

Jefferson County Commission Request for Broadband Planning Services

NOTICE TO PROFESSIONAL CONSULTANTS

The Jefferson County Commission is seeking qualified firms to conduct a broadband planning study as a key input in the development of a comprehensive community telecommunications strategy. Consideration will be given to only those firms that are qualified pursuant to law to perform the indicated type(s) of work.

The Jefferson County Commission seeks qualified vendors to conduct a broadband feasibility study. Broadband is high speed Internet that achieves a minimum of 25 Mbps download speed and 3Mbps upload speed. All project activities must be completed no later than December 19, 2019 at 2PM

This project will result in a broadband development plan to support future infrastructure/implementation project(s) with a clear strategy and preliminary funding application(s). The Scope of Work includes: Technical Analysis, Market Analysis, Assessment of Current Use, Connectivity Solutions, Broadband Development Strategies, Preliminary Design and Cost Estimates, Network Operation Options, Existing Internet Provider Interviews and Research, Technical Broadband Development Plan, Gap Analysis, and Preliminary Infrastructure Application(s). Proposals will be evaluated according to and must include the following: Demonstrated Understanding of Scope of Work; Qualifications and Experience; Approach, Methodology and Timeline for Achieving Scope of Work; Company Resources and Project Team; Relevant Experience; Vendor Qualifications; Fee Schedule and Cost Proposal.

Vendors should review the complete RFP from the Jefferson County Commission for instructions and specifications. The complete RFP is available here www.jeffersoncountywv.org or by contacting:

Stephanie Grove
County Administrator
124 E Washington St, Charles Town, WV 25414
Phone (304) 728-3284 and Email: sgrove@jeffersoncountywv.org

This project is funded through a CDBG grant, under regulations for Planning and Capacity building, 24CFR570.205. The selected firm will be required to comply with Title VI of the Civil Rights Act of 1964, Executive Order 11246, section 109 of the Housing and Urban Development Act of 1974, Section 3 of the Housing and Urban Development Act of 1968, Conflict of Interest Statement and Access to records provisions and all other requirements as related to HUD- funded projects

