

**AGENDA**  
**JEFFERSON COUNTY COMMISSION**  
**THURSDAY, MARCH 3, 2016**  
**9:30 A.M.**  
County Commission Meeting Room  
located at the Old Charles Town Library  
200 E. Washington Street, Charles Town, WV

---

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

- February 11, 2016 Board of Review and Equalization
- February 16, 2016 Board of Review and Equalization
- February 18, 2016 Regular Meeting

**APPROVAL OF ACCOUNTS PAYABLE**

- February 25, 2016
- March 3, 2016

**APPROVAL OF MANUAL CHECKS**

- March 4, 2016

**PAYROLL APPROVAL**

- February 25, 2016

**ANNOUNCEMENTS**

- Report if there are changes in the agenda if applicable

**PUBLIC COMMENT**

## PRESENTATIONS

1. 9:45 a.m. Randy Funkhouser, Charles Town HBPA  
- Update on Legislative bills affecting the thoroughbred racing and breeding industries
2. 10:00 a.m. Ronda Eddy, Director - Jefferson Day Report Center  
- Jefferson Day Report and Unicare of WV, Inc. - Discuss substance use treatment provided by WV Medicaid  
- Request to reappoint Mark Hofe, Chief Probation Officer, as an ex-officio, non-voting member to the Community Criminal Justice Board - Discussion/Action
3. 10:15 a.m. Interviews and appointment to the Regional Airport Authority - one unexpired term ending June 30, 2016 - Discussion/Action
4. 10:30 a.m. Interviews and appointments to the Water Advisory Committee - Three 3-year terms ending January 31, 2019 - Discussion/Action
5. 10:45 a.m. **BREAK**
6. 11:00 a.m. Lynn Fields, Probate Office  
- Request to approve the copy of the Will of Glenn C. Dindinger for probate in Solemn Form - Discussion/Action
7. 11:15 a.m. Interviews and appointment to the NEREMS, Inc. Board for one unexpired term ending October 31, 2016 - Discussion/Action
8. 11:30 a.m. Interviews and appointments to the Property Safety Enforcement Agency - Two 2-year Citizen Representative terms and one 1.5 year term (Fire Chief) - Discussion/Action
9. 11:45 a.m. Roger Goodwin, Chief County Engineer  
- Partial construction bond release for Middleway Dollar General - Discussion/Action
9. 12:00 p.m. Barbara Miller, Director of Jefferson County Homeland Security and Emergency management - Discussion/Action  
- Contract with J.H. Consulting, LLC to update the Jefferson County Emergency Operations Plan (certain annexes), and the Jefferson County Continuity of Operations Plan (COOP), with the addition of a cyber security annex. The Contract also includes a seminar type exercise of the COOP after the plan has been completed - Discussion/Action

## **NEW BUSINESS**

10. Consideration of a resolution opposing several bills that will negatively affect the horse racing industry and our county's economy including but not limited to the decoupling bill HB4702 - Discussion/Action (DM)
11. Request to submit a letter stating opposition to all legislators regarding SB403 - Discussion/Action (JT)
12. Discuss restructuring of County Commission Departments - Planning, Zoning, Engineering and GIS - Discussion/Action (PN)
13. Legislative Updates

## **COUNTY ADMINISTRATOR REPORTS**

- Discussion of space needs - Possible Executive Session

## **COUNTY COMMISSION REPORTS**

14. **ADJOURN**

## **CORRESPONDENCE/INFORMATION**

Notice of Intent to Appoint to the Jefferson County Planning Commission.

WV Lottery Weekly Settlement for Charles Town - week ending February 13, 2016.

WV Lottery Weekly Settlement for Charles Town - week ending February 20, 2016.

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.*