

**Jefferson County Homeland Security & Emergency Management
Public Awareness, Education & Training Committee
January 13, 2016
Minutes**

The Jefferson County Homeland Security and Emergency Management (JCHSEM) Public Awareness, Education, and Training Committee met at the Jefferson County EOC on Wednesday, January 13, 2015 at 0830 hours. Those present were Amanda Bock, WVU Healthcare – Jefferson Medical Center; Katherine Dunbar, Chair, Good Shepherd Interfaith Caregivers; and Brandon Vallee, JCHSEM.

Ms. Dunbar, Chair, call the meeting to order at 0838 hours. Mr. Vallee moved to approve the November 18, 2015 meeting minutes. All approved.

I. New Business

1. County Social Media numbers.

- a. Mr. Vallee reported figures for the JCHSEM social media accounts. As of January 13, Nixle had 1,268 registered users with 1,092 signed up to receive text messages and 681 signed up to receive emails. The JCHSEM Facebook page has 1,622 followers and the JCHSEM twitter account has 128 followers.

2. CRS of National Flood Insurance Program

- a. Mr. Vallee discussed the Community Rating System (CRS) to the committee. He stated that FEMA inspects the work which has been completed. Barbara Miller, Mason Carter, Jefferson County Engineering Department, and Rodger Goodwin, Jefferson County Engineering Department, will be working with Insurance Services Office during this process occurs. The end result is that flood insurance for policy holders outside of the municipalities in Jefferson County is reduced. Currently, Jefferson County is a rated class eight community which provides a 10% discount for flood policy holders.

3. Media Day

- a. Mr. Vallee stated that Media Day will be on Wednesday, January 13, 2016 at 1400 hours at the Jefferson County EOC. He estimated that 15 public information officers and media representatives will be participating in the event.

4. 2015 Exercise Series After Action Report (AAR) and Improvement Plan (IP)

- a. Mr. Vallee stated that AAR/IP meeting will be on Tuesday, January 19, 2016 at 0900 hours in the Jefferson County Maintenance Department Meeting Room and will discuss the conclusion of the 2015 exercise series and begin planning the 2016 exercise series.

5. Skywarn Stormspotter Winter Storm Class

- a. On Thursday, January 28 at 1900 hours, the National Weather Service will be teaching a Winter Storm Spotter Course at Independent Fire Company, sponsored by JCHSEM. Registration can be done on Eventbrite: <https://www.eventbrite.com/e/national-weather-service-stormspotter-class-winter-storms-tickets-19390713145?aff=es2>

6. Quarterly Partnership Meeting

- a. The Quarterly Partnership Meeting will be held on Friday, January 26 at 1200 hours at the Hollywood Casino at Charles Town Races. Mr. Vallee requested that committee members contact him if they are interested in attending.

7. Community Emergency Response Team (CERT) Classes

- a. Mr. Vallee said that JCHSEM staff and volunteers will be holding CERT classes starting on February 3, 2016. He stated that the CERT program provides an opportunity for individuals to learn life skills for disaster preparedness and is a gateway for volunteer opportunities. Mr. Vallee mentioned that committee members who are interested in attending should go to the CERT page on the Jefferson County website for more information.

8. Pancake Day
 - a. Mr. Vallee reported that on February 9, Citizens Fire Company will be holding their annual Pancake Day from 0700 hours to 1800 hours. He stated that this event was their largest fundraising event of the year.
9. G-290 Basic Public Information Officers Course
 - a. Mr. Vallee stated that there will be a G-290 Basic Public Information Officers Course at Cacapon State Park on March 22 and 23, 2016. Registration for the course can be done through CourseMill.
10. Jefferson County LEPC Mass Fatalities Conference
 - a. Mr. Vallee stated that on Tuesday, January 12 the Mass Fatalities Conference Planning Committee met to discuss the status of the conference. The committee determined that the Mass Fatalities Conference will be restructured and will be further discussed at the next planning meeting. Ms. Bock expressed interest in having a representative from Jefferson Medical Center to attend this meeting.
11. G-108 Community Mass Care and Emergency Assistance Course
 - a. Mr. Vallee reported that there will be a G-108 Community Mass Care and Emergency Assistance Course at Days Inn in Flatwoods, WV on April 26-28. Registration for the course can be done through CourseMill. Ms. Dunbar asked the committee if this class was different then what the American Red Cross offers. Mr. Vallee stated that this course is taught by WVDHSEM and will cover different content.
12. 2016 Training and Exercise Calendar
 - a. Mr. Vallee requested committee members to provide additional training options for the calendar.

II. Adjournment

Ms. Dunbar adjourned the meeting at 0855 hours. The next meeting of the JCHSEM Public Awareness, Education and Training Committee will be held on Wednesday, February 10, 2016 at 0830 in the Jefferson County EOC.