

AGENDA
JEFFERSON COUNTY COMMISSION
THURSDAY, DECEMBER 1, 2016
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- November 14, 2016 General Election Canvass
- November 17, 2016 Regular Meeting
- November 21, 2016 Certification of General Election Results

APPROVAL OF PURCHASE ORDERS

- December 1, 2016

APPROVAL OF ACCOUNTS PAYABLE/MANUAL CHECKS

- November 23, 2016
- December 1, 2016

APPROVAL OF PAYROLL

- November 17, 2016

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Angie Banks, Assessor
- Exonerations - Discussion/Action
2. 10:00 a.m. Denise Pouget, Director
- Presentation of previous year's accomplishments
- Presentation of Draft Fiscal Year 2016 Annual Report

- Discussion of Ambulance Fee

3. 10:30 a.m. Decision - Petition to Abandon and Annul Unused Roadway - 10' strip of Unused roadway lying on the eastern boundary of the lot held by Primax Properties, LLC at 890 East Washington Street, Charles Town, WV, on which the Advanced Auto Parts retail store is located - Discussion/Action
4. 10:45 a.m. **BREAK**
5. 11:00 a.m. Lynn Fields, Probate Office
- Closure of estates that did not meet the deadline for the October Term but need to be closed before year end - Discussion/Action
6. 11:15 a.m. Michelle Gordon, Finance Director
- FY2018 Budget Charge - Discussion/Action

NEW BUSINESS

7. Set a date to hold a public hearing on the acquisition/consolidation of the PSD - Charles Town - Ranson Utilities - Discussion/Action (PO)
8. Set date, time and location for the first Regular Meeting of 2017 - Discussion/Action
9. Approval of 2017 Holiday Schedule - Discussion/Action
10. Request from Jefferson County Board of Zoning Appeals that the County Commission revisit the draft amendment and work toward approving regulations for the Mass Events in Jefferson County - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

~~~~~ **EVENING SESSION** ~~~~~

11. 7:00 p.m. Public Hearing - Receive input on the proposed redline edits to the Jefferson County Zoning Ordinance (File #ZTA16-01) to amend various sections of the Zoning and Land Development Ordinance to replace the current nontraditional zoning ordinance with a traditional zoning ordinance by eliminating DRS/LESA CUP Process (Articles 6 and 7) and replace it with a traditional Principal Permitted and Conditional Use Process. The proposed text amendment also includes a recommendation to increase the density provisions of the Rural Zoning Cluster Development in Section 5.7; and proposes amending various sections related to rural land use throughout the Ordinance

**12. ADJOURN**

**CORRESPONDENCE/INFORMATION**

Notice of County Commission Meeting Time Change for December 15, 2016 Regular Meeting.

Notice of County Office Closure on December 26, 2016.

Notice of Meeting Cancellation for December 29, 2016.

Notice of Intent to Appoint to the Community Corrections Board.

Thank You Letter from the Dolley Madison Garden Club.

JCPSD Minutes from the October 3, 2016 Regular Board Meeting.

Comcast Xfinity Price Change Information.

WV Lottery Weekly Settlement for Charles Town - week ending November 5, 2016.

WV Lottery Weekly Settlement for Charles Town - week ending November 12, 2016.

WV Lottery Weekly Settlement for Charles Town - week ending November 19, 2016.

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.*

