

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, JUNE 2, 2016
9:30 A.M.
County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- May 16, 2016 Canvass Primary Election
- May 19, 2016 Regular Meeting
- May 25, 2016 Certification Primary Election

APPROVAL OF ACCOUNTS PAYABLE/MANUAL CHECKS

- May 26, 2016
- June 2, 2016

APPROVAL OF PAYROLL

- May 19, 2016

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Angie Banks, Assessor
- Exonerations - Discussion/Action
2. 10:00 a.m. Peter Dougherty, Sheriff
- Approval of Reserves - Discussion/Action

3. 10:15 a.m. Dr. David Didden and Michele Goldman - Jefferson County Health Department and Eastern Panhandle Care Clinic
- Brief on the closing of the Care Clinic in Ranson, WV and the impact on Jefferson County public health
4. 10:45 a.m. BREAK
5. 11:00 a.m. Bill Polk/Laura Kuhn, Maintenance Department
- Approval of Architectural Services Contract for the Renovation of the 3rd Floor fo the Judicial Building - ZMM Architects & Engineers - Discussion/Action
6. 11:15 a.m. Roger Goodwin, Chief County Engineer
- Letter of Credits securing construction bonds - Discussion/Action
- Partial Release of construction bond security for APOARC, LLC - Summit Point Tactical Training Center, Phase 4 (File #S13-03) - Discussion/Action
- Sink Hole Mitigation Proposal - Bardane Industrial Park - Discussion/Action
- Appointment of members of the Building Code Board of Appeals - Discussion/Action
- Building Permit Applications - Processing Time Discussion - Discussion/Action
7. 11:30 a.m. Paul Marshall, Jefferson County Parks and Recreation Commission
- Parks and Recreation Commission is requesting that the Jefferson County Commission revisit the imposed spending restrictions on the JCPRC use of impact fees collected for Parks and Recreation - Discussion/Action
8. 12:15 p.m. Break for Lunch

NEW BUSINESS

9. Discuss scheduling a date, time and location for Meet and Greet the Commissioners - Discussion/Action
10. Renew the Annual Mutual Aid Agreement between the City of Martinsburg and Jefferson County - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

- Discussion of specific parcels to be leased to the Jefferson County Animal Welfare Society - Discussion/Action
- Impact of 3% raise for GIS Director and Planning and Zoning Director regarding the Departmental Reorganization - Discussion/Action
- Approval of FMLA Policy - Discussion/Action
- Review of Hotel/Motel Code Changes & discussion of possible public hearing -

Discussion/Action

COUNTY COMMISSION REPORTS

~~~~~ AFTERNOON SESSION ~~~~~

11. 1:30 p.m. Public Hearing - Proposed Amendment to Affordable Housing Discount as of April 26, 2016 - Impact Fee Procedures Ordinance

12. ADJOURN

CORRESPONDENCE/INFORMATION

WV Lottery Weekly Settlement for Charles Town - week ending May 14, 2016.

WV Lottery Weekly Settlement for Charles Town - week ending May 21, 2016.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.