



Jefferson County
Board of Zoning Appeals
Thursday, November 10, 2016, 2:00 p.m.

Members
Tyler Quynn, Chair
Jeffrey Bannon, Vice Chair
Christy Huddle
Matt Knott
Ted Schiltz
Jeff Bresee, Alternate
Craig Foster, Alternate

The Jefferson County Board of Zoning Appeals will meet in the Charles Town Library Conference Room located at 200 East Washington Street, at the side entrance on Samuel Street, in Charles Town, West Virginia.

Unless otherwise noted, all requests are pursuant to the Zoning & Land Development Ordinance.

1. Approval of the minutes from the October 27, 2016 meeting.
2. Approval of the 2017 Board of Zoning Appeals Meeting Schedule.
3. Swearing in of members of the public intending to provide testimony.
4. Variance request by the Bavarian Inn from the following sections to allow for a proposed minor subdivision:
 - a) Section 4.11A (includes reference to Appendix B): To eliminate the required landscape buffer between commercial uses;
 - b) Section 5.4D.2 (includes reference to 5.6D.1 & Appendix B); and,
 - c) Appendix B to reduce the building setback from 50' to 25' and to eliminate the required parking and drive aisle buffers.

Property Owner: Asam Family Limited Partnership; Property Location: 164 Shepherd Grade Rd, Shepherdstown, WV. District: Shepherdstown Corp. (10); Map: 1; Parcel: 1; Zone: Residential Growth; Size: ~6.15 ac. (2.45 acres in the County); File #ZV16-23.

5. Zoning Administrator's Report.
 - a) Monthly Zoning Certificate Activity Report
 - b) Proposed correspondence from the Board to the County Commission requesting action on the Mass Event text amendment (a draft is to be distributed at the meeting).
6. Legal Update.
 - a) Possible executive session on the follow pending lawsuits: None.
 - b) Discussion with possible deliberative session and signing of draft findings/decisions.

Meeting date October 27, 2016:

- i. Variance request from Section 5.7(b) by Michael Coffman. File ZV16-20.
 - ii. Variance request from Section 4.18 by Beallair Homes LLC. File: ZV16-21.
 - iii. Variance request by Bernadine Somers on behalf of Morgan Academy from Section 10.4C File #ZV16-22.
7. Acknowledgement of 11 years of service to the Board of Zoning Appeals by Ms. Christy Huddle.