Management Meeting at the Charles Town Library at 0800
- 7-8 Homeland Security Exercise and Evaluation Program Training (HSEEP) at the Jefferson County Maintenance Department Meeting Room. 0800-1700 daily. \*You must register to attend.
- 10 Citizens Fire Department Open House from 1200–1600
- 12 Columbus Day; Office is closed.
- 12-15 WV State Emergency Response Commission Conference at Camp Dawson
- 12 WV Emergency Management Council Meeting at Camp Dawson at 1800
- 20 Jefferson County LEPC meeting at Charles Town IHOP at 0730
- 20 Counter Terrorism Committee meeting at the Jefferson County EOC at 1400
- 20 Jefferson County Chamber of Commerce Responder Banquet at Hollywood Casino Social at 1800; Dinner at 1830  
\*You must register with the Chamber to attend. \$10 per person.
- 21 WV Homeland Security Region 3 RIC Meeting at 1000. Place to be Announced
- 21 Jefferson County Emergency Services Agency Promotional Ceremony at Washington High School at 1900
- 27 JCHSEM Quarterly Partnership Meeting at 1200. Skipper's Downtown Dips & Deli, Charles Town. You must pre-register to attend! To make your reservation, email to [sniles@jeffersoncountywv.org](mailto:sniles@jeffersoncountywv.org) or call 304-728-3329.