

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, NOVEMBER 17, 2016
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- November 3, 2016 Regular Meeting

APPROVAL OF ACCOUNTS PAYABLE/MANUAL CHECKS

- November 10, 2016
- November 17, 2016

APPROVAL OF PAYROLL

- November 10, 2016 Pollworker Payroll

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Angie Banks, Assessor
- Exonerations - Discussion/Action
- Approval of Pay for "Assessor's Additional Duties" - Discussion/Action
2. 10:00 a.m. Joy Lewis, Office of Governor Earl Ray Tomblin
- Presentation of Land and Water Conservation Fund Grant to Jefferson County Parks and Recreation - Discussion/Action
3. 10:15 a.m. Barbara Miller, Director, Jefferson County Homeland Security & Emergency Management
- Approval of the Jefferson County Continuity of Operations Plan (COOP) for County Government - Discussion/Action
- Approval of the Jefferson County Emergency Operations Plan (EOP) -

Discussion/Action

4. 10:30 a.m. Roger Goodwin, Chief County Engineer
- Complete Release of Tolling/Site Stability Bond for Kent-Gambore,
Corporation - Jackson Woods Subdivision, Lots 1-12 & Residue (File #06-28)
Discussion/Action
5. 10:45 a.m. **BREAK**
6. 11:00 a.m. Board of Assessment Appeals Hearing - Robert B. Mellander for McDonald's -
Discussion/Action
7. 11:30 a.m. Interviews and Appointment to the Jefferson County Development Authority -
one unexpired term ending April 5, 2018 - Discussion/Action
8. 12:00 p.m. **Break for Lunch**

NEW BUSINESS

9. Discussion of plan presented by the cities of Charles Town and Ranson to acquire the
assets of the Jefferson County Public Service District - Discussion/Action (PN)
10. Request the County Commission hold a public hearing on the sewer proposals tendered to
the County Commission from the cities of Charles Town and Ranson- Discussion/Action
(DM)

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

~~~~~ AFTERNOON SESSION ~~~~~

11. 1:30 p.m. Public Hearing - Petition to Vacate Alley in Shepherdstown District
12. **ADJOURN**

CORRESPONDENCE/INFORMATION

Notice of County Office Closure for the Thanksgiving Holiday.

Notice of Intent to Appoint to the Jefferson County Board of Zoning Appeals.

Impact Fee Status Report for October 2016.

CFIA Awards Letter for Courthouse Improvement Grant.

Letter from the Civil War Trust re: Battlefield Land Acquisition Grant - Invitation to Comment.

WV Weekly Lottery Settlement for Charles Town - week ending October 29, 2016.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.