

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, FEBRUARY 4, 2016
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- January 21, 2016 Regular Meeting
- January 21, 2016 Public Hearing
- January 28, 2016 Board of Review and Equalization and Approval of Employment

APPROVAL OF ACCOUNTS PAYABLE

- January 28, 2016
- February 4, 2016

APPROVAL OF MANUAL CHECKS

- February 4, 2016

PAYROLL APPROVAL

- January 28, 2016

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Barbara Miller, Director of Homeland Security and Emergency Management
 - Discussion/update from Snowstorm Jonas January 22-January 29, 2016
 - Request to post the vacant Deputy Director/Planner/Program Manager position - Discussion/Action

2. 10:00 a.m. Jennifer Brockman, Director of Planning and Zoning
 - Recommendation from the Planning Commission to the County Commission to amend Article 12 of the Zoning and Land Development Ordinance pertaining to Zoning Map and Test Amendments. The purpose of this request is to schedule a public hearing to be held by the County Commission - Discussion/Action
 - Recommendation from the Planning Commission to the County Commission to amend the draft proposed Mass Event Regulations (ZTA14-02). The purpose of this request is to schedule a public hearing to be held by the County Commission - Discussion/Action
3. 10:15 a.m. Nathan Cochran, Assistant Prosecuting Attorney
 - Discussion of case number CK-19-2015-AA-4 - Possible Executive Session - Discussion/Action

NEW BUSINESS

4. Discuss amending various sections of the Zoning and Land Development Ordinance (File #ZTA 15-02) and the Subdivision and Land Development Regulations (File #STA15-04) regarding permitting Campgrounds in certain Rural and Commercial zoning districts - Public Hearing was held January 21, 2016 - Discussion/Action
5. Request to hold a Community Forum on the County Budget in February - Discussion/Action (DM)
6. Discussion of appointees to the Regional Airport Authority - Discussion/Action (EB)
7. Legislative Updates

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

8. **LUNCH BREAK**

~~~~~ AFTERNOON SESSION ~~~~~

9. 1:30 p.m. Board of Review and Equalization  
*Location:* Jefferson County Courthouse  
100 East Washington Street, Charles Town, WV

10. **ADJOURN**

**CORRESPONDENCE/INFORMATION**

Notice of the 2016 Board of Review and Equalization.

WV Lottery Weekly Settlement for Charles Town - week ending January 16, 2016.

WV Lottery Weekly Settlement for Charles Town - week ending January 23, 2016.

Financial Director's Report Documents as presented during the January 21, 2016 Regular Meeting.

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.*