

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, MAY 19, 2016
9:30 A.M.
County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- May 5, 2016 Regular Meeting

APPROVAL OF ACCOUNTS PAYABLE/MANUAL CHECKS

- May 12, 2016
- May 19, 2016

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Angie Banks, Assessor
- Certificate of Oaths - Discussion/Action

2. 10:00 a.m. Michelle Gordon, Finance Director
- Approval to sell Utility Vehicle and transfer proceeds from the sale from General Fund-General Revenue to the Capital Outlay Fund FY17 Utility Vehicle Purchase approved in the FY17 Budget - Discussion/Action
- Approval of 2016 Internal Budget Review #6 General Fund - Discussion/Action
- Review of Budget to Actual as of April 30, 2016

NEW BUSINESS

3. Decision on the proposed amendments to the E9-1-1 Addressing Ordinance - Public Hearing was held on April 21, 2016 - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

- **County Administrator Leave - Possible Executive Session**
- **Approval of Temporary Assignment - County Commission office - Discussion/Action**
- **Update on Social Media**
- **Transferring water buffalo to Bakerton Fire Department - Discussion/Action**
- **Discuss possibility sending a letter to DEP concerning inspections of county properties - Possible Executive Session**
- **Approval of Employee Dental/Vision Renewal - Discussion/Action**

COUNTY COMMISSION REPORTS

4. ADJOURN

CORRESPONDENCE/INFORMATION

Memorandum from the Department of Engineering re: Building Inspector Certification.

Impact Fee Status Report - April 2016.

Memorandum from the Jefferson County Department of Engineering - Office of Impact Fees - re: Transfer of Funds from Office of Impact Fees General Account to Sheriff's Schools Impact Fee Account.

Memorandum from the Jefferson County Department of Engineering - Office of Impact Fees - re: Transfer of Funds from Office of Impact Fees General Account to Sheriff's Law Enforcement Impact Fee Account.

Memorandum from the Jefferson County Department of Engineering - Office of Impact Fees - re: Transfer of Funds from Office of Impact Fees General Account to Sheriff's Parks and Recreation Impact Fee Account.

Memorandum from the Jefferson County Department of Engineering - Office of Impact Fees - re: Transfer of Funds from Office of Impact Fees General Account to Sheriff's EMS Impact Fee Account.

Jefferson County Commission Notice of Intent to Appoint - Eastern Panhandle Regional Planning and Development Council, Solid Waste Authority, and the Harpers Ferry/Bolivar Public Service District.

Jefferson County Commission Notice of Intent to Appoint - Jefferson County Board of Health.

Jefferson County Commission Notice of Intent to Appoint - Summit Point Library Committee.

**Jefferson County Commission Notice of Intent to Appoint - Parks and Recreation Commission.
Jefferson County Commission Notice of Intent to Appoint - Emergency Services Agency.**

Jefferson County Public Service District Regular Meeting Minutes - April 4, 2016.

Letter from the United States Department of the Interior - National Park Service re: Public Hearing on the Invasive Plant Management Plan and Environmental Assessment.

WV Lottery Weekly Settlement for Charles Town - week ending April 30, 2016.

WV Lottery Weekly Settlement for Charles Town - week ending May 7, 2016.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.