



**Jefferson County**  
**Board of Zoning Appeals**  
**Thursday, February 25, 2016, 2:00 p.m.**

Members  
Tyler Quynn, Chair  
Jeffrey Bannon, Vice Chair  
Christy Huddle  
Matt Knott  
Ted Schiltz  
Jeff Bresee, Alternate  
Craig Foster, Alternate

The Jefferson County Board of Zoning Appeals will meet in the Charles Town Library Conference Room located at 200 East Washington Street, at the side entrance on Samuel Street, in Charles Town, West Virginia.

Unless otherwise noted, all requests are pursuant to the Zoning & Land Development Ordinance.

1. Election of Officers.
2. Approval of the minutes from the December 10, 2015 and January 28, 2016 meetings.
3. Swearing in of members of the public intending to provide testimony.
4. Postponed from the January 28, 2016 meeting. Variance request from Section 4.11A.2, 4.11E and Appendix B to remove the side and rear landscape/screening buffer for a private, commercial warehouse/garage. Owner: Daniel McGinn. Location: Burr Business Park, Lot 11, Northeast corner of Clendening Dr. & James Burr Blvd., Kearneysville, WV. District: 02; Map: 1; Parcel: 111; Size: 1.75 ac; Zone: IC; File: ZV16-02.
5. Director's Report.
  - a) Monthly Zoning Certificate Activity Report
6. Legal Update.
  - a) William Neufeld Pending Litigation CA #14-C-394
  - b) Shenandoah Air Conditioning & Heating Inc. Pending Litigation CA #15-P-73
  - c) Whistling Farms Bed & Breakfast Litigation CA # 15-C-209 (possible executive session)
7. Discussion with possible deliberative session and signing of draft findings/decisions.

Meeting Date: 12/10/15 and 01/28/16meetings. (*see agenda for full item description*)

  - a) An Appeal of the Acting Zoning Administrator's determination to enforce a 2013 Memorandum, which restricted shipping containers from being used as residential accessory structures. Appellant: Brian Billey. File: AP15-03.
  - b) Variance from Section 9.7 and Appendix A to reduce the front setback on S. Church St. from 20' to 7' for a 12'x15' breezeway, a 25' x 28' attached garage with a 5' x 25' attached porch. Owner: Elena Mestre and Eric Hyman. File: ZV15-29.
  - c) Variance request from Section 8.2 to reduce the distance requirement for barns from the 75' to 47'. Applicant: Jessica Howard. Owner: Joann Conte. File: ZV16-01.

