



Holidays and Holiday Compensation

Board Approval:

R M Kelly, Chairman

Date: 4/26/16

JCESA shall observe, as designated holidays, all holidays observed and published by the Jefferson County Commission as the official holiday schedule.

In addition to those holidays published by the Jefferson County Commission, JCESA will also observe, as an official holiday, any day on which an election (primary or general) is held and all days which may be appointed or recommended by the Governor, of this State, or the President of the United States, as days of thanksgiving, or for the general cessation of business, any day or part thereof designated by the Governor's time off, without charge against accrued personal leave, for state employees statewide if the County Commission elects to designate the day or part thereof as time off, without charge against accrued personal leave for county employees. Any entire or part statewide day off designated by the Governor may, for all courts, be treated as if it were a legal holiday, as provided for in 2-2-1 of the West Virginia Code, as amended.

Full time employees who do not work during the hours of 0000-2359 on a designated holiday will be credited eight (8) hours of holiday pay.

Full time employees who work any time during the hours of 0000-2359 on a designated holiday will be credited with eight (8) hours of holiday pay at 1.5 times their regular hourly rate, in addition to any hours actually worked on the holiday.

Part time employees who do not work during the hours of 0000-2359 on a designated holiday will not be credited with any hours of holiday pay.

Part-time employees who work any time during the hours of 0000-2359 on a designated holiday will be compensated with four (4) hours of holiday compensation at the employee's regular rate of pay.