

**SPECIAL SESSION
AGENDA
JEFFERSON COUNTY COMMISSION
TUESDAY, SEPTEMBER 13, 2016
9:30 A.M.**
County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- September 1, 2016

APPROVAL OF ACCOUNTS PAYABLE/MANUAL CHECKS

- September 8, 2016

APPROVAL OF PAYROLL

- September 8, 2016

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Amendments of the various sections of the Zoning and Land Development Ordinance (File #ZTA15-02) and the Subdivision and Land Development Regulations (File #STA15-04) regarding permitting campgrounds in certain Rural and Commercial zoning districts – Discussion/Action
2. 10:30 a.m. **BREAK**

3. 10:40 a.m. Recommendation from the Planning Commission to the County Commission to amend various sections of the Zoning and Land Development Ordinance to replace the current nontraditional zoning ordinance with the traditional zoning ordinance by eliminating the DRS/LESA CUP Process (Articles 6 and 7) and replace it with a traditional Principal Permitted and Conditional Use process. The proposed text amendment also includes a recommendation to increase the density provisions of the Rural Zoning Cluster Development in Section 5.7; and proposed amending various sections related to rural land use throughout the Ordinance. The purpose of this request is to provide an overview of the recommended amendment and possibly to schedule a public hearing to be held by the County Commission. (File #ZTA16-01) - Discussion/Action
4. 11:15 A.M. **BREAK**
5. 11:30 a.m. Continued discussion of the Engineering, Planning, Zoning and GIS/Addressing Department Restructuring Plan - Discussion/Action
6. 12:15 p.m. Nikki Painter, County Clerk's Office
 - Poll Worker and Alternate Approval - Discussion/Action
 - Modify the Limit for Election Budget Expenditures for the Current County Clerk - Discussion/Action
 - Election Update - Discussion/Action
7. 12:30 p.m. Michelle Gordon, Finance Director
 - Transfer of \$400,000 from Investment Account to Capital Outlay Checking Account - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

- Selection of date and time for Meet Your Commissioners event - Discussion/Action

COUNTY COMMISSION REPORTS

8. **ADJOURN**

CORRESPONDENCE/INFORMATION

Impact Fee Status Report - August 2016

Transfer of Funds from the Office of Impact Fees General Account to Sheriff's Schools Impact Fee Account.

Transfer of Funds from the Office of Impact Fees General Account to Sheriff's Law Enforcement

Impact Fee Account.

Transfer of Funds from the Office of Impact Fees General Account to Sheriff's Parks and Recreation Impact Fee Account.

Transfer of Funds from the Office of Impact Fees General Account to Sheriff's EMS Impact Fee Account.

Letter from the WV Division of Culture and History re: nomination of Feagan's Mill to the National Register of Historic Places.

Letter and Registration Materials from the State Auditor's Office re: 2016 State Auditor's Training Seminar for County and Municipal Boards and Authorities.

WV Lottery Weekly Settlement for Charles Town - week ending August 27, 2016.

