

SPECIAL SESSION:

State of West Virginia, County of Jefferson, to-wit:

At a Special Session of the County Commission of said County and State continued and held at the Jefferson County Courthouse located at 100 E. Washington Street, Charles Town, WV 25414 on February 9, 2016 at 1:30 pm (An audio file of the February 9, 2016 meeting is available through the Jefferson County Commission Office.)

PRESENT: Walt Pellish, Vice President
 Dale Manuel, Commissioner
 Jane Tabb, Commissioner
 June Bowers, Senior Appraiser
 Jessica Carroll, Administrative Assistant

RE: **2016 Board of Review and Equalization**

Vice President Pellish called the session to order at 1:32 pm. Ms. Bowers stated there were no hearings scheduled for the afternoon but there would be four hearings conducted on Thursday, February 11, 2016.

There being no further business, motion by Mr. Manuel to recess as a Board of Review and Equalization and reconvene at 1:30 pm on Thursday, February 11th. Motion seconded and unanimously approved.

PATRICIA A. NOLAND, PRESIDENT

Respectfully submitted
Jessica D. Carroll
Executive Administrative Assistant