

Minutes

Jefferson County Commission

Thursday, May 19, 2016

A meeting of the Jefferson County Commission was held on Thursday, May 19, 2016 in the County Commission meeting room in the Old Charles Town Library located at 200 E. Washington Street, Charles Town, WV 25414. Present were Commissioners Eric Bell, Dale Manuel, Patricia Noland, Walter Pellish, and Jane Tabb. Also present were Stephanie Grove, County Administrator, Jessica Carroll, Executive Administrative Assistant and Jim Eddy, Bailiff. (An audio tape of the Thursday, May 19, 2016 meeting is available through the Jefferson County Commission Office.)

PLEDGE OF ALLEGIANCE

Commissioner Bell led the Pledge of Allegiance.

APPROVAL OF MINUTES

Motion by Mr. Manuel to approve the May 5, 2016 Regular Meeting Minutes as presented. Motion seconded and unanimously approved.

APPROVAL OF ACCOUNTS PAYABLE

CHCKNO	DEPT	VENDOR	PONUM	POAMT	NOAMT	CHECK AMOUNT
076347	428	ACCURATE SYSTEMS INC		\$ -	\$ 4,200.00	\$ 4,200.00
076348	402	APPLE VALLEY OFF.PRODUCT		\$ -	\$ 212.68	\$ 212.68
076349	406	ANGELA L BANKS		\$ -	\$ 187.20	\$ 187.20
076350	406	MONICA BENNETT		\$ -	\$ 106.20	\$ 106.20
076351	433	BLUE MOUNTAIN, INC.	51390	\$ 14,800.00	\$ -	\$ 14,800.00
076352	700	ARTHUR CRIDLER		\$ -	\$ 4.91	\$ 4.91

076353	424	J.C.EHRLICH		\$ -	\$ 30.00	\$ 30.00
076353	425	J.C.EHRLICH		\$ -	\$ 603.00	\$ 603.00
076354	425	FIDELITY POWER SYSTEMS		\$ -	\$ 292.50	\$ 292.50
076355	404	J & S BUSINESS FORMS LLC		\$ -	\$ 2,926.56	\$ 2,926.56
076356	425	G & TRIPLE T. LLC		\$ -	\$ 1,110.00	\$ 1,110.00
076357	406	KAREN HILL		\$ -	\$ 106.20	\$ 106.20
076358	700	JEANNA HOLLER		\$ -	\$ 16.72	\$ 16.72
076359	712	RICHARD HAHN		\$ -	\$ 181.00	\$ 181.00
076360	425	INTERSTATE ALL BATTERY		\$ -	\$ 165.00	\$ 165.00
076360	717	INTERSTATE ALL BATTERY		\$ -	\$ 907.80	\$ 907.80
076361	401	THE SPIRIT OF JEFFERSON		\$ -	\$ 750.42	\$ 750.42
076361	424	THE SPIRIT OF JEFFERSON		\$ -	\$ 37.02	\$ 37.02
076362	425	JEFFERSON COUNTY SOLID		\$ -	\$ 5.00	\$ 5.00
076363	700	ROBIN MAHONY		\$ -	\$ 5.50	\$ 5.50
076364	PAYROLL	MILLENIUM INSURANCE GROU		\$ -	\$ 600.00	\$ 600.00
076365	403	PROGRESSIVE PRINTING		\$ -	\$ 88.00	\$ 88.00
076366	424	POTOMAC EDISON/OH		\$ -	\$ 1,616.64	\$ 1,616.64
076366	425	POTOMAC EDISON/OH		\$ -	\$ 2,830.43	\$ 2,830.43
076366	425	POTOMAC EDISON/OH		\$ -	\$ 17,349.54	\$ 17,349.54
076367	700	DOUGLAS PITTINGER		\$ -	\$ 8.65	\$ 8.65
076368	401	PERRY & ASSOC		\$ -	\$ 31,900.00	\$ 31,900.00
076369	425	RCS SECURITY		\$ -	\$ 456.00	\$ 456.00
076370	402	RECORD MANAGEMENT SOLUTN		\$ -	\$ 35.00	\$ 35.00
076371	704	WV REGIONAL JAIL &		\$ -	\$ 85,161.25	\$ 85,161.25
076372	425	CAPITAL TRISTATE		\$ -	\$ 622.28	\$ 622.28
076373	717	WHOLESALE TIRES, INC.		\$ -	\$ 67.96	\$ 67.96
TOTAL						\$ 167,383.46

Motion by Mr. Bell to approve the Accounts Payable for May 12, 2016 in the amount of \$167,383.46. Motion seconded and unanimously approved.

CHCKNO	DEPT	VENDOR	PONUM	POAMT	NOAMT	CHECK AMOUNT
076377	PAYROLL	AMERICAN FAMILY LIFE ICU		\$ -	\$ 3,578.28	\$ 3,578.28
076378	PAYROLL	BUREAU F/CHILD SUPPORT		\$ -	\$ 49.85	\$ 49.85
076379	PAYROLL	BUREAU F/CHILD SPRT ENF		\$ -	\$ 212.31	\$ 212.31
076380	PAYROLL	BUREAU OF CHILD SUPPORT		\$ -	\$ 461.54	\$ 461.54
076381	PAYROLL	BUREAU OF CHILD SUPPORT		\$ -	\$ 119.54	\$ 119.54
076382	PAYROLL	BUREAU OF CHILD SUPPORT		\$ -	\$ 392.31	\$ 392.31
076383	717	CREAMERS WRECKER SVC		\$ -	\$ 65.00	\$ 65.00
076384	415	GENERAL COUNTY FUND-J FE		\$ -	\$ 22,924.92	\$ 22,924.92
076385	401	STEPHANIE GROVE		\$ -	\$ 543.04	\$ 543.04
076386	717	GUTTMAN OIL CO		\$ -	\$ 10,913.23	\$ 10,913.23
076387	402	THE SPIRIT OF JEFFERSON		\$ -	\$ 201.02	\$ 201.02
076388	GRANT	JEFFERSON DAY REPORT CNT		\$ -	\$ 19,237.96	\$ 19,237.96
076389	PAYROLL	JEFFERSON SECURITY BANK		\$ -	\$ 5,460.00	\$ 5,460.00
076390	401	LAW OFFICE OF KATHY M.		\$ -	\$ 920.71	\$ 920.71
076391	405	LYNDESEY W. MATSCHAT		\$ -	\$ 78.84	\$ 78.84
076392	404	MONROE SYS FOR BUSINESS		\$ -	\$ 63.96	\$ 63.96
076393	402	JENNIFER S. MAGHAN		\$ -	\$ 94.00	\$ 94.00
076394	402	GAIL MAGAHA		\$ -	\$ 94.00	\$ 94.00
076395	PAYROLL	HELEN M. MORRIS, TRUSTEE		\$ -	\$ 150.00	\$ 150.00
076396	700	ROBIN MAHONY		\$ -	\$ 15.44	\$ 15.44
076397	402	ELAINA MAZE		\$ -	\$ 94.00	\$ 94.00
076398	405	MILLER'S SUPPLIES AT WOR		\$ -	\$ 46.00	\$ 46.00
076398	424	MILLER'S SUPPLIES AT WOR		\$ -	\$ 2,223.75	\$ 2,223.75
076399	PAYROLL	NATIONWIDE RETIREMENT		\$ -	\$ 749.00	\$ 749.00
076400	413	KAREN OLDEN		\$ -	\$ 24.30	\$ 24.30
076401	404	PIFER OFFICE SUPPLY, INC		\$ -	\$ 504.09	\$ 504.09
076402	425	POTOMAC EDISON/OH		\$ -	\$ 41.54	\$ 41.54
076403	717	RICE TIRES CO		\$ -	\$ 987.94	\$ 987.94
076404	405	SPECIALTY BUS SUPPLIES		\$ -	\$ 346.21	\$ 346.21
076405	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 1.16	\$ 1.16
076405	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 10,587.64	\$ 10,587.64
076405	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 4.96	\$ 4.96
076405	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 45,271.16	\$ 45,271.16
076405	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 3.22	\$ 3.22
076405	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 41,754.35	\$ 41,754.35

076406	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 922.78	\$ 922.78
076406	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 1.76	\$ 1.76
076406	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 31,288.61	\$ 31,288.61
076407	PAYROLL	WV DEPUTY SHRF RETIREMEN		\$ -	\$ 14,985.76	\$ 14,985.76
076407	PAYROLL	WV DEPUTY SHRF RETIREMEN		\$ -	\$ 10,614.91	\$ 10,614.91
076408	405	BRANDON C.H. SIMS		\$ -	\$ 138.00	\$ 138.00
076409	717	S & S MOTOR PARTS		\$ -	\$ 575.22	\$ 575.22
076410	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 2,985.00	\$ 2,985.00
076411	424	US POSTAL SERVICE		\$ -	\$ 20,000.00	\$ 20,000.00
076415	401	LEADERSHIP WV		\$ -	\$ 1,250.00	\$ 1,250.00
076415	401	SPRINT		\$ -	\$ 54.93	\$ 54.93
076415	401	WILSONS LODGE		\$ -	\$ 156.70	\$ 156.70
076415	401	WV TREASURY		\$ -	\$ 198.00	\$ 198.00
076415	402	EZ NETTOOLS		\$ -	\$ 34.95	\$ 34.95
076415	402	STAPLES		\$ -	\$ 184.97	\$ 184.97
076415	402	THE LOCKER ROOM		\$ -	\$ 144.00	\$ 144.00
076415	403	SHOPLET		\$ -	\$ 101.24	\$ 101.24
076415	403	SPRINT		\$ -	\$ 54.93	\$ 54.93
076415	405	CANAAN VALLEY RESORT LOD		\$ -	\$ 256.00	\$ 256.00
076415	412	COMCAST		\$ -	\$ 105.75	\$ 105.75
076415	412	SPIRIT OF JEFFERSON		\$ -	\$ 33.84	\$ 33.84
076415	413	PANHANDLE PRINTING AND D		\$ -	\$ 12.80	\$ 12.80
076415	413	STAPLES		\$ -	\$ 52.39	\$ 52.39
076415	413	THE HOME DEPOT		\$ -	\$ 614.40	\$ 614.40
076415	413	WAL-MART		\$ -	\$ 17.29	\$ 17.29
076415	415	FRONTIER		\$ -	\$ 84.50	\$ 84.50
076415	415	SPRINT		\$ -	\$ 108.63	\$ 108.63
076415	424	CHARLES TOWN UTILITIES		\$ -	\$ 57.61	\$ 57.61
076415	424	FRONTIER		\$ -	\$ 10,485.65	\$ 10,485.65
076415	424	MICHAELS STORES		\$ -	\$ 9.53	\$ 9.53
076415	424	ROACH ENERGY		\$ -	\$ 681.36	\$ 681.36
076415	424	SPRINT		\$ -	\$ 54.93	\$ 54.93
076415	424	WEISS BROS OF HAGERSTOWN		\$ -	\$ 3,840.71	\$ 3,840.71
076415	425	AMAZON		\$ -	\$ 163.91	\$ 163.91
076415	425	CHARLES TOWN UTILITIES		\$ -	\$ 857.84	\$ 857.84
076415	425	CLAYLICK FABRICATION LLC		\$ -	\$ 310.50	\$ 310.50
076415	425	COMCAST		\$ -	\$ 1,044.26	\$ 1,044.26
076415	425	E REPLACEMENT PARTS		\$ -	\$ 136.04	\$ 136.04
076415	425	JEFFERSON COUNTY P.S.D		\$ -	\$ 232.10	\$ 232.10
076415	425	JEFFERSON UTILITIES, INC		\$ -	\$ 559.76	\$ 559.76

076415	425	KIRBY MASONRY & BUILDING		\$ -	\$ 41.09	\$ 41.09
076415	425	ROACH ENERGY		\$ -	\$ 615.08	\$ 615.08
076415	425	SHENANDOAH SPRING WATER		\$ -	\$ 863.60	\$ 863.60
076415	425	THE HOME DEPOT		\$ -	\$ 53.54	\$ 53.54
076415	425	TRENARY HVAC GROUP		\$ -	\$ 2,600.81	\$ 2,600.81
076415	425	VALCO EQUIPMENT LTD		\$ -	\$ 175.58	\$ 175.58
076415	425	84 LUMBER		\$ -	\$ 170.25	\$ 170.25
076415	428	AMAZON		\$ -	\$ 71.68	\$ 71.68
076415	428	APPLE STORE		\$ -	\$ 113.37	\$ 113.37
076415	428	CDW GOVERNMENT		\$ -	\$ 291.22	\$ 291.22
076415	428	CDW GOVERNMENT		\$ -	\$ 62.95	\$ 62.95
076415	428	DELL		\$ -	\$ (47.31)	\$ (47.31)
076415	428	IT HELP AND SUPPORT LTD		\$ -	\$ (1,361.08)	\$ (1,361.08)
076415	428	PCM TIGER DIRECT		\$ -	\$ 3,750.00	\$ 3,750.00
076415	428	SPRINT		\$ -	\$ 109.86	\$ 109.86
076415	428	STIMULUS SOFT		\$ -	\$ 1,039.97	\$ 1,039.97
076415	433	LYLE SIGNS		\$ -	\$ 221.70	\$ 221.70
076415	433	SPRINT		\$ -	\$ 54.93	\$ 54.93
076415	439	EVENT BY EASTERN PANHAND		\$ -	\$ 89.00	\$ 89.00
076415	439	MARTINSBURG-BERKELEY COU		\$ -	\$ 65.00	\$ 65.00
076415	439	NATIONAL PEN CO., LLC		\$ -	\$ 76.95	\$ 76.95
076415	439	SPRINT		\$ -	\$ 54.93	\$ 54.93
076415	440	INTL CODE COUNCIL INC		\$ -	\$ 199.00	\$ 199.00
076415	440	SPRINT		\$ -	\$ 54.93	\$ 54.93
076415	451	MAXIM REPORTING LLC		\$ -	\$ 807.00	\$ 807.00
076415	700	AMAZON		\$ -	\$ 509.70	\$ 509.70
076415	700	AUTO SERVE		\$ -	\$ 39.95	\$ 39.95
076415	700	AUTOZONE		\$ -	\$ 59.82	\$ 59.82
076415	700	CRASH DATA GROUP		\$ -	\$ 1,075.00	\$ 1,075.00
076415	700	DAVIS & STANTON		\$ -	\$ 62.00	\$ 62.00
076415	700	DIGITAL ALLY INC		\$ -	\$ 45.00	\$ 45.00
076415	700	EXTENDED STAY		\$ -	\$ 934.90	\$ 934.90
076415	700	GALLS		\$ -	\$ 241.28	\$ 241.28
076415	700	GALLS		\$ -	\$ 1,018.58	\$ 1,018.58
076415	700	GALLS		\$ -	\$ 1,680.30	\$ 1,680.30
076415	700	HARPERS FERRY ARMORY		\$ -	\$ 238.00	\$ 238.00
076415	700	ICE BLACK BOX INC.		\$ -	\$ 764.19	\$ 764.19
076415	700	KUSTOM SIGNALS		\$ -	\$ 1,950.00	\$ 1,950.00
076415	700	MOES		\$ -	\$ 21.05	\$ 21.05
076415	700	MPH INDUSTRIES, INC		\$ -	\$ 100.24	\$ 100.24

076415	700	MUNICIPAL EMERGENCY SRVC		\$ -	\$ 159.59	\$ 159.59
076415	700	PETCO		\$ -	\$ 94.70	\$ 94.70
076415	700	PJS BETHLEHEM		\$ -	\$ 156.88	\$ 156.88
076415	700	PRIME STEAK HOUSE		\$ -	\$ 64.86	\$ 64.86
076415	700	RED ROBIN		\$ -	\$ 30.88	\$ 30.88
076415	700	RIVER CITY FARM & PET SU		\$ -	\$ 66.51	\$ 66.51
076415	700	SHEETZ		\$ -	\$ 14.37	\$ 14.37
076415	700	SHEETZ		\$ -	\$ 4.24	\$ 4.24
076415	700	SPECIALTY BUSINESS SUPPL		\$ -	\$ 750.63	\$ 750.63
076415	700	SPIRIT OF JEFFERSON		\$ -	\$ 224.22	\$ 224.22
076415	700	SPRINT		\$ -	\$ 31.80	\$ 31.80
076415	700	SPRINT		\$ -	\$ 1,304.93	\$ 1,304.93
076415	700	SUBWAY		\$ -	\$ 39.76	\$ 39.76
076415	700	SUPERIOR AUTOBODY		\$ -	\$ 1,000.00	\$ 1,000.00
076415	700	TELTRONIC		\$ -	\$ 150.00	\$ 150.00
076415	700	THOMASSEN FORD MERCURY		\$ -	\$ 92.64	\$ 92.64
076415	700	TPS-TOWN POLICE SUPPLY		\$ -	\$ 1,738.40	\$ 1,738.40
076415	700	WAL-MART		\$ -	\$ 324.88	\$ 324.88
076415	700	WV SIGNAL & LIGHT		\$ -	\$ 3,487.52	\$ 3,487.52
076415	711	BOOK A MILLION		\$ -	\$ 30.53	\$ 30.53
076415	711	FLATWOODS HOTEL & CONFER		\$ -	\$ 267.00	\$ 267.00
076415	711	OFFICE MAX		\$ -	\$ 223.95	\$ 223.95
076415	711	SPRINT		\$ -	\$ 186.91	\$ 186.91
076415	711	STAPLES		\$ -	\$ 65.47	\$ 65.47
076415	712	BREWS CUSTOM DISPLAYS		\$ -	\$ 576.50	\$ 576.50
076415	712	DULLES GREENWAY QPS		\$ -	\$ 5.40	\$ 5.40
076415	712	FRONTIER		\$ -	\$ 5,099.85	\$ 5,099.85
076415	712	HAMPTON INNS		\$ -	\$ 910.08	\$ 910.08
076415	712	SPRINT		\$ -	\$ 1,077.81	\$ 1,077.81
076415	712	STAPLES		\$ -	\$ 134.42	\$ 134.42
076415	712	WAL-MART		\$ -	\$ 51.70	\$ 51.70
076415	716	ALPHA TECH PET INC		\$ -	\$ 231.17	\$ 231.17
076415	716	DAIRY QUEEN		\$ -	\$ 4.12	\$ 4.12
076415	716	DAYS END FARM HORSE RESC		\$ -	\$ 40.00	\$ 40.00
076415	716	GINO'S PIZZA		\$ -	\$ 22.00	\$ 22.00
076415	716	GREENLAWN MEMORIAL PARK		\$ -	\$ 332.00	\$ 332.00
076415	716	HILLSIDE VETERINARY HOSPT		\$ -	\$ 599.04	\$ 599.04
076415	716	HOLIDAY INN		\$ -	\$ 321.00	\$ 321.00
076415	716	KRISPY KREME DOUGHNUTS		\$ -	\$ 8.69	\$ 8.69
076415	716	LITTLE CAESARS		\$ -	\$ 5.30	\$ 5.30

076415	716	LOS AGAVES MEXICAN RESTU		\$ -	\$ 16.38	\$ 16.38
076415	716	MARATHON PETRO		\$ -	\$ 6.67	\$ 6.67
076415	716	MARTINS		\$ -	\$ 20.66	\$ 20.66
076415	716	NATIONAL BAND & TAG		\$ -	\$ 54.00	\$ 54.00
076415	716	PETCO		\$ -	\$ 13.94	\$ 13.94
076415	716	SSC-SOUTHERN STATES		\$ -	\$ 200.98	\$ 200.98
076415	717	DEANS LAWNMOWER SHOP		\$ -	\$ 10.99	\$ 10.99
076415	717	HAGERSTOWN FORD		\$ -	\$ 91.86	\$ 91.86
076415	900	SPRINT		\$ -	\$ 145.89	\$ 145.89
076416	405	THOMSON REUTER - WEST		\$ -	\$ 2,680.95	\$ 2,680.95
076417	PAYROLL	WV PUB EMP RETIRE SYS		\$ -	\$ 5.87	\$ 5.87
076417	PAYROLL	WV PUB EMP RETIRE SYS		\$ -	\$ 1.96	\$ 1.96
076417	PAYROLL	WV PUB EMP RETIRE SYS		\$ -	\$ 24,036.02	\$ 24,036.02
076417	PAYROLL	WV PUB EMP RETIRE SYS		\$ -	\$ 72,108.13	\$ 72,108.13
076418	413	LOCKE WYSONG		\$ -	\$ 12.96	\$ 12.96
076419	PAYROLL	WV PUB EMP RETIRE SYS		\$ -	\$ 5,002.40	\$ 5,002.40
076419	PAYROLL	WV PUB EMP RETIRE SYS		\$ -	\$ 2,223.29	\$ 2,223.29
076420	401	LISA WALTERS		\$ -	\$ 1,533.24	\$ 1,533.24
076421	439	XEROX CORPORATION		\$ -	\$ 600.55	\$ 600.55
076422	405	NEIL ZAHRADNIK		\$ -	\$ 138.24	\$ 138.24
076423	413	BETHEL METHODIST CHURCH		\$ -	\$ 100.00	\$ 100.00
076424	413	CAMP HILL WESLEY UNITED		\$ -	\$ 150.00	\$ 150.00
076425	413	CHARLES TOWN BAPTIST		\$ -	\$ 100.00	\$ 100.00
076426	413	COVENANT BAPTIST CHURCH		\$ -	\$ 100.00	\$ 100.00
076427	413	FIRST BAPTIST CHURCH		\$ -	\$ 100.00	\$ 100.00
076428	413	KABLETOWN METHODIST CHRC		\$ -	\$ 150.00	\$ 150.00
076429	413	LEETOWN METHODIST CHURCH		\$ -	\$ 100.00	\$ 100.00
076430	413	JEAN L ROBERTS		\$ -	\$ 9.72	\$ 9.72
076431	413	TARA M.MORGAN		\$ -	\$ 14.58	\$ 14.58
076432	413	JAMES EDDY		\$ -	\$ 17.28	\$ 17.28
076433	413	SHEPHERDSTOWN FIRE DEPT		\$ -	\$ 200.00	\$ 200.00
076434	413	BLUE RIDGE MTN VOL FIRE		\$ -	\$ 100.00	\$ 100.00
076435	413	NORA DRISH		\$ -	\$ 24.30	\$ 24.30
076436	413	CHERYL HUFF		\$ -	\$ 14.04	\$ 14.04
076437	413	OAKLAND METHODIST CHURCH		\$ -	\$ 100.00	\$ 100.00
076438	413	MARY R. RING		\$ -	\$ 21.60	\$ 21.60
076439	413	PAUL WILT		\$ -	\$ 12.96	\$ 12.96
076440	413	JEFFERSON COUNTY COUNCIL		\$ -	\$ 100.00	\$ 100.00
076441	413	VIVIAN HENRY		\$ -	\$ 10.80	\$ 10.80
076442	413	JEFFERSON ACADEMY		\$ -	\$ 200.00	\$ 200.00

076443	413	GARY HENRY		\$ -	\$ 6.48	\$ 6.48
076444	413	STEVEN CROWE		\$ -	\$ 21.60	\$ 21.60
076445	413	ANITA FLESHMAN		\$ -	\$ 19.44	\$ 19.44
076446	413	ROBERT GRAF SR.		\$ -	\$ 23.76	\$ 23.76
076447	413	ELIZABETH COYLE		\$ -	\$ 27.00	\$ 27.00
076448	413	PAMELA CARROLL		\$ -	\$ 18.90	\$ 18.90
076449	413	MELINDA MAYE		\$ -	\$ 21.60	\$ 21.60
076450	413	MARTY FREEMAN		\$ -	\$ 10.80	\$ 10.80
076451	413	TRINITY EPISCOPAL CHURCH		\$ -	\$ 100.00	\$ 100.00
076452	413	JENNIFER COGLE		\$ -	\$ 9.18	\$ 9.18
076453	413	FELLOWSHIP BIBLE CHURCH		\$ -	\$ 200.00	\$ 200.00
076454	413	SUMMIT PT BAPTIST CHURCH		\$ -	\$ 100.00	\$ 100.00
076455	413	AMY SILVER		\$ -	\$ 32.40	\$ 32.40
076456	413	TERESA FORSYTH		\$ -	\$ 14.04	\$ 14.04
076457	413	SHARON HALL		\$ -	\$ 5.40	\$ 5.40
076458	413	JOHN SHOEDEL		\$ -	\$ 8.10	\$ 8.10
076459	413	CATHERINE DINGES		\$ -	\$ 50.00	\$ 50.00
076460	413	TERESA PANGLE		\$ -	\$ 19.98	\$ 19.98
076461	413	OTIS MORGAN		\$ -	\$ 23.76	\$ 23.76
076462	413	AMY RINGER FLINT		\$ -	\$ 5.40	\$ 5.40
076463	413	EDWARD COMPTON		\$ -	\$ 11.88	\$ 11.88
076464	413	DOROTHY DYKE		\$ -	\$ 5.40	\$ 5.40
076465	413	DEIRDRE CATTERTON		\$ -	\$ 21.60	\$ 21.60
076466	413	WILLIAM LUKENBILL		\$ -	\$ 12.96	\$ 12.96
076467	413	ADONIJAH GILMORE		\$ -	\$ 100.00	\$ 100.00
076468	413	BRYCE MAHONY		\$ -	\$ 100.00	\$ 100.00
076469	413	DOROTHY SAGAR		\$ -	\$ 50.00	\$ 50.00
TOTAL					\$ 422,020.58	\$ 422,020.58

Motion by Mr. Bell to approve the Accounts Payable for May 19, 2016 in the amount of \$422,020.58. Motion seconded and unanimously approved.

MANUAL CHECKS

HOME DETETION			
OO8			
Date	Check #	VENDOR	Amount

5/13/2016	529	3M ELECTRONIC MONITORING	\$ 3,620.00
5/13/2016	530	CDA	\$ 247.50
5/13/2016	530	UNITED BANK	\$ 54.93
ASSESSOR VALUATION			
O56			
Date	Check #	VENDOR	Amount
5/13/2016	583	MONROE SYSTEMS	\$ 103.82
FARMLAND PROTECTION BOARD			
O57			
Date	Check #	VENDOR	Amount
5/13/2016	276	JEFFERSON CO FARMLAND PROT.	\$ 95,649.06
BARDANE			
244			
Date	Check #	VENDOR	Amount
5/13/2016	593	POTOMAC EDISON	\$ 4,517.91
5/13/2016	592	UNITED BANK	\$ 536.59
IMPACT FEES			
249			
Date	Check #	VENDOR	Amount
5/13/2016	1040	SHERIFF JEFFERSON CO -SCHOOL	\$ 77,440.84
5/13/2016	1041	SHERIFF JEFFERSON CO - LAW	\$ 2,034.77
5/13/2016	1042	SHERIFF JEFFERSON CO - PARKS	\$ 5,950.71
5/13/2016	1043	SHERIFF JEFFERSON CO - FIRE/EMS	\$ 659.39
TOTAL			\$ 190,815.52

Motion by Mr. Bell to approve the Manual Checks for May 13, 2016 in the amount of \$190,815.52. Motion seconded and unanimously approved.

COAL SEVERANCE			
OO2			
Date	Check #	VENDOR	Amount
5/20/2016	426	JOHN STEVENS	\$ 218.48
MAGISTRATE COURT			
OO5			
Date	Check #	VENDOR	Amount
5/20/2016	331	SHERIFF OF JEFFERSON CO	\$ 3,750.00
ASSESSOR VALUATION			
O56			
Date	Check #	VENDOR	Amount
5/20/2016	584	ESRI	\$ 7,000.00
TOTAL			\$ 10,968.48

Motion by Mr. Bell to approve the Manual Checks for May 19, 2016 in the amount of \$10,968.48. Motion seconded and unanimously approved.

PUBLIC COMMENT:

Fred Blackmer, former resident – complained about the Planning Department, stating the staff’s interference with the planning process is “excessive, arbitrary, and capricious.”

Ed Johnson, resident and business owner – echoed Mr. Blackmer’s concerns regarding the Planning Department and requested the Commission take action to amend planning ordinances to make them simpler.

David Tabb, resident – provided the Commission with an update on various items of his concern.

Eleanor Finn, resident and member of the League of Women Voters – requested the Commission reconsider the decision to not hold a public hearing on the reorganization of the departments of Planning, Zoning, Engineering, and GIS. Ms. Finn also commented on the “excessive” use of Executive Session lately, and urged the Commission to continue to hold “Meet Your Commissioners” meetings.

PRESENTATIONS

1. Angela Banks, Assessor – requested approval of the Certificate of Oaths.
 - The Commission provided their signatures for the verification of the Personal Property and Land Books for 2016.
2. Michelle Gordon, Finance Director
 - a. Approval to sell a Utility Vehicle and transfer vehicle proceeds from the sale from the General Fund-General Revenue to the Capital Outlay Fund for FY17 Utility Vehicle Purchase approved in the FY17 Budget.
 - **Motion by Ms. Tabb to approve the sale of a utility vehicle and transfer of sales proceeds from the General Fund-General Revenues to the Capital Outlay Fund for the FY17 purchase of a replacement utility vehicle. Motion seconded and unanimously approved.**
 - b. Approval of 2016 Internal Budget Revision #6 of the General Fund
 - **Motion by Mr. Bell to approve Internal Budget Revision #6 of the General Fund. Motion seconded and unanimously approved.**
 - c. Review of Budget to Actual as of April 30, 2016.
3. Todd Fagan, Director, Department of GIS/Addressing - decision on the proposed amendments to the E911 Addressing Ordinance.
 - **Motion by Mr. Bell to approve amendment #4 of the E911 Addressing Ordinance as presented by Mr. Fagan. Motion seconded and unanimously approved.**

COUNTY ADMINISTRATOR REPORTS

- County Administrator Leave & Approval of Temporary Assignment in the County Commission Office

- Discuss possibility of sending a letter to DEP concerning inspections of county properties
 - **Motion by Ms. Noland to enter into Executive Session citing personnel matters. Motion seconded and unanimously approved.**
 - **Motion Ms. Noland to return to Regular Session. Motion seconded and unanimously approved.**
 - **Motion by Mr. Bell to approve the temporary assignment of Deputy County Administrator as County Administrator during County Administrator's maternity leave and to adjust the Deputy Administrator's compensation to Grade 8, Step A, tentatively beginning on June 22nd or after two weeks after assuming the position, whichever is earlier. Motion seconded and unanimously approved.**
 - **Motion by Mr. Bell to send a letter to DEP concerning the inspection of county properties. Motion seconded and unanimously approved.**

- Update on Social Media - Ms. Grove stated the County now has a Facebook page that will be used to share and distribute information that may be of interest to the public. Ms. Grove stated she'd work with the IT department to provide a link to the County Facebook page through the County website.

- Transfer of Water Buffalo to Bakerton Fire Department – Ms. Grove stated Ms. Miller of JCHSEM found a water buffalo in her inventory while preparing for the Sheriff's Auction. Though the water buffalo is in disrepair, Bakerton Fire Department stated they'd be willing to take it if allowed.
 - **Motion by Mr. Manuel to approve the donation of the water buffalo from Jefferson County Homeland Security and Emergency Management to the Bakerton Fire Department. Motion seconded and unanimously approved.**

- Approval of the Employee Dental and Vision Plan
 - **Motion by Mr. Bell to approve the renewal of the employee dental and vision plan as recommended by Ms. Grove. Motion seconded and unanimously approved.**

- Legislation regarding Stop Lights – MS. Grove stated she would research the new legislation which provides the County Commission with the power to regulate local stop lights to flash during times of minimal traffic; however, in order to determine the times of minimal traffic, surveys would have to be conducted and paid for by the County Commission.

COUNTY COMMISSION REPORTS

Eric Bell

- Attended Election Night at the Courthouse.
- Attended the Canvass of the Provisional and Absentee Ballots for the Primary Election.
- Attended Juvenile and Adult Drug Court proceedings
- Attended meetings in D.C. with local representatives.
- Attended the local Republican convention.
- Attended Juvenile Drug Court graduation

Patricia Noland

- Attended Election Night at the Courthouse.
- Attended the Canvass of the Provisional and Absentee Ballots for the Primary Election.
- Attended a Leadership West Virginia meeting in Logan County, WV.

Walt Pellish

- Attended Election Night at the Courthouse.
- Attended the Canvass of the Provisional and Absentee Ballots for the Primary Election.
- Expressed his appreciation to Nikki Painter and the Elections Board for completing a successful primary election.
- Attended a Board of Health meeting and stated he was very concerned with the operations of the Health Department.

Jane Tabb

- Attended the Canvass of the Provisional and Absentee Ballots for the Primary Election.
- Attended a Women Investing in Shepherd meeting.
- Notified the Commission of a map donated to the Jefferson County Museum and asked for consensus to hang the map in the Jefferson County Commission meeting room. The Commissioners all agreed.

Dale Manuel

- Attended Election Night at the Courthouse.
- Attended the Canvass of the Provisional and Absentee Ballots for the Primary Election.
- Attended the Grace Episcopal Church Pig Roast in Middleway.
- Attended the Spirit Day for Parks and Recreation at Sweet Frog.
- Attended a Master Plan meeting at Parks and Recreation.
- Chaired a Day Report Center meeting.
- Attended the Water Safety Conference at the Clarion Hotel.
- Attended the Bingo Bash at Parks and Recreation.
- Attended the Independent Fire Company Gun Bash.
- Attended Applebee's Pancake Day for Washington High Track Team.
- Chaired a Teen Court meeting.
- Attended a Water Advisory Committee meeting.
- Attended a Parks and Recreation meeting.

4. The Commission meeting was adjourned at 11:40 am on a motion by Mr. Bell. Motion was seconded and unanimously approved.

PATRICIA A. NOLAND,
PRESIDENT

Respectfully submitted
Jessica D. Carroll
Administrative Assistant