

SPECIAL SESSION

State of West Virginia, County of Jefferson, to-wit:

At a Special Session of the County Commission of said County and State continued and held in the County Commission meeting room of the Old Charles Town Library, 200 E. Washington Street, Charles Town, West Virginia on Monday, August 1, 2016, beginning at 11:00 o'clock a.m.

PRESENT: Patsy Noland, President
Walt Pellish, Vice President
Peter Onoszko, Commissioner
Dale Manuel, Commissioner
Jane Tabb, Commissioner
Sandy McDonald, Deputy County Administrator
Nathan Cochran, Assistant Prosecuting Attorney
Jessica Carroll, Administrative Assistant

In re: Potential lease/purchase of property for office space, including Briel Building and/or additional property

The meeting was called to order at 11:00 a.m. by Commissioner Noland.

Commissioner Onoszko led the Pledge of Allegiance.

Commissioner Manuel asked for unanimous consent to allow the members in the audience to address the Commission if they wished to do so. The Commission agreed. Comments were made by the following:

- Ralph Lorenzetti, Prosecuting Attorney – reminded the Commission his office was a great need of office space and asked to be included in any potential discussions regarding renovations of leased or purchased office space.
- Eleanor Finn, resident – stated she was pleased this meeting would be held in open session.

There being no further comment, Nathan Cochran, Assistant Prosecuting Attorney, proceeded with a discussion regarding property located at 120 South George Street. Mr. Cochran stated the property was the former county Magistrate building and had been purchased and renovated by APUS and was currently on the market for \$900,000. The purchase price also includes 15 off street parking spaces and furniture. Ms. Michelle Gordon, Finance Director, stated there would be no financing or debt if the Commission elected to purchase the property as monies had been budgeted for the purchase of additional office space.

- **Motion by Ms. Tabb to authorize the President of the Commission to sign the letter of intent for the Jefferson County Commission to purchase property at 120 South George Street from sellers American Public University in the amount of \$900,000. Motion seconded and unanimously approved.**
- **Motion by Ms. Noland to sign the non-renewal agreement with 201 North George Street, LLC. to end the lease of the Briel Building in November of 2016. Motion seconded and unanimously approved.**

- **There being no further business, motion by Mr. Manuel to adjourn at 11:47 am. Motion seconded and unanimously approved.**

PATRICIA A. NOLAND, PRESIDENT

Respectively Submitted:
Jessica D. Carroll
Administrative Assistant