

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, JULY 7, 2016
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF ACCOUNTS PAYABLE/MANUAL CHECKS

- July 7, 2017

APPROVAL OF PAYROLL

- June 30, 2016

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Lynn Fields, Probate Office
- Approval to appoint Sheriff Dougherty as Administrator of the Estate of Tillman Carmichael, Deceased - Discussion/Action
2. 10:00 a.m. Michelle Gordon, Finance Director
- Review and Approval of Internal Budget Revisions 10-22 - Discussion/Action
3. 10:15 a.m. Nathan Cochran, Assistant Prosecuting Attorney
Continue discussion regarding appointment of County Commissioner - Discussion/Action - Possible Executive Session
4. 10:30 a.m. Robert Rodecker, Attorney
- Cable Franchise Agreement Conference Call - Discussion/Action - Possible Executive Session
5. 10:45 a.m. **BREAK**

6. 11:00 a.m. Nathan Cochran, Assistant Prosecuting Attorney
 - Review and discuss Inter-Government Agreement between Commission, Sheriff's Office and Bolivar - Discussion/Action
 - Memorandum of Understanding between the Department of Homeland Security Federal Management Agency Mount Weather Emergency Operations Center Emergency Services Division and Rescue and Jefferson County - Discussion/Action
 - Update on Briel Building Foreclosure - Discussion/Action - Possible Executive Session
 - Memorandum of Understanding with APUS - Discussion/Action - Possible Executive Session
 - Vision Internet Website Contract Renewal Discussion/Action - Possible Executive Session

7. 11:30 a.m. Interview and Appointment to the Jefferson County Emergency Services Agency - one 3-year term as Citizen Representative ending June 30, 2019
Discussion/Action

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

8. ADJOURN

CORRESPONDENCE/INFORMATION

Notice of Applications Accepted for County Commissioner.

Notice of "Meet Your Commissioners" event.

Impact Fee Status Report for June 2016.

Public Hearing Notice from the Jefferson County Planning Department.

Letter from Wood County Commissioners re: Home Rule Legislation.

Jefferson County Financials as presented during the June 30, 2016 County Commission meeting.

WV Lottery Weekly Settlement for Charles Town - week ending June 25, 2016.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.

| DESCRIPTION | Fund 001 CO. | Fund 003 Dog | Total |
|-----------------------------|---------------|--------------|---------------|
| Gross Wages | \$ 359,984.51 | \$ 36.60 | \$ 360,021.11 |
| 6.2% Tax Payable OASDI | 22,254.47 | \$ 2.27 | \$ 22,256.74 |
| 1.45% Tax Payable HI | 5,204.63 | \$ 0.53 | \$ 5,205.16 |
| Fed Withholding | 42,445.29 | \$ 3.15 | \$ 42,448.44 |
| WV State Withholding | 16,014.96 | \$ 1.68 | \$ 16,016.64 |
| PERS Retirement Deduct 4.5% | 11,740.58 | \$ 1.65 | \$ 11,742.23 |
| PERS Retirement Deduct 6% | 1,128.81 | | \$ 1,128.81 |
| Hosp. Pre-Tax | 0.00 | | \$ - |
| Cancer/ICU Pre-Taxed | 1,042.09 | | \$ 1,042.09 |
| Cancer/ICU Not Pre-Taxed | 813.17 | | \$ 813.17 |
| Optional Life Not Pre-Taxed | 0.00 | | \$ - |
| Christmas Club | 5,460.00 | | \$ 5,460.00 |
| Wage Attach #1 | 1,173.24 | | \$ 1,173.24 |
| Wage Attach #3 | 212.31 | | \$ 212.31 |
| DSRS Retirement Deduct 8.5% | 5,227.42 | | \$ 5,227.42 |
| 457 - Nationwide | 749.00 | | \$ 749.00 |
| 4571 - Empower | 2,985.00 | | \$ 2,985.00 |
| MD State Tax | 474.42 | | \$ 474.42 |
| D/VF | 0.00 | | \$ - |
| VA. State Tax | 99.77 | | \$ 99.77 |
| COLONIAL(PLUS) | 192.71 | | \$ 192.71 |
| Total Deductions | \$ 117,217.87 | \$ 9.28 | \$ 117,227.15 |
| Net Wages Total | \$ 242,766.64 | \$ 27.32 | \$ 242,793.96 |
| Payroll Date | 30-Jun-2016 | | |



AGENDA REQUEST FORM

www.jeffersoncountywv.org

NAME: Lynn Fields

DEPARTMENT OR ORGANIZATION: Probate Office

ESTIMATION OF TIME NEEDED FOR APPT.: 10 – 15 minutes

DATE REQUESTED: 1ST CHOICE July 7th, 2016

IF A SPECIFIC DATE IS NEEDED, PLEASE PROVIDE REASON FOR SPECIFIC DATE:

SUBJECT: Approval to Appoint Sheriff Dougherty as Administrator of the estate of Tillman Carmichael

PLEASE PROVIDE THE CO. COMM. WITH A DESCRIPTION OF YOUR REQUEST OR PRESENTATION, INCLUDING ANY BACKGROUND INFORMATION:

The Sheriff's department was contacted by Omps Funeral Home in Virginia in reference to the remains of Tillman Carmichael, a Jefferson county resident. Mr. Carmichael's son claimed his belongings from the nursing home where he was a resident, but refused Mr. Carmichael's remains. The Sheriff is therefore requesting to be appointed as Administrator of the estate in order to resolve any outstanding issues.

RECOMMENDED MOTION: The probate office defers to the recommendation of the commission and counsel.

ARE DOCUMENTS ATTACHED: To follow

IS A PROJECTOR NEEDED?: NO

lfields@jeffersoncountywv.org (304) 728-3210

AGENDA REQUEST FORM
www.jeffersoncountywv.org



Name: Michelle Gordon, Finance Director

Department or Organization: **County Commission**

Estimation of amount of time needed for appointment: 45 minutes

Date Requested – 1st Choice: **July 7, 2016**

If a specific date is needed, please provide reason for specific date:

Date Requested – 2nd Choice:

Subject (*Wording to be placed on agenda*):

Review and Approval of 2016 Internal Budget Revisions 10-22 for the General Fund

Please provide the County Commission with a description of your request or presentation, including any background information: Internal budget revisions relate to payroll calculations for FY16 year end and based on discussions with Department managers and elected officials regarding account overages or shortages.

Is this a funding request? Y/N No

If so, how much? \$ NA

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed? Projector Y/N NO Internet/Wi Fi Y/N NO Telephone for conference call Y/N NO

Contact information:

Email address:

Phone Number:

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION

not applicable

| Dept 401 County Commission | Budget FY 2016 | YTD Actual Expenditures 6/16/2016 | Expenditure Estimate to YE 1 pays | Wage Accrual 6/27/16-6/30/16 | Expenditures Revised YTD Estimate | Budget to Actual () over budget | IRB to correct line items ytd | Revised Budget to Actual |
|--------------------------------|----------------------|---|---|------------------------------------|---|-------------------------------------|-------------------------------------|-----------------------------|
| Official Salary | \$ 202,541.00 | \$ 195,038.74 | \$ 7,502.26 | \$ - | \$ 202,541.00 | \$ - | \$ - | \$ - |
| Salary Wages | \$ 312,681.00 | \$ 283,760.64 | \$ 11,793.19 | 4,858.79 | \$ 300,412.62 | \$ 12,268.38 | \$ (1,067.00) | \$ 11,201.38 |
| Fica Expense | \$ 32,064.00 | \$ 30,020.13 | \$ 1,199.42 | 301.24 | \$ 31,520.79 | \$ 543.21 | \$ | \$ 543.21 |
| Medicare Expense | \$ 7,499.00 | \$ 7,021.35 | \$ 280.51 | 70.45 | \$ 7,372.31 | \$ 126.69 | \$ | \$ 126.69 |
| Group Insurance | \$ 90,300.00 | \$ 91,366.25 | \$ - | 0.00 | \$ 91,366.25 | \$ (1,066.25) | \$ 1,067.00 | \$ 0.75 |
| Retirement | \$ 58,640.00 | \$ 55,542.08 | \$ 2,363.16 | 583.05 | \$ 58,488.29 | \$ 151.71 | \$ | \$ 151.71 |
| Overtime | \$ 1,940.00 | \$ 540.27 | \$ 50.00 | 0.00 | \$ 590.27 | \$ 1,349.73 | \$ | \$ 1,349.73 |
| Part-Time Xtra Help | \$ - | \$ - | \$ - | | \$ - | \$ - | \$ | \$ - |
| Total Personal Services | \$ 705,665.00 | \$ 663,289.46 | \$ 23,188.54 | \$ 5,813.54 | \$ 692,291.54 | \$ 13,373.46 | \$ - | \$ 13,373.46 |

Accrual 4 days

| | | |
|-----------------------|-------------|-------------|
| | \$12,146.97 | \$12,146.97 |
| divided by 10 days | \$ 1,214.70 | |
| x's 4 days to 6/30/16 | \$ 4,858.79 | |

| Dept 404 Sheriff Tax Office | Budget FY 2016 | YTD Actual Expenditures 6/2/2016 | Expenditure Estimate to YE 2 pays | Accrual 6/27/16-6/30/16 | Revised Actual | Budget to Actual () over budget | IRB June 2016 to correct line items YTD | Revised Budget to Actual |
|--------------------------------|----------------------|--|---|----------------------------|----------------------|-------------------------------------|---|-----------------------------|
| Official Salary | \$ 50,266.00 | \$ 46,542.50 | \$ 3,723.50 | \$ - | \$ 50,266.00 | - \$ | - \$ | - |
| Sheriff Supplement | \$ 15,000.00 | \$ 15,000.00 | - | - | \$ 15,000.00 | - \$ | - \$ | - |
| Salary Wages | \$ 316,224.00 | \$ 288,938.96 | \$ 24,325.62 | \$ 5,018.13 | \$ 318,282.71 | (2,058.71) \$ | 2,059.00 \$ | 0.29 |
| Fica Expense | \$ 23,745.00 | \$ 22,311.45 | \$ 1,719.30 | \$ 311.12 | \$ 24,341.87 | (596.87) \$ | 597.00 \$ | 0.13 |
| Medicare Expense | \$ 5,553.00 | \$ 5,218.15 | \$ 402.10 | \$ 72.76 | \$ 5,693.01 | (140.01) \$ | 141.00 \$ | 0.99 |
| Group Insurance | \$ 63,145.00 | \$ 53,527.32 | - | - | \$ 53,527.32 | 9,617.68 \$ | (4,870.00) \$ | 4,747.68 |
| Retirement | \$ 51,704.00 | \$ 49,360.82 | \$ 3,813.68 | \$ 602.18 | \$ 53,776.68 | (2,072.68) \$ | 2,073.00 \$ | 0.32 |
| Overtime | \$ 1,500.00 | \$ 924.60 | \$ 200.64 | | \$ 1,125.24 | 374.76 \$ | - \$ | 374.76 |
| Part-Time Xtra Help | \$ - | | | | \$ - | - \$ | - \$ | - |
| Total Personal Services | \$ 527,137.00 | \$ 481,823.80 | \$ 34,184.84 | \$ 6,004.19 | \$ 522,012.83 | 5,124.17 \$ | - \$ | 5,124.17 |

Accrual 4 days

| | |
|-----------------------|-------------|
| \$12,545.33 | \$12,545.33 |
| divided by 10 days | \$ 1,254.53 |
| x's 4 days to 6/30/16 | \$ 5,018.13 |

| Dept 405 Prosecuting Attny | Budget FY 2016 | YTD Actual Expenditures 6/16/2016 | Expenditure Estimate to YE 1 pay | Accrual 6/27/16-6/30/16 | Revised Actual | Budget to Actual () over budget | IRB June 2016 to correct line items YTD | Revised Budget to Actual |
|--------------------------------|------------------------|---|--|----------------------------|------------------------|-------------------------------------|---|-----------------------------|
| Official Salary | \$ 108,192.00 | \$ 104,184.86 | \$ 4,007.14 | \$ - | \$ 108,192.00 | - | \$ - | \$ - |
| Salary Wages | \$ 1,120,892.00 | \$ 1,044,303.75 | \$ 42,143.39 | \$ 17,363.08 | \$ 1,103,810.22 | 17,081.78 | \$ (7,369.00) | \$ 9,712.78 |
| Fica Expense | \$ 76,203.00 | \$ 72,515.40 | \$ 2,938.83 | \$ 1,076.51 | \$ 76,530.74 | (327.74) | \$ 328.00 | \$ 0.26 |
| Medicare Expense | \$ 17,822.00 | \$ 16,958.98 | \$ 687.31 | \$ 251.76 | \$ 17,898.05 | (76.05) | \$ 77.00 | \$ 0.95 |
| Group Insurance | \$ 201,410.00 | \$ 201,409.80 | \$ - | \$ - | \$ 201,409.80 | 0.20 | \$ - | \$ 0.20 |
| Retirement | \$ 165,926.00 | \$ 161,818.54 | \$ 6,230.32 | \$ 2,083.57 | \$ 170,132.43 | (4,206.43) | \$ 4,207.00 | \$ 0.57 |
| Overtime | \$ - | \$ - | \$ - | \$ - | \$ - | - | \$ - | \$ - |
| Part-Time Xtra Help | \$ - | \$ 1,098.50 | \$ 1,250.00 | \$ 408.00 | \$ 2,756.50 | (2,756.50) | \$ 2,757.00 | \$ 0.50 |
| Total Personal Services | \$ 1,690,445.00 | \$ 1,602,289.83 | \$ 57,256.99 | \$ 21,182.92 | \$ 1,680,729.74 | \$ 9,715.26 | \$ - | \$ 9,715.26 |

Accrual 4 days

| | | |
|-----------------------|--------------|-------------|
| | \$43,407.69 | \$43,407.69 |
| divided by 10 days | \$ 4,340.77 | |
| x's 4 days to 6/30/16 | \$ 17,363.08 | |

| | | |
|---------------------------------|-----------|--|
| Accrual for p/t 24hrs @16.90 | \$ 405.60 | |
|---------------------------------|-----------|--|

| Dept 406 Assessor | Budget FY 2016 | YTD Actual Expenditures 6/16/2016 | Expenditure Estimate to YE 1 pay | Accrual 6/27/16-6/30/16 | Revised Actual | Budget to Actual () over budget | IRB June 2016 to correct line items YTD | Revised Budget to Actual |
|--------------------------------|----------------------|---|--|----------------------------|----------------------|-------------------------------------|---|-----------------------------|
| Official Salary | \$ 50,266.00 | \$ 48,404.20 | \$ 1,861.80 | \$ - | \$ 50,266.00 | - | \$ - | \$ - |
| Assr. Supple | \$ 20,027.00 | \$ 20,026.60 | \$ - | \$ - | \$ 20,026.60 | 0.40 | \$ - | \$ 0.40 |
| Salary Wages | \$ 259,106.00 | \$ 247,027.43 | \$ 9,965.63 | \$ 4,105.83 | \$ 261,098.89 | (1,992.89) | \$ 1,993.00 | \$ 0.11 |
| Fica Expense | \$ 23,027.00 | \$ 21,197.82 | \$ 944.10 | \$ 465.36 | \$ 22,607.28 | 419.72 | \$ - | \$ 419.72 |
| Medicare Expense | \$ 5,385.00 | \$ 4,957.54 | \$ 220.80 | \$ 108.83 | \$ 5,287.17 | 97.83 | \$ - | \$ 97.83 |
| Group Insurance | \$ 62,942.00 | \$ 61,442.32 | \$ - | \$ - | \$ 61,442.32 | 1,499.68 | \$ - | \$ 1,499.68 |
| Retirement | \$ 45,819.00 | \$ 44,731.09 | \$ 1,731.70 | \$ 612.70 | \$ 47,075.49 | (1,256.49) | \$ 1,257.00 | \$ 0.51 |
| Overtime | \$ 10,000.00 | \$ 3,543.98 | \$ 1,000.00 | \$ 1,000.00 | \$ 5,543.98 | 4,456.02 | \$ - | \$ 4,456.02 |
| Part-Time Xtra Help | \$ 32,000.00 | \$ 21,474.00 | \$ 2,400.00 | \$ 2,400.00 | \$ 26,274.00 | 5,726.00 | \$ (3,250.00) | \$ 2,476.00 |
| Total Personal Services | \$ 508,572.00 | \$ 472,804.98 | \$ 18,124.03 | \$ 8,692.73 | \$ 499,621.74 | \$ 8,950.26 | \$ - | \$ 8,950.26 |

Accrual 4 days

| | | |
|-----------------------|-------------|-------------|
| | \$10,264.58 | \$10,264.58 |
| divided by 10 days | \$ | 1,026.46 |
| x's 4 days to 6/30/16 | \$ | 4,105.83 |

p/t 160 hrs @ 15.00

| Dept 431 Development Auth. | Budget FY 2016 | YTD Actual Expenditures 6/16/2016 | Expenditure Estimate to YE 1 pay | Accrual 6/27/16-6/30/16 | Revised Actual | Budget to Actual () over budget | IRB June 2016 to correct fine items YTD | Revised Budget to Actual |
|--------------------------------|----------------------|---|--|----------------------------|----------------------|-------------------------------------|---|-----------------------------|
| Official Salary | \$ - | \$ - | \$ - | \$ - | \$ - | - | \$ - | \$ - |
| Salary Wages | \$ 204,219.00 | \$ 192,187.46 | \$ 7,835.35 | 3,228.16 | \$ 203,250.97 | 968.03 | \$ (388.00) | \$ 580.03 |
| Fica Expense | \$ 12,662.00 | \$ 12,058.43 | \$ 485.79 | 200.15 | \$ 12,744.37 | (82.37) | \$ 83.00 | \$ 0.63 |
| Medicare Expense | \$ 2,961.00 | \$ 2,820.27 | \$ 113.61 | 46.81 | \$ 2,980.69 | (19.69) | \$ 20.00 | \$ 0.31 |
| Group Insurance | \$ 37,315.00 | \$ 36,540.08 | \$ - | 0.00 | \$ 36,540.08 | 774.92 | \$ (774.00) | \$ 0.92 |
| Retirement | \$ 27,570.00 | \$ 27,162.81 | \$ 1,057.77 | 387.38 | \$ 28,607.96 | (1,037.96) | \$ 1,059.00 | \$ 21.04 |
| Overtime | \$ - | \$ - | \$ - | 0.00 | \$ - | - | \$ - | \$ - |
| Part-Time Xtra Help | \$ - | \$ - | \$ - | - | \$ - | - | \$ - | \$ - |
| Total Personal Services | \$ 284,727.00 | \$ 270,769.05 | \$ 9,492.53 | \$ 3,862.50 | \$ 284,124.07 | \$ 602.93 | \$ - | \$ 602.93 |

Accrual 4 days

| | | |
|-----------------------|-------------|------------|
| | \$8,070.41 | \$8,070.41 |
| divided by 10 days | \$ 807.04 | |
| x's 4 days to 6/30/16 | \$ 3,228.16 | |

| Dept 439 Planning Dept | Budget FY 2016 | YTD Actual Expenditures 6/16/2016 | Expenditure Estimate to YE 1 pay | Accrual 6/27/16-6/30/16 | Revised Actual | Budget to Actual () over budget | IRB June 2016 to correct line items YTD | Revised Budget to Actual |
|--------------------------------|----------------------|---|--|----------------------------|----------------------|-------------------------------------|---|-----------------------------|
| Official Salary | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Salary Wages | \$ 204,212.00 | \$ 188,836.73 | \$ 7,811.96 | \$ 3,360.45 | \$ 200,009.14 | \$ 4,202.86 | \$ (1,633.00) | \$ 2,569.86 |
| Fica Expense | \$ 12,661.00 | \$ 11,612.31 | \$ 484.34 | \$ 208.35 | \$ 12,305.00 | \$ 356.00 | \$ - | \$ 356.00 |
| Medicare Expense | \$ 2,961.00 | \$ 2,715.73 | \$ 113.27 | \$ 48.73 | \$ 2,877.73 | \$ 83.27 | \$ - | \$ 83.27 |
| Group Insurance | \$ 55,976.00 | \$ 56,710.23 | \$ - | \$ 0.00 | \$ 56,710.23 | \$ (734.23) | \$ 735.00 | \$ 0.77 |
| Retirement | \$ 27,569.00 | \$ 27,008.23 | \$ 1,054.61 | \$ 403.25 | \$ 28,466.10 | \$ (897.10) | \$ 898.00 | \$ 0.90 |
| Overtime | \$ - | \$ - | \$ - | \$ 0.00 | \$ - | \$ - | \$ - | \$ - |
| Part-Time Xtra Help | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Personal Services | \$ 303,379.00 | \$ 286,883.23 | \$ 9,464.19 | \$ 4,020.78 | \$ 300,368.20 | \$ 3,010.80 | \$ - | \$ 3,010.80 |

Accrual 4 days

| | | |
|-----------------------|-------------|------------|
| | \$8,401.12 | \$8,401.12 |
| divided by 10 days | \$ 840.11 | |
| x's 4 days to 6/30/16 | \$ 3,360.45 | |

| Dept 440 Engineering Dept | Budget FY 2016 | YTD Actual Expenditures 6/16/2016 | Expenditure Estimate to YE 1 pay | Accrual 6/27/16-6/30/16 | Revised Actual | Budget to Actual () over budget | IRB June 2016 to correct line items YTD | Revised Budget to Actual |
|--------------------------------|----------------------|---|--|----------------------------|----------------------|-------------------------------------|---|-----------------------------|
| Official Salary | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Salary Wages | \$ 523,332.00 | \$ 492,674.96 | \$ 19,661.47 | 8,100.52 | \$ 520,436.95 | 2,895.05 | \$ - | \$ 2,895.05 |
| Fica Expense | \$ 33,600.00 | \$ 31,528.37 | \$ 1,259.31 | 502.23 | \$ 33,289.91 | 310.09 | \$ - | \$ 310.09 |
| Medicare Expense | \$ 7,858.00 | \$ 7,373.80 | \$ 294.52 | 117.46 | \$ 7,785.77 | 72.23 | \$ - | \$ 72.23 |
| Group Insurance | \$ 89,870.00 | \$ 98,315.50 | \$ - | 0.00 | \$ 98,315.50 | (8,445.50) | \$ 8,446.00 | \$ 0.50 |
| Retirement | \$ 70,727.00 | \$ 69,588.87 | \$ 2,742.05 | 972.06 | \$ 73,302.98 | (2,575.98) | \$ 2,576.00 | \$ 0.02 |
| Overtime | \$ 6,000.00 | \$ 4,876.36 | \$ 650.00 | 0.00 | \$ 5,526.36 | 473.64 | \$ - | \$ 473.64 |
| Part-Time Xtra Help | \$ 12,600.00 | \$ - | \$ - | \$ - | \$ - | 12,600.00 | \$ (11,022.00) | \$ 1,578.00 |
| Total Personal Services | \$ 743,987.00 | \$ 704,357.86 | \$ 24,607.35 | \$ 9,692.28 | \$ 738,657.48 | \$ 5,329.52 | \$ - | \$ 5,329.52 |

Accrual 4 days

| | |
|-----------------------|--------------------|
| \$20,251.31 | \$20,251.31 |
| divided by 10 days | \$ 2,025.13 |
| x's 4 days to 6/30/16 | <u>\$ 8,100.52</u> |

| Dept 712 911 Communications | Budget FY 2016 | YTD Actual Expenditures 6/16/2016 | Expenditure Estimate to YE 1 pay | Accrual 6/27/16-6/30/16 | Revised Actual | Budget to Actual () over budget | IRB June 2016 to correct line items YTD | Revised Budget to Actual |
|--------------------------------|------------------------|---|--|----------------------------|------------------------|-------------------------------------|---|-----------------------------|
| Official Salary | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Salary Wages | \$ 1,102,123.00 | \$ 975,670.10 | \$ 39,208.00 | 15,473.39 | \$ 1,030,351.49 | 71,771.51 | \$ (12,718.00) | \$ 59,053.51 |
| Fica Expense | \$ 74,842.00 | \$ 65,315.58 | \$ 3,267.90 | 959.35 | \$ 69,542.83 | 5,299.17 | \$ - | \$ 5,299.17 |
| Medicare Expense | \$ 17,503.00 | \$ 15,275.10 | \$ 764.27 | 224.36 | \$ 16,263.73 | 1,239.27 | \$ - | \$ 1,239.27 |
| Group Insurance | \$ 273,581.00 | \$ 259,403.66 | \$ - | 0.00 | \$ 259,403.66 | 14,177.34 | \$ - | \$ 14,177.34 |
| Retirement | \$ 156,212.00 | \$ 145,209.61 | \$ 6,508.08 | 1,856.81 | \$ 153,574.50 | 2,637.50 | \$ - | \$ 2,637.50 |
| Overtime | \$ 55,000.00 | \$ 58,717.28 | \$ 9,000.00 | 0.00 | \$ 67,717.28 | (12,717.28) | \$ 12,718.00 | \$ 0.72 |
| Part-Time Xtra Help | \$ 50,000.00 | \$ 19,777.23 | \$ 4,500.00 | 4,500.00 | \$ 28,777.23 | 21,222.77 | \$ - | \$ 21,222.77 |
| Total Personal Services | \$ 1,729,261.00 | \$ 1,539,368.56 | \$ 63,248.24 | \$ 23,013.91 | \$ 1,625,630.72 | \$ 103,630.28 | \$ - | \$ 103,630.28 |

Accrual 4 days

| | |
|-----------------------|---------------------|
| \$ 38,683.48 | \$38,683.48 |
| divided by 10 days | \$ 3,868.35 |
| x's 4 days to 6/30/16 | <u>\$ 15,473.39</u> |

\$ -

| Dept 412 Ag Agent | Budget FY 2016 | YTD Actual Expenditures 6/15/2016 | Expenditure Estimate to YE 1 pay | Accrual 6/27/16-6/30/16 | Revised Actual | Budget to Actual () over budget | IRB June 2016 to correct line items YTD | Revised Budget to Actual |
|--------------------------------|---------------------|---|--|----------------------------|---------------------|-------------------------------------|---|-----------------------------|
| Salary Wages | \$ 60,380.00 | \$ 57,594.03 | \$ 2,322.34 | \$ 956.82 | \$ 60,873.19 | (493.19) | \$ 494.00 | \$ 0.81 |
| Fica Expense | \$ 3,768.00 | \$ 3,649.57 | \$ 143.99 | \$ 59.32 | \$ 3,852.88 | (84.88) | \$ 85.00 | \$ 0.12 |
| Medicare Expense | \$ 881.00 | \$ 853.64 | \$ 33.67 | \$ 13.87 | \$ 901.19 | (20.19) | \$ 21.00 | \$ 0.81 |
| Group Insurance | \$ 18,577.00 | \$ 18,576.96 | \$ - | \$ - | \$ 18,576.96 | 0.04 | \$ - | \$ 0.04 |
| Retirement | \$ 8,205.00 | \$ 8,156.40 | \$ 313.52 | \$ 114.82 | \$ 8,584.73 | (379.73) | \$ 380.00 | \$ 0.27 |
| Overtime | \$ 400.00 | \$ 74.66 | \$ - | \$ - | \$ 74.66 | 325.34 | \$ (325.00) | \$ 0.34 |
| Part-Time Xtra Help | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Personal Services | \$ 92,211.00 | \$ 88,905.26 | \$ 2,813.51 | \$ 1,144.83 | \$ 92,863.61 | (652.61) | \$ (655.00) | \$ (652.61) |

Not sure where to take over budget from

\$ (655.00)
needs to come from some other
line item

Accrual 4 days
 \$2,392.04 \$2,392.04
 divided by 10 days \$ 239.20
 x's 4 days to 6/30/16 \$ 956.82

mat/supp

| Dept 428 Data Processing | Budget FY 2016 | YTD Actual Expenditures 6/16/2016 | Expenditure Estimate to YE 1 pay | Accrual 6/27/16-6/30/16 | Revised Actual | Budget to Actual () over budget | IRB June 2016 to correct line items YTD | Revised Budget to Actual |
|--------------------------------|---------------------|---|--|----------------------------|---------------------|-------------------------------------|---|-----------------------------|
| Official Salary | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Salary Wages | \$ 65,235.00 | \$ 62,224.44 | \$ 2,509.05 | \$ 1,344.26 | \$ 66,077.75 | (\$ 842.75) | \$ 843.00 | \$ 0.25 |
| Fica Expense | \$ 4,045.00 | \$ 4,015.05 | \$ 155.56 | \$ 83.34 | \$ 4,253.96 | (\$ 208.96) | \$ 211.00 | \$ 2.04 |
| Medicare Expense | \$ 946.00 | \$ 939.12 | \$ 36.38 | \$ 19.49 | \$ 994.99 | (\$ 48.99) | \$ 50.00 | \$ 1.01 |
| Group Insurance | \$ 9,289.00 | \$ 9,288.48 | \$ - | \$ 0.00 | \$ 9,288.48 | \$ 0.52 | \$ - | \$ 0.52 |
| Retirement | \$ 6,273.00 | \$ 6,269.91 | \$ 338.72 | \$ 161.31 | \$ 6,769.94 | (\$ 496.94) | \$ 499.00 | \$ 2.06 |
| Overtime | \$ - | \$ - | \$ - | \$ 0.00 | \$ - | \$ - | \$ - | \$ - |
| Part-Time Xtra Help | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Personal Services | \$ 85,788.00 | \$ 82,737.00 | \$ 3,039.71 | \$ 1,608.41 | \$ 87,385.13 | (\$ 1,597.13) | \$ (1,603.00) | \$ 5.87 |

Accrual 4 days
 \$3,360.66 \$3,360.66
 divided by 10 days \$ 336.07
 x's 4 days to 6/30/16 \$ 1,344.26

Not sure where to take overages from
 \$ 1,603.00
 need to come from some other
 line item

[Handwritten signature]
 Proj. P.V.C.O.

| GIS Addressing | FY 2016 | YTD Actual Expenditures 6/16/2016 | Expenditure Estimate to YE 1 pay | Accrual 6/27/16-6/30/16 | Revised Actual | Budget to Actual () over budget | IRB June 2016 to correct line items YTD | Revised Budget to Actual |
|--------------------------------|----------------------|-----------------------------------|----------------------------------|-------------------------|----------------------|---------------------------------|---|--------------------------|
| Official Salary | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Salary Wages | \$ 148,977.00 | \$ 142,101.02 | \$ 5,729.88 | 2,360.71 | \$ 150,191.61 | (1,214.61) | \$ 1,215.00 | \$ 0.39 |
| Fica Expense | \$ 10,167.00 | \$ 9,898.50 | \$ 387.80 | 146.36 | \$ 10,432.67 | (265.67) | \$ 266.00 | \$ 0.33 |
| Medicare Expense | \$ 2,378.00 | \$ 2,315.04 | \$ 90.70 | 34.23 | \$ 2,439.97 | (61.97) | \$ 62.00 | \$ 0.03 |
| Group Insurance | \$ 27,866.00 | \$ 27,865.32 | \$ - | 0.00 | \$ 27,865.32 | 0.68 | \$ - | \$ 0.68 |
| Retirement | \$ 20,112.00 | \$ 20,091.49 | \$ 773.53 | 283.29 | \$ 21,148.31 | (1,036.31) | \$ 1,037.00 | \$ 0.69 |
| Overtime | \$ - | \$ - | \$ - | 0.00 | \$ - | \$ - | \$ - | \$ - |
| Part-Time Xtra Help | \$ 15,000.00 | \$ 11,861.25 | \$ 525.00 | 232.50 | \$ 12,618.75 | 2,381.25 | \$ (2,380.00) | \$ 1.25 |
| Total Personal Services | \$ 224,500.00 | \$ 214,132.62 | \$ 7,506.91 | \$ 3,057.09 | \$ 224,696.62 | \$ (196.62) | \$ (200.00) | \$ (196.62) |

Accrual 4 days
 \$5,901.78 \$5,901.78
 divided by 10 days \$ 590.18
 x's 4 days to 6/30/16 \$ 2,360.71

 p/t 1/2 of \$465.00 \$ 232.50

Not sure where to take overages from
 \$ 200.00
 need to come from some other
 line item

met. Supp

22
IBR-1

Jefferson County, West Virginia
 Department of Financial Management
 Budget Revision for Fiscal Year Ending June 30, 2016
 Internal Budget Revision
 IBR # 22

Narrative:

| Budget Line No. | Account Name | Approved Budget | Requested Additions | Requested Reduction | Revised Budget |
|---|-------------------------------|-----------------|---------------------|---------------------|----------------|
| 001.440.02.214.000.GG.000 | Eng-Travel | 2,625 | | 1,200 | 1,425 |
| 001.440.02.220.000.GG.000 | Eng-Legal Ads | 2,000 | | 1,900 | 100 |
| 001.440.02.221.000.GG.000 | Eng-Training/Ed | 2,900 | | 800 | 2,100 |
| 001.440.02.222.000.GG.000 | Eng-Dues/Sub | 1,260 | | 200 | 1,060 |
| 001.440.02.211.000.GG.000 | Eng-Telephone | 660 | 75 | | 735 |
| 001.440.02.236.000.GG.000 | Eng-Refunds | 0 | 175 | | 175 |
| 001.440.03.341.000.GG.000 | Eng-Mat/Supplies | 3,790 | 3,850 | | 7,640 |
| Based on Dept Managers estimated expenditure needs for the remainder of FY16. See attached for more detail. | | | | | |
| 001.413.02.220.000.GG.000 | Elec Co Clerk-Ads | 8,000 | | 3,000 | 5,000 |
| 001.413.03.341.000.GG.000 | Elec Co Clerk-Mat/Supp | 113,382 | 3,000 | | 116,382 |
| To adjust for unanticipated increases for ballot and elections expenditures in materials and supplies. | | | | | |
| 001.424.01.103.000.GG.000 | Cthse-Sal/Wages | 592,408 | | 14,901 | 577,507 |
| 001.424.01.104.000.GG.000 | Cthse FICA | 38,322 | | 1,450 | 36,872 |
| 001.424.01.104.001.GG.000 | Cthse Medicare | 8,527 | 94 | | 8,621 |
| 001.424.01.105.000.GG.000 | Cthse-Group Insurance | 153,704 | 8,159 | | 161,863 |
| 001.424.01.106.000.GG.000 | Cthse-Retirement | 72,643 | 9,076 | | 81,719 |
| 001.424.01.108.001.GG.000 | Cthse-OT | 20,000 | | 1,000 | 19,000 |
| 001.424.02.211.000.GG.000 | Cthse-Telephone | 120,000 | 1,600 | | 121,600 |
| 001.424.02.213.002.GG.000 | Cthse-Fuel Oil | 7,000 | 2,600 | | 9,600 |
| 001.424.02.223.000.GG.000 | Cthse-Prof Svcs | 7,000 | | 4,178 | 2,822 |
| To adjust payroll for FY End per Sally Gran, and for increased phone and fuel costs. | | | | | |
| 001.699.06.675.000.GG.000 | Conting-Fund Bal Reserv | 2,073,354 | | 74,104 | 1,999,250 |
| 001.699.06.675.001.GG.000 | Conting-Emergencies | -15,000 | 74,104 | | 59,104 |
| To establish separate account for contingency for emergencies | | | | | |
| 001.700.01.103.000.PS.000 | Law Enf-Official Salary Wages | 1,916,637 | | 29,258 | 1,887,379 |
| 001.700.01.103.001.PS.000 | Law Enf-Incremental Pay | 16,000 | | 640 | 15,360 |
| 001.700.01.103.003.PS.000 | Law Enf-DUI Grant | 25,000 | | 6,219 | 18,781 |
| 001.700.01.103.004.PS.000 | Law Enf-Other Grants | 17,196 | | 4,298 | 12,898 |
| 001.700.01.104.000.PS.000 | Law Enf FICA | 153,383 | 3,301 | | 156,684 |
| 001.700.01.104.001.PS.000 | Law Enf Medicare | 36,334 | 310 | | 36,644 |
| 001.700.01.105.001.PS.000 | Law Enf Group Ins | 410,020 | 3,128 | | 413,148 |
| 001.700.01.106.000.PS.000 | Law Enf Retirement | 267,854 | 17,472 | | 285,326 |
| 001.700.01.108.001.PS.000 | Law Enf OT | 259,474 | | 12,487 | 246,987 |
| 001.700.01.108.002.PS.000 | Law Enf PT Extra | 6,000 | | 1,606 | 4,394 |
| 001.700.01.108.003.PS.000 | Law Enf Bailiffs | 268,000 | 30,297 | | 298,297 |
| 001.700.03.341.000.PS.000 | Law Enf Mat/Supplies | 38,000 | 3,900 | | 41,900 |
| 001.700.03.343.000.PS.000 | Law Enf Auto Supp | 5,000 | 4,700 | | 9,700 |
| 001.700.03.345.000.PS.000 | Law Enf Uniforms | 5,135 | 2,900 | | 8,035 |
| 001.700.03.355.000.PS.000 | Law Enf IT Supp | 1,500 | | 1,500 | 0 |
| 001.700.02.230.000.PS.000 | Law Enf Contracted Svcs | 18,000 | 1,000 | | 19,000 |
| 001.700.02.211.000.PS.000 | Law Enf Telephone | 17,500 | | 3,500 | 14,000 |

IBR 22-1.2

| | | | | | |
|---|--------------------------------|-----------|---------|---------|-----------|
| 001.700.02.214.000.PS.000 | Law Enf Travel | 7,000 | | 2,500 | 4,500 |
| 001.700.02.216.000.PS.000 | Law Enf Maint/Rep Equip | 5,000 | | 2,000 | 3,000 |
| 001.700.02.221.000.PS.000 | Law Enf Training Ed | 18,000 | | 3,000 | 15,000 |
| To adjust Payroll through end of Fiscal year per Sally Gran and adjust overages per Sheriff | | | | | |
| 001.716.01.103.000.PS.000 | Dog Ward-Official Salary Wages | 185,795 | | 6,683 | 179,112 |
| 001.716.01.104.000.PS.000 | Dog Ward FICA | 12,789 | 173 | | 12,932 |
| 001.716.01.104.001.PS.000 | Dog Ward Medicare | 2,984 | 41 | | 3,025 |
| 001.716.01.105.000.PS.000 | Dog Ward Group Ins | 40,114 | 1,240 | | 41,354 |
| 001.716.01.106.000.PS.000 | Dog Ward Retirement | 27,782 | 1,321 | | 29,103 |
| 001.716.01.108.006.PS.000 | Dog Ward OT | 23,600 | 3,908 | | 27,508 |
| To adjust Payroll through end of Fiscal year per Sally Gran | | | | | |
| | | | | | 0 |
| | | | | | 0 |
| 001.717.01.103.000.GG.000 | Cent Gar-Official Salary Wages | 43,409 | | 879 | 42,530 |
| 001.717.01.104.000.GG.000 | Cent Gar FICA | 2,722 | 154 | | 2,876 |
| 001.717.01.104.001.GG.000 | Cent Gar Medicare | 637 | 36 | | 673 |
| 001.717.01.106.000.GG.000 | Cent Gar Retirement | 5,928 | 343 | | 6,271 |
| 001.717.01.108.001.GG.000 | Cent Gar OT | 2,300 | 346 | | 2,646 |
| To adjust Payroll through end of Fiscal year per Sally Gran | | | | | |
| | | | | | 0 |
| | | | | | 0 |
| | Totals | 7,051,638 | 177,303 | 177,303 | 7,051,638 |

Requested by: Finance Director

Approved by:(department head/elected):

Date:

Reviewed by:

Michelle Gordon

Date: 6/30/16

Michelle Gordon / Finance Director

Date Submitted to County Commission:

Date Approved:

Authorizing Signature:

MEMORANDUM

**Jefferson County, West Virginia
Engineering Department**

TO: Michelle Gordon, Finance Director
FROM: Roger Goodwin, P.E. *R.G.*
Chief County Engineer
DATE: June 3, 2016
SUBJECT: **FY 2016 Budget Adjustments – Engineering Department**

Attached is the Engineering Department's (440) budget report for May, 2016. Based on remaining expenses that I expect to incur, I need to make the following budget adjustments in order to not go over on any line item (does not include salaries and benefits adjustments that may be necessary at year end):

| As of 5/31/2016 | | | | | |
|----------------------|------------|----------------------|------------|--------------|-----------------|
| Line Item | Acct # | Unencumbered Balance | Amount Cut | Amount Added | Revised Balance |
| Travel | 440-02-214 | \$2,169.50 | \$1,200.00 | | \$969.50 |
| Legal Ads | 440-02-220 | \$2,000.00 | \$1,900.00 | | \$100.00 |
| Training/Ed | 440-02-221 | \$1,575.00 | \$800.00 | | \$775.00 |
| Dues/Subs | 440-02-222 | \$360.00 | \$200.00 | | \$160.00 |
| Telephone | 440-02-211 | \$11.47 | | \$75.00 | \$86.47 |
| Refund | 44-02-236 | -\$68.96 | | \$175.00 | \$106.04 |
| Materials & Supplies | 440-03-341 | \$1,179.29 | | \$3,850.00 | \$4,829.29 |
| | | | \$4,100.00 | \$4,100.00 | |

The West Virginia state legislature recently adopted the 2016 ICC building codes; therefore, we need to update to the current set of building code books (3 sets + inspection stickers). The total cost is approximately \$3,475.00, this is the reason for needing to move such a large sum of funds to materials and supplies. This update was not anticipated in the past fiscal year's budget.

The refund line item is always budgeted at \$0.00. However, we incurred building permit refunds that are reimbursed out of the Engineering budget even though the fees collected were deposited in the County Commission's general fund account.

The telephone line item will be over by a small amount. I believe it is due to charges from FY 2015 that were charged against this FY 2016 budget. I raised the issue with Jeff Polczynski several times, since he is the one to negotiate the phone charges, but the issues remains.

Please let me know if you have any questions or if my figures appear to be in error.
Thanks!

Jefferson County, West Virginia
 Department of Financial Management
 Budget Revision for Fiscal Year Ending June 30, 2016
 Internal Budget Revision
 IRB # _____

Narrative:

| Budget Line No. | Account Name | Approved Budget | Requested Additions | Requested Reduction | Revised Budget |
|-----------------|----------------|-----------------|---------------------|---------------------|----------------|
| 413-02-220 | Legal Ads/ Pub | | | 3000.00 | 0 |
| 413-03-341 | Mat/Supplies | | 3000.00 | | 0 |
| | | | | | 0 |
| | | | | | 0 |
| | | | | | 0 |
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| | | | | | 0 |
| | | | | | 0 |
| | | | | | 0 |
| Totals | | 0 | 0 | 0 | 0 |

(BR Prepared by: _____)

Approved by: (department head/elected) _____
 Date: 10/23/16

Reviewed by: _____ Date: _____

Date Submitted to County Commission: _____
 Date Approved: _____
 Authorizing Signature: _____

16

| Dept 717 Central Garage | Budget FY 2016 | YTD Actual Expenditures 6/16/2016 | Expenditure Estimate to YE 1 pay | Accrual 6/27/16-6/30/16 | Revised Actual | Budget to Actual () over budget | IRB June 2016 to correct line items YTD | Revised Budget to Actual |
|--------------------------------|---------------------|---|--|----------------------------|---------------------|-------------------------------------|---|-----------------------------|
| Official Salary | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Salary Wages | \$ 43,409.00 | \$ 40,238.74 | \$ 1,622.53 | 668.48 | \$ 42,529.75 | 879.25 | \$ (879.00) | \$ 0.25 |
| Fica Expense | \$ 2,722.00 | \$ 2,720.74 | \$ 113.00 | 41.45 | \$ 2,875.18 | (153.18) | \$ 154.00 | \$ 0.82 |
| Medicare Expense | \$ 637.00 | \$ 636.29 | \$ 26.43 | 9.69 | \$ 672.41 | (35.41) | \$ 36.00 | \$ 0.59 |
| Group Insurance | \$ 9,289.00 | \$ 9,288.48 | \$ - | 0.00 | \$ 9,288.48 | 0.52 | \$ - | \$ 0.52 |
| Retirement | \$ 5,928.00 | \$ 5,944.74 | \$ 246.04 | 80.22 | \$ 6,271.00 | (343.00) | \$ 343.00 | \$ 0.00 |
| Overtime | \$ 500.00 | \$ 2,038.14 | \$ 200.00 | 0.00 | \$ 2,238.14 | (1,738.14) | \$ 1,739.00 | \$ 0.86 |
| Part-Time Xtra Help | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | | | | | | | \$ (1,393.00) | \$ (1,393.00) |
| Total Personal Services | \$ 62,485.00 | \$ 60,867.13 | \$ 2,208.00 | \$ 799.84 | \$ 63,874.97 | \$ (1,389.97) | \$ - | \$ (1,389.97) |

Accrual 4 days
 \$ 1,671.21 \$1,671.21
 divided by 10 days \$ 167.12
 x's 4 days to 6/30/16 \$ 668.48

\$ (1,393.00)
 needs to come from some other
 line item

19

| Dept 700 Sheriff's Law Enf. | Budget FY 2016 | YTD Actual as of 5/30/16 | YTD Actual 6/16/2016 | Estimate to YE 1 pays | Accrual 6/27/16-6/30/16 | Revised Actual | Budget to Actual () over budget | IR8 June 2016 to correct line items YTD | Revised Budget to Actual |
|--------------------------------|------------------------|--------------------------------|----------------------------|--------------------------|----------------------------|------------------------|-------------------------------------|---|-----------------------------|
| Official Salary | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Salary Wages | \$ 1,916,637.00 | \$ 1,645,016.73 | \$ 142,028.98 | \$ 71,052.95 | \$ 29,280.03 | \$ 1,887,378.69 | \$ 29,258.31 | \$ (29,258.00) | \$ 0.31 |
| Incremental Pay | \$ 16,000.00 | \$ 15,240.00 | \$ - | \$ 120.00 | \$ - | \$ 15,360.00 | \$ 640.00 | \$ (640.00) | \$ - |
| DUI Grant | \$ 25,000.00 | \$ 16,780.37 | \$ - | \$ 2,000.00 | \$ - | \$ 18,780.37 | \$ 6,219.63 | \$ (6,219.00) | \$ 0.63 |
| Other Grants | \$ 17,196.00 | \$ 9,759.30 | \$ 1,138.27 | \$ 2,000.00 | \$ - | \$ 12,897.57 | \$ 4,298.43 | \$ (4,298.00) | \$ 0.43 |
| Fica Expense | \$ 153,383.00 | \$ 137,693.39 | \$ 10,731.16 | \$ 6,055.72 | \$ 2,202.86 | \$ 156,683.13 | \$ (3,300.13) | \$ 3,301.00 | \$ 0.87 |
| Medicare Expense | \$ 36,334.00 | \$ 32,202.71 | \$ 2,509.73 | \$ 1,416.26 | \$ 515.19 | \$ 36,643.88 | \$ (309.88) | \$ 310.00 | \$ 0.12 |
| Group Insurance | \$ 410,020.00 | \$ 378,032.86 | \$ 35,115.13 | \$ - | \$ - | \$ 413,147.99 | \$ (3,127.99) | \$ 3,128.00 | \$ 0.01 |
| Retirement | \$ 267,854.00 | \$ 250,404.92 | \$ 20,041.35 | \$ 11,072.48 | \$ 3,806.40 | \$ 285,325.16 | \$ (17,471.16) | \$ 17,472.00 | \$ 0.84 |
| Overtime | \$ 222,474.00 | \$ 222,968.29 | \$ 13,954.12 | \$ 10,000.00 | \$ - | \$ 246,922.41 | \$ (24,448.41) | \$ 24,449.00 | \$ 0.59 |
| Part-Time Xtra Help | \$ 6,000.00 | \$ 4,048.85 | \$ 344.30 | \$ - | \$ - | \$ 4,393.15 | \$ 1,606.85 | \$ (1,606.00) | \$ 0.85 |
| Bailiffs | \$ 268,000.00 | \$ 257,183.22 | \$ 23,113.03 | \$ 12,000.00 | \$ 6,000.00 | \$ 298,296.25 | \$ (30,296.25) | \$ 30,297.00 | \$ 0.75 |
| Trip Guards | \$ 15,000.00 | \$ 13,554.14 | \$ 148.75 | \$ 500.00 | \$ 250.00 | \$ 14,452.89 | \$ 547.11 | \$ - | \$ 547.11 |
| | | | | | | | | \$ (36,936.00) | \$ (36,936.00) |
| Total Personal Services | \$ 3,353,898.00 | \$ 2,982,884.78 | \$ 249,124.82 | \$ 116,217.41 | \$ 42,054.48 | \$ 3,390,281.49 | \$ (36,383.49) | \$ - | \$ (36,383.49) |

\$ 3,232,009.60

Accrual 4 days
 \$73,200.07 \$73,200.07
 divided by 10 days \$ 7,320.01
 x's 4 days to 6/30/16 \$ 29,280.03

Bailiffs estimate
 based on \$12,000 pp \$ 12,000.00
 divided by 10 \$ 1,200.00
 x 4 days \$ 4,800.00

Not sure where to take overages from
 \$ (36,936.00)
 need to come from some other
 line item

23

| Dept 716 Animal Control | Budget FY 2016 | YTD Actual Expenditures 6/16/2016 | Expenditure Estimate to YE 1 pay | Accrual 6/27/16-6/30/16 | Revised Actual | Budget to Actual () over budget | IRB June 2016 to correct line items YTD | Revised Budget to Actual |
|--------------------------------|----------------------|---|--|----------------------------|----------------------|-------------------------------------|---|-----------------------------|
| Official Salary | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Salary Wages | \$ 185,795.00 | \$ 169,048.48 | \$ 7,126.69 | 2,936.20 | \$ 179,111.37 | 6,683.63 | \$ (6,683.00) | \$ - |
| Fica Expense | \$ 12,759.00 | \$ 12,210.72 | \$ 507.82 | 213.04 | \$ 12,931.59 | (172.59) | \$ 173.00 | \$ 0.63 |
| Medicare Expense | \$ 2,984.00 | \$ 2,855.70 | \$ 118.77 | 49.82 | \$ 3,024.29 | (40.29) | \$ 41.00 | \$ 0.71 |
| Group Insurance | \$ 40,114.00 | \$ 41,353.12 | \$ - | 0.00 | \$ 41,353.12 | (1,239.12) | \$ 1,240.00 | \$ 0.88 |
| Retirement | \$ 27,782.00 | \$ 27,584.41 | \$ 1,105.74 | 412.34 | \$ 29,102.50 | (1,320.50) | \$ 1,321.00 | \$ 0.50 |
| Overtime | \$ 20,000.00 | \$ 25,921.21 | \$ 1,064.00 | 500.00 | \$ 27,485.21 | (7,485.21) | \$ 7,486.00 | \$ 0.79 |
| Part-Time Xtra Help | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Personal Services | \$ 289,434.00 | \$ 278,973.64 | \$ 9,923.02 | \$ 4,111.41 | \$ 293,008.07 | \$ (3,574.07) | \$ (3,578.00) | \$ (3,574.07) |

Accrual 4 days
 \$ 7,340.49 \$7,340.49
 divided by 10 days \$ 734.05
 x's 4 days to 6/30/16 \$ 2,936.20

Not sure where to take overages from
 \$ (3,578.00)
 need to come from some other
 line item

27

| Dept 424 Maintenance | Budget FY 2016 | YTD Actual Expenditures 6/16/2016 | Expenditure Estimate to YE 1 pay | Accrual 6/27/16-6/30/16 | Revised Actual | Budget to Actual () over budget | IRB June 2016 to correct line items YTD | Revised Budget to Actual |
|--------------------------------|----------------------|---|--|----------------------------|----------------------|-------------------------------------|---|-----------------------------|
| Salary Wages | \$ 592,408.00 | \$ 546,458.41 | \$ 22,276.37 | 8,771.80 | \$ 577,506.58 | 14,901.42 | \$(14,901.00) | 0.42 |
| Fica Expense | \$ 38,322.00 | \$ 34,844.02 | \$ 1,474.13 | 543.85 | \$ 36,862.01 | 1,459.99 | \$(1,450.00) | 9.99 |
| Medicare Expense | \$ 8,527.00 | \$ 8,149.02 | \$ 344.76 | 127.19 | \$ 8,620.97 | (93.97) | 94.00 | 0.03 |
| Group Insurance | \$ 145,104.00 | \$ 161,862.14 | \$ - | 0.00 | \$ 161,862.14 | (16,758.14) | 16,759.00 | 0.86 |
| Retirement | \$ 72,643.00 | \$ 78,402.99 | \$ 3,209.81 | 105.26 | \$ 81,718.06 | (9,075.06) | 9,076.00 | 0.94 |
| Overtime | \$ 20,000.00 | \$ 17,493.18 | \$ 1,500.00 | 0.00 | \$ 18,993.18 | 1,006.82 | \$(1,000.00) | 6.82 |
| Part-Time Xtra Help | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Personal Services | \$ 877,004.00 | \$ 847,209.76 | \$ 28,805.07 | \$ 9,548.11 | \$ 885,562.94 | \$(8,558.94) | \$(8,578.00) | \$(8,558.94) |

Accrual 4 days
 \$21,929.51 \$21,929.51
 divided by 10 days \$ 2,192.95
 x's 4 days to 6/30/16 \$ 8,771.80

Not sure where to take balance of overages from
 \$ (8,578.00)
 needs to come from some other
 line item

AGENDA REQUEST FORM
www.jeffersoncountywv.org



Name: Nathan Cochran

Department or Organization: Assistant Prosecuting Attorney

Estimation of amount of time needed for appointment:

Date Requested – 1st Choice: **July 7, 2016**

If a specific date is needed, please provide reason for specific date:

Date Requested – 2nd Choice:

Subject (*Wording to be placed on agenda*):

Continue discussion regarding appointment of County Commissioner - Discussion/Action - Possible Executive Session

Please provide the County Commission with a description of your request or presentation, including any background information:

Is this a funding request? Y/N NO

If so, how much? \$

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed? Projector Y/N Internet/Wi Fi Y/N Telephone for conference call Y/N

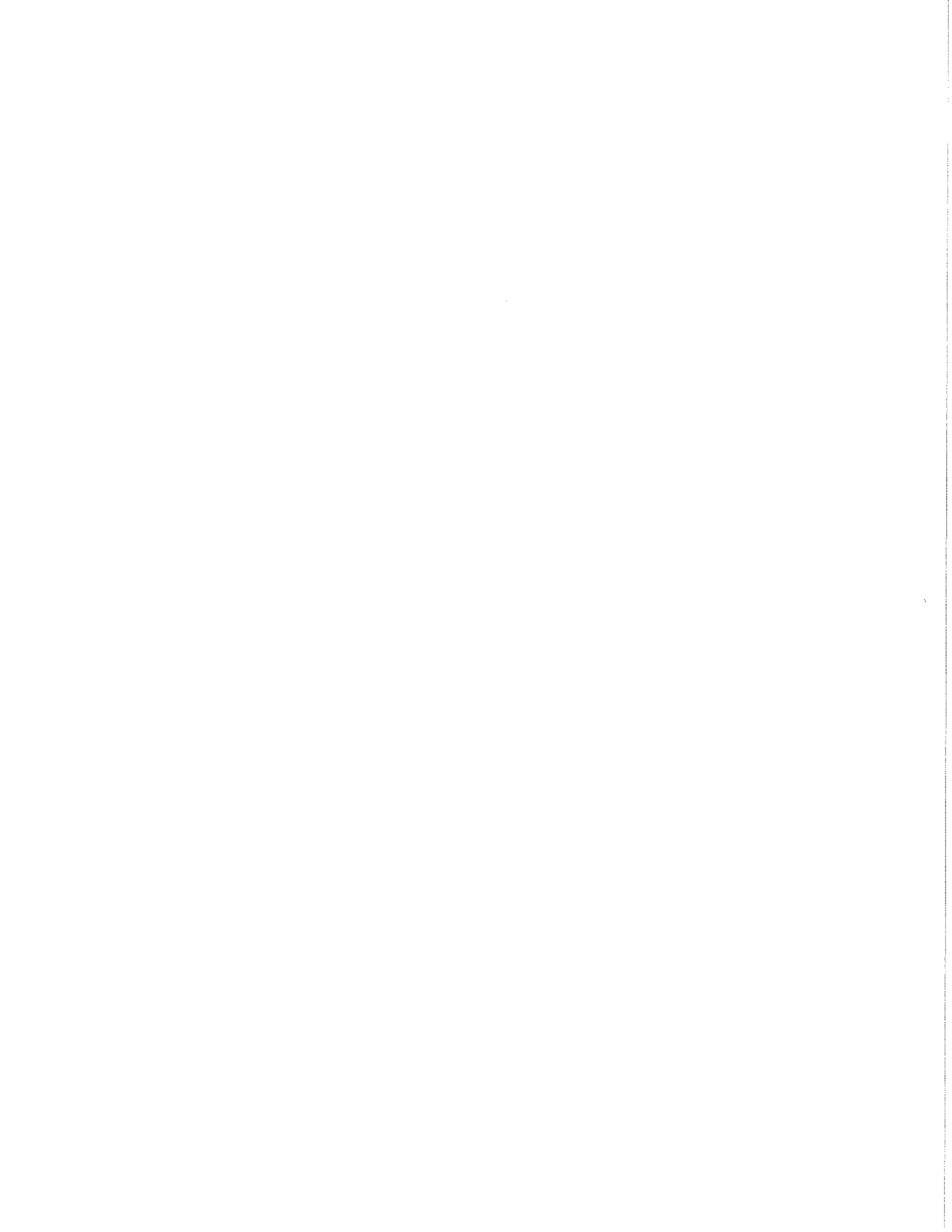
Contact information:

Email address:

Phone Number:

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION

not applicable



AGENDA REQUEST FORM
www.jeffersoncountywv.org



Name: Nathan Cochran

Department or Organization: **Assistant Prosecuting Attorney**

Estimation of amount of time needed for appointment:

Date Requested – 1st Choice: **July 7, 2016**

If a specific date is needed, please provide reason for specific date:

Date Requested – 2nd Choice:

Subject (*Wording to be placed on agenda*):

- Review and discuss Inter-Government Agreement between Commission, Sheriff's Office and Bolivar - Discussion/Action
- Memorandum of Understanding between the Department of Homeland Security Federal Management Agency Mount Weather Emergency Operations Center Emergency Services Division and Rescue and Jefferson County - Discussion/Action
- Update on Briel Building Foreclosure - Discussion/Action - Possible Executive Session
- Memorandum of Understanding with APUS - Discussion/Action - Possible Executive Session
- Vision Internet Website Contract Renewal Discussion/Action - Possible Executive Session

Please provide the County Commission with a description of your request or presentation, including any background information:

Is this a funding request? Y/N NO

If so, how much? \$

Provide exact financial impact/request:

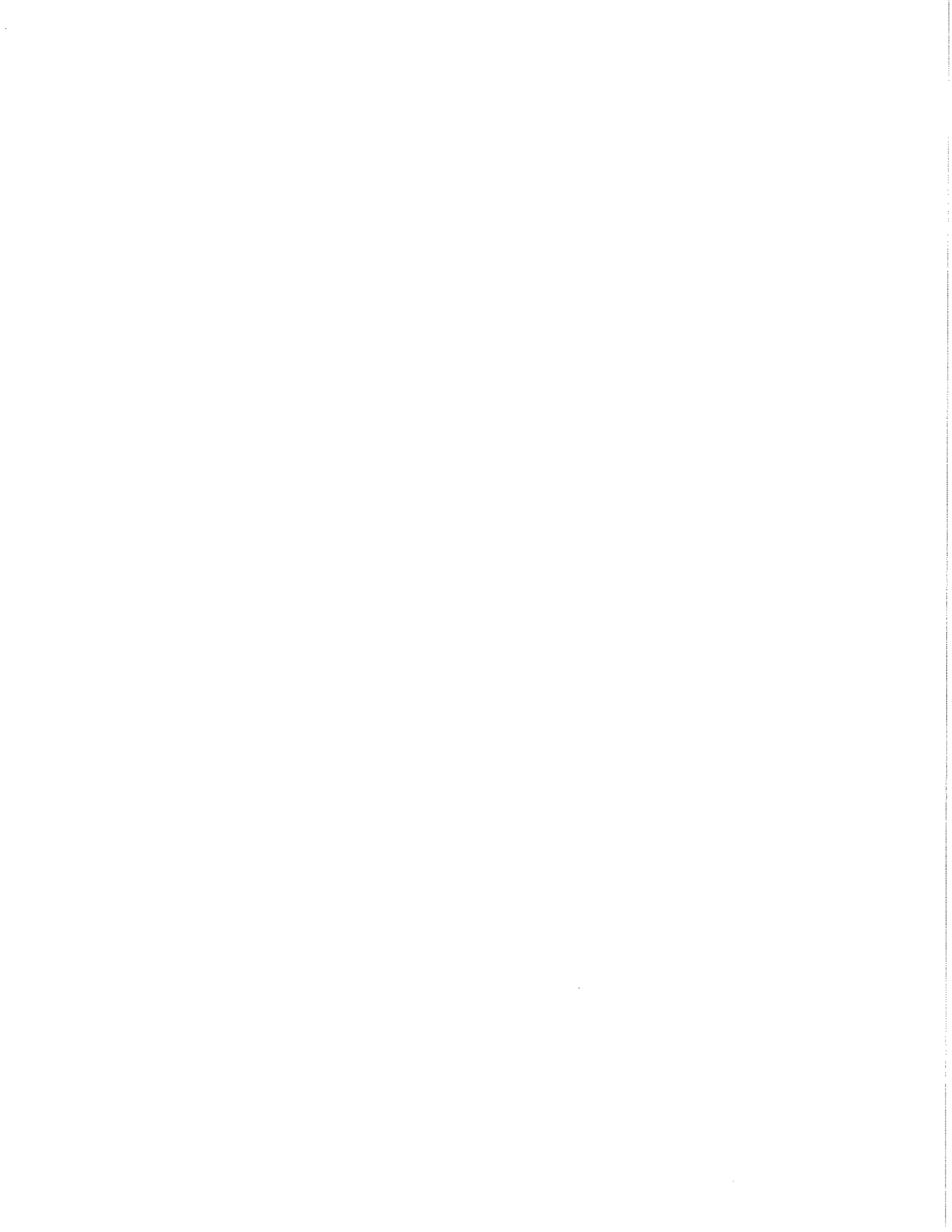
Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed? Projector **Y/N** Internet/Wi Fi **Y/N** Telephone for conference call **Y/N**

Contact information:



AGENDA REQUEST FORM
www.jeffersoncountywv.org



Name: Jessica Carroll

Department or Organization: County Commission

Estimation of amount of time needed for appointment: 10 minutes

Date Requested – 1st Choice: June 30, 2016

If a specific date is needed, please provide reason for specific date:

Date Requested – 2nd Choice:

Subject (*Wording to be placed on agenda*): Interviews and Appointments to the Jefferson County Emergency Services Agency – one 3-year term as Citizen Representative; one 3-year term as Fire Representative; one 3-year term as EMS representative.

Please provide the County Commission with a description of your request or presentation, including any background information:

Is this a funding request? Y/N NO

If so, how much? \$

Provide exact financial impact/request:

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Attach supporting documents for request, or request may be denied.

If not attached, explain:

Is equipment needed? Projector Y/N Internet/Wi Fi Y/N Telephone for conference call Y/N

Contact information:

Email address:

Phone Number:

FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/RECOMMENDATION

not applicable

The Jefferson County Commission proposes to name persons to serve on the following Authorities, Boards, Commissions, or Committees on Thursday, June 30, 2016 or as soon thereafter as the Commission may decide:

Jefferson County Emergency Services Agency Board - one 3-year term for Citizen Representative, ending June 30, 2019.

Per the Ordinance to Dissolve and Reconstitute the Jefferson County Emergency Services Agency: Section 3 - Joint Emergency Services Board

(f) No citizen member of the Board may provide fire service or emergency ambulance service in Jefferson County. Nor may any member of the Board have any immediate family member who provides fire service or emergency ambulance service in Jefferson County.

(g) No member of the Board, nor their immediate family member, shall have any interest in any firm, partnership, corporation or association engaged in the business of providing ambulance or fire service, nor in the manufacture, sale or lease of ambulance or fire equipment or facilities. For purposes of this ordinance, immediate family member shall mean a spouse or other person with whom a member is living as husband and wife and any child or children, grandchild or grandchildren and parent or parents.

(h) Employees of the Agency are not eligible to serve as members of the Board.

Persons who may be interested in the above listed agency should submit a letter of interest and a resume or statement of qualifications to the Jefferson County Commission, P.O. Box 250, Charles Town, WV 25414, no later than 12:00 p.m. the Monday prior to the proposed date of appointment.

Additional information regarding these appointments may be obtained by calling the Commission Office at (304) 728-3284.

SPIRIT OF JEFFERSON:

PLEASE ADVERTISE ON:

June 15 and June 22 2016

June 30

Jason Turner
115 N Marvin Chapel Drive
Shepherdstown, WV 25443
Jasonturnermd@gmail.com
304-777-6306

Received

MAY 24 2016

Jefferson County Commission

May 18, 2016

Jefferson County Commission
PO Box 250
Charles Town, WV 25414

RE: Jefferson County Emergency Services Agency Board- Citizen Representative

To Whom It May Concern:

Please accept my application to the Jefferson County Emergency Services Agency Board to serve as a citizen representative for the next 3-year term. I have enclosed my curriculum vitae for review.

In brief, I grew up in Western Maryland and started as an Emergency Medical Technician at the age of 16. I served as an EMT at Frostburg Ambulance Service and then trained as a Maryland EMT-Paramedic. This training prompted my interest in medicine after which I decided to attend medical school. I attended West Virginia University for undergraduate, medical school and then subsequently, Surgical residency. I am now practicing as a general surgeon at Berkeley Medical center in Martinsburg. My family and I live in Shepherdstown, WV off of Winebrenner Road. I miss the opportunity to participate in pre-hospital EMS care, however, because of my malpractice coverage, there is a conflict of interest when providing direct patient care in the pre-hospital setting. (i.e. if I provide an advanced surgical procedure while in the field, who would cover the care provided- the ambulance insurance or my employer's insurance). This position would give me the chance to give back to the community in a capacity that I am interested in and have some background with.

If you have any questions or need any further information, please feel free to contact me by email at jasonturnermd@gmail.com or by cell phone at 304-777-6306

Sincerely,



Jason Turner, MD

JASON L. TURNER, MD

115 North Marvin Chapel Drive
Shepherdstown, WV 25443
304.777.6306 (c)
304.260.9622 (p)
jasonturnermd@gmail.com

EDUCATION

- Surgical Internship, West Virginia University, 2009-2010
- Surgical Residency, West Virginia University, 2010-2014
- ATOM International Hyperbaric Medicine Course- September 2014
- SAGES Advanced Laparoscopy Course- August 2012
- Residents as Leaders and Educators Course, American College of Surgeons- April 2011
- Advanced Trauma Life Support, Instructor, American College of Surgeons- 2009
- Doctor of Medicine, West Virginia University, 2005-2009
- BA Chemistry, West Virginia University, 2002-2005
- BS Biology Candidate, Frostburg State University, 2001-2002

Honors and awards

- General Surgery Gold Star Award- 2014
- Outstanding Resident Teacher Award- 2014
- Emergency Department Professionalism and Congeniality Award- 2013/2014
- The Bruce Freeman Memorial Award- 2014
- Chairman's Scholarship- American Collage of Surgeons Resident Educator Course- April 2011
- WVU Intern of the Year- 2009/10
- WVU Surgical Resident Research Award- 2009/10
- Kenneth Mattox Trauma and Surgical Critical Care Award 2009/10
- Frank Schiebel Surgical Critical Care Award 2010/1011
- WVU Zimmerman Surgical Resident Research Award, 1st place- 2010
- WVU GME Clinical Science Research Award, 1st Place- 2011
- WVU GME Clinical Science Research Award, 2nd Place- 2014
- WVU Zimmerman Surgical Resident Research Award, 2nd place- 2011
- 2011 WVU JMMTC Trauma Cornerstone of Recovery Award- September, 2009
- American College of Surgeons, WV Chapter, Clinical Science Research Award, 1st Place- 2011
- American College of Surgeons, WV Chapter, Trauma Research Award, 1st Place- 2013
- Michael L Friedland, MD Award- 2008
- ACOG District IV Gibbons Travel Award- 2008
- Presidential Award for Excellence in Scholarship- 2004, 2005
- United States Presidential Community Service Award- 2005
- Hitachi Award for Exemplary Service to the Community- 2001

PROFESSIONAL/HONORARY MEMBERSHIPS

- Alpha Omega Alpha (AOA)- 2008-present
- American College of Surgeons, Resident Member- 2009-present
- Society of American Gastrointestinal and Endoscopic Surgeons- 2009-present
- Phi Beta Kappa- 2005-present
- American Medical Association- 2005-present
- American Medical Student Association- 2005-2009
- West Virginia State Medical Association- 2005-present
- WVU Honors Program 2002-2005

Licensing Exams

- USMLE Step 1- Score 236 (99)
- USMLE Step 2 CK- Score 248 (99)
- USMLE Step 2 CS- Pass
- USMLE Step 3- Score 235 (99)
- West Virginia Board of Medicine License #24539
- American Board of Surgery Qualifying Exam- Passed 8/14/2014. 77th Percentile
- American Board of Surgery Certifying Exam- Passed March 2016

Leadership

- Eastern Division Surgery Clerkship Director
- WVU Department of Surgery 2013-2014 Administrative/Academic Chief Resident
- WVU Department of Surgery Academic Committee Resident Representative
- WVU Hospitals Medical Executive Committee- Elected, Voting Member
- WVU Hospitals Committee of Surgical Chairs- Elected Resident Representative
- WVU Hospitals Operating Room Efficiency Quality Improvement Task Force
- WVU ACGME Duty Hour Task force Resident Representative
- WVUH Cancer Committee
- Surgical Laparoscopic Skills and Simulation Center Curriculum Development Committee
- Class President, WVU School of Medicine 2008, 2009
- Academic Council, WVU school of Medicine 2005, 2006

Pending Publication

- Bardes, J., **Turner, J.**, Holden, A., Warden, G., Wilson, A., "Case Report of Bilateral Internal mammary Artery Transection from Blunt Chest Trauma"

Poster Presentations

- **Turner, J.**, Schaefer, G., "The Heavy Burden of Obesity on Trauma Care in West Virginia" American College of Surgeons Surgical Forum, Chicago IL.

Book Chapters

- **Turner, J.**, Bonasso, P., Graves, C. : "Hernias" *Step-up to Surgery Textbook*, Lippincott Williams & Wilkins, 2013.

Journal Publications

- Oduntan, O., **Turner, J.** "Empyema Thoracis Due to Intrapleural Migration of Retained Vascular Catheter" *Ann Thorac Surg* 2013;95:123-125
- Bonasso, **Turner J.**, Nakayama DK., Vaughan R., Cystic Fibrosis diagnosed via presentation of intussusception in childhood. *Journal of Pediatric Surgery Case Reports* 3 (2015), 91-92
- Bardes J, **Turner J**, Wilson A "Deliniation of Criteria for Admission to Step Down in the Mild Traumatic Brain Injury Patient" *American Surgeon* 2016; 82: 36-40

Presentations

- **Turner, J.,** "The Heavy Burden of Obesity on Trauma Care in West Virginia" WV State American College of Surgeons Meeting, 2011, First Place Award
 - **Turner, J.,** "The Heavy Burden of Obesity on Trauma Care in West Virginia" ACS Region 3 COT Meeting- Richmond, Virginia
 - **Turner, J.,** "Efficacy of ICU Admission and Routinely Scheduled Interval Brain CT scans in Patients With Mild Traumatic Brain Injury" WV State American College of Surgeons Meeting, 2013, First Place Award
 - **Turner, J.,** "Efficacy of ICU Admission and Routinely Scheduled Interval Brain CT scans in Patients With Mild Traumatic Brain Injury" American College of Surgeons Region 3 Committee on Trauma Meeting, 2013, Third Place Award. Philadelphia Pennsylvania
 - **Turner, J.,** "The Effect of Obesity on Disease Free Survival and Mortality in Breast Cancer Patients". WVU Department of Surgery Zimmerman Research Competition, 2010, 1st Place Award
 - **Turner, J.,** "The Heavy Burden of Obesity on Trauma Care in West Virginia" WVU Department of Surgery Zimmerman Research Competition 2011, 2nd Place Award
 - **Turner, J.,** "The Heavy Burden of Obesity on Trauma Care in West Virginia" WVU GME week 2011, First Place Award
 - **Turner, J.,** "Breast Cancer- A review"- WVU Surgery Grand Rounds, June 2014
 - **Turner, J.,** Cardinal, J., "Pancreatic Neuroendocrine Tumors" Guest John Hanks, MD. Thomas Covey Lectureship
 - **Turner, J.,** Wilson, A., "Blunt Thoracoabdominal Trauma" Guest David Feliciano, MD. WVU Peter Mucha Lecture
 - **Turner, J.,** Wilson, A., "Efficacy of ICU Admission and Routinely Scheduled Interval Brain CT scans in Patients With Mild Traumatic Brain Injury". Guest Amy Halverson, MD. WVU Zimmerman Symposium 2014
 - **Turner, J.,** Colon Cancer- A current review. WVU Mini-Medical School. 2015
-

NOTICE

Applications being accepted for County Commissioner

The Jefferson County Commission is accepting applications to fill the vacancy of County Commissioner of Jefferson County, West Virginia.

The term of the person appointed by the County Commission will be determined at a later date.

Candidate must be registered as a Republican and reside in Jefferson County.

There will be an open interview process which will include interviews conducted in a public setting, and the names of the applicants will be revealed to the public.

This position has a starting salary set by statute with a fringe benefit package including health insurance.

Resumes may be mailed to the Jefferson County Commission office at P.O. Box 250, Charles Town, WV 25414, attn: Sandy McDonald, Deputy County Administrator. Resumes may also be emailed to sandy@jeffersoncountywv.org or delivered in person to 124 E. Washington Street, Charles Town, WV by July 11th, 2016 until 5:00 p.m.



Meet and Converse with your Jefferson County Commissioners

Where: Harpers Ferry Friendship Fire Co.
1050 Washington Street
Harpers Ferry, WV 25425

When: Thursday, July 21, 2016

Time: 7:00 p.m.

*Questions regarding the event should be directed to
the Jefferson County Commission: 304-728-3284*

Impact Fee Status Report

June 2016

Office of Impact Fees

Summary

Date Range: Wednesday 1 through Friday 30 June 2016

Report Date: 1 July 2016

Process Number Range: 1600084-1600104

Total Applications: 21

Total Non-Exempt: 20

Of which:

Commercial: 1

Residential: 19

Of which:

County: 18

Municipal: 2

Total Exempt: 1

Of which:

Commercial: 0

Residential: 1

Of which:

County: 1

Municipal: 0

Tables 1 through 7 summarize impact fee processing for June 2016. Table 8 represents account totals, pending the transfer of fees collected as shown in Table 1, including General Impact Fee Account (3111776) interest which is listed in Table 2.

Table 1. Form 100 Tallies

| | Exempt | Commercial | Residential | Total |
|------------------------|--------|------------|--------------|--------------|
| 1 – 30 June 2016 | 1 | 1 | 15 | 16 |
| Fees collected | | \$23.00 | \$123,312.00 | \$123,335.00 |
| <i>Of which</i> | | | | |
| School Impact Fee | | | \$111,180.00 | \$111,180.00 |
| Law Enforcement Fee | | \$0.00 | \$2,898.00 | \$2,898.00 |
| Parks & Recreation Fee | | | \$8,322.00 | \$8,322.00 |
| EMS Fee | | \$23.00 | \$912.00 | \$935.00 |

Table 2. Financial Data – Office of Impact Fees General Account (3111776)

| Description | Amount |
|---|---------------------|
| Opening Statement Balance (1 June 2016) | \$134,704.99 |
| June Deposits (1 – 30 June 2016) | \$123,389.37 |
| School May Transactions (withdraws via transfer on 17 June 2016) | (\$121,607.12) |
| Law May Transactions (withdraws via transfer on 17 June 2016) | (\$3,151.85) |
| Parks & Rec May Transactions (withdraws via transfer on 17 June 2016) | (\$9,012.97) |
| EMS May Transactions (withdraws via transfer on 17 June 2016) | (\$987.42) |
| Interest Earned (30 June 2016) | \$50.07 |
| Ending Statement Balance (30 June 2016) | \$123,385.07 |
| <i>Outstanding Credits (deposits through 1 June 2016)</i> | <i>\$0.00</i> |

Table 3. Financial Data – School Impact Fee Account (3107582)

| Description | Amount |
|--|-----------------------|
| Opening Balance (1 June 2016) | \$2,177,720.36 |
| May Transactions (deposits via transfer on 17 June 2016) | \$121,661.49 |
| Interest Earned (30 June 2016) | \$918.29 |
| Ending Balance (30 June 2016) | \$2,300,300.14 |

Table 4. Financial Data – Law Enforcement Impact Fee Account (3120120)

| Description | Amount |
|--|--------------------|
| Opening Balance (1 June 2016) | \$68,547.80 |
| May Transactions (deposits via transfer on 17 June 2016) | \$3,151.85 |
| Interest Earned (30 June 2016) | \$28.77 |
| Ending Balance (30 June 2016) | \$71,728.42 |

Table 5. Financial Data – Parks & Recreation Impact Fee Account (3122808)

| Description | Amount |
|--|--------------------|
| Opening Balance (1 June 2016) | \$50,330.89 |
| May Transactions (deposits via transfer on 17 June 2016) | \$9,012.97 |
| Interest Earned (30 June 2016) | \$22.41 |
| Ending Balance (30 June 2016) | \$59,366.27 |

Table 6. Financial Data –EMS Impact Fee Account (3122816)

| Description | Amount |
|--|--------------------|
| Opening Balance (1 June 2016) | \$89,923.01 |
| May Transactions (deposits via transfer on 17 June 2016) | \$987.42 |
| Interest Earned (30 June 2016) | \$37.15 |
| Ending Balance (30 June 2016) | \$90,947.58 |

Table 7. Total Impact Fees as of 1 July 2016/1

| Description | Amount |
|---------------------------------------|-----------------------|
| Office of Impact Fees General Account | \$123,385.07 |
| School Impact Fee Account | \$2,300,300.14 |
| Law Enforcement Fee Account | \$71,728.42 |
| Parks & Recreation Impact Fee Account | \$59,366.27 |
| EMS Impact Fee Account | \$90,947.58 |
| Total Impact Fees | \$2,645,727.48 |

/1 These values represent both impact fees collected and interest earned. The general account includes the outstanding credits listed in table 2 and outstanding debits, if any, listed in tables 3-6.

Table 8. Pending July 2016 Fee Transfers /1

| Account | 30 June 2016 Account Totals | Pending Impact Fee Transfers | Account Totals |
|---------------------------------------|--------------------------------|---------------------------------|-----------------------|
| School Impact Fee Account | \$2,300,300.14 | \$111,225.07 | \$2,411,525.21 |
| Law Enforcement Fee Account | \$71,728.42 | \$2,899.00 | \$74,627.42 |
| Parks & Recreation Impact Fee Account | \$59,366.27 | \$8,325.50 | \$67,691.77 |
| EMS Impact Fee Account | \$90,947.58 | \$935.50 | \$91,883.08 |
| Total Impact Fees | \$2,522,342.41 | \$123,385.07 | \$2,645,727.48 |

/1 This table represents each of the impact fee category account totals as of 30 June 2016 listed in tables 3 – 6. Pending fee transfer amounts, excluding interest and any outstanding credits, collected in June 2016 are listed in table 1 of the General Account (3111776); these transactions will be processed in July 2016. Any outstanding credits, as listed in table 2, will be added to the next month's Impact Fee transfer amounts.

Form 100 Transaction Summary

Jefferson County Government – Office of Impact Fees

Impact Fee Applications Processed between dates Wednesday 1 through Friday 30 June 2016

| | | | | | | | | | | | |
|---------|------------|---------|-------|-----------------|------|-----|----|---|--------|------------|----------|
| 1600084 | 06/02/2016 | Farrell | Karen | 02 Charles Town | 1090 | 650 | 4D | 8 | \$0.00 | 06/02/2016 | Form 200 |
|---------|------------|---------|-------|-----------------|------|-----|----|---|--------|------------|----------|

Category Count: 1

Category Total

\$0.00

| Application ID | Application Date | Applicant | Applicant Name | City | Category | Count | Amount | Effective Date | Notes |
|----------------|------------------|------------------|------------------|------------------|----------|-------|------------|----------------|-------|
| 1600085 | 06/03/2016 | DR Acquisitions, | | 04 Harpers Ferry | 9B | 122 | \$6,347.00 | 06/03/2016 | N/A |
| 1600086 | 06/03/2016 | DR Acquisitions, | | 04 Harpers Ferry | 9B | 31 | \$6,347.00 | 06/03/2016 | N/A |
| 1600087 | 06/03/2016 | Dan Ryan | | 02 Charles Town | 2B | 57 | \$6,347.00 | 06/03/2016 | N/A |
| 1600088 | 06/03/2016 | Mwaura | Francis and Nora | 09 Shepherdstown | 4 | 6.89 | \$6,347.00 | 06/03/2016 | N/A |
| 1600089 | 06/06/2016 | Sirbaugh | Tammy | 06 Kabletown | 20A | 5 | \$6,347.00 | 06/06/2016 | N/A |
| 1600090 | 06/08/2016 | McCoy | Joshua | 09 Shepherdstown | 7D | 23 | \$6,347.00 | 06/08/2016 | N/A |
| 1600091 | 06/09/2016 | Cronin | Daniel | 09 Shepherdstown | 3 | 16 | \$6,347.00 | 06/09/2016 | N/A |
| 1600092 | 06/13/2016 | Wormald, Jr. | Robert | 04 Harpers Ferry | 10A | 103 | \$6,347.00 | 06/13/2016 | N/A |
| 1600093 | 06/15/2016 | Dingus | Kevin | 06 Kabletown | 20A | 4 | \$6,347.00 | 06/15/2016 | N/A |
| 1600094 | 06/21/2016 | Keene | William and | 02 Charles Town | 19 | 18.13 | \$6,347.00 | 06/21/2016 | N/A |
| 1600095 | 06/21/2016 | Robinson | Maria | 06 Kabletown | 22 | 14.28 | \$6,347.00 | 06/21/2016 | N/A |
| 1600096 | 06/21/2016 | Collier | Michael | 08 Ranson Corp | 8 | 24.12 | \$23.00 | 06/21/2016 | N/A |
| 1600097 | 06/23/2016 | Arcadia | | 03 Charles Town | 12A | 187 | \$6,186.00 | 06/23/2016 | N/A |
| 1600098 | 06/24/2016 | Capizzi | Phillip and Jody | 06 Kabletown | 6H | 226 | \$6,347.00 | 06/24/2016 | N/A |
| 1600099 | 06/27/2016 | DR Acquisitions, | | 04 Harpers Ferry | 9D | 24 | \$6,347.00 | 06/27/2016 | N/A |
| 1600100 | 06/29/2016 | Kubic | Pete | 02 Charles Town | 13A | 553 | \$7,067.00 | 06/29/2016 | N/A |
| 1600101 | 06/29/2016 | Kubic | Pete | 02 Charles Town | 13A | 553 | \$7,067.00 | 06/29/2016 | N/A |
| 1600102 | 06/29/2016 | Kubic | Pete | 02 Charles Town | 13A | 553 | \$7,067.00 | 06/29/2016 | N/A |
| 1600103 | 06/29/2016 | Kubic | Pete | 02 Charles Town | 13A | 553 | \$7,067.00 | 06/29/2016 | N/A |
| 1600104 | 06/29/2016 | G & G | | 02 Charles Town | 23 | 97 | \$6,347.00 | 06/29/2016 | N/A |

| | | |
|------------------------|----------------|--------------|
| Category Count: 20 | Category Total | \$123,335.00 |
| TOTAL APPLICATIONS: 21 | Grand Total | \$123,335.00 |

Office of the County Commission of Wood County, West Virginia

Commissioners
Stephen Gainer
David Blair Couch
Robert K. Tebay



No. 1 Court Square
Suite 203
Parkersburg, WV 26101
Phone 304-424-1984

Received

JUN 28 2016

June 23, 2016

Dear fellow commissioners:

Jefferson County Commission

Wood County's budget is being consumed in part by very large bills from our regional jail. We assume that your county may be having similar problems. Wood County is charged for prisoners arrested in Parkersburg (44%), Vienna (10%), State Police (10%) and Wood County (37%).

We are also seeing a reduction in county income by:

- Reduced coal & gas severance taxes
- A reduced amount of new construction
- Anticipated reduction in state grant funding for programs
- Reduction in real estate values
- Reduction in lottery proceeds

It is our belief that our financial problems could be solved if we could acquire legislation that would allow counties the ability to enact Home Rule (without any strings attached), as the municipalities currently have. The ability to impose a 1% sales tax for counties would put us on equal standing with municipalities.

If you agree with the need for Home Rule for West Virginia counties please let us know so we can work together to support the needed legislation.

Sincerely,

THE COUNTY COMMISSION OF WOOD COUNTY

Stephen Gainer, President

David Blair Couch, Commissioner

Robert K. Tebay, Commissioner

WCC/ad



JEFFERSON COUNTY, WEST VIRGINIA

Department of Planning
116 East Washington Street, 2nd Floor
P.O. Box 338
Charles Town, West Virginia 25414

<http://www.jeffersoncountywv.org/government/departments/planning-and-zoning-department.html>

Email: planningdepartment@jeffersoncountywv.org

Phone: (304) 728-3228

Fax: (304) 728-8126

NOTICE

DATE: June 24, 2016
TO: Jefferson County Property Owner
FROM: Jefferson County Planning Department and Commission
SUBJECT: Notice of a **Public Hearing** to review and process a request submitted by Jefferson County Commission (File #PCW16-05) for a waiver from the requirements of Appendix B Section 2.5(C) of the Subdivision Regulations

Dear Jefferson County Property Owner:

Please note, the Jefferson County Planning Commission has received the above referenced Waiver Application and will conduct a **Public Hearing** to be held in the Charles Town Library Meeting Room located at 200 East Washington Street, at the side entrance located on Samuel Street in Charles Town.

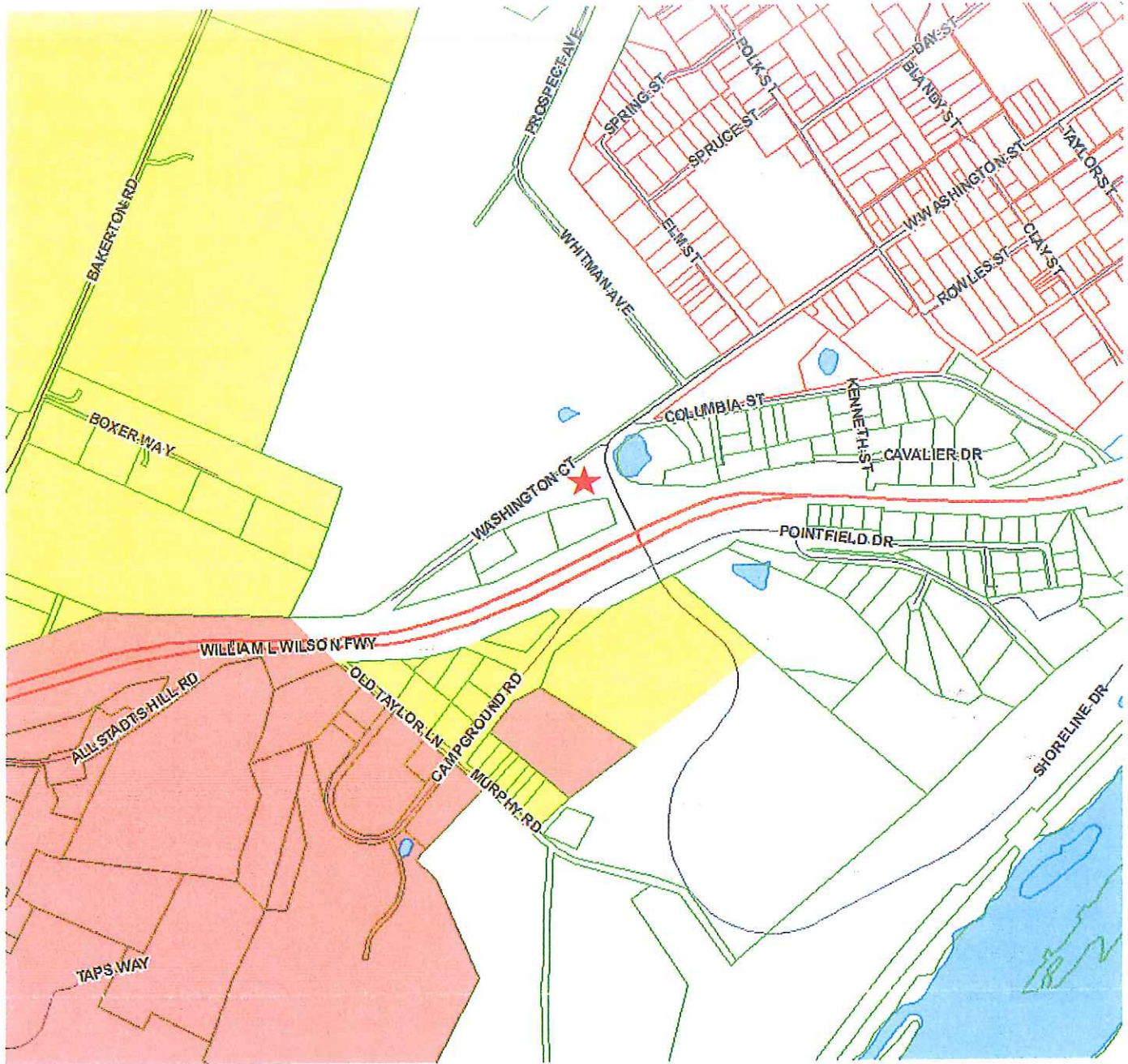
The following information is pertinent to the request:

Hearing Date: July 12, 2016
Time of Hearing: 7:00 PM
Property Owner: Jefferson County Commission
Location of Property: 37 Washington Court, Harpers Ferry, WV 25425
Tax Identification: District: Harpers Ferry (04); Tax Map: 7; Parcel: None assigned
Zoning District: Rural
Proposed Use: Applicant is requesting a waiver from Appendix B, Section 2.5(C) that requires all parking lots and parking bays (except for parallel parking along a townhouse/condominium complex street) to be physically separated from the street and confined by curbing, unless other suitable design is approved by the County Engineer.

Should you have any interest in this project, you are encouraged to attend the hearing for informational purposes or to offer public comment. Should you wish to provide comment via email, please feel free to do so at planningdepartment@jeffersoncountywv.org or in writing to the address listed above on or before the hearing.

If you have any questions regarding this letter or the nature of this project, please contact our office at 304-728-3228, Monday through Friday, 9:00 AM to 5:00 PM and our staff will be happy to assist you.

Jefferson County Convention & Visitor's Bureau Property



CC: Jefferson County Commission
124 Washington Street
Charles Town, WV 25414

Jefferson County Convention & Visitors Bureau
37 Washington Street
Harpers Ferry, WV 25425

Jefferson County Commission
Coal Severance Fund 002

| Description | FY15 | FY16 | | FY17 |
|------------------------|---------|---------|---------|---------|
| | Actual | Budget | Actual | Budget |
| Fund Bal Carry Forward | 6,229 | 6,229 | 4,139 | 104,984 |
| Revenues | | | | |
| Coal Severance Tax | 147,727 | 143,771 | 109,718 | 86,000 |
| Interest | 349 | 250 | 332 | 250 |
| Total Revenue | 148,076 | 144,021 | 110,050 | 86,250 |
| Expenditures | | | | |
| Other Buildings | 10,652 | - | - | - |
| County Commission | - | 135,250 | - | 71,250 |
| Ambulance Authority | 125,000 | - | - | 15,000 |
| Mental Health | 14,514 | 15,000 | 9,205 | - |
| Total Expenditures | 150,166 | 150,250 | 9,205 | 86,250 |
| Fund Bal Ending | 4,139 | - | 104,984 | 104,984 |

Jefferson County Commission

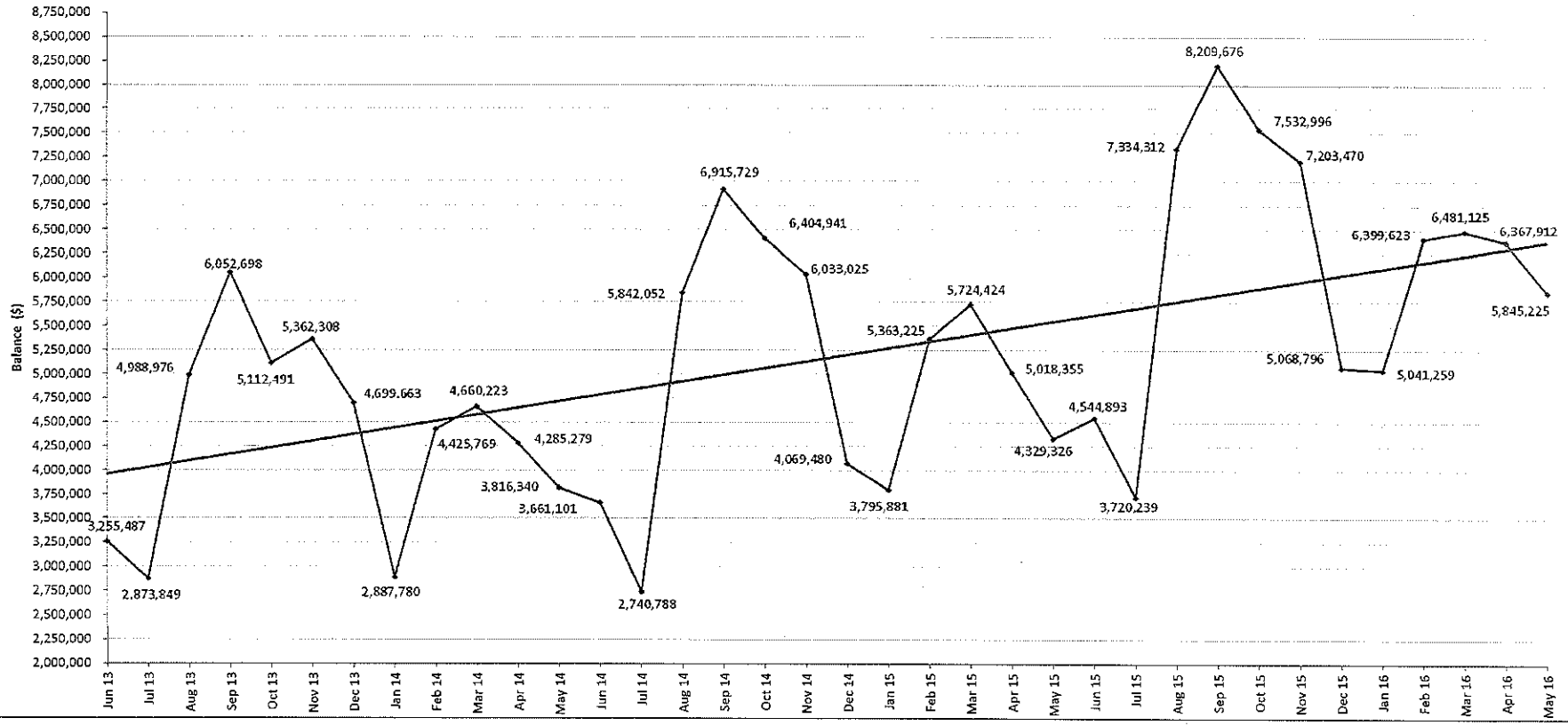
Cash Balances by Fund

As of 05-31-2016

| Fund | Discription | Balance |
|----------------------|------------------------------|----------------------|
| 001 | General Operating | \$ 5,845,225 |
| 002 | Coal Severance | 107,074 |
| 003 | Dog & Kennel | 38,703 |
| 004 | General School | - |
| 005 | Magistrate Court | 625 |
| 006 | Worthless Check | 31,427 |
| 008 | Home Confinement | 35,340 |
| 009 | Federal Grants | - |
| 010 | State Grant | - |
| 023 | Flood Mitigation | 34,959 |
| 039 | Waste Coal | 8,390 |
| 056 | Assessor Valuation | 754,220 |
| 057 | Farmland Protection | 2 |
| 059 | Concealed Weapons | 58,932 |
| 063 | Voter Registration | 505 |
| 074 | Drug Forfeiture | 14,310 |
| 075 | Sub Division Bond Forfeiture | 172 |
| 077 | Teen Court | - |
| 244 | Bardane Public Health Center | 41,094 |
| 246 | Capital Outlay | 4,116,329 |
| 247 | Parks Land Fund | - |
| 249 | Impact Fees | 2,386,576 |
| 315 | State Police | 60 |
| 369 | Deputy Sheriff Retire | 1 |
| Total Cash all Funds | | <u>\$ 13,473,944</u> |

Jefferson County Commission General Fund Cash Balance 36 Month Trend

Series1
Cash Trend



Jefferson County Commission
 FY16 General Fund Revenues and Expenditures
 Compiled June 18, 2016
 Expenditures by Department

| | FY16 Budget | FY16 YTD | Budget | % Rec'd /Exp'd | FY15 YTD | YTD Actual | | |
|---------------------------|-------------------|--------------------------|--|-------------------|--------------------------|---|-------------------|--|
| | | Actual as of 05/31/16 | Variance Favorable / (Unfavorable) | | Actual as of 05/31/15 | FY16-FY15 Var Favorable / (Unfavorable) | % Rec'd /Exp'd | |
| REVENUE | | | | | | | | |
| UNENCUMBERED BALANCE | 3,951,985 | - | (3,951,985) | - | | | | |
| AD VALOREM TAXES | 12,582,514 | 12,163,423 | (419,091) | 96.67 % | 11,752,162 | 411,261 | 3.50 % | |
| TAX PENALTIES | 295,000 | 260,488 | (34,512) | 88.30 % | 260,419 | 68 | 0.03 % | |
| PROPERTY TRANSFER TAX | 598,000 | 612,129 | 14,129 | 102.36 % | 526,108 | 86,021 | 16.35 % | |
| GAS & OIL SEVERANCE TAX | 41,000 | 95,320 | 54,320 | 232.49 % | 81,957 | 13,363 | 16.30 % | |
| HORSE & DOG RACING TAX | 12,686 | 11,032 | (1,654) | 86.96 % | 11,758 | (726) | (6.17) % | |
| WINE & LIQUOR TAX | 32,000 | 36,831 | 4,831 | 115.10 % | 32,965 | 3,866 | 11.73 % | |
| HOTEL OCCUPANCY TAX | 549,500 | 580,763 | 31,263 | 105.69 % | 540,365 | 40,397 | 7.48 % | |
| LICENSE/DECALS | 65 | 66 | 1 | 101.54 % | 46 | 20 | 43.48 % | |
| BUILDING PERMIT FEES | 200,000 | 249,678 | 49,678 | 124.84 % | 153,301 | 96,376 | 62.87 % | |
| MISC. RENTS | 131 | 142 | 11 | 108.40 % | 132 | 10 | 7.58 % | |
| FEDERAL GOV GRANTS | 160,462 | 160,570 | 108 | 100.07 % | 155,115 | 5,456 | 3.52 % | |
| FED PYMNT IN LIEU OF TAXS | 11,676 | 12,006 | 330 | 102.83 % | 22,605 | (10,599) | (46.89) % | |
| SHERIFF'S SRVC OF PROCESS | 17,600 | 17,880 | 280 | 101.59 % | 16,751 | 1,129 | 6.74 % | |
| SHERIFF EARNINGS | 30,000 | 19,397 | (10,603) | 64.66 % | 26,414 | (7,017) | (26.56) % | |
| COUNTY CLERK'S EARNING | 192,375 | 186,091 | (6,284) | 96.73 % | 159,336 | 26,756 | 16.79 % | |
| CIRCUIT CLERK'S EARNING | 65,815 | 56,736 | (9,079) | 86.21 % | 51,614 | 5,122 | 9.92 % | |
| PROSECUTING ATTY EARNINGS | 1,278 | 987 | (291) | 77.24 % | 1,123 | (136) | (12.11) % | |
| ACCIDENT REPORTS | 3,500 | 3,610 | 110 | 103.14 % | 3,600 | 10 | 0.28 % | |
| MAP SALES | 2,700 | 2,349 | (351) | 87.00 % | 2,241 | 108 | 4.82 % | |
| RENT - CONCESSIONS | 47,400 | 35,725 | (11,675) | 75.37 % | 39,475 | (3,750) | (9.50) % | |
| AMBULANCE FEES | 675,000 | 800,460 | 125,460 | 118.59 % | 675,000 | 125,460 | 18.59 % | |
| EMG COMM - 911 FEE | 1,760,000 | 1,573,566 | (186,434) | 89.41 % | 1,507,471 | 66,094 | 4.38 % | |
| FRANCHISE FEES | 400,000 | 461,550 | 61,550 | 115.39 % | 427,867 | 33,683 | 7.87 % | |
| IRP FEES-INTNATL REG PGM | 8,000 | 14,072 | 6,072 | 175.90 % | 5,945 | 8,128 | 136.72 % | |
| JAIL FEES | 95,000 | 97,813 | 2,813 | 102.96 % | 96,912 | 901 | 0.93 % | |
| INTEREST EARNED | 20,290 | 28,210 | 7,920 | 139.04 % | 23,409 | 4,802 | 20.51 % | |
| MISCELLANEOUS REVENUE | 100 | 33 | (67) | 32.58 % | 752 | (720) | (95.67) % | |
| SHERIFF'S COMMISSION | 15,000 | 11,563 | (3,437) | 77.09 % | 11,619 | (56) | (0.48) % | |
| FILING FEES | | | | | 3,542 | (3,542) | (100.00) % | |
| CONT/TRANS FRM OT ENTITES | 14,800 | - | (14,800) | - | - | - | - | |
| CHARGES TO OTHER ENTITIES | 161,983 | - | (161,983) | 100.00 % | - | - | - | |
| REIMBURSEMENTS | 277,873 | 364,147 | 86,274 | 131.05 % | 222,985 | 141,162 | 63.31 % | |
| GAIN/LOSS SALE-FIX ASSETS | 10,950 | 10,950 | - | 100.00 % | - | 10,950 | - | |
| GEN SCHOOL FUND REIMB | 250,000 | 201,464 | (48,536) | 80.59 % | 256,374 | (54,910) | (21.42) % | |
| TRANS/ASSR VAL FUND | 430,228 | - | (430,228) | - | - | - | - | |
| TOTAL REVENUES | 22,914,911 | 18,069,051 | (4,845,860) | 78.85 % | 17,069,366 | 999,685 | 5.86 % | |
| EXPENDITURES | | | | | | | | |
| COUNTY COMMISSION | 1,774,171 | 1,628,641 | 145,530 | 91.80 % | 1,502,762 | (125,879) | (8.38) % | |
| COUNTY CLERK | 753,392 | 634,204 | 119,188 | 84.18 % | 623,382 | (10,822) | (1.74) % | |
| CIRCUIT CLERK | 632,182 | 524,981 | 107,201 | 83.04 % | 553,086 | 28,106 | 5.08 % | |
| SHERIFF AND TREASURER | 575,687 | 491,683 | 84,004 | 85.41 % | 527,082 | 35,399 | 6.72 % | |
| PROSECUTING ATTORNEY | 1,799,740 | 1,554,162 | 245,578 | 86.35 % | 1,553,078 | (1,084) | (0.07) % | |
| ASSESSOR | 526,372 | 454,690 | 71,682 | 86.38 % | 472,017 | 17,327 | 3.67 % | |
| ASSESSOR'S VALUATION FUND | 430,228 | 382,164 | 48,064 | 88.83 % | 404,209 | 22,045 | 5.45 % | |
| STATEWIDE COMPUTER NET | 63,100 | 27,616 | 35,484 | 43.77 % | 33,417 | 5,802 | 17.36 % | |
| AGRICULTURAL AGENT | 129,461 | 101,449 | 28,012 | 78.36 % | 102,810 | 1,361 | 1.32 % | |

Jefferson County Commission
 FY16 General Fund Revenues and Expenditures
 Compiled June 18, 2016
 Expenditures by Department

| | FY16 Budget | FY16 YTD | Budget | % Rec'd /Exp'd | FY15 YTD | YTD Actual | |
|--------------------------------------|--------------------|-----------------------|------------------------------------|----------------|-----------------------|---|-----------------|
| | | Actual as of 05/31/16 | Variance Favorable / (Unfavorable) | | Actual as of 05/31/15 | FY16-FY15 Var Favorable / (Unfavorable) | % Rec'd /Exp'd |
| ELECTIONS COUNTY CLERK | 413,417 | 267,107 | 146,310 | 64.61 % | 229,912 | (37,196) | (16.18) % |
| MAGISTRATE COURT | 1,000 | 1,761 | (761) | 176.14 % | 749 | (1,012) | (135.06) % |
| COURTHOUSE (MAINTENANCE) | 1,210,004 | 1,041,062 | 168,942 | 86.04 % | 982,017 | (59,045) | (6.01) % |
| OTHER BUILDINGS | 554,750 | 469,690 | 85,060 | 84.67 % | 497,592 | 27,901 | 5.61 % |
| DATA PROCESSING | 335,993 | 204,178 | 131,815 | 60.77 % | 239,295 | 35,117 | 14.68 % |
| REGIONAL DEVELOPMENT AUTH | 19,795 | 19,794 | 1 | 100.00 % | 19,794 | - | - |
| ECONOMIC DEVELOPMENT | 429,155 | 378,146 | 51,010 | 88.11 % | 422,025 | 43,879 | 10.40 % |
| GIS DEPT | 261,474 | 228,425 | 33,049 | 87.36 % | 215,946 | (12,479) | (5.78) % |
| PLANNING AND ZONING | 315,787 | 271,659 | 44,128 | 86.03 % | 293,105 | 21,447 | 7.32 % |
| ENGINEERING | 770,404 | 661,830 | 108,574 | 85.91 % | 647,477 | (14,353) | (2.22) % |
| DEPT OF ZONING | 149,360 | 113,180 | 36,180 | 75.78 % | 65,879 | (47,301) | (71.80) % |
| FINANCIAL STABILIZATION | 2,106,758 | - | 2,106,758 | - | - | - | - |
| CONTINGENCIES | 2,073,354 | - | 2,073,354 | - | - | - | - |
| SHERIFF LAW ENFORCEMENT | 3,616,984 | 3,221,996 | 394,988 | 89.08 % | 3,035,737 | (186,259) | (6.14) % |
| SHERIFF SVC OF PROCESS | 18,000 | 17,564 | 436 | 97.58 % | 17,534 | (30) | (0.17) % |
| REGIONAL JAIL | 1,350,000 | 1,015,325 | 334,675 | 75.21 % | 1,062,079 | 46,754 | 4.40 % |
| EMERGENCY SERVICES | 274,197 | 190,164 | 84,033 | 69.35 % | 192,056 | 1,893 | 0.99 % |
| COMMUNICATIONS CENTER | 1,991,164 | 1,584,832 | 406,332 | 79.59 % | 1,684,992 | 100,160 | 5.94 % |
| FIRE DEPARTMENTS | 420,000 | 370,000 | 50,000 | 88.10 % | 373,625 | 3,625 | 0.97 % |
| AMBULANCE AUTHORITY | 2,123,312 | 2,248,312 | (125,000) | 105.89 % | 1,997,562 | (250,750) | (12.55) % |
| ANIMAL CONTROL | 325,809 | 272,859 | 52,950 | 83.75 % | 277,686 | 4,828 | 1.74 % |
| CENTRAL GARAGE | 306,979 | 210,320 | 96,659 | 68.51 % | 236,312 | 25,991 | 11.00 % |
| PARKS AND RECREATION | 505,160 | 471,206 | 33,954 | 93.28 % | 490,596 | 19,390 | 3.95 % |
| ARTS AND HUMANITIES | 10,990 | 10,243 | 747 | 93.20 % | 9,785 | (459) | (4.69) % |
| HISTORICAL COMMISSION | 15,900 | 15,168 | 732 | 95.39 % | 14,488 | (680) | (4.69) % |
| VISITOR'S BUREAU | 275,110 | 256,080 | 19,030 | 93.08 % | 244,601 | (11,479) | (4.69) % |
| LIBRARIES | 250,000 | 250,000 | - | 100.00 % | 234,000 | (16,000) | (6.84) % |
| PUBLIC TRANSPORTATION | 10,275 | 10,275 | - | 100.00 % | 10,275 | - | - |
| SOLID WASTE AUTHORITY | | | | | 1,500 | 1,500 | 100.00 % |
| TOTAL EXPENDITURES | 26,819,464 | 19,600,764 | 7,218,700 | 73.08 % | 19,268,462 | (332,302) | (1.72) % |
| NET PRIOR TO GAMING REVENUE | (3,904,553) | (1,531,713) | (2,372,840) | | (2,199,096) | 667,382 | -30.35 % |
| TABLE GAMES | 790,000 | 776,512 | (13,489) | 98.29 % | 812,601 | (36,090) | (4.44) % |
| VIDEO LOTTERY | 3,114,553 | 3,056,286 | (58,267) | 98.13 % | 2,972,317 | 83,969 | 2.83 % |
| NET REVENUE LESS EXPENDITURES | - | 2,301,084 | (2,301,084) | | 1,585,823 | 715,261 | 45.10 % |

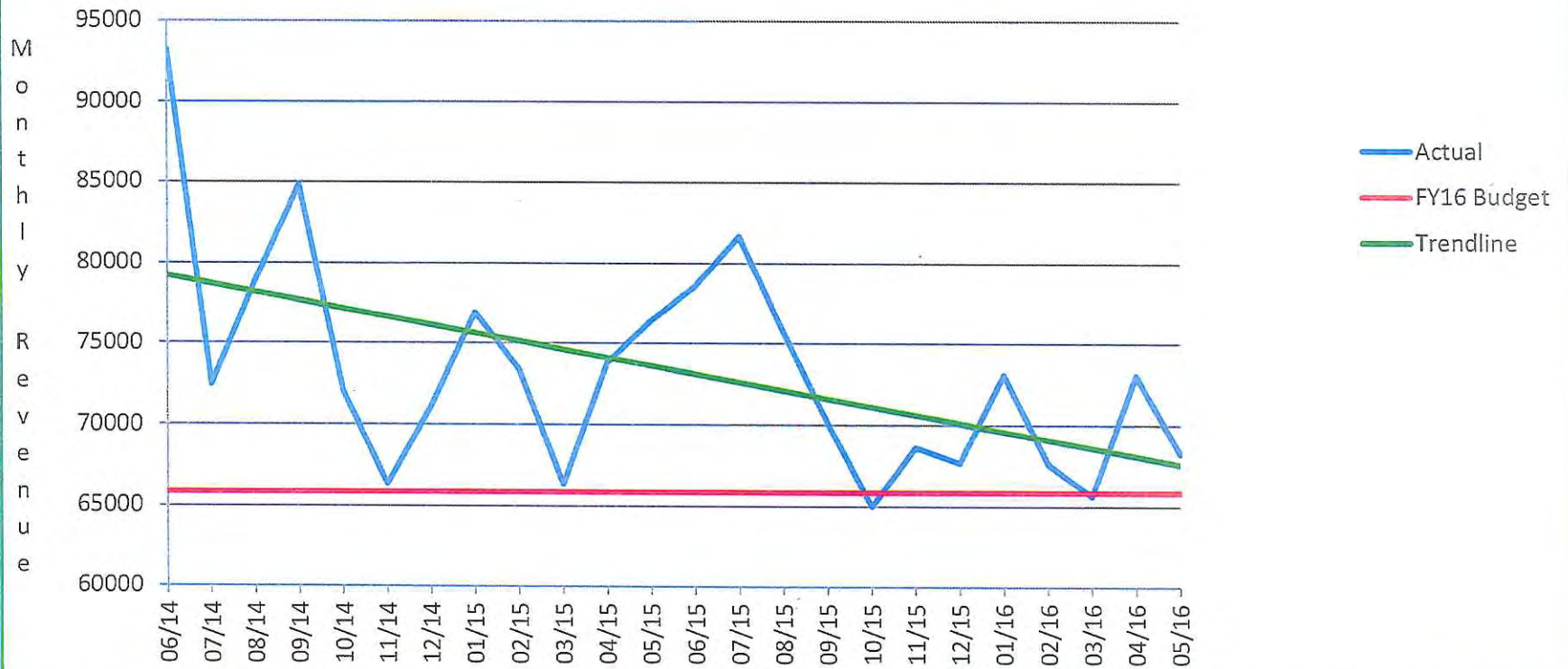
Jefferson County Commission
 FY16 General Fund Revenues and Expenditures
 Compiled June 18, 2016
 General Fund Expenditures by Object Code

| | FY16 Budget | FY16 YTD | Budget | % Rec'd /Exp'd | FY15 YTD | YTD Actual | % Rec'd /Exp'd |
|---------------------------|-------------------|--------------------------|--|-------------------|--------------------------|---|-------------------|
| | | Actual as of 05/31/16 | Variance Favorable / (Unfavorable) | | Actual as of 05/31/15 | FY16-FY15 Var Favorable / (Unfavorable) | |
| REVENUES | | | | | | | |
| UNENCUMBERED BALANCE | 3,951,985 | - | (3,951,985) | - | - | - | - |
| AD VALOREM TAXES | 12,582,514 | 12,163,423 | (419,091) | 96.67 % | 11,752,162 | 411,261 | 3.50 % |
| TAX PENALTIES | 295,000 | 260,488 | (34,512) | 88.30 % | 260,419 | 68 | 0.03 % |
| PROPERTY TRANSFER TAX | 598,000 | 612,129 | 14,129 | 102.36 % | 526,108 | 86,021 | 16.35 % |
| GAS & OIL SEVERANCE TAX | 41,000 | 95,320 | 54,320 | 232.49 % | 81,957 | 13,363 | 16.30 % |
| HORSE & DOG RACING TAX | 12,686 | 11,032 | (1,654) | 86.96 % | 11,758 | (726) | (6.17) % |
| WINE & LIQUOR TAX | 32,000 | 36,831 | 4,831 | 115.10 % | 32,965 | 3,866 | 11.73 % |
| HOTEL OCCUPANCY TAX | 549,500 | 580,763 | 31,263 | 105.69 % | 540,365 | 40,397 | 7.48 % |
| LICENSE/DECALS | 65 | 66 | 1 | 101.54 % | 46 | 20 | 43.48 % |
| BUILDING PERMIT FEES | 200,000 | 249,678 | 49,678 | 124.84 % | 153,301 | 96,376 | 62.87 % |
| MISC. RENTS | 131 | 142 | 11 | 108.40 % | 132 | 10 | 7.58 % |
| FEDERAL GOV GRANTS | 160,462 | 160,570 | 108 | 100.07 % | 155,115 | 5,456 | 3.52 % |
| FED PYMNT IN LIEU OF TAXS | 11,676 | 12,006 | 330 | 102.83 % | 22,605 | (10,599) | (46.89) % |
| SHERIFF'S SRVC OF PROCESS | 17,600 | 17,880 | 280 | 101.59 % | 16,751 | 1,129 | 6.74 % |
| SHERIFF EARNINGS | 30,000 | 19,397 | (10,603) | 64.66 % | 26,414 | (7,017) | (26.56) % |
| COUNTY CLERK'S EARNING | 192,375 | 186,091 | (6,284) | 96.73 % | 159,336 | 26,756 | 16.79 % |
| CIRCUIT CLERK'S EARNING | 65,815 | 56,736 | (9,079) | 86.21 % | 51,614 | 5,122 | 9.92 % |
| PROSECUTING ATTY EARNINGS | 1,278 | 987 | (291) | 77.24 % | 1,123 | (136) | (12.11) % |
| ACCIDENT REPORTS | 3,500 | 3,610 | 110 | 103.14 % | 3,600 | 10 | 0.28 % |
| MAP SALES | 2,700 | 2,349 | (351) | 87.00 % | 2,241 | 108 | 4.82 % |
| RENT - CONCESSIONS | 47,400 | 35,725 | (11,675) | 75.37 % | 39,475 | (3,750) | (9.50) % |
| AMBULANCE FEES | 675,000 | 800,460 | 125,460 | 118.59 % | 675,000 | 125,460 | 18.59 % |
| EMG COMM - 911 FEE | 1,760,000 | 1,573,566 | (186,434) | 89.41 % | 1,507,471 | 66,094 | 4.38 % |
| FRANCHISE FEES | 400,000 | 461,550 | 61,550 | 115.39 % | 427,867 | 33,683 | 7.87 % |
| IRP FEES-INTNATL REG PGM | 8,000 | 14,072 | 6,072 | 175.90 % | 5,945 | 8,128 | 136.72 % |
| JAIL FEES | 95,000 | 97,813 | 2,813 | 102.96 % | 96,912 | 901 | 0.93 % |
| INTEREST EARNED | 20,290 | 28,210 | 7,920 | 139.04 % | 23,409 | 4,802 | 20.51 % |
| MISCELLANEOUS REVENUE | 100 | 33 | (67) | 32.58 % | 752 | (720) | (95.67) % |
| SHERIFF'S COMMISSION | 15,000 | 11,563 | (3,437) | 77.09 % | 11,619 | (56) | (0.48) % |
| FILING FEES | - | - | - | - | 3,542 | (3,542) | (100.00) % |
| CONT/TRANS FRM OT ENTITES | 14,800 | - | (14,800) | - | - | - | - |
| CHARGES TO OTHER ENTITIES | 161,983 | - | (161,983) | - | - | - | - |
| REIMBURSEMENTS | 277,873 | 364,147 | 86,274 | 131.05 % | 222,985 | 141,162 | 63.31 % |
| GAIN/LOSS SALE-FIX ASSETS | 10,950 | 10,950 | - | 100.00 % | - | 10,950 | - |
| GEN SCHOOL FUND REIMB | 250,000 | 201,464 | (48,536) | 80.59 % | 256,374 | (54,910) | (21.42) % |
| TRANS/ASSR VAL FUND | 430,228 | - | (430,228) | - | - | - | - |
| TOTAL REVENUES | 22,914,911 | 18,069,051 | (4,845,860) | 78.85 % | 17,069,366 | 999,685 | 5.86 % |
| EXPENDITURES | | | | | | | |
| SALARIES | 9,962,625 | 8,501,862 | (1,460,763) | 85.34 % | 8,428,195 | (73,667) | (0.87) % |
| FICA | 758,258 | 651,645 | (106,613) | 85.94 % | 648,832 | (2,813) | (0.43) % |
| HEALTH INSURANCE | 1,860,168 | 1,696,351 | (163,817) | 91.19 % | 1,674,493 | (21,859) | (1.31) % |
| RETIREMENT | 1,219,994 | 1,105,324 | (114,670) | 90.60 % | 1,137,083 | 31,760 | 2.79 % |
| TELEPHONE | 222,272 | 199,171 | (23,101) | 89.61 % | 196,323 | (2,847) | (1.45) % |
| PRINTING | 25,220 | 16,071 | (9,149) | 63.72 % | 14,042 | (2,029) | (14.45) % |
| UTILITIES | 284,700 | 276,081 | (8,619) | 96.97 % | 264,176 | (11,904) | (4.51) % |
| TRAVEL | 62,425 | 40,596 | (21,829) | 65.03 % | 30,329 | (10,267) | (33.85) % |
| MAINT/REP BLDG & GRNDS | 60,000 | 39,329 | (20,671) | 65.55 % | 24,830 | (14,498) | (58.39) % |
| MAINT/REP EQUIPMENT | 192,721 | 108,310 | (84,411) | 56.20 % | 114,332 | 6,021 | 5.27 % |
| MAINT/REP AUTO | 8,000 | 1,608 | (6,392) | 20.10 % | 7,869 | 6,261 | 79.57 % |
| POSTAGE | 123,763 | 101,686 | (22,077) | 82.16 % | 124,050 | 22,364 | 18.03 % |
| BLDG/EQUIP RENTAL | 142,617 | 126,620 | (15,997) | 88.78 % | 126,808 | 188 | 0.15 % |
| ADVERTISING/LEGAL PUBS | 50,945 | 28,308 | (22,637) | 55.56 % | 22,293 | (6,015) | (26.98) % |
| TRAINING AND EDUCATION | 50,656 | 30,321 | (20,335) | 59.86 % | 20,306 | (10,016) | (49.32) % |
| DUES AND SUBSCRIPTIONS | 72,335 | 60,127 | (12,208) | 83.12 % | 58,692 | (1,435) | (2.45) % |
| PROFESSIONAL SERVICES | 270,928 | 197,894 | (73,034) | 73.04 % | 177,709 | (20,185) | (11.36) % |

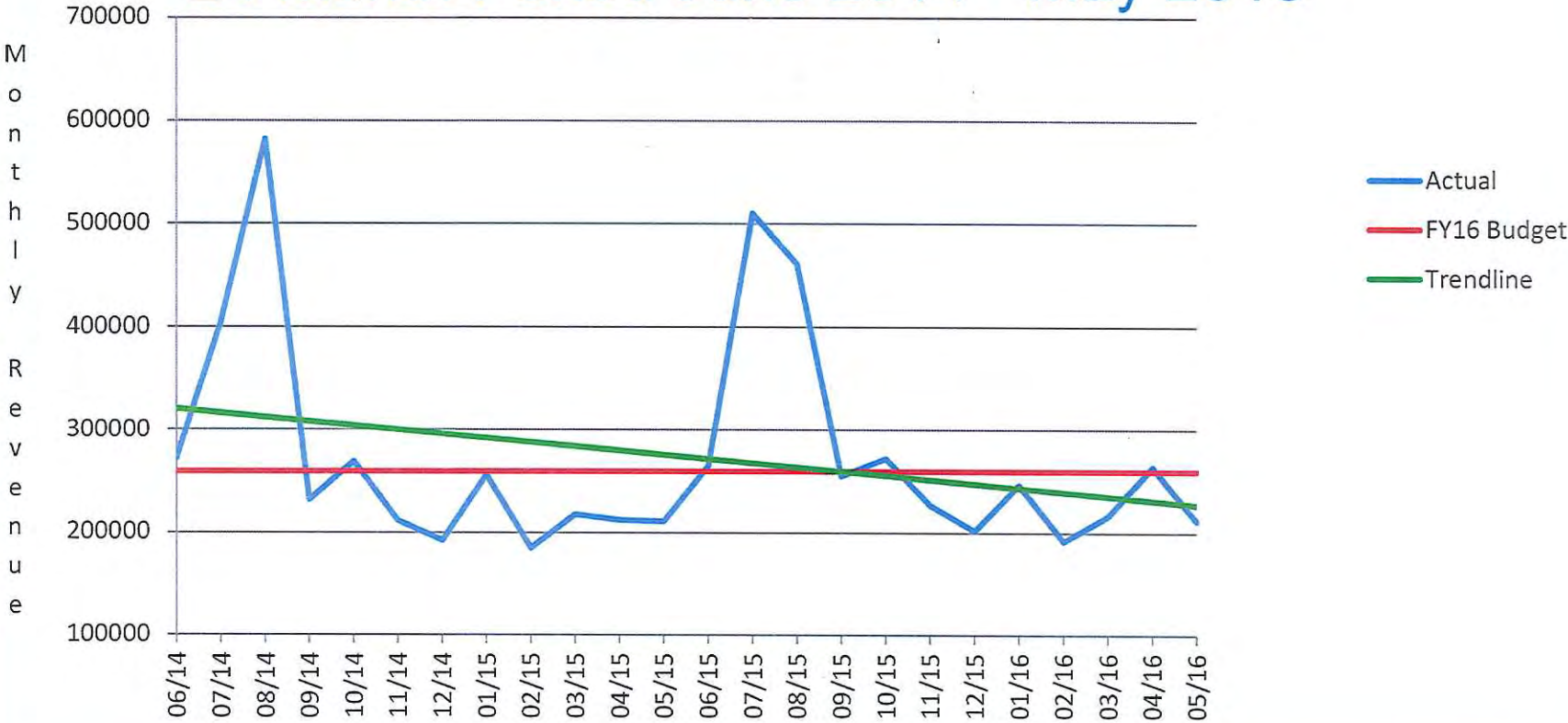
Jefferson County Commission
 FY16 General Fund Revenues and Expenditures
 Compiled June 18, 2016
 General Fund Expenditures by Object Code

| | FY16 YTD | | Budget | % Rec'd /Exp'd | FY15 YTD | YTD Actual | |
|---------------------------------|-------------------|--------------------------|--|-------------------|--------------------------|---|-------------------|
| | FY16 Budget | Actual as of 05/31/16 | Variance Favorable / (Unfavorable) | | Actual as of 05/31/15 | FY16-FY15 Var Favorable / (Unfavorable) | % Rec'd /Exp'd |
| AUDIT COSTS | 70,000 | 69,052 | 948 | 98.65 % | 34,600 | (34,452) | (99.57) % |
| INSURANCE AND BONDS | 479,379 | 468,695 | 10,684 | 97.77 % | 430,141 | (38,553) | (8.96) % |
| COURT COSTS AND DAMAGES | 2,007 | 1,007 | 1,000 | 50.17 % | 56,789 | 55,782 | 98.23 % |
| CONTRACTED SERVICES | 277,172 | 216,801 | 60,371 | 78.22 % | 238,641 | 21,840 | 9.15 % |
| BANK CHARGES | 500 | 328 | 172 | 65.59 % | 200 | (128) | (64.34) % |
| REMITTANCE FEES COLLECTED | 675,000 | 800,000 | (125,000) | 118.52 % | 675,000 | (125,000) | (18.52) % |
| REFUNDING ERRONEOUS PMTS | - | 69 | (69) | - | 96 | 27 | 27.99 % |
| INSURANCE PREMIUM RETIREE | 89,484 | 77,971 | 11,513 | (100.00) % | 79,474 | 1,503 | 1.89 % |
| REFUNDS / REIMBURSEMENTS | 10 | 10 | - | 100.00 % | 300 | 290 | 96.67 % |
| MATERIALS AND SUPPLIES | 400,415 | 243,427 | 156,988 | (100.00) % | 246,138 | 2,711 | 1.10 % |
| RECORD BOOKS | 6,450 | 1,876 | 4,574 | 29.08 % | 5,189 | 3,313 | 63.85 % |
| AUTO SUPPLIES | 198,744 | 121,651 | 77,093 | 61.21 % | 155,225 | 33,574 | 21.63 % |
| C/F PRISONRS REG JAIL FEE | 1,350,000 | 1,015,325 | 334,675 | 75.21 % | 1,062,079 | 46,754 | 4.40 % |
| UNIFORMS | 26,510 | 28,149 | (1,639) | 106.18 % | 27,782 | (367) | (1.32) % |
| CHARGES BY OTHR GOV UNITS | 63,100 | 27,616 | 35,484 | 43.77 % | 33,417 | 5,802 | 17.36 % |
| COMPUTER SOFTWARE | 48,160 | 3,165 | 44,995 | 6.57 % | 5,181 | 2,015 | 38.90 % |
| COMPUTER HARDWARE | 50,907 | 18,870 | 32,037 | 37.07 % | 55,507 | 36,637 | 66.00 % |
| IT SUPPORT | 102,500 | 69,587 | 32,913 | 67.89 % | 46,802 | (22,785) | (48.68) % |
| CONTRIBUTIONS TO OTHER ENTITIES | 3,224,493 | 3,085,844 | 138,649 | 95.70 % | 2,973,079 | (112,765) | (3.79) % |
| LICENSE AND ANNUAL FEES | 76,443 | 39,570 | 36,873 | 51.76 % | 60,523 | 20,954 | 34.62 % |
| CAPITAL OUTLAY-EQUIPMENT | 130,451 | 130,450 | 1 | 100.00 % | - | (130,450) | - |
| CONTR/TRSFR TO OTHR FUNDS | 2,106,758 | - | 2,106,758 | - | 11,936 | 11,936 | 100.00 % |
| CONTINGENCY RESERVE | 2,073,354 | - | 2,073,354 | - | - | - | - |
| TOTAL EXPENDITURES | 26,819,464 | 19,600,764 | 7,218,700 | 73.08 % | 19,268,462 | (332,302) | (1.72) % |
| NET PRIOR TO GAMING REVENUE | (3,904,553) | (1,531,713) | (2,372,840) | | (2,199,096) | 667,382 | |
| TABLE GAMES | 790,000 | 776,512 | (13,489) | 98.29 % | 812,601 | (36,090) | (4.44) % |
| VIDEO LOTTERY | 3,114,553 | 3,056,286 | (58,267) | 98.13 % | 2,972,317 | 83,969 | 2.83 % |
| NET REVENUE LESS EXPENDITURES | - | 2,301,084 | 2,301,084 | | 1,585,823 | 715,261 | 45.10 |

Jefferson County Commission Table Games Revenue G/L Account 001-370-OT-000 24 month Period June 2014 - May 2016



Jefferson County Commission Video Lottery Revenue G/L Account 001-373-OT-000 & 001 24 month Period June 2014 - May 2016



**WEST VIRGINIA LOTTERY
WEEKLY SETTLEMENT FOR CHARLES TOWN**

Week Ending Date

June 25, 2016

| | |
|---|---------------------|
| To be Deposited on: | July 1, 2016 |
| Amount Played | 56,920,096.03 |
| Amount Won | 51,127,475.37 |
| Amount Promo | 326,186.00 |
| MWAP Contribution | <u>0.00</u> |
| Adjusted Gross Terminal Revenue | <u>5,466,434.66</u> |
| Administrative Costs @ 4% | 0.00 |
| Excess Lottery Fund @ 4% | <u>218,657.38</u> |
| Net Terminal Revenue | <u>5,247,777.28</u> |
| Surcharge @ 10% | 524,777.74 |
| State Share Excess @ 58% & 10% of 42% | 326,411.75 |
| Track Share of Capital Reinvestment @ 90% of 42% | <u>198,365.99</u> |
| <i>Track Share of Capital Reinvestment @ 96%</i> | 190,431.35 |
| <i>Track Share of Capital Reinvestment @ 4%</i> | 7,934.64 |
| Adjusted Net Terminal Revenue | <u>4,722,999.54</u> |
| Racetrack @ 46.50% / 42% | 1,983,659.81 |
| Lottery Fund @ 30% / 0% | 0.00 |
| Excess Lottery Fund @ 0% / 41% | 1,936,429.79 |
| Excess Lottery Fund @ 12.85% / 9.55% | 451,046.46 |
| Race Track Purses @ 90% of 7% / 4% | 170,027.98 |
| Employee Pension Fund @ 1% / .5% | 23,615.00 |
| Greyhound Development @ 90% of .75% | 31,880.25 |
| Thoroughbred Development @ 90% of .75% | 31,880.25 |
| County/Municipality @ 2% | <u>94,460.00</u> |
| | <u>4,722,999.54</u> |

WEST VIRGINIA LOTTERY

First Benchmark
Charles Town
County / City Split
Fiscal Year 2016

Charles Town
1999 Net Terminal Revenue \$ 45,603,174
Benchmark Goal @ 2% \$ 912,063.48

| DATE | 2% OF ADJ. NET REVENUE | TO JEFFERSON COUNTY | TO FIVE CITIES | BOLIVAR 7.93% | CHARLES TOWN 39.90% | HARPERS FERRY 2.17% | RANSON 33.68% | SHEPHERDS TOWN 16.32% |
|----------------------------|------------------------------|---------------------------|----------------------|------------------|---------------------------|---------------------------|------------------|-----------------------------|
| 4 days ending: 07/04/15 | \$ 89,446.56 | \$ 89,446.56 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Week ending: | | | | | | | | |
| 07/11/15 | \$ 119,132.68 | \$ 119,132.68 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 07/18/15 | \$ 112,706.24 | \$ 112,706.24 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 07/25/15 | \$ 109,356.88 | \$ 109,356.88 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 08/01/15 | \$ 119,089.60 | \$ 119,089.60 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 08/08/15 | \$ 115,689.52 | \$ 115,689.52 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 08/15/15 | \$ 108,726.48 | \$ 108,726.48 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 08/22/15 | \$ 108,922.12 | \$ 108,922.12 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 08/29/15 | \$ 117,578.80 | \$ 73,285.10 | \$ 44,291.70 | \$ 3,512.33 | \$ 17,872.39 | \$ 961.13 | \$ 14,917.44 | \$ 7,228.41 |
| 09/05/15 | \$ 111,781.52 | \$ 55,890.76 | \$ 55,890.76 | \$ 4,432.14 | \$ 22,300.41 | \$ 1,212.83 | \$ 18,824.01 | \$ 9,121.37 |
| 09/12/15 | \$ 126,546.60 | \$ 63,273.30 | \$ 63,273.30 | \$ 5,017.57 | \$ 25,246.05 | \$ 1,373.03 | \$ 21,310.45 | \$ 10,326.20 |
| 09/19/15 | \$ 108,466.12 | \$ 54,233.06 | \$ 54,233.06 | \$ 4,300.68 | \$ 21,838.99 | \$ 1,176.86 | \$ 18,265.69 | \$ 8,850.84 |
| 09/26/15 | \$ 104,879.20 | \$ 52,439.60 | \$ 52,439.60 | \$ 4,158.46 | \$ 20,923.40 | \$ 1,137.94 | \$ 17,661.66 | \$ 8,558.14 |
| 10/03/15 | \$ 106,209.88 | \$ 53,104.94 | \$ 53,104.94 | \$ 4,211.22 | \$ 21,188.87 | \$ 1,152.38 | \$ 17,885.74 | \$ 8,666.73 |
| 10/10/15 | \$ 100,582.52 | \$ 50,291.26 | \$ 50,291.26 | \$ 3,988.10 | \$ 20,066.21 | \$ 1,091.32 | \$ 16,938.10 | \$ 8,207.53 |
| 10/17/15 | \$ 106,097.60 | \$ 53,048.80 | \$ 53,048.80 | \$ 4,206.77 | \$ 21,166.47 | \$ 1,151.16 | \$ 17,866.84 | \$ 8,657.56 |
| 10/24/15 | \$ 110,837.44 | \$ 55,418.72 | \$ 55,418.72 | \$ 4,394.70 | \$ 22,112.07 | \$ 1,202.59 | \$ 18,665.02 | \$ 9,044.34 |
| 10/31/15 | \$ 114,047.28 | \$ 57,023.64 | \$ 57,023.64 | \$ 4,521.98 | \$ 22,752.43 | \$ 1,237.41 | \$ 19,205.56 | \$ 9,306.26 |
| 11/07/15 | \$ 111,664.16 | \$ 55,832.08 | \$ 55,832.08 | \$ 4,427.48 | \$ 22,277.00 | \$ 1,211.56 | \$ 18,804.24 | \$ 9,111.80 |
| 11/14/15 | \$ 112,025.72 | \$ 56,012.86 | \$ 56,012.86 | \$ 4,441.82 | \$ 22,349.13 | \$ 1,215.48 | \$ 18,865.13 | \$ 9,141.30 |
| 11/21/15 | \$ 100,387.52 | \$ 50,193.76 | \$ 50,193.76 | \$ 3,980.37 | \$ 20,027.31 | \$ 1,089.20 | \$ 16,905.26 | \$ 8,191.62 |
| 11/28/15 | \$ 120,021.96 | \$ 60,010.98 | \$ 60,010.98 | \$ 4,758.87 | \$ 23,944.38 | \$ 1,302.24 | \$ 20,211.70 | \$ 9,793.79 |
| 12/05/15 | \$ 95,535.72 | \$ 47,767.86 | \$ 47,767.86 | \$ 3,787.99 | \$ 19,059.38 | \$ 1,036.56 | \$ 16,088.22 | \$ 7,795.71 |
| 12/12/15 | \$ 85,877.12 | \$ 42,938.56 | \$ 42,938.56 | \$ 3,405.03 | \$ 17,132.48 | \$ 931.77 | \$ 14,461.71 | \$ 7,007.57 |
| 12/19/15 | \$ 86,174.32 | \$ 43,087.16 | \$ 43,087.16 | \$ 3,416.81 | \$ 17,191.78 | \$ 934.99 | \$ 14,511.76 | \$ 7,031.82 |
| 12/26/15 | \$ 105,670.96 | \$ 52,835.48 | \$ 52,835.48 | \$ 4,189.85 | \$ 21,081.36 | \$ 1,146.53 | \$ 17,794.99 | \$ 8,622.75 |
| 01/02/16 | \$ 149,926.28 | \$ 74,983.14 | \$ 74,983.14 | \$ 5,944.58 | \$ 29,910.29 | \$ 1,628.70 | \$ 25,247.59 | \$ 12,233.98 |
| 01/09/16 | \$ 82,948.48 | \$ 41,474.24 | \$ 41,474.24 | \$ 3,288.91 | \$ 16,548.22 | \$ 899.99 | \$ 13,968.52 | \$ 6,768.60 |
| 01/16/16 | \$ 86,911.16 | \$ 43,455.58 | \$ 43,455.58 | \$ 3,446.03 | \$ 17,338.78 | \$ 942.98 | \$ 14,635.84 | \$ 7,091.95 |
| 01/23/16 | \$ 50,050.80 | \$ 25,025.40 | \$ 25,025.40 | \$ 1,984.51 | \$ 9,985.13 | \$ 543.05 | \$ 8,428.56 | \$ 4,084.15 |
| 01/30/16 | \$ 73,610.52 | \$ 36,805.26 | \$ 36,805.26 | \$ 2,918.66 | \$ 14,685.30 | \$ 798.67 | \$ 12,396.01 | \$ 6,006.62 |
| 02/06/16 | \$ 103,391.48 | \$ 51,695.74 | \$ 51,695.74 | \$ 4,099.47 | \$ 20,626.60 | \$ 1,121.80 | \$ 17,411.13 | \$ 8,436.74 |
| 02/13/16 | \$ 89,883.56 | \$ 44,941.78 | \$ 44,941.78 | \$ 3,563.88 | \$ 17,931.77 | \$ 975.24 | \$ 15,136.39 | \$ 7,334.50 |
| 02/20/16 | \$ 101,010.80 | \$ 50,505.40 | \$ 50,505.40 | \$ 4,005.08 | \$ 20,151.65 | \$ 1,095.97 | \$ 17,010.22 | \$ 8,242.48 |
| 02/27/16 | \$ 104,853.72 | \$ 52,426.86 | \$ 52,426.86 | \$ 4,157.45 | \$ 20,918.32 | \$ 1,137.66 | \$ 17,657.37 | \$ 8,556.06 |
| 03/05/16 | \$ 106,949.32 | \$ 53,474.66 | \$ 53,474.66 | \$ 4,240.54 | \$ 21,336.39 | \$ 1,160.40 | \$ 18,010.27 | \$ 8,727.06 |
| 03/12/16 | \$ 102,894.04 | \$ 51,447.02 | \$ 51,447.02 | \$ 4,079.75 | \$ 20,527.36 | \$ 1,116.40 | \$ 17,327.36 | \$ 8,396.15 |
| 03/19/16 | \$ 100,713.60 | \$ 50,356.80 | \$ 50,356.80 | \$ 3,993.30 | \$ 20,092.36 | \$ 1,092.74 | \$ 16,960.17 | \$ 8,218.23 |
| 03/26/16 | \$ 104,434.82 | \$ 52,217.46 | \$ 52,217.46 | \$ 4,140.84 | \$ 20,834.77 | \$ 1,133.12 | \$ 17,586.84 | \$ 8,521.89 |
| 04/02/16 | \$ 108,371.76 | \$ 54,185.88 | \$ 54,185.88 | \$ 4,296.94 | \$ 21,620.17 | \$ 1,175.83 | \$ 18,249.80 | \$ 8,843.14 |
| 04/09/16 | \$ 99,380.08 | \$ 49,690.04 | \$ 49,690.04 | \$ 3,940.42 | \$ 19,826.33 | \$ 1,078.27 | \$ 16,735.81 | \$ 8,109.41 |
| 04/16/16 | \$ 98,143.84 | \$ 49,071.82 | \$ 49,071.82 | \$ 3,891.39 | \$ 19,579.66 | \$ 1,064.86 | \$ 16,527.39 | \$ 8,008.52 |
| 04/23/16 | \$ 98,971.56 | \$ 49,485.78 | \$ 49,485.78 | \$ 3,924.22 | \$ 19,744.83 | \$ 1,073.84 | \$ 16,666.81 | \$ 8,078.08 |
| 04/30/16 | \$ 101,744.92 | \$ 50,872.46 | \$ 50,872.46 | \$ 4,034.19 | \$ 20,298.11 | \$ 1,103.93 | \$ 17,133.84 | \$ 8,302.39 |
| 05/07/16 | \$ 104,270.44 | \$ 52,135.22 | \$ 52,135.22 | \$ 4,134.32 | \$ 20,801.85 | \$ 1,131.34 | \$ 17,559.14 | \$ 8,508.47 |
| 05/14/16 | \$ 102,883.88 | \$ 51,441.84 | \$ 51,441.84 | \$ 4,079.34 | \$ 20,525.29 | \$ 1,116.29 | \$ 17,325.61 | \$ 8,395.31 |
| 05/21/16 | \$ 96,784.98 | \$ 48,392.48 | \$ 48,392.48 | \$ 3,837.52 | \$ 19,308.60 | \$ 1,050.12 | \$ 16,298.59 | \$ 7,897.65 |
| 05/28/16 | \$ 98,761.68 | \$ 49,380.84 | \$ 49,380.84 | \$ 3,915.90 | \$ 19,702.96 | \$ 1,071.56 | \$ 16,631.47 | \$ 8,058.95 |
| 06/04/16 | \$ 116,457.00 | \$ 58,228.50 | \$ 58,228.50 | \$ 4,617.52 | \$ 23,233.17 | \$ 1,263.56 | \$ 19,611.36 | \$ 9,502.89 |
| 06/11/16 | \$ 90,106.84 | \$ 45,053.42 | \$ 45,053.42 | \$ 3,572.74 | \$ 17,976.31 | \$ 977.66 | \$ 15,173.99 | \$ 7,352.72 |
| 06/18/16 | \$ 92,358.36 | \$ 46,179.18 | \$ 46,179.18 | \$ 3,662.01 | \$ 18,425.49 | \$ 1,002.09 | \$ 15,553.15 | \$ 7,536.44 |
| 06/25/16 | \$ 94,460.00 | \$ 47,230.00 | \$ 47,230.00 | \$ 3,745.34 | \$ 18,844.77 | \$ 1,024.89 | \$ 15,907.06 | \$ 7,707.94 |
| Subtotal | \$ 5,367,726.12 | \$ 3,139,894.80 | \$ 2,227,831.32 | \$ 176,667.02 | \$ 888,904.69 | \$ 48,343.94 | \$ 750,333.61 | \$ 363,582.06 |

Benchmark Goal @ 2% \$ 912,063.48

Remainder until 1% / 1% Split \$ -

VIDEO LOTTERY REPORT

| FY 2012 | | FY 2013 | | FY 2014 | | FY 2015 | | FY 2016 | |
|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Date | Amount | Date | Amount | Date | Amount | Date | Amount | Date | Amount |
| 7/1-2/2011 | 69,824.12 | 7/7/2012 | 161,637.92 | 7/6/2013 | 123,196.88 | 7/5/2014 | 106,819.12 | 7/4/2015 | 89,446.56 |
| 7/9/2011 | 171,717.28 | 7/14/2012 | 129,458.04 | 7/13/2013 | 128,060.40 | 7/12/2014 | 111,792.16 | 7/11/2015 | 119,132.68 |
| 7/16/2011 | 143,019.52 | 7/21/2012 | 130,037.00 | 7/20/2013 | 115,128.84 | 7/19/2014 | 116,320.32 | 7/18/2015 | 112,706.24 |
| 7/23/2011 | 146,508.00 | 7/28/2012 | 137,164.44 | 7/27/2013 | 123,049.56 | 7/26/2014 | 112,502.48 | 7/25/2015 | 109,356.88 |
| 7/30/2011 | 144,510.28 | 8/4/2012 | 132,931.16 | 8/3/2013 | 116,180.80 | 8/2/2014 | 117,145.12 | 8/1/2015 | 119,089.60 |
| 8/6/2011 | 151,495.28 | 8/11/2012 | 134,212.88 | 8/10/2013 | 120,078.64 | 8/9/2014 | 114,374.60 | 8/8/2015 | 115,689.52 |
| 8/13/2011 | 117,350.38 | 8/18/2012 | 110,241.90 | 8/17/2013 | 124,888.56 | 8/16/2014 | 114,105.32 | 8/15/2015 | 108,726.48 |
| 8/20/2011 | 71,614.12 | 8/25/2012 | 66,209.90 | 8/24/2013 | 89,882.12 | 8/23/2014 | 116,097.04 | 8/22/2015 | 108,922.12 |
| 8/27/2011 | 63,432.14 | 9/1/2012 | 67,133.42 | 8/31/2013 | 58,913.18 | 8/30/2014 | 60,280.02 | 8/29/2015 | 73,285.10 |
| 9/3/2011 | 80,837.76 | 9/8/2012 | 74,029.40 | 9/7/2013 | 67,758.74 | 9/6/2014 | 61,420.28 | 9/5/2015 | 55,890.76 |
| 9/10/2011 | 84,845.80 | 9/15/2012 | 61,838.04 | 9/14/2013 | 53,374.22 | 9/13/2014 | 51,364.96 | 9/12/2015 | 63,273.30 |
| 9/17/2011 | 66,748.62 | 9/22/2012 | 56,996.90 | 9/21/2013 | 54,277.94 | 9/20/2014 | 50,664.54 | 9/19/2015 | 54,233.06 |
| 9/24/2011 | 68,929.80 | 9/29/2012 | 61,611.40 | 9/28/2013 | 54,881.50 | 9/27/2014 | 50,127.22 | 9/26/2015 | 52,439.60 |
| 10/1/2011 | 68,871.64 | 10/6/2012 | 62,715.20 | 10/5/2013 | 55,950.74 | 10/4/2014 | 53,531.28 | 10/3/2015 | 53,104.94 |
| 10/8/2011 | 70,866.90 | 10/13/2012 | 60,710.18 | 10/12/2013 | 55,837.92 | 10/11/2014 | 51,127.00 | 10/10/2015 | 50,291.26 |
| 10/15/2011 | 75,262.66 | 10/20/2012 | 62,333.08 | 10/19/2013 | 61,327.20 | 10/18/2014 | 56,414.64 | 10/17/2015 | 53,048.80 |
| 10/22/2011 | 68,757.72 | 10/27/2012 | 58,073.54 | 10/26/2013 | 52,854.06 | 10/25/2014 | 49,890.20 | 10/24/2015 | 55,418.72 |
| 10/29/2011 | 60,507.98 | 11/3/2012 | 56,545.30 | 11/2/2013 | 57,543.54 | 11/1/2014 | 52,242.34 | 10/31/2015 | 57,023.64 |
| 11/5/2011 | 70,673.88 | 11/10/2012 | 56,110.96 | 11/9/2013 | 54,666.76 | 11/8/2014 | 52,819.26 | 11/7/2015 | 55,832.08 |
| 11/12/2011 | 67,627.10 | 11/17/2012 | 57,432.36 | 11/16/2013 | 56,495.96 | 11/15/2014 | 51,810.32 | 11/14/2015 | 56,012.86 |
| 11/19/2011 | 60,690.60 | 11/24/2012 | 65,888.86 | 11/23/2013 | 48,628.62 | 11/22/2014 | 46,228.62 | 11/21/2015 | 50,193.76 |
| 11/26/2011 | 74,140.54 | 12/1/2012 | 50,243.34 | 11/30/2013 | 59,645.66 | 11/29/2014 | 55,593.44 | 11/28/2015 | 60,010.98 |
| 12/3/2011 | 59,429.94 | 12/8/2012 | 50,770.96 | 12/7/2013 | 47,306.24 | 12/6/2014 | 46,792.50 | 12/5/2015 | 47,767.86 |
| 12/10/2011 | 51,395.44 | 12/15/2012 | 47,022.38 | 12/14/2013 | 29,229.02 | 12/13/2014 | 40,904.98 | 12/12/2015 | 42,938.56 |
| 12/17/2011 | 55,981.32 | 12/22/2012 | 46,838.96 | 12/21/2013 | 44,581.02 | 12/20/2014 | 41,600.84 | 12/19/2015 | 43,087.16 |
| 12/24/2011 | 54,248.62 | 12/29/2012 | 59,697.22 | 12/28/2013 | 62,117.14 | 12/27/2014 | 58,114.68 | 12/26/2015 | 52,835.48 |
| 12/31/2011 | 94,661.00 | 1/5/2013 | 71,673.52 | 1/4/2014 | 62,963.88 | 1/3/2015 | 68,277.28 | 1/2/2016 | 74,963.14 |
| 1/7/2012 | 74,863.40 | 1/12/2013 | 50,416.30 | 1/11/2014 | 37,935.94 | 1/10/2015 | 37,099.34 | 1/9/2016 | 41,474.24 |
| 1/14/2012 | 58,901.92 | 1/19/2013 | 51,211.88 | 1/18/2014 | 49,418.64 | 1/17/2015 | 43,217.36 | 1/16/2016 | 43,455.58 |
| 1/21/2012 | 61,819.92 | 1/26/2013 | 46,966.26 | 1/25/2014 | 42,720.80 | 1/24/2015 | 41,212.80 | 1/23/2016 | 25,025.40 |
| 1/28/2012 | 62,898.78 | 2/2/2013 | 52,067.92 | 2/1/2014 | 47,681.60 | 1/31/2015 | 42,783.32 | 1/30/2016 | 36,805.26 |
| 2/4/2012 | 72,154.66 | 2/9/2013 | 52,222.20 | 2/8/2014 | 45,434.52 | 2/7/2015 | 47,859.18 | 2/4/2016 | 51,695.74 |
| 2/11/2012 | 66,429.04 | 2/16/2013 | 64,243.52 | 2/15/2014 | 41,076.08 | 2/14/2015 | 48,131.08 | 2/13/2016 | 44,941.78 |
| 2/18/2012 | 77,455.88 | 2/23/2013 | 64,115.70 | 2/22/2014 | 61,523.98 | 2/21/2015 | 37,610.66 | 2/20/2016 | 50,505.40 |
| 2/25/2012 | 77,611.78 | 3/2/2013 | 62,602.74 | 3/1/2014 | 57,744.78 | 2/28/2015 | 56,982.14 | 2/27/2016 | 52,426.86 |
| 3/3/2012 | 75,963.86 | 3/9/2013 | 59,213.26 | 3/8/2014 | 50,439.94 | 3/7/2015 | 43,750.42 | 3/5/2016 | 53,474.66 |
| 3/10/2012 | 76,808.62 | 3/16/2013 | 62,366.36 | 3/15/2014 | 54,414.66 | 3/14/2015 | 55,096.66 | 3/12/2016 | 51,447.02 |
| 3/17/2012 | 76,883.92 | 3/23/2013 | 59,841.02 | 3/22/2014 | 50,734.62 | 3/21/2015 | 53,081.08 | 3/19/2016 | 50,356.80 |
| 3/24/2012 | 72,108.36 | 3/30/2013 | 57,567.98 | 3/29/2014 | 51,174.60 | 3/28/2015 | 50,548.88 | 3/26/2016 | 52,217.46 |
| 3/31/2012 | 74,244.22 | 4/6/2013 | 63,108.84 | 4/5/2014 | 55,229.90 | 4/4/2015 | 51,713.78 | 4/2/2016 | 54,185.88 |
| 4/7/2012 | 75,382.98 | 4/13/2013 | 56,849.30 | 4/12/2014 | 48,653.18 | 4/11/2015 | 51,024.54 | 4/9/2016 | 49,690.04 |
| 4/14/2012 | 71,065.34 | 4/20/2013 | 55,432.12 | 4/19/2014 | 54,469.22 | 4/18/2015 | 49,338.10 | 4/16/2016 | 49,071.82 |
| 4/21/2012 | 68,055.08 | 4/27/2013 | 58,612.74 | 4/26/2014 | 51,637.18 | 4/25/2015 | 49,656.62 | 4/23/2016 | 49,485.78 |

| | | | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| 4/28/2012 | 72,880.66 | 5/4/2013 | 61,102.92 | 5/3/2014 | 54,757.72 | 5/2/2015 | 54,079.66 | 4/30/2016 | 50,872.46 |
| 5/5/2012 | 71,582.30 | 5/11/2013 | 57,428.70 | 5/10/2014 | 51,011.76 | 5/9/2015 | 50,062.82 | 5/7/2016 | 52,135.22 |
| 5/12/2012 | 63,357.92 | 5/18/2013 | 61,172.80 | 5/17/2014 | 51,148.34 | 5/16/2015 | 48,308.08 | 5/14/2016 | 51,441.84 |
| 5/19/2012 | 78,984.36 | 5/25/2013 | 57,131.24 | 5/24/2014 | 53,082.60 | 5/23/2015 | 47,705.92 | 5/21/2016 | 48,392.48 |
| 5/26/2012 | 67,396.24 | 6/1/2013 | 65,920.66 | 5/31/2014 | 62,642.98 | 5/30/2015 | 58,258.10 | 5/28/2016 | 49,380.84 |
| 6/2/2012 | 76,959.44 | 6/8/2013 | 55,233.74 | 6/7/2014 | 49,517.18 | 6/6/2015 | 53,927.82 | 6/4/2016 | 58,228.50 |
| 6/9/2012 | 63,584.86 | 6/15/2013 | 54,067.52 | 6/14/2014 | 50,266.50 | 6/13/2015 | 50,110.84 | 6/11/2016 | 45,053.42 |
| 6/16/2012 | 59,436.12 | 6/22/2013 | 54,690.28 | 6/21/2014 | 48,768.14 | 6/20/2015 | 47,109.22 | 6/18/2016 | 46,179.18 |
| 6/23/2012 | 55,921.30 | 6/29/2013 | 55,991.38 | 6/28/2014 | 49,250.32 | 6/27/2015 | 55,325.14 | 6/25/2016 | 47,230.00 |
| 6/30/2012 | 58,207.40 | 6/30/2013 | 11,509.54 | 6/30/2014 | 12,010.70 | 6/30/2015 | 16,018.68 | | |

4,124,906.80

3,580,645.18

3,261,565.02

3,148,372.80

3,139,894.80

Table Game Revenue

| <u>Date</u> | <u>Amount</u> | <u>Date</u> | <u>Amount</u> | <u>Date</u> | <u>Amount</u> | <u>Date</u> | <u>Amount</u> |
|------------------------|---------------------|------------------------|---------------------|------------------------|---------------------|------------------------|-------------------|
| July/August, 2010 | 154,185.68 | July, 2011 | 141,718.01 | July, 2012 | 138,663.64 | July, 2013 | 99,274.36 |
| September, 2010 | 94,247.84 | August, 2011 | 137,473.92 | August, 2012 | 133,245.83 | August, 2013 | 111,427.75 |
| October, 2010 | 105,903.60 | September, 2011 | 110,375.25 | September, 2012 | 127,532.40 | September, 2013 | 80,857.74 |
| November, 2010 | 108,717.67 | October, 2011 | 124,273.94 | October, 2012 | 126,482.02 | October, 2013 | 81,066.09 |
| December, 2010 | 118,721.11 | November, 2011 | 121,118.87 | November, 2012 | 134,443.93 | November, 2013 | 79,853.94 |
| January, 2011 | 106,189.21 | December, 2011 | 140,509.93 | December, 2012 | 146,677.92 | December, 2013 | 79,617.31 |
| February, 2011 | 105,776.45 | January, 2012 | 137,812.68 | January, 2013 | 132,650.35 | January, 2014 | 75,093.81 |
| March, 2011 | 120,927.10 | February, 2012 | 142,770.01 | February, 2013 | 121,636.62 | February, 2014 | 75,170.90 |
| April, 2011 | 130,654.61 | March, 2012 | 151,845.46 | March, 2013 | 149,033.62 | March, 2014 | 78,201.51 |
| May, 2011 | 130,492.02 | April, 2012 | 127,862.26 | April, 2013 | 105,545.23 | April, 2014 | 72,380.72 |
| June, 2011 | 121,576.41 | May, 2012 | 137,905.13 | May, 2013 | 109,747.38 | May, 2014 | 93,191.89 |
| | | June, 2012 | 129,235.38 | June, 2013 | 104,803.37 | June, 2014 | 72,350.70 |
| Total 2010-2011 | 1,297,391.70 | Total 2011-2012 | 1,602,900.84 | Total 2012-2013 | 1,530,462.31 | Total 2013-2014 | 998,486.72 |

| <u>Date</u> | <u>Amount</u> | <u>Date</u> | <u>Amount</u> |
|------------------------|-------------------|------------------------|-------------------|
| July, 2014 | 78,639.07 | July, 2015 | 75,674.79 |
| August, 2014 | 84,726.51 | August, 2015 | 70,064.73 |
| September, 2014 | 71,967.51 | September, 2015 | 64,845.44 |
| October, 2014 | 66,257.02 | October, 2015 | 68,440.97 |
| November, 2014 | 71,046.66 | November, 2015 | 67,488.54 |
| December, 2014 | 76,797.24 | December, 2015 | 73,055.05 |
| January, 2015 | 73,346.66 | January, 2016 | 67,545.11 |
| February, 2015 | 66,262.78 | February, 2016 | 65,518.59 |
| March, 2015 | 73,747.70 | March, 2016 | 72,986.23 |
| April, 2015 | 76,343.68 | April, 2016 | 68,149.38 |
| May, 2015 | 78,424.23 | May, 2016 | 76,415.84 |
| June, 2015 | 81,569.83 | | |
| Total 2014-2015 | 899,128.89 | Total 2015-2016 | 770,184.67 |

Table Game Revenue Distribution - Jefferson County School Board

| <u>Date</u> | <u>Amount</u> | <u>Date</u> | <u>Amount</u> | <u>Date</u> | <u>Amount</u> | <u>Date</u> | <u>Amount</u> |
|------------------------|---------------------|------------------------|---------------------|------------------------|---------------------|------------------------|---------------------|
| July, 2011 | 425,154.03 | July, 2012 | 415,990.92 | July, 2013 | 297,823.08 | July, 2014 | 235,917.21 |
| August, 2011 | 412,421.76 | August, 2012 | 399,737.49 | August, 2013 | 334,283.25 | August, 2014 | 254,179.53 |
| September, 2011 | 331,125.75 | September, 2012 | 382,597.20 | September, 2013 | 242,573.22 | September, 2014 | 215,902.53 |
| October, 2011 | 372,821.82 | October, 2012 | 379,446.06 | October, 2013 | 243,198.27 | October, 2014 | 198,771.06 |
| November, 2011 | 363,356.61 | November, 2012 | 403,331.79 | November, 2013 | 239,561.82 | November, 2014 | 213,139.98 |
| December, 2011 | 421,529.79 | December, 2012 | 440,033.75 | December, 2013 | 238,851.93 | December, 2014 | 230,391.72 |
| January, 2012 | 413,438.04 | January, 2013 | 397,951.05 | January, 2014 | 225,281.43 | January, 2015 | 220,039.98 |
| February, 2012 | 428,310.03 | February, 2013 | 381,857.07 | February, 2014 | 225,512.70 | February, 2015 | 198,788.34 |
| March, 2012 | 455,536.38 | March, 2013 | 447,100.86 | March, 2014 | 234,604.53 | March, 2015 | 221,243.10 |
| April, 2012 | 383,586.78 | April, 2013 | 316,635.69 | April, 2014 | 217,142.18 | April, 2015 | 229,031.04 |
| May, 2012 | 413,715.39 | May, 2013 | 329,242.14 | May, 2014 | 279,575.67 | May, 2015 | 235,272.69 |
| June, 2012 | 387,706.12 | June, 2013 | 314,410.11 | June, 2014 | 217,052.10 | June, 2015 | 244,709.49 |
| Total 2011-2012 | 4,808,702.50 | Total 2012-2013 | 4,608,334.13 | Total 2013-2014 | 2,995,460.18 | Total 2014-2015 | 2,697,386.67 |

| <u>Date</u> | <u>Amount</u> |
|-----------------|---------------|
| July, 2015 | 227,024.37 |
| August, 2015 | 210,194.19 |
| September, 2015 | 194,536.32 |
| October, 2015 | 205,322.91 |
| November, 2015 | 202,465.62 |
| December, 2015 | 219,165.15 |
| January, 2016 | 202,635.33 |
| February, 2016 | 196,555.77 |
| March, 2016 | 218,958.69 |
| April, 2016 | 204,448.14 |
| May, 2016 | 229,247.52 |

Total 2015-2016 2,310,554.01