

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, MARCH 31, 2016
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- March 17, 2016 Regular Meeting
- March 22, 2016 Special Session

APPROVAL OF ACCOUNTS PAYABLE/MANUAL CHECKS

- March 24, 2016
- March 31, 2016

APPROVAL OF PAYROLL

- March 24, 2016

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Pete Dougherty, Sheriff
 - Approval of Court Security Grant - Discussion/Action
 - Posting of Signs - Discussion/Action
 - Vehicle transfer - Discussion/Action
2. 10:00 a.m. Shay K. McNeil, WVU 4-H Extension Agent - Jefferson County
 - Presentation on the Jefferson County 4-H Program by the Jefferson County 4-H Youth Advisory Board
3. 10:15 a.m. Martin Burke, Jefferson County Historic Landmarks Commission
 - Presentation of Jefferson County Historic Landmarks Commission's

2016-2020 Long Range Work Plan - Discussion/Action

4. 10:30 a.m. **BREAK**
5. 10:45 a.m. Bill Polk, Maintenance Director
- Request approval to place items in Sheriff's auction - Discussion/Action
6. 11:00 a.m. Todd Fagan - GIS/Addressing Office
- Consideration of Amendment #4 to E9-1-1 Addressing Ordinance 01-2002 - Discussion/Action
7. 11:15 a.m. Nathan Cochran, Assistant Prosecuting Attorney
- Approval of By-Laws for the Jefferson County Emergency Services Agency
- Discussion/Action
- Update on 15-AA-4 and 16-AA-2- Possible Executive Session

NEW BUSINESS

8. Possible motion to rescind and reappoint appointments made to the Jefferson County Planning Commission on March 17, 2016 - Discussion/Action
9. Set time to Lay the Levy on Tuesday, April 19, 2016 - Discussion/Action
10. Legislative Updates

FINANCIAL DIRECTOR REPORTS

- Approval of 2016 Internal Budget Revision #3 General Fund - Discussion/Action
- Approval of 2016 Internal Budget Revision #4 General Fund - Discussion/Action
- Approval of 2016 Internal Budget Revision #1 Capital Outlay Fund - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

12. **ADJOURN**

CORRESPONDENCE/INFORMATION

Notice of Intent to Appoint to the Jefferson County Development Authority Board.

Jefferson County Public Service District Public Forum Minutes - February 1, 2016.

Jefferson County Public Service District Special Meeting Minutes - February 10, 2016.

WV Lottery Weekly Settlement for Charles Town - March 12, 2016.

WV Lottery Weekly Settlement for Charles Town - March 19, 2016.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.