

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, MARCH 17, 2016
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- March 3, 2016 Regular Meeting

APPROVAL OF ACCOUNTS PAYABLE/MANUAL CHECKS

- March 10, 2016
- March 17, 2016

PAYROLL APPROVAL

- March 3, 2016

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Jess Chambers - Hollywood Casino at Charles Town Races
- Request for Letter of Endorsement from the County Commission to the WVABCA for proposed "Non-Intoxicating Beer Floor Plan Extension" for the 2016 Charles Town Classic at Hollywood Casino at Charles Town Races - Discussion/Action

2. 10:00 a.m. Sara Hafer, Grafton Integrated Health Network
- Request approval of a Resolution be passed proclaiming April as Autism Awareness Month - Discussion/Action

3. 10:15 a.m. Interviews and Appointments to the Jefferson County Parks and Recreation Commission - One unexpired term ending June 30, 2017 - Discussion/Action
4. 10:30 a.m. Interviews and Appointments to the Jefferson County Water Advisory Committee - One 3-year term ending January 31, 2019 - Discussion/Action
5. 10:45 a.m. **BREAK**
6. 11:00 a.m. Interviews and Appointments to the Jefferson County Historic Landmarks Committee - Two 3-year terms ending March 6, 2019 - Discussion/Action
7. 11:15 a.m. Interviews and Appointments to the Jefferson County Planning Commission - Three 3-year terms ending March 31, 2019 - Discussion/Action
8. 11:30 a.m. Nikki Painter, Elections Clerk
- Poll Worker approval for the 2016 Primary Election - Discussion/Action
9. 11:45 a.m. Debra Young, Jefferson County Victim Assistance Program
- Request for approval of VOCA Grant application - Discussion/Action
10. 12:00 p.m. Jeffrey Polczynski, Director of Communications
- Request Approval of Appointments - Public Safety Dispatchers - Discussion/Action
11. 12:15 p.m. Jesse Jones, Sheriff's Department
- Approval of employment - Gregory Amlin and Dennis Jenkins as Bailiffs/Trip Guards - Discussion/Action
12. 12:25 p.m. Bill Polk, Maintenance Director
- Discuss hiring an Architect for renovations to the Judicial Annex/Allocation of Space - Discussion/Action - Possible Executive Session

NEW BUSINESS

13. Decision on the proposed amendments to Article 12 of the Zoning and Land Development Ordinance pertaining to Zoning Map and Text Amendments - Public hearing was held on February 18, 2016 - Discussion/Action
14. Distribution of Fire Department funding for 2016-2017 budget - Discussion/Action (JT)
15. Legislative Updates

COUNTY ADMINISTRATOR REPORTS

- Scheduling of Special Meeting to finalize FY17 Budget - Discussion/Action

COUNTY COMMISSION REPORTS

16. ADJOURN

CORRESPONDENCE/INFORMATION

Letter of Thanks from Randy Funkhouser of the Charles Town HBPA re: resolution in support of the thoroughbred racing and breeding industries in Jefferson County.

Letter from the WV Public Service Commission re: quarterly disbursement of wireless E-911 subscriber fees.

Impact Fee Status Report for February 2016.

Memorandum from the Jefferson County Department of Engineering, Office of Impact Fees re: Transfer of Funds from Office of Impact Fees General Account to Sheriff's Schools Impact Fee Account.

Memorandum from the Jefferson County Department of Engineering, Office of Impact Fees re: Transfer of Funds from Office of Impact Fees General Account to Sheriff's Law Enforcement Impact Fee Account.

Memorandum from the Jefferson County Department of Engineering, Office of Impact Fees re: Transfer of Funds from Office of Impact Fees General Account to Sheriff's Parks and Recreation Impact Fee Account.

Memorandum from the Jefferson County Department of Engineering, Office of Impact Fees re: Transfer of Funds from Office of Impact Fees General Account to Sheriff's EMS Impact Fee Account.

WV Lottery Weekly Settlement for Charles Town - week ending February 27, 2016.

WV Lottery Weekly Settlement for Charles Town - week ending March 5, 2016.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.